

CITY OF NEENAH
FINANCE AND PERSONNEL COMMITTEE MEETING
Monday, March 27, 2023– 6:00 p.m.
Council Chambers, Neenah City Administration Building
211 Walnut Street, Neenah, Wisconsin

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the Neenah Common Council and must be noticed as such. The Council will follow the same agenda as the committee, but will not take any formal action at this meeting.

AGENDA

1. Public Appearances
2. Approval of Minutes from the February 15, 2023 Regular Meeting and March 15, 2023 Special meeting (minutes can be found on the City's website)
3. Annexation 228 – 1495 Breezewood Lane Town of Neenah (Attachments) (Rasmussen)
4. 2022 Operating Budget Carry Forwards to 2023 (Attachments) (Rasmussen)
5. 2023 Community Development Block Grant Plan – 2023-11 (Attachments) (Kasimor)
6. Fiscal Matters: January 2023 Vouchers (Attachments) (Rasmussen)
7. Fiscal Matters: February 2023 Vouchers (Attachments) (Rasmussen)
8. The Committee may convene into closed session pursuant to Wis. Stat. Sec. 19.82(2) to confer with City Attorney who will render advice concerning strategies with respect to pending or impending litigation involving the City.
9. The Committee will reconvene into open session to consider action on the City Attorney's report of pending or threatened litigation.
10. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or the **City's ADA Coordinator at (920) 886-6106 or e-mail attorney@ci.Neenah.wi.us** at least 48 hours prior to the scheduled meeting or event to request an accommodation.



Dept. of Legal & Administrative Services
Office of the City Clerk
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
Phone 920-886-6110 • Fax 920-886-6109
e-mail jherron@ci.neenah.wi.us
CHAR NAGEL, CITY CLERK

MEMORANDUM

DATE: March 14, 2023

TO: Board of Education
Director of Finance Rasmussen
Director of Public Works Kaiser
Dir. of Water Utility Mach
Dir. of Comm. Dev. & Assessment Haese
City Plan Commission
Park and Recreation Commission
Police Chief Olson
Fire Chief Kloehn
City Attorney Rashid
Town of Neenah Administrator-Clerk-Treasurer Ellen Skerke

FROM: Char Nagel, City Clerk

RE: 1495 Breezewood Lane

Please be advised that a Petition for Annexation Pursuant to Section 66.0217(2) Wisconsin Statutes has been filed in the Clerk's Office for property in the Town of Neenah. Brett McCormick are the owner of the land with a population of two. In accordance with Section 26-29 of the Municipal Code.

**Please submit your report to Lorie Raddatz in the Finance Office
no later than Wednesday, March 22, 2023.**

Committee and Council consideration of this annexation will be as follows:

Committee Approval and Recommendation to Council:

Finance and Personnel Committee meeting March 27, 2023

Plan Commission meeting March 28, 2023

Final Council Approval:

Council meeting April 5, 2023

Attached is a copy of the petition and map showing the area proposed to be annexed.

