



City of Neenah
Neenah-Menasha Fire Rescue Joint Finance and
Personnel Committee Agenda
Tuesday, June 16, 2026 at 5:30 PM
Menasha City Hall
100 Main Street, Menasha
Room #133

- I. Call to Order
- II. Public Appearances
Ten minutes divided among those wishing to speak on topics pertinent to the Neenah-Menasha Fire Rescue Joint Finance & Personnel Committee. Speakers must state their name and residential address and are allowed five minutes to speak on any topic.
- III. Approval of Minutes
 - A. Approval of Minutes from May 5, 2026
- IV. Call Review
 - A. NMFR Call Review January 1, 2026 through May 31, 2026
- V. New Business
 - A. City of Menasha Communication Only on Open Records & Meeting Reminder
 - B. Consideration and Action to recommend the City of Neenah and City of Menasha Common Councils Approve the Agreement for Urban Search and Rescue Emergency Response Services from July 1, 2026 through June 30, 2028
 - C. Consideration and Action to Approve Extrication Tools
 - D. Consideration and Action to approve the Proposed 2027 Cost Distribution Formula
- VI. Closed Session
 - A. The Neenah-Menasha Fire Rescue Joint Finance & Personnel Committee will convene into closed session pursuant to Section 19.85(1)(c) Wis. Stats for the purpose of reviewing the Tentative Bargaining Agreement Between the Cities of Neenah and Menasha and Local 275.
 - B. The Neenah-Menasha Fire Rescue Joint Finance & Personnel Committee will reconvene into open session pursuant to Wis. Stats. 19.85(2) to consider or act on an item discussed in closed session.
 - C. Consideration and action of the Tentative Bargaining Agreement between the Cities of Neenah and Menasha and Local 275 as discussed in closed session.
- VII. Adjournment

Notice: Pursuant to the requirements of Wis. Stats. Sec. 19.84 (Open Meeting Notice Law), a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject on which they have decision-making responsibility. This may constitute a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in

advance of the meeting for the City to arrange special accommodations.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or e-mail clerk@neenahwi.gov at least 48 hours prior to the scheduled meeting or event to request an accommodation.

Neenah-Menasha Fire Rescue
Joint Finance & Personnel Committee Meeting Minutes
May 5, 2026 – 5:15 p.m.

Present: Ald. Grade, Pollnow, Bruno, Steiner and Marshall

Excused: Ald. Perkins

Also Present: Chief Teesch, Director Sassman and MA Ellis

Ald. Grade called the meeting to order at 5:15 p.m.

Public Forum: No members were present.

Election of Chair: **Motion made by Steiner to nominate Ald. Pollnow as Chair of NMFR's Joint Finance & Personnel Committee, no other motions were made, motions were closed, vote was called, all voting aye.**

Ald. Pollnow took over chair of the meeting.

Election of Vice Chair: **Motion made by Ald. Marshall to nominate Ald. Grade as Vice-Chair of NMFR's Joint Finance & Personnel Committee, no other motions were made, motions were closed, vote was called, all voting aye.**

Minutes: **MSC Grade/Bruno to approve January 20, 2026, minutes, all voting aye.**

Call Summary Review: Committee reviewed the first quarter 2026 call summary report. Chief Teesch noted the nation call reporting data base changed their name and this included changes to the category names. This change helps departments be consistent in selecting categories of actual incidents to the same category and also pick subcategories. **MSC Marshall/Bruno to accept the 1st quarter call summary review and place on file, all voting aye.**

2025 Budget Review: The Committee reviewed the 2025 Budget Review. Chief Teesch said we worked hard to hold the line to come in at budget. We didn't have a training Chief for seven months which caused us to utilize more overtime to help with the training. Ald. Grade commented on the overtime and noted while it is overbudget, it's commendable that it's not as bad as it has been in other years. Chief noted this year we have one long term FMLA and retirement this year. Ald. Pollnow asked what happens when there is a surplus. Director Sassman confirmed it goes back to each city based on the formula.

First Quarter Budget Review: The Committee reviewed the first quarter budget. Chief Teesch noted we had our annual physicals done in January. We had to hire an outside training company for mandatory

training CPR training so that is why these line items are showing higher usage. **MSC Grade/Steiner to accept the 2025 Budget and First Quarter budget reports and place on file, all voting aye.**

2025 Annual Report: The committee reviewed the 2025 annual report. **MSC Bruno/Grade to receive the 2025 Annual Report and place on file, all voting aye.**

Report

Firefighter Replacement: Discussion was held on the memo from Chief Teesch on replacing one vacancy. Discussion was held on the current hiring process and what this entails to establish a hiring eligibility list. Discussion was also held on the number of staff who can retire within the next five years and what the department is doing to recruit candidates.

MSC Grade/Bruno recommends the City of Neenah and City of Menasha Common Councils authorize filling one anticipated firefighter vacancy no earlier than June 6, 2026, all voting aye.

Report

MSC Marshall/Bruno to adjourn at 5:37 p.m., all voting aye.

Respectfully Submitted,

Tara A. Ellis

Tara Ellis

Management Assistant

Neenah-Menasha Fire Rescue
Joint Finance & Personnel Committee Meeting Minutes
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Respectfully Submitted,

Tara A. Ellis

Tara Ellis

Management Assistant



Neenah-Menasha Fire Rescue

125 E. COLUMBIAN AVENUE, NEENAH, WI 54956

Phone: 920-886-6200 Website: www.nmfire.org

NMFR Call Review

| Monthly Summary Review | | | | | | |
|------------------------|------------|------------|------------|------------|------------|------------|
| Main Incident Type | Jan 2026 | Jan 2025 | Feb 2026 | Feb 2025 | Mar 2026 | Mar 2025 |
| Fire | 6 | 9 | 5 | 12 | 11 | 7 |
| Medical | 206 | 195 | 175 | 243 | 209 | 208 |
| Rescue | 5 | | 3 | | 0 | |
| Hazardous Situation | 11 | 8 | 21 | 4 | 15 | 18 |
| Law Enforcement | 2 | | 1 | | 0 | |
| Public Service | 41 | 27 | 19 | 13 | 40 | 10 |
| No Emergency | 36 | 39 | 18 | 49 | 31 | 43 |
| Total | 307 | 278 | 242 | 321 | 306 | 286 |
| Main Incident Type | April 2026 | April 2025 | May 2026 | May 2025 | June 2026 | June 2025 |
| Fire | 8 | 6 | 8 | 6 | | |
| Medical | 198 | 186 | 181 | 221 | | |
| Rescue | | | 3 | | | |
| Hazardous Situation | 21 | 11 | 13 | 9 | | |
| Law Enforcement | 2 | 0 | 1 | | | |
| Public Service | 56 | 37 | 30 | | | |
| No Emergency | 45 | 22 | 44 | 78 | | |
| Total | 330 | 262 | 280 | 314 | | |

Total calls January 1, 2026 through March 31, 2026: 1,465

Total Calls January 1, 2025 through March 31, 2025: 1,461

| 2025 Activity Review | | | | | |
|----------------------------------------------------|--------------|--------------|--------------|--------------|--------------|
| Main Incident Type | 2025 | 2024 | 2023 | 2022 | 2021 |
| Hazardous Condition (No Fire) | 108 | 132 | 148 | 141 | 134 |
| Service Call | 206 | 189 | 195 | 187 | 177 |
| False Alarm & False Call | 373 | 399 | 386 | 329 | 314 |
| Overpressure Rupture, Explosion, Overheat(no fire) | 3 | 2 | 2 | 5 | 4 |
| Rescue & Emergency Medical Service Incident | 2477 | 2524 | 2377 | 2336 | 2150 |
| Good Intent Call | 246 | 215 | 197 | 101 | 74 |
| Special Incident Type | 8 | 7 | 9 | 17 | 33 |
| Unknown | | 3 | 2 | 32 | 11 |
| Fire | 92 | 84 | 79 | 77 | 78 |
| Total | 3,513 | 3,555 | 3,395 | 3,225 | 2,975 |



MEMORANDUM

DATE June 3, 2026
TO City of Menasha Boards, Commissions, and Committees
FROM Evan Janet, Deputy City Clerk
RE Open Records and Open Meetings Reminder

With the start of a new Common Council and many new appointments across various Boards, Commissions, and Committees of the City of Menasha, this is a reminder for members on which records are public.

Members of city bodies have their phone numbers in the City Directory. These are collected at the time of appointment and are public record. Please take a moment to check the directory (attached below) and verify your contact information is correct.

Many members receive packet materials via email. With email addresses being used as the primary tool for agenda/packet distribution, email addresses are considered an official means of communication for these bodies and are public record.

While the directory will not be updated to hold email addresses, it should be known that this information could be requested via an Open Records Request.

On the same note, please be reminded to not “reply all” to emails from City Staff when packet materials are being distributed. Only reply to the sender of the email to avoid violations of Open Meeting requirements.

Feel free to reach out to Evan Janet, Deputy City Clerk, with any questions or if there are corrections to contact information: (920) 967-3608 or ejanet@menashawi.gov.



2026

City Administration Directory

Menasha City Center
100 Main Street, Suite 200
Menasha, Wisconsin 54952-3190

www.menashawi.gov

Office Hours:
Monday – Friday
8:00am – 4:00pm

Updated: 6/3/2026



2026

City Administration Directory

| | |
|-----------------------------|---------------|
| Date of Incorporation _____ | March 5, 1874 |
| Area – Square Miles _____ | 7.76 |
| Area – Acres _____ | 4,966 |
| Miles of Streets _____ | 72.76 |
| Latitude _____ | 44-12-05N |
| Longitude _____ | 88-26-56W |

Welcome to Menasha

Menasha is a community located at the northern end of Winnebago and Calumet Counties on the north shore of Lake Winnebago. The City of Menasha has a Mayor-Council form of government.

