

**CITY OF NEENAH  
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING**

**March 10, 2026 @ 5:00 PM  
Hauser Room, 211 Walnut Street**

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This may constitute a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

**AGENDA**

1. Approval of Minutes of the Meeting of February 24, 2026 (Attachment)
2. Public Appearances
3. Approve Police Department Locker Room Project Part 1 (Attachment)
4. Approve Police Department 2026 Request for Vehicle Replacements (Attachment)
5. Fleet #1L 2026 1/2-Ton 4WD Crew Cab Pick-Up Truck (Attachment)
6. Fleet #1JJ 2026 1/2-Ton 4WD Crew Cab Pick-Up Truck (Attachment)
7. Fleet #21 2026 3/4-Ton 4WD Regular Cab Pick-Up Truck (Attachment)
8. Licenses
  - a. Approve the Transfer of a "Class B" Combination Liquor License to AA Signature Bar & Grill d/b/a Baypoint Bar & Grill (Attachment)
9. Approved Special Event Permits (Informational Only)
10. Public Works General Construction and Department Activity Report (Attachment)
11. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the **City Clerk Office at (920)886-6101** or the **City's ADA Coordinator at (920)886-6106** or e-mail [attorney@neenahwi.gov](mailto:attorney@neenahwi.gov) at least 48 hours prior to the scheduled meeting or event to request an accommodation.

**CITY OF NEENAH**  
**PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES**  
**Tuesday, February 24, 2026**

**Present:** Chairman Lendrum, Alderman Borchardt, Linski, Pollnow, and Weber

**Excused:**

**Also Present:** Mayor Lang, Public Works Director Kaiser, Parks & Recreation Director Kading, Police Chief Olson, City Clerk Nagel, CSA Supervisor Bedora, Office Manager Mroczkowski, Scott Becher, Frank Cuthbert, Alderman Bruno

Chairman Lendrum called the meeting to order at 5:23 PM

Approval of Minutes of the Regular Meeting of February 10, 2026

**Motion by Weber, seconded by Borchardt to approve the minutes of the Regular Meeting of February 10, 2026.**

Call for vote by Chairman Lendrum

**Motion Carried.** All voting Aye. 5/0

Public Appearance

NONE

Approve Comprehensive Outdoor Recreation Plan (CORP)

Director Kading stated that staff developed a Request for Proposal (RFP) for the Comprehensive Outdoor Recreation Plan. He stated that 3 bids were received and reviewed by staff. He stated that the CORP Task Force invited 2 firms to be interviewed, Graef and MSA.

Director Kading stated that Graef was the firm chosen prior to opening the fee envelope and ended up being the low bidder.

Report

**Following Discussion: Motion by Weber, Seconded by Linski to recommend the Common Council approve the agreement with Graef to complete the Comprehensive Outdoor Recreation Plan as outlined in the RFP in the amount of \$30,100 utilizing 2026 Capital Improvement Program funds.**

Alderman Pollnow asked if this required by the WIDNR. Director Kading stated that it is if we want to apply for grant funding.

Alderman Pollnow asked why the agreement was not included with the memo. Director Kading stated that the agreement will be drafted after the RFP is prepared.

Alderman Pollnow stated that the motion made is not correct then. Director Kaiser stated that sometimes recommendations are phrased in these cases to say, “authorizing staff to enter into an agreement”.

The Committee agreed with Director Kaiser and requested a change to the motion.

**Alderman Pollnow moved to amend the motion on the floor, Seconded by Weber to insert “*authorizing staff to enter into an*” verbiage prior to “*the agreement*” in the motion.**

Call for vote on Amendment by Chairman Lendrum

**Motion Carried. Vote 5/0**

Report

**Following Discussion: Motion by Weber, Seconded by Linski to recommend the Common Council approve authorizing staff to enter into an agreement with Graef to complete the Comprehensive Outdoor Recreation Plan as outlined in the RFP in the amount of \$30,100 utilizing 2026 Capital Improvement Program funds.**

Call for vote on Amended Motion by Chairman Lendrum

**Motion Carried. Vote 5/0**

Approve Humane Officer

CSA Supervisor Bedora stated that she attended humane officer training in September of 2025 through the Wisconsin Department of Agriculture, Trade and Consumer Protection. She stated that the purpose of the training was to have sworn and non-sworn people become more specialized in animal care and neglect cases. CSA Supervisor Bedora stated that non-sworn people are required by the state of Wisconsin to be appointed per Statute 173.03(1). She stated that being appointed as a Humane Officer she will be able to assist with search warrants, investigate animal abuse, refer charges on cases, and give orders of abatement.

