



City of Neenah
Public Services and Safety Committee Agenda Special
Wednesday, August 19, 2026 at 5:45 PM
Neenah City Hall – 211 Walnut Street
Hauser Room

- I. Call to Order
- II. Roll Call
- III. New Business
 - A. Public Works
 - 1. Storm Water Management Plan Update-Consultant Selection (Attachment)
- IV. Adjournment

Notice: Pursuant to the requirements of Wis. Stats. Sec. 19.84 (Open Meeting Notice Law), a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject on which they have decision-making responsibility. This may constitute a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or e-mail clerk@neenahwi.gov at least 48 hours prior to the scheduled meeting or event to request an accommodation.



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GERRY KAISER, P.E.
DIRECTOR OF PUBLIC WORKS

MEMORANDUM

DATE: July 22, 2026
TO: Mayor Borchardt and Members of the Public Services and Safety Committee
FROM: Heath Kummerow, Engineer
Gerry Kaiser, Director of Public Works
RE: Storm Water Management Plan Update - Consultant Selection

A request for proposal to prepare an update to the 2013 Stormwater Management Plan was distributed to seven firms. Five firms provided proposals. The plan update is being funded in part by a WDNR Urban Non-Point Source Planning Grant. The grant award was for 50% of the study cost up to a maximum award of \$75,900. City funding for the project was included in the 2025 storm water utility operating budget.

The request for proposal identified several areas of work to include in the project:

- Project Administration - including grant administration
- Stormwater Quality Management Plan Update
 - o Stormwater Quality Modeling, Alternative Analysis, and Implementation Plan
 - o Analysis of Municipal Total Phosphorus Credit for Leaf Management
- Storm Sewer System Map update
- Written Program Updates
 - o Public Education and Outreach
 - o Illicit Discharge Detection and Elimination
 - o Construction Site Erosion Control
 - o Post-Construction Storm Water Management

The firms providing proposals and their baseline costs are listed below.

Firm	Cost
Cedar Corp	\$78,660
Strand Associates, Inc.	\$136,800
MSA Professional Services, Inc.	\$139,964
Ruekert & Mielke	\$149,514
McMahon	\$151,800

After reviewing the qualifications of the study teams, work scopes proposed, their understanding of the requested work, and referenced projects, staff recommend that the city enter into a professional services agreement with Strand Associates for the work. Their proposal and our pre-submittal conversations with them indicated a clear understanding of our needs, a strong desire for the work, and the creativity to provide a viable road map for solutions to address our stormwater requirements.

The appropriate motion is to recommend that the City of Neenah enter into a professional services agreement with Strand Associates, Inc., for the preparation of an update to the City of Neenah stormwater management plan.