

AGENDA

REGULAR WATER COMMISSION MEETING AND STORM WATER CITIZEN ADVISORY BOARD MEETING

Monday, September 16, 2024

4:30 P.M.

Hauser Room – City Hall

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision making responsibility. This constitutes a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

1. Approve Regular Meeting Minutes for August 19, 2024 (Attachment)
2. Approve the Invoices for August 2024 (Attachment)
3. Appearances
4. Old Business/New Business
 - A. Approve Draft Operating Budget for 2025 (Attachment)
 - B. Approve Draft CIP for 2025 (Attachment)
 - C. Director's Report (Attachment)
 - D. Any Other Business That May Legally Come Before the Commission
 - E. Adjournment

*In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the **Water Utility Administrative Assistant at 920-886-6180** or the **City's ADA Coordinator at (920) 886-6106** or e-mail attorney@neenahwi.gov at least 48 hours prior to the scheduled meeting or event to request an accommodation.*

**MINUTES OF THE NEENAH WATER WORKS COMMISSION
AND
STORM WATER CITIZEN ADVISORY BOARD MEETING**
Regular Meeting – August 19, 2024
Hauser Room – City Hall

Present: President Schmeichel; Commissioners: Lang, Bauman, Hemes, and Steiner (via phone); and Director Mach

Also Present: Water Treatment Manager Gorges, Water Distribution Tech I Goldschmidt, Plant Operator Dahn, Plant Operator Flom, Public Works Engineer Kummerow, Human Resources Director Fairchild, Water Distribution Tech II Reader, Water Distribution Manager Jens, and Deputy Director of Finance Kahl.

President Schmeichel called the meeting to order at 4:30 p.m.

Approve Regular Meeting Minutes for July 15, 2024 – Following discussion, **M.S.C. Bauman/Lang to approve the July 15, 2024 Regular Meeting Minutes.** Commissioners Lang, Schmeichel, Bauman, and Steiner voting aye. Commissioner Hemes abstaining.

Approve the Invoices for July 2024 – Commissioners asked about the meter reading charges from Badger Meter, Inc. Director Mach noted that these will be present until all Badger endpoints have been retired from the system.

Following discussion, **M.S.C. Schmeichel/Hemes to approve the July 2024 invoices.** All voting aye.

Appearances – None.

Old Business/New Business

Storm Water Report – Public Works Engineer Kummerow presented the Storm Water Report for Commission consideration. Highlights of the report include an updated report on the Douglas Park Pond. One additional benefit of this pond will be the improvement in flooding mitigation on S. Commercial Street. The Contractor, installing the pumps at Harrison Pond, continues to encounter problems with the pumps. Replacement parts are ordered.

Following discussion, **M.S.C. Hemes/Bauman to accept and place on file the Storm Water Report.** All voting aye.

Financial Report – Deputy Director of Finance Kahl and Director Mach presented the Six-month Financial Report for 2024. Commissioners asked about the annual fluctuations in the Property Tax Expense. Deputy Director Kahl explained that the tax payments are estimated until the end of the year when the actual expense is calculated.

Following discussion, **M.S.C. Schmeichel/Lang to accept and place on file the 2024 Six-month Financial Report.** All voting aye.

Salary Plan Update – Human Resources Director Fairchild provided an update to the Commission. She and Director Mach met to discuss a point scoring system for positions and was able to evaluate one position at that time. Additional positions will be evaluated in the future. Director Mach sent her a spreadsheet listing certifications and experience for each employee. Director Fairchild informed the Commission that Carlson-Dettmann offers a point factor training program that details how they score positions, and she has signed up for the September 25th class. Furthermore, she noted that the goal of a scoring system is to provide

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consistency between positions. The market study provided by Carlson-Dettmann was completed in 2022 with a recommendation to have a review every three to five years. Next year is the three-year mark and the earliest in which a salary study can be completed.

Several Utility employees attended the meeting and wished to speak on their behalf. The employees were disappointed that Commissioners chose to stick with the 25-step plan instead of moving to the 9-step plan. Some of the employees were upset that their pay was capped. An employee developed an alternate plan which was handed out to Commissioners.

There was no intended motion for this informational-only item and thus the Commission called for an end to the discussion as a point of order.

Following discussion, **No action required.**

Benchmark Report – Director Mach presented the Benchmark Report for 2023. Notable items from this report include a decrease in main breaks year over year, decrease in overall debt, and an increase in net rate base.

Following discussion, **M.S.C. Hemes/Bauman to accept and place on file the 2023 Benchmark Report.** All voting aye.

Award Contract 3-24W Removal and Disposal of Lime Sludge – Director Mach presented a memo detailing the bid received for removal and disposal of lime sludge. He was surprised by the large number of plan holders, but lack of interest in bidding. Per the Approval Authority Process, this award was recommended by the Board of Public Works with final consideration by the Waterworks Commission.

Following discussion, **M.S.C. Lang/Hemes to award Contract 3-24W Removal and Disposal of Lime Sludge to Kartechner Brothers, LLC of Waupun, WI for \$20.95 per cubic yard for a total bid of \$396,164.50.** All voting aye.

Director's Report –

1. Water Loss Report – Water loss has trended up slightly.
2. The following items were approved at the July 17, 2024 Board of Public Works meeting:
 - Pay Request No. 4, Contract 1-24, Sanitary and Storm Sewer, Water Main, and Street Construction, on Belmont Avenue, Belmont Court, Cedar Street and Stevens Street, to David Tenor Corporation, in the amount of \$51,918.45 for Water on Belmont Ave. and \$205,607.60 for Water on Water on Stevens St.
 - Pay Request No. 3, Contract 2-24, Sanitary and Storm Sewer, Water Main, and Street Construction, on E. Doty Avenue, to Kruczek Construction, Inc., in the amount of \$52,267.10 for Water on E. Doty Ave.
 - Pay Request No. 4, Contract 3-24, Sanitary and Storm Sewer, Water Main, and Street Construction, on Bayview Road, Quarry Lane, and Reed Street, to Don Hietpas & Sons, in the amount of \$2,868.05 for Water on Bayview Rd., \$51,120.54 for Water on Quarry Ln., and \$17,530.25 for Water on Reed St.
 - Pay Request No.1, Contract 5-24, Sanitary and Storm Sewer, Water Main, and Street Construction, on North Street, to David Tenor Corporation, in the amount of \$112,275.27.