cc: Lorie Raddatz, Finance

ANNEXATION MAP

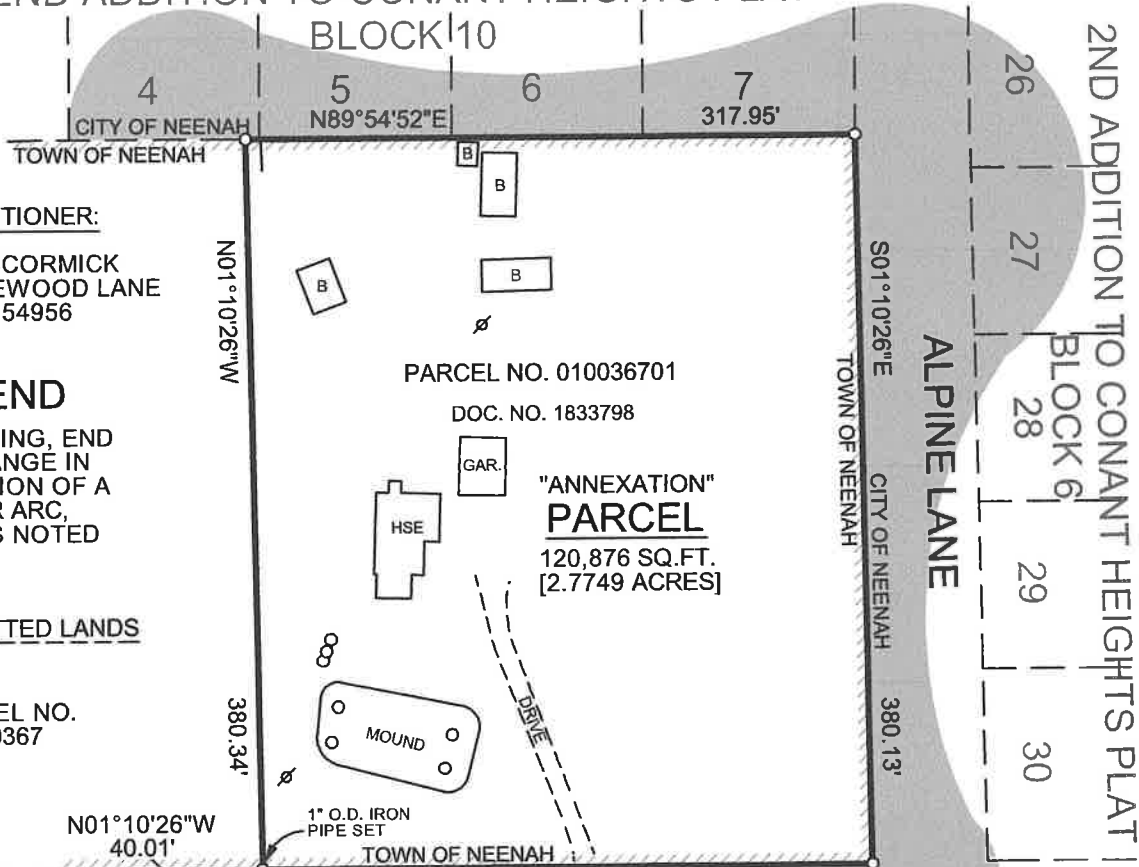
BEING PART OF THE SOUTHWEST ¼ OF THE SOUTHWEST ¼ OF SECTION 32, TOWNSHIP 20 NORTH, RANGE 17 EAST, TOWN OF NEENAH, WINNEBAGO COUNTY, WISCONSIN

"ANNEXATION" PARCEL DESCRIPTION:

BEING PART OF THE SOUTHWEST ¼ OF THE SOUTHWEST ¼ OF SECTION 32, TOWNSHIP 20 NORTH, RANGE 17 EAST, TOWN OF NEENAH, WINNEBAGO COUNTY, WISCONSIN, BOUNDED AND DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF SECTION 32; THENCE N89°52'38"E, 561.60 FEET ALONG THE SOUTH LINE OF THE SOUTHWEST ¼ OF SECTION 32 TO THE SOUTHERLY EXTENSION OF THE WEST LINE OF LANDS DESCRIBED DOCUMENT NO. 1833798; THENCE N01°10'26"W, 40.01 FEET ALONG SAID EXTENSION TO THE NORTH LINE OF BREEZEWOOD LANE AND THE POINT OF BEGINNING; THENCE CONTINUING N01°10'26"W, 380.34 FEET ALONG THE WEST LINE OF SAID DESCRIBED LAND TO THE SOUTH LINE OF BLOCK 10 OF THE 2ND ADDITION TO CONANT HEIGHTS PLAT; THENCE N89°54'52"E, 317.95 FEET ALONG SAID SOUTH LINE TO THE WEST LINE OF ALPINE LANE; THENCE S01°10'26"E, 380.13 FEET ALONG SAID WEST LINE TO THE NORTH LINE OF BREEZEWOOD LANE; THENCE S89°52'38"W, 317.95 FEET ALONG SAID NORTH LINE TO THE POINT OF BEGINNING. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.