This directory is dedicated to the citizens of Menasha. It is intended to acquaint you with your city's government and services. We invite you to actively participate. If you are interested in serving on a City Board or Committee, submit a letter of interest to the Mayor's Office.

Population

| | | | |
|-------------|--------|-------------|--------|
| 2020 | 18,268 | 2011 | 17,381 |
| 2018 | 17,713 | 2010 | 17,353 |
| 2017 | 17,647 | 2005 | 17,156 |
| 2016 | 17,573 | 2000 | 16,331 |
| 2015 | 17,633 | 1990 | 14,711 |
| 2014 | 17,550 | 1980 | 14,728 |
| 2013 | 17,454 | 1970 | 14,836 |
| 2012 | 17,407 | 1960 | 14,647 |

Polling Places in the City of Menasha

Districts 1 and 2 _____ Menasha Senior Center _____ 116 Main Street
Districts 3 and 4 _____ Boys and Girls Club of Menasha _ 600 Racine Street
Districts 5 and 7 _____ Crossroads Foursquare Church __ 1209 London Street
Districts 6 and 8 _____ Winnegamie Dog Club _____ 2043 Manitowoc Road

Register to vote in the City Clerk's office - 100 Main Street, Suite 200, Menasha

You may register at the polls on Election Day with proper proof of residence (i.e., current driver's license, utility bill, phone bill, bank statement, etc.). You may also register to vote online at myvote.wi.gov.

All voters are required to show a valid photo ID to vote.

City Officials

| | | |
|-------------------------------------|----------------------|----------|
| Mayor | Austin Hammond | 967-3608 |
| Council President | Ted Grade | 428-9055 |
| Assessor | Associated Appraisal | 749-1995 |
| Attorney | Margaret Struve | 967-3608 |
| City Clerk | Kaija Snyder | 967-3608 |
| Community Development Director | Andrew Dane | 967-3650 |
| Finance Director | Jennifer Sassman | 967-3630 |
| Fire Chief | Travis Teesch | 886-6200 |
| Health Sanitarian | Todd Drew | 967-3520 |
| Human Resources Manager | Kimberly Cardoza | 967-3604 |
| Library Director | Brian Kopetsky | 967-3660 |
| Menasha Utilities General Manager | Melanie Krause | 967-3400 |
| Parks & Recreation Director | Megan Sackett | 967-3640 |
| Police Chief | Vacant | 967-3500 |
| Public Health Director | Kristine Hutter | 967-3520 |
| Public Works Director | James Merten | 967-3610 |
| Deputy Dir. of Municipal Operations | Thad Brown | 967-3620 |

Please visit the appropriate department's page on the city's website to contact them via e-mail.

Common Council Committees

All Council members comprise the Administration Committee, Board of Public Works, and Personnel Committee. Chairs and Vice Chairs are listed below.

Administration Committee

Ald. Tim Hale, Chair
Ald. Rosita Eisenach, Vice Chair

Board of Public Works

Ald. Tom Marshall, Chair
Ald. Josh School, Vice Chair

Personnel Committee

Ald. Terri Perkins, Chair
Ald. Joy Lewis, Vice Chair

Common Council

Common Council and Committee meetings are scheduled for 6:00pm the first and third Mondays of each month at Menasha City Center (100 Main Street).

| | |
|------------------------------------------------------------|----------------------------|
| Mayor – Austin Hammond | |
| (920) 967-3608 | 100 Main Street, Suite 200 |
| District 1 (Wards 1-2) – Chris Rand | |
| (920) 366-1763 | 336 Lopas Street |
| District 2 (Wards 3-4) – Rosita Eisenach | |
| (920) 915-6163 | 862 First Street |
| District 3 (Wards 7-8) – Tim Hale | |
| (920) 213-4242 | 714 Ninth Street |
| District 4 (Wards 5-6) – Terri Perkins | |
| (920) 215-2088 | 227 Edgewater Drive |
| District 5 (Wards 9, 11, & 18) – Joy Lewis | |
| (920) 205-8162 | 1032 Grove Street |
| District 6 (Wards 13-14) – Tom Marshall | |
| (920) 850-3314 | 1166 Fieldview Drive |
| District 7 (Wards 10, 12, 17, & 19) – Ted Grade | |
| (920) 428-9055 | 924 Woodland Drive |
| District 8 (Wards 15-16) – Josh School | |
| (920) 284-1325 | 2959 Chrystella Drive |

Winnebago County Board of Supervisors

The Winnebago County Board of Supervisors meets at 6pm the third Tuesday of each month at the County Court House in Oshkosh.

| | | | |
|-----------------------|-------------------|------------------|----------------|
| Rachael Dowling _____ | District 1 _____ | April 2028 _____ | (715) 304-8375 |
| KristL Laux _____ | District 2 _____ | April 2028 _____ | 810-2279 |
| Tanya Keech _____ | District 3 _____ | April 2028 _____ | Unlisted |
| Dean Spoehr _____ | District 4 _____ | April 2028 _____ | 215-1023 |
| Conley Hanson _____ | District 26 _____ | April 2028 _____ | 205-3063 |

Calumet County Board of Supervisors

The Calumet County Board of Supervisors meets the third Tuesday of each month at the County Court House in Chilton. Meetings occur at 6pm, except 9am in April (only in even years) and November. There is no meeting in October.

| | | | |
|-----------------------|------------------|------------------|----------|
| Matthew Budde _____ | District 4 _____ | April 2028 _____ | 907-0753 |
| Kathleen Thunes _____ | District 8 _____ | April 2028 _____ | 540-3422 |

City of Menasha

| | | |
|-----------------------------------------------------------|------------------------------------------------------------------|-----------------------------------------------------|
| City Hall | 100 Main Street, Suite 200 M-F, 8am-4pm | (920) 967-3600 |
| Public Works Facility | 455 Baldwin Street M-F, 7am-3pm | (920) 967-3620 |
| Health Department | 100 Main Street, Suite 100 M-F, 8am-4pm | (920) 967-3520 |
| Police Department | 430 First Street Lobby: M-F, 8am-4pm Police Available 24/7 | (920) 967-3500 (non-emergency) 911 (emergencies) |
| Fire Department | 125 E Columbian Avenue (Fire Station #32) | (920) 886-6200 (non-emergency) 911 (emergencies) |
| Menasha Library | 440 First Street Hours Vary | (920) 967-3690 |
| Menasha Utilities | 321 Milwaukee Street M-F, 7:30am-4pm | (920) 967-3400 |
| Senior Center | 116 Main Street M, W, Th: 8am-4pm T, F: 8am-1pm | (920) 967-3530 |
| Swimming Pool (Seasonal)* *Closed 2026 and 2027 | Third and Konemac Streets Hours Vary | (920) 967-5163 |
| Post Office | 84 Racine Street Hours Vary | (920) 722-0326 |
| Heckrodt Wetland Reserve | 1305 Plank Road Trails: 9am-6pm Nature Center Hours Vary | (920) 720-9349 |
| Marina (Seasonal) | 1 Center Street | (920) 967-5193 |
| Menasha Lock | 82 Broad Street | (920) 722-5541 |
| MJSD | 100 Main Street, Suite 300 M-F, 8am-4pm (3:30pm Fri.) | (920) 967-1400 |
| Calder Stadium (Seasonal) | 1065 Racine Road Hours Vary | (920) 967-1999 |

Boards

Board of Appeals

meets upon call of the Board Chair

Menasha City Center, 100 Main Street, First Floor Conference Rooms

| | | |
|-------------------------------|-------------------------------|----------|
| Sue Jungen _____ | 05-20-2025 – 05-01-2028 _____ | 858-1143 |
| Mary Vander Wyst _____ | 06-03-2024 – 01-31-2027 _____ | 428-0661 |
| Tim Jacobson _____ | 02-01-2026 – 02-01-2029 _____ | 725-8891 |
| Debbie Galeazzi, Chair _____ | 06-03-2024 – 01-31-2027 _____ | 740-2205 |
| Morgan Rae-Othrow _____ | 06-03-2024 – 01-31-2027 _____ | 213-7543 |
| Antoine Tines _____ | Alternate _____ | 570-1592 |
| Kaija Snyder, Secretary _____ | City Clerk _____ | 967-3603 |

Library Board

meets the fourth Tuesday of each month at 4:30pm

Menasha Library, 440 First Street

| | | |
|---------------------------|-------------------------------------|----------|
| Carrie Lane _____ | 07-01-2024 – 06-30-2027 _____ | 850-1874 |
| Allisen Stojanovic _____ | 07-01-2024 – 06-30-2027 _____ | 265-0879 |
| Eli Wickman _____ | 08-05-2025 – 08-01-2028 _____ | 492-1034 |
| Jillayne Halverson _____ | 08-05-2025 – 08-01-2028 _____ | 993-1905 |
| Helen Englebert _____ | 08-21-2023 – 06-01-2026 _____ | 915-8446 |
| Christina Turner _____ | 08-01-2023 – 06-01-2026 _____ (415) | 519-9054 |
| Bob Mittelstaedt _____ | Winnebago County Appointment _____ | 572-5980 |
| Cynthia Witt, Chair _____ | Winnebago County Appointment _____ | 851-8473 |
| Matt Zimmerman _____ | MJSD Superintendent _____ | 967-1416 |
| Brian Kopetsky _____ | Library Director _____ | 967-3660 |

