



City of Neenah
COMMON COUNCIL AGENDA
Wednesday, February 7, 2024 at 7:00 PM
Neenah City Hall – 211 Walnut Street
Council Chambers

- I. Roll Call and Pledge of Allegiance
- II. Introduction and Confirmation of Mayor’s Appointment(s)
 - A. None
- III. Approval of Council Proceedings
 - A. Approval of the Council Minutes and Proceedings of January 17, 2024 regular session. **(UC)**
- IV. Public Hearing
 - A. Consider Final Resolution 2024-01 Special Assessments for installation of sanitary sewer laterals and water services on Belmont Avenue (Stevens St to Cedar St), Belmont Court (Belmont Ave to terminus), Cedar Street (E Doty Ave to Winnebago Heights), E Doty Avenue (Commercial St to Pine St), North Street (Green Bay Rd to Western Ave), Quarry Lane (Higgins Ave to Reed St), Stevens Street (Belmont Ave to Winnebago Hts), S. Park Ave. Utility Easement, and Bayview Road (S. Park Ave to Bayview Ln).
- ~~V. Public Services & Safety Committee report pertaining to the Public Hearing

 - A. Special Public Services & Safety Committee meeting of February 7, 2024: (Chairperson Lendrum/Vice Chairperson Hillstrom) (Minutes can be found on the City web site)
 - 1. Consideration of Committee recommendation regarding Final Resolution 2024-01 Special Assessments installation of sanitary sewer laterals and water services. **(Roll Call-Pre)**~~
- VI. Public Forum
 - A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.
- VII. Mayor/Council consideration of public forum issues
- VIII. Consent Agenda
 - A. Approve Temporary Class “B” (Picnic) license application to St. Gabriel Church, 900 Gieger Street, Neenah WI, for Friday fish fry to be held on February 9, 16, 23, and March 1 and 8 **(PSSC)**
 - B. Approve renewal of Secondhand Dealer license for J. Anthony Jewelers, 220 S. Commercial Street, Neenah WI for the 2024 licensing year. **(PSSC)**
 - C. **(UC)**
- IX. Reports of standing committees

- A. Regular Public Services and Safety Committee meeting of January 30, 2024: (Chairperson Lendrum/Vice Chairperson Hillstrom) (Minutes can be found on the City web site)
1. Committee recommends Council approve Memorandum of Agreement with Galloway Company relative to the construction of the Douglas Park Pond. **(RollCall-Pro)**
 2. Committee recommends Council approve the purchase of two 2025 Ford Hybrid Police Utility cars, one 2024 Ford F150 Training Lieutenant Pick-Up Truck, two 2024 civilian Ford Explorers, and one 2024 Ford F150 Police Responder Pick-Up Truck, all from Bergstrom Automotive, Neenah WI, and to include all equipment and changeover costs not to exceed the approved 2024 Capital Improvement Equipment budgeted amount of \$357,913.00. **(RollCall-Pro)**
 3. Committee recommends Council approve Phase II of the Police Department's remodel of the briefing room, gym, mat room, and patrol supervisor's office, in the amount of \$170,000.00 with funding coming from the Capital Facilities Budget. **(RollCall-Pro)**
 4. Committee recommends Council approve the purchase of a 2023 GMC Sierra 1500 Pick-Up Truck, from Holiday Automotive, Fond du Lac WI, in the amount of \$43,705.00 and the purchase of a safety lighting package, two-way radio, and toolboxes to outfit the truck with a not to exceed cost of \$5,000.00, all to be funded by 2024 Capital Equipment funds. **(RollCall-Pro)**
 5. Committee recommends Council approve the purchase of a 2024 Ford 350 chassis from Ewald Automotive Group, Hartford WI, in an amount of \$52,210.00, to be funded by 2024 Capital Equipment funds. **(RollCall-Pro)**
 6. Committee recommends Council approve the purchase of a John Deere 624P HL Wheel Loader from Brooks Tractor Inc., De Pere WI, in the amount of \$269,000.00, snowplow and wing package from Monroe Truck Equipment, De Pere WI, in an amount of \$53,306.00, and approve the purchase of pallet forks and other accessories with a not exceed cost of \$25,000.00, all to be funded by 2024 Capital Equipment funds. **(RollCall-Pro)**
 7. Committee recommends Council approve the purchase of a 2024 International Single Axle chassis from Packer City Trucks, Appleton WI, in the amount of \$113,997.00 and approve the purchase of the equipment package from Monroe Truck Equipment, De Pere WI, in the amount of \$128,870.00, all to be funded by 2024 Capital Equipment funds. **(RollCall-Pro)**
 8. Committee recommends Council approve the purchase a 2024 International Tandem Axle Chassis from Packer City Trucks, Appleton WI, in the amount of \$124,917.00 and approve the purchase of the equipment package from Monroe Truck Equipment, De Pere WI, in the amount of \$140,458.00, all to be funded by 2024 Capital Equipment funds. **(RollCall-Pro)**
 9. Committee recommends Council approve the purchase of a 2023 New Way Sidewinder ASL truck from Envirotech Equipment, Menomonee Falls, WI, in the amount of \$352,797.00 and approve the purchase of new radio equipment, city logos, and additional lighting with a not to exceed cost of \$3,500.00. **(RollCall-Pro)**

- B. Regular Finance and Personnel Committee meeting of January 29, 2024: (Chairperson Erickson/Vice Chairperson Skyrms) (Minutes can be found on the City web site)
 - 1. Meeting cancelled, no report.
- C. NMFR Joint Finance & Personnel Committee meeting of January 23, 2024: (Aldersperson **Stevenson**) (Minutes can be found on the City web site)
 - 1. Committee recommends Council approve the carry forward of \$2,512 from the software budget (180-2301-712-0218) line item carry forward from 2023 to 2024. **(RollCall-Pro)**
 - 2. Committee recommends Council approve the carry forward of \$8,000 from the Burn Building/Maintenance (180-2301-712-025) to cover the purchase of the new windows that were ordered in September and will be delivered 2nd Quarter of 2024. **(RollCall-Pro)**
 - 3. Committee recommends Council approve filing the one vacancy created by a resignation no earlier than March 1, 2024. **(RollCall-Pro)**
 - 4. Committee recommends Council approve the proposal of one (1) 2027 Impel Ascendt Mid Mount Platform from Pierce Manufacturing and related equipment for a cost not to exceed \$2,200,000 and to authorize the Finance Directors to review financing options and approve the most advantageous financial option for both cities up to and including authorization to pre-sign a contract pending council approval to avoid a 1.1% increase that is a \$20,000 after February 1, 24. **(RollCall-Pro)**
- X. Reports of special committees and liaisons and various special projects committees
 - A. Regular Plan Commission meeting of January 30, 2024: (Council Rep Steiner) (Minutes can be found on the City web site)
 - 1. No report.
 - B. Board of Public Works meeting of January 23, 2024: (Vice Chairperson Hillstrom) (Minutes can be found on the City web site)
 - 1. Information Only Items:
 - a) The Board approved Pay Request No. 1, Contract 2-23W West Side Booster Station Building Construction, to RJM Construction, LLC., in the amount of \$98,144.50.
 - b) The Board approved Change Order No. 2, Neenah Creek Bridge, to Pheifer Brothers, in the amount of \$11,872.15.
 - c) The Board approved Pay Request No. 2, Neenah Creek Bridge, to Pheifer Brothers, in the amount of \$156,025.15.
 - 2. Council Action Items:
 - a) The Board recommends Council approve Pay Request No. 7 and Final Pay Request for the Arrowhead Pier and Kayak Launch from Lunda Construction Company, Black River Falls, WI, in the amount of \$31,393.11 for retainage held on the project completed September 2023, utilizing approved budgeted CIP Carry Forward Funds. **(RollCall-Pro)**
 - b) The Board recommends Council approve Final Pay Request, Contract 2-23, Street and Utility Construction on Brantwood Ct., Brantwood Dr., Charles Ct., Hughes Ct., Memorial Ct., and Patrick Ct., to David Tenor Corporation, in the amount of \$90,515.21. **(RollCall-Pro)**
 - C. Community Development Authority

1. Report from the CDA – Director Haese
 - D. Sustainable Neenah Committee
 1. Report from the Sustainable Neenah Committee – Alderman Lendrum
 - E. Bergstrom Mahler Museum
 1. Report from the Bergstrom Mahler Museum – Alderman Borchartd
 - F. Parks & Recreation Commission
 1. Report from the Park Commission – Alderman Weber
- XI. Presentation of petitions
- A. Any other petition received by the City Clerk’s Office after distribution of the agenda.
- XII. Council Directives
- XIII. Unfinished Business
- XIV. New Business
- A. Any announcements/questions that may legally come before the Council.
- XV. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk’s Office (920) 886-6100 or e-mail clerk@neenahwi.gov at least 48 hours prior to the scheduled meeting or event to request an accommodation.

Common Council Proceedings
Wednesday, January 17, 2024 at 7:00 PM

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 PM, January 17, 2024 in the Council Chambers of Neenah City Hall.

Mayor Lang in the chair.

Present: Alderpersons Boyette, Erickson, Hillstrom, Lendrum, Steiner, Stevenson, Skyrms, Weber, and Council President Borchardt. Staff present Director of Finance Rasmussen, Director of Community Development & Assessment Haese, Director of Public Works Kaiser, and City Clerk Nagel. Appearing by phone was City Attorney Rashid.

Also Present: Police Chief Olson, Assistant Chief Bernice, Police Sergeant Ross, Fire Chief Teesch, Deputy Director of Finance Kahl, Deputy Director of Community Development Schmidt, Director of Information Systems Wenninger, Traffic Engineer Merton.

Mayor Lang called the meeting to order at 7:02 p.m.

- I. The Mayor/Alderpersons recorded their attendance on the RollCall-Pro System as the Clerk called the roll. Council President Borchardt led the Pledge of Allegiance.

Citizen Life Saving Award Presentation: Annaliza Ternes honored for heroic actions in saving the life of a gentleman who collapsed at a local grocery store.

- II. Introduction and Confirmation of Mayor's Appointment(s)
 - A. Appoint Lucious Filo-Klockzien as Student Representative to the Neenah Arts Council for a three-year term, ending 2027. **(UC)**
 - B. Swearing in
There being no objections, the Mayor's appointments were ordered approved as presented by unanimous consent.
- III. Approval of Council Proceedings
 - A. Approval of the Council Minutes and Proceedings of December 20, 2023 regular session.
There being no objections, the December 20, 2023 Council Minutes and Proceedings were ordered approved as written by unanimous consent.
- IV. Public Forum
 - A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.
 1. Eric Heywood, 223 Bosworth Lane – Candidate for Winnebago County Branch 1 Judge. Mr. Heywood introduced himself and spoke on his campaign platform.
- V. Mayor/Council consideration of public forum issues
 - A. None.
- VI. Consent Agenda

Approve the Preliminary Plat for the Third Addition to the Homes at Freedom Meadows subdivision subject to the conditions on the preliminary plat review letter. **(PC)**
There being no objections, the Consent Agenda as ordered approved as presented.
- VII. Reports of standing committees
 - A. Special Public Services and Safety Committee meeting of January 17, 2024: (Chairperson Lendrum/Vice Chairperson Hillstrom)
 1. Consideration of Committee recommendation regarding awarding a contract for demolition and site clearance of 1345 S. Commercial Street to Go Green Recycling, LLC in the amount not to exceed \$23,800 funded by the Community Development Block Grant program. **(RollCall-Pro)**

MSCRP Lendrum/Weber to award the contract as presented, all voting aye.

2. Consideration of Committee recommendation regarding approving Amended Resolution 2023-33: Sanitary Sewer Lateral and Water Service Construction on Bayview Road, Belmont Avenue, Belmont Court, Cedar Street, E. Doty Avenue, North Street, Quarry Lane, Stevens Street, and S. Park Avenue. **(RollCall-Pro)**
MSCRP Lendrum/Hillstrom to approve amended resolution 2023-22 as presented, all voting aye. No discussion.

3. Consideration of Committee recommendation regarding purchasing five accessible pedestrian signal systems for the intersections outlined in Traffic Engineer Merten's memo dated January 11, 2024, for a total not to exceed \$38,500 with \$32,000 being funded by Community Development Block Grant program and \$6,500 being funded by the Southpark Industrial Center Upgrade budget. **(RollCall-Pro)**
MSCRP Lendrum/Stevenson to approve the purchase as presented, all voting aye.

- B. Regular Public Services and Safety Committee meeting of January 9, 2024: (Chairperson Lendrum/Vice Chairperson Hillstrom) (Minutes can be found on the City web site)

1. Meeting cancelled, no report.

- C. Special Finance and Personnel Committee meeting of January 17, 2024: (Chairperson Erickson/Vice Chairperson Skyrms)

1. Consideration of Committee recommendation to expend up to \$72,875 to purchase (\$33,500) and implement (\$39,375) a new tax system, Ascent Land Records Software Suite (ALRSS), from Transcendent Technologies of Neenah with funding coming from Information Systems ERP Suite account within the Capital Equipment Budget. **(RollCall-Pro)**

MSCRP Erickson/Skyrms to approve the purchase as presented, all voting aye.

- D. Regular Finance and Personnel Committee meeting of January 8, 2024: (Chairperson Erickson/Vice Chairperson Skyrms) (Minutes can be found on the City web site)

1. Committee recommends Council approve the 2024 Intermunicipal Agreement with the City of Appleton for Dial-A-Ride cost sharing. **(RollCall-Pro)**
MSCRP Erickson/Steiner to approve the agreement as presented, all voting aye. No discussion.

2. Committee recommends Council approve the First Addition to Freedom Acres Subdivision Development Agreement. **(Action taken under Board of Public Works Report)**

3. Committee recommends Council approve Ordinance #2024-01, Annexation 231, be approved and the petition for annexation of 10.12 acres of land located west of Woodenshoe Road be accepted. **(Action taken under Plan Commission Report)**

VIII. Reports of special committees and liaisons and various special projects committees

- A. Regular Plan Commission meeting of January 9, 2024: (Council Rep Steiner) (Minutes can be found on the City web site)

1. Commission recommends Council approve Ordinance #2024-01, Annexation 231, and the property receive an R-1, Single-Family Residence District zoning classification. **(RollCall-Pro)**

MSCRP Steiner/Boyette to approve Ordinance 2024-01 as presented, all voting aye. No discussion.

- B. Board of Public Works meeting of January 9, 2023: (Vice Chairperson Hillstrom) (Minutes can be found on the City web site)

1. Council Action Items:
 - a. The Board recommends Council approve Development and Fee Agreement for the 1st Addition to Freedom Acres Subdivision. **(RollCall-Pro)**
MSCRP Hillstrom/Boyette to approve as recommended by the Board of Public Works, all voting aye. No discussion.
 - b. Final Pay Request, Contract 3-23, Concrete Pavement and Sidewalk Repair, Al Dix Concrete, in the amount of \$275,745.67. **(RollCall-Pro)**
MSCRP Hillstrom/Borchardt to approve as recommended by the Board of Public Works and the Finance and Personnel Committee, all voting aye. No discussion.
 - c. The Board recommends Council approve Final Pay Request, Contract 6-23, Sanitary & Storm Sewer, Water Main and Street Construction, Columbian Avenue, to Donald Hietpas & Sons, Inc., in the amount of \$91,557.29. **(RollCall-Pro)**
MSCRP Hillstrom/Lendrum to approve as recommended by the Board of Public Works, all voting aye. No discussion.
 - d. The Board recommends Council approve Final Pay Request, Contract 10-23, Parking Lot Resurface at Marketplace and City Hall, 2-Inch Asphalt Mat Overlay in Freedom Acres and Homes at Freedom Meadows, and Library Bumpout, to Northeast Asphalt Inc., in the amount of \$25,343.10. **(RollCall-Pro)**
MSCRP Hillstrom/Lendrum to approve as recommended by the Board of Public Works, all voting aye. No discussion.
 - e. The Board recommends Council approve Final Pay Request, Contract 9-23, Epoxy Pavement Marking, to Century Fence, Inc., in the amount of \$63,720.37 **(RollCall-Pro)**
MSCRP Hillstrom/Lendrum to approve as recommended by the Board of Public Works, all voting aye. No discussion.

IX. New Business

- A. Ratification of Mayoral Proclamation Declaring A Snow Emergency Pursuant to Neenah Code §16-69(E)(4) and Wis. Stat. §323.14(4)(b) beginning 6:00 p.m. Friday, January 12, 2024, and continue until Noon on Sunday, January 14, 2024. **(RollCall-Pro)**
MSCRP Stevenson/Borchardt to approve proclamation as presented, all voting aye.

