

CITY OF NEENAH
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING
June 10, 2025 @ 5:00 PM
Hauser Room, 211 Walnut Street

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This may constitute a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

A G E N D A

1. Approval of Minutes of the Meeting of May 27, 2025 (Attachment)
2. Public Appearances
3. Licenses
 - a. Approve 2025-2026 Liquor License Renewals & Liquor License Quotas (Attachment)
 - b. Approve the Temporary Class "B" Beer License to Bergstrom-Mahler Museum for Art After Dark Renaissance Faire (Attachment)
 - c. Approve the Temporary Class "B" Wine & Class "B" Fermented Malt Beverage License to St. Margaret Mary Parish for Parish Picnic (Attachment)
4. Special Events (Informational Only) (Attachment)
5. Approve Resolution 2025-05: Compliance Maintenance Annual Report (CMAR) for Reporting Year 2024 (Attachment)
6. Public Works General Construction and Department Activity Report (Attachment)
7. Announcements/Future Agenda Items
8. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the **City Clerk Office at (920)886-6101** or the **City's ADA Coordinator at (920)886-6106 or e-mail attorney@neenahwi.gov** at least 48 hours prior to the scheduled meeting or event to request an accommodation.

CITY OF NEENAH
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES
Tuesday, May 27, 2025

Present: Chairman Lendrum, Alderman Borchardt, Linski, Pollnow, and Weber

Excused:

Also Present: Mayor Lang, Public Works Director Kaiser, Parks & Recreation Director Kading, Community Development and Assessment Director Kelly Nieforth, Assistant Police Chief Bernice, City Clerk Nagel, Public Works Office Manager Mroczkowski, Flo Bruno, Brent Bowman, Michelle Dunning, Sara Hanneman, Scott Becher, Jane Bahlman, and Bethanie Gengler

Chairman Lendrum called the meeting to order at 5:00 PM

Approval of Minutes of the Regular Meeting of May 13, 2025

Motion by Pollnow, Seconded by Borchardt to approve the minutes of the Regular Meeting of May 13, 2025

Call for vote by Chairman Lendrum

Motion Carried. All voting Aye. 5/0

Public Appearance

Scott Becher, 1061 Green Acres Ln., Neenah – Mr. Becher spoke in regard to the Designated Outdoor Recreation Area (DORA). He stated we have a great downtown, and he would like to see that the DORA not be in effect during certain events like the parades. He stated that he does not want residents to be discouraged to attend those events because of the DORA.

Jane Bahlman, 1516 Kingswood Dr., Neenah - Ms. Bahlman spoke in regard to the Carpenter Nature Preserve and the use of sheep and goats to control vegetation growth. She stated that she lives next to the sidewalk to the preserve. She stated that one of the purposes of bringing in the sheep and goats was to eradicate the buckthorn. Ms. Bahlman stated that the sheep and goats are only eating the leaves on the buckthorn and not the wood which lets the leaves grow back. She stated that she is concerned that this method is not going to work. Ms. Bahlman stated that she has also noticed an odor and flies since the sheep and goats arrived.

Brent Bowman, 135 W Wisconsin Ave., Neenah – Mr. Bowman spoke in regard to the DORA. He thanked the Committee for considering the DORA. He stated that he is hoping that it will increase foot traffic, boost sales at bars, restaurants, and retail and enhance the social vibrancy of Neenah's downtown. He stated that it is not about the alcohol, but creating impact in the downtown.

Chairman Lendrum closed the Public Appearance portion of the meeting.

Doty Park Phase 1 Shoreline Improvements Construction Administrative Agreement

Director Kading reviewed his memo of May 27. He stated that staff has been working towards stabilization and improvements of the Doty Park shoreline since 2023. He stated that permits from the Wisconsin Department of Natural Resources (WiDNR) and the Army Corps of Engineers have finally been approved. Director Kading stated that in order to move forward construction administrative services have to be available to the city to monitor the engineering, design and architectural integrity of the park.

Alderman Lendrum asked what the budget is for this project. Director Kading stated it is approximately \$3 million dollars.

Report

Motion by Pollnow, Seconded by Weber to recommend Council approve the Construction Administrative Agreement with Edgewater Resources for the Doty Park Phase 1 Shoreline Improvements project in the amount of \$126,976.00 and for reimbursable expenses in the amount of \$11,222.00 utilizing 2025 CIP Budgeted funds.

Alderman Pollnow stated that the letter from Edgewater Resources referenced a task force for this project and he asked Director Kading if the task force is still place. Director Kading stated that in 2023 a task force was created to review the consultants proposals, select the firms to be interviewed, and then interview those firms. He stated that the task force no longer exists.

Alderman Pollnow asked if there should be payment terms and deadline terms in this contract. Director Kading stated that those types of things are handled with the construction contract.

Alderman Lendrum asked that the map provided in the packet highlight the area that will be under construction before it goes to council.

Called for Vote by Chairman Lendrum

Motion Carried. All voting Aye. 5/0

Resolution 2025-04 Designated Outdoor Recreation Area (DORA)

Alderman Lendrum stated that the idea of the DORA is not being brought to this committee by city staff. She stated that Future Neenah Inc., through Alderman Borchardt is bringing this forward to be considered by this committee. She stated that she would like to get a vote on the DORA at this meeting. She asked City Attorney Rashid to start the discussion.

