



City of Neenah
Board of Public Works Agenda
Thursday, May 23, 2024 at 11:00AM
Hauser Room
Neenah City Hall
211 Walnut Street

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This may constitute a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

- I. Approval of the minutes of the May 9, 2024 meeting. (Minutes can be found on the city website)
- II. Appearances.
- III. Unfinished Business.
- IV. New Business.
 - A. Public Works
 1. Change Order No.1, Contract 1-24, Utility and Street Construction, Belmont Ave., Belmont Ct., Cedar St., and Stevens St., to David Tenor Corporation, for City Services Building parking lot resurfacing, 1495 Tullar Rd., in an amount of \$154,964.00. (Attachment)
 2. Pay Request No.1, Contract 12-24, Storm Sewer and Water Main Construction, Commercial Street for Douglas Pond, to De Groot, Inc., in an amount of \$182,615.29. (Attachment)
 - B. Water Utility
 1. Pay Request No. 5, Contract 2-23W West Side Booster Station Building Construction, to RJM construction, LLC., in the amount of \$111,100.00. (Attachment).
- V. Any announcements/questions for the Board.
- VI. Adjournment.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or e-mail clerk@neenahwi.gov at least 48 hours prior to the scheduled meeting or event to request an accommodation.

**Minutes of the Board of Public Works Meeting
Tuesday, May 9, 2024 at 11:15 AM**

MEMBERS PRESENT: Mayor Lang, Public Works Director Kaiser, Director of Community Development & Assessment Haese, Director of Finance Rasmussen, and Alderman Hillstrom. Alderman Lendrum was excused.

ALSO PRESENT: Water Distribution Manger Jens and City Clerk Nagel.

CALL TO ORDER: Mayor Lang called the meeting to order at 11:16 AM.

I. Approval of the minutes of the April 23, 2024 meeting. (Minutes can be found on the city website)
MSC Kaiser/Hillstrom to approve the meeting minutes as presented, all voting aye.

II. Appearances.
None.

III. Unfinished Business.
None.

IV. New Business.

A. Public Works

1. Approve Pay Request No. 2, Contract 1-24, Sanitary & Storm Sewer, Water Main and Street Construction, on Belmont Avenue, Belmont Court, Cedar Street, and Stevens Street, to David Tenor Corporation, in the amount of \$535,576.79. (Attachment)

MSC Kaiser/Hillstrom to approve Pay Request No. 2, Contract 1-24, to David Tenor Corporation, in the amount of \$535,576.79, all voting aye.

Sanitary sewer and water main installation is complete on Cedar, Belmont Ct, and Belmont Av. Services are being installed on Cedar.

2. Approve Pay Request No.1, Contract 2-24, Sanitary & Storm Sewer, Water Main and Street Construction, on E. Doty Avenue, to Kruczek Construction, in the amount of \$354,289.91. (Attachment)

MSC Kaiser/Haese to approve Pay Request No.1, Contract 2-24, to Kruczek Construction, in the amount of \$354,289.91, all voting aye.

Sanitary sewer and water main is installed from Commercial to a point east of Oak St. Work on both of those will continue toward Elm.

3. Approve Pay Request No.2, Contract 3-24, Sanitary & Storm Sewer, Water Main and Street Construction, on Bayview Lane, Quarry Lane and Reed Street, to Donald Hietpas & Sons Construction, in the amount of \$205,346.62. (Attachment)

MSC Kaiser/Hillstrom to approve Pay Request No.2, Contract 3-24, to Donald Hietpas & Sons Construction, in the amount of \$205,346.62, all voting aye.

Utility work on Bayview is complete. Sanitary sewer installation on Quarry is complete. Water main is being installed on Quarry. The contractor has encountered poor soils during water main installation that is requiring additional trench excavation.

V. Any announcements/questions for the Board. None.

VI. Adjournment.

MSC Rasmussen/Haese to adjourn, all voting aye. Meeting adjourned at 11:23 AM.