X. Closed Session

- A. The Council may convene into closed session pursuant to Wis. Stat. 19.85(1)(g) to confer with legal counsel regarding potential litigation concerning the Equivalent Residential Unit (ERU) and Transportation Assessment Replacement Fee (TARF). **(RollCall-Pro)**
MSCRP Skyrms/Borchardt for the Council to move into closed session. The Council may reconvene into open session to consider action on any item(s) discussed in closed session, all voting aye.
- B. The Council may reconvene into open session to consider action on any item(s) discussed in closed session.
The meeting adjourned in closed session.

XIII. Adjournment

The meeting adjourned in closed session. Motion by Skyrms/Borchardt to adjourn, all voting aye. Meeting adjourned at 8:20 PM.

Respectfully submitted,

A handwritten signature in black ink that reads "Charlotte K. Nagel". The signature is written in a cursive, flowing style.

Charlotte Nagel, City Clerk

Common Council Minutes
Wednesday, January 17, 2024 at 7:00 PM

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 PM, January 17, 2024 in the Council Chambers of Neenah City Hall.

Mayor Lang in the chair.

Present: Alderpersons Boyette, Erickson, Hillstrom, Lendrum, Steiner, Stevenson, Skyrms, Weber, and Council President Borchardt. Staff present Director of Finance Rasmussen, Director of Community Development & Assessment Haese, Director of Public Works Kaiser, and City Clerk Nagel. Appearing by phone was City Attorney Rashid.

Also Present: Police Chief Olson, Assistant Chief Bernice, Police Sergeant Ross, Fire Chief Teesch, Deputy Director of Finance Kahl, Deputy Director of Community Development Schmidt, Director of Information Systems Wenninger, Traffic Engineer Merton.

Mayor Lang called the meeting to order at 7:02 p.m.

- I. The Mayor/Alderpersons recorded their attendance on the RollCall-Pro System as the Clerk called the roll. Council President Borchardt led the Pledge of Allegiance.

Citizen Life Saving Award Presentation: Annaliza Ternes honored for heroic actions in saving the life of a gentleman who collapsed at a local grocery store.

Police Chief Olson, Assistant Police Chief Bernice, and Sgt. Ross presented a Citizen Life Saving Award to RN and CPR Instructor Annaliza Ternes for her heroic action taken on September 7, 2023, at Aldi's on Green Bay Road to save the life of resident who went into cardiac arrest. This is a true example of the professional and an amazing representation of the citizens of Neenah.

- II. Introduction and Confirmation of Mayor's Appointment(s)
 - A. Appoint Lucious Filo-Klockzien as Student Representative to the Neenah Arts Council for a three-year term, ending 2027. **(UC)**
 - B. Swearing in
There being no objections, the Mayor's appointments were ordered approved as presented by unanimous consent.

Clerk Nagel swore in Lucious Filo-Klockzien as the as Student Representative to the Neenah Arts Council.

Mayor Lang introduced new NMFR Fire Chief Travis Teesch. Chief Teesch briefly addressed the Council.

- III. Approval of Council Proceedings
 - A. Approval of the Council Minutes and Proceedings of December 20, 2023 regular session.
There being no objections, the December 20, 2023 Council Minutes and Proceedings were ordered approved as written by unanimous consent.

- IV. Public Forum
 - A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.
Eric Heywood, 223 Bosworth Lane – Candidate for Winnebago County Branch 1 Judge. Mr. Heywood introduced himself and spoke on his campaign platform.

- V. Mayor/Council consideration of public forum issues
 - A. None.

- VI. Consent Agenda

Approve the Preliminary Plat for the Third Addition to the Homes at Freedom Meadows subdivision subject to the conditions on the preliminary plat review letter. **(PC)**
There being no objections, the Consent Agenda as ordered approved as presented.

VII. Reports of standing committees

A. Special Public Services and Safety Committee meeting of January 17, 2024: (Chairperson Lendrum/Vice Chairperson Hillstrom)

1. Consideration of Committee recommendation regarding awarding a contract for demolition and site clearance of 1345 S. Commercial Street to Go Green Recycling, LLC in the amount not to exceed \$23,800 funded by the Community Development Block Grant program. **(RollCall-Pro)**

MSCRIP Lendrum/Weber to award the contract as presented, all voting aye.

Discussion: There was discussion on the South Commercial Street Corridor Plan and the status of that plan. Director Haese advised the South Commercial Corridor Plan is in place, and this is the third acquisition made under this plan. Staff had discussions with the property owners of the car wash on the corner of Byrd Ave/ S. Commercial St that is for sale, as well as with the property owner to the west that is the "A-Frame Building. There is interest in doing something different with those properties particularly if they are joined as one large lot. Marketing continues available lots located on the South Commercial Street Corridor.

Clarification was given on the location of the properties discussed. The property that will be raised is the former the awning/sewing center location, with the car wash on the corner of Byrd Avenue and South Commercial Street.

2. Consideration of Committee recommendation regarding approving Amended Resolution 2023-33: Sanitary Sewer Lateral and Water Service Construction on Bayview Road, Belmont Avenue, Belmont Court, Cedar Street, E. Doty Avenue, North Street, Quarry Lane, Stevens Street, and S. Park Avenue. **(RollCall-Pro)**
MSCRIP Lendrum/Hillstrom to approve amended resolution 2023-22 as presented, all voting aye. No discussion.

3. Consideration of Committee recommendation regarding purchasing five accessible pedestrian signal systems for the intersections outlined in Traffic Engineer Merten's memo dated January 11, 2024, for a total not to exceed \$38,500 with \$32,000 being funded by Community Development Block Grant program and \$6,500 being funded by the Southpark Industrial Center Upgrade budget. **(RollCall-Pro)**

MSCRIP Lendrum/Stevenson to approve the purchase as presented, all voting aye.

Discussion: Traffic Engineer Merten advised Council that APS systems allows pedestrians with disabilities, particularly those with vision impairments, to better interact with signalized intersections for safer use of crosswalks. These push buttons provide audible tones and messages communicating the status of the signal operation, provide the ability for a disabled person to interact using cell phone, provide usage and device information, provide long-press walk time variation operation, and can be upgraded to also include motion sensor/touchless operation. While APS systems are not currently required under the American Disabilities Act, the Proposed Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way published in 2011 would require them if/when the document is finalized and enacted.

Last year, the city utilized the Community Development Block Grant (CDBG) funds for accessible pedestrian signal (APS) push button systems at the intersections of Bell Street/Commercial Street and Bell Street/Marathon Avenue. These locations

were chosen due to high pedestrian activity, proximity to services, proximity to transit routes, ability to improve signal operations, and existing signal hardware capabilities.

The intersections are:

- Wisconsin Avenue/Church Street
- Wisconsin Avenue/Commercial Street
- Wisconsin Avenue/Oak Street
- Commercial Street/Forest Avenue
- Bell St/Industrial Drive.

An app is available for pedestrians to use on their phones. The app will only work for the intersections that will have the APS Systems. The app will be made available on the city's website and for download via a QR Code on signs posted at the available intersections.

- B. Regular Public Services and Safety Committee meeting of January 9, 2024: (Chairperson Lendrum/Vice Chairperson Hillstrom) (Minutes can be found on the City web site)
1. Meeting cancelled, no report.
- C. Special Finance and Personnel Committee meeting of January 17, 2024: (Chairperson Erickson/Vice Chairperson Skyrms)
1. Consideration of Committee recommendation to expend up to \$72,875 to purchase (\$33,500) and implement (\$39,375) a new tax system, Ascent Land Records Software Suite (ALRSS), from Transcendent Technologies of Neenah with funding coming from Information Systems ERP Suite account within the Capital Equipment Budget. **(RollCall-Pro)**
MSCRP Erickson/Skyrms to approve the purchase as presented, all voting aye.
Discussion: There was discussion on the fund balance of the ERP Suite account.
- D. Regular Finance and Personnel Committee meeting of January 8, 2024: (Chairperson Erickson/Vice Chairperson Skyrms) (Minutes can be found on the City web site)
1. Committee recommends Council approve the 2024 Intermunicipal Agreement with the City of Appleton for Dial-A-Ride cost sharing. **(RollCall-Pro)**
MSCRP Erickson/Steiner to approve the agreement as presented, all voting aye. No discussion.
2. Committee recommends Council approve the First Addition to Freedom Acres Subdivision Development Agreement. **(Action taken under Board of Public Works Report)**
3. Committee recommends Council approve Ordinance #2024-01, Annexation 231, be approved and the petition for annexation of 10.12 acres of land located west of Woodenshoe Road be accepted. **(Action taken under Plan Commission Report)**
- VIII. Reports of special committees and liaisons and various special projects committees
- A. Regular Plan Commission meeting of January 9, 2024: (Council Rep Steiner) (Minutes can be found on the City web site)
1. Commission recommends Council approve Ordinance #2024-01, Annexation 231, and the property receive an R-1, Single-Family Residence District zoning classification. **(RollCall-Pro)**
MSCRP Steiner/Boyette to approve Ordinance 2024-01 as presented, all voting aye. No discussion.
- B. Board of Public Works meeting of January 9, 2023: (Vice Chairperson Hillstrom) (Minutes can be found on the City web site)
1. Information Only Items:
- a. The Board approved Pay Request No.6, Contract 1-23, Sanitary Sewer, Water Main and Street Construction, Burr Avenue, Chestnut Street,

- Dieckhoff Street, and Laudan Boulevard, to Don E Parker Excavating, Inc., in the amount of \$224,260.58.
- b. The Board approved Change Order No.1, Contract 10-23, for stone, fill and compacting oil tank oil hole in City Hall Parking Lot, to Northeast Asphalt, Inc., in the amount of \$2,915.00.
 - c. The Board approved Change Order No.2, Contract 10-23, for an extra 2,124.90 sf. HMA, for driveways in Freedom Acres and Homes at Freedom Meadows, to Northeast Asphalt, Inc., in the amount of \$7,437.15.
2. Council Action Items:
- a. The Board recommends Council approve Development and Fee Agreement for the 1st Addition to Freedom Acres Subdivision. **(RollCall-Pro)**
MSCRP Hillstrom/Boyette to approve as recommended by the Board of Public Works, all voting aye. No discussion.
 - b. Final Pay Request, Contract 3-23, Concrete Pavement and Sidewalk Repair, Al Dix Concrete, in the amount of \$275,745.67. **(RollCall-Pro)**
MSCRP Hillstrom/Borchardt to approve as recommended by the Board of Public Works and the Finance and Personnel Committee, all voting aye. No discussion.
 - c. The Board recommends Council approve Final Pay Request, Contract 6-23, Sanitary & Storm Sewer, Water Main and Street Construction, Columbian Avenue, to Donald Hietpas & Sons, Inc., in the amount of \$91,557.29. **(RollCall-Pro)**
MSCRP Hillstrom/Lendrum to approve as recommended by the Board of Public Works, all voting aye. No discussion.
 - d. The Board recommends Council approve Final Pay Request, Contract 10-23, Parking Lot Resurface at Marketplace and City Hall, 2-Inch Asphalt Mat Overlay in Freedom Acres and Homes at Freedom Meadows, and Library Bumpout, to Northeast Asphalt Inc., in the amount of \$25,343.10. **(RollCall-Pro)**
MSCRP Hillstrom/Lendrum to approve as recommended by the Board of Public Works, all voting aye. No discussion.
 - e. The Board recommends Council approve Final Pay Request, Contract 9-23, Epoxy Pavement Marking, to Century Fence, Inc., in the amount of \$63,720.37 **(RollCall-Pro)**
MSCRP Hillstrom/Lendrum to approve as recommended by the Board of Public Works, all voting aye. No discussion.
- C. Reports on neighborhood groups.
1. Business Improvement District Board (BID Board) – Alderperson Skyrms
 - a. Reporting from the January 16, 2024 Meeting.
 - b. Snow removal was a topic of conversation. Accolades to the Public Works Crew for the job they did on snow removal from Blizzard Bennett.
 - c. Lighting in the Downtown. Architectural lighting and aesthetic fit as the Downtown Plan is implemented. A special group will be forming to take on the lighting project.
 - d. Additions to the Neighborhood:
 - (1) Bellwether Interior Design will be opening a new space in the Marketplace Building on the back side along with Salt Box Lighting out of De Pere.
 - (2) Hong Kong Buffet has new owners.
 - e. Warm Your Hearts event will take place February 10th which is sold out.
 - f. The Cookie Crawl sold out in forty minutes and was a successful event.

- D. Library Board
 - 1. Report from the Library Board – Alderperson Erickson
 - a. Reporting from the January 17, 2024 Meeting
 - b. The February Speed Puzzling Event sold out in three minutes, and the wait list is full as well. There are approximately 50 team, 4 person teams signed up.
 - c. The Swiftie Party held December 30th had 511 total in attendance, and was a very successful event.
- E. Neenah Arts Council
 - 1. Report from the Neenah Arts Council – Alderperson Erickson
 - a. Reporting from the January 10, 2024 Meeting.
 - b. Photo Contest was discussed. Submissions and exhibits will be accepted March 1st through March 31st. The Library will take in and gather the submissions. Themes this year are: Hometown Pride, Mood and Emotion, and Creatively Enhanced photos.
- F. Landmarks Commission
 - 1. Report from the Landmarks Commission – Alderperson Weber
 - a. Reporting from the January 4, 2024 Meeting.
 - b. A field trip was taken to the Isabel and Orrin Johnson House, 1002 East Forest Avenue. This house is up for review as a National Register of Historic Places.
- IX. Presentation of petitions
 - A. Any other petition received by the City Clerk’s Office after distribution of the agenda.
None.
- X. Council Directives
 - A. Alderman Steiner inquired on Neenah collaborating with an International Sister City. With the tensions around the world, would the city be interested reaching out to connect cross-culturally with the city in a different country. Research will be done on this program.
- XI. Unfinished Business
 - A. None.
- XII. New Business
 - A. Ratification of Mayoral Proclamation Declaring A Snow Emergency Pursuant to Neenah Code §16-69(E)(4) and Wis. Stat. §323.14(4)(b) beginning 6:00 p.m. Friday, January 12, 2024, and continue until Noon on Sunday, January 14, 2024. **(RollCall-Pro)**
MSCRP Stevenson/Borchardt to approve proclamation as presented, all voting aye.

Discussion: The Mayor has the authority to declare a snow emergency which needs to be ratified by the Council after the fact. This was due to Blizzard Bennett.
 - B. Any announcements/questions that may legally come before the Council.
 - 1. Alderman Hillstrom commended the Public Works Department with their handling of the snow removal from Blizzard Bennett, and the Winter Festival on Saturday, January 13th. Over 200 were in attendance for hot dogs, sledding, snowboarding, smores, etc. This was a well done event by the Parks & Recreation Department. Mayor Lang thanked Alderman Hillstrom and his wife for volunteering at the festival.
 - 2. Alderman S kyrms spoke on the Police Department's Awards Night. This is a great example of how an outstanding nt Neenah Police Department is. Alderman

Skyrms had the chance to attend and learned of numerous examples of valor, excellence, and life saving events that took place. It was a pride inspiring event.

XIII. Closed Session

A. The Council may convene into closed session pursuant to Wis. Stat. 19.85(1)(g) to confer with legal counsel regarding potential litigation concerning the Equivalent Residential Unit (ERU) and Transportation Assessment Replacement Fee (TARF). **(RollCall-Pro) MSCRP Skyrms/Borchardt for the Council to move into closed session. The Council may reconvene into open session to consider action on any item(s) discussed in closed session, all voting aye.**

B. The Council may reconvene into open session to consider action on any item(s) discussed in closed session.
The meeting adjourned in closed session.

XIII. Adjournment

The meeting adjourned in closed session. Motion by Skyrms/Borchardt to adjourn, all voting aye. Meeting adjourned at 8:20 PM.

Respectfully submitted,



Charlotte Nagel, City Clerk

**NOTICE OF PUBLIC HEARING ON SPECIAL ASSESSMENTS FOR BENEFITS
CONFERRED UPON PROPERTY BY CONSTRUCTING AND INSTALLING
IMPROVEMENTS IN SAID STREETS AS HEREINAFTER PROVIDED**

PLEASE TAKE NOTICE that the Common Council of the City of Neenah, has declared its intention to exercise its police power under City of Neenah Municipal Code, Section 13-1, and Wis. Stats. Sec. 66.0703 to levy special assessments upon property on both sides of the streets below described for benefits conferred upon such property by constructing and installing improvements in said streets as hereinafter provided:

Sanitary sewer laterals and water services for properties served by sanitary sewers and potable water on the following streets:

1. Belmont Avenue (Stevens St to Cedar St)	2. Belmont Court (Belmont Ave to terminus)
3. Cedar Street (E Doty Ave to Winnebago Hts)	4. E Doty Avenue (Commercial St to Pine St)
5. North Street (Green Bay Rd to Western Ave)	6. Quarry Lane (Higgins Ave to Reed St)
7. Stevens Street (Belmont Ave to Winnebago Hts)	8. S. Park Ave. Utility Easement
9. Bayview Road (S. Park Ave to Bayview Ln)	

The report of the Public Services and Safety Committee showing the estimated cost of said improvements, proposed assessments and award of damages is on file in office of the Director of Public Works and may be inspected there on any business day between the hours of 7:30 a.m. and 4:00 p.m.