2ND ADDITION TO CONANT HEIGHTS PLAT



OWNER/PETITIONER:

BRETT T. MCCORMICK
1495 BREEZEWOOD LANE
NEENAH, WI 54956

LEGEND

o = BEGINNING, END OR CHANGE IN DIRECTION OF A LINE OR ARC, UNLESS NOTED

UNPLATTED LANDS

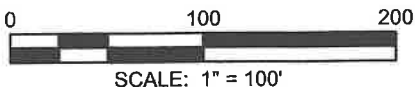
PARCEL NO. 0100367

"ANNEXATION" PARCEL
120,876 SQ.FT.
[2.7749 ACRES]

SURVEY NAIL IN DISK

SOUTHWEST CORNER OF SECTION 32-20-17

SOUTH 1/4 CORNER OF SECTION 32-20-17



REVISED: 3/7/2023

A2302.8 ANNEX

CAROW LAND SURVEYING CO., INC.		
615 N LYNNDALE DRIVE		
APPLETON, WI 54914		
DATE: 3/1/2023	SCALE: 1" = 100'	DRAWN BY: CP



Aaron L. Olson
Chief of Police

CITY OF NEENAH POLICE DEPARTMENT



2111 Marathon Avenue
Neenah, Wisconsin 54956

Memo

To: Neenah City Council
Mayor Jane Lang
From: Chief Aaron L. Olson
Date: March 15, 2023
Re: 1495 Breezewood Lane

The Neenah Police Department has received a copy of the petition for annexation 1495 Breezewood Lane.

We review annexation requests based on the following criteria:

- Size of proposed annexation
- Anticipated use of property
- Accessibility to emergency vehicles
- 5-year history of law enforcement response to the property
- Impact on safe traffic movement

In this case, the property has no significant history. The key factors for police are size, anticipated use, and traffic concerns.

Size: The size of this annexation does not present a police concern in its present use.

Anticipated Use: No known law enforcement concerns.

Five year history of law enforcement: No known law enforcement concerns.

Traffic Concerns: Given the size and location of this parcel, there is little concern for increased traffic problems and or accessibility to emergency vehicles.

Recommendation: The police department offers no objection to the proposed annexation.





DATE: March 27, 2023
TO: Mayor Lang, Finance Committee and Common Council
FROM: Brad Schmidt, Deputy Director of Community Development
RE: Annexation #228 (1495 Breezewood Lane – T. of Neenah) – 2.77 Acres

In accordance with Section 26-29 of the Zoning Code, I am submitting the following comments relative to the proposed annexation.

- Revenues will be generated from development review fees, plan reviews and construction permits.
- The proposed annexation includes approximately 2.77 acres of land along the northwest corner of Breezewood Lane and Alpine Lane in the Town of Neenah.
- The purpose of the annexation to subdivide and develop the eastern portion of the subject site with single-family lots.
- Upon annexation, the Zoning Classification will be R-1, Single-Family Residence District.
- The proposed annexation will not have any significant impact on the Assessor's operation.
- The annexation area is located within the City's Growth Area as identified in the City of Neenah/Town of Neenah Boundary Agreement. Land within the City's Growth Area can be annexed to the City per the terms of the agreement.
- The subject property includes a single-family home, several outbuildings, and undeveloped area. The property has an assessed value of \$261,100 (2022 Assessment Year).
- The City's Comprehensive Plan identifies this area as on the border between High Density Residential and Residential Neighborhood Investment Area. The proposed use and zoning are consistent with the City's Comprehensive Plan.

Recommendation

The Department of Community Development and Assessments recommends the petition for annexation of 2.77 acres located along Breezewood Lane in the Town of Neenah be accepted.

March 27, 2023





Neenah Water Utility

211 Walnut St. PO Box 426 Neenah, WI 54957-0426

Office: (920) 886-6182 Cell: (920) 858-6300

Email: amach@ci.neenah.wi.us

Anthony L. Mach

Director of Neenah Water Utility

MEMORANDUM

DATE: March 22, 2023

TO: Hon. Mayor Lang, Chairperson Erickson, and Members of the Finance and Personnel Committee

FROM: Anthony L. Mach

RE: Annexation No. 228 – Town of Neenah Parcel No. 010036701

In accordance with Section 26-29 (3) of the City of Neenah Municipal Code, the following information summarizes the anticipated impact upon the Water Utility of the proposed annexation of 2.7749 acres of property currently located in the Town of Neenah (Parcel 010036701)