Report

**Following Discussion: Motion by Weber, Seconded by Borchardt to recommend the Common Council approve, per Wisconsin State Statute 173.03(1), the appointment of CSA Supervisor Michaela Bedora as the City of Neenah Humane Officer and further recommend the City Attorney assist in drafting the necessary Ordinances for the appointment of the Humane Officer and the authorization for enforcement of animal health ordinance by the said officer.**

Call for vote on Motion by Chairman Lendrum

**Motion Carried. Vote 5/0**

Approve Purchase of Fleet Lift Truck

Director Kaiser stated that this forklift will be used the majority of the time by the fleet mechanics for deliveries and seasonal truck equipment changes. He stated that the standout feature of the Toyota forklift is that it can maneuver the forks sideways while staying in a stationary position.

Report.

**Following Discussion: Motion by Pollnow, Seconded by Borchardt to recommend the Common Council approve the purchase of the Toyota 50-8FGU32 (6500lb) Forklift from Conger Toyota-Lift, Neenah, in an amount of \$49,382.00 and an additional \$1,000.00 for fork extensions, utilizing 2026 Capital Equipment Program funds.**

Call for vote by Chairman Lendrum

**Motion Carried. All voting Aye. 5/0**

Ordinance 2026-03 Amending Chapter 4, Article IV, Section 4-95(e) Restrictions on Alcohol Beverage

Clerk Nagel stated that this proposed Ordinance Amendment has 2 parts. She stated that the first is restricting convenience stores to only a Class "A" fermented malt beverage license. She stated that the second part is striking the language requiring a separate room and separate entrance for a "Class A" (intoxicating liquors) for the sale of intoxicating liquor (spirits).

Clerk Nagel stated that the second part of the ordinance amendment was brought forward by the Business Improvement District (BID). She stated that removing this language will allow downtown stores and shops like the Cheese Table to sell bottles of wine in its original package for off-site consumption. She stated that she wanted to be clear that the removal of the current language will also allow other business such as pharmacies, discount stores, and specialty stores, to sell liquor and wine in its original package for offsite consumption as well; meaning this will affect businesses' city-wide, not just downtown. Clerk Nagel stated that the ordinance will still restrict "Class A" license holders from selling alcohol beverages in individual glasses for onsite consumption; meaning, the Cheese Table will only be allowed to sell wine in its original package for offsite consumption but will be prohibited from selling wine by the glass for onsite consumption during their charcuterie classes.

**Following Discussion: Motion by Borchardt, Seconded by Pollnow to recommend the Common Council approve Ordinance 2026-03 Amending Chapter 4 Article IV, Section 4-95(e) Restrictions on Alcohol Beverages.**

Alderman Borchardt stated that currently residents can, when they purchase alcohol, both fermented beverages and intoxicating liquor, from Pick N Save or Festival Foods,

can take their items outside of the separated area and pay for it at a grocery register. He stated so in affect this is already happening.

Clerk Nagel stated yes.

The Committee discussed an agenda item that was tabled regarding the partial conversion of a gas station into a bar.

Alderman Lendrum stated that she is concerned with the unintended consequences of the proposed amendment. She stated that the Cheese Table does have a way to sell wine by the glass for their charcuterie classes and also sell wine by the bottle for off-site consumption by putting a \$10,000 deposit on a Reserve "Class B" license.

Clerk Nagel stated yes.

Alderman Lendrum stated that we are changing an ordinance because the BID approached staff asking for this ordinance change for one business. She stated that she opposes this. She stated that this opens up for other businesses to offer the sale of intoxicating liquor in open areas.

Alderman Lendrum stated that she would ask that the Cheese Table be required to buy the \$10,000 non-refundable Reserve license.

Alderman Pollnow stated that he does not have any issues with the proposed ordinance changes.

Alderman Weber inquired about what the staff's perspective regarding this proposed ordinance change. Clerk Nagel stated that she does not see any unintended circumstances for businesses that are not downtown because there are businesses selling it like this now.

Call for vote by Chairman Lendrum

**Motion Carried. All voting Aye. 4/1 (Alderman Lendrum)**

#### Public Works General Construction and Department Activity Report

- 1) Contract 13-24 (S. Commercial St Turn Lane at Winneconne Av): A final pay request will be reviewed by the Board of Public Works at their 2/25 meeting.
- 2) Contract 4-25 (Misc Concrete Pavement/Sidewalk Repair): Work is done for the year. Some items will be carried over to 2026.
- 3) Contract 5-25 (Misc Asphalt Pavement Repair): Work is done for the year. Some items will be carried over to 2026.
- 4) Contract 10-25 (City Hall Window Replacement): All window work is done. Work has started on the entry doors.