You are further notified that the Common Council will hear all persons interested, their attorneys or agents, concerning matters contained in the preliminary resolution authorizing such assessments and award of damages at 7:00 p.m., on the 7th day of February 2024, in the Council Chambers in the City of Neenah Administration Building, 211 Walnut Street. All objections will be considered at such hearing and thereafter the amount of assessments will be finally determined.

Dated at Neenah, Wisconsin this 26th day of January 2024

Charlotte Nagel
City Clerk
Neenah, Wisconsin

Publish: January 26, 2024



FINAL RESOLUTION NO. 2024-01

FINAL RESOLUTION OF INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS BY POLICE POWER UNDER SECTION 66.0703 OF THE WISCONSIN STATUTES AND SECTION 13-1 OF THE NEENAH MUNICIPAL CODE.

RESOLVED, by the Common Council of the City of Neenah, Wisconsin.

- 1. The Common Council hereby declares its intention to exercise its power under Section 66.0703 Wisconsin Statutes, and Section 13-1 of the Neenah Municipal Code to levy special assessments under the police power upon all properties abutting the following improvements in the City of Neenah, Wisconsin:

Installation of sanitary sewer laterals and water services for properties served on the following streets:

- | | |
|--|--|
| 1. Belmont Ave. (Stevens St. to Cedar St.) | 2. Belmont Ct. (Belmont Ave. to Terminus) |
| 3. Cedar St. (E. Doty Ave. to Winnebago Heights) | 4. E. Doty Ave. (Commercial St. to Pine St.) |
| 5. North St. (Green Bay Rd. to Western Ave.) | 6. Quarry Ln. (Higgins Ave. to Reed St.) |
| 7. Stevens St. (Winnebago Heights to Laudan Blvd.) | 8. S. Park Ave. Utility Easement |
| 9. Bayview Rd. (S. Park Ave. to Bayview Ln.) | |

- 2. The Common Council determines that the above improvements constitute an exercise of the police power and the amount assessed each parcel abutting on the above named street shall be on a reasonable basis as approved by the Common Council which is in effect at the time of installation in accordance with special assessment procedures set forth in provisions of Section 13-1, Neenah Municipal Code.
- 3. The assessments against any parcels of land shall be paid as provided in the City of Neenah Municipal Code, Section 13-2 and 13-3.
- 4. The Public Services and Safety Committee shall with respect to the items mentioned at paragraph 1 above prepare a report consisting of:
 - a. Preliminary or final plans and specifications of the improvements.
 - b. An estimate of the entire cost of the proposed work or improvements.
 - c. A schedule of the proposed assessments as to each parcel of property affected.
 - d. A statement that the properties against which the assessments are proposed are benefited and that the improvements constitute an exercise of the police power.

Upon completion of such report, the Public Services and Safety Committee is directed to file such reports in the City Clerk's office for public inspection.

- 5. Upon receiving a report of the Public Services and Safety Committee, the Clerk is directed to give notice of a public hearing on such report as specified in Section 66.0703(7)(a), Wisconsin Statutes.

Recommended by:
Public Services and Safety Committee

CITY OF NEENAH, WISCONSIN

Moved: _____

Jane Lang, Mayor

Passed: _____

Published: _____

Charlotte Nagel, City Clerk

CITY OF NEENAH
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES
Tuesday, January 30, 2024, 6:30 PM

Present: Alderpersons Borchardt, Hillstrom, Lendrum, Stevenson, and Weber

Excused:

Also Present: Alderperson Boyette, Community Development Director Haese, Police Chief Olson, Deputy Director Community Director Schmidt, City Clerk Nagel, Public Works Superintendent Radtke, Police Captain Van Sambeek, Police Fleet Specialist Streubel, Public Works Engineer Kummerow, and Public Works Office Manager Mroczkowski

Public Appearances:

NONE

Approval of Minutes of the Meeting of December 12, 2023, and Special Meeting of January 17, 2024.

Motion/Second/Carried by Hillstrom/Borchardt to approve the minutes of the Meeting of December 12, 2023, and Special Meeting of January 17, 2024. All voting aye.

Douglas Pond-Memorandum of Agreement with Galloway Company

Engineer Kummerow reviewed Director Kaisers memo of January 26, 2024. He stated that the Public Works and Parks & Recreation staff have been evaluating the use of a portion of Douglas Park for a storm water facility. He stated that the purpose of the facility is to address street flooding on S. Commercial Street and water quality in the drainage basin encompassing the Commercial Street corridor between Cecil Street and Orange Street and extending easterly roughly to Higgins Avenue.

Alderperson Lendrum stated that there will be calls about the safety of the pond. She asked if there will be landscaping similar to the other ponds to help deter the public from getting close to the pond. Engineer Kummerow stated that the landscaping will include similar tall prairie and aquatic plants along the safety shelf and all around the pond that will help prevent people from getting near the pond.

Engineer Kummerow stated that the memo also states during the course of developing this project, staff was engaged by Galloway Corporation relative to their expansion plans and the storm water needs attendant to that expansion. He stated in order to build the pond, the city would need to obtain easements through Galloways property to connect the storm water infrastructure from Douglas Park to S. Commercial Street.

Engineer Kummerow stated that the Parks Commission approved the land use for the storm water pond and the Public Works Department is seeking approval of the Memorandum of Agreement (MOA) with the Galloway Corporation for the easements.

Alderson Borchardt asked if Galloway will continue to discharge their storm water into the Harrison Street Pond after the Douglas Street Pond is complete. Engineer Kummerow stated that their storm water will first discharge into the Douglas Pond and then cycle through to the Harrison Street Pond.

The Committee further discussed the conditions of the MOA including Galloways financial cap in sharing a portion of the construction costs and a lump sum payment to offset costs associated with property acquisitions, providing easements to the city, the Stormwater Utilities financial obligation to the Parks Department, Galloway providing long-term planning information to the city for future site development, and completion of the project.

Alderson Weber asked Alderson Hillstrom what the Park Commissions feelings were regarding the use of the park for a pond. Alderson Hillstrom stated it was positive.

The Committee discussed the conditions for the use of the park which include installation of a looping stone trail around the stormwater facility, a park sign off of Douglas Street, replacement of a two-bay swing set, commission maintenance of the area around the current bathroom, play area and future swing set, and turf adjacent to the stone path.

Alderson Lendrum asked if the public was notified about this topic being on the Parks Commission agenda. Director Haese stated that it was not but there was no statutory requirement for that either.

Report

Following Discussion: Motion/Seconded/Carried Hillstrom/Weber to approve the Memorandum of Agreement with Galloway Company relative to the construction of the Douglas Park Pond. All voting aye.

Police Department Request for Vehicle Replacement

Police Fleet Specialist Streubel reviewed the proposed vehicle purchases for the police department. He stated that the department is requesting to replace two 2019 squad cars with 2025 Ford Hybrids Police Utility cars, a 2014 Training Lieutenant pick-up truck with a 2024 Ford F150 pick-up truck, a 2019 School Resource Officer squad car and 2014 School Resource Officer squad car with 2024 civilian Ford Explorers, and the 2014 Community Policing Coordinator pick-up truck with a 2024 Ford F150 Police Responder. He stated that total cost of the vehicles is \$353,524.00 which is under budget by \$4,389.00.

Report

Following Discussion: Motion/Second/Carried by Borchardt/Hillstrom to recommend Council approve the purchase of two 2025 Ford Hybrid Police Utility cars, one 2024 Ford F150 Training Lieutenant Pick-Up Truck, two 2024 civilian Ford Explorers, and one 2024 Ford F150 Police Responder Pick-Up Truck, all from Bergstrom Automotive, Neenah WI, and to include all equipment and changeover costs not to exceed the approved 2024 Capital Improvement Equipment budgeted amount of \$357,913.00. All voting aye.

Police Department Building Remodel Phase II-Current Office Space

Police Chief Olson reviewed his memo of January 26, 2024, regarding the reconfiguration of the current briefing room, exercise room, mat room, and Professional Staff Supervisors Office. He stated that this is Phase II of the department's updates for the sustainability of the department.

Police Chief Olson stated that the current briefing room and gym will be turned into an area designated for patrol. He stated that the mat room will be redesigned into two offices which will be designated for future use, and the current patrol supervisor's office will be redesigned into Professional Staff Supervisor office space. Police Chief Olson stated that Building Manager Benson will be the project manager for the remodel.

Aldersperson Stevenson asked if the operating budget will be compensated for Building Manager Benson's time. Police Chief Olson stated that Building Manager Benson is doing the work to save the department money, we are not reimbursing the operating budget.

Report

Following Discussion: Motion/Second/Carried by Weber/Stevenson to recommend Council approve Phase II of the Police Department's remodel of the briefing room, gym, mat room, and patrol supervisor's office, in the amount of \$170,000.00 with funding coming from the Capital Facilities Budget. All voting aye.

Police Department 2023 Statistics Report

Police Chief Olson reviewed the 2023 statistics. He stated that in 2023 the police department took 18,302 calls for service.

Chief Olson reviewed the Unified Crime Report (UCR) for 2023. He noted that 61% of the crime reported was Crimes Against Property, 22% was Crimes Against Person, and 17% was Crimes Against Society.

Chief Olson reviewed Traffic Stops for 2023. He noted that there was a total of 3,561 traffic stops in 2023, compared with 3,105 in 2022 and 2,533 in 2021. Chief Olson noted that in 2024 he has put an emphasis on officers making more traffic stops.

Chief Olson reviewed Traffic Warnings for 2023. He noted that there was a total of 3,254 traffic warnings in 2023, compared with 2,914 in 2022 and 2,690 in 2021.

Chief Olson reviewed Traffic Citations. Chief Olson stated that 1,314 citations were issued in 2023, compared to 1,743 in 2022 and 1,364 in 2021.

Chief Olson reviewed OWI Arrests. He noted that there was a total of 37 OWI arrests in 2023, compared to 47 in 2022 and 64 in 2021.

Chief Olson reviewed Traffic Safety Officer. Chief Olson stated that in 2023 Traffic Safety Officer Edwards made 1,166 traffic stops. Chief Olson noted that the stops resulted in 130 citations and 1,273 warnings being issued. He stated that 69.1% of the warnings were for speeding.

Chief Olson reviewed Parking Citations. In 2023, 1,528 parking citations were issued. He noted that the majority were for overnight parking.

Chief Olson reviewed Accidents. There were a total of 538 reported accidents in 2023. He noted that the majority of accidents are in non-intersection parts of the street. He also noted that there were no accidents with fatalities.

Chief Olson reviewed Overdoses. He noted that there was a total of 47 overdoses in 2023 with 10 resulting in death.

Chief Olson reviewed Dangerous Animals. He noted that in 2023 there were 58 reports of dangerous animal where no action was taken, 5 potentially dangerous designations, 1 dangerous designation and zero prohibited designation.

Chief Olson reviewed Open Records Requests. He noted that there were 1,744 total open records requests in 2023. He noted that these are background checks, license, and permit checks. He noted that of the 1,744 requests there were 2,166 different response types requested and 448.3 hours of media requested.

Chief Olson reviewed Code Enforcement. He noted that there were a total of 2,133 code enforcement related cases, inspections, fees, and citations issued in 2023. He noted that there were 438 new cases opened, 1,168 inspections done, and 376 cases closed.

Licenses

Approve the Class "B" (Picnic) License Application to St. Gabriel Parish, 900 Geiger Street, Neenah WI

Following Discussion: Motion/Seconded/Carried Stevenson/Borchardt to recommend Council approve the Class "B" (Picnic) license application to St. Gabriel Church, 900 Geiger Street, Neenah WI, for Friday fish fry to be held on February 9, 16, 23, and March 1, and 8. All voting aye.

Approve the renewal Secondhand Dealer Application for J. Anthony Jewelers, 220 S Commercial Street, Neenah WI for the 2024 licensing year

C.A. **Following Discussion: Motion/Seconded/Carried Borchardt/ Stevenson to recommend Council approve the renewal of the Secondhand Dealer application to J. Anthony Jewelers, 220 S. Commercial Street, Neenah WI for the 2024 licensing year. All voting aye.**

Vehicle and Equipment Purchases

Public Works Superintendent Radtke reviewed his memo of January 5, 2024. He stated that he has locked in 2024 pricing for these pieces of equipment even though delivery is not until 2025 on some of them.

Fleet #93, Pick Up Truck

Report **Following Discussion: Motion/Seconded/Carried Stevenson/Weber to recommend Council approve the purchase of a 2023 GMC Sierra 1500 Pick-Up Truck, from Holiday Automotive, Fond du Lac WI, in the amount of \$43,705.00 and the purchase of a safety lighting package, two-way radio, and toolboxes to outfit the truck with a not to exceed cost of \$5,000.00, all to be funded by 2024 Capital Equipment funds. All voting aye.**

Fleet #1E, Shop Service Truck-Chassis Only

Report **Following Discussion: Motion/Seconded/Carried Weber/Hillstrom to recommend Council approve the purchase of a 2024 Ford 350 chassis from Ewald Automotive Group, Hartford WI, in an amount of \$52,210.00, to be funded by 2024 Capital Equipment funds. All voting aye.**

Fleet #29, Wheel Loader

Report **Following Discussion: Motion/Seconded/Carried Stevenson/Borchardt to recommend Council approve the purchase of a John Deere 624P HL Wheel Loader from Brooks Tractor Inc., De Pere WI, in the amount of \$269,000.00, snowplow and wing package from Monroe Truck Equipment, De Pere WI, in an amount of \$53,306.00, and approve the purchase of pallet forks and other accessories with a not exceed cost of \$25,000.00, all to be funded by 2024 Capital Equipment funds. All voting aye.**

Fleet #6A, Single Axle Patrol Truck

Report

Following Discussion: Motion/Seconded/Carried Weber/Borchardt to recommend Council approve the purchase of a 2024 International Single Axle chassis from Packer City Trucks, Appleton WI, in the amount of \$113,997.00 and approve the purchase of the equipment package from Monroe Truck Equipment, De Pere WI, in the amount of \$128,870.00, all to be funded by 2024 Capital Equipment funds. All voting aye.

Fleet #11A, Tandem Axle Patrol Truck

Report

Following Discussion: Motion/Seconded/Carried Stevenson/Hillstrom to recommend Council approve the purchase a 2024 International Tandem Axle Chassis from Packer City Trucks, Appleton WI, in the amount of \$124,917.00 and approve the purchase of the equipment package from Monroe Truck Equipment, De Pere WI, in the amount of \$140,458.00, all to be funded by 2024 Capital Equipment funds. All voting aye.

Fleet #54, 2023 Automated Side Loader Refuse Truck

Report

Following Discussion: Motion/Seconded/Carried Stevenson/Borchardt to recommend Council approve the purchase of a 2023 New Way Sidewinder ASL truck from Envirotech Equipment, Menomonee Falls, WI, in the amount of \$352,797.00 and approve the purchase of new radio equipment, city logos, and additional lighting with a not to exceed cost of \$3,500.00. All voting aye.

Public Works General Construction and Department Activity Report

- 1) Contract 7-21 (Harrison Pond): Storm and sanitary sewer work is complete, and the pond is functioning. Stone work on the water feature is complete. Pumps were installed 11/15. We are awaiting the meter socket for the electric service. A number of punchlist items remain to be completed – retaining wall staining, overseeding along Harrison Street and trail grading. Trees that have not survived will be replaced in spring 2024.
- 2) Contract 1-23 (Chestnut, Burr, Dieckhoff, Laudan Utility and Street Construction): Utility work, curb/gutter installation and landscaping are complete. A binder course of asphalt has been paved. The topcoat of asphalt will be paved in spring 2024.
- 3) Contract 2-23 (Charles, Hughes, Memorial, Patrick, Brantwood Dr/Ct Utility and Street): A final pay request is coming to Council on February 7.