City Attorney Rashid stated that he wanted to point out and highlight the time frame that Future Neenah is requesting for the DORA. He stated that the DORA time frame is

12:00 PM to 10:00 PM, Wednesday through Saturday. He stated that with these requested hours, there will be a number of other downtown functions that will be within the footprint of the DORA.

Mr. Bowman stated that the memo addresses most of the questions other than the time frame of the DORA. He stated as the DORA was presented in 2024, the time frame was Thursday through Saturday. He stated the DORA before this committee now includes Wednesday to include the two street concerts. He stated that he is aware that there are concerns with starting at 12:00 PM on Wednesday and Thursday and is willing to adjust to 4:00 or 5:00 PM if the committee is not comfortable with that time frame.

Mr. Bowman stated that he is also aware of the concerns that approving the DORA will create a "drunk fest". He stated that he has had conversations with the Police Chief Olson and Assistant Police Chief Bernice after other events with the Temporary DORA and they shared that there have been no issues.

Mr. Bowman stated that the driving force behind the DORA is the economic impact it will have in Neenah. He stated that it creates a social environment that invites people downtown to shop and explore.

Alderman Lendrum asked City Attorney Rashid to explain why a resolution was created instead of an ordinance. Attorney Rashid stated that a resolution is typically done when something is less formal and temporary. He stated that the City of Oshkosh chose to do their DORA this way and it made sense for Neenah to do it this way as well. Attorney Rashid stated that the DORA is new, and we want to take small steps and have the ability to review it more easily and frequently.

Alderman Borchardt stated that he likes the vision that Future Neenah has with DORA. He stated that he is supporting it because it is another way to bring life into Neenah as a destination city. He stated that the DORA will provide a casual environment promoting businesses. Alderman Borchardt stated that he is comfortable with the time frame that Future Neenah is proposing.

Alderman Weber stated that the City of Neenah is not the only family friendly city in the nation that has events in their downtown, we are not unique in that way. He asked Mr. Bowman what communication he was aware of for those residents who don't feel the need for a DORA during parades or other events like this. Mr. Bowman stated he could only speak to the ones he is aware of in Ohio where people would be walking with a beer or wine or maybe nothing enjoying their afternoon.

Director Nieforth stated that the City of Oshkosh carved out events that they felt were more family oriented and did not want alcohol involved such as the farmers market and pub crawls. She stated that there were never any issues with the DORA used during events.

Alderman Pollnow stated that he supports the DORA and is confident that the City of Neenah residents will act responsibly. He stated that he is comfortable with the time frame as presented by Future Neenah.

Alderman Lendrum stated that she has concerns with the future Alta Alley and it becoming an area that people are just going to hang out and drink. She stated that she wants residents to be comfortable using the space and not being surrounded with people drinking.

Mr. Bowman stated that project is still developing. He stated that there are planned kid's games and other family activities that they hope to include. Mr. Bowman stated that they want to make it accessible to all.

Alderman Lendrum asked City Clerk Nagel if there are any concerns from the retail side regarding the DORA. She stated that when this was presented in 2024, there were several retail shops that opposed it. Their concern was that people will enter their shop with alcohol which is not permitted by law, and the shop owner will have to deal with it. She stated that they feel that is not fair to them and they should not be put in that situation.

Alderman Lendrum asked for the DORA footprint map be corrected by the next council meeting.

Alderman Lendrum read an email from Lee Hillstrom, 1021 Sterling Ave., Neenah

"Customers or bars or restaurants are already able to drink outside of those establishments.

How does more alcohol in our downtown help? Will visitors be impressed that they can walk three blocks of our downtown with alcohol in their hands?

Businesses downtown already think that the Alta Alley gives people a place to smoke which makes that area unfriendly to those visiting our downtown. Alcohol will now add to that.

Parents just wanting a place to sit and enjoy an ice cream cone with their children will be helped by this in what way?

Oshkosh limits their DORA to 24 hours a week yet 40 hours are being proposed in Neenah. Why?

With a downtown with many types of businesses, how many will benefit from this proposal? How many aldermen have talked to the owners of businesses who don't sell alcohol to get their honest opinions on this proposal? I talked with one of the owners of a downtown business when this was proposed last year, and he was against it but was afraid to say anything. He thought putting a sign on his door saying you could not bring alcohol into his business would have a negative look.

We are already short on police officers and paying too much overtime. Where will the officers be taken away from to patrol the downtown during DORA hours?

I would hope any extra costs for garbage would in the future be charged to the businesses downtown and not paid for by our citizens.

How will a DORA affect other bars and restaurants in our city outside the DORA? Are they being unfairly treated? “

The Committee discussed how underage drinking will be handled with the DORA and clean up after the events.

Attorney Rashid stated that he wanted to follow up on Alderman Weber's earlier comment. He stated that the reason Clerk Nagel included the events at the end of the memo, for example the Homecoming parade and Very Merry Christmas, was to make the committee aware and stop and think. He stated that Neenah is unique in that it is a small community geographically and has a small downtown area. He stated that with that in mind, most of the events happen within a small footprint and you can't separate the two as naturally as other communities.

Attorney Rashid stated that it is also important to keep in mind that the Temporary DORA is still available for the two Wednesday concerts that Future Neenah sponsors.

Attorney Rashid stated that by state statute, a drink purchased in one of the establishments must be sealed until it crosses the threshold of the establishment.

The Committee had a lengthy discussion regarding this topic.

Alderman Lendrum stated that she would like the time frame to be from 4:00 PM to 10:00 PM, Wednesday through Saturday.

