



City of Neenah
COMMON COUNCIL AGENDA
Wednesday, March 5, 2025 at 7:00 PM
Neenah City Hall – 211 Walnut Street
Council Chambers

- I. Roll Call and Pledge of Allegiance
- II. Presentation
 - A. Life Saving Award Presentation from the Police Department to Tanner Ater.
- III. Introduction and Confirmation of Mayor's Appointment(s)
 - A. Appoint Rebecca Heidke Kwiatkowski to Sustainable Neenah for a three-year term expiring December 2028.
 - B. Appoint Marcy Griffen to Committee of Aging for a three-year term expiring September 2028.
 - C. Re-appoint Patti Goodman to Committee of Aging for a three-year term expiring September 2028.
- IV. Approval of Council Proceedings
 - A. [Approval of the Council Minutes and Proceedings of February 19, 2025](#) regular session.
 - B. **(UC)**
- V. Public Forum
 - A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.
- VI. Mayor/Council consideration of public forum issues
- VII. Consent Agenda
 - A. None.
- VIII. Reports of standing committees
 - A. [Regular Public Services and Safety Committee meeting of February 25, 2025:](#) (Chairman Lendrum/Vice Chairman Hillstrom) (Minutes can be found on the City website)
 - 1. Committee recommends Council approve the purchase of a Toro Groundmaster 5910, 16' Mower LM2, from Reinders, Inc, in the amount of \$154,060.14, with the funding source being the 2025 Capital Equipment Budget. **(RollCall-Pro)**
 - 2. Committee recommends Council approve Final Resolution 2025-01-Installation of Asphalt Pavement and Curb/Gutter for properties served on Bruce Street from Castle Oak Drive to the northern most property line of 2411 Bruce Street, and Southfield Court (Bruce St. to Terminus). **(RollCall-Pro)**
 - 3. Committee recommends Council approve Final Resolution 2025-02-Installation of sanitary sewer laterals and water services for properties served on the following streets: Caroline Street (S. Lake St. to Terminus), Douglas Street

(Henry St. to S. Commercial St.), Elm Street (Division St. to Wisconsin Ave.), and Hickory Lane (W. Cecil St. to Baldwin Ave.). **(RollCall-Pro)**

- B. [Regular Finance and Personnel Committee meeting of February 24, 2025](#): (Chairman Erickson/Vice Chairman Boyette) (Minutes can be found on the City website)
 - 1. Meeting cancelled, no report. **(RollCall-Pro)**
 - C. [NMFR Joint Finance & Personnel Committee meeting of February 25, 2025](#): (Chairman Boyette) (Minutes can be found on the City website)
 - 1. Committee recommends both Councils authorize the purchase of a 2025 Chevy 1500 Silverado from Bergstrom Automotive for a total of \$50,186.50 with the remaining \$12,314 for miscellaneous equipment not to exceed \$62,500. **(RollCall-Pro)**
- IX. Reports of special committees and liaisons and various special projects committees
- A. [Regular Plan Commission meeting of February 25, 2025](#): (Council Rep Steiner) (Minutes can be found on the City website)
 - 1. Meeting cancelled, no report.
 - B. [Board of Public Works meeting of February 20, 2025](#): (Vice Chairman Hillstrom) (Minutes can be found on the City website)
 - 1. Information only, no report.
 - C. [Board of Public Works meeting of March 4, 2025](#): (Vice Chairman Hillstrom) (Minutes can be found on the City website)
 - 1. Consideration of Committee recommendation to award Contract 1-25, Utility and Street Construction, on Alexander Drive, Bruce Street, Forest Manor Court, Lexington Court, and Southfield Court, to Donald Hietpas & Sons Construction, Inc., Little Chute, in an amount of \$1,235,111.18. **(RollCall-Pro)**
 - 2. Consideration of Committee recommendation to award Contract 2-25, Utility and Street Construction, on Elm Street and Douglas Street, to Feaker & Sons Co., Inc., De Pere, in an amount of \$1,482,526.65. **(RollCall-Pro)**
 - 3. Consideration of Committee recommendation to approve Final Pay Request No. 9, Contract 3-24, Utility and Street Construction, on Bayview Road, Quarry Lane, and Reed Street, to Donald Hietpas & Sons Co., Inc., Little Chute, in an amount of \$207,818.72. **(RollCall-Pro)**
 - D. Community Development Authority
 - 1. [Report from the CDA of March 3, 2025](#) – Interim Director Schmidt
 - E. Sustainable Neenah Committee
 - 1. [Report from the Sustainable Neenah Committee Meeting of February 26, 2025](#)– Alderman Lendrum
 - F. Bergstrom Mahler Museum
 - 1. Report from the Bergstrom Mahler Museum Meeting of February 26, 2025 – Council President Borchardt
 - G. Parks & Recreation Commission
 - 1. [Report from the Park Commission of February 20, 2025](#) – Alderman Weber
- X. Presentation of petitions
- A. Any other petition received by the City Clerk’s Office after distribution of the agenda.

XI. Council Directives

XII. Unfinished Business

XIII. New Business

- A. Any announcements/questions that may legally come before the Council.

XIV. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or e-mail clerk@neenahwi.gov at least 48 hours prior to the scheduled meeting or event to request an accommodation.

City of Neenah
Application For Appointment



Name Rebecca Heidke Kwiatkowski Date 2/27/2025
 Address [Redacted]
 City, ST Zip [Redacted]
 Eve. Phone [Redacted]
 E-mail [Redacted]

What appointment are you seeking? You may check more than one box.