- 4) Contract 7-23 (High, River Utility and Street Construction): Utility work, curb/gutter repairs and landscaping are complete. A binder course of asphalt has been paved. The topcoat of asphalt will be paved in spring 2024.
- 5) Neenah Creek Bridge: Work is halted until spring. The remaining work is parapet staining, the east approach paving and trail repairs.
- 6) 2024 Projects: The contract layout for 2024 is listed below.
 - 1-24: Belmont Ct, Belmont Av, Cedar St, Stevens St - Utilities and Street
 - 2-24: E. Doty Av - Utilities and Street
 - 3-24: Bayview Rd, Commercial St Water Crossings, Quarry Ln, Reed St - Utilities and Street
 - 4-24: S. Park Avenue Easement - Utilities
 - 5-24: North St, Utilities and Street
 - 6-24: Jewelers Park Dr, Storm sewer and Street
 - 7-24: Misc. Concrete Pavement and Sidewalk Repairs, Commercial/Winneconne.
 - 8-24: Misc. Asphalt Repairs
 - 9-24: Epoxy Pavement Marking
 - 10-24: Tullar Garage Roof (Section 2 of 5)
- 7) City Hall Elevator: Work on the elevator upgrade started the week of 11/6. Completion is scheduled for February 2.

Office Manager Mroczkowski stated that Building Manager Benson was informed by the contractor the completion date is now February 9.
- 8) CTH G Traffic Impact Analysis: We have received the draft report for the CTH G traffic study. We are reviewing the report.

Announcements/Future Agenda Items

None

Adjournment: Motion/Second/Carried Hillstrom/Borchardt to adjourn at 8:05 PM.

All voting aye.

Respectfully submitted,



Lisa Mroczkowski
Public Works Office Manager

Public Services & Safety Committee

January 30, 2024

Temporary Class "B" (Picnic) License Application

Applicant	Name of Event	Beer/Beer&Wine	Location	Date(s) of Event
St. Gabriel Parish	Friday Fish Fries	Beer only	900 Geiger St	Feb 9, 16, 23 & March 1, 8

Pawnbroker/Secondhand Dealer Applciation

New/Renewal	Applicant	Trade Name	Address of Business	License Type
Renewal	Benjamin Ziemba	J Anthony Jewlers	220 S Commercial St	Secondhand Jewelry Dealer

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$50.00

Application Date: 01/12/2024

Town Village City of Neenah

County of Winnebago

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Feb 9, 16, 23, Mar 1, 8 and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. **Organization** (check appropriate box) → Bona fide Club Church Lodge/Society
 Veteran's Organization Fair Association or Agricultural Society
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name St. Gabriel Parish

(b) Address 900 Geiger ST
(Street) Town Village City

(c) Date organized 07/01/1959

(d) If corporation, give date of incorporation 07/01/1959

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:
President Rev. Robert Kollath 151 Andrew Ave, Neenah, WI 54956

Vice President _____

Secretary Julie Klein 4914 Grandview Rd Larsen, WI 54947

Treasurer Lynn Hopfensperger W6904 Sunnyvale Ln Apt 3, Greenville WI 54942

(g) Name and address of manager or person in charge of affair: Christopher Wautlet 1357 Campbell St, Neenah WI 54956

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 900 Geiger St

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? part

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Cafeteria and gym

3. Name of Event

(a) List name of the event Fish Fries

(b) Dates of event Feb 9, 16, 23, Mar 1, 8

(c) Does this event require a Special Event Permit Application? _____

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Rev. Robert J. Kollath
(Signature / Date)

St. Gabriel Parish
(Name of Organization)

Date Filed with Clerk 1/15/24 RH

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____



LICENSE APPLICATION

For
PAWNBROKER
SECONDHAND JEWELRY DEALER
SECONDHAND ARTICLE DEALER

CHECK ALL THAT APPLY:

<input type="checkbox"/> Original Application	<input checked="" type="checkbox"/> Renewal
TYPE: <input type="checkbox"/> Pawnbroker	<input checked="" type="checkbox"/> Secondhand Jewelry Dealer
<input type="checkbox"/> Secondhand Article Dealer	CODE: AO
<input type="checkbox"/> Temporary Location: _____	
Temporary Event Dates: _____	
<input type="checkbox"/> Permanent License: Expires 12/31/20_____	

INSTRUCTIONS:

INDIVIDUAL LICENSE – Complete Sections 1, 2, 3 and 6
 PARTNERSHIP LICENSE – Complete Sections 1, 2, 3, 4 and 6
 CORPORATE LICENSE – Complete Sections 1, 2, 3, 5 and 6

(SECTION 1) APPLICANT INFORMATION

Applicant Name (Last, First, MI) <i>Ziemba, Benjamin J</i>		Sex	Race	Date of Birth	Place of Birth (City & State)
Street Address <i>2004 N 7998 Old Pond Ct</i>		City <i>Sherwood</i>	State <i>WI</i>	Zip Code <i>54169</i>	Home Telephone Number

(SECTION 2) CONVICTION RECORD

Have you, or any other person listed on this application, been convicted of any of the following:

A FELONY WITHIN THE LAST TEN (10) YEARS? YES NO

WITHIN THE LAST TEN (10) YEARS OF:

A misdemeanor? YES NO

A statutory violation punishable by forfeiture? YES NO

A County or Municipal Ordinance violation? YES NO

For each "YES" response provide the date of arrest, the nature of the offense and conviction information:

(SECTION 3) BUSINESS INFORMATION

Business Name <i>J. Anthony Jewelers</i>	Street Address <i>220 S. Commercial St</i>	City <i>Neenah</i>	State <i>WI</i>	Zip Code <i>54956</i>	Telephone Number <i>9207291642</i>
Owner's Name <i>Ben Ziemba</i>	Street Address <i>N 7998 Old Pond Ct</i>	City <i>Sherwood</i>	State <i>WI</i>	Zip Code <i>54169</i>	Telephone Number
Business Manager's Name	Street Address	City	State	Zip Code	Telephone Number
Building Owner's Name <i>JAZ, LLC</i>	Street Address <i>3209 Westfield Ridge</i>	City <i>Neenah</i>	State <i>WI</i>	Zip Code <i>54956</i>	Telephone Number

(SECTION 4) PARTNERSHIP INFORMATION

Partnership Name:

List Name, address, sex, race and date of birth (DOB) of all partners. *Attach additional sheets, if necessary*

Name (Last, First, MI)	Sex	Race	DOB	Street Address	City	State	Zip

(SECTION 5) CORPORATE INFORMATION

Corporation Name:

Precious Metal Castings Inc

State of Incorporation:

WI

List Name, address, sex, race and date of birth (DOB) of all corporation officers and directors. *Attach additional sheets, if necessary*

Name (Last, First, MI)	Sex	Race	DOB	Street Address	City	State	Zip Code
Ziemba, Benjamin J				N7498 Old Pond Ct	Sherwood	WI	54169
Ziemba, Sarah K				"	"	"	"

(SECTION 6) PENALTY NOTICE

I understand that this license may be denied or revoked for fraud, misrepresentation or false statement contained in the application or for any violation of Wis. Stats. §§ 134.71, 943.34 or 948.63.

I certify that I have no delinquent taxes, assessments, or other claims in whole or part owed to neither the City of Neenah nor any delinquent forfeiture resulting from a violation of any City ordinance.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge. I agree to inform the clerk within ten (10) days of any change in the information supplied in this application.

Signature of Applicant:

Ben Ziemba

Print Name of Applicant:

Ben Ziemba

FOR ADMINISTRATIVE USE ONLY

Date of Application 1/8/2024	Date Effective	License Expiration 12/31/2024	Clerk Signature <i>Charlotte Nagel</i>
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FEES RECEIVED: Pawnbroker Bond \$500.00 Secondhand Jewelry License \$80.00 **Code: AO**
 Pawnbroker License \$210.00 Secondhand Jewelry License RENEWAL \$27.50
 Secondhand Article License \$80.00
 Secondhand Article License RENEWAL \$27.50

Receipt number:

TOTAL FEE: \$ 27.50
Receipt no 1273

BACKGROUND CHECK INFORMATION

Recommend Approval Recommend Denial (Attach Explanation)

Applicant meets guidelines for issuance of Pawnbroker, Secondhand Jeweler Dealer and/or Secondhand Article Dealer:

- No outstanding Court fines (Amanda F)
- No outstanding parking tickets (Loren L)
- No delinquent claims (Patric F)
- Police Background Check / CCAP completed (Laurie K)
- No Delinquent Water Bill (Jessica S)

Memorandum of Agreement (MOA)

Between

City of Neenah and Galloway Company,

This Memorandum of Agreement entered into on the ____ day of _____, 2024, by and between the City of Neenah, a Wisconsin municipal corporation with offices at 211 Walnut Street, Neenah, WI 54956 (the "City"), and Galloway Company, a Wisconsin corporation with offices at 601 S. Commercial Street, Neenah, WI 54956 ("Galloway").

WITNESSETH

WHEREAS, the City is in the process of designing the S. Commercial Street reconstruction project, including the design for storm water management and post-construction storm water requirements; and,

WHEREAS, the City has identified the Douglas Park parcel, located at 121 Douglas Street (park site), as a suitable location for a storm water facility; and,

WHEREAS, the City has met with the City of Neenah Parks and Recreation Commission to discuss, conceptually, using the park site for storm water management purposes; and,

WHEREAS, Galloway has met with the City to discuss long-term growth facility planning; and,

WHEREAS, as part of these discussions, Galloway has inquired about partnering with the City to utilize a storm water facility at the park site to satisfy the storm water management requirements related to their facility expansion;

NOW THEREFORE, in consideration of the above recitals, which are contractual, and the mutual promises contained herein, the parties agree to the following terms and conditions:

1. The City has hired an engineering consultant firm to analyze and design a storm water facility in Douglas Park.
2. Galloway will provide the City with information relative to the long-term planning on the Galloway site, including storm water flows and drainage area.
3. Galloway will provide an easement along the southeast portion of its property, the current location of truck trailer storage along S. Commercial Street, to connect storm water infrastructure from Douglas Park to S. Commercial Street.
4. Galloway will provide a future easement for pond outlet piping extending to Henry Street.
5. The City will allow Galloway to convey storm water from Galloway to the Douglas Park storm water management facility when it is completed.
6. The City will complete the construction of the storm water management facility in Douglas Park in 2024.
7. Galloway agrees to submit a payment to the City in the amount of one-hundred fifty thousand dollars (\$150,000.00) to offset costs associated with property acquisition. The City

will maintain these funds in a segregated account to be used for the expansion of parks within the City.

8. Galloway agrees to pay a proportionate share for the cost to design, engineer and construct the storm water management facility at the park site equal to the percentage of the drainage area on Galloway's site that will drain to the pond relative to the drainage area the City will drain to the pond. Galloway's proportionate share is estimated to account for 10% of the total drainage area of the pond. Galloway agrees to pay an amount up to \$50,000 for this work.
9. This Agreement may be modified in writing only by mutual consent of authorized officials from the City and Galloway Company.
10. This Agreement shall become effective upon signature by the authorized officials from the City and Galloway Company and will remain in effect into perpetuity until modified or terminated by the parties by the mutual consent of both parties.

IN WITNESS WHEREOF, the parties hereto accept the terms of this Agreement as of the ____ day of _____, 2024.

CITY OF NEENAH

GALLOWAY COMPANY

By: _____

By: _____

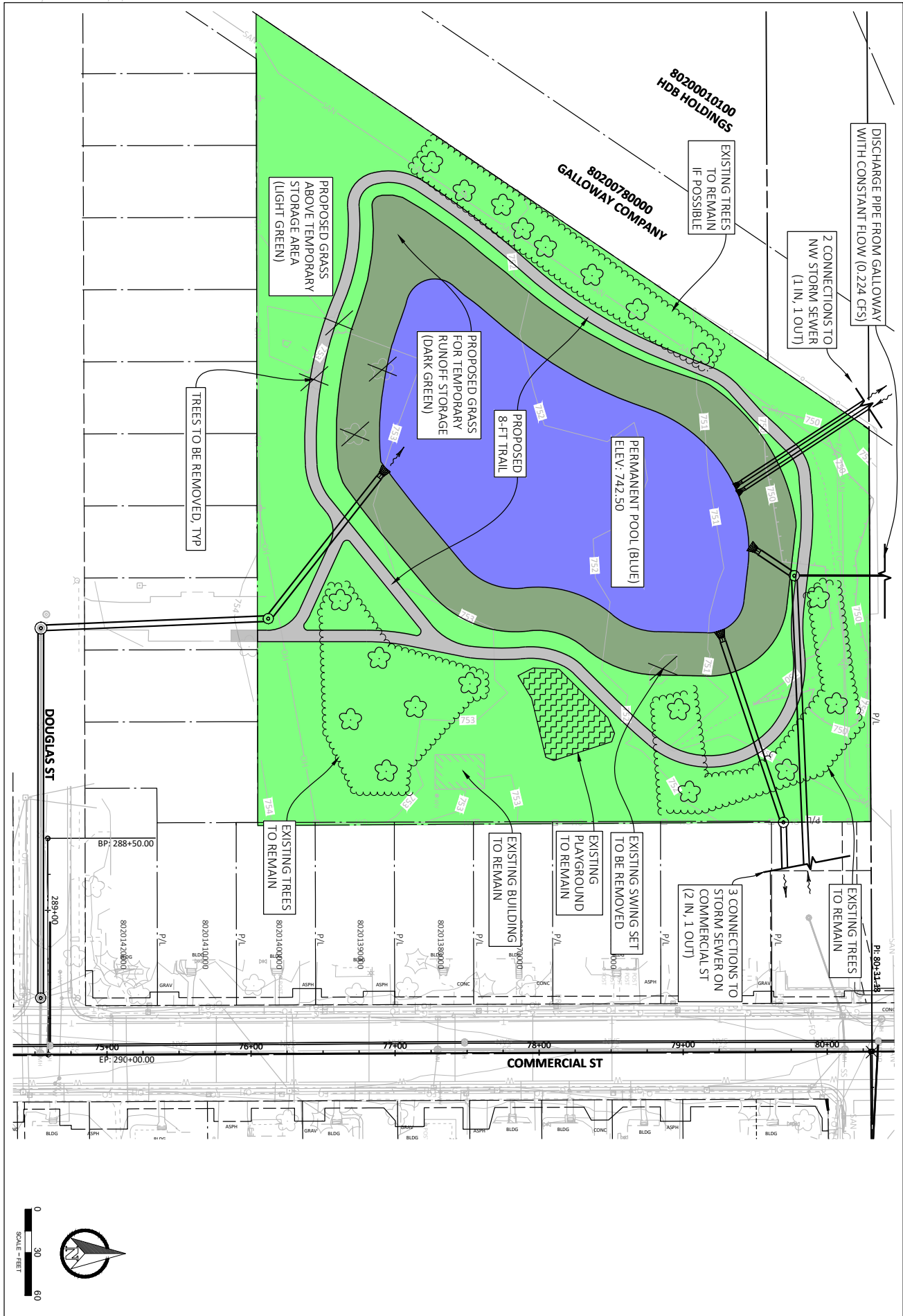
Mayor Jane Lang

Kevin M. Beauchamp

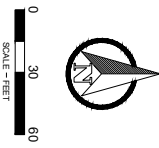
Title: _____

Attest: _____

City Clerk



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CONCEPT PLAN OPTION 4 PROJECT NUMBER 0043810.00 DATE 01/17/2024 SHEET NO.	DOUGLAS PARK POND SITE DEVELOPMENT NEENAH, WI		REV. DATE DESCRIPTION	<p>Phone (920) 735-6900 One Systems Drive Fax (920) 830-6100 Appleton, WI 54914-1654 Toll Free (800) 571-6677 westwoodps.com Westwood Infrastructure, Inc.</p>
	PROJECT MANAGER EAM 0043810.00 01/17/2024			



NEENAH POLICE DEPARTMENT



Chief Aaron L. Olson

Memo

To: Cari Lendrum, Public Services and Safety Committee Chair, Mayor Jane Lang

From: Fleet Maintenance Specialist Adam Streubel

Date: 1/26/2024

Re: Request for Vehicle Replacements

The Neenah Police Department is requesting the replacement of two existing patrol squad cars, two existing SRO vehicles, one Training Lt. vehicle, and one Community Policing Coordinator squad.

Squad #7

- Requesting 2025 Ford Hybrid Police Utility
- Replacing 2019 Ford Police Utility
 - Current Mileage: 64,115
 - Mileage at Replacement: 69,457
 - Will be sold at auction

Squad #8

- Requesting 2025 Ford Hybrid Police Utility
- Replacing 2019 Ford Utility
 - Current Mileage: 57,045
 - Mileage at Replacement: 62,749
 - 2019 Utility will replace # 14 Admin - 2016 Police Utility
 - Current mileage 92,099
 - 2016 Police Utility will be repurposed for training in the Police Department range

Squad 13 – Training Lt.