The Committee had a discussion on this topic.

Report

Motion by Pollnow, seconded by Borchardt to recommend Council approve Resolution 2025-04, Designated Outdoor Recreation Area with the time frame being 12:00 PM to 10:00 PM, Wednesday through Saturday.

Alderman Lendrum stated again that she would like to see a compromise and have the DORA start at 4:00 PM.

Alderman Borchardt stated that he has attended events that take place throughout the day. He stated the DORA gives flexibility and he is not seeing causation if we have an event start at noon with alcohol that everyone will be acting crazy. Alderman Borchardt stated that may be someone's perception. He stated that he believes in the people of Neenah that they are going to be respectful. He stated that we have the clauses in the resolution to bring it back for review.

Called for Vote by Chairman Lendrum

Motion Carried. 4/1 (Lendrum voting No)

Public Works General Construction and Department Activity Report

1) S. Commercial Street:

- Intersection and gap paving along the west side of the road is being done.
- Grading for sidewalk is ongoing along the west side along with planter box excavation and backfilling.
- Sidewalk paving was scheduled to begin about 5/22.
- Traffic signal bases and pull boxes are being installed.

2) Contract 7-21 (Harrison Pond): Work under the contract is complete. A final pay request is being prepared.

3) Contract 7-23 (High, River Utility and Street Construction): Work is complete. A punchlist was provided to the contractor. Concrete repairs and associated restoration are done. Parking lot asphalt repair remains. Final quantities have been prepared.

4) Contract 4-24 (S. Park Avenue Easement – Utilities): Piping work is complete. Softscape restoration is complete. Hardscape restoration is either being done under our concrete/asphalt repair contracts or by city crews.

5) Contract 6-24 (Jewelers Park Drive): Work on the original contract is complete. Curb/gutter, flume and trail installation are complete. Fine grading and asphalt paving will be done in the next two weeks.

6) Contract 7-24 (Misc Concrete Pavement/Sidewalk Repair): The majority of the work is complete. The sidewalk on the west side of the north end of Baldwin will be done when arrangements have been finalized with the abutting property owner.

7) Contract 11-24 (Douglas Park Pond): Pond excavation and storm pipe installation are complete. Final grading and landscaping remain to be completed.

8) Contract 13-24 (S. Commercial St Turn Lane at Winneconne Av): The contract was awarded to Vinton Construction. The work has not been scheduled. We are working through the property acquisition.

9) Contract 1-25 (Alexander, Lexington, Forest Manor Ct, Bruce, Southfield Plat Utilities and Street): Water main installation is complete on Lexington, Alexander and Bruce. Work on Forest Manor Ct will start the week of 5/27.

10) Contract 2-25 (Elm, Douglas Utilities and Street):

- a) Elm: Utility work is complete. The street is in the rest period until June.
- b) Douglas: Utility work is complete. Concrete curb and sidewalk repairs will start the week of 5/27.

11) Contract 3-25 (Caroline, Hickory Utility and Street Construction): Service line pipebursting is complete. Mainline sewer and water installation are scheduled to start in June.

12) Contract 8-25 (Tullar Garage Roof Repair): The contract was awarded to JT Rams, LLC. A schedule has not been set.

- 13) Contract 10-25 (City Hall Window Replacement): The RFP for this work has been posted. Proposals are due on June 18.
- 14) Contract 11-25 (Church/Wisconsin intersection): Work is nearly complete on the northwest quadrant and the north half of the east crosswalk. The contractor plans to switch work to the south side of the intersection the week of 5/27
- 15) Fiber Installation Project: Work started 4/30. All underground construction is complete, restoration 90% complete. Fiber will be installed week of 5/26. On track for project completion by mid-June.
- 16) Compliance Maintenance Annual Report: Our annual report to WDNR about our sanitary sewer system has been completed. It will be brought to our June 10 meeting for review.
- 17) Bridge Repairs: Several of our bridge inspection reports for 2024 highlighted deficiencies that need attention. Staff met with Pfeiffer Brothers Construction to review repair options for items on the Jewelers Park Drive box culvert over Neenah Creek, the Cecil Street overpass and the Main Street overpass. Repairs or temporary measures will be done the week of 5/27.

Alderman Pollnow asked if the Jewelers Park Drive bridge work is part of TIF 12. Director Kaiser stated that he will need to ask Director Rasmussen.

The committee had a general discussion on bridge conditions.

Announcements/Future Agenda Items

None

Adjournment

Motion by Pollnow, seconded by Borchardt to adjourn at 6:10 PM.

Call for vote by Chairman Lendrum

Motion Carried. All voting Aye. 5/0

Respectfully submitted,



Lisa Mroczkowski
Public Works Office Manager

**CITY OF NEENAH
NOTICE OF APPLICATION FOR LICENSE
2025-2026 Renewals**

Published pursuant to Section 125.04(3)(g) of the Wisconsin Statutes **NOTICE IS HEREBY GIVEN** that the following applications for license renewals to sell intoxicating liquor and malt beverages has been filed with the City Clerk, Neenah, Wisconsin. Said licenses are scheduled to be on the June 10, 2025 Public Services and Safety Committee Meeting and the June 18, 2025 Common Council Agenda.