- | | |
|---|---|
| <input type="checkbox"/> Library Board | <input type="checkbox"/> Park and Recreation Commission |
| <input type="checkbox"/> Committee on Aging | <input type="checkbox"/> Board of Appeals |
| <input type="checkbox"/> Plan Commission | <input type="checkbox"/> Board of Review |
| <input type="checkbox"/> Police Commission | <input type="checkbox"/> Emergency Government Committee |
| <input type="checkbox"/> N-M Joint Fire Commission | <input type="checkbox"/> Loan Assistance Board |
| <input type="checkbox"/> Landmarks Commission | <input type="checkbox"/> Board of Harbor Commissioners |
| <input type="checkbox"/> Business Improvement District | <input type="checkbox"/> Water Works Commission |
| <input type="checkbox"/> Board of Health | <input type="checkbox"/> N/M Sewerage Commission |
| <input type="checkbox"/> Community Development Authority | <input type="checkbox"/> Citizen Advisory Committee |
| <input checked="" type="checkbox"/> Other <u>Sustainable Neenah</u> | |

Do you currently serve on other boards, commissions, or hold an elected office? Yes No Detail Below

Neenah Arts Council, League of Women Voters - Winnebago County Board member

Please provide or attach a brief statement outlining your interest and qualifications for this appointment:

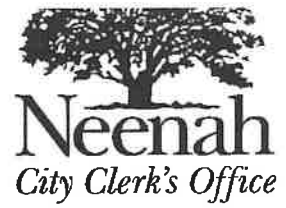
I'm the admin assistant at the City Garage/City Services building. I answer many resident questions on what is or is not recyclable, where certain items can be disposed of, etc. I think this committee would be great to make sure I'm being the most helpful to our residents & identify opportunities to educate our citizens as well. I've been to a couple of meetings & have worked with Carol Kosimor & I think this would be a natural fit.

* Menasha Historical Society Board Member, Member of Neenah/Menasha Intertribal Pow wow committee, vice President Woman's Tuesday Club of Neenah

Please Sign and Date: Rebecca Heidke Kwiatkowski 2/27/2025

Please return to the Neenah City Clerk's Office

City of Neenah Application for Appointment



Name	Marcy Griffen	Date	2/19/2025
Address	[REDACTED]		
City, ST Zip			
Eve. Phone			
E-mail			

What appointment are you seeking? You may check more than one box.

- | | |
|--|---|
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> N-M Joint Fire Commission |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> N-M Sewerage Commission |
| <input type="checkbox"/> Business Improvement District (BID) | <input type="checkbox"/> Neenah Arts Council |
| <input type="checkbox"/> Citizen Advisory Committee | <input type="checkbox"/> Neenah Harbor Committee |
| <input checked="" type="checkbox"/> Committee of Aging | <input type="checkbox"/> Park & Recreation Commission |
| <input type="checkbox"/> Community Development Authority (CDA) | <input type="checkbox"/> Parking Task Force |
| <input type="checkbox"/> Fox Cities Transit Commission | <input type="checkbox"/> Plan Commission |
| <input type="checkbox"/> Joint Review Board for TIFs | <input type="checkbox"/> Police Commission |
| <input type="checkbox"/> Landmarks Commission | <input type="checkbox"/> Sustainable Neenah Committee |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> Water Works Commission |
| <input type="checkbox"/> Loan Assistance Board | <input type="checkbox"/> Other: <input type="text"/> |

Do you currently serve on other boards, commissions, or hold an elected office? Yes No Detail Below

Please provide or attach a brief statement outlining your interest and qualifications for this appointment:

Please refer to attached

Please Sign and Date: Marcy Griffen 2/19/25

Marcy Griffen
2/19/2025

To Whom it Concerns,

Please allow me to introduce myself. I moved to Neenah from Marathon, Canada when I was in third grade and went onto graduating from Armstrong High School in 1974. Since then, after graduating from UWSP, I have not lived in the area but have been back to visit family and friends on a frequent basis. Fifty years later, I relocated back to Neenah a couple of years ago as a retired non-profit professional. I am currently seeking a volunteer opportunity that will allow me to make a difference in the lives of others. I reconnected with an old classmate (Pati Goodman) who is a member of the Committee on Aging. After attending three meetings as a guest with her, I have found myself highly interested in the work the committee has taken on and I believe I can be an effective and contributing member. I have always been dedicated and devoted to helping those in our community that are in the most need of services, resources and support.

The following highlights some of my experience in working on behalf of older adults:

- 15 Year Career with the YMCA – This included leadership roles in developing programs for all ages with an emphasis on serving those in our community with the most unmet needs. My last position was as the Executive Director of the Marquette County YMCA (in the Upper Peninsula) where I ensured that a healthy balance of services and programs were delivered including a focus on serving older adults.
- Executive Director of Beacon House – This is the Upper Peninsula's Hospital Hospitality House that served patients traveling overnight for medical care in Marquette (similar to a large Ronald McDonald House that served all ages and illnesses). At least one third of people staying at Beacon House were older adults who may be staying for a couple nights due to surgery for a loved one or for several weeks while undergoing cancer treatment.
- Associative Director for Superior Alliance for Independent Living – This non-profit agency served the entire Upper Peninsula by providing services, resources and support to persons with disabilities. Many of the people served were older adults who had mild to severe disabilities. Prior to serving as the AD, I also worked as a Nursing Home Transition Coordinator which primarily involved working with older adults.
- Alger-Marquette Community Action Nutrition Director – Administrated Home Delivered Meals (Meals on Wheels) and 8 Congregate Meal Sites (6 at community senior centers) that served two counties. This involved all aspects of the programs including grant writing, budget development and management, meal preparation details including kitchen licensing requirements, hiring and training of staff and volunteers, and on-site quality assurance.
- Director of Adams County Youth Commission – Our facility served as a senior center during school hours and programs were delivered that connected youth with seniors.