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3. The following items were approved at the August 15, 2024 Board of Public Works meeting:
- Pay Request No. 5, Contract 1-24, Sanitary and Storm Sewer, Water Main, and Street Construction, on Belmont Avenue, Belmont Court, Cedar Street, and Stevens Street, to David Tenor Corporation, in the amount of \$4,721.31 for Water on Stevens St.
 - Pay Request No. 4, Contract 2-24, Sanitary and Storm Sewer, Water Main and Street Construction, on E. Doty Avenue, to Kruczek Construction, in the amount of \$178,548.70 for Water on E. Doty Ave.
 - Pay Request No. 5, Contract 3-24, Sanitary and Storm Sewer, Water Main and Street Construction, on Bayview Road, Commercial Street, Quarry Lane, and Reed Street, to Don Hietpas & Sons, in the amount of \$13,586.52 for Water on Quarry Ln. and \$65,413.20 for Water for the Commercial St. crossings.
 - Pay Request No. 7, Contract 2-23W West Side Booster Station Building Construction, to RJM Construction, LLC., in the amount of \$25,484.95.
4. Booster Station update – Contract A is substantially complete. Sabel is ready to start on Contract B.
5. AMI update – Approximately 1,300 endpoints have been installed.
6. Solar installation update – The array continues to function well.
7. The next regular Waterworks Commission meeting is scheduled for Monday, September 16, 2024.

Following discussion, **M.S.C. Schmeichel/Bauman to accept and place on file the Director's Report.** All voting aye.

Any Other Business That May Legally Come Before the Commission – None.

Adjournment – **M.S.C. Hemes/Lang to adjourn at 5:31 p.m.** All voting aye.

Respectfully submitted,



Anthony L. Mach
Director, Neenah Water Utility

Salary Plan for current employees and new hires 2024

Utility Tech I

New hires start at 75% Base pay = \$27.27

6 months/or previous experience 77.5% = \$27.95 Meets or exceeds requirements. Has CDL and is able to be able to handle on call weekends.

1st yr/ or previous experience 80% = \$28.65 Meets or exceeds requirements. Has come in on many emergency calls over the course of the first year. Reliability is important. Starts to operate tractor with no issues.

2nd yr/ or previous experience 82.5% = \$29.37 Meets or exceeds requirements. Is continuing to respond to emergency work and is becoming familiar with all aspects of the water utility. Tractor operation is very fluid.

3rd yr/ or previous experience 85% = \$30.10 Meet or exceeds requirements. Very well rounded in all water utility work that we do. Operating tractor is no problem and has shown the ability to handle situations alone in the department and make decisions on their own. Is ready to take on all responsibilities in the distribution of the water utility.

4th yr/87.5% = \$30.85

5th yr/90% = \$31.62

6th yr/ 92.5% = \$32.41

7th yr/ 95%= \$33.22

8th yr/ 97.5%= \$34.05

9th yr/ 100%= \$34.90

Lead Inspector = \$36.65

Wages will go up with Cola every year and employees will not be capped on performance raise. We can't give 1.5% Cola raise and then say they are going to just receive a bonus. That limits the employee from ever increasing his or her pension which would cost an individual tens of thousands in lost wages on his or her retirement. Compounded interest would make all employees look elsewhere.

Most good applicants should fall between years 4 thru 9. Steps 1-3 are for entry level candidates who need to learn on the job.

Employer would have the option to start a new employee at any of these set pay ranges based on experience and ability when hiring.

There is 1 employee making \$30.57 who has 9 years of experience who would need to get bumped up to \$34.90 to make this current plan work. The reason for the bump is he is below the 100% base pay for a utility worker who has gone through the 6 years of apprentice type work. Currently based on the guys in the department and 1 who is leaving the plan really is almost in place already. The only problem is we

are not giving our new hires the ability to get up to a desired wage in our utility type of work. We need to give the tools to the management and the ability to go after more qualified individuals in our line of work or at least show them that after 5 years of experience the wages go up to lure some more qualified individuals into our line of work. We can't hire at \$27.50 and expect to get qualified people by giving them 2% raises. We will continue to fall behind and within the next 10 years will not be able to safely do the repairs on our utilities due to the inexperience of the new hires. We also need to look at giving double time back on Sundays. Call time back to 3 hours on emergency work. Also, all work after 300 is time and half. Other utilities in the area did not take that away when Act 10 was implemented. These are some small things that were taken away from the workers that truly doesn't cost the utility very much per year. Probably less than \$2,500. This would help offset just a little of all the things that have increased on our end with insurance and other out of pocket costs. Yes, we need be conservative, but we do make money in this utility and therefore it's only fair to give back on some of the things we had taken away in this department. The local water utilities in the fox valley did not take these things away. Overtime was a big part of my job when I started today's overtime is very minimal due to the relay work on our water systems in the last 10 years. For example, my first year 5 years working here I averaged almost \$6,000 in overtime throughout the year before our weekend stipend that went into effect after 2014. That may of have helped offset that by about \$2,000 but I also carry the phone and need to report within an hour. Too me that was extra work brought on by the utilities. So, paying us to be responsible for calls only made since. With everything that I have brought to the table tonight I feel a 10% increase across the top pay scale and employees that are 6 years or less would be placed in wage scale based off management placement with their experience to date. In conclusion the utilities over the last 14 years have saved hundreds of thousands of dollars do to being understaffed and paying less then full value to the newer and existing employees. The city is to blame for using the tools there were given since Act 10 to lower wages on new hires and make us older employees feel very undervalued. The scale that I've presented cost little money to the utility but puts us back on a path to where we can compete with our other serving utilities.

Utility Tech II/Foreman

New hires start at \$36.22/ or more based on experience.

This document was based on wages of the current utility personal. This salary plan would increase based on wages increases the city gives yearly.

Rate= \$40.14

Employee Foreman Age 46

2024	\$37.31	
2025	\$38.43	
2026	\$39.58	
2027	\$40.27	
2028	\$42.00	
2029	\$43.26	
2030	\$44.56	Cap starts
2031	\$45.90	\$45.23
2032	\$47.28	\$45.91
2033	\$48.70	\$46.61
2034	\$50.16	\$47.31
2035	\$51.66	\$48.02
2036	\$53.21	\$48.75
2037	\$54.81	\$49.50
2038	\$56.45	\$50.25
2039	\$58.15	\$51.01
2040	\$59.89	\$51.78

Loss of \$76,256 in 16 years also!!