Parks and Recreation Board

meets the second Tuesday of each month at 5:30pm

locations vary

| | | |
|--------------------------------|-------------------------------------|----------|
| Richard Sturm, Chair _____ | 10-16-2023 – 10-01-2026 _____ | 722-5141 |
| Melissa Grade _____ | 04-01-2024 – 10-01-2026 __ (715) | 304-8375 |
| Tommy Webster _____ | 01-06-2026 – 10-01-2028 __ (615) | 485-2789 |
| Eli Wickman _____ | 05-06-2025 – 10-01-2027 _____ | 492-1034 |
| Brian Adesso _____ | 05-06-2025 – 10-01-2027 _____ | 209-9710 |
| Danielle Rand _____ | 05-20-2024 – 09-30-2027 __ (305) | 609-4346 |
| Ald. Ted Grade _____ | Aldersperson Representative _____ | 428-9055 |
| Megan Sackett, Secretary _____ | Parks and Recreation Director _____ | 967-3640 |

Board of Review

meets in accordance with Wisconsin State Statutes
Menasha City Center, 100 Main Street, First Floor Conference Rooms

| | | |
|-------------------------------|-------------------------------|----------|
| Tom Stoffel _____ | 06-03-2024 – 07-01-2027 _____ | 209-9815 |
| Patricia Rudolph _____ | 07-01-2021 – 06-30-2026 _____ | 735-6612 |
| Debbie Galeazzi, Chair _____ | 06-03-2024 – 07-01-2027 _____ | 740-2205 |
| Donald Merkes _____ | 05-19-2026 – 05-19-2029 _____ | 727-9381 |
| Vacant _____ | | |
| Vacant _____ | Alternate _____ | |
| Kaija Snyder, Secretary _____ | City Clerk _____ | 967-3603 |

Board of Health

meets the first Wednesday of each month at 8:15am
Menasha City Center, 100 Main Street, First Floor Conference Rooms

| | | |
|----------------------------------|-------------------------------|----------------|
| Gary Daughtery _____ | 07-08-2025 – 05-01-2028 _____ | (407) 967-5702 |
| Kristene Stacker _____ | 10-21-2025 – 10-01-2028 _____ | 740-7280 |
| Candyce Rusin, Chair _____ | 05-01-2024 – 05-01-2027 _____ | 729-0922 |
| Dr. Andrew Dunn _____ | Medical Advisor _____ | 967-3520 |
| Kristine Hutter, Secretary _____ | Public Health Director _____ | 967-3520 |

Menasha Joint School District Board of Education

meets the second and fourth Monday of each month at 6:15pm
Menasha City Center, 100 Main Street, First Floor Conference Rooms

| | |
|-----------------------------------|----------|
| Rob Konitzer, President _____ | 737-2561 |
| Heidi Quick, VP _____ | Unlisted |
| Mary Jean Shimek, Treasurer _____ | 810-1108 |
| Carol Sturm, Clerk _____ | 475-7301 |
| Chad Lewis, _____ | 277-2533 |
| Steve Thompson _____ | 727-4668 |
| Maria Vera _____ | 475-3844 |

Appleton Area School District Board of Education

meets the second and fourth Monday of each month at 6:00pm
Thomas Scullen Leadership Center, 131 E. Washington St. Ste. 1A, Appleton

| | |
|-----------------------------|----------|
| Kay Eggert, President _____ | 738-7517 |
| Kris Sauter, VP _____ | 810-1079 |
| Ed Ruffolo, Treasurer _____ | 851-4127 |
| Pheng Thao, Clerk _____ | 277-6847 |
| Jason Kolpack _____ | 364-9343 |
| Nick Ross _____ | 358-0835 |
| Oliver Zornow _____ | 358-0180 |

Heckrodt Wetland Reserve Board of Directors

meets at 5:30pm on the fourth Wednesday of each month (January – October)
and the second Wednesday of the month (November and December)
Heckrodt Nature Center, 1305 Plank Road, Menasha

Both members listed below are City of Menasha (Non-Voting) members, for a full list of the Board of Directors, visit: <https://heckrodtnaturecenter.org/about/#board>

| | | |
|---------------------|-------------------------------------|----------------|
| Jake Anderson _____ | 02-03-2026 – 02-01-2029 _____ | (952) 451-2159 |
| Megan Sackett _____ | Parks and Recreation Director _____ | 967-3640 |

Commissions

Menasha Water and Light Commission

meets the fourth Wednesday of each month at 8:00am
Menasha Utilities, 321 Milwaukee Street

| | | |
|--------------------------------|------------------------------------------|----------|
| Mark Allwardt, President _____ | 10-01-2024 – 10-01-2029 _____ | 725-3530 |
| Gary Turchan _____ | 10-01-2021 – 10-01-2026 _____ | 967-4191 |
| Roy Kordus _____ | 10-01-2022 – 10-01-2027 _____ | 720-9122 |
| Antoine Tines _____ | 10-07-2025 – 10-01-2030 _____ | 570-1592 |
| Austin Hammond _____ | Mayor _____ | 967-3608 |
| Melanie Krause _____ | Menasha Utilities, General Manager _____ | 967-3400 |

Plan Commission

meets the first Tuesday of each month at 3:30pm
Menasha City Center, 100 Main Street, First Floor Conference Rooms

| | | |
|------------------------------|---------------------------------------------|----------|
| Rachel Roth _____ | 05-01-2024 – 04-30-2027 _____ | 450-7663 |
| Eli Wickman _____ | 05-19-2026 – 05-01-2028 _____ | 492-1034 |
| Elke Werner _____ | 05-01-2026 – 05-01-2029 _____ | 420-0040 |
| Ald. Rosita Eisenach _____ | Aldersperson Representative _____ | 915-6163 |
| Ald. Josh School _____ | Alternate Aldersperson Representative _____ | 284-1325 |
| Richard Sturm _____ | Parks and Recreation Member _____ | 722-5141 |
| Austin Hammond, Chair _____ | Mayor _____ | 967-3608 |
| James Merten _____ | Public Works Director _____ | 967-3610 |
| Andrew Dane, Secretary _____ | Director of Com. Dev. _____ | 967-3650 |

Neenah-Menasha Sewerage Commission

meets the fourth Tuesday of each month at 8:00am
Sewerage Disposal Plant, 101 Garfield Avenue

| | | |
|-----------------------------------------------------|------------------|----------|
| Corey Gordon, C/Menasha, VP _____ | 12-31-2026 _____ | 967-3615 |
| Anthony Mach, C/Neenah, President _____ | 12-31-2026 _____ | 886-6182 |
| Steve Coburn, SD 2, Secretary/Treasurer _____ | 12-31-2026 _____ | 470-1121 |
| Dale Youngquist, V/Fox Crossing _____ | 12-31-2027 _____ | 725-8212 |
| Jenny Pagel, V/Harrison _____ | 12-31-2028 _____ | 989-1062 |
| Greg Weyenberg, C/Neenah _____ | 12-31-2028 _____ | 427-3784 |
| Ray Zielinski, C/Menasha _____ | 12-31-2026 _____ | 558-4154 |
| Paul Much, Wastewater Plant Manager _____ | | 751-4760 |
| Rob Franck, Wastewater Maintenance Supervisor _____ | | 751-4760 |
| Melissa Starr, Accountant _____ | | 751-4760 |
| Matt Parmentier, Attorney _____ | | 235-7300 |

Police Commission

meets the third Thursday of even numbered months at 5:00pm or as needed
Public Safety Building, 430 First Street

| | | |
|----------------------------------|-------------------------------|----------------|
| Gary Daughtery _____ | 06-02-2026 – 05-01-2028 _____ | (407) 967-5702 |
| Jerry Jakubek, VP _____ | 05-01-2024 – 05-01-2028 _____ | 585-6286 |
| Debbie Galeazzi, Secretary _____ | 05-06-2025 – 05-01-2030 _____ | 740-2205 |
| Trevor Martin _____ | 05-01-2026 – 05-01-2031 _____ | 419-5657 |
| Nancy Ball, President _____ | 05-01-2022 – 05-01-2027 _____ | 722-7575 |

Neenah-Menasha Fire Rescue Joint Fire Commission

meets the fourth Tuesday of each month at 4:00pm
locations vary

| | | | |
|-------------------------------------------|-------------------------|-----|----------|
| Terry Bomier, C/Neenah _____ | 03-05-2026 – 05-01-2027 | ___ | 585-0055 |
| Patrick Lewis, C/Neenah, Vice Chair _____ | 05-01-2025 – 05-01-2028 | ___ | 720-0072 |
| Dennis Matuszak, C/ Menasha, Chair _____ | 05-20-2025 – 05-01-2028 | ___ | 422-1615 |
| Ken Kubiak, C/Menasha _____ | 05-06-2026 – 05-01-2029 | ___ | 730-0255 |
| Michael Keehan, C/Menasha _____ | 05-01-2026 – 05-01-2029 | ___ | 969-0876 |
| Matthew Brehmer, C/Neenah _____ | 05-01-2026 – 05-01-2029 | ___ | 502-7100 |

Landmarks Commission

meets the second Wednesday of each month at 5:00pm
Menasha City Center, 100 Main Street, First Floor Conference Room

| | | | |
|------------------------------|-----------------------------------|-------|----------------|
| Danielle Rand _____ | 05-06-2025 – 03-01-2028 | _____ | (305) 609-4346 |
| Carol Sturm _____ | 09-04-2024 – 03-01-2027 | _____ | 475-7301 |
| Kari Mulder _____ | 11-18-2025 – 03-01-2028 | _____ | 809-6393 |
| George Davis, Chair _____ | 05-06-2025 – 03-01-2027 | _____ | 358-4452 |
| Anastasia Horan _____ | 03-01-2023 – 03-01-2026 | _____ | 268-2659 |
| Ald. Tim Hale _____ | Aldersperson Representative _____ | _____ | 213-4242 |
| Andrew Dane, Secretary _____ | Community Dev. Director _____ | _____ | 967-3650 |