1. No additional personnel will be required at this time. However, further expansions in the distribution system will warrant a reevaluation of personnel needs in the future.
2. Upon establishment of Water Utility service, one (1) 5/8" water meter unit will be installed at an estimated cost of \$260. This cost will be recovered through quarterly base meter charges.
3. No additional buildings will be required.
4. Water main is currently installed in the vicinity of this parcel. The property owner will be responsible for all costs applicable to the installation of a water service and any required internal plumbing. The calculated property owner assessment is \$11,406.66 for the water main installed on Breezewood Lane, \$4,290.05 for the water main installed on Alpine Lane, and \$1,000.00 for two installed short-side water services, for a total calculated assessment of \$16,696.71.
5. The estimated annual cost to treat and deliver water to these properties is \$120. The user will be billed for water usage through the quarterly utility bill.
6. The estimated Water Utility cost is \$260 for the purchase of a meter and endpoint.
7. The estimated annual Water Utility revenue is \$230 for water, \$80 for meter base charges, and \$80 for fire protection, for a total revenue of \$390 per year. Sewer and storm water revenues are not included in these estimates. In addition to establishment of City water service, if the property owner decides to operate any existing private wells on the property, each well must be tested per Neenah Water Utility requirements and the private well permit fee paid to the Water Utility.
8. We recommend approving this annexation.



M E M O R A N D U M

DATE: March 22, 2023
TO: Mayor Lang, Chairman Erickson, Members of the Finance and Personnel Committee
FROM: Gerry Kaiser, Director of Public Works
RE: Annexation Impact Memo – 1495 Breezewood Lane

In response to City Clerk Nagel’s note of March 14, 2023, relative to the above annexation, I submit the following in accordance with Section 26-29, City of Neenah Code of Ordinances.

- A. Additional Personnel: Although this annexation by itself will not require additional personnel, please be advised that the aggregate effect of several small annexations such as this one will eventually require additional personnel to maintain streets and infrastructure, collect garbage and recyclables, and continue to provide the current level of service.
- B. Additional Equipment: No additional equipment will be required.
- C. New Buildings: No new buildings would be required.
- D. Additional Public Improvements and Costs:.....\$0
 - 1. None.
- E. Miscellaneous Costs:.....\$0
 - 1. None.
- F. Estimated Revenues:.....\$72,101.49
 - 1. Fees
 - a. Oversized existing sanitary sewer interceptor fee at \$1,000/acre. \$ 2,770.00
Est. Actual size = 2.77 acres
Size per Ordinance = 2.77 acres
 - b. Storm sewer fee at \$9,000/acre. \$ 24,930.00
Est. actual size = 2.77 acres
Size per Ordinance = 2.77 acres
 - 2. Deferred Assessments:.....\$ 44,401.49
 - a. Sanitary Sewer Main – Breezewood Lane \$ 8,904.00
 - b. Sanitary Sewer Main – Alpine Lane \$ 11,270.87
 - c. Sanitary Sewer Lateral – Breezewood Lane \$ 1,290.00
 - d. Storm Sewer Lateral – Breezewood Lane \$ 1,060.00
 - e. Pavement – Alpine Lane \$ 6,806.48
 - f. Pavement – Breezewood Lane \$ 7,950.00
 - g. Trail/Sidewalk – Breezewood Lane \$ 3,180.00
 - h. Engineering/Inspection/Contract Administration = \$ 3,940.14
- G. Recommendation: This annexation is recommended. It provides for collection of deferred assessments and fees.



*Department of
Parks & Recreation*

DATE: 20 March 2023

TO: Members of the Finance and Personnel Committee
Members of the Plans Commission

FROM: Michael T. Kading, Director of Parks & Recreation

RE: ANNEXATION IMPACT REPORT
1495 Breezewood Lane

We have reviewed the annexation petition and have the following comments:

Service Radius – City of Neenah residents should have access to a suitable public park within .5 miles from their homes that is walkable and/or bikeable, uninterrupted by non-residential roads and other physical barriers.

This property falls within the Memorial Park service area.

Additional Personnel – None required.

Additional Equipment – None required.

Additional Improvements – None required

The annexation is recommended.

Creating Community Through People, Parks & Programs

Department of Parks & Recreation
PO Box 426
Neenah, WI 54957-0426

phone: 920-886-6062
fax: 920-886-6069
email: emccoy@ci.neenah.wi.us



Memorandum

TO: Mayor Lang
City of Neenah Common Council
City of Neenah Finance & Personnel Committee

FROM: Kevin Kloehn
Fire Chief

DATE: March 14, 2023

RE: Impact on 1495 Breezewood Lane Annexation

This memo is reference to the proposed annexation.