\$10,000 Bonus for 10 years after cap.

\$8.11 wage difference not receiving 1.5%.

Avg. Salary at retirement \$106,100

With cap of 1.5% in place

\$5000 pension per month

Av. Salary at retirement \$120,963

With no cap in place 1.5% raise

Employee Distribution Age 46**Cap Starts No Cap**

\$36.55
\$37.10 \$37.66
\$37.66 \$38.79
\$38.22 \$39.95
\$38.79 \$41.15
\$39.37 \$42.38
\$39.36 \$43.65
\$40.56 \$44.96
\$41.17 \$46.30
\$41.78 \$47.69
\$42.40 \$49.12
\$43.03 \$50.59
\$43.68 \$52.11
\$44.34 \$53.67
\$45.02 \$55.28
\$45.72 \$56.94
\$46.49 \$58.65

Loss of \$167,530 total in 16 years also!!!

\$58.65 no cap by 2040

\$16,000 Bonus for 16 years after cap.

\$12.00 wage difference not receiving 1.5%

Average salary at retirement \$102.040

With cap of 1.5% in place.

\$4800 pension per month

Av. Salary at retirement \$126,935

With no cap in place 1.5% raise

\$5,647 pension per month

\$5,923 pension per month

In Conclusion Foreman would lose \$76,256 of income because of the cap which would also lower is pension per month by over \$647 a month for another loss of \$155,280+over 20 years of retirement. The operator would lose \$167,530 of income because of the cap being hit as of today and lower is pension by \$1,123 which would have him lose another \$269,520+ over 20 years of retirement. Total loss of \$231,536 for foreman and \$437,050 for operator.

WATER UTILITY CASH ACTIVITY
August 2024

Cash Balance Aug 1, 2024		\$2,537,154
Cash Receipts		
Water Collection Receipts	617,736	
Other Water Receipts	26,730	
Deferred S/A-Freedom Meadows 3rd Add	<u>22,692</u>	
		<u>667,158</u>
Cash Distributions		
Check Register	420,124	
WE Energies	20,849	
Interest Pmt on City Loan	27,261	
Disbursements to the City	<u>216,063</u>	
		<u>684,297</u>
Cash Balance Aug 31, 2024		<u><u>2,520,015</u></u>

AUG DISBURSEMENTS TO THE CITY

Payroll	160,502
Payroll Benefits	49,550
Vehicle Fuel & Fluids	1,294
Vehicle Maintenance	943
Postage	169
IS Service	3,458
GIS Services	<u>147</u>
Total Disbursements to the City	<u><u>216,063</u></u>

REPLACEMENT FUND RESERVES AS OF AUG 2024

Sludge Lagoon	\$1,728,413
Vehicles	200,635
Painting Hydrants	70,000
GAC Media Replacement	530,000
Pump Rehab	144,000
Meters/Endpoints	558,440
Boiler Replacement	<u>17,500</u>
Total Replacement Fund Reserves	<u><u>\$3,248,988</u></u>

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description
08/15/2024	1945	KRUEGER TRUE VALUE	159724	51.02	SHOP SUPPLIES		Water
08/15/2024	59079	DONAU CARBON US LLC	240428	56,237.50	POWDERED ACTIVATED CARBON		Water
08/30/2024	2025	U S BANK	08-26-24	0.90	DNR WS2 EM1 EPAY DEM SRVF	PROC FEE READER LICENSE	Water
08/30/2024	1986	U S BANK	08-12-24	9.99	AMAZON MKTPL*RF1GS6ZR1	GREASE CAPS	Water
08/30/2024	1986	U S BANK	08-12-24	430.00	WIAWWA	AWWA CONF JENS CONTINUING	Water
08/30/2024	2025	U S BANK	08-26-24	0.90	DNR WS2 EM1 EPAY DEM SRVF	PROC FEE DAHN LICENSE REN	Water
08/08/2024	59047	METZ, SCOTT/MARIE	000045417	103.00	OVERPD FINAL ACCOUNT	000025456	Water
08/22/2024	59106	BRAZEE'S ACE HARDWARE	60854	4.99	SHOP SUPPLY		Water
08/30/2024	1986	U S BANK	08-12-24	271.97	SUPERIOR CHEMICAL LLC	HAND SOAP/BATHRM SUPPLIES	Water
08/30/2024	2025	U S BANK	08-26-24	45.94	THE HOME DEPOT #4903	SAWZALL BLADES	Water
08/30/2024	2025	U S BANK	08-26-24	112.79	ZORO TOOLS INC	PRESSURE TANK	Water
08/30/2024	1941	U S BANK	08-12-24	275.54	U.S. CELLULAR	AIRTIME 6/22-7/21	Water
08/30/2024	2025	U S BANK	08-26-24	137.41	GAN-WI LOCALIQ ADV	AD CONTRACT 3-24W	Water
08/30/2024	2025	U S BANK	08-26-24	1,250.00	MIDWEST METER - JACKSON	METER GASKETS	Water
08/30/2024	1986	U S BANK	08-12-24	31.96	ZORO TOOLS INC	CAM LOCK FITTINGS	Water
08/22/2024	1967	DONALD HIETPAS & SONS INC	CN3-24 PAY #5	78,999.72	PAY REQUEST #5		Water
08/30/2024	2025	U S BANK	08-26-24	45.00	DNR WS2 EM1 EPAY DEM SALE	DAHN LICENSE RENEWAL	Water
08/30/2024	2025	U S BANK	08-26-24	81.75	4TE*CULLIGAN	LAB WATER	Water