- 5) Contract 12-25 (Courtside Fields Pond): Excavation and periodic rock blasting are underway.
- 6) Contract 1-26 (Elm, Reed, Laudan Utilities/Street): The bid opening occurred on 2/19. A recommendation will be reviewed by the Board of Public Works on 2/25.
- 7) Contract 2-26 (Henry, Sterling, Winneconne): The bid opening is scheduled for 2/24. A recommendation will be reviewed by the Board of Public Works on 2/25.
- 8) Contract 3-26 (Tullar Garage Roof Repair): Bid opening is scheduled for 3/4. This project covers the roof areas over the north and south vehicle storage bays.
- 9) Bus Shelter: City crews started work on razing the Doty/Church bus shelter on 2/19 and will continue with it the week of 2/23, weather allowing.
- 10) City Hall Space Needs Plan RFP: The RFP has been distributed. Proposals are due on 3/6.
- 11) Storm Water Management Plan: Staff met with our WDNR storm water contact for our MS4 (municipal separate storm sewer system) audit on 2/19 and discussed the RFP that was prepared for the storm water management plan update. We are incorporating his comments into the final RFP and will be distributing it when that is done.

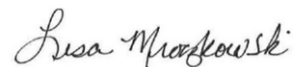
Adjournment

**Motion by Borchardt, seconded by Pollnow to adjourn at 6:04 PM.**

Call for vote by Chairman Lendrum

**Motion Carried. All voting Aye. 5 /0**

**Respectfully submitted,**



Lisa Mroczkowski  
Public Works Office Manager



# CITY OF NEENAH POLICE DEPARTMENT

2111 Marathon Avenue  
Neenah, Wisconsin 54956



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## Memo

**To:** Cari Lendrum, Public Services and Safety Committee Chair  
Mayor Jane Lang, Vicky Rasmussen, Director of Finance

**From:** Captain Tom Van Sambeek

**Date:** March 5, 2026

**Re:** **Police Department Locker Room Project Part 1**

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The Neenah Police Department is seeking approval to purchase new lockers for the locker rooms, evidence processing, and duty bag storage areas.

The current locker room and evidence storage lockers are 34 years old and showing significant wear. Many lockers are in poor mechanical condition and can no longer be secured properly. Additionally, rust is present inside and on top of several locker units.

The proposed locker room replacements from Bernie's Equipment are designed to allow airflow, which will assist in drying boots, body armor, and other gear. Most lockers will include a built-in bench for officer convenience during changing. We need to install ADA compliant lockers that do not have the built in bench. The build quality of these lockers appears superior to the existing units, and we anticipate they will last for decades. They will also be outfitted with electrical for charging of officer's gear.

Evidence storage lockers are also out of date. Replacing them will improve space utilization of the processing area, as the new units will be mounted flush with the wall, creating additional workspace and enhancing efficiency.

Duty bag lockers have long been a priority to help organize the locker room. Duty bags are large and do not fit in standard lockers. The new duty bag lockers will be installed in the garage, reducing the number of items officers need to carry between vehicles and the building.

This is the first memo for this project. The lead time for manufacturing and shipping the lockers is approximately 12–16 weeks. We would like to place the order now while finalizing other project details. At this time, we are confident the total project cost will remain under the \$500,000 budget. This price will cover the purchase and installation of the new lockers. It will also cover the cost of the removal of the old lockers.

We have obtained two quotes for lockers. We would like to go with Bernie's Equipment as they have the airflow function to improve drying of officer gear. We looked at both lockers at the chief's conference and did not note a perceivable build difference or a notable feature difference other than the airflow.

#### Bernie's Equipment

- Airflow Lockers
- Evidence lockers
- Duty Bag Cubbies
- Freight
- Removal and Installation

**\$287,136.61**

#### Bradford

- Non-Airflow Lockers
- Evidence lockers
- Duty Bag Cubbies
- Freight
- Removal and Installation

**\$272,157.00**

Future costs of this project will include painting, electrical, plumbing, HVAC, flooring, tile, fixtures, furniture and associated costs.

**Recommendation:** Authorize the Neenah Police Department to purchase evidence, duty-bag, and air-flow wardrobe lockers in an amount not to exceed \$300,000.00. Funding source: Facilities Capital Improvement Budget 013-2150-743-02-36, Project Code PDF13.



# NEENAH POLICE DEPARTMENT



Chief Aaron L. Olson

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## Memo

**To:** Cari Lendrum, Public Services and Safety Committee Chair, Mayor Jane Lang, Vicky Rasmussen, Director of Finance

**From:** Fleet Maintenance Specialist Greg Howat

**Date:** 3/5/2025

**Re: Request for Vehicle Replacements**

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The Neenah Police Department is requesting the replacement of two existing Patrol squad cars and one administrative vehicle.