Respectfully Submitted,

Charlotte K. Nagel

Charlotte Nagel, City Clerk

Change Order No: 1
 Contract No: 1-24
 Project: Utility & Street Construction
 Streets: Belmont Ave, Belmont Ct, Cedar St, Stevens St
 Current Contract Total: \$3,295,454.70

Account Number: 013-7550-743.02-36 Project Number: PWF02

Notes:

Item Code	Description	UofM	Contract Bid Qty	Qty Change		Unit Price	Extension
				Add	Delete		
980.1	Mobilization	Lump Sum	0	1	0	\$3,100.00	\$3,100.00
980.2	Contract Markup	Lump Sum	0	1	0	\$4,514.00	\$4,514.00
405.2	Sawcut Existing Concrete Pavement	Lin. Ft.	0	350	0	\$3.00	\$1,050.00
402.2.7.2	Pulverize HMA	Sq.Yd.	0	2,200	0	\$1.50	\$3,300.00
402.1.7.4	Unclassified Excavation	Cu. Yd.	7,000	1,000	0	\$10.00	\$10,000.00
402.1.4.11	Furnish and Install Geogrid	Sq. Yd.	15,200	2,200	0	\$2.00	\$4,400.00
401.1.8	Salvaged Base Aggregate	Ton	0	1,000	0	\$5.00	\$5,000.00
305.8	Remove Storm Catch Basin	Each	12	1	0	\$400.00	\$400.00
960.1	Non-Reinforced Concrete Pavement (8-inch)	Sq.Yd.	0	2,200	0	\$56.00	\$123,200.00
Total Change Order No.1							\$154,964.00

Reason for Change
 Tullar Garage parking lot resurfacing

Contract Amount

Original: \$3,295,454.70
 Previous C.O.'s (+/-): \$0.00
 This C.O.'s (+/-): \$154,964.00
 Revised: \$3,450,418.70

Contract Time Calendar Days

Original: _____
 Previous C.O.'s (+/-): _____
 This C.O.'s (+/-): _____
 Revised: _____

This document shall become an amendment to the contract and all stipulations and covenants of the contract shall apply hereto.

Contractor: [Signature] Date: 5/20/24
 Department: [Signature] Date: 5/20/24
 Water Department _____ Date: _____
 (If applicable) _____ Date: _____
 Board of PW: _____ Date: _____

**City of Neenah
Department of Public Works
Contractor Request for Payment**

Contractor Name: De Groot, Inc.		Contract No.	12-24
Address: 4201 Champion Rd		Contract Amount	\$205,786.42
City: Green Bay WI 54311			
Name of Project		Storm Sewer, Water Main Construction	
Location of Project		Commercial Street for Douglas Pond	
Pay Request No.	1	For Period	April 1, 2024 through April 30, 2024

CONTRACT SUMMARY

Original Contract Amount	\$205,786.42
Net Amount of Change Order	\$0.00
Adjusted Contract Amount	<u>\$205,786.42</u>

WORK PERFORMED TO DATE

Work Performed to Date	\$192,226.62
Less Retainage of 5%. If different indicate here _____	\$9,611.33
Net Amount Earned to Date	\$182,615.29
Less Previous Payments	\$0.00

BALANCE DUE THIS PAYMENT

\$182,615.29

CONTRACT BREAKOUT

	Account Numbers	Project #	Budget Total	Contract Breakdown	Due This Estimate	Paid to Date
Detention Ponds	049-5050-743.02-36	STW06	\$300,000.00	\$130,139.35	\$121,035.64	\$0.00
Water Constr	400-0499-770-9999	WO540	\$63,000.00	\$75,647.08	\$61,579.65	\$0.00
			\$363,000.00	\$205,786.43	\$182,615.29	\$0.00

CERTIFICATION OF CONTRACTOR:

I certify that the foregoing is just and correct and the amount claimed is legally due after showing all just credits

Certified by Engineer _____	Date: <u>5-21-24</u>
Certified by Public Works _____	Date: <u>5-21-24</u>
Certified by Water Utility _____	Date: <u>5-21-24</u>
Certified by Contractor _____	Date: _____