- Requesting 2024 Ford F150 Pickup
- Replacing 2014 Dodge Ram 1500
 - Current Mileage: 54,584
 - Will be sold at auction

Squad 26 - SRO

- Requesting 2024 Civilian Ford Explorer
- Replacing 2019 Ford Police Utility
 - Current Mileage: 84,338
 - Will be sold at auction

Squad 27 - SRO

- Requesting 2024 Civilian Ford Explorer
- Replacing 2014 Chevrolet Impala
 - Current Mileage: 21,599
 - Impala replacing #31 Training/Court - 2010 Dodge Caravan
 - Current Mileage 61255
 - Will be sold at auction

Squad 33 – Community Policing Coordinator

- Requesting 2024 Ford F150 Police Responder
- Replacing 2014 Ford Police Utility
 - Current Mileage: 27,344
 - Utility replacing # 30 Code Enforcement - 2013 Ford Focus
 - Current mileage 59181
 - Will be sold at auction

Ford Police Utility Squads

We are requesting two 2025 Ford Hybrid Police Utility (HPU) vehicles.

In 2023, having overextended themselves, Ford canceled build orders for the Police Interceptor Utility vehicle. Their remedy is to fulfill the canceled orders with 2024 model year vehicles. As a new order, we will be receiving the 2025 model year. Ordering opens February 1st, and the vehicles are expected to arrive late spring.

We added two Hybrid Police Utility vehicles to our fleet in 2023. We are pleased with their performance and reliability. With our current vehicle use rotation, these vehicles have very low mileage. Although we are confident in the fuel cost savings projected, statements about the fuel economy would be speculative.

Training Lieutenant

We are requesting one 2024 Ford F150 Civilian Pickup.

For the past 10 years, the pickup truck platform has proven ideal for the Training Lt's vehicle. The truck supports department training, SWAT team deployments, as well as a host of other purposes involving hauling or pulling.

We use the truck to pull the training equipment trailer to training sites, and the SWAT equipment trailer to training and high-risk events. The truck will have seating for six, and an enclosed bed for equipment and supplies. The truck will also be equipped to pull the new traffic barriers.

Prioritizing function over form, we have chosen a base trim level, resulting in a hardworking truck at a more economical price.

School Resource Officers

We are requesting two Ford Explorer Utilities.

We lost our 2013 Taurus SRO vehicle in 2023 due to a transmission failure. We have temporarily filled the gap by repurposing a 2019 police Squad.

Evaluating the school resource officers vehicles we considered purpose, use, and appearance. For over 10 years we have been using the Ford Utility vehicle. This platform has proven itself repeatedly in the best ergonomics, transport capability, and visibility.

With a less rigorous demand than patrol, we've chosen to propose the civilian Explorer. The interior environment will be significantly less harsh for students, and the purchase price will be approximately \$9000.00 less per vehicle than the Police Utility.

Special Neenah Rockets graphics will be added to the Middle School vehicle to promote pride and community involvement.

Community Policing Officer

We are requesting one Ford F150 Police Responder Pickup.

Like the other vehicles we are proposing to replace, the community policing vehicle has reached its 10-year anniversary. Our approach to this vehicle is a bit more progressive, as the community policing vehicle functions and requirements have changed over the years.

We have chosen to propose the police responder version of the Ford F-150 pickup truck for several reasons.

The Community Policing Officer is more active in patrol and traffic duties than ever before, so squad capabilities are necessary. This position also holds the primary responsibility for transporting and deploying the new traffic barriers. And, as the face of the Police Department at community events, we want the vehicle to reflect our pride, professionalism, and capabilities.

2025 Hybrid Marked Police Utility Squads 7 and 8

Vehicle Purchase Price: \$47,676.50

Lighting & Equipment, including: \$12,918.00

Angel Armor Ballistic Door Panels

Radio Head & Cables

Lighting & Controls

Console & Tablet Mount

Rear Cargo Equipment Drawer

Changeover: \$5,410.00

Includes new barriers

Graphics: \$700.00

Total for Marked Squad Unit 7 & 8, each: \$66,704.50

GRAND TOTAL FOR BOTH SQUADS: \$133,409.00

2024 Ford F150 Sq 13 – Training Vehicle

Vehicle Purchase Price: \$45,633.50

Lighting & Equipment, including: \$6,692.00

Radio Head & Cables

Lighting & Controls

Bed Topper

Rear Cargo Equipment Drawer

Changeover: \$1,920.00

Total for Squad 13: \$54,245.50

2024 Ford Explorer Sq 26 - SRO

Vehicle Purchase Price: \$39,000.00

Lighting & Equipment, including: \$6,314.00

Radio Head & Cables

Lighting & Controls

Console & Tablet Mount

Changeover:	\$3,890.00
Includes new barriers	

Total for Marked Squad 26:	\$49,204.00
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2024 Ford Explorer Sq 27 - SRO

Vehicle Purchase Price:	\$39,000.00
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Lighting & Equipment, including:	\$4,764.00
Radio Head & Cables	
Lighting & Controls	

Changeover:	\$3,890.00
Includes new barriers	

Graphics	\$1,497.00
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Total for Marked Squad 26:	\$49,151.00
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2024 Ford F150 Police Responder Squad 33 – Community Policing Coordinator

Vehicle Purchase Price:	\$49,230.50
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Lighting & Equipment, including:	\$12,394.00
Angel Armor Ballistic Door Panels	
Radio Head & Cables	
Lighting & Controls	
Console & Tablet Mount	
Rear Cargo Equipment Drawer	

Changeover:	\$4,390.00
Includes new barriers	

Graphics:	\$1,500.00
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Total for Marked Squad Unit 7 & 8, each:	\$67,514.50
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Recommendation:

Authorize the Neenah Police Department to purchase the above listed vehicles as a cost, not to exceed, \$357,913.00 to include all equipment and changeover costs, from the approved 2024 Capital Improvements Plan Budget - Capital Equipment.



NEENAH POLICE DEPARTMENT



Chief Aaron L. Olson

Memo

To: Cari Lendrum, Public Services and Safety Committee Chair, Mayor Jane Lang

From: Chief Aaron L. Olson

Date: 1/26/2024

Re: Reconfigure Current Office Space

The Neenah Police Department is requesting to reconfigure our current briefing room, exercise room, mat room, and Professional Staff Supervisors Office. This is Phase II of our department updates for the sustainability of our department.

Phase I was building the training center, which is now approximately 99% complete. We are only waiting on our furniture, which is on back order, along with some finishes such as wall trim.

Through years of collaboration with our Mayors and City Council, the training center was built to add better training, efficiencies within training, and to create new more efficient spaces in our current 30-year-old building.

We will be turning our current briefing room and gym into an area designated for patrol. We will turn our mat room into two offices, which are designated for future use. We will also be turning our current patrol supervisor's office, into the Professional Staff Supervisor office.

The City of Neenah building manager, Pat Benson, will be managing these projects. He will be assisted by Captain Tom Van Sambeek and me.

Recommendation:

Authorize the Neenah Police Department and Pat Benson to start the renovations needed to complete Phase II of our building needs, using the \$170,000 that was approved by the Finance Director, Mayor and Council.



M E M O R A N D U M

DATE: January 5th, 2024
TO: Mayor Lang and Members of the Public Services and Safety Committee
FROM: Greg Radtke, Public Works Superintendent
RE: Vehicle and Equipment Purchasing

Attached are two equipment purchase requests. I would like to update the Committee on the issues and difficulties of obtaining bids and pricing on replacing vehicles and equipment.

Due to the current low inventory and inability to secure vehicles from manufacturers, many vehicle and equipment vendors are not returning a bid or are responding with “no available vehicles for the year, all are spoken for.” According to Scott Kussow at Ewald Automotive Group (the state contract bid), GM is sold out for the 2024 model year on any medium-sized chassis. All vendors are very hesitant to commit to a delivery date.

Our staff has done due diligence to find equipment that meets our needs to replace aging equipment. We have looked at acceptable used vehicles and in-stock units that come close to meeting our specifications. If we do not secure a found vehicle, with at least putting a refundable deposit down, chances are very good it will be sold or spoken for, before even inquiring about such equipment.

That is the case with the attached requests:

Fleet #93 (Traffic truck) – We located this truck at a nearby dealership. After checking to see if it met our needs, we placed a refundable “hold” deposit to lock the pricing in and allow us time to present this to the Committee.

Fleet #1E (Shop service truck) - I had until December 21st to retain the pricing on the truck chassis itself but with no promised delivery date. The utility box and equipment proposal will be coming to the Committee in the future.



Public Works Department
City Services Building
1495 Tullar Road, Neenah, WI 54956
Phone: 920-886-6260 Fax: 920-886-6269

Proposal

Fleet #93 (2024 pick-up truck)

Bergstrom Neenah, WI	Ford F150	No Inventory
	Chevrolet or GMC 1500 Silverado	No Inventory
Holiday Automotive Fond du Lac, WI	2023 GMC Sierra 1500	\$43,705.00
Ewald Automotive Group (State Bid) Hartford, WI	Chevrolet or GMC 1500 Silverado	No Inventory
	Ford F150	No Inventory

Staff recommends the purchase of a new 2023 GMC Sierra 1500 from Holiday Automotive in Fond du Lac for \$43,705.00.

Staff also recommends purchasing a safety lighting package, a two-way radio, and toolboxes to outfit the truck. Total cost for the additional equipment not to exceed \$5,000.00.

Budgeted 2024 amount of \$50,000.00
(Page 314 Item #6 in 2024 Budget Book)

Dec 27, 2023 8:05:56 AM





Public Works Department
City Services Building
 1495 Tullar Road, Neenah, WI 54956
 Phone: 920-886-6260 Fax: 920-886-6269

Proposal

Fleet #1E Shop service truck (2024 ¾ ton truck chassis only)

Bergstrom Neenah, WI	Ford F350	No Inventory
	Chevrolet or GMC 3500 Silverado	No Inventory or ability to bid
Ewald Automotive Group (State Bid) Hartford, WI	Chevrolet or GMC 3500 Silverado	No Inventory or ability to bid
	Ford F350	\$52,210.00

Staff recommends the purchase of a 2024 Ford F350 chassis from Ewald Automotive Group in Hartford, WI for \$52,210.00.

To outfit the truck, a proposal for the equipment portion will be presented to the Committee shortly.

Budgeted 2023 amount of \$80,000.00
 (Page 331 Item #7 in 2023 Budget Book)

Apr 20, 2021 6:57:57 AM
1495 Tullar Road
Neenah
Winnebago County
Wisconsin





City Services Building

1495 Tullar Road Neenah, WI 54956

Phone: (920) 886-6260 Fax: (920) 886-6269

Proposal

Fleet #29 (2024 Wheel Loader with a snowplow and wing attachment)

• Miller, Bradford & Risberg, Inc. De Pere, WI	Case 721G2 XR	\$270,077.00
• Brooks Tractor Inc. De Pere, WI	John Deere 624L HL	\$269,000.00
• Fabick CAT Green Bay, WI	CAT 938	\$270,600.00
• Aring Equipment Co. Inc. De Pere, WI	Volvo	NO BID
Monroe Truck Equipment De Pere, WI	Plow and wing	\$53,306.00

Staff recommends purchasing a John Deere 624P from Brooks Tractor Inc. of De Pere, WI for \$269,000.00 and a snowplow and wing package from Monroe Truck Equipment of De Pere for \$53,306.00 for a total of \$322,306.00.

Staff also recommends purchasing pallet forks and other accessories for this equipment not to exceed \$25,000.00.

Existing equipment will be traded in for a value of \$31,000.00.

Budgeted 2024 amount \$350,000.00

(Page 314 Item 1 in 2024 Budget Book)





City Services Building

1495 Tullar Road Neenah, WI 54956

Phone: (920) 886-6260 Fax: (920) 886-6269

Proposal

Fleet #6A (2024 Single Axle Patrol Truck)

• Packer City International Trucks Appleton, WI	International	\$113,997.00
• Peterbilt of Wisconsin De Pere, WI	Peterbilt	\$135,100.00
• Truck Country Kaukauna, WI	Freightliner	No Bid
• Quality Truck Care Center Oshkosh, WI	Western Star	No Bid
• Kriete Truck Center De Pere, WI	Mack	No Bid
Monroe Truck Equipment De Pere, WI	Equipment Package	\$128,870.00

The equipment package includes a snowplow and wing, dump box, safety lighting, and all controls.

Staff recommends purchasing a 2024 International Single Axle Chassis from Packer City Trucks (\$113,997.00) and an equipment package from Monroe Truck (\$128,870.00) for a total price of \$242,867.00.

Existing equipment (2002 patrol truck) will be retained and converted to replace Fleet #41 (1992 Water truck).

Budgeted 2024 amount of \$250,000.00
(Page 314 Item #7 in 2024 Budget Book)



Jun 7, 2021 6:56:44 AM
1495 Tullar Road
Neenah
Winnebago County
Wisconsin



Jun 2, 2021 11:05:21 AM
333 West Cecil Street
Neenah
Winnebago County
Wisconsin



City Services Building

1495 Tullar Road Neenah, WI 54956

Phone: (920) 886-6260 Fax: (920) 886-6269

Proposal

Fleet #11A (2024 Tandem Axle Patrol Truck)

• Packer City International Trucks Appleton, WI	International	\$124,917.00
• Peterbilt of Wisconsin De Pere, WI	Peterbilt	\$151,800.00
• Truck Country Kaukauna, WI	Freightliner	No Bid
• Quality Truck Care Center Oshkosh, WI	Western Star	No Bid
• Kriete Truck Center De Pere, WI	Mack	No Bid
• Monroe Truck Equipment De Pere, WI	Equipment Package	\$140,458.00

The equipment package includes a snowplow and wing, dump box, safety lighting, and all controls.

The 2024 budget included \$260,000.00 for this purchase (Page 314, Item #2 in 2024 Budget Book). The total cost of the truck and equipment package is \$265,375.00.

Staff recommends purchasing a 2024 International Tandem Axle Chassis from Packer City Trucks for \$1124,917 and an equipment package from Monroe Truck for \$140,458 using budgeted funds and \$5,375 from the capital equipment fund balance.

Existing equipment (2006 patrol truck) will be listed at auction when the new truck is delivered.

Dec 30, 2023 9:35:17 AM





City Services Building

1495 Tullar Road Neenah, WI 54956

Phone: (920) 886-6260 Fax: (920) 886-6269

Proposal

Fleet #54 (2023 Automated Side Loader Refuse Truck)

- | | | |
|---|---|--------------|
| • Envirotech Equipment
Menomonee Falls, WI | 2023 New Way Sidewinder ASL
(Committed to last year) | \$352,797.00 |
| • Envirotech Equipment
Menomonee Falls, WI | 2024 New Way Sidewinder ASL
(New Order) | \$379,887.00 |
| • Sourcewell Purchasing Group | 2024 New Way Sidewinder ASL
(New Order) | \$408,121.00 |

Comments:

We currently use 6 (six) New Way automated trucks that perform well for us.

With my relationship with Envirotech, they called me knowing that we were anticipating to start replacement of our automated fleet. They had this truck on their build sheet and offered it to me first, early last year. If we are to have a new truck built, it will be more than a year.

Staff recommends purchasing a 2023 New Way ASL truck for \$352,797.00 from Envirotech Equipment.

Staff also recommends purchasing new radio equipment, city logos, and additional lighting not to exceed \$3500.00.

Existing equipment Fleet #54 – 2019 New Way ASL Truck will be sold at auction through GovDeals, or traded in with an approximate value of \$125,000.00.

Budgeted 2024 amount of \$360,000.00

(Page 314, Item #3 in 2024 Budget Book)

Apr 20, 2021 6:50:25 AM
1495 Tullar Road
Neenah
Winnebago County
Wisconsin



NMFR Joint Finance & Personnel Committee

January 23, 2024 – 5:30 p.m.

Hauser Room – City of Neenah

Present: Ald. Lewis, Sevenich, Stevenson, Borchardt and Grade

Excused: Ald Boyette

Also Present: Chief Teesch, DC Krueger, Director Rasmussen and MA Ellis

Public: No members of the public were present.

Ald. Sevenich called the meeting to order at 5:30 p.m.

Minutes: The Committee reviewed the meeting minutes from November 28, 2023. **MSC Boyette/Stevenson to approve the November 28, 2023 meeting minutes and place on file, all voting aye.**

Review of Calls: The Committee reviewed the 2023 year to date call summary. **MSC Stevenson/Grade to approve the 2023 year to day calls and place on file, all voting aye.**

Consideration of Carryforwards: The Committee reviewed the requests for carryforwards. Director Rasumussen explained at this time there is only approval needed for the operating budget carryforwards.

The request for the software account can be reduced from \$20,000 to \$2,512. Director Rasumussen spoke to Director Wenninger and confirmed that a majority of the Microsoft 365 project was done for our department. She further explained she and Director Sassman agree that the capital improvement project (CIP) carry forward requests should wait until each city does their CIP in the Spring. This will give them a better idea of what is needed as the year end bills will be processed.