This annexation would have no immediate impact to the operations of Neenah-Menasha Fire Rescue. The property is within our normal response time and protection capabilities that currently exist with Neenah-Menasha Fire Rescue.

If you have any questions or concerns, please feel free to call me at 886-6203.

Thank you.



Finance Department
211 Walnut St. • Neenah WI 54957-0426
Phone 920-886-6140 • Fax: 920-886-6150
e-mail: vrasmussen@neenahwi.gov
Vicky K. Rasmussen, CPA
Director of Finance

M E M O R A N D U M

TO: Chairman Erickson and Members of the Finance and Personnel Committee
FROM: Vicky Rasmussen, Director of Finance
DATE: March 22, 2023
RE: 2022 Operating Budget Carry Forwards to 2023

Attached are the detailed departmental requests for the 2022 Operating Budget Carry Forwards to 2023. Included in the attachment are memos/email from Director of Public Works Kaiser, Chief of Police Olson and Assistant Planner Kasimor documenting their need for their carry forwards. The requests for Finance and Mayor's Office are as follows:

Conferences & Meetings (Finance) – 010-0501-703-0204

Due to staff transitions and the retirement of the Director of Finance in 2022, over half of the training budget was not utilized. We are requesting a carry forward of the remaining **\$2,600** With the transition of leadership in our department, we would use these funds to train our employees and provide leadership opportunities.

Community Contribution (Mayor) – 010-0201-701-0531

There is \$4,245 remaining in this account. We would like to carry forward this **\$4,245** to use for additional 150th birthday celebration costs.

The carry forward requests are all within the City's General Fund and total \$59,959.

Motion to recommend Council approve the 2022 Operating Carry Forwards to 2023 as submitted.

CITY OF NEENAH
2022 OPERATING BUDGET CARRY FORWARDS

DEPARTMENT	DESCRIPTION	ACCOUNT NUMBER	BUDGET LINE ITEM	BALANCE LINE ITEM BUDGET	AMOUNT REQUESTED
MAYOR	Community Contribution	010-0201-701-0531	7,200	4,245	4,245
FINANCE	Conferences & Meetings	010-0501-703-0204	5,500	2,622	2,600
PUBLIC WORKS	T-V San. Sewers - Outside Services	010-4104-733-0236	33,000	26,847	10,000
	Traffic Control - Equip. Maint. Supplies	010-7101-736-0316	600	600	600
	Traffic Control - Traffic Signal Supplies	010-7101-736-0317	27,000	15,729	15,729
POLICE	Operations-Training	010-2101-711-0115	49,050	21,201	10,000
	Operations-Clothing Allowance	010-2101-711-0117	56,500	22,328	10,000
	Operations-Bike Patrol	010-2101-711-0348	500	500	500
	K9-Professional Services	010-2109-711-0238	1,800	635	635
COMMUNITY DEVELOPMENT	Landmarks Commission	Full Budget	3,550	2,325	2,325
	Sustainable Neenah Committee	Full Budget	4,350	3,325	3,325
					59,959
				General Fund	59,959



Department of Public Works
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
Phone 920-886-6241 • e-mail: gkaiser@ci.neenah.wi.us
GERRY KAISER, P.E.
DIRECTOR OF PUBLIC WORKS

M E M O R A N D U M

DATE: February 14, 2023
TO: Mayor Lang, Chairman Erickson, Members of the Finance & Personnel Committee
FROM: Gerry Kaiser, Director of Public Works
RE: Operating Budget carry Forward Request – Public Works

The Public Works Department requests that Committee recommend Council approval of a carry forward for the following operating budget items:

010-7101-736-0317 (Traffic Signal Supplies): \$15,728.61.

010-7101-736-0316 (Equipment Maintenance Supplies) in the amount of \$600.

- These are needed to cover the cost for a pallet of signal bases that was ordered in November 2022.

010-4104-733-0236 (TV San Sewers, Outside Services): \$10,000

- This request is to supplement the budgeted funds for 2023 to allow for additional lateral televising for future street construction projects.