Approved BPW _____ Date: _____

Approved Common Council (Final Payments Only) Date: _____

Contract 12-24
Storm Sewer and Water Main Construction
Commercial Street for Douglas Pond

Item Line	Item Code	Item Description	UofM	QTY	Unit Price	Extension	Quantity Completed to Date	Pay Request No.1			
								Contractor Completed This Period Quantity	Contractor Completed This Period \$	Retainage Due this Period	Due this Estimate
1	9999.1	Furnish & Install 10-inch PVC C-900	Lin. Ft.	280	\$210.85	\$59,038.00	232.00	232.00	\$48,917.20	\$2,445.86	\$46,471.34
Water Total						\$59,038.00			\$48,917.20	\$2,445.86	\$46,471.34
2	301.3	Furnish, Install & Relay 8-inch Storm Sewer	Lin. Ft.	45	\$51.90	\$2,335.50	51.00	51.00	\$2,646.90	\$132.35	\$2,514.56
3	302.3.6	Furnish & Install 36-inch Reinforced Concrete Pipe (RCP) Storm Sewer	Lin. Ft.	386	\$233.92	\$90,293.12	376.00	376.00	\$87,953.92	\$4,397.70	\$83,556.22
4	306.2	Furnish & Install Storm Manholes 5-FT Diameter	Each	1	\$7,757.51	\$7,757.51	1.00	1.00	\$7,757.51	\$387.88	\$7,369.63
5	306.3	Furnish & Install Storm Manholes 6-FT Diameter	Each	1	\$10,290.89	\$10,290.89	1.00	1.00	\$10,290.89	\$514.54	\$9,776.35
6	9999.2	Furnish & Install 3/4-inch Plywood Bulkhead	Each	3	\$580.75	\$1,742.25	3.00	3.00	\$1,742.25	\$87.11	\$1,655.14
7	9999.3	Furnish & Install Sandbags & Fabric in Structure	Lump Sum	1	\$505.00	\$505.00	1.00	1.00	\$505.00	\$25.25	\$479.75
8	308.2.4	Install & Maintain Type "D" Catch Basin Protection	Each	6	\$101.00	\$606.00	6.00	6.00	\$606.00	\$30.30	\$575.70
Storm Total						\$113,530.27			\$111,502.47	\$5,575.12	\$105,927.35
9	405.1	Sawcut Existing Bituminous Pavement	Lin. Ft.	315	\$3.03	\$954.45	315.00	315.00	\$954.45	\$47.72	\$906.73
10	402.2.3.22	Furnish & Install HMA Pavement Repair (4-inch)	Sq. Ft.	1750	\$5.88	\$10,290.00	1,510.00	1,510.00	\$8,878.80	\$443.94	\$8,434.86
11	505.2	Furnish & Install Topsoil, Fertilize, Seed & Hydromulch	Sq. Yd.	210	\$12.12	\$2,545.20	210.00	210.00	\$2,545.20	\$127.26	\$2,417.94
12	706.1	Install and Maintain Traffic Control	Lump Sum	1	\$11,500.00	\$11,500.00	1.00	1.00	\$11,500.00	\$575.00	\$10,925.00
13	9999.4	Salvage & Reset Landscape Rock	Lump Sum	1	\$2,525.00	\$2,525.00	1.00	1.00	\$2,525.00	\$126.25	\$2,398.75
14	9999.5	Salvage & Reinstall Fence	Lump Sum	1	\$3,030.00	\$3,030.00	1.00	1.00	\$3,030.00	\$151.50	\$2,878.50
15	9999.6	Tree & Stump Removal	Each	1	\$1,767.50	\$1,767.50	1.00	1.00	\$1,767.50	\$88.38	\$1,679.13
16	308.4.1	Furnish & Install & Maintain Silt Fence	Lin. Ft.	150	\$4.04	\$606.00	150.00	150.00	\$606.00	\$30.30	\$575.70
Miscellaneous Total						\$33,218.15			\$31,806.95	\$1,590.35	\$30,216.60
Total						\$205,786.42			\$192,226.62	\$9,611.33	\$182,615.29