### Squad #2

- Requesting 2026 Ford Hybrid Police Utility
- Replacing 2022 Ford Police Utility
  - Current Mileage: 72,130
  - Mileage at replacement 80,630
  - Will be sold at auction

### Squad #3

- Requesting 2026 Ford Hybrid Police Utility
- Replacing 2022 Ford Utility
  - Current Mileage: 52,343
  - Retain for surveillance vehicle

### #12 Administrative Vehicle for Chief of Police

- Requesting 2024 or newer Civilian Chevrolet Tahoe
- Replacing 2014 Dodge Durango
  - Current Mileage: 86,224
  - Auction / Trade-in

## **# 2 and #3 Ford Police Utility Squads**

We are requesting two 2026 Ford Hybrid Police Utility vehicles.

We have been using Hybrid Police Utility vehicles to our fleet since 2023. We are very pleased with their performance, reliability, and fuel economy. Ford government incentives have reduced the purchase price \$3500 from 2025. These squads have updated emergency lighting and equipment that will be transferred to the new vehicle, offering additional savings.

Squad 3 will be transferred to the investigative team and serve as a surveillance vehicle.

## **#12 Administrative Vehicle**

Based on the intended use for this vehicle, we are requesting one 2024 or newer civilian Tahoe.

We don't require any specific features for this vehicle, as compared to a vehicle used for patrol, only that the vehicle is a full-size SUV. The new/used car market has stabilized, making more vehicles available at affordable prices.

For this proposal, the vehicle cost listed is for a new Chevrolet Tahoe which would be the maximum amount we would spend on the vehicle. We have made the vehicle request in general terms to give us the flexibility to find the best value available, new or used.

## **Vehicles and Associated Cost Estimates**

|  |                    |
|--|--------------------|
| <b>#2 2026 Ford Police Utility Vehicle</b> | <b>\$44,411.50</b> |
| <b>#3 2026 Ford Police Utility Vehicle</b> | <b>\$44,411.50</b> |
| <b>#12 2026 Chevrolet Tahoe</b>            | <b>\$65,962.00</b> |
| <b>Upfitting Cost</b>                      | <b>\$19,586.00</b> |
| Ballistic Door Panels                      |                    |
| Console & Tablet Mounts                    |                    |
| Admin Lighting, Controls & Electrical      |                    |
| Changeover                                 |                    |
| Graphics                                   |                    |

## **Recommendation:**

Authorize the Neenah Police Department to purchase the above listed vehicles as a cost, not to exceed, \$175,000.00 to include all equipment and changeover costs.



Department of Public Works  
1495 Tullar Road • Neenah WI 54956  
Phone 920-886-6260 • Fax 920-886-6269  
e-mail: gradtke@neenahwi.gov

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## P R O P O S A L

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### Fleet #1L (2026 1/2-Ton 4WD Crew Cab Pick-Up Truck)

|   |                     |             |
|---|---------------------|-------------|
| Bergstrom Ford<br>Neenah, WI                          | Ford F-150          | \$47,300.50 |
| Bergstrom GM<br>Neenah, WI                            | Chevrolet Silverado | \$43,797.81 |
| Holiday Automotive<br>Fond du Lac, WI                 | Chevrolet Silverado | \$45,341.00 |
| Napleton 151 Auto Group (State Bid)<br>Columbus, WI   | Chevrolet Silverado | \$46,895.00 |
| Kolosso Chrysler/Jeep/Dodge/Ram<br>L & S Truck Center |                     | No Bid      |
| Greg Young Ford                                       |                     | No Bid      |
| Les Stumpf Ford                                       |                     | No Bid      |

Staff recommends purchasing a new Chevrolet Silverado 1/2-Ton 4WD Crew Cab Pick-Up Truck from Bergstrom Automotive for \$43,797.81.

Staff also recommends a new bed cap/cover and additional safety equipment, not to exceed \$5000.00

This truck will replace the Building Manager's truck (Fleet #1L)

Old Fleet #1L will be transferred to the Engineering Department

Fleet #1F (Engineering Inspector's truck) will be sent to auction

Budgeted 2026 amount \$50,000.00.  
(Page 320, Item #9 in 2026 Budget Book)





Department of Public Works  
1495 Tullar Road • Neenah WI 54956  
Phone 920-886-6260 • Fax 920-886-6269  
e-mail: gradtke@neenahwi.gov