MSC Stevenson/Borchardt recommends the City of Neenah and City of Menasha Common Councils approve the carry forward of \$2,512 from the software budget (180-2301-712-0218) line item carry forward from 2023 to 2024, all voting aye.

Report

MSC Stevenson/Borchardt recommends the City of Neenah and City of Menasha Common Council approve the carry forward of \$8,000 from the Burn Building/Maintenance (180-2301-712-025) to cover the purchase of the new windows that were ordered in September and will be delivered 2nd Quarter of 2024, all voting aye.

Report

Radio CIP project was reviewed. DC Krueger explained that he held off on ordering the radios and equipment as they were waiting to see if they could get monies from the Spirit Funds from the County to help with the project. The radios were ordered last Fall of 2023 and we have received only portion of the order. We have spent \$115,000 so far. He did apply for a grant through the County, and we have been initially approved for \$227,319.48 for radios and equipment. It must go through the board yet for approval and there is no plan in place as to when these funds will be received. We hope to have more information soon. However, whatever funds we do receive will offset the original budgeted CIP amount. The Committee thanked him for applying for this as it saves monies for both Cities.

Firefighter Replacement: The Committee reviewed memo to request to replace a vacancy that is open due to a resignation. **MSC Stevenson/Borchardt recommends the City of Neenah and City of Menasha Common Councils approve filing the one vacancy created by a resignation no earlier than March 1, 2024, all voting aye.**

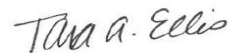
Report

Replacement Quint/Ladder Truck: The committee reviewed the request to approve the proposal to order a new platform truck. It is a 3-year build process and is currently in the 2027 CIP budget, which means this would be delivered in the same year as the funds are allocated for. We are current having mechanical issues with our current ladder truck and would like to replaced this sooner but cannot due to lengthy build times DC Krueger explained some of the differences that we chose to spec on this truck versus what we have and this was based upon the high rise buildings that we have incidents at. The new truck is also the same length as our current truck so this will fit in all our stations. **MSC Stevenson/Borchardt recommend the City of Neenah and City of Menasha Common Council approve the proposal of one (1) 2027 Impel Ascendt Mid Mount Platform from Pierce Manufacturing and related equipment for a cost not to exceed \$2,200,000 and to authorize the Finance Directors to review financing options and approve the most advantageous financial option for both cities up to and including authorization to pre-sign a contract pending council approval to avoid a 1.1% increase that is a \$20,000 after 2-1-24, all voting aye.**

Report

MSC Borchardt/Lewis to adjourn at 6:00 p.m., all voting aye.

Respectfully submitted,



Tara Ellis

Management Assistant



Memorandum

TO: NMFR Joint Finance & Personnel Committee

FROM: Chief Travis Teesch

DATE: January 4, 2024

RE: 2023 Software Budget Carry Forward

This year we had budgeted funds for several different software changes. One change was an interface between our scheduling software and the City's payroll system. This interface is to reduce the redundancy in time staff with running reports from one system and manually data entering payroll into the City's payroll system. Currently, we have not completed this interface and are requesting to carry forward funds to complete this project.

The City of Neenah made the switch to Microsoft 365 in 2023. Part of this change was to upgrade the thin clients and software that line staff use. This software is used for line staff as it's a cheaper option than purchasing full licenses for all staff members. Due to a backlog in receiving the new software, we need to carry forward funds to complete this project.

We are asking for consideration in carrying forward \$20,000 (180-2301712-0218) to complete the software changes in 2024 as we will not have enough funds to cover this in our 2024 budget.

If you have any questions, please feel free to call me at 886-6202. Thank you for your consideration.

TT/te

1/23/24 – Director Rasmussen gave an update at the meeting and we do not need to carry forward \$20,000. The new amount is \$2,512.00



Memorandum

TO: NMFR Joint Finance & Personnel Committee
FROM: Chief Travis Teesch
DATE: January 4, 2024
RE: 2023 Training Tower Carryforward Request

In 2023, there was a need to replace the windows in our training tower. The windows were ordered in September 2024 and are currently on backorder. We have been told by our vendor that they should be in by 2nd quarter of 2024. It should be noted that due to the Joint Recruitment Academy held at this facility, there is a shared expense with Oshkosh Fire Department when things need to be updated. Oshkosh Fire Department has already paid their portion of this expense and it has been deposited into the account we are requesting the carryforward from.

We are asking for consideration in carrying forward \$8,000 (180-2301712-0250) to complete the window replacement for our training tower as we will not have enough funds to cover this in our 2024 budget.

If you have any questions, please feel free to call me at 886-6201. Thank you for your consideration.

TT/te



Memorandum

TO: NMFR Joint Finance & Personnel Committee Members
FROM: Chief Travis Teesch
DATE: January 5, 2024
RE: Firefighter Replacement

We have an employee who has resigned from our department. Therefore, we have one vacancy open. At this time, we have four new firefighters who will begin employment in March of 2024. This is to replace staff members who and/or will be retiring soon. Our plan is to start the replacement for this person at the same time as the others.

I am asking for consideration and action to recommend the City of Neenah and City of Menasha Common Councils approve filling the one vacancy created by a resignation no earlier than March 1, 2024.

If you have any questions, please feel free to call me at 886-6201. Thank you for your consideration.

TT/te



Memorandum

TO: NMFR Joint Finance & Personnel Committee
FROM: Assistant Chief Krueger/Truck Committee
DATE: January 23, 2024
RE: New Aerial Purchase

The approved 2027 CIP budget includes the planned replacement of Quint (32). The Truck Committee recognized the need for a platform device for safety while still being maneuverable. The Truck Committee which is comprised and represented by all ranks on the department to assure the vehicle needs are met have worked over several months looking at two vendors to put together a specification meeting the department operational needs, reducing options that have previously brought significant maintenance cost, all while enhancing the operations able to be provided to the communities.

NMFR is requesting consideration and action to recommend that the City of Neenah and Menasha approve the proposal of (1) 2027 Impel Ascendent Mid Mount Platform from Pierce Manufacturing and related equipment for a cost not to exceed \$2,200,000 and to authorize Financial Directors to review financing options and approve the most advantageous financial option for both cities up to and including authorization to pre-sign contract pending council approval to avoid a 1.1% increase after 2-1-24.

Thank you for your consideration.

CITY OF NEENAH
2023 - 2027 CAPITAL IMPROVEMENTS PLAN BUDGET
SUMMARY PROJECT SCHEDULE - CAPITAL EQUIPMENT

PROJECT DESCRIPTION AND PLAN COMMENTS	TOTAL PROJECT COST	COUNCIL ADOPTED				
		2023	2024	2025	2026	2027
Fire Department Neenah Share Based on 2023 Formula (60.34%)						
1. Major Equipment	\$ 114,644	\$ 18,100	\$ 24,136	\$ 24,136	\$ 24,136	\$ 24,136
2. New Engine/1997 Pierce Saber	209,440	209,440	-	-	-	-
3. Replace Portable Radios	256,450	256,450	-	-	-	-
4. Station Thin Client Terminals	13,270	13,270	-	-	-	-
5. Used 2017 Former PD Ford Intceptor	7,241	7,241	-	-	-	-
6. New Rescue Engine/2005 Pierce Quantum (<i>Contractually obligated</i>)	482,720	-	-	482,720	-	-
7. Replace 2005 Special Service 31 (<i>orders are 2 years out</i>)	181,020	-	-	181,020	-	-
8. Replace Special Service 32 (<i>orders are 2 years out</i>)	181,020	-	-	181,020	-	-
9. Mobile Hoist	48,272	-	-	48,272	-	-
10. Replace F200-400 Used PD Vehicles	75,425	-	-	75,425	-	-
11. Personal Protective Equipment	211,190	-	-	-	211,190	-
12. New 100' Aerial / 2013 Pierce Quint (<i>orders are 4 years out</i>)	1,327,480	-	-	-	-	1,327,480
Total Fire Department - Neenah Share	\$ 3,108,172	\$ 504,501	\$ 24,136	\$ 992,593	\$ 235,326	\$ 1,351,616

Total Joint Fire/Rescue Cost for Memo Purposes Only - Not Included in Totals

Total Cost - Joint Department						
1. Major Equipment	\$ 190,000	\$ 30,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
2. New Engine/1997 Pierce Saber	347,100	347,100	-	-	-	-
3. Replace Portable Radios	425,000	425,000	-	-	-	-
4. Station Thin Client Terminals	22,000	22,000	-	-	-	-
5. Used 2017 Former PD Ford Intceptor	12,000	12,000	-	-	-	-
6. New Rescue Engine/2005 Pierce Quantum	800,000	-	-	800,000	-	-
7. Replace 2005 Special Service 31	300,000	-	-	300,000	-	-
8. Replace Special Service 32	300,000	-	-	300,000	-	-
9. Mobile Hoist	80,000	-	-	80,000	-	-
10. Replace F200-400 Used PD Vehicles	125,000	-	-	125,000	-	-
11. Personal Protective Equipment	350,000	-	-	-	350,000	-
12. New 100' Aerial / 2013 Pierce Quint	2,200,000	-	-	-	-	2,200,000
Total Fire Department - Joint	\$ 5,151,100	\$ 836,100	\$ 40,000	\$ 1,645,000	\$ 390,000	\$ 2,240,000



FIRE APPARATUS AND EQUIPMENT, INC.
 5793 W Grande Market Dr., Suite C
 Appleton, WI 54913 US
 +1 9205743410

ADDRESS

Chief Travis Teesch
 125 E. Columbian Ave.
 Neenah, WI 54956

SHIP TO

Chief Travis Teesch
 430 First Street
 Menasha, WI 54952

Estimate 3160

DATE 01/17/2024

EXPIRATION DATE 01/31/2024

PRODUCT/SERVICE	QTY	RATE	AMOUNT
Truck One (1) Velocity Mid-Mount Tower, per department specifications, proposal #1007 Currently lead time for a BMP configuration would be 38-41 months. If it falls into a standard slot, lead time would be 45.5-48.5 months.	1	2,013,800.00	2,013,800.00
PPI Clause If the Producer Price Index of Components for Manufacturing [www.bls.gov Series ID: WPUID6112] ("PPI") has increased at a compounded annual growth rate of 5.0% or more between the month Pierce accepts the order ("Order Month") and a month 14 months prior to the then predicted Ready For Pickup date ("Evaluation Month"), then pricing may be updated in an amount equal to the increase in PPI over 5.0% for each year or fractional year between the Order Month and the Evaluation Month. The seller will document any such updated price for the customer's approval before proceeding and provide an option to cancel the order.	1	0.00	0.00
Full payment is required until delivery, but discounts are available for prepaying for the chassis and/or aerial device 100 days before delivery, as well as any other amount paid before delivery. Specific amounts can be calculated depending on your requirements.	1	-19,200.00	-19,200.00
Prepay Chassis payment to be paid 100 days before delivery Price increase of 1.1% will go into effect on 2/2/2024. If order is received by 2/1, customer reserves the right to cancel for 2 weeks without penalty.			

TOTAL \$1,994,600.00

Accepted By

Accepted Date

Shane K. Krueger

From: Aaron Bilek <Aaron.Bilek@seagrave.com>
Sent: Monday, April 10, 2023 11:25 AM
To: Shane K. Krueger
Cc: Paul J. Witt
Subject: Beaver Dam Fire Dept., WI SO 58A09
Attachments: PE58A09 (R1-SOU1) (APR-DWG) Model (1).pdf

Shane,

1. Here is the PE for Beaver Dam FD., WI.
 2. The contracted price as of 11/2022 was \$2.152 million.
- If you have any further questions, please let Paul or I know.

Thanks
Aaron



Aaron Bilek | Sales Manufacturing Support
105 E 12th Street; Clintonville, WI 54929 - 1518
Office: 715.823.1838 | mobile: 715.304.8863 | aaron.bilek@seagrave.com
www.fwdseagrave.com

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**Minutes of the Board of Public Works Meeting
Tuesday, January 23, 2024 at 8:30 AM**

MEMBERS PRESENT: Mayor Lang, Director of Community Development & Assessment Haese, Public Works Director Kaiser, Director of Finance Rasmussen, City Attorney Rashid, and Aldermen Hillstrom and Lendrum.

ALSO PRESENT: Director of Parks and Recreation Kading and City Clerk Nagel.

CALL TO ORDER: Mayor Lang called the meeting to order at 8:30 AM.

- I. Approval of the minutes of the January 9, 2024 meeting. (Minutes can be found on the city website)
MSC Haese/Lendrum to approve the meeting minutes as presented, all voting aye.
- II. Appearances.
None.
- III. Unfinished Business.
None.
- IV. New Business.
 - A. Parks & Recreation
 - 1. Pay Request No. 7 and Final Pay Request for the Arrowhead Pier and Kayak Launch from Lunda Construction Company, Black River Falls, WI, in the amount of \$31,393.11 for retainage held on the project completed September 2023, utilizing approved budgeted CIP Carry Forward Funds. (Attachment)
MSC Kaiser/Rasmusen to recommend Council approve Final Pay Request No. 7 Pay Request, Contract 5-23 as presented, all voting aye.

Report

Discussion: Once proof of payment has been received from Lunda Construction the city can apply for the grant money. Once the grant money is received, there would have been zero taxpayer dollars used for the pier project. The project also came in under budget.

- B. Water Utility
 - 1. Pay Request No. 1, Contract 2-23W West Side Booster Station Building Construction, to RJM Construction, LLC., in the amount of \$98,144.50. (Attachment)
MSC Kaiser/Lendrum to approve Pay Request No. 1, Contract 2-23W, in the amount of \$98,144.50 as presented, all voting aye.

Info.

Discussion: The project is not finished yet, however, has already boosted the westside water system.

- C. Public Works
 - 1. Final Pay Request, Contract 2-23, Street and Utility Construction on Brantwood Ct., Brantwood Dr., Charles Ct., Hughes Ct., Memorial Ct., and Patrick Ct., to David Tenor Corporation, in the amount of \$90,515.21. (Attachment)
MSC Kaiser/Hillstrom to recommend Council approve Final Pay Request, Contract 2-23, in the amount of \$90,515.21. all voting aye.

Report

Discussion: All project work is satisfactorily complete. This is the final payment.

- 2. Change Order No. 2, Neenah Creek Bridge, to Pheifer Brothers, in the amount of \$11,872.15. (Attachment)

Info.

MSC Kaiser/Haese to approve Change Order No. 2, Neenah Creek Bridge, in the amount of \$90,515.21 as presented, all voting aye.

Discussion: The rubberized waterproofing should have been part of the original contract. With Change Order No. 2, the project remains under budget. The developer will be installing sanitary sewer in which Jewelers Park Drive will be closed for two days during the boring process.

Info.

3. Pay Request No.2, Neenah Creek Bridge, to Pheifer Brothers, in the amount of \$156,025.15. (Attachment)
MSC Kaiser/Haese, all voting aye. No discussion.

V. Any announcements/questions for the Board.

VI. Adjournment.

MSC Hillstrom/Haese to adjourn, all voting aye. Meeting adjourned at 8:43 AM.

Respectfully Submitted,



Charlotte Nagel
City Clerk

Pay To: RJM Construction LLC
601 W Forest Street
Black Creek WI 54106

Contract No. 2-23W West Side Booster Station Building Construction
McMahon N0002-09-22-00496-A

Date: January 11, 2024

Pay Request No. 1

<u>Account Description</u>	<u>Account #</u>	<u>Payment</u>
		\$103,310.00
		(\$5,165.50)
Retainage		
West Side Booster Station	400-0499-770-9999 WO506	\$98,144.50

Approved by Water Utility January 11, 2024 

Approved by Board of Public Works January 23, 2024

Approved by Water Commission N/A

Number of Attachments 4

City of Neenah
Water Utility
Contract Payment Form

McMAHON

ENGINEERS ARCHITECTS

McMAHON ASSOCIATES, INC.

1445 McMAHON DRIVE PO BOX 1025
NEENAH, WI 54956 NEENAH, WI 54957-1025

TELEPHONE: 920.751.4200
FAX: 920.751.4284

CERTIFICATE FOR PAYMENT

NEENAH WATER UTILITY
211 Walnut Street
Neenah, WI 54956

Contract No. N0002-09-22-00496-A
Project File No. N0002-09-22-00496
Certificate No. One (1)
Issue Date: January 4, 2024
Project: NEENAH WATER UTILITY
Water Booster Station
Building Construction

This Is To Certify That, In Accordance With The Contract Documents Dated: August 1, 2023

RJM CONSTRUCTION, LLC
601 W. Forest Street
Black Creek, WI 54106

Is Entitled To Partial Payment For Work Performed Through: December 22, 2023

- Contractor's Application for Payment Attached
- Itemized Cost Breakdown Attached

Original Contract	<u>\$501,150.00</u>	Completed To Date	<u>\$103,310.00</u>
Net Change Orders	<u>\$0.00</u>	Retainage 5%	<u>\$5,165.50</u>
Current Contract Amount	<u>\$501,150.00</u>	Subtotal	<u>\$98,144.50</u>
		Previously Certified	<u>\$0.00</u>

Amount Due This Payment: \$98,144.50

Please process and forward payment to RJM Construction, LLC.