CLASS “A” FERMENTED MALT BEVERAGE LICENSE

Aldi Inc. Wisconsin
d/b/a Aldi #37, 927 S Green Bay Rd
Jacob Driessen, Agent, 2471 Security Dr, Oshkosh, WI 54904
Wisconsin CVS Pharmacy, LLC
d/b/a CVS Pharmacy #5936, 901 S Green Bay Rd
Jennifer VanGroll, Agent, 1301 Rosehill Rd Apt 66, Little Chute, WI 54140
Dolgencorp, LLC
d/b/a Dollar General Store #21847, 1126 S Commercial St
John Greene, Agent, W145 Lake Sandia, Krakow, WI 54137
Kwik Trip, Inc.
d/b/a Tobacco Outlet Plus #526, 501 S Commercial St
Michelle Pollnow, Agent, 534 E Lake St, Neenah, WI 54956
Walgreen Co.
d/b/a Walgreens #03392, 500 S Commercial St
Adrianna Fryjoff, Agent 1211 George St Apt 2, Appleton, WI 54915
Walgreen Co.
d/b/a Walgreens #10236, 1191 Westowne Dr
Angela Grotenhuis, Agent, 1278 Harold Dr, Menasha, WI 54952

CLASS “A” FERMENTED MALT BEVERAGE LICENSE CONVENIENCE STORES

Krist Oil Company
d/b/a Krist Food Mart #56, 1305 S Commercial St
Cecilia Atanasoff, Agent, 156 Sunset Shores Rd, Iron River, MI 499356
Kwik Trip, Inc.
d/b/a Kwik Trip #434, 903 S Green Bay Rd
Aaron Bowe, Agent, 220 High St, Neenah, WI 54956
Gauri Ganesh, LLC
d/b/a Main Street Amoco, 1013 Main St
Nirav Patel, Agent 1816 Statue Dr, Neenah, WI 54956
Deep Petroleum, Inc.
d/b/a Neenah Mobil, 700 Main St
Singh Jaswinder, Agent, 1301 Coneflower Ct, Neenah, WI 54956
Van Zeeland Oil, Co. Inc.
d/b/a Mobil West, 1350 Gillingham Rd
Ryan Van Zeeland, Agent, 33 Meadowbrook Ct, Appleton, WI 54914

CLASS “A” FERMENTED MALT BEVERAGE & “CLASS A” LIQUOR LICENSE

Cellars Wine & Spirits, Inc.
d/b/a Cellars Wine & Spirits, 113 N Green Bay Rd
Dustin Davies, Agent, 4484 N Orion Ln, Appleton, WI 54913
Skogen’s Foodliner, Inc.

d/b/a Festival Foods, 647 S Green Bay Rd
Kurt Gilhart, Agent, 539 Mary Lee Dr, Fond du Lac, WI 54935
Gill Liquor, LLC
d/b/a Gill Liquor, 1117 S Commercial St
Amritpal Gill, Agent, 1117 S Commercial St, Neenah, WI 54956
Ultra Mart Foods, LLC
d/b/a Pick 'N Save #8124, 1530 S Commercial St
Mary Brown, Agent, 1225 W Frances St, Appleton, WI 54914
Ultra Mart Foods, LLC
d/b/a Pick 'N Save #6412, 828 Fox Point Plz
Corey Santorello, Agent, 1400 Osborn Ave #9, Oshkosh, WI 54902
Wal-Mart Stores East, LP
d/b/a Wal-Mart #2986, 1155 Winneconne Ave
Samantha L Engelhardt, Agent, 51 N 12th St, Clintonville, WI 54929

CLASS "B" FERMENTED MALT BEVERAGE LICENSE

Sammy's Pizza, Inc.
d/b/a Sammy's Pizza, 322 N Commercial St
Thomas Miller, Agent, 1031 Shannon St, Neenah, WI 54956

CLASS "B" FERMENTED MALT BEVERAGE & "CLASS B" LIQUOR LICENSE

2 Bullyz Bar, LLC
d/b/a 72 Bullyz Bar, 430 Sherry St
Rosita Eisenach, Agent, 862 1st St, Menasha, WI 54952
Ballroom at the Reserve, LLC
d/b/a Ballroom at the Reserve, 116 S Commercial St
Codie Emunson, Agent, 749 S Commercial St, Neenah, WI 54956
Chang Qing, LLC
d/b/a Bao Ju Mandarin Gourmet, 415 S Commercial St
Lixin Ni, Agent, 2056 Louie Ln, Neenah, WI 54956
G. Round Operations LLC
d/b/a Batley's Grill & Bar, 1010 Cameron Way
Richard Batley, Agent, 1538 Whitetail Dr, Neenah, WI 54956
Bay Point Bar & Grill, Inc.
d/b/a Bay Point Bar & Grill, 944 S Green Bay Rd
Richard Holloway, Agent, N5786 Gurholt Lake Rd, Scandinavia, WI 54977
Bridgewood Holdings of Neenah, LLC
d/b/a Bridgewood Resort Hotel, 1000 Cameron Way
Richard Batley, Agent, 1538 Whitetail Dr, Neenah, WI 54956
Off the Vine Woodfire Pizza Co, LLC
d/b/a Broken Tree Pizza, 124 W Wisconsin Ave Ste 170
Keith Schreiner, Agent, 629 Hansen St, Neenah, WI 54956
LDPK, Inc.
d/b/a Cannova's Pizzeria, 113 W Wisconsin Ave
Debbie Cannova, Agent, 321 12th St, Neenah, WI 54956
Cedar Neenah LLC
d/b/a Cedar Bar & Grill, 1330 S Commercial St
Kenneth Lulloff, Agent, 1929 Henry St, Neenah, WI 54956
Copperstill Bourbon Bar, LLC
d/b/a Copperstill Bourbon Bar, 211 E Wisconsin Ave