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## P R O P O S A L

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### Fleet #1JJ (2026 1/2-Ton 4WD Crew Cab Pick-Up Truck)

|   |                     |             |
|---|---------------------|-------------|
| Bergstrom Ford<br>Neenah, WI                          | Ford F-150          | \$46,948.26 |
| Bergstrom GM<br>Neenah, WI                            | Chevrolet Silverado | \$44,303.81 |
| Holiday Automotive<br>Fond du Lac, WI                 | Chevrolet Silverado | \$45,517.00 |
| Napleton 151 Auto Group (State Bid)<br>Columbus, WI   | Chevrolet Silverado | \$45,550.00 |
| Kolosso Chrysler/Jeep/Dodge/Ram<br>L & S Truck Center |                     | No Bid      |
| Greg Young Ford                                       |                     | No Bid      |
| Les Stumpf Ford                                       |                     | No Bid      |

Staff recommends purchasing a new Chevrolet Silverado 1/2-Ton 4WD Crew Cab Pickup Truck from Bergstrom Automotive for \$44,303.81.

Staff also recommends a new bed cap/cover and additional safety equipment, not to exceed \$5000.00

Existing Fleet #1JJ will be sent to auction

Budgeted 2026 amount \$50,000.00.  
(Page 320, Item #10 in 2026 Budget Book)



Feb 12, 2026 7:29:00 AM  
Neenah  
Winnebago County  
Wisconsin



Department of Public Works  
1495 Tullar Road • Neenah WI 54956  
Phone 920-886-6260 • Fax 920-886-6269  
e-mail: [gradtke@neenahwi.gov](mailto:gradtke@neenahwi.gov)

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## P R O P O S A L

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### Fleet #21 (2026 3/4ton 4WD Regular Cab, Pick-up Truck)

|   |             |
|---|-------------|
| Bergstrom Ford<br>Neenah, WI                        | \$49,321.17 |
| Bergstrom GM<br>Neenah, WI                          | \$50,784.60 |
| Holiday Automotive<br>Fond du Lac, WI               | \$51,972.70 |
| Napleton 151 Auto Group (State Bid)<br>Columbus, WI | \$54,600.00 |
| L & S Truck Center                                  | No Bid      |
| Kolosso Chrysler/Jeep/Dodge/Ram                     | No Bid      |
| Greg Young Ford                                     | No Bid      |
| Les Stumpf Ford                                     | No Bid      |

Staff recommends purchasing a New Ford F250 4WD Regular Cab, Pickup Truck from Bergstrom Ford for \$49,321.17.

Staff also recommends a new 2-way radio, and additional safety items/lighting, not to exceed \$2,000.00.

Existing equipment (2011 GMC 3/4ton 4x4) will be retained in the fleet in place of #1B. Fleet #1B will be sent to auction

Budgeted 2026 amount \$75,000.00.  
(Page 320, Item # 6 in 2026 Budget Book)



Feb 26, 2026 7:56:48 AM  
1054 Byrd Avenue  
Neenah  
Winnebago County  
Wisconsin

## Public Services & Safety Committee

**March 10, 2026**

### Transfer of "Class B" Combination Liquor License

| Applicant                | Doing Business As    | Location           | Agent         | License                                | Motion                    |
|--------------------------|----------------------|--------------------|---------------|--|---------------------------|
| AA Signature Bar & Grill | Baypoint Bar & Grill | 944 Green Bay Road | Amandeep Kaur | "Class B" Combination License Transfer | Recommend Council Approve |

### Approved Special Event Permits (Informational Only)

| Applicant                    | Name of Event               | Class of Event                                      | Location                          | Alcohol                  | Date(s)               | Approved |
|------------------------------|-----------------------------|---|-----------------------------------|--------------------------|-----------------------|----------|
| Future Neenah Inc.           | Wine Walk                   |   | 100 & 200 Blocks W. Wisconsin Ave | Wine at various business | 4/25/2026             | 3/5/2026 |
| Neenah Soccer Club           | Flatgrass Soccer Tournament | Class A exceeds 200 attendees, travel lane closures | Memorial Park                     | No alcohol allowed       | May 8-10<br>8am-9pm   | 3/5/2026 |
| Autism Society of Fox Valley | Walking for you and me      | Class A exceeds 200 attendees, travel lane closures | Riverside Park & Pavillion        | No alcohol allowed       | May 9 8am-1pm         | 3/5/2026 |
| JDRF One Walk                | JDRF One Walk               | Class A exceeds 200 attendees, travel lane closures | Riverside Park & Pavillion        | No alcohol allowed       | May 16<br>8:30am-12pm | 3/5/2026 |
| Neenah Park & Rec            | Listen to the Loop          | Class A exceeds 200 attendees, travel lane closures | Arrowhead Park                    | No alcohol allowed       | June 5<br>4:30-7pm    | 3/5/2026 |