Aaron L. Olson
Chief of Police

CITY OF NEENAH POLICE DEPARTMENT



2111 Marathon Avenue
Neenah, Wisconsin 54956

Memo

To: Alderperson Tamara Erickson, Finance Committee Chair
Mayor Jane Lang, Finance Director Rasmussen and Deputy Director Kahl

From: Chief Aaron L. Olson *ALO*

Date: 2/24/2023

Re: 2022 to 2023 Carry Forwards

During 2022, we managed our operating budget very well and had a remaining balance of \$250,464. Of this money, we are requesting to carry forward \$21,135, which is outlined below.

Training - 010-2101-711-0115

Due to our department being short staffed during 2022, much of our training budget was not utilized. With \$21,201 remaining in the line item, we would like to carry forward **\$10,000**. With several new supervisors in our department, we would like to get each of them to one or more supervisory/leadership schools. By carrying forward this money, we will be able to better train our new supervisors.

Clothing Allowance - 010-2101-711-0117

We will be hiring a minimum of six new officers in 2023 and it costs approximately \$3,000 to equip and outfit each new officer. To offset this \$18,000, we are asking to carry forward **\$10,000** in an attempt to assist with these upcoming expenses.

Bike Patrol - 010-2101-711-0348

We did not spend any of the \$500 that was allocated to this line item. This was due to our new bike patrol supervisor not having the training needed to fix our bikes. This supervisor will be able to maintain our police bikes in 2023, and we are requesting that **\$500** be carried forward to 2023. This will allow the bike patrol supervisor the ability to fix and maintain all of our bikes.

K9 Project - Professional Services - 010-2109-711-0238

One of our K9's has cancer and to help combat the veterinarian bills, we are asking to carry forward all of this remaining line item, which is **\$635**.





2022 Carry forward for Landmarks Commission and Sustainable Neenah Committee

Carol M Kasimor to: Vicky K Rasmussen

03/09/2023 11:24 AM

Cc: Chris A Haese

From: Carol M Kasimor/Neenah
To: Vicky K Rasmussen/Neenah@Neenah
Cc: Chris A Haese/Neenah@Neenah

History: This message has been replied to and forwarded.

Hi Vicky,

Landmarks Commission and Sustainable Neenah Committee would like to carry forward 2022 budget funds for expenditure in 2023.

Landmarks Commission - \$2,325

Sustainable Neenah Committee - \$3,325

Thank you, please let me know if there are any questions about this!

Carol

Carol Kasimor
Department of Community Development, City of Neenah
Phone: 920-886-6128
Fax: 920-886-6129



M E M O R A N D U M

TO: Chairperson Erickson and members of the Finance and Personnel Committee

FROM: Carol Kasimor, Assistant Planner

DATE: March 23, 2023

SUBJ: Resolution 2023 - 11: Approval of 2023 Community Development Block Grant (CDBG) plan

On Monday, March 27, the Finance and Personnel Committee will consider Resolution 2023 - 11 to approve the 2023 Community Development Block Grant plan. There will be consideration by the Common Council at the April 5, 2023 meeting.

Public input was invited in the development of the plan, including an application and comment process and two public hearings. Goals addressed with the plan include support for:

- A. Needs of low and moderate income households through public services, housing and job creation.
- B. Revitalization, blight elimination, and site improvements.
- C. Improvements in neighborhoods, especially those with low and moderate income residents.
- D. Fair housing and planning

The proposed program allocates \$207,088 in estimated 2023 funds and an estimated \$5,000 in revolving fund payments from the 2022 CDBG year. Regulatory limits on the public service category prevent fully funding the requests received this year. We also received an application from Rebuilding Together Fox Valley in the amount of \$10,000, which we may be able to fund in the Housing and Economic Development category or with another source of funds. Additional information on the CDBG program may also be found on our website at <https://www.ci.neenah.wi.us/departments/community-development/block-grants/>

The Department requests approval of Resolution 2023 – 11 for the 2023 Community Development Block Grant and authorization to enter into agreements for the activities, subject to approval by the U.S. Department of Housing and Urban Development.