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description
08/30/2024	1986	U S BANK	08-12-24	430.00	WATER CONDIT		
08/30/2024	2025	U S BANK	08-26-24	45.00	DNR WS2 EM1 EPAY DEM SALE	AWWA CONF READER CONTINUUI RECKNER LICENSE RENEWAL	Water
08/30/2024	2025	U S BANK	08-26-24	0.90	DNR WS2 EM1 EPAY DEM SRVF	PROC FEE RECKNER LIC	Water
08/22/2024	1966	DIVERSIFIED BENEFIT SERVICES INC	417320	76.50	AUG HRA WATER-17 EES @4.	50 EA	Water
08/15/2024	1943	GRAYMONT WESTERN LIME INC	35226328RI	4,680.28	HYDRATED LIME		Water
08/30/2024	1941	U S BANK	08-12-24	26.03	TDS METROCOM	7/22-8/21 PHONE FEES	Water
08/30/2024	2025	U S BANK	08-26-24	125.23	WAL-MART #2986	OFFICE SUPPLIES	Water
08/30/2024	2025	U S BANK	08-26-24	875.00	CORRPRO COMPANIES, INC	CATHODIC INSP-INDUST TOWR	Water
08/22/2024	1972	GRAYMONT WESTERN LIME INC	35226789RI	5,147.34	HYDRATED LIME		Water
08/30/2024	1986	U S BANK	08-12-24	289.00	HOMEDPOT.COM	HEDGE TRIMMER & EDGER ATT	Water
08/30/2024	2025	U S BANK	08-26-24	621.89	ZORO TOOLS INC	LIME SYSTEM MOTOR	Water
08/30/2024	1986	U S BANK	08-12-24	358.63	IDEXX DISTRIBUTION INC	LAB SUPPLIES	Water
08/30/2024	1986	U S BANK	08-12-24	5,010.03	HAWKINS INC	SODIUM PERMANGANATE	Water
08/29/2024	59144	BRAZEE'S ACE HARDWARE	61090	53.75	SUPPLIES		Water
08/08/2024	59034	COSTELLO, PETER/MARILYN	000038211	9.03	OVERPD FINAL ACCOUNT	000012162	Water
08/30/2024	2025	U S BANK	08-26-24	27.00	MORTON SAFETY, LLC	SAFETY GLASSES	Water

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description
08/30/2024	1941	U S BANK	08-12-24	281.28	U.S. CELLULAR	AIRTIME 5/22-6/21	Water
08/30/2024	2025	U S BANK	08-26-24	740.56	NORTHERN LAKE SERVICE- IN	LAB TESTS	Water
08/30/2024	1986	U S BANK	08-12-24	29.00	WI STATE HYGIENE LAB	LAB TEST	Water
08/15/2024	1950	MICHELS	471209	1,746.85	COLD PATCH		Water
08/30/2024	1986	U S BANK	08-12-24	1,557.52	HAWKINS INC	HYDROFULOSILICIC ACID	Water
08/29/2024	59144	BRAZEE'S ACE HARDWARE	61039	39.96	MARKING PAINT		Water
08/22/2024	1965	DAVID TENOR CORPORATION	CN1-24 PAY #5	4,721.31	PAY REQUEST #5		Water
08/15/2024	59079	DONAU CARBON US LLC	240428CM	-3,300.00	POWDERED CARBON - CREDIT		Water
08/30/2024	1986	U S BANK	08-12-24	587.90	SHERATON MADISON	CONF LODGING JENS/ READER	Water
08/30/2024	1986	U S BANK	08-12-24	1,442.41	IDEXX DISTRIBUTION INC	LAB MEDIA /SUPPLIES	Water
08/22/2024	59117	KRUCZEK CONSTRUCTION INC	CN2-24 PAY #4	178,548.70	PAY REQUEST #4		Water
08/30/2024	1986	U S BANK	08-12-24	19.98	AMAZON MKTPL*RF2Y497F1	OPTIVIEW BULBS	Water
08/08/2024	1926	GRAYMONT WESTERN LIME INC	35226025RI	4,706.90	HYDRATED LIME		Water
08/30/2024	1986	U S BANK	08-12-24	79.74	CINTAS CORP	MATS MOPS TREATMENT	Water
08/30/2024	2001	U S BANK	08-26-24	-80.73	TDS METROCOM	8/10-9/9 PHONE FEES	Water
08/29/2024	59177	WINNEBAGO CTY HOUSING AUTH	000046531	137.55	OVERPD FINAL ACCOUNT	000005778	Water
08/30/2024	2025	U S BANK	08-26-24	1,448.65	SERVICE MOTOR COMPANY DAL	TRACTOR REPAIRS	Water

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description
08/30/2024	1986	U S BANK	08-12-24	448.79	HAWKINS INC	AQ307	Water
08/30/2024	2025	U S BANK	08-26-24	170.00	OPC*WI RURAL WTR CONF	WRWA EXPO JANSSEN/RECKNER	Water
08/30/2024	1986	U S BANK	08-12-24	15.00	SVDP NEENAH	RAGS	Water
08/30/2024	1986	U S BANK	08-12-24	79.75	CINTAS CORP	MATS MOPS DISTRIBUTION	Water
08/08/2024	1928	MCMAHON	935688	4,759.00	6/2-6/29 SERVICE CONTRACT		Water
08/30/2024	2025	U S BANK	08-26-24	939.97	HAWKINS INC	AMMONIA HYDROXIDE	Water
08/30/2024	1986	U S BANK	08-12-24	649.38	LINCOLN CONTRACTORS SUPPL	PUMP, 2 SHOVELS, ADAPTER	Water
08/22/2024	59106	BRAZEE'S ACE HARDWARE	60808	69.86	SHOP ITEMS		Water
08/30/2024	2025	U S BANK	08-26-24	20.00	BADGER LABORATORIES INC	LAB TEST	Water
08/15/2024	59087	HYDRITE CHEMICAL COMPANY	2024000055046	8,344.80	SODIUM HYPOCHLORITE		Water
08/30/2024	2025	U S BANK	08-26-24	5.80	OPC MSC*SERVICE FEE 024	PROC FEE WRWA EXPO	Water
08/30/2024	2025	U S BANK	08-26-24	45.00	DNR WS2 EM1 EPAY DEM SALE	READER LICENSE RENEWAL	Water
08/15/2024	59076	CHEMTRADE CHEMICALS US LLC	90131328	8,823.60	FERRIC SULFATE		Water
08/30/2024	2025	U S BANK	08-26-24	271.98	HANNA INSTRUMENTS US	PH PROBE/ CALIBRATION STDR	Water
08/30/2024	2025	U S BANK	08-26-24	-12.95	SUPERIOR CHEMICAL LLC	TAX REFUND	Water
08/22/2024	59128	RJM CONSTRUCTION LLC	PAY #7	25,484.95	PAY REQUEST #7 BOOSTER ST	ATION-A	Water
08/01/2024	1899	GRAYMONT WESTERN LIME	35225723RI	4,769.82	HYDRATED LIME		Water