Committees

Committee on Aging

meets the second Friday of each month at 1:30pm
Menasha City Center, 100 Main Street, First Floor Conference Rooms

| | | | |
|-------------------------|-------------------------------|-------|----------|
| Bernice Kohanski _____ | 05-05-2026 – 04-30-2029 | _____ | 585-3302 |
| Dan Kelpinski _____ | 05-01-2026 – 04-30-2029 | _____ | 720-5492 |
| Sue Wisneski _____ | 02-19-2024 – 04-30-2027 | _____ | 915-2496 |
| Gary Coopman _____ | 08-19-2025 – 08-01-2028 | _____ | 725-2998 |
| Jeff Pommerening _____ | 08-19-2025 – 08-01-2028 | _____ | 585-4452 |
| Roy Meier, Chair _____ | 03-18-2024 – 04-30-2027 | _____ | 729-5879 |
| Kristine Hutter _____ | Public Health Director _____ | _____ | 967-3520 |
| Chloe Hansen-Dunn _____ | Senior Services Manager _____ | _____ | 967-3532 |

Housing Authority

meets the last Monday of even months at 4:30pm

Menasha City Center, 100 Main Street, First Floor Conference Rooms

| | | |
|--------------------------|-------------------------------|----------|
| Larry Haase, Chair _____ | 10-07-2025 – 07-01-2030 _____ | 470-9243 |
| Frank Haffner _____ | 10-07-2025 – 07-01-2026 _____ | 725-7405 |
| Michael Keehan _____ | 07-01-2023 – 07-01-2028 _____ | 257-3662 |
| Vacant _____ | | |
| Vacant _____ | | |
| Vacant _____ | Alternate _____ | |
| Antoine Tines _____ | Alternate _____ | 570-1592 |
| Andrew Dane _____ | Community Dev. Director _____ | 967-3650 |

Neenah-Menasha Fire Rescue

Joint Finance and Personnel Committee

meets the fourth Wednesday of each month at 5:30pm

locations vary

| | | |
|---------------------------------------------|------------------|----------------|
| Ald. Ted Grade, C/Menasha, Vice Chair _____ | April 2027 _____ | 428-9055 |
| Ald. Terri Perkins, C/Menasha _____ | April 2027 _____ | 215-2088 |
| Ald. Tom Marshall, C/Menasha _____ | April 2027 _____ | 850-3314 |
| Ald. Bill Pollnow, C/Neenah, Chair _____ | April 2027 _____ | 637-4980 |
| Ald. Dan Steiner, C/Neenah _____ | April 2027 _____ | (608) 220-5528 |
| Ald. Flo Bruno, C/Neenah _____ | April 2027 _____ | (727) 466-8880 |

Sustainability Committee

meets every fourth Thursday of the month at 4:00pm

Menasha City Center, 100 Main Street, First Floor Conference Rooms

| | | |
|--------------------------|-----------------------------------|----------------|
| Angie Demers _____ | 05-01-2026 – 05-01-2029 _____ | 967-8904 |
| Lindsey Klumpp _____ | 05-20-2024 – 04-30-2026 _____ | 570-1130 |
| Laura Derocher _____ | 05-01-2026 – 05-01-2029 _____ | (847) 226-7736 |
| Linda Stoll, Chair _____ | 06-03-2024 – 05-01-2027 _____ | 205-9541 |
| Ed Kassel _____ | 05-20-2024 – 04-30-2027 _____ | 284-2766 |
| Ald. Joy Lewis _____ | Aldersperson Representative _____ | 205-8162 |
| Vacant _____ | | |

Redevelopment Authority

meets every first Tuesday of the month at 5:15pm

Menasha City Center, 100 Main Street, First Floor Conference Rooms

| | | |
|-----------------------------|-------------------------------|----------------|
| Matt Vanderlinden _____ | 05-06-2025 – 09-01-2029 _____ | 540-2768 |
| Stacey Milligan _____ | 11-20-2023 – 09-01-2026 _____ | 277-5410 |
| Isaac Geffers _____ | 02-03-2026 – 09-01-2026 _____ | 279-9646 |
| Kim Vanderheyden, Chair ___ | 09-01-2023 – 09-01-2028 _____ | 725-0352 |
| Alicia Buechler _____ | 09-01-2022 – 09-01-2027 _____ | (218) 208-9668 |
| Ald. Terri Perkins _____ | 04-22-2026 – 09-01-2027 _____ | 215-2088 |
| Ed Kassel _____ | 04-22-2026 – 09-01-2030 _____ | 284-2766 |

Menasha Utilities (Electric & Water)

| | |
|-------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Menasha Utilities (Electric & Water)</p> <p>Utility Office Complex 321 Milwaukee Street</p> | <p>Hours of Operation Monday – Friday from 7:30am – 4:00pm</p> |
| | <p>Customer Service _____ 967-3400</p> <p>Administration _____ 967-3411</p> <p>Service Department Electric _____ 967-3400</p> <p>Street Light Outage _____ 967-3400</p> <p>EMERGENCY ELECTRICITY CALLS (Nights, Weekends, & Holidays) _____ 967-5190</p> |
| <p>Water Plant</p> <p>57 Manitowoc Street</p> | <p>Hours of Operation Monday – Friday from 7:30am – 4:00pm</p> |
| | <p>Service Department Water _____ 967-3430</p> <p>EMERGENCY WATER CALLS (Nights, Weekends, & Holidays) _____ 967-5195</p> |

Menasha Health Department

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Menasha Health Department 100 Main Street, Suite 100 (First Floor) Menasha, WI 54952 (920) 967-3520</p> | <p>Immunization Clinic Schedule Clinic Days – Third Wednesday of each month</p> |
| | <p>Appointments – Call between the hours of 8:00am – 4:00pm</p> <ul style="list-style-type: none"> • Bring child’s previous immunization records if this is your first visit <p>Cancellations – Please call if you are unable to make your appointment</p> |

Menasha-Neenah Municipal Court

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Menasha-Neenah Municipal Court 211 Walnut Street, Neenah, WI 54956 (920) 886-6285</p> | <p>Hours of Operation Mon.-Thurs. 7:30am - 4:00pm & Fri. - 6:00am - 2:30pm</p> |
| | <p>City Ordinance No. O-24-01, adopted on November 5, 2001, provides for the creation of a Menasha-Neenah Municipal Court to become operative on May 1, 2002. The term for Municipal Judge is a four-year term commencing May 1, 2002. Selection of the Municipal Judge shall be at the spring election every four years.</p> |

| | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Court Address & Contact Information</p> <p>Neenah City Hall, Council Chambers 211 Walnut Street Neenah, WI 54956</p> <p>Court Judge: Honorable James B. Gunz Court Clerk: Amanda Freeman</p> <p>(920) 886-6285</p> | <p>Fines & Payment Information</p> <p>Fines can be paid to the Neenah-Menasha Municipal Court Clerk at the Neenah City Hall. If a copy of the ticket or corresponding letter can be provided, payment can be made at the Neenah Finance department.</p> <p>If after office hours, payments can be made at the Police Department or on the City’s website for an additional processing fee.</p> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|
| <p>2026 Court Calendar</p> <p>IA - Initial Appearances - beginning at 9:00am JT- Juvenile Trials - beginning at 10:30am T- Trials - beginning at 1:30pm</p> | | |
| 01/21 – IA; JT; T | 05/20 – IA; JT; T | 09/16 – IA; JT; T |
| Feb – No Court | 06/10 – IA; JT; T | 10/14 – IA; JT; T |
| 03/18 – IA; JT; T | 07/15 – IA; JT; T | 11/18 – IA; JT; T |
| 04/15 – IA; JT; T | 08/19 – IA; JT; T | 12/16 – IA; JT; T |

Licenses – Fees – Permits

Amusements

| | |
|----------------------------------------------------|-----------------|
| Bowling Lanes _____ | \$50.00/lane |
| Circus, Menagerie, Street, or other Carnival _____ | \$50.00/day |
| Music/Coin Operated Mechanical Device _____ | \$10.00/machine |

Alcohol

| | |
|--------------------------------------------------------|----------|
| Class A Beer (year) _____ | \$225.00 |
| Class B Beer (year) _____ | \$100.00 |
| Temporary Class "B" Beer and Wine (picnics) _____ | \$10.00 |
| Class A Liquor (year) _____ | \$350.00 |
| Class B Liquor (year) _____ | \$375.00 |
| Class C Wine _____ | \$100.00 |
| Alcohol Operator's License (2 years) _____ | \$50.00 |
| Provisional Alcohol Operator's License (60 days) _____ | \$15.00 |

Miscellaneous

| | |
|-----------------------------------------------------|------------------------|
| Building Permit, Inspection Dept. _____ | 967-3655 |
| Certified Survey Map Review _____ | \$150.00 + \$25.00/lot |
| Direct Seller's Permit, Clerk's Office _____ | \$20.00 |
| Eating/Drinking Establishments, Health Dept. _____ | 967-3520 |
| Escort Services _____ | \$1,000.00 |
| Escort _____ | \$200.00 |
| Excavation Permit (street r/w) _____ | \$25.00 |
| HVAC (new) _____ | \$45.00 |
| HVAC (renewal) _____ | \$30.00 |
| Junk Dealer _____ | \$50.00 |
| Mobile Home License (annual), Health Dept. _____ | 967-3520 |
| Non-Profit Temporary Restaurant, Health Dept. _____ | 967-3520 |
| Parking Lot Permit (review fee) _____ | \$75.00 |
| Plat Review (preliminary) _____ | \$125.00 |
| Plat Review (final) _____ | \$250.00 + \$25.00/lot |
| Recreational Fire Permit _____ | \$20.00 |
| Second Hand Store _____ | \$200.00 |
| Signs, Community Dev. Dept. _____ | 967-3650 |
| Site Plan Review, Community Dev. Dept. _____ | 967-3650 |
| Special Use Permit _____ | \$350.00 |
| Tobacco/Cigarette License _____ | \$100.00 |
| Tattoo, Health Dept. _____ | 967-3520 |
| Variance and Zoning Changes _____ | \$350.00 |

Menasha Mayors

| | |
|--------------|-------------------|
| 1874 | O.J. Hall |
| 1875-78 | P.V. Lawson, Sr. |
| 1879-81 | A. J. Webster |
| 1882 | Silas Bullard |
| 1883-84 | A. J. Webster |
| 1885 | L. J. Noble |
| 1886-89 | P.V. Lawson, Jr. |
| 1890-91 | Curtis Reed |
| 1892 | George Banta |
| 1893 | P. V. Lawson, Jr. |
| 1894 | John Rosch |
| 1895 | George Banta |
| 1896 | P. V. Lawson, Jr. |
| 1897 | J. M. Pleasants |
| 1898-99 | M. M. Schoetz |
| 1900 | J. M. Pleasants |
| 1901 | Henry Fitzgibbon |
| 1902-03 | George Banta |
| 1904-07 | August J. Henning |
| 1908-09 | N. G. Rimmel |
| 1910-11 | Joseph Hill |
| 1912-18 | N. G. Rimmel |
| 1919-21 | T. E. McGillan |
| 1922-23 | M. M. Schoetz |
| 1924-27 | N. G. Rimmel |
| 1928-29 | W. E. Held |
| 1930-33 | N. G. Rimmel |
| 1934-35 | F. O. Heckrodt |
| 1936-37 | W. E. Held |
| 1938-45 | W. H. Jensen |
| 1946-55 | John R. Scanlon |
| 1956-59 | R. G. DuCharme |
| 1960-65 | John L. Klein |
| 1966-67 | Kenneth E. Holmes |
| 1968-69 | John L. Klein |
| 1970-73 | James Adams |
| 1974-81 | Victor V. Wiecki |
| 1982-88 | Thom A. Ciske |
| 1988-2008 | Joseph F. Laux |
| 2008-24 | Donald Merkes |
| 2024-Present | Austin R. Hammond |

City of Menasha – Quick Directory

| | |
|-----------------------------------------------------|----------|
| Fax _____ | 967-5273 |
| Ambulance _____ | 911 |
| Appleton City Hall _____ | 832-6443 |
| Appleton Area School District _____ | 832-6161 |
| Assessor (Associated Appraisal) _____ | 967-3638 |
| Building Inspection _____ | 967-3655 |
| Calumet County Courthouse, Chilton _____ | 849-1414 |
| City Attorney _____ | 967-3608 |
| City Clerk _____ | 967-3608 |
| Code Enforcement Specialist _____ | 967-3548 |
| Community Development/Planning/Zoning _____ | 967-3650 |
| East Central WI Regional Planning Commission _____ | 751-4770 |
| Engineering Dept. _____ | 967-3610 |
| Finance Dept. _____ | 967-3630 |
| Fire – Emergency _____ | 911 |
| Non-Emergency _____ | 886-6200 |
| Fox Crossing Village Hall _____ | 720-7100 |
| Health Dept. _____ | 967-3520 |
| Heckrodt Wetland Reserve _____ | 720-9349 |
| Human Resources _____ | 967-3604 |
| Library _____ | 967-3680 |
| Marina _____ | 967-5193 |
| Mayor’s Office _____ | 967-3608 |
| Menasha Historical Society _____ | 840-4373 |
| Menasha Post Office _____ | 722-0326 |
| Menasha School Administration _____ | 967-1400 |
| Menasha-Neenah Municipal Court _____ | 886-6285 |
| Menasha-Neenah Sewerage Plant _____ | 751-4760 |
| Menasha Utilities _____ | 967-3400 |
| Neenah City Hall _____ | 886-6100 |
| Parks & Recreation Dept. _____ | 967-3640 |
| Police – Emergency _____ | 911 |
| Non-Emergency _____ | 967-3500 |
| Public Works Facility _____ | 967-3620 |
| Street Dept./Sanitation Dept./Recycling Dept. _____ | 967-3620 |
| Senior Center _____ | 967-3530 |
| Winnebago County Courthouse, Oshkosh _____ | 727-2880 |



Memorandum

Date: June 16, 2026

To: NMFR Joint Finance & Personnel Committee Members

From: Travis Teesch, Fire Chief

RE: Consideration and Action to recommend the City of Neenah and City of Menasha Common Councils Approve the Agreement for Urban Search and Rescue Emergency Response Services from July 1, 2026 through June 30, 2028

Background

The attached document is the proposed 2026-2028 Wisconsin Task Force One (WI-TF1) participation contract between the Wisconsin Department of Military Affairs, Division of Emergency Management, and the Cities of Neenah and Menasha. The current contract expires June 30, 2026, and the proposed contract would continue NMFR's participation in WI-TF1 through June 30, 2028.

Key Changes

The most significant changes in the updated agreement include:

- Clarification and strengthening of worker's compensation provisions to ensure WI-TF1 members are appropriately covered while deployed and while participating in authorized WI-TF1 training and exercises.
- An increase in the reimbursement rate paid by the State for deployments, training, and exercises from \$55 per hour to \$60 per hour.
- Addition of an annual Consumer Price Index (CPI) adjustment to reimbursement rates to help maintain pace with inflation.
- Continued reimbursement provisions for deployment costs, training costs, and certain duty-disability related costs associated with WI-TF1 participation.

Legal counsel has been asked to review the agreement as part of the approval process.

Fiscal Impact

Participation in WI-TF1 continues to provide reimbursement for approved deployments, training activities, and related expenses. The increase in reimbursement rates and addition of a CPI escalator are expected to improve cost recovery for the Cities when personnel participate in WI-TF1 activities.

Recommendation

Approve the 2026-2028 Wisconsin Task Force One (WI-TF1) Urban Search and Rescue Agreement between the Wisconsin Department of Military Affairs, Division of Emergency Management, and the Cities of Neenah and Menasha and recommend approval by the governing bodies of both municipalities.

If you have any questions, please feel free to call me at 886-6201.

Thank you.

Attachments:

1. Urban Search and Rescue 2026-2028 Agreement (05.12.26)



**AGREEMENT FOR URBAN
SEARCH AND RESCUE EMERGENCY
RESPONSE SERVICES**

July 1, 2026, through June 30, 2028

Between

**STATE OF WISCONSIN
DEPARTMENT OF MILITARY AFFAIRS
DIVISION OF EMERGENCY MANAGEMENT**

And

[municipality]

This agreement (Agreement) is by and between the State of Wisconsin through the Department of Military Affairs (the Department), Division of Emergency Management (the Division) and [MUNICIPALITY], Wisconsin (Participating Agency), a Local Agency, regarding the provision of personnel by Participating Agency to a statewide urban search and rescue task force created pursuant to Wis. Stat. § 323.72(1). The Division and Participating Agency are each a Party and, collectively, the Parties.

RECITALS

- 1.0 To protect life and property against the dangers of emergencies, the Division has, pursuant to Wis. Stat. § 323.72(1), established an Urban Search and Rescue (US&R) task force that can be deployed to provide Services in response to Emergencies.
- 2.0 The Division desires to enter into this Agreement with Participating Agency for the purpose of having Participating Agency supply qualified employees to serve on such a task force and Participating Agency desires to provide such employees.

NOW THEREFORE, for the mutual promises set forth below, the Parties agree as follows:

TERMS AND CONDITIONS

- 1.0 Recitals: The Recitals are incorporated by reference.
- 2.0 Definitions: The following definitions are used throughout this Agreement:
 - 2.1 “Advisory Committee” means the WI-TF1 Advisory Committee established by this Agreement and consisting of five or seven members appointed by the Board of Directors of the Wisconsin State Fire Chiefs Association.
 - 2.2 “All-Hazards” means the grouping classification encompassing all conditions, environmental or man-made, that have the potential to cause injury, illness or death or damage to or loss of equipment, infrastructure services or property or, alternatively, causing functional degradation to societal, economic, or environmental aspects.
 - 2.3 “Certification” means an affirmation that a candidate has successfully met the requirements of a standard or level of a standard through a valid and reliable assessment as approved by the National Board on Fire Service Professional Qualifications.
 - 2.4 “Emergency” or “Emergencies” means an incident(s) or event(s) for which, in the sole determination of the Division, Services are needed to supplement state and local efforts and capabilities to save lives and protect property and public health and safety or to lessen or avert the threat of a catastrophe.
 - 2.5 “Harm” means, at a minimum, human casualties, destruction of property, adverse economic impact and/or damage to natural resources.

- 2.6 “Incident” means any natural, technological, or human-caused occurrence that may cause Harm and that may require action. Incidents may include major disasters, terrorist attacks, wildland and urban fires, floods, hazardous materials, explosions, nuclear accidents, aircraft accidents, earthquakes, cyberattacks, hurricanes, tornadoes, tropical storms, public health and medical emergencies, law enforcement encounters, service calls, mutual aid, false alarms, and other occurrences requiring an emergency response.
- 2.7 “Local Agency,” pursuant to Wis. Stat. §§ 323.70(1)(b) and 323.72(1), means an agency of a county, city, village, or town, including a municipal police or fire department, a municipal health organization, a county office of emergency management, a county sheriff, an emergency medical service, a local emergency response team, or a public works department.
- 2.8 “Member” means A Participating Agency’s employee who the Division has appointed to WI-TF1.
- 2.9 “REACT Center” means the Regional Emergency All-Climate Training Center, which is a training facility owned and operated by the State of Wisconsin, Department of Military Affairs and operated by the Division.
- 2.10 “Services” means US&R emergency response services as described in Wis. Stat. § 323.72(1) and any subsequent amendments to that statute, which include services involving search, rescue and recovery in the technical rescue disciplines including structural collapse, rope rescue, vehicle extrication, machinery extrication, confined space, trench, excavation, and water operations in an US&R environment.
- 2.11 “US&R” means urban search and rescue, which involves the location, rescue (extrication), and initial medical stabilization of victims trapped in confined spaces. Structural collapse is most often the cause of victims being trapped, but victims may also be trapped in transportation accidents, mines and collapsed trenches. US&R is considered an all-hazards discipline, as it may be needed for a variety of emergencies or disasters, including earthquakes, hurricanes, typhoons, storms and tornadoes, floods, dam failures, technological accidents, terrorist activities, and hazardous materials releases.
- 2.12 “WI-TF1” means the US&R task force, an all-hazards rescue team authorized by Wis. Stat. §§ 323.70(1)(b) and 323.72(1) made up of firefighters, engineers, medical professionals, canine handlers, incident managers, and others that is a core component of a Search and Rescue Essential Support Function 9 (ESF 9) mission, including a Type 1 US&R task force, Type 3 US&R task force, or any component thereof, as designated by the Federal Emergency Management Agency National Incident Management System Search and Rescue resource typing system. See Wis. Stat. § 323.72(7).

3.0 Participating Agency Obligations:

- 3.1. Participating Agency shall provide a list of individuals that it deems to be good candidates for appointment to WI-TF1 but for the need for initial or refresher training (or certification of existing training). Only those employees whom Participating Agency can demonstrate to

the Division's satisfaction meet the following criteria at the time Participating Agency submits the list may be included on the list:

- 3.1.1 Are employees in good standing.
 - 3.1.2 Are not probationary employees.
 - 3.1.3 Have been subjected to a background check by Participating Agency or the Division.
 - 3.1.4 Meet any medical or fitness standards as determined by the Participating Agency for daily operations. To participate in WI-TF1 training or deployments, a member must be "fit for duty" with the Participating Agency.
- 3.2 The Division shall select individuals from list for initial and/or refresher training required by Section 4.0 of this Agreement.
- 3.2.1. The Division will hold core and/or refresher training classes as soon as practicable. Participating Agencies shall make every effort to send their personnel to the required core and/or refresher classes as soon as possible after the individual is appointed to the team for the personnel to be deployable.
- 3.3 For any employee the Participating Agency purports to possess all required training and certifications necessary to perform Services in the specific role the employee would fill on WI-TF1, an evaluation will be conducted by the Division to determine if the training meets the most current training, competency, and job performance requirement standards for a search and rescue task force issued by the National Fire Protection Association (NFPA), and the most current version of the urban search and rescue standard issued by the Emergency Management Accreditation program, and any other training standards required by law, rule, or regulation.
- 3.4 The Division, in consultation with the Advisory Committee established pursuant to Section 3.7 below, may appoint one or more of the Participating Agency's employees on the list to the WI-TF1 in a trainee or qualified member status. Inclusion on the list of proposed WI-TF1 members does not guarantee appointment.
- 3.5 Upon receipt of an emergency response request by the Division pursuant to the Standard Operating Procedures set forth in Section 7.0, Participating Agency shall direct employees who have been appointed to WI-TF1 and designated for mobilization to travel to the REACT Center or such other location as designated by the Division to be deployed to provide Services in response to an Emergency.
- 3.6 Participating Agency may not self-deploy WI-TF1 members. This prohibition does not prevent Participating Agency from deploying its employees to respond to emergencies where urban search and rescue services are needed or responding with urban search and rescue vehicles, equipment and supplies under local authority, mutual aid agreements or other contracts entered into under local authority. Participating Agency recognizes that it is

not entitled to reimbursement by the Division for such response costs and that the Division will not supply equipment or vehicles for such responses.

- 3.7 An Advisory Committee has been established, the duties of which will be defined by the WI-TF1 Standard Operating Procedures.
- 3.8 The Division, in consultation with the Advisory Committee, has the authority to immediately suspend or terminate a WI-TF1 member from participation on the task force. If a WI-TF1 member has been suspended or terminated, the Division shall inform the Participating Agency regularly employing the member regarding the member's suspension or termination.

4.0 Required Training and Exercises:

- 4.1 All required training and exercises must be done at the REACT Center or at a location pre-approved in writing by the Division in consultation with the Advisory Committee. Refresher training shall consist of a minimum of two Quarterly (full team) trainings per WI-TF1 member per year as well as attending at least one of the Operational Readiness Exercises within a two-year period. Additional specialty training may be made available at the REACT Center or site approved by the Division upon written pre-approval by the Division. Participation in required training and exercises will be in accordance with the WI-TF1 Attendance Policy approved by the Division in consultation with the Advisory Committee.
- 4.2 Non-Duty Status: All individuals attending training or exercises at the REACT Center shall be in a non-duty status with Participating Agency for purposes of worker's compensation pursuant to Wis. Stat. § 323.72(4).
- 4.3 Training and Exercise Schedule: To facilitate planning for required training and exercises, the REACT Center shall post the relevant schedule a minimum of three months in advance of the start date of the training, except that specialized training may be made available with less advance notice. Changes may be made to the training and exercise schedule for unforeseen circumstances by notifying the Participating Agencies. The Division will provide as much advanced notice of any changes as possible.

5.0 Response Procedures and Limitations:

- 5.1 Participating Agency recognizes that its obligations under this Agreement are paramount to the State of Wisconsin. Participating Agency agrees that, if local response obligations in Participating Agency's own jurisdiction would limit necessary resources necessary to provide Services in response to an Emergency or make such resources unavailable, Participating Agency will seek aid from local jurisdictions to assist in local response obligations in Participating Agency's own jurisdiction to ensure availability of resources for the performance of Services.
- 5.2 Participating Agency and the Division agree that WI-TF1 or components of it may be used for any Emergency for which WI-TF1 members are trained and qualified.

5.3 Participating Agency's obligation to provide Services under this Agreement shall arise, with respect to specific Emergency response actions, upon receipt of an Emergency response request by the Division pursuant to the Standard Operating Procedures. See Section 7 below.

6.0 Right of Refusal:

If, on occasion, providing Services in response to an Emergency under this Agreement would temporarily place a verifiable undue burden on the Participating Agency because Participating Agency's resources are otherwise inadequate or unavailable and mutual aid is unavailable, then if notice has been provided to the Division, the Participating Agency may decline an emergency response request by the Division for personnel to staff WI-TF1 and/or for response equipment. Agencies should make every effort to have at least 50% of their WI-TF1 rostered personnel available for all deployments, barring extreme hardships.

7.0 Standard Operating Procedures:

At the time of execution of this Agreement, few Standard Operating Procedures (SOPs) have been finalized. Upon finalization, Participating Agency and Division agree that WI-TF1 operations will be conducted in accordance with those SOPs and a "Call-Out Procedure" that will be mutually approved by the Parties and other Local Agencies providing WI-TF1 members. Participating Agency agrees that it shall ensure that any of its employees appointed to WI-TF1 and not currently excused from work pursuant to a legally protected leave will comply with these procedures. Should Participating Agency be unable to agree to the SOPs, Participating Agency may terminate this agreement.

8.0 Reimbursement of Costs

There are three types of Participating Agency costs that shall be reimbursed under this Agreement:

1. costs related to providing requested Services pursuant to Wis. Stat. § 323.72(2); and
2. required training and exercise costs; and
3. costs related to any increase in contributions for duty-disability benefit premiums for Participating Agency's employees who receive duty disability benefits because of an injury incurred while performing duties as a WI-TF1 member under this Agreement, as required by Wis. Stat. § 323.72(2m).

In seeking reimbursement for those costs, Participating Agency shall comply with all Division-approved procedures and any relevant administrative rules.

9.0 Reimbursement for Response Costs:

9.1 Pursuant to Wis. Stat. § 323.72(2), the Division shall reimburse Participating Agency for costs incurred by Participating Agency in responding to an Emergency and providing Services at the request of the Division within 60 days after receiving a complete

application for reimbursement on a form prescribed by the Division.

9.2 Recoverable costs include but are not limited to the use of vehicles and apparatus, personnel expenses, and emergency expenses. The amount of reimbursement for the enumerated costs are as follows:

9.2.1 Reimbursement for use of Vehicle(s) and Apparatus: Participating Agency shall be reimbursed for the approved use of its vehicles and equipment in providing Services at FEMA-established rates.

9.2.2 Personnel Expenses: Reasonable personnel expenses relating to WI-TF1 members deployed at the direction of the Division to provide Services which are reimbursable at \$60.00 per hour per deployed employee. During a deployment, this shall be calculated as portal to portal. An annual adjustment of personnel reimbursement rates shall be made based on the Consumer Price Index (CPI) on the anniversary of this Agreement to ensure payments keep pace with inflation.

9.2.3 Emergency Expenses: Participating Agency's necessary and reasonable emergency expenses related to deploying employees to provide Services, which expenses must be based on actual expenditures and fully documented by the Participating Agency. The Division reserves the right to deny any reimbursement of Participating Agency expenditures that the Division deems to be unreasonable or unjustifiable.

9.3 Participating Agency agrees to make reasonable and good faith efforts to minimize its costs related to providing personnel and equipment to perform Services in response to an Emergency.

10.0 Payment for Training and Exercise Costs:

10.1 In any given fiscal year, Participating Agency shall be paid for any training and participation in exercises of employees who the Division has appointed to WI-TF1 that is pre-authorized in writing by the Division at a rate of \$60.00 per hour per appointed employee consistent with the Attendance Policy. An annual adjustment of personnel reimbursement rates shall be made based on the Consumer Price Index (CPI) on the anniversary of this Agreement to ensure payments keep pace with inflation.

10.2 Payment shall follow the same reimbursement timelines established in section 9.1 for response costs.

11.0 Reimbursement of Increased Duty Disability Costs:

11.1 The Division shall reimburse Participating Agency for costs incurred by Participating Agency for any increase in contributions for duty disability premiums under Wis. Stat. § 40.05(2)(aw) for its employees who are WI-TF1 members and who receive duty disability benefits under Wis. Stat. § 40.65 because of an injury that occurred while performing duties as a member of WI-TF1.

11.2 Application for reimbursement under this Section shall be made after the close of the State's fiscal year and shall seek reimbursement for any cost due to increased premiums referred to above imposed in the prior fiscal year.

11.3 Payment under this Section shall be made within 60 days of receipt of documentation of the following:

11.3.1 That the WI-TF1 member was injured while performing WI-TF1 duties after being deployed at the direction of the Division to provide Services in response to an Emergency order or while participating in WI-TF1 training or exercises at the direction of the Division.

11.3.2 That the member is receiving duty disability benefits because of such injury.

11.3.3 The amount of increase in duty disability premiums for duty disability benefits assessed to the Participating Agency that can be directly attributed to the receipt of such benefits by the member during the preceding fiscal year.

12.0 Employer-Employee Relationship and Obligations Maintained:

Except as provided in this Agreement, Participating Agency employees who are WI-TF1 members remain employees of Participating Agency and are not employees of the State of Wisconsin. This means, in part, that Participating Agency's employees are not entitled to Division contribution for any Public Employees Retirement Withholding System benefit(s), nor to any other benefits or any wage provided by the State of Wisconsin to its employees. Participating Agency shall be responsible for payment/withholding of any applicable federal, Social Security and State taxes from any wages paid or benefits provided to its employees.

13.0 Worker's Compensation:

A WI-TF1 member acting under this Agreement is an employee of the state for purposes of worker's compensation pursuant to Wis. Stat. § 323.72(4).

14.0 Dual Payment:

Participating Agency shall not be compensated for work performed under this Agreement by both the Division and any other state agency or person(s) responsible for causing an Emergency except as approved and authorized under this Agreement.

15.0 Reasonable Efforts:

Participating Agency shall make reasonable and good-faith efforts to minimize its costs related to its employees' participation in WI-TF1 training, exercise, and Emergency Response Services.

16.0 Liability and Indemnity

- 16.1 Scope: During operations authorized by this Agreement, WI-TF1 members supplied by Participating Agency are agents of the state for purposes of Wis. Stat. § 895.46(1). For the purposes of this Section, operations means activities, including travel, directly related to providing Services. Operations also include training activities provided under this Agreement to WI-TF1 members but does not include travel to and from any training required or permitted under this Agreement.
- 16.2 Civil liability exemption; regional and local emergency response teams and their sponsoring agencies: Pursuant to Wis. Stat. § 895.483(4), Participating Agency and its employees who are members of WI-TF1 are immune from civil liability for acts or omissions related to carrying out the Services in this Agreement.
- 16.3 Participating Agency Indemnification of State: Nothing contained in this Agreement is intended to limit any immunities and rights of any party available under Wis. Stat. §§ 345.05, 893.80, 893.82 and 895.46 or any other constitutional or statutory provision or common law. Such immunities and rights are expressly reserved to the parties.

17.0 Insurance Obligations:

- 17.1 Insurance obligations are set forth in the Standard Terms and Conditions attached as Exhibit A. Prior to commencement of this Agreement, Participating Agency must either provide to the Division a certificate of insurance or, if Participating Agency is self-insured or uninsured, a certificate of protection in lieu of insurance certifying that Participating Agency is protected by a self-funded liability and property program or alternative funding source(s). Such certification must be provided on an annual basis.
- 17.2 Participating Agency agrees that it shall not cancel or make a material change to the insurance required by this Agreement without 30 days written notice to the Division.

18.0 Standard Terms and Conditions: The State of Wisconsin Standard Terms and Conditions are attached as Exhibit A and are incorporated into this Agreement by reference.

19.0 Miscellaneous

- 19.1 Disclosure of Independence and Relationship: Participating Agency certifies that no relationship exists between it, the State of Wisconsin or the Division that interferes with fair competition or is a conflict of interest, and no relationship exists between the task force and another person or organization that constitutes a conflict of interest with respect to a state contract. The Department of Administration may waive this provision, in writing, if those activities of the Participating Agency will not be adverse to the interest of the State.

Participating Agency agrees as part of this Agreement that, during performance of the terms of this Agreement, they will neither provide contractual services nor enter into any agreement to provide services to a person or entity that is regulated or funded by the

Department or has interests that are adverse to the Department except as previously disclosed. The Department of Administration may waive this provision, in writing, if those activities of the Participating Agency will not be adverse to the interests of the State.

- 19.2 Dual Employment: Wis. Stat. § 16.417 prohibits an individual who is a state employee or who is retained as a consultant full-time by a state agency from being retained as a consultant by the same or another agency where the individual receives more than \$5,000 as compensation. This prohibition applies only to individuals and does not include corporations or partnerships.
- 19.3 Conflict of interest: Private and non-profit corporations are bound by Wis. Stat. §§ 180.0831 and 181.225 regarding conflicts of interest by directors in the conduct of state contracts.
- 19.4 Recordkeeping and Record Retention: The Division and Participating Agency recognize that they are each authorities under the Wisconsin Public Records law, Wis. Stat. § 19.31 et seq. Each Party shall retain records or documents relating to this Agreement pursuant to its own record retention schedules. Each Party, the federal government, and their duly authorized representatives shall have the right to audit, review, examine, copy, and transcribe any pertinent records or documents relating to any contract resulting from this Agreement held by the other Party.
- 19.5 Term, Termination and Review of Agreement:
 - 19.5.1 Term: This Agreement shall begin on July 1, 2026, and terminate on June 30, 2028, unless terminated earlier pursuant to Section 19.7.2.
 - 19.5.2 Termination:
 - 19.5.2.1 The Division and/or Participating Agency may terminate this Agreement at any time upon one hundred twenty (120) days written notice to the other Party.
 - 19.5.2.2 The Division may also terminate this Agreement at will effective upon delivery of written notice to the Participating Agency under any of the following conditions:
 - 19.5.2.2.1 Funding from federal, state, or other sources is not obtained and/or continued at levels sufficient to allow for training.
 - 19.5.2.2.2 Federal or state laws, rules, regulations, or guidelines are modified, changed, or interpreted in such a way that the services are no longer allowable or appropriate for purchase under this Agreement or are no longer eligible for the funding proposed for payments by this Agreement.

19.5.2.2.3 Any license or certification required by law or regulation to be held by the Participating Agency to provide the services required by this Agreement is for any reason denied, revoked, lapses, or not renewed.

19.5.2.3 Any termination of the Agreement shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination. Upon termination, the Division's liability under Sections 8-11 will be limited to events occurring during the term of this Agreement.

19.5.3 Review: The Agreement shall be reviewed by the Parties and other participating agencies no later than six (6) months prior to the expiration of this Agreement.

19.6 Entire Agreement: The contents of the Agreement including its Exhibits shall constitute the entire agreement between the Parties relating to the subject matter of the Agreement. The Agreement supersedes any and all prior agreements, whether expressed orally or in writing, relating to the subject matter of the Agreement.

19.7 Applicable Law: This Agreement shall be governed by the laws of the State of Wisconsin. The Participating Agency and State shall at all times comply with and observe all federal and state laws and regulations, the federal and state constitutions, and local ordinances and regulations in effect during the period of this Agreement and which may in any manner affect its performance of its obligations under this Agreement, including the provision of Services.

19.8 Assignment: No right or duty of the Participating Agency under this Agreement, whole or in part, may be assigned or delegated without the prior written consent of the State of Wisconsin.

19.9 The provisions of this Agreement shall be binding upon and shall inure to the benefit of the Parties to the Agreement and their respective successors and permitted assigns.

19.10 Force Majeure: Neither party to this Agreement shall be held responsible for delay or default caused by fire, riots, acts of God and/or war or for other reasons beyond that Party's reasonable control.

19.11 Notifications: Participating Agency shall immediately report by telephone and in writing any demand, request, or occurrence that reasonably may give rise to a claim against the State, its officers, Divisions, agents, employees, and members. Such reports shall be directed to:

ATTN: Administrator
Division of Emergency Management
DMA Wisconsin
PO Box 7865
Madison, WI 53707-7865
Telephone #: (608) 242-3232

FAX #: (608) 242-3247

Copies of such written reports shall also be sent to:

ATTN: Office of the Department of Military Affairs General Counsel
Wisconsin Department of Military Affairs
2400 Wright Street
Madison, WI 53704

- 19.12 Severability: If any provision of this Agreement is declared by a court to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected. The rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.
- 19.13 Amendments: The terms of this Agreement shall not be waived, altered, modified, supplemented, or amended in any manner whatsoever without prior written approval of the Division and Participating Agency.
- 19.14 Approval Authority: Participating Agency's representative(s) certify by their signature herein that he or she has the necessary and lawful authority to enter into contracts and agreements on behalf of Participating Agency.
- 19.15 No Waiver: No failure to exercise, and no delay in exercising, any right, power or remedy, including payment, hereunder, on the part of the Division, state, or Participating Agency shall operate as a waiver of the same, nor shall any single or partial exercise of any right, power or remedy preclude any other or further exercise of the same or the exercise of any other right, power or remedy created by the Agreement. No express waiver shall affect any event or default other than the event or default specified in such waiver, and any such waiver, to be effective, must be in writing and shall be operative only for the time and to the extent expressly provided in the written waiver. A waiver of any covenant, term or condition contained herein shall not be construed as a waiver of any subsequent breach of the same covenant, term or condition.
- 19.16 Construction of Agreement: This Agreement is intended to be solely between the Parties. No part of the Agreement shall be construed to add, supplement, amend, abridge, or repeal existing rights, benefits or privileges of any third party or parties, including but not limited to employees of either of the Parties.

The Division and Participating Agency make no representations to third parties with regard to the ultimate outcome of the provision of Services.