Dept. of Legal & Administrative Services  
Office of the City Clerk  
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426  
Phone 920-886-6100 • Fax 920-886-6109  
e-mail cnagel@neenahwi.gov  
CHAR NAGEL, WCMC

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## MEMORANDUM

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**DATE:** March 10, 2025

**TO:** Mayor Lang, Members of Liquor License Review Subcommittee, Members of Public Services & Safety Committee, Members of the Common Council

**FROM:** Char Nagel, City Clerk

**RE:** Application for Regular "Class B" Liquor License – AA Signature Bar & Grill

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The Clerk's Office received a Transferring License Business to Business, an Original Alcohol Beverage Retail License Application for AA Signature Bar and Grill LLC, d/b/a BayPoint Bar and Grill, 944 S. Green Bay Road. The current "Class B" Combination Liquor License is issued to BayPoint Bar Inc. which is being sold. Part of the sale transaction is the transfer of the liquor license.

A background check has been successfully completed on AA Signature Bar & Grill, LLC, with no monies owed to the city. All transfer paperwork is in order. Approving this transfer does not impact the liquor license quota.

Staff recommends approval of the transfer of regular "Class B" Combination Intoxicating Liquor and Fermented Malt Beverage License from BayPoint Bar & Grill, Inc. to AA Signature Bar & Grill, LLC, d/b/a BayPoint Bar & Grill, 944 S. Green Bay Road contingent upon a closing date being established.

Form  
AB-200

## Alcohol Beverage License Application

| For Municipal Use Only |  |
|------------------------|--|
| Municipality           |  |
| License Period         |  |

License(s) Requested: (up to two boxes may be checked)

- Class "A" Beer ..... \$ \_\_\_\_\_
  Class "B" Beer ..... \$ \_\_\_\_\_  
 "Class A" Liquor ..... \$ \_\_\_\_\_
  "Class B" Liquor ..... \$ \_\_\_\_\_  
 "Class A" Liquor (cider only) \$ \_\_\_\_\_
  Reserve "Class B" Liquor \$ \_\_\_\_\_  
 "Class C" Liquor (wine only) \$ \_\_\_\_\_

| Fees                 |           |
|----------------------|-----------|
| License Fees         | \$        |
| Background Check Fee | \$        |
| Publication Fee      | \$        |
| <b>Total Fees</b>    | <b>\$</b> |

### Part A: Premises/Business Information

|   |  |  |
|---|--|--|
| 1. Legal Business Name (individual name if sole proprietorship)<br><b>AA SIGNATURE BAR AND GRILL LLC</b>  |  |  |
| 2. Business Trade Name or DBA<br><b>BAY POINT BAR AND GRILL</b>   |  |  |
| 3. FEIN<br><b>41-4036493</b>  | 4. Wisconsin Seller's Permit Number  |  |
| 5. Entity Type (check one)<br><input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization  |  |  |
| 6. State of Organization<br><b>WI</b>   | 7. Date of Organization<br><b>2/3/2026</b>   | 8. Wisconsin DFI Registration Number<br><b>A120285</b> |
| 9. Premises Address<br><b>944 S GREEN BAY RD.</b>   |  |  |
| 10. City<br><b>NEENAH</b>   | 11. State<br><b>WI</b>   | 12. Zip Code<br><b>54956</b>                           |
| 13. County<br><b>WINNEBAGO</b>  | 14. Governing Municipality: <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village<br>of: <b>NEENAH</b> | 15. Aldermanic District                                |
| 16. Premises Phone<br><b>219-256-3875</b>   | 17. Premises Email<br><b>aabaybarwi2026@yahoo.com</b>  | 18. Website<br><b>https://baypointbarandgrill.com</b>  |
| 19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. |  |  |
| 20. Mailing Address (if different from premises address)<br><b>W6028 BLAZING STAR DR.</b>   |  |  |
| 21. City<br><b>APPLETON</b>   | 22. State<br><b>WI</b>   | 23. Zip Code<br><b>54915</b>                           |

### Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages.  Yes  No

If yes, list the details of violation below. Attach additional sheets if necessary.

|                        |  |            |
|------------------------|--|------------|
| Law/Ordinance Violated | Location   | Trial Date |
| Penalty Imposed        | Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No |            |
| Law/Ordinance Violated | Location   | Trial Date |
| Penalty Imposed        | Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No |            |

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol . .  Yes  No  
 beverages.