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description
		INC					
08/01/2024	1898	FIRE SERVICES PLUS LLC	2062338	679.50	ANNUAL FIRE EXTINGUISHERS	INSPECTIONS	Water
08/30/2024	2025	U S BANK	08-26-24	1,304.00	HOMEDEPOT.COM	WATER HEATER	Water
08/30/2024	1986	U S BANK	08-12-24	52.00	BADGER LABORATORIES INC	LAB TEST	Water
08/29/2024	1993	GRAYMONT WESTERN LIME INC	35227116RI	5,147.34	HYDRATED LIME		Water
08/08/2024	1922	DIVERSIFIED BENEFIT SERVICES INC	416354	20.00	JUL FSA-WATER- 5 EES @\$4.	00 EACH	Water
08/30/2024	2001	U S BANK	08-26-24	268.21	TDS METROCOM	7/22-8/21 PHONE FEES	Water
08/30/2024	1986	U S BANK	08-12-24	280.28	KUNDINGER INC	EQUIP FOR VAC TRAILER	Water
08/15/2024	59083	GRAEF	133808	155.74	GIS MAINTENANCE THRU 6/29		Water
08/08/2024	1921	DIGGERS HOTLINE INC	240725801	186.50	JUL LOCATES		Water
08/30/2024	1986	U S BANK	08-12-24	571.10	BADGER METER INC	JULY METER READS	Water
08/30/2024	1986	U S BANK	08-12-24	787.50	SPEEDY CLEAN INC	DRAIN CLEANING	Water
08/30/2024	1986	U S BANK	08-12-24	12.67	THE UPS STORE 2376	LAB SHIPPING	Water
08/30/2024	1986	U S BANK	08-12-24	188.65	MORTON SAFETY, LLC	PPE/PAIN RELIEF	Water
08/30/2024	2025	U S BANK	08-26-24	5,010.03	HAWKINS INC	SODIUM PERMANGANATE	Water
08/01/2024	1912	WESTWOOD PROFESSIONAL SERVICES INC	1240703004	1,135.46	WEST CELL SLUDGE LAGOON S	URVEY 5/26-6/29	Water
08/30/2024	1986	U S BANK	08-12-24	250.00	ELIMINATOR PEST MGT.	EXTERIOR PEST CONTROL	Water
08/22/2024	1978	MICHELS	471695	436.74	BACKFILL		Water

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description
08/29/2024	59155	GRAEF	134182	155.74	GIS UPDATES STREET NAMES		Water
08/30/2024	1986	U S BANK	08-12-24	23.78	AMAZON MKTPL*RF1GS6ZR1	GRADUATED CYLINDERS	Water
Overall - Total				420,123.56			

**CITY OF NEENAH
2025 OPERATING BUDGET REQUEST
PROGRAM COMMENTS**

Department/Office: Water	Budget: Water Utility
Program: Enterprise Funds	Submitted by: Anthony Mach

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Water Utility
2025 Proposed Budget

The purpose of the Water Utility Fund is to account separately for all revenues and expenditure activities necessary to provide water to Utility customers. Revenues include water user fees, public fire charges, private fire charges, interest income, and special charges. Costs include pumping, treatment and distribution of water, billing and collection, debt service payments, capital investments, administrative charges, and the payment in lieu of taxes (PILOT) to the City. The last water rate increase went into effect on January 1, 2011. At that time, the Public Service Commission of Wisconsin (PSCW) authorized the Utility to set aside funds on a monthly basis to pay for large operations and maintenance projects. Those totals are designated on the Utility Balance Sheet under Temporary Investments in the "Replacement Reserves" line.

The 2024 mid-year Replacement Reserve Totals reported are \$3,178,988. In 2024, the Utility will use funds from the account to pay for several maintenance projects including refurbishment of critical pumps and dredging the sludge lagoon. Revenues for 2024 are reflecting continued growth due to positive economic recovery and increased interest from investments.

Water sales continue to trend slightly upward and the Utility continues to be efficient and effective. This has allowed water rates to remain static since January 2011. Overall, the annual financial rate of return remained positive which indicates the Utility is in good overall financial condition. The long-term goal is to reduce outstanding debt, stabilize rates and focus on infrastructure improvements.

Major Accomplishments in 2024 include the replacement of water mains and services on Quarry Lane, E. Doty Avenue, Stevens Street, Cedar Street, Belmont Avenue, Belmont Court, S. Commercial Street Crossings, Bayview Road, and the S. Park Avenue Easement Area. The West Side Booster Station Contract B for process, mechanical, electrical, and HVAC has been let and staff are eagerly awaiting the start of this project. Staff continue working on plans and specifications for the Oak Street Bridge Main Crossing, adding riprap along the lakeshore, and the replacement of the Carbon Dioxide Storage Tank in late 2024 or early 2025. Developments in the west side of the city continue in the Homes at Freedom Meadows and Freedom Acres subdivisions.

Goals for 2025 include the replacement of water mains and services on Forest Manor Court, Alexander Drive, Lexington Court, Bruce Street, Hickory Lane, Caroline Street, and Elm Street. Additional goals include the relocation of hydrants along S. Commercial Street, private lead services on Douglas Street, and commencing the Fox River Crossing project. This will allow us to continue to provide exceptional water main and service maintenance 24/7/365. Staff continue to focus on pump refurbishments and replacements as well as other maintenance projects which will keep the operation safe and secure.

Revenues	2023 Actual	2024 Budget	2024 Estimate	2025 Request	2025 Proposed
Water Sales					
Unmetered Sales					
Sales to General Customers	\$7,722	\$7,500	\$7,600	\$7,500	\$7,500
Public Fire Protection	\$1,724,402	\$1,715,000	\$1,754,000	\$1,740,700	\$1,740,700
Private Fire Protection	\$137,456	\$137,000	\$137,300	\$139,000	\$139,000
Total Unmetered Sales	\$1,869,580	\$1,859,500	\$1,898,900	\$1,887,200	\$1,887,200
Metered Sales					
Residential	\$3,301,917	\$3,166,000	\$3,080,000	\$3,166,000	\$3,166,000
Multi Family Residential	\$156,474	\$160,800	\$150,000	\$160,800	\$160,800
Commercial	\$959,637	\$840,000	\$873,200	\$840,000	\$840,000
Industrial	\$1,867,293	\$1,683,000	\$1,800,000	\$1,767,000	\$1,767,000
Public Authority	\$140,385	\$128,500	\$93,400	\$128,500	\$128,500
Total Metered Sales	\$6,425,706	\$5,978,300	\$5,996,600	\$6,062,300	\$6,062,300
Total Sales of Water	\$8,295,286	\$7,837,800	\$7,895,500	\$7,949,500	\$7,949,500

