

AGENDA

CITY OF NEENAH LOAN ASSISTANCE BOARD

Thursday, May 28, 2026

3:30 p.m.

Third Floor Conference Room, Neenah City Administration Building

1. Approve minutes of the April 16, 2026 meeting.
2. Review housing rehabilitation program assistance levels.
3. The Board will convene into closed session pursuant to Wis. Stat. sec. 19.85(1)(f) for the purpose of considering private personal and financial information relating to individual applications for loans administered by the Board, where if such information were discussed publically could expose applicants to identity theft.
 - (a) Approve closed session minutes of the April 16, 2026 meeting.
 - (b) Review applications as filed with the Department of Community Development.
4. The Board will reconvene to consider applications.
5. Announcements and future agenda items.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Community Development Department at 920-886-6125 or the **City's ADA Coordinator at (920) 886-6106 or e-mail attorney@ci.Neenah.wi.us** at least 48 hours prior to the scheduled meeting or event to request an accommodation.

MINUTES OF THE NEENAH LOAN ASSISTANCE BOARD
Thursday, April 16, 2026
3:30 P.M.

Present: Chair Michelle Bauer and Board members Cari Lendrum, Kelly Nieforth, and Vicky Rasmussen. **Also Present:** Community Development Specialist Samantha Jefferson and Assistant Planner Carol Kasimor.

1. Approval of Minutes of the May 15, 2025 Loan Assistance Board meeting:

MSC Nieforth, Rasmussen, the minutes of the May 15, 2025 meeting were approved as distributed.

2. Convene into Closed Session:

MSC Lendrum, Nieforth, the Board convened into closed session pursuant to Wis. Stat. sec. 19.85 (1)(f) for the purpose of considering private personal and financial information relating to individual applications for loans administered by the Board, where if such information were discussed publically could expose applicants to identity theft.

3. Reconvene to consider loan applications:

MSC Nieforth, Lendrum, the Board reconvened in open session to consider applications.

Houses Into Homes Refresh and Renew Application 2026 – 01:

MSC Nieforth, Rasmussen, RR 2026 – 01 was approved for a deferred payment loan in the amount of \$14,368.50.

Housing Rehabilitation Application #748: MSC Rasmussen, Lendrum, Application #748 was approved for a grant in the amount of \$3,100.

Housing Rehabilitation Application #749: MSC Schmidt, Sudlak, Application #749 was approved for a grant in the amount of \$4,000.

Housing Rehabilitation Application #750: MSC Schmidt, Sudlak, Application #750 was approved for a grant in the amount of \$4,000.

Housing Rehabilitation Application #751: MSC Schmidt, Sudlak, Application #751 was approved for a grant in the amount of \$3,000 if lead water line replacement was required; should it not be required, the application was approved for a deferred payment loan. (Subsequent to the meeting, it was determined that the water line replacement was required, and the grant approved.)

Housing Rehabilitation Application #752: Application #752 was withdrawn.

4. Adjournment: MSC Rasmussen, Nieforth, the Board adjourned its meeting at 3:55 P.M.

Respectfully submitted,



Carol Kasimor, Assistant Planner