If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? . .  Yes  No  
 If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? . . . . .  Yes  No  
 If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

|                             |                          |
|-----------------------------|--------------------------|
| 4a. Name of Business Entity | 4b. Business Entity FEIN |
|-----------------------------|--------------------------|

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. . . . .  Yes  No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? . . . . .  Yes  No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? . . . . .  Yes  No

**Part C: Individual Information**

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

| Last Name | First Name | Title | Phone * |
|-----------|------------|-------|---------|
| SINGH     | SATBIR     | OWNER |         |
| KAUR      | AMANDEEP   | OWNER |         |
|           |            |       |         |
|           |            |       |         |

**Part D: Attestation**

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

**READ CAREFULLY BEFORE SIGNING:** Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

|                                   |  |                              |
|-----------------------------------|--|------------------------------|
| Last Name<br><b>KAUR</b>          | First Name<br><b>AMANDEEP</b>            | M.I.                         |
| Title<br><b>OWNER</b>             | Email<br><b>aabaybarwi2026@yahoo.com</b> | Phone<br><b>219-256-3875</b> |
| Signature<br><b>Amandeep Kaur</b> |  | Date<br><b>2/19/2026</b>     |

**Part E: For Clerk Use Only**

|                                       |                |   |                     |
|---------------------------------------|----------------|---|---------------------|
| Date Application Was Filed With Clerk | License Number | Date License Granted                            | Date License Issued |
| Signature of Clerk/Deputy Clerk       |                | Date Provisional License Issued (if applicable) |                     |

**Part D: Criminal History**

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? . . . . .  Yes  No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

|                        |          |  |
|------------------------|----------|--|
| Law/Ordinance Violated | Location | Conviction Date  |
| Penalty Imposed        |          | Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Law/Ordinance Violated | Location | Conviction Date  |
| Penalty Imposed        |          | Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Law/Ordinance Violated | Location | Conviction Date  |
| Penalty Imposed        |          | Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No |

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? . . . . .  Yes  No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

**Part E: Attestation**

**READ CAREFULLY BEFORE SIGNING:** Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

|           |                      |      |           |
|-----------|----------------------|------|-----------|
| Signature | <u>Amandeep Kaur</u> | Date | 2/19/2026 |
|-----------|----------------------|------|-----------|

**Agent Type** (check one)

- Original (no fee)       Successor (\$10 fee for municipal licensees only)

**Part A: Business Information**

|  |  |
|--|--|
| 1. Legal Business Name (individual name if sole proprietor)<br><b>AA SIGNATURE BAR AND GRILL</b>   |  |
| 2. Business Trade Name or DBA<br><b>BAY POINT BAR &amp; GRILL</b>  |  |
| 3. Entity Type (check one)<br><input checked="" type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization |  |
| 4. Alcohol Beverage Business Authorization (check one)<br><input checked="" type="checkbox"/> Municipal Retail License <input type="checkbox"/> State Permit                     | 5. If successor agent, provide State Permit or Municipal Retail License Number |
| 6. Describe the reason for appointing a successor agent, if successor is checked above.  |  |

**Part B: Agent Information**

|  |                                  |                                     |
|--|----------------------------------|-------------------------------------|
| 1. Last Name<br><b>KAUR</b>                      | 2. First Name<br><b>AMANDEEP</b> | 3. M.I.                             |
| 4. Email<br><b>aabaybar.wi2026@yahoo.com</b>     |                                  | 5. Phone                            |
| 6. Home Address<br><b>W6028 BLAZING STAR DR.</b> |                                  |                                     |
| 7. City<br><b>APPLETON</b>                       | 8. State<br><b>WI</b>            | 9. Zip Code<br><b>54915</b>         |
| 10. Date of Birth                                |                                  | 11. Drivers License/State ID Number |
| 12. Drivers License/State ID State of Issuance   |                                  |                                     |

**Part C: Agent Questions**

|  |   |
|--|---|
| 1. Have you satisfied the responsible beverage server training requirement? Submit proof of completion.  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 2. Have you completed Form AB-100, Alcohol Beverage Individual Questionnaire (licensee) or Form AB-300, Alcohol Beverage Personal Questionnaire (permittee)? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 3. Have you been a Wisconsin resident for at least 90 continuous days? See instructions for exceptions.  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |

Continued →

**Part D: Business Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

|                                   |  |                               |                          |      |
|-----------------------------------|--|-------------------------------|--------------------------|------|
| Last Name<br><b>KAUR</b>          |  | First Name<br><b>AMANDEEP</b> |                          | M.I. |
| Title<br><b>OWNER</b>             | Email<br><b>aabaybarwi2026@yahoo.com</b> |                               | Phone                    |      |
| Signature<br><b>Amandeep Kaur</b> |  |                               | Date<br><b>2/19/2026</b> |      |

**Part E: Agent Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

|                                   |  |                               |                          |      |
|-----------------------------------|--|-------------------------------|--------------------------|------|
| Last Name<br><b>KAUR</b>          |  | First Name<br><b>AMANDEEP</b> |                          | M.I. |
| Signature<br><b>Amandeep Kaur</b> |  |                               | Date<br><b>2/19/2026</b> |      |