DRAFT 2023 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM - FINAL FUNDING CONTINGENT ON GRANT AWARD AND PROGRAM INCOME

Public Services

Activity	Funding Request	2023 Proposed Funding	Description	2022 Funding	2022 Activities/Benefit	2023 - 2024 Proposed Activities/Benefit
1 Christine Ann Domestic Abuse Services - CADAS	\$15,000 to provide services that address physical safety, basic needs, healing from trauma, connections to community resources, and prevention of further abuse, injury, and death due to domestic abuse.	\$7,000	CADAS is committed to empowering individuals and families through education, safety and support, and leading our community to reduce the incidents and the effects of domestic abuse and dating violence. http://www.christineann.net	\$7,000	Shelter - 7 persons Advocacy Services - 78 persons	Shelter - 20 persons Advocacy - 70 persons
2 Advocap Nutrition Program	\$20,000 to assist in providing meals to low income seniors and frail elderly persons at 1 congregate meal site and with home delivered meals.	\$7,000	The Nutrition Program aims to promote health by providing nutritious and affordable meals, reducing hunger, creating opportunities for social interaction, and helping seniors remain independent in their homes and communities. https://www.advocap.org/food-nutrition.html	\$7,000	182 persons	160 persons
3 Pillars, Inc. (formerly Homeless Connections)	\$10,000 to provide shelter services at the Adult and Adult and Family Shelters, Resource Center services, and case management services for Neenah residents experiencing homelessness.	\$7,000	From homelessness to coming home, Pillars provides shelter, support and solutions to address the housing needs in our community. All Pillars programs aim to ensure every person has a place to call home. http://pillarsinc.org	\$7,000	58 persons	50 persons
4 Reach Counseling Services	\$6,000 to provide sexual assault counseling services at a reduced fee to qualified Neenah residents.	\$6,000	Reach Counseling Services is a sexual assault service provider for children and adults that offers culturally responsive outreach, prevention education, victim advocacy, trauma counseling, and sex offender treatment. https://reachcounseling.com	\$6,000	65 persons	65 persons
5 LEAVEN Inc. - Limited Emergency Assistance Valley Ecumenical Network	\$5,000 to provide emergency financial, referral and service coordination assistance to City of Neenah residents with housing issues.	\$4,000	LEAVEN's stabilizes and empowers people in financial crisis by providing financial assistance, resource coordination and case management to address their near-term and long-term basic needs. https://www.leavenfoxcities.org/	\$4,000	14 households	15 households proposed to receive emergency rental assistance.
6 Big Brothers/Big Sisters of East Central Wisconsin (formerly Best Friends of Neenah-Menasha)	\$4,000 to support one-to-one youth mentoring services.	\$0	BBBS helps children achieve success in school, achieve social and emotional well-being, increase their sense of connection and belonging, and the ability to empower themselves through positive behavior and choices in school and outside of school. https://www.bbbsnew.org	\$2,000	44 youth	
7 Goodwill Industries of North Central Wisconsin, Inc. - Financial Counseling, Education, and Employability Self-Sufficiency (formerly FISC)	\$1,000 to provide financial, housing, bankruptcy and employability skill information and counseling.	\$0	Goodwill helps consumers develop core financial competencies in key areas like earning, spending, saving, borrowing and protecting against risk. https://www.goodwillncw.org/financial-and-debt-solutions/	\$500	8 persons served with financial counseling	
8 Total Public Service Funds		\$31,000	Cap of 15% of grant plus program income. Allocations may be adjusted based on final program income amounts.	\$33,500		

Housing and Economic Development

	Activity	Funding Request	2023 Proposed Funding	Description	2022 Funding	2022 Activities
9	Façade Improvement and Design Assistance Program	Program offers matching grants to commercial property owners for the restoration and improvement of building facades.	\$20,000	Funds are provided in conjunction with private investment dollars (up to \$10,000 on a matching basis) to stimulate capital reinvestment, property improvement, tax base enhancement, and job creation.	\$30,000	106 W. Wisconsin Ave., 125 W. Wisconsin Ave.
10	Property Acquisition and Redevelopment Activities	Funding for acquisition, demolition, rehabilitation, development, site and/or infrastructure improvements and economic development.	\$70,000	Purpose of the program is to remove deteriorated structures where necessary and assist with revitalization and redevelopment efforts. Projects developed through housing organizations such as Greater Fox Cities Habitat for Humanity, Pillars, Inc. and Rebuilding Together Fox Valley may also be considered in this category.	\$70,000	Habitat for Humanity acquisitions of 630 Main Street, 109 King Street, and 312 E. Franklin Avenue
11	Neighborhood Improvements	