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CITY OF NEENAH
2025 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Water	Budget: Water Utility
Program: Enterprise Funds	Submitted by: Anthony Mach

	2023 Actual	2024 Budget	2024 Estimate	2025 Request	2025 Proposed
Other Revenues					
Other Operating Revenues					
Forfeited Discounts	\$62,193	\$63,000	\$63,000	\$64,890	\$64,890
Miscellaneous Service	\$27,250	\$23,600	\$19,060	\$23,500	\$23,500
Rentals	\$79,030	\$131,800	\$45,570	\$50,610	\$50,610
Other	\$52,972	\$48,800	\$50,550	\$38,650	\$38,650
Total Other Operating Revenues	\$221,445	\$267,200	\$178,180	\$177,650	\$177,650
Income					
Merchandising & Jobbing	\$18,333	\$10,000	\$10,000	\$10,000	\$10,000
Interest	\$600,118	\$250,000	\$535,500	\$334,700	\$334,700
P-Card Rebate	\$16,538	\$8,000	\$8,200	\$8,000	\$8,000
Amort. On Long-term Debt Discounts	\$2,521	\$2,520	\$0	\$0	\$0
Miscellaneous Non-Operating	\$365,390	\$0	\$0	\$0	\$0
Total Income	\$1,002,900	\$270,520	\$553,700	\$352,700	\$352,700
Total Other Revenues	\$1,224,345	\$537,720	\$731,880	\$530,350	\$530,350
Total Sales and Other Revenues	<u>\$9,519,631</u>	<u>\$8,375,520</u>	<u>\$8,627,380</u>	<u>\$8,479,850</u>	<u>\$8,479,850</u>

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**CITY OF NEENAH
2025 OPERATING BUDGET REQUEST
PROGRAM COMMENTS**

Department/Office: Water	Budget: Water Utility
Program: Enterprise Funds	Submitted by: Anthony Mach

Expenses	2023 Actual	2024 Budget	2024 Estimate	2025 Request	2025 Proposed
Maintenance Expenses					
Source of Supply					
Supervision and Engineering	\$11,186	\$15,400	\$12,000	\$15,400	\$15,400
Lake and River Intake	\$19,750	\$20,000	\$0	\$0	\$0
Total Source of Supply	\$30,936	\$35,400	\$12,000	\$15,400	\$15,400
Pumping Expenses					
Supervision and Engineering	\$15,200	\$15,000	\$0	\$0	\$0
Structures and Improvements	\$0	\$1,000	\$0	\$0	\$0
Power and Production Equipment	\$1,039	\$0	\$0	\$0	\$0
Pumping Equipment	\$0	\$0	\$0	\$0	\$0
Total Pumping Expense	\$16,239	\$16,000	\$0	\$0	\$0
Water Treatment Expenses					
Supervision and Engineering	\$32,894	\$33,000	\$30,000	\$34,650	\$34,650
Structures and Improvements	\$134,371	\$600,000	\$600,000	\$200,000	\$200,000
Water Treatment Equipment	\$189,640	\$140,000	\$120,000	\$154,000	\$154,000
Total Water Treatment Exp.	\$356,905	\$773,000	\$750,000	\$388,650	\$388,650
Distribution Expenses					
Supervision and Engineering	\$12,370	\$33,000	\$12,000	\$33,000	\$33,000
Structures and Improvements	\$0	\$5,000	\$0	\$5,000	\$5,000
Reservoir and Standpipes	\$487,033	\$2,000	\$1,000	\$2,000	\$2,000
Mains	\$214,441	\$250,000	\$250,000	\$250,000	\$250,000
Services	\$67,562	\$100,000	\$80,000	\$100,000	\$100,000
Meters	\$721	\$11,000	\$5,000	\$11,000	\$11,000
Hydrants	\$33,002	\$40,000	\$35,000	\$40,000	\$40,000
Miscellaneous Plant	-\$1,329	\$0	\$0	\$0	\$0
Total Distribution Expenses	\$813,800	\$441,000	\$383,000	\$441,000	\$441,000
General Plant					
SCADA	\$0	\$0	\$0	\$0	\$0
Total General Plant	\$0	\$0	\$0	\$0	\$0
Total Maintenance Expenses	\$1,217,880	\$1,265,400	\$1,145,000	\$845,050	\$845,050

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**CITY OF NEENAH
2025 OPERATING BUDGET REQUEST
PROGRAM COMMENTS**

Department/Office: Water	Budget: Water Utility
Program: Enterprise Funds	Submitted by: Anthony Mach

Expenses	2023 Actual	2024 Budget	2024 Estimate	2025 Request	2025 Proposed
Operations Expenses					
Source of Supply					
O & M Supervision	\$2,796	\$5,000	\$2,900	\$5,000	\$5,000
Labor & Other Expenses	\$0	\$500	\$0	\$500	\$500
Total Source of Supply	\$2,796	\$5,500	\$2,900	\$5,500	\$5,500
Pumping Expenses					
O & M Supervision	\$12,668	\$15,000	\$13,000	\$18,000	\$18,000
Fuel or Power for Pumping	\$146,430	\$150,000	\$150,000	\$160,000	\$160,000
Pumping Labor & Expenses	\$98,399	\$100,000	\$80,000	\$125,000	\$125,000
Miscellaneous Expenses	\$14,953	\$22,500	\$15,000	\$22,500	\$22,500
Total Pumping Expense	\$272,450	\$287,500	\$258,000	\$325,500	\$325,500
Water Treatment Expenses					
O & M Supervision	\$28,386	\$40,000	\$30,000	\$40,000	\$40,000
Chemicals	\$624,360	\$575,000	\$600,000	\$635,000	\$635,000
Treatment Labor & Expenses	\$349,628	\$350,000	\$330,000	\$350,000	\$350,000
Miscellaneous Expenses	\$85,896	\$95,000	\$85,000	\$100,000	\$100,000
Commercial Dumpster	\$948	\$1,400	\$1,100	\$1,400	\$1,400
Total Water Treatment Exp.	\$1,089,218	\$1,061,400	\$1,046,100	\$1,126,400	\$1,126,400
Distribution Expenses					
O & M Supervision	\$15,857	\$26,500	\$17,000	\$26,500	\$26,500
Storage Facility Expenses	\$5,721	\$10,800	\$10,000	\$14,000	\$14,000
Water Main Expenses	\$130,116	\$115,500	\$100,000	\$130,000	\$130,000
Meter Expenses	\$66,702	\$20,000	\$85,000	\$100,000	\$100,000
Customer Installation	\$31,183	\$38,000	\$38,000	\$55,000	\$55,000
Miscellaneous Expenses	\$88,545	\$85,000	\$85,000	\$110,000	\$110,000
Total Distribution Expenses	\$338,124	\$295,800	\$335,000	\$435,500	\$435,500
Customer Accounts Expenses					
Supervision	\$14,697	\$25,500	\$15,000	\$25,500	\$25,500
Meter Reading	\$10,093	\$24,500	\$22,000	\$24,500	\$24,500
Customer Records & Collection	\$121,155	\$128,500	\$126,000	\$140,000	\$140,000
Uncollectible Accounts	\$843	\$3,000	\$7,500	\$7,500	\$7,500
Total Customer Expenses	\$146,788	\$181,500	\$170,500	\$197,500	\$197,500
Total Operations Expenses	\$1,849,376	\$1,831,700	\$1,812,500	\$2,090,400	\$2,090,400