Pay To: RJM Construction LLC
601 W Forest Street
Black Creek WI 54106

Contract No. 2-23W West Side Booster Station Building Construction
McMahon N0002-09-22-00496-A

Date: May 13, 2024

Pay Request No. 5

<u>Account Description</u>	<u>Account #</u>	<u>Payment</u>
		\$111,100.00
Retainage		\$0.00
West Side Booster Station	400-0499-770-9999 WO506	\$111,100.00

Approved by Water Utility May 13, 2024

Approved by Board of Public Works May 23, 2024

Approved by Water Commission N/A

Number of Attachments 5

City of Neenah
Water Utility
Contract Payment Form

McMAHON

1445 McMAHON DRIVE PO BOX 1025
NEENAH, WI 54956 NEENAH, WI 54957-1025

ENGINEERS ARCHITECTS

TELEPHONE: 920.751.4200
FAX: 920.751.4284

McMAHON ASSOCIATES, INC.

CERTIFICATE FOR PAYMENT

NEENAH WATER UTILITY
211 Walnut Street
Neenah, WI 54956

Contract No. N0002-09-22-00496-A
Project File No. N0002-09-22-00496
Certificate No. Five (5)
Issue Date: May 7, 2024
Project: NEENAH WATER UTILITY
Water Booster Station
Building Construction

This Is To Certify That, In Accordance With The Contract Documents Dated: August 1, 2023

RJM CONSTRUCTION, LLC
601 W. Forest Street
Black Creek, WI 54106

Is Entitled To Partial Payment For Work Performed Through: May 2, 2024

- Contractor's Application for Payment Attached
- Itemized Cost Breakdown Attached

Original Contract	<u>\$501,150.00</u>	Completed To Date	<u>\$104,397.00</u>
Net Change Orders	<u>\$0.00</u>	Retainage 2.5%*	<u>\$12,528.75</u>
Current Contract Amount	<u>\$501,150.00</u>	Subtotal	<u>\$388,868.25</u>
		Previously Certified	<u>\$277,768.25</u>

* 2.5% of Current Contract Amount

Amount Due This Payment: \$111,100.00

Please process and forward payment to RJM Construction, LLC.

Certified By:
McMAHON ASSOCIATES, INC.
Neenah, Wisconsin



Anthony S. Kappell, P.E.
Associate / Senior Water & Wastewater Project
Manager

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

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PAGES

TO OWNER: PROJECT: Neenah Booster Pump Building

NEENAH WATER UTILITY/CITY OF NEENAH
211 WALNUT ST
NEENAH WI 54956

APPLICATION NO: 5

Distribution to:

<input checked="" type="checkbox"/>	OWNER
<input checked="" type="checkbox"/>	ARCHITECT
<input checked="" type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

FROM CONTRACTOR:

VIA ARCHITECT:
RJM Construction LLC
601 W Forest St
Black Creek WI 54106

PERIOD TO: 5/2/2024

PROJECT NOS: N0002-09-22-00496-A

CONTRACT FOR: Neenah Booster Pump Building

CONTRACT DATE: 7/26/2023

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	501,150.00
2. Net change by Change Orders	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	501,150.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	401,397.00

5. RETAINAGE:

a. 2.5 % of Contract Sum (Column D + E on G703)	\$	12,528.75
b. 5 % of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)		

6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	12,528.75
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	388,868.25
8. CURRENT PAYMENT DUE	\$	277,768.25
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	111,100.00
		112,281.75

CONTRACTOR:

By: *[Signature]*

Date: 5/2/2024

State of: Wisconsin County of: Outagamie
Subscribed and sworn to before me this 2ND day of MAY 2024
Notary Public: *[Signature]*
My Commission expires: 1/21/2026

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED\$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		\$0.00
Total approved this Month		
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: 5

Contractor's signed certification is attached.

APPLICATION DATE: 5/2/2024

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 5/2/2024

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO: Neenah Booster Pump Building

N0002-09-22-00496-A

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
		\$501,150.00	\$290,297.00	\$111,100.00	\$0.00	\$401,397.00	\$99,753.00	\$20,069.85	
	GRAND TOTALS						80.10%		

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity