

**CITY OF NEENAH  
SPECIAL FINANCE AND PERSONNEL COMMITTEE MEETING  
Wednesday, January 17, 2024 – 6:00 p.m.  
Hauser Room, Neenah City Administration Building  
211 Walnut Street, Neenah, Wisconsin**

**NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the Neenah Common Council and must be noticed as such. The Council will follow the same agenda as the committee, but will not take any formal action at this meeting.**

**AGENDA**

1. Public Appearances
2. Ascent Tax System Purchase Request (Attachments) (Wenninger)
3. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or the **City's ADA Coordinator at (920) 886-6106 or e-mail [attorney@Neenahwi.gov](mailto:attorney@Neenahwi.gov)** at least 48 hours prior to the scheduled meeting or event to request an accommodation.



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## M E M O R A N D U M

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**DATE:** Wednesday, January 10, 2024  
**TO:** Chairman Erickson and Members of the Finance and Personnel Committee  
**FROM:** Vicky Rasmussen, Finance Director  
Joseph L. Wenninger, Information Systems Director  
**RE:** Ascent Tax System Purchase Request

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**We are looking for Finance and Personnel Committee approval to expend up to \$72,875 to purchase (\$33,500) and implement (\$39,375) a new tax system, Ascent Land Records Software Suite (ALRSS), from Transcendent Technologies of Neenah with funding coming from Information Systems ERP Suite account within the Capital Equipment Budget.**

The City's current tax system was written in-house and has been around 30+ years, lacking many of the features and capabilities of solutions on the market today. After reviewing the offering from CentralSquare Technologies, staff determined that it was not a good fit and focused on Ascent Land Records Software Suite utilized by the City of Menasha, Winnebago County and many other local government agencies. During a software demonstration from Transcendent Technologies, it was apparent that this was the direction the City should proceed because of the following:

- Seamless integration with Winnebago County
- Familiarity with ALRSS as the City currently utilizes the "Pet Licensing" module
- Familiarity with the migration process as Information Systems staff recently performed migration services for the City of Menasha
- More features for the resident, such as past payment history
- Credit card payment are integrated with the system
- Wider range of support for technical assistance

If you have any questions regarding this request, please feel free to reach out to any of us prior to the Finance and Personnel Committee of Wednesday, January 17, 2024. In addition, Finance Director Rasmussen and Information Systems Director Wenninger will be available at the meeting to answer questions..