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**CITY OF NEENAH
2025 OPERATING BUDGET REQUEST
PROGRAM COMMENTS**

Department/Office:	Budget:
Water	Water Utility
Program:	Submitted by:
Enterprise Funds	Anthony Mach

Expenses	2023 Actual	2024 Budget	2024 Estimate	2025 Request	2025 Proposed
Admin & General Expenses					
Admin & General Salaries	\$227,027	\$260,000	\$260,000	\$280,000	\$280,000
Office Supplies & Expenses	\$6,932	\$8,800	\$6,400	\$8,800	\$8,800
Outside Services	\$2,980	\$100,000	\$5,000	\$100,000	\$100,000
Auditing Services	\$13,666	\$16,000	\$15,200	\$17,600	\$17,600
Property Insurance	\$30,272	\$32,000	\$44,220	\$46,000	\$46,000
Liability Insurance	\$34,108	\$44,000	\$35,000	\$44,000	\$44,000
Rent	\$11,780	\$12,300	\$12,200	\$13,000	\$13,000
Pensions & Benefits/OPEB	\$375,219	\$415,000	\$415,000	\$415,000	\$415,000
Miscellaneous Expenses	\$30,291	\$37,000	\$32,000	\$37,000	\$37,000
Special Reserves & Escrow	\$0	\$35,470	\$0	\$41,000	\$41,000
Regulatory Commission	\$0	\$0	\$0	\$0	\$0
Total Admin & Gen. Expenses	\$732,275	\$960,570	\$825,020	\$1,002,400	\$1,002,400
Total Maintenance Expenses	\$1,217,880	\$1,265,400	\$1,145,000	\$845,050	\$845,050
Total Operations Expenses	\$1,849,376	\$1,831,700	\$1,812,500	\$2,090,400	\$2,090,400
Depreciation	\$1,460,647	\$1,650,000	\$1,500,000	\$1,500,000	\$1,500,000
Tax Expense					
PILOT	\$880,142	\$1,158,150	\$950,000	\$950,000	\$950,000
PSC Remainder Assessment	\$7,398	\$12,600	\$12,000	\$13,860	\$13,860
Payroll Tax	\$78,078	\$82,000	\$85,000	\$90,000	\$90,000
DNR Lake Withdrawal Fees	\$6,092	\$6,700	\$6,250	\$6,700	\$6,700
Transportation Fee	\$669	\$1,180	\$2,800	\$3,000	\$3,000
Total Tax Expense	\$972,379	\$1,260,630	\$1,056,050	\$1,063,560	\$1,063,560
Total Operating Expenses	\$6,232,557	\$6,968,300	\$6,338,570	\$6,501,410	\$6,501,410
Non-Operating Expenses					
Interest on Long-term Debt	\$77,019	\$36,030	\$90,090	\$58,570	\$58,570
Amortization on Long-term Debt	\$0	\$0	\$0	\$0	\$0
Other Income Deductions	\$153,477	\$155,000	\$155,000	\$160,000	\$160,000
Borrowing Expense (Refunding)	\$0	\$0	\$0	\$0	\$0
Revenue Bond Retirement	\$1,718,410	\$2,035,790	\$2,035,790	\$972,600	\$972,600
Total Non-Operating Expenses	\$1,948,906	\$2,226,820	\$2,280,880	\$1,191,170	\$1,191,170
Total Expenses	\$8,181,463	\$9,195,120	\$8,619,450	\$7,692,580	\$7,692,580

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**CITY OF NEENAH
2025 OPERATING BUDGET REQUEST
PROGRAM COMMENTS**

Department/Office: Water	Budget: Water Utility
Program: Enterprise Funds	Submitted by: Anthony Mach

Neenah Water Utility Operating Budget Summary

Category	2023 Actual	2024 Budget	2024 Estimate	2025 Request	2025 Proposed
Total Sales of Water	\$8,295,286	\$7,837,800	\$7,895,500	\$7,949,500	\$7,949,500
Total Other Revenues	\$1,224,345	\$537,720	\$731,880	\$530,350	\$530,350
Borrowed For Operations	\$0	\$0	\$0	\$0	\$0
Total Sales and Other Revenues	\$9,519,631	\$8,375,520	\$8,627,380	\$8,479,850	\$8,479,850
Depreciation	\$1,460,647	\$1,650,000	\$1,500,000	\$1,500,000	\$1,500,000
Admin and General Expenses	\$732,275	\$960,570	\$825,020	\$1,002,400	\$1,002,400
Maintenance Expenses	\$1,217,880	\$1,265,400	\$1,145,000	\$845,050	\$845,050
Operation Expenses	\$1,849,376	\$1,831,700	\$1,812,500	\$2,090,400	\$2,090,400
Tax Expense	\$972,379	\$1,260,630	\$1,056,050	\$1,063,560	\$1,063,560
Total Operating Expenses	\$4,771,910	\$5,318,300	\$4,838,570	\$5,001,410	\$5,001,410
Total Non-Operating Expenses	\$1,948,906	\$2,226,820	\$2,280,880	\$1,191,170	\$1,191,170
Total Expenses	\$8,181,463	\$9,195,120	\$8,619,450	\$7,692,580	\$7,692,580
Other Funds Available					
Revenue Bond	\$0	\$0	\$0	\$0	\$0
Assessments	\$0	\$0	\$0	\$0	\$0
Total Other Funds Available	\$0	\$0	\$0	\$0	\$0
Other Expenses					
Utility Funded CIP Not Included Above	\$2,989,488	\$3,033,000	\$2,900,000	\$2,493,000	\$2,493,000
Projects Paid By Revenue Bond	\$0	\$0	\$0	\$0	\$0
Total Other Expenses	\$2,989,488	\$3,033,000	\$2,900,000	\$2,493,000	\$2,493,000