Certified By:
McMAHON ASSOCIATES, INC.
Neenah, Wisconsin


Jeffrey A. Kellner, P.E.
Associate / Senior Construction Manager

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF

4

PAGES

TO OWNER: **NEENAH WATER UTILITY/CITY OF NEENAH** PROJECT: **Neenah Booster Pump Building**
211 WALNUT ST
NEENAH WI 54956

FROM CONTRACTOR: **VIA ARCHITECT:**
RJM Construction LLC **MCMAHON ASSOCIATES**
601 W Forest St **1445 MCMAHON DR**
Black Creek WI 54106 **NEENAH WI 54956**
 CONTRACT FOR: **Neenah Booster Pump Building**

APPLICATION NO: **1** Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

PERIOD TO: **12/22/2023**

PROJECT NOS: **N0002-09-22-00496-A**

CONTRACT DATE: **7/26/2023**

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
 Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$ 501,150.00
2. Net change by Change Orders \$ 0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 501,150.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 103,310.00
5. RETAINAGE:
 - a. $\frac{5}{100}$ % of Completed Work \$ 5,165.50
 (Column D + E on G703)
 - b. $\frac{5}{100}$ % of Stored Material \$ 0.00
 (Column F on G703)
 Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 5,165.50
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 98,144.50
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 98,144.50
8. CURRENT PAYMENT DUE \$ 403,005.50
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$

CONTRACTOR:

By:  Date: **12/22/2023**

State of: **Wisconsin** County of: **Outagamie**
 Subscribed and sworn to before me this **22ND** day of **DECEMBER 2023**
 Notary Public:  My Commission expires: **1/21/2026**

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED\$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		\$0.00
Total approved this Month		
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order		\$0.00

By: _____ Date: _____
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

Change Order

No. 2

Date of Issuance: October 15, 2023

Effective Date: October 15, 2023

Project: Neenah Creek Bridge	Owner: City of Neenah	Owner's Contract No.: (None)
Contract: Neenah Creek Bridge	Date of Contract: 09/6/2023	
Contractor: Pheifer Brothers	Engineer's Project No.: 2022-0228.00	

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Amendment covers overrun in quantities based on changes in the field and actual installed items. They include: Rubberized Waterproofing, additional \$1,400.45; Culvert Pipe Repair, additional \$2,768.55; Removing Fence, additional \$336.00; Backfill Structure Type A, additional \$6,188.33; Base Aggregate Dense 1 1/4-Inch, additional \$1,178.82.

Attachments (list documents supporting change):

See Attached

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:

\$ 518,307.69

Increase from previously approved Change Orders No. 1 to No. 2:

\$ 10,281.34

Contract Price prior to this Change Order:

\$ 528,589.03

Increase of this Change Order:

\$ 11,872.15

Contract Price incorporating this Change

\$ 540,461.18

Original Contract Times: Completion Date

Substantial completion (days or date): _____

Ready for final payment (days or date): May 24, 2024

Increase from previously approved Change Orders No. 0 to No. 1:

Substantial completion (days): _____ 0

Ready for final payment (days): _____ 0

Contract Times prior to this Change Order:

Substantial completion (days or date): _____ 0

Ready for final payment (days or date): _____ 0

Increase of this Change Order:

Substantial completion (days or date): _____ 0

Ready for final payment (days or date): _____ 0

Contract Times with all approved Change Orders:

Substantial completion (days or date): _____ 0

Ready for final payment (days or date): _____ 0

RECOMMENDED:

By: Don Hyland
Engineer (Authorized Signature)

Date: 12-8-23

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: Josh Felhofer
Contractor (Authorized Signature)

Date: 12/7/23

Contractor's Application for Payment

Owner: <u>City of Neenah</u>	Owner's Project No.: _____
Engineer: <u>GRAEF</u>	Engineer's Project No.: <u>2022-0228.00</u>
Contractor: <u>Pheifer</u>	Contractor's Project No.: _____
Project: <u>Neenah Creek Bridge</u>	
Contract: _____	
Application No.: <u>2</u>	Application Date: <u>11/30/2023</u>
Application Period: From <u>10/13/2023</u> to <u>11/30/2023</u>	

1. Original Contract Price	\$ 518,307.69
2. Net change by Change Orders	\$ 22,153.49
3. Current Contract Price (Line 1 + Line 2)	\$ 540,461.18
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 397,969.86
5. Retainage	
a. <u>5%</u> X \$ <u>397,969.86</u> Work Completed	\$ 19,898.49
b. _____ X \$ _____ Stored Materials	\$ _____
c. Total Retainage (Line 5.a + Line 5.b)	\$ 19,898.49
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 378,071.37
7. Less previous payments (Line 6 from prior application)	\$ 222,046.22
8. Amount due this application	\$ 156,025.15
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 142,491.32



Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Pheifer Brothers Construction

Signature: Josh Felhofer **Date:** 11/30/2023

Recommended by Engineer	Approved by Owner
By: <u>[Signature]</u>	By: _____
Title: <u>Project Manager</u>	Title: _____
Date: <u>12-9-2023</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Progress Estimate - Unit Price Work

Owner: City of Neenah
 Engineer: GRAEF
 Contractor: Phelifer
 Project: Neenah Creek Bridge
 Contract:

Contractor's Application for Payment

Owner's Project No.: 2022-0228.00
 Engineer's Project No.: 951.00
 Contractor's Project No.:

Application No.: 2 Application Period: From 10/13/23 to 11/30/23 Application Date: 11/30/23

A Bid Item No.	B Description	C Item Quantity	D Units	E Contract Information		F Value of Bid Item (C X E) (\$)	G Work Completed Estimated Quantity Incorporated in the Work	H Value of Work Completed to Date (E X G) (\$)	I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value of Item (I / F) (%)	L Balance to Finish (F - J) (\$)
				Unit Price (\$)	Original Contract							
201.0110	Clearing	342	SY	\$4.25	1,453.50	1,453.50	342.00	1,453.50		1,453.50	100%	-
201.0210	Grubbing	342	SY	\$4.25	1,453.50	1,453.50	342.00	1,453.50		1,453.50	100%	-
204.0110	Removing Asphaltic Surface	18	SY	\$20.00	360.00	360.00	-	-		-	0%	360.00
204.0165	Removing Guardrail	84	LF	\$12.00	1,008.00	1,008.00	84.00	1,008.00		1,008.00	100%	-
204.0170	Removing Fence	52	LF	\$12.00	624.00	624.00	52.00	624.00		624.00	100%	-
205.0100	Excavation for Common	1	EACH	\$16,500.00	16,500.00	16,500.00	1.00	16,500.00		16,500.00	100%	-
206.1001	Excavation for Structures Bridges (structure)	1	EACH	\$9,000.00	9,000.00	9,000.00	1.00	9,000.00		9,000.00	100%	-
210.1500	Backfill Structure Type A	467	TON	\$36.60	17,092.20	17,092.20	467.00	17,092.20		17,092.20	100%	-
305.0110	Base Aggregate Dense 3/4-Inch	1	TON	\$450.00	450.00	450.00	-	-		-	0%	450.00
305.0120	Base Aggregate Dense 1 1/4-Inch	134	TON	\$18.50	2,479.00	2,479.00	134.00	2,479.00		2,479.00	100%	-
465.0105	Asphaltic Surface	100	TON	\$238.80	23,880.00	23,880.00	-	-		-	0%	23,880.00
502.0100	Concrete Masonry Bridges	166	CY	\$800.00	132,800.00	132,800.00	166.00	132,800.00		132,800.00	100%	-
502.3200	Protective Surface Treatment	336	SY	\$3.30	1,108.80	1,108.80	336.00	1,108.80		1,108.80	100%	-
502.3210	Pigmented Surface Sealer	177	SY	\$8.10	1,433.70	1,433.70	-	-		-	0%	1,433.70
503.0137	Prestressed Girder Type I 36W-Inch	265	LF	\$320.00	84,800.00	84,800.00	265.00	84,800.00		84,800.00	100%	-
505.0400	Bar Steel Reinforcement HS Structures	3360	LB	\$1.20	4,025.28	4,025.28	3,360.00	4,025.28		4,025.28	100%	-
505.0600	Bar Steel Reinforcement HS Coated Structures	17370	LB	\$1.31	22,719.96	22,719.96	17,370.00	22,719.96		22,719.96	100%	-
506.2605	Bearing Pads Elastomeric Non-Laminated	8	EACH	\$180.00	1,440.00	1,440.00	8.00	1,440.00		1,440.00	100%	-
506.4000	Steel Diaphragms (structure)	3	EACH	\$1,500.00	4,500.00	4,500.00	3.00	4,500.00		4,500.00	100%	-
513.7006	Railing Steel Type C1	136	LF	\$240.00	32,640.00	32,640.00	-	-		-	0%	32,640.00
517.1010.S	Concrete Staining (Structure)	419	SF	\$5.25	2,199.75	2,199.75	-	-		-	0%	2,199.75
517.1015.S	Concrete Staining Multi-Color (Structure)	511	SF	\$7.00	3,577.00	3,577.00	-	-		-	0%	3,577.00
517.1050.S	Architectural Surface Treatment (Structure)	511	SF	\$20.00	10,220.00	10,220.00	511.00	10,220.00		10,220.00	100%	-
550.1100	Pile Steel HP 10-Inch X 42 lb	756	LF	\$56.00	42,336.00	42,336.00	-	-		-	0%	42,336.00
606.0300	Riprap Heavy	268	CY	\$84.00	22,512.00	22,512.00	144.50	12,138.00		12,138.00	54%	10,374.00
612.0406	Pipe Underdrain Wrapped 6-Inch	165	LF	\$10.00	1,650.00	1,650.00	165.00	1,650.00		1,650.00	100%	-
614.0150	Anchor Assemblies for Steel Plate Beam Guard	2	EACH	\$400.00	800.00	800.00	2.00	800.00		800.00	100%	-
614.0305	Steel Plate Beam Guard Class A	24.5	LF	\$50.00	1,225.00	1,225.00	-	-		-	0%	1,225.00
614.0345	Steel Plate Beam Guard Short Radius	44.5	LF	\$50.00	2,225.00	2,225.00	-	-		-	0%	2,225.00
619.1000	Mobilization	1	EACH	\$35,939.44	35,939.44	35,939.44	0.75	26,954.58		26,954.58	75%	8,984.86
625.0100	Topsoil	64	SY	\$20.00	1,280.00	1,280.00	-	-		-	0%	1,280.00
627.0200	Mulching	64	SY	\$2.00	128.00	128.00	-	-		-	0%	128.00
628.1504	Silt Fence	182	LF	\$5.50	1,001.00	1,001.00	179.00	984.50		984.50	98%	16.50
628.1520	Silt Fence Maintenance	182	LF	\$1.00	182.00	182.00	-	-		-	0%	182.00
628.1550	Silt Screen	184	LF	\$44.00	8,096.00	8,096.00	184.00	8,096.00		8,096.00	100%	-
628.1905	Mobilizations Erosion Control	1	EACH	\$300.00	300.00	300.00	1.00	300.00		300.00	100%	-
628.1910	Mobilizations Emergency Erosion Control	3	EACH	\$200.00	600.00	600.00	-	-		-	0%	600.00
628.2006	Erosion Mat Urban Class I Type A	64	SY	\$7.50	480.00	480.00	-	-		-	0%	480.00
628.2015	Inlet Protection Type C	1	EACH	\$150.00	150.00	150.00	1.00	150.00		150.00	100%	-

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Neenah	Owner's Project No.:	
Engineer:	GRAEF	Engineer's Project No.:	2022-0228.00
Contractor:	Phieffer	Contractor's Project No.:	951.00
Project:	Neenah Creek Bridge		
Contract:			

Application No.: 2		Application Period: From 10/13/23 to 11/30/23										Application Date: 11/30/23	
A	B	C	D	E	F	G	H	I	J	K	L		
Description		Contract Information											
Bid Item No.		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed (E X G) (\$)	Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)		
628.7560	Tracking Pads	1	EACH	\$100.00	100.00					0%	100.00		
629.0210	Fertilizer Type B	0.04	CWT	\$1,000.00	40.00					0%	40.00		
630.0130	Seeding Mixture No. 30	1	LB	\$250.00	250.00					0%	250.00		
630.0200	Seeding Temporary	2	LB	\$75.00	150.00					0%	150.00		
643.5000	Traffic Control	1	EACH	\$11,350.00	11,350.00	0.75	8,512.50		8,512.50	75%	2,837.50		
645.0111	Geotextile Type DF Schedule A	72	SY	\$8.00	576.00	72.00	576.00		576.00	100%	-		
650.4500	Construction Staking Subgrade	480	SY	\$6.60	3,168.00	216.75	1,430.55		1,430.55	45%	1,737.45		
650.5000	Construction Staking Base	43	LF	\$0.01	0.43					0%	0.43		
650.5500	Construction Staking Curb Gutter and Curb & Gutter	50	LF	\$5.00	250.00					0%	250.00		
650.6501	Construction Staking Structure Layout (Structure)	1	EACH	\$2,500.00	2,500.00	1.00	2,500.00		2,500.00	100%	-		
650.9911	Construction Staking Supplemental Control	1	EACH	\$500.00	500.00	1.00	500.00		500.00	100%	-		
690.0150	Sawing Asphalt	86	LF	\$2.95	253.70					0%	253.70		
SPV.01	24-INCH CONCRETE CURB AND GUTTER	50	LF	\$90.00	4,500.00					0%	4,500.00		
Original Contract Totals					\$ 518,307.69		\$ 375,816.37	\$	\$ 375,816.37	73%	\$ 142,491.32		

Progress Estimate - Unit Price Work

Owner: City of Neenah
 Engineer: GRAEF
 Contractor: Pfeiffer
 Project: Neenah Creek Bridge
 Contract:

Contractor's Application for Payment

Owner's Project No.:
 Engineer's Project No.: 2022-0228.00
 Contractor's Project No.: 951.00

Application No.: 2

Application Period: From 10/13/23 to 11/30/23

Application Date: 11/30/23

A Bid Item No.	B Description	C Item Quantity	D Units	E Contract Information		F Value of Bid Item (C X E) (\$)	G Work Completed Estimated Quantity Incorporated in the Work	H Value of Work Completed to Date (E X G) (\$)	I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value of Item (I / J) (%)	L Balance to Finish (F - J) (\$)
				Unit Price (\$)	Units							
Change Orders												
CC01	Quantity Changes											
	Rebar	1.00	LS	\$4,357.04		\$4,357.04	1.00	\$4,357.04		\$4,357.04	100%	
	Clearing	79.00	SY	\$4.25		\$335.75	79.00	\$335.75		\$335.75	100%	
	Grubbing	79.00	SY	\$4.25		\$335.75	79.00	\$335.75		\$335.75	100%	
	Pile Steel HP 10-Inch X 42 lb	71.80	LF	\$56.00		\$4,020.80	71.80	\$4,020.80		\$4,020.80	100%	
	Silt Screen	28.00	LF	\$44.00		\$1,232.00	28.00	\$1,232.00		\$1,232.00	100%	
						\$10,281.34				\$0.00	0%	
CC02	Items Added											
	Rubberized Waterproofing	20.84	SY	\$67.20		\$1,400.45	20.84	\$1,400.45		\$1,400.45	100%	
	Culvert Pipe Repair	1.00	LS	\$2,768.55		\$2,768.55	1.00	\$2,768.55		\$2,768.55	100%	
										\$0.00		
	Quantity Changes											
	Removing Fence	28.00	LF	\$12.00		\$336.00	28.00	\$336.00		\$336.00	100%	
	Backfill Structure Type A	169.08	TON	\$36.60		\$6,188.33	169.08	\$6,188.33		\$6,188.33	100%	
	Base Aggregate Dense 1 1/4-Inch	63.72	TON	\$18.50		\$1,178.82	63.72	\$1,178.82		\$1,178.82	100%	
						\$11,872.15						
Change Order Totals							\$	22,153.49	\$	22,153.49	100%	\$
Original Contract and Change Orders							\$	397,969.86	\$	397,969.86	74%	\$
Project Totals							\$	410,123.35	\$	410,123.35	74%	\$



*Department of
Parks & Recreation*

TO: Mayor Lang and Members of the Board of Public Works

FROM: Michael T. Kading, Director of Parks & Recreation

DATE: January 10, 2024 *mtk*

RE: Arrowhead Park Phase 2B Pier- Pay Request #7 and final

Attached you will find information pertaining to Pay Request #7 and final from Lunda Construction Company, Black River Falls, WI, in the amount of \$31,939.11 for retainage held on the project that was completed in September 2023.