Anthony Kuhr, Agent, 1901 Jacobsen Rd, Neenah, WI 54956
CMG Bar & Grill 17 LLC
d/b/a Cozumel Mexican Restaurant, 1111 Westowne Dr
Alejandro Martinez, Agent, 521 Haylett St, Neenah, WI 54956
Pizza Parlor, Inc.
d/b/a Cranky Pat's Pizzeria & Pub, 905 S Commercial St
David P Earle, Agent, 526 Buchanan St, Little Suamico, WI 54141
Rumars, LLC
d/b/a The Dome Sports Bar & Grill, 1338 S Commercial St
Renee Kaufert, Agent, 1360 Alpine Ln, Neenah, WI 54956
WP Neenah SPE OPS, LLC
d/b/a Doubletree by Hilton Neenah, 123 E Wisconsin Ave
Joy Crowe, Agent, 1820 N Clark St, Appleton, WI 54911
El Azteca Restaurant, Inc.
d/b/a El Azteca Restaurant, 878 Fox Point Plz
Fe Montalvo, Agent, 1808 Vandenberg Ln, Kaukauna, WI 54130
Fire-Lite, Inc.
d/b/a Fire-Lite, 1171 Gillingham Rd
Matthew D Nelson, Agent, 840 Baldwin St, Neenah, WI 54956
Gord's Pub, LLC
d/b/a Gord's Pub, 210 Main St
Paula J Pitsch, Agent, 4295 W Richmond St, Appleton, WI 54913
Grainworks Old & New LLC
d/b/a Grainworks Old & New, 200 Main St
Brian Duncan, Agent, 1055 Pilgrim Rd, Neenah, WI 54956
Ultimate Mart, LLC Richter Greene, LLC
d/b/a Greene's Pour House, 134 W Wisconsin Ave
Robert Greene, Agent, 1531 Remington Rd, Neenah, WI 54956
Don Lei Enterprises, Inc.
d/b/a ICU Bar & Grill, 129 N Green Bay Rd
Donald Schunk, Agent, 3238 Fondotto Dr, Neenah, WI 54956
Generation Paulson Inc
d/b/a Layla's Place, 218 W Wisconsin Ave
Christopher Paulson, Agent, W5793 Royalton Dr, Menasha, WI 54952
Lion's Tail Brewing Company, LLC
d/b/a Lion's Tail Brewing Co, 116 S Commercial St
Alexander Wenzel, Agent, W6283 Rocky Mountain Dr, Greenville, WI 54942
Little Siam, LLC
d/b/a Little Siam, 208 W Wisconsin Ave
Thong Vue, Agent, 53 Meadow Row Ct, Appleton, WI 54913
Lucky Dogz LLC
d/b/a Lucky Dogz, 157 S Green Bay Rd
Paul Amond, Agent, 215 Main St Apt #435, Neenah, WI 54956
Westhill Bar Inc
d/b/a My Place TNS, 1127 S Commercial St
Gurvinder Singh, Agent, 500 Bosworth Ln, Neenah, WI 54956
Old 41 Saloon, LLC
d/b/a Old 41 Saloon, 293 S Green Bay Rd
James Parks, Agent, 2935 Ridgeway Dr, Neenah, WI 54956
Neenah Gateway Plaza, LLC
d/b/a The Plaza/The Globe Café, 229 W Wisconsin Ave

John J Hogerty, Agent, W6309 Firelane 9, Menasha, WI 54952
Revs Neenah LLC
d/b/a Rolling Thunder Lanes, 934 Byrd Ave
William Smith, Agent, 2289 Willow Hill Dr, Neenah, WI 54956
Glumpf, LLC
d/b/a Sante Wine Bar & Bistro, 108 W Wisconsin Ave
Matthew Gloede, Agent, W6030 Zach St, Menasha, WI 54952
Sherrytown 2, LLC
d/b/a Sherrytown Station, 432 Sherry St
Shelly Smith, Agent, W7233 Firelane 2, Menasha, WI 54956
Short Branch Saloon LLC
d/b/a Short Branch Saloon, 1102 Harrison St
Lorrie Davis, Agent, 1102 1/2 Harrison St, Neenah, WI 54956
Sidetracked Bar & Grill, LLC
d/b/a Sidetracked Bar & Grill, 129 N Lake St
Kevin M Redlin, Agent, 2340 Stroebe Island Dr, Appleton, WI 54914
Solea Mexican Grill, Inc.
d/b/a Solea Mexican Grill, 1350 Gillingham Rd
Eduardo Sanchez, Agent, 2126 Windflower Dr, Neenah, WI 54956
Charctails, LLC
d/b/a Town Council Kitchen & Bar, 133 W Wisconsin Ave
Jonathan Horan, Agent, 329 Park Dr, Neenah, WI 54956
Urban Market Neenah, LLC
d/b/a Urban Market Neenah, 201 W Wisconsin Ave
Spencer Anvelink, Agent, 312 11th St, Neenah, WI 54956
Xtra Innings, LLC
d/b/a Xtra Innings, 1348 S Commercial St
Nathan Maves, Agent, 1206 W Capitol Dr, Appleton, WI 54914
WIMEX, Inc.
d/b/a Zacatecas Mexican Restaurant, 145 W Wisconsin Ave
Eduardo Lopez, Agent, 1730 S Memorial Dr, Appleton, WI 54915
Zuppas, Inc.
d/b/a Zuppas, 1540 S Commercial St
Penny Myers, Agent, 3117 Tri Park Ct #6, Appleton, WI 54914