## TRANSFERRING LICENSE BUSINESS TO BUSINESS FORM



I/We hereby transfer the following licenses to the City of Neenah:

|   |                         |
|---|-------------------------|
| Class <u>B Combination</u> Beer/Liquor/Wine                       | License No. <u>25-7</u> |
| Class _____ Beer/Liquor/Wine                                      | License No. _____       |
| Other <u>Amusement-6 Machines</u><br>(Cigarette, Amusement, etc.) | License No. <u>25-7</u> |
| Other _____<br>(Cigarette, Amusement, etc.)                       | License No. _____       |

Date licenses transferred \_\_\_\_\_, \_\_\_\_\_

License(s) are for the following establishment: (PLEASE PRINT)

Business Name: BayPoint Bar & Grill, Inc.  
 Doing business as: BayPoint Bar & Grill  
 Business Address: 944 S. Green Bay Road  
 City/State: Neenah WI 54956

Signatures:   
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)  
  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)  
 \_\_\_\_\_  
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

Print Name: Richard Holloway  
 Print Name: Judith Holloway  
 Print Name: \_\_\_\_\_

Notes: This form must be signed by all members of the Corp/LLC/Partnership/Individual prior to issuance of the new license.

I/We hereby accept the transfer the following licenses to the City of Neenah:

Class B Combination Beer/Liquor/Wine License No. 25-7

Class \_\_\_\_\_ Beer/Liquor/Wine License No. 25-7

Other Amusement-6 Machines License No. \_\_\_\_\_  
(Cigarette, Amusement, etc.)

Other \_\_\_\_\_ License No. \_\_\_\_\_  
(Cigarette, Amusement, etc.)

Date licenses transferred \_\_\_\_\_

License(s) are for the following establishment: (PLEASE PRINT)

Business Name: \_\_\_\_\_

Doing business as: \_\_\_\_\_

Business Address: 944 S. Green Bay Road

City/State: Neenah WI 54956

Signatures: Amandeep Kaur  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

Print Name: AMANDEEP KAUR

Satbir Singh  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

Print Name: SATBIR SINGH

\_\_\_\_\_  
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

Print Name: \_\_\_\_\_

Notes: This form must be signed by all members of the Corp/LLC/Partnership/Individual prior to issuance of the new license.

The licenses listed above were surrendered to me on this 19<sup>th</sup> day of February, 2026.

Charlotte K Nagel  
Charlotte Nagel, City Clerk



Department of Public Works  
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426  
Phone 920-886-6241 • e-mail: gkaiser@neenahwi.gov  
GERRY KAISER, P.E.  
DIRECTOR OF PUBLIC WORKS

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## M E M O R A N D U M

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**DATE:** March 6, 2026  
**TO:** Mayor Lang and Members of the Public Services and Safety Committee  
**FROM:** Gerry Kaiser, Director of Public Works  
**RE:** Public Works General Activity

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- 1) Contract 4-25 (Misc Concrete Pavement/Sidewalk Repair): Some work items have been carried over to 2026.
- 2) Contract 5-25 (Misc Asphalt Pavement Repair): Some work items have been carried over to 2026.
- 3) Contract 10-25 (City Hall Window Replacement): All work is done. Sill replacement has started.
- 4) Contract 12-25 (Courtside Fields Pond): Excavation and periodic rock blasting are underway. About 75% of the excavation is completed on the main pond area. The sloping along the east side of the pond will be done after the main pond area is excavated. Roughly 40% of the rock blasting is complete. The rock crushing is scheduled to start the week of 3/16.
- 5) Contract 1-26 (Elm, Reed, Laudan Utilities/Street): The pre-construction meeting was held on 3/5. The contractor plans to mobilize the week of 3/16.
- 6) Contract 2-26 (Henry, Sterling, Winneconne): A pre-construction meeting has not been scheduled. The contractor anticipates starting on Sterling Avenue.
- 7) Contract 3-26 (Tullar Garage Roof Repair): Bids were opened on 3/4 and reviewed by the Board of Public Works on 3/5. Five bids were received. Project bids came in under budget. Council action on the Board's recommendation will occur at the 3/18 Council meeting.
- 8) City Hall Space Needs Plan RFP: The RFP has been distributed. Proposals are due on 3/6. A recommendation will be brought to the Committee meeting on 3/24.
- 9) Spring Load Limits went into effect on 3/4. This mainly affects the roads in the Freedom Meadows/Freedom Acres area.
- 10) Spring Leaf Collection: Staff is reviewing options to provide a round of leaf collection in spring to clear the leaves that were on the terrace when the early snow came last November.