Construction Status:

- Project is 100% complete.
- Lien Waiver, manuals, and warranty information has been received.

Recommended Action: A motion to approve Pay Request #7 and final from Lunda Construction Company, Black River Falls, WI, in the amount of \$31,393.11 for retainage held on the project completed September 2023, utilizing approved budgeted 2021 CIP Carry Forward Funds.

If you have any questions, please contact me.

Creating Community Through People, Parks & Programs

Department of Parks & Recreation
PO Box 426
Neenah, WI 54957-0426

phone: 920-886-6062
fax: 920-886-6069
mkading@ci.neenah.wi.us



620 Gebhardt Road
PO Box 669
Black River Falls, WI 54615
Ph: (715) 284-9491
www.lundaconstruction.com

INVOICE

Customer Acct. No. 561872
Sold To: CITY OF NEENAH
211 WALNUT STREET
NEENAH WI 54956-3026

Application Date: 1/9/2024
Invoice No. 16045900-07
Terms: Net 20 Days
Subcontract # NEENA 159067 14.00
Lunda Job No. 16045900

Attn: Trevor Frank
Project Engineer
E-Mail: tfrank@sehinc.com

RE: Arrowhead Park Pier - Pier Construction

Contract Billing Summary			
Work Performed thru	1/9/2024	\$	627,862.20
Amount Due This Invoice		\$	<u>31,393.11</u>

Miscellaneous Summary

Description	Amount
Job # 16045900 Progress Payment Request 16045900-07	
1 Final Payment / Retainage Release	\$ 31,393.11

INVOICE TOTAL \$ 31,393.11

THANK YOU

Payment Terms: Due Net 20 Days after Invoice Date

Contractor's Application for Payment No. 16045900-07

Application Period: 1/9/2024 Application Date: 1/9/2024

From (Contractor): Lunda Construction Via (Engineer): SHE Inc

Contract: NEENA 159067 14.00 Owner PO #: NEENA 159067 14.00

Contractor's Project No. 16045900

Change Order Summary		
Approved Change Orders		
Additions	Deductions	
1		\$ 619,541.40
		\$ 619,541.40
		\$ 627,862.20
TOTAL NET CHANGE BY CHANGE ORDERS		\$ 31,393.11

1. ORIGINAL CONTRACT PRICE..... \$ 619,541.40

2. Net change by Change Orders..... \$ 31,393.11

3. Current Contract Price (Line 1 + 2)..... \$ 650,934.51

4. TOTAL COMPLETED AND STORED TO DATE
(Column G total on Progress Estimates)..... \$ 627,862.20

5. RETAINAGE:
a. Work Completed..... \$ 31,393.11
b. Stored Material..... \$ 31,393.11
c. Total Retainage (Line 5.a + Line 5.b)..... \$ 62,786.22

6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 596,469.09

7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 31,393.11

8. AMOUNT DUE THIS APPLICATION..... \$ 31,393.11

9. BALANCE TO FINISH, PLUS RETAINAGE.....

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interests, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature: _____ Date: 1/9/2024

Payment of: _____ (Date)

is recommended by: _____ (Engineer)

is approved by: _____ (Owner)

Approved by: _____ (Date)

Funding or Financing Entity (if applicable): _____ (Date)

Progress Estimate - Unit Price Work Contractor's Application

Application Period: 10/2024										Application Number: 1010000107			
Bid Item No.	Bid Item Description	Quantity Information			Unit Price	Total Value of Items (\$)	Quantity Included from Previous Application	Unit Quantity Included (\$)	Value of Unit Quantity (\$)	Materials Beyond Bid (Per Unit)	Total Completion and Materials (Per Unit)	% (C/F)	Balance Forward (\$)
		Unit	Quantity	Value (\$)									
1	Cast-In-Place Concrete	CY	19.2	\$1,692.00	\$36,376.40	26.5	\$	\$	\$	\$	138.02%	-\$13,811.62	
2	Epoxy Coated Reinforcement	LB	1890	\$5.00	\$9,450.00	1890	\$	\$	\$	\$	100.00%	\$0.00	
3	Ornamental Railing	LF	208	\$195.00	\$40,560.00	208	\$	\$	\$	\$	100.00%	\$0.00	
4	Timber Pier	LF	186	\$707.00	\$131,502.00	186	\$	\$	\$	\$	100.00%	\$0.00	
5	Helical Piling 10 feet Long	SF	40	\$3,372.00	\$134,880.00	40	\$	\$	\$	\$	100.00%	\$0.00	
6	Helical Pile Load Test	EA	1	\$12,195.00	\$12,195.00	1	\$	\$	\$	\$	100.00%	\$0.00	
7	Additional Helical Piling Length	LF	1000	\$106.00	\$106,000.00	948.2	\$	\$	\$	\$	94.82%	\$5,960.80	
8	Prefabricated Deck	SF	2726	\$20.00	\$54,520.00	2726	\$	\$	\$	\$	100.00%	\$0.00	
9	Sign	EA	1	\$31,000.00	\$31,000.00	1	\$	\$	\$	\$	100.00%	\$0.00	
10	Gangway	EA	1	\$15,742.00	\$15,742.00	1	\$	\$	\$	\$	100.00%	\$0.00	
11	Kayak Launch	EA	1	\$47,366.00	\$47,366.00	1	\$	\$	\$	\$	100.00%	\$0.00	
TOTALS					\$619,541.40				\$627,862.20			-\$8,320.80	

**City of Neenah
Department of Public Works
Contractor Request for Payment**

Contractor Name: David Tenor Corporation		Contract No.	2-23
Address 2759 Dewey Decker Drive		Contract Amount	\$1,077,298.50
City Green Bay WI 54313			
Name of Project	Sewer, Water Main and Street Construction		
Location of Project	Brantwood Dr, Brantwood Ct, Charles Ct, Hughes Ct, Memorial Ct, & Patrick Ct		
Pay Request No.	FINAL	For Period	October 27, 2023-November 30, 2023

CONTRACT SUMMARY

Original Contract Amount	\$1,077,298.50
Net Amount of Change Order	\$0.00
Adjusted Contract Amount	<u>\$1,077,298.50</u>

WORK PERFORMED TO DATE

Work Performed to Date	\$1,026,451.75
Less Retainage of 5%. If different indicate here	\$0.00
Net Amount Earned to Date	\$1,026,451.75
Less Previous Payments	\$935,936.54

BALANCE DUE THIS PAYMENT





\$90,515.21

CONTRACT BREAKOUT

	Account Numbers	Budget Total	Contract Breakdown	Due This Estimate	Paid to Date
Sanitary Sewer-Variou Repairs	046-5001-743-0236	\$180,000.00	\$27,768.00	\$0.00	\$0.00
Storm Sewer-Variou Repairs	049-5203-743-0236	\$227,000.00	\$17,170.00	\$736.50	\$13,993.52
Street Constr-Memorial Park Ct	012-4336-743-0236	\$309,000.00	\$242,000.00	\$28,783.46	\$211,053.12
Street Constr-Brantwood Drive	012-4339-743-0236	\$236,000.00	\$185,000.00	\$25,014.51	\$119,140.30
Street Constr-Brantwood Court	012-4340-743-0236	\$59,000.00	\$46,034.50	\$6,444.49	\$30,560.86
Water Constr-Brantwood Drive	400-0000-207-0521	\$262,000.00	\$261,807.00	\$13,368.05	\$253,992.95
Water Constr-Brantwood Court	400-0000-207-0522	\$37,000.00	\$44,648.00	\$2,446.65	\$46,486.35
Water Constr-Charles Court	400-0000-207-0517	\$38,000.00	\$46,364.00	\$2,795.50	\$53,114.50
Water Constr-Hughes Court	400-0000-207-0515	\$87,000.00	\$108,310.00	\$5,635.45	\$107,073.55
Water Constr-Memorial Court	400-0000-207-0516	\$38,000.00	\$48,675.00	\$2,738.35	\$52,028.65
Water Constr-Patrick Court	400-0000-207-0518	\$40,000.00	\$49,522.00	\$2,552.25	\$48,492.75
		<u>\$1,513,000.00</u>	<u>\$1,077,298.50</u>	<u>\$90,515.21</u>	<u>\$935,936.54</u>

CERTIFICATION OF CONTRACTOR:

I certify that the foregoing is just and correct and the amount claimed is legally due after showing all just credits

Certified by Engineer		Date: 1-18-24
Certified by Public Works		Date: 1-18-24
Certified by Water Utility		Date: 1/18/24
Certified by Contractor		Date: 1/17/24
	Approved BPW	Date:
	Approved Common Council (Final Payments Only)	Date:

Contract 2-23
Sanitary Storm Sewer, Water, and Street Construction
Brantwood Dr, Brantwood Ct, Charles Ct, Hughes Ct, Memorial Ct Patrick Ct

Item Code	Item Description	UofM	QTY	Unit Price	Extension	Quantity Completed to Date	Pay Request No.4			Pay Request FINAL					
							Contractor Completed This Period QTY	Contractor Completed This Period \$	Retainage Due this Period	Due To Contractor This Period	Contractor Completed This Period QTY	Contractor Completed This Period \$	Retainage Due this Period	Due To Contractor This Period	
1	103.1	Furnish and Pipeburst 4-inch Sanitary Lateral	Lin. Ft.	380	\$5.10	\$1,938.00	0.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
2	103.4	Reconnect Under Basement Floor - Pipeburst	Each	6	\$2,550.00	\$15,300.00	0.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
3	105.2	Adjust Sanitary Manhole	Each	13	\$400.00	\$5,200.00	0.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
4	105.2N	Furnish and install Chimney Seal	Eash	13	\$410.00	\$5,330.00	0.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
	Sanitary					\$27,768.00			\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
5	201.1.1	Furnish & Install 6-inch PVC C-900 Main	Lin. Ft.	60	\$184.00	\$11,040.00	62.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$570.40	\$570.40
6	201.1.2	Furnish & Install 8-inch PVC C-900 Main	Lin. Ft.	3080	\$83.00	\$255,640.00	3,058.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$12,690.70	\$12,690.70
7	201.1.2N	Furnish & Install 1.25-inch PE Service in ROW from main to shutoff by Trenching / Pulling / Boring	Lin. Ft.	2000	\$59.00	\$118,000.00	2,658.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$7,841.10	\$7,841.10
8	202.7.1	Furnish & Install 1.25-inch PE Service from ROW to Structure by Pulling w/Sanitary Sewer Pipeburst	Lin. Ft.	100	\$5.10	\$510.00	0.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
9	202.9.2	Furnish & Install 1.25-inch Service Brass Set	Each	77	\$600.00	\$46,200.00	77.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$2,310.00	\$2,310.00
10	203.1.1	Furnish & Install Cathodic Protection to Water Service	Each	77	\$143.00	\$11,011.00	77.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$550.55	\$550.55
11	203.1.3	Water Service Connection to Structure	Each	2	\$510.00	\$1,020.00	0.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
12	203.1.6	Abandon Valve Box	Each	11	\$150.00	\$1,650.00	10.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$75.00	\$75.00
13	204.2.4	Furnish & Install 8-inch MJRW Valve and Box	Each	7	\$2,915.00	\$20,405.00	8.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$1,166.00	\$1,166.00
14	204.1.3	Furnish & Install 6-inch Live Tap and Valve	Each	2	\$4,100.00	\$8,200.00	2.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$410.00	\$410.00
15	204.1.4	Furnish & Install 8-inch Live Tap and Valve	Each	2	\$5,000.00	\$10,000.00	2.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$500.00	\$500.00
16	205.1	Furnish & Install Hydrant, Lead and Valve	Each	9	\$8,250.00	\$74,250.00	8.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$3,300.00	\$3,300.00
17	205.2	Abandon Hydrant	Each	4	\$350.00	\$1,400.00	7.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$122.50	\$122.50
	Water					\$559,326.00			\$0.00	\$0.00	\$0.00		\$0.00	\$29,536.25	\$29,536.25
18	301.4	Furnish and Relay 10-inch Storm Sewer	Lin. Ft.	33	\$60.00	\$1,980.00	33.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$99.00	\$99.00
19	305.1	Furnish and Install Catch Basin	Each	1	\$2,000.00	\$2,000.00	1.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$100.00	\$100.00
20	305.8	Adjust Storm Catch Basin	Each	18	\$350.00	\$6,300.00	17.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$297.50	\$297.50
21	305.9	Remove Storm Catch Basin	Each	1	\$300.00	\$300.00	1.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$15.00	\$15.00
22	306.8	Adjust Storm Manhole	Each	12	\$375.00	\$4,500.00	12.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$225.00	\$225.00
23	308.2.4	Install and Maintain Type "D" Inlet Protection	Each	22	\$95.00	\$2,090.00	0.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
	Storm					\$17,170.00			\$0.00	\$0.00	\$0.00		\$0.00	\$736.50	\$736.50

							Pay Request No.4				Pay Request FINAL				
24	402.2.6.2	Remove Existing Pavement and Maintain Utility Trench	Lin. Ft.	5000	\$0.50	\$2,500.00	0.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
25	405.1	Sawcut Existing Bituminous Pavement	Lin. Ft.	500	\$1.50	\$750.00	350.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$26.25	\$26.25
26	402.2.6.1	Remove Existing Bituminous Pavement	Sq. Yd.	13500	\$0.81	\$10,935.00	13,500.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$546.75	\$546.75
27	403.2.5.1	Remove Concrete Curb and Gutter	Lin. Ft.	850	\$5.05	\$4,292.50	576.50	0.00	\$0.00	\$0.00	\$0.00	26.00	\$131.30	\$139.00	\$270.30
28	404.4.5	Remove Concrete Sidewalk/Driveway Apron	Sq. Ft.	1000	\$2.53	\$2,530.00	1,567.50	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$198.29	\$198.29
29	402.1.7.4	Unclassified Excavation	Cu. Yd.	5000	\$12.53	\$62,650.00	2,100.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$1,315.65	\$1,315.65
30	401.1.1	Furnish and Install Crushed Aggregate Base	Ton	6000	\$9.65	\$57,900.00	3,600.00	100.00	\$965.00	\$24.13	\$940.88	0.00	\$0.00	\$1,712.88	\$1,712.88
31	402.1.4.11	Furnish and Install Geogrid	Sq. Yd.	9000	\$2.02	\$18,180.00	6,400.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$646.40	\$646.40
32	402.1.5.3	Furnish and Install 1/2-inch rods	Lin. Ft.	500	\$2.04	\$1,020.00	400.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$40.80	\$40.80
33	402.1.5.3N	Fine Grade Roadway	Sq. Yd.	13500	\$1.88	\$25,380.00	13,500.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$1,269.00	\$1,269.00
34	402.2.3.1	Furnish and Install HMA Pavement (4-inch)	Ton	3100	\$75.38	\$233,678.00	3,311.42	2,700.00	\$203,526.00	\$5,088.15	\$198,437.85	611.42	\$46,088.84	\$5,088.15	\$51,176.99
35	403.2.1.1	Furnish and Install Concrete Curb & Gutter	Lin. Ft.	850	\$30.60	\$26,010.00	576.50	0.00	\$0.00	\$0.00	\$0.00	26.00	\$795.60	\$842.27	\$1,637.87
36	404.1.1	Furnish and Install 4" Concrete Sidewalk	Sq. Ft.	250	\$6.38	\$1,595.00	0.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
37	404.3.2	Furnish and Install 6-inch Concrete Sidewalk/Driveway	Sq. Ft.	750	\$7.40	\$5,550.00	1,567.50	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$579.98	\$579.98
38	706.2	Install Detectable Warning Fields (supplied by City)	Each	4	\$51.00	\$204.00	0.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
39	505.1	Furnish & Install Terracing, Fertilize, Seed & Hydromulch	Sq. Yd.	500	\$8.97	\$4,485.00	920.00	920.00	\$8,252.40	\$206.31	\$8,046.09	0.00	\$0.00	\$206.31	\$206.31
40	706.1	Install and Maintain Traffic Control	Lump Sum	1	\$15,375.00	\$15,375.00	1.00	0.40	\$6,150.00	\$153.75	\$5,996.23	0.00	\$0.00	\$615.00	\$615.00
Street									\$218,893.40	\$5,472.34	\$213,421.05		\$47,015.74	\$13,226.72	\$60,242.46
Total									\$218,893.40	\$5,472.34	\$213,421.05		\$47,015.74	\$43,499.47	\$90,515.21