CLASS "B" FERMENTED MALT BEVERAGE & RESERVE "CLASS B" LIQUOR LICENSE

David J Pyszora, Individual
d/b/a Pappa's Café, 1360 S Commercial St
David J Pyszora, Agent, 42 Sunray Ct, Appleton, WI 54915

CHARLOTTE NAGEL
NEENAH CITY CLERK

PUBLISH: June 4, 2025
June 5, 2025
June 6, 2025

Public Services & Safety Committee

June 10, 2025

Approved Special Event Permits

Applicant	Name of Event	Class of Event	Location	Alcohol	Date(s)	Approved
Jay Baker, MillCity Church	MillCity Conference	Class B no travel lane closures	120 N Lake St - There will be food trucks parked curbside during lunch hour	No	06/20 & 06/21/25 11:30-2pm	5/29/2025
Johanna Sawyer	Jim's Memorial Walk	Class B no travel lane closures	Doty Park	No	06-21-2025 8am-12pm	5/28/2025
Justin Krueger	St Margaret Mary Corpus Christi Procession	Class B no travel lane closures	Walk around the block where the church is located	No	06-22-2025 10:30-11:30 AM	6/5/2025
Bergstrom-Mahler Museum	Art After Dark Renaissance Faire	Class B no travel lane closures	165 N Park Ave	Temp. Extension	6/22/25 1-9pm	6/2/2025
City of Neenah Parks Department	Community Fest, Pajama Jams, Parade of Lites, & Fireworks	Class A exceeds 200 attendees, travel lane closures	Riverside Park, Commericl St & WI Ave	No	7/3 Evening & 7/4 All Day	6/2/2025

Temporary Class "B" Beer License

Applicant	Event Contact	Name of Event	Location	Date & Time	Motion
Bergstrom-Mahler Museum	Art After Dark Renaissance Faire	Art After Dark Renaissance Faire	165 N Park Av	6/26/2025 5:30-9:30PM	Recommend Council Approve

Temporary "Class B" Wine & Class "B" Fermented Malt Beverage License					
Applicant	Event Contact	Name of Event	Location	Date & Time	Motion
St Margaret Mary Parish	Fr. Nonito Barra	Parish Picnic	439 Washington Ave Parking Lot	08/16 evening & 08/17 9:30am- 5pm	Recommend Council Approve



RESOLUTION NO. 2025-05

A RESOLUTION APPROVING COMPLIANCE MAINTENANCE ANNUAL REPORT FOR SANITARY SEWER

WHEREAS, the City of Neenah Common Council has reviewed the Compliance Maintenance Annual Report (CMAR) prepared for the Wisconsin Department of Natural Resources by the City's Department of Public Works staff relating to the City of Neenah's sanitary sewer conveyance system.

NOW, THEREFORE, BE IT RESOLVED the Common Council of the City of Neenah, Winnebago County this 18th day of June 2025, that the City:

1. Accept the CMAR and place it on file;
2. Agree to continued monitoring and investigating inflow and infiltration (I&I) in the City's sanitary sewer conveyance system; and,
3. Complete the sanitary sewer usage rate study.

Adopted, approved and recorded this 18th day of June 2025.

Recommended by: Public Services and
Safety Committee

CITY OF NEENAH, WISCONSIN

Moved: _____

Jane Lang, Mayor

Passed: _____

Char Nagel, City Clerk

Compliance Maintenance Annual Report

Neenah Sewage Collection System

Last Updated: Reporting For:
6/6/2025 2024

Financial Management

1. Provider of Financial Information		
Name:	<input type="text" value="Andrew Kahl"/>	
Telephone:	<input type="text" value="920-886-6148"/>	(XXX) XXX-XXXX
E-Mail Address (optional):	<input type="text" value="akahl@neenahwi.gov"/>	
2. Treatment Works Operating Revenues		
2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?		
● Yes (0 points) <input type="checkbox"/>		
○ No (40 points)		
If No, please explain:		
<input type="text"/>		
2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?		
Year: <input type="text" value="2024"/>		0
● 0-2 years ago (0 points) <input type="checkbox"/>		
○ 3 or more years ago (20 points) <input type="checkbox"/>		
○ N/A (private facility)		
2.3 Did you have a special account (e.g., CWWP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?		
● Yes (0 points)		
○ No (40 points)		
REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]		
3. Equipment Replacement Funds		
3.1 When was the Equipment Replacement Fund last reviewed and/or revised?		
Year: <input type="text" value="2024"/>		
● 1-2 years ago (0 points) <input type="checkbox"/>		
○ 3 or more years ago (20 points) <input type="checkbox"/>		
○ N/A		
If N/A, please explain:		
<input type="text"/>		
3.2 Equipment Replacement Fund Activity		
3.2.1 Ending Balance Reported on Last Year's CMAR		\$ <input type="text" value="1,164,414.00"/>
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)		\$ <input type="text" value="0.00"/>
3.2.3 Adjusted January 1st Beginning Balance		\$ <input type="text" value="1,164,414.00"/>
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)		\$ <input type="text" value="0.00"/>
		+

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*) -

\$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 1,164,414.00

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

Equipment repairs and system replacement is funded through capital borrowing. No funds were removed from the Equipment Replacement Fund.