City of Neenah
2025 Capital Improvements Budget
Detail Project Schedule - Water Utility

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PROJECT DESCRIPTION AND PLAN COMMENTS	ADOPTED CIP FOR 2025	2025 DEPARTMENT BUDGET REQUEST	MAYOR RECOMMENDED	COUNCIL ADOPTED
<u>2025 WATER UTILITY</u>				
<u>Distribution system - Replacements</u>				
1 Elm Street (Division - Cecil) 2,700' of 12" at \$180/ft. 42 lead services, 2 main leaks, 16 service leaks	\$ 511,000	\$ -		
2 Reed Street (Division - Cecil) 2,700' of 8" at \$160/ft. 47 lead services, 22 service leaks	454,000	-		
3 Laudan Boulevard (Elm - Reed) 700' of 12" at \$120/ft	89,000	-		
4 S. Commercial Street Hydrant Relocations - 13 at \$4,000 per hydrant		55,000		
5 Fox River Crossing 12" Water Main		500,000		
6 Forest Manor Court (Marathon - Terminus) 910' of 8" at \$150/ft., 1 main leak. Poor overall pipe condition	144,000	144,000		
7 Alexander Drive (Bruce - S. Commercial) 735' of 8" at \$150/ft	116,000	116,000		
8 Lexington Court (Bruce - Terminus) 610' of 8" at \$150/ft	97,000	97,000		
9 Bruce Street (Parkwood - Lexington) 610' of 8" at \$140/ft. - Moved from 2026	97,000	97,000		
10 Hickory Lane (Cecil - Baldwin) 870' of 8" at \$170/ft., 15 lead services, 9 main breaks, 10 service leaks.		156,000		
11 Hickory Lane (Cecil - Terminus) 180' of 8" at \$170/ft.		33,000		
12 Caroline Street (Lake - Terminus) 360' of 8" at \$170/ft., 8 lead services, 1 main break		65,000		
13 Douglas Street (Henry - S. Commercial) 16 private lead services		-		
14 Elm Street (Division - Wisconsin) 800' of 8" at \$160/ft., 26 lead services, 5 main breaks, 14 service leaks.		135,000		
Total 2025 Distribution system - Replacements	\$ 1,508,000	\$ 1,398,000	\$ -	\$ -
<u>Distribution system - New Mainline Extensions</u>				
1 Oakridge Road (Oak Hill Cemetery - Tullar) and (Tullar - 250' West) 2,750' of 12" at \$160/ft	\$ 462,000	\$ -		
Total 2025 Distribution system - New Mainline Extensions	\$ 462,000	\$ -	\$ -	\$ -
TOTAL 2025 DISTRIBUTION SYSTEMS	\$ 1,970,000	\$ 1,398,000	\$ -	\$ -

City of Neenah
2025 Capital Improvements Budget
Detail Project Schedule - Water Utility

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PROJECT DESCRIPTION AND PLAN COMMENTS	ADOPTED CIP FOR 2025	2025 DEPARTMENT BUDGET REQUEST	MAYOR RECOMMENDED	COUNCIL ADOPTED
<u>Plant, Metering and Equipment</u>				
1 Meter and endpoint replacement program	\$ 500,000	\$ 500,000		
2 Replace 2012 Dump Truck. Dump trucks are on a 10-year replacement cycle	185,000	185,000		
3 Build and refurbish offices at Plant	80,000	80,000		
4 Miscellaneous tools and equipment	20,000	20,000		
5 Replace Leak Trailer. Trailers are on a 10-year replacement cycle	-	10,000		
6 Add plow to mini-dump truck	-	15,000		
7 Technology upgrade	10,000	10,000		
8 Miscellaneous consulting fees	20,000	20,000		
9 Miscellaneous Plant contingency	50,000	50,000		
10 Rebuild (1) Finished Water Pump	30,000	30,000		
11 Rebuild (1) Raw Water Pump	15,000	15,000		
12 Replace Finished Water VFDs (2)	35,000	35,000		
13 Replace (1) Air Scour VFD	25,000	25,000		
14 Repair / rebuild brick façade.	100,000	100,000		
TOTAL 2025 PLANT, METERING AND EQUIPMENT	\$ 1,070,000	\$ 1,095,000	\$ -	\$ -
TOTAL 2025 WATER UTILITY	\$ 3,040,000	\$ 2,493,000	\$ -	\$ -

Director's Report
September 16, 2024

1. Water Loss Report.
2. Booster Station update.
3. AMI update.
4. Solar installation update – No update as no bill was rendered this month.
5. Simplified Rate Case update – The Utility does not qualify for a SRC.
6. The next regular Waterworks Commission meeting is scheduled for Monday, October 21, 2024.

**NEENAH WATER UTILITY
PRODUCTION/UNBILLED WATER REPORT**

**THREE MONTH TOTALS
(1000 GALLONS)**

USAGE PERIOD	RAW WATER	FINISHED WATER	BILLED WATER	WATER LOSS ACCOUNTED	WATER LOSS UNACCOUNTED	% WATER LOSS UNACCOUNTED
CURRENT THREE MONTHS (May, June, July)	339,920	326,710	237,083	27,446	62,181	19.03%
MOST RECENT THREE MONTHS (April, May, June)	327,010	312,170	233,364	25,547	53,259	17.06%
1 YEAR AGO (May, June, July)	358,470	345,610	254,622	20,426	70,562	20.42%

NOTES:

Raw water is the total amount of raw water withdrawn from Lake Winnebago / Fox River during the indicated period.

Finished water is the total amount of water entering the distribution system during the indicated period

Billed water is the total usage during the indicated period.

Water loss accounted includes internal plant usage, estimated loss from known main breaks and service leaks, and hydrant flushing.

Water loss unaccounted is calculated by subtracting the billed water and water loss accounted from the finished water.

**DAILY AVERAGE
(MGD)**

USAGE PERIOD	RAW WATER	FINISHED WATER
Jul, 2024	3.79	3.62
Jun, 2024	3.73	3.59
Jul, 2023	3.97	3.83