Approving Signatures:

ON BEHALF OF THE WISCONSIN EMERGENCY MANAGEMENT DIVISION

Dated this ____ day of _____, 2026

Greg Engle, Division Administrator

[SIGNATURE PAGE]

EXHIBIT A

EXHIBIT A TO AGREEMENT FOR URBAN SEARCH AND RESCUE EMERGENCY RESPONSE SERVICES AGREEMENT (the Agreement)

STATE OF WISCONSIN STANDARD TERMS AND CONDITIONS

ANTITRUST ASSIGNMENT: The Participating Agency and the State of Wisconsin recognize that in actual economic practice, overcharges resulting from antitrust violations are in fact usually borne by the State of Wisconsin (purchaser). Therefore, the Participating Agency hereby assigns to the State of Wisconsin any and all claims for such overcharges as to goods, materials or services purchased in connection with this Agreement.

APPLICABLE LAW AND COMPLIANCE: This Agreement shall be governed under the laws of the State of Wisconsin. The Participating Agency shall at all times comply with and observe all federal and state laws, local laws, ordinances, and regulations which are in effect during the period of this Agreement and which in any manner affect the work or its conduct. The State of Wisconsin reserves the right to cancel this Agreement if the Participating Agency fails to follow the requirements of s. 77.66, Wis. Stats. and related statutes regarding certification for collection of sales and use tax. The State of Wisconsin also reserves the right to cancel this Agreement with any federally debarred Participating Agency or a Participating Agency that is presently identified on the list of parties excluded from federal procurement and non-procurement Agreements.

CANCELLATION: The State of Wisconsin reserves the right to cancel any Agreement in whole or in part without penalty due to nonappropriation, unavailability or insufficiency of funds or for failure of the Participating Agency to comply with terms, conditions, and specifications of this Agreement.

WORK CENTER CRITERIA: A work center must be certified under s.16.752, Wis. Stats., and must ensure that when engaged in the production of materials, supplies or equipment or the performance of contractual services, not less than seventy-five percent (75%) of the total hours of direct labor are performed by severely handicapped.

INSURANCE RESPONSIBILITY: The Participating Agency performing services for the State of Wisconsin shall:

Maintain worker's compensation insurance as required by Wisconsin Statutes, for all employees engaged in the work.

Maintain commercial liability, bodily injury and property damage insurance against any claim(s) which might occur in carrying out this agreement/Agreement. Minimum coverage shall be one million (\$1,000,000) liability for bodily injury and property damage including products liability and completed operations. Provide motor vehicle insurance for all owned, non-owned and hired vehicles that are used in carrying out this Agreement. Minimum coverage shall be one million (\$1,000,000) per occurrence combined single limit for automobile liability and property damage.

The state reserves the right to require higher or lower limits where warranted.

NONDISCRIMINATION / AFFIRMATIVE ACTION: In connection with the performance of work under this Agreement, the Participating Agency agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s.51.01(5), Wis. Stats., sexual orientation as defined in s.111.32(13m), Wis. Stats., or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the Participating Agency further agrees to take affirmative action to ensure equal employment opportunities.

Contracts estimated to be over fifty thousand dollars (\$50,000) require the submission of a written affirmative action plan by the Participating Agency. An exemption occurs from this requirement if the Participating Agency has a workforce of less than fifty (50) employees. Within fifteen (15) working days after the Agreement is awarded, the Participating Agency must submit the plan to the contracting state agency for approval. Instructions on preparing the plan and technical assistance regarding this clause are available from the contracting state agency.

The Participating Agency agrees to post in conspicuous places, available for employees and applicants for employment, a notice to be provided by the contracting state agency that sets forth the provisions of the State of Wisconsin's nondiscrimination law.

Failure to comply with the conditions of this clause may result in the Participating Agency's becoming declared an "ineligible" Participating Agency, termination of the Agreement, or withholding of payment.

Pursuant to 2019 Wisconsin Executive Order 1, Participating Agency agrees it will hire only on the basis of merit and will not discriminate against any persons performing a contract, subcontract or grant because of military or veteran status, gender identity or expression, marital or familial status, genetic information or political affiliation.

Pursuant to s. 16.75(10p), Wis. Stats., Participating Agency agrees it is not, and will not for the duration of the Agreement, engage in a prohibited boycott of the State of Israel as defined in s. 20.931(1)(b). State agencies and authorities may not execute a contract and reserve the right to terminate an existing contract with a company that is not compliant with this provision. This provision applies to contracts valued \$100,000 or over.

PUBLIC RECORDS. Upon receipt of notice from the State of Wisconsin of a public records request for records produced or collected under this Agreement, the Participating Agency shall provide the requested records to the contracting agency in order to ensure compliance with s. 19.36(3), Wis. Stats. Participating Agency, following final payment under this Agreement, shall retain all records produced or collected under this Agreement for six (6) years. Participating Agency is also considered a contractor for the purposes of Wis. Stat. § 19.36(3) and must comply with its provisions.

TAXES: The State of Wisconsin, including all its agencies, is required to pay the Wisconsin excise or occupation tax on its purchase of beer, liquor, wine, cigarettes, tobacco products, motor vehicle fuel and general aviation fuel. However, it is exempt from payment of Wisconsin sales or use tax on its purchases. The State of Wisconsin may be subject to other states' taxes on its purchases in that state depending on the laws of that state.

VENDOR TAX DELINQUENCY: Vendors who have a delinquent Wisconsin tax liability may have their payments offset by the State of Wisconsin.



Memorandum

Date: June 16, 2026
To: NMFR Joint Finance & Personnel and City Councils
From: Travis Teesch, Fire Chief
RE: Consideration and Action to Approve Extrication Tools

In 2025, CIP approved and budgeted \$225,000 for replacement of hydraulic extrication tools and associated components to align with the arrival of the 2026 Engine, which wasn't ordered with built-in extrication tool power units. The industry has changed to the use of battery self-contained hydraulic tools.

A committee of 8 personnel operated two vendor's battery-operated tools to perform several extrication demonstrations over four hours. The two vendors, TNT and Genesis, were selected based off the vendor offering to use Milwaukee batteries. Milwaukee batteries are commonly used across the current fleet for various other tools such as saws and hand tools.

In review, the committee selected Genesis tools for operation ease and performance. Upon completion of the demonstrations, both vendors supplied a user list and provided quotations for the individual tools. The user list was favorable with both vendors. In evaluation of quotations, Genesis tools fit within the budget. Additional tools utilized to supplement extrication continue to remain under evaluation and will be purchased at a later date.

We are asking for consideration to recommend both City Councils approve the purchase of extrication tools and associated components for a cost not to exceed \$225,000.

If you have any questions, please feel free to call me at 886-6201. Thank you for your consideration.

Attachments:

1. NMFR Genesis SLi quote 4-28-26



Memorandum

Date: June 16, 2026

To: NMFR Joint Finance & Personnel Committee and both Common Councils

From: Travis Teesch, Fire Chief

RE: Consideration and Action to approve the Proposed 2027 Cost Distribution Formula

Attached is the proposed cost distribution formula for our 2027 budget. I am requesting consideration and action to recommend the Cities of Neenah and Menasha Common Council's approve the proposed 2027 cost distribution formula with the City of Neenah's share at 60.68% and the City of Menasha's share at 39.32%.

If you have any questions, please feel to call me at 920-886-6201.

Attachments:

1. 2027 NMFR Budget Formula

**Neenah-Menasha Fire Rescue
Cost Distribution Formula for Budget Year 2027
Factors as of 12/31/25**

| Formula Item | Total | Proportionate Share | 25% Weighted Factor | Weighted Share Neenah | Weighted Share Menasha |
|-------------------------------------------------------------------------------|-------------------------|---------------------|---------------------|-----------------------|------------------------|
| 1. Population Estimate - Neenah | 27,817 | 59.82% | 0.25 | 0.1496 | |
| Population Estimate - Menasha | 18,683 | 40.18% | 0.25 | | 0.1004 |
| Population Estimate (a) | 46,500 | 100.00% | | | |
| 2. Equalized Value (w/TIF) - Neenah (b) | \$ 3,608,794,700 | 63.78% | 0.25 | 0.1595 | |
| Equalized Value (w/TIF) - Menasha (c) | 2,049,216,400 | 36.22% | 0.25 | | 0.0905 |
| Equalized Value as of 1/1/25 | \$ 5,658,011,100 | 100.00% | | | |
| 3. Service Calls - Neenah | 2,168 | 62.50% | 0.25 | 0.1562 | |
| Service Calls - Menasha | 1,301 | 37.50% | 0.25 | | 0.0938 |
| Service Calls during 2025 | 3,469 | 100.00% | | | |
| 4. Square Miles - Neenah | 10,005 | 56.61% | 0.25 | 0.1415 | |
| Square Miles - Menasha | 7,670 | 43.39% | 0.25 | | 0.1085 |
| Square Miles as of 12/31/25 | 17,675 | 100.00% | | | |
| Total Weighted Factors | | | | 0.6068 | 0.3932 |
| Total Proposed Cost Distribution Formula - 2025 Factor for 2027 Budget | | | | 60.68% | 39.32% |
| Previous Year Cost Distribution Formula | | | | 60.82% | 39.18% |
| Increase (Decrease) from Previous Year | | | | -0.14% | 0.14% |

a. Population estimates per the State of Wisconsin Department of Administration (DOA)

b. *Neenah - Equalized Value*

| | |
|-------------------------------------------------|-------------------------|
| Equalized Value (Per Wisconsin Dept of Revenue) | \$ 3,606,794,700 |
| Alliant Energy (Per WI Dept. of Administration) | 2,000,000 |
| | <u>\$ 3,608,794,700</u> |

c. *Menasha - Equalized Value*

| | |
|-------------------------------------------------|-------------------------|
| Equalized Value (Per Wisconsin Dept of Revenue) | 2,008,384,100 |
| UW-Fox Valley (Per WI Dept. of Administration) | 40,832,300 |
| | <u>\$ 2,049,216,400</u> |