3.3 What amount should be in your Replacement Fund? \$ 827,307.00

0

Please note: If you had a CFWP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

● Yes

○ No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

● Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

○ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Replace sanitary sewer mains, manholes and laterals.	\$1,922,400	2023
2	Replace sewer mains, manholes and laterals prior to street replacement.	\$1,560,000	2024
3	Replace sanitary mains, manholes and laterals prior to street projects.	\$2,386,000	2025
4	Replace sanitary sewer mains, manholes and laterals prior to street construction.	\$2,170,000	2026
5	Replace sanitary mains, manholes and laterals into the house.	\$2,490,000	2027

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations: 8

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	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	19,876	76
February	22,508	76
March	20,444	60
April	26,771	15
May	22,147	4
June	29,787	5
July	22,860	4
August	18,242	4
September	13,594	4
October	11,241	5
November	21,721	43
December	21,035	102
Total	250,226	398
Average	20,852	33

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☐ Comminution or Screening
- ☒ Extended Shaft Pumps
- ☒ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☐ SCADA System
- ☒ Self-Priming Pumps
- ☒ Submersible Pumps
- ☒ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

☒ No

☐ Yes

Year:

By Whom:

Describe and Comment:

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<div>6.4 Future Energy Related Equipment</div> <div>6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?</div> <div></div>	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

☒ Yes

☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

☒ Yes

☐ No (30 points)

☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Replace all aging infrastructure within street paving areas and locate areas of I/I to target future projects.

Did you accomplish them?

☒ Yes

☐ No

If No, explain:

☒ Organization [NR 210.23 (4) (b)] ☐ ☐

Does this chapter of your CMOM include:

☒ Organizational structure and positions (eg. organizational chart and position descriptions)

☒ Internal and external lines of communication responsibilities

☒ Person(s) responsible for reporting overflow events to the department and the public

☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Chapters 26 & 28 Neenah Munic. Code

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2006-05-03

Does your sewer use ordinance or other legally binding document address the following:

☒ Private property inflow and infiltration

☒ New sewer and building sewer design, construction, installation, testing and inspection

☒ Rehabilitated sewer and lift station installation, testing and inspection

☒ Sewage flows satellite system and large private users are monitored and controlled, as necessary

☒ Fat, oil and grease control

☒ Enforcement procedures for sewer use non-compliance

☒ Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

☒ Equipment and replacement part inventories

☒ Up-to-date sewer system map

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- ☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
- ☒ A description of routine operation and maintenance activities (see question 2 below)
- ☒ Capacity assessment program
- ☒ Basement back assessment and correction
- ☐ Regular O&M training

- ☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- ☒ Construction, Inspection, and Testing
- ☒ Others:

Standard Specifications for Sewer & Water Construction in Wisconsin

- ☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐

Does your emergency response capability include:

- ☒ Responsible personnel communication procedures
- ☒ Response order, timing and clean-up
- ☒ Public notification protocols
- ☒ Training
- ☒ Emergency operation protocols and implementation procedures

- ☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐

- ☐ Special Studies Last Year (check only those that apply):

- ☐ Infiltration/Inflow (I/I) Analysis
- ☐ Sewer System Evaluation Survey (SSES)
- ☐ Sewer Evaluation and Capacity Management Plan (SECAP)
- ☐ Lift Station Evaluation Report
- ☐ Others:

0

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	50	% of system/year
Root removal	1	% of system/year
Flow monitoring	0	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	2	% of system/year
Manhole inspections	40	% of system/year
Lift station O&M	60	# per L.S./year
Manhole rehabilitation	1	% of manholes rehabbed
Mainline rehabilitation	1	% of sewer lines rehabbed
Private sewer inspections	1	% of system/year

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Private sewer I/I removal		<input type="text" value="1"/>	% of private services
River or water crossings		<input type="text" value="0"/>	% of pipe crossings evaluated or maintained
Please include additional comments about your sanitary sewer collection system below:			
<div></div>			

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

<input type="text" value="44"/>	Total actual amount of precipitation last year in inches
<input type="text" value="31"/>	Annual average precipitation (for your location)
<input type="text" value="128"/>	Miles of sanitary sewer
<input type="text" value="8"/>	Number of lift stations
<input type="text" value="0"/>	Number of lift station failures
<input type="text" value="0"/>	Number of sewer pipe failures
<input type="text" value="4"/>	Number of basement backup occurrences
<input type="text" value="4"/>	Number of complaints
<input type="text" value="6.17"/>	Average daily flow in MGD (if available)
<input type="text" value="10.22"/>	Peak monthly flow in MGD (if available)
<input type="text"/>	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

<input type="text" value="0.00"/>	Lift station failures (failures/year)
<input type="text" value="0.00"/>	Sewer pipe failures (pipe failures/sewer mile/yr)
<input type="text" value="0.01"/>	Sanitary sewer overflows (number/sewer mile/yr)
<input type="text" value="0.03"/>	Basement backups (number/sewer mile)
<input type="text" value="0.03"/>	Complaints (number/sewer mile)
<input type="text" value="1.7"/>	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
<input type="text" value="0.0"/>	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **				
	Date	Location	Cause	Estimated Volume
0	6/22/2024 10:00:00 AM - 6/22/2024 4:00:00 PM	Henry Street & Langley Bulavard	Other causes	500,000

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

What actions were taken, or are underway, to reduce or eliminate SSO or TFO occurences in the future?

The water main was replaced through the intersection and the sanitary manhole chimney was rebuilt.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

☒ Yes

☐ No

If Yes, please describe:

Sanitary main flows increased with heavy rains.

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<p>5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If Yes, please describe:</p> <div></div> <p>5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:</p> <div>Flows did not increase as fast during heavy rains and did not surcharge pipes. However, there were no major flooding events in 2024.</div> <p>5.4 What is being done to address infiltration/inflow in your collection system?</p> <div>The City continues to replace aging infrastructure including replacing laterals from the main into the structures. The City also continues to investigate areas for I/I thorough manhole inspections and televising.</div>	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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6/6/2025 **2024**

Grading Summary

WPDES No: 0047341

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			4	16
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)



Department of Public Works
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
Phone 920-886-6241 • e-mail: gkaiser@neenahwi.gov
GERRY KAISER, P.E.
DIRECTOR OF PUBLIC WORKS

M E M O R A N D U M

DATE: June 5, 2025
TO: Mayor Lang and Members of the Public Services and Safety Committee
FROM: Gerry Kaiser, Director of Public Works
RE: Public Works General Activity

- 1) S. Commercial Street:
 - Sidewalk and driveway installation is ongoing.
 - Time-sensitive sidewalk and driveway pours are being coordinated with Galloway Company for the week of 6/9.
 - Colored concrete terraces are being poured.
 - Landscaping for the west half of the road is scheduled to start the week of 6/9.
 - The contractor anticipates shifting traffic to the new pavement around July 4.
- 2) Contract 7-21 (Harrison Pond): Work under the contract is complete. A final pay request is being prepared.
- 3) Contract 7-23 (High, River Utility and Street Construction): Work is complete. A punchlist was provided to the contractor. Concrete repairs and associated restoration are done. Parking lot asphalt repair remains. Final quantities have been prepared.
- 4) Contract 4-24 (S. Park Avenue Easement – Utilities): Piping work is complete. Softscape restoration is complete. Hardscape restoration is either being done under our concrete/asphalt repair contracts or by city crews.
- 5) Contract 6-24 (Jewelers Park Drive): Work on the original contract is complete. Curb/gutter, flume and trail installation are complete. Fine grading and asphalt paving is planned for the week of 6/9.
- 6) Contract 7-24 (Misc Concrete Pavement/Sidewalk Repair): The majority of the work is complete. The sidewalk on the west side of the north end of Baldwin will be done when arrangements have been finalized with the abutting property owner.
- 7) Contract 11-24 (Douglas Park Pond): Work is complete pending a walk-through.
- 8) Contract 13-24 (S. Commercial St Turn Lane at Winneconne Av): The contract was awarded to Vinton Construction. The work has not been scheduled. We are working through the property acquisition.
- 9) Contract 1-25 (Alexander, Lexington, Forest Manor Ct, Bruce, Southfield Plat Utilities and Street): Water main installation will be completed by 6/5. Service lines for Forest Manor Ct will be installed the week of 6/9.
- 10) Contract 2-25 (Elm, Douglas Utilities and Street):
 - a) Elm: Utility work is complete. The new sewer and sewer laterals were televised on 6/4. Concrete curb and sidewalk repairs will start the week of 6/9.

- b) Douglas: Utility work is complete. Concrete curb and sidewalk repairs were completed the week of 6/2.
- 11) Contract 3-25 (Caroline, Hickory Utility and Street Construction): Service line pipebursting is complete. Mainline sewer and water installation are scheduled to start in June.
 - 12) Contract 8-25 (Tullar Garage Roof Repair): The contract was awarded to JT Rams, LLC. A schedule has not been set.
 - 13) Contract 10-25 (City Hall Window Replacement): The RFP for this work has been posted. Proposals are due on June 18.
 - 14) Contract 11-25 (Church/Wisconsin intersection): Work was completed on the north half of the intersection. The south side of the intersection is being formed and poured the week of 6/2.
 - 15) Fiber Installation Project: All underground construction complete. Fiber cable is pulled and in place. Fiber splicing began 6/2. City network equipment in place and ready. Expected completion mid-June.
 - 16) Bridge sealing has been completed.
 - 17) Street crackfilling has been completed for those streets that are receiving an oil/chip treatment later this summer. These streets include E. Doty Av (Congress – S. Park), Lakecrest Dr (Congress – Stevens), Mitchell St (Laudan – Winnebago Heights), and Winnebago Heights (Congress – S. Park).
 - 18) E-Waste Collection: We've received the totals for the spring e-waste event. A summary of recent e-waste collection events is below.

	TVs	CPUs	Monitors	Freon	Electronics	Appliances, Small Electronics & Printers	Total
Spring 2021	7,246	1,551	543	2,432	3,485	7,060	22,317
Fall 2021	5,272	860	349	1,611	2,798	4,480	15,370
Spring 2022	6,702	943	668	2,179	4,312	5,240	20,044
Fall 2022	6,288	1,759	716	1,557	3,476	4,100	17,896
Spring 2023	5,090	1,482	598	1,666	3,687	6,360	18,883
Fall 2023	3,811	1,090	254	2,591	3,859	4,860	16,465
Spring 2024	4,921	1,594	504	2,638	4,380	6,587	20,624
Fall 2024	5,493	2,165	511	3,989	4,753	6,570	23,481
Spring 2025	5,816	1,847	334	2,127	5,145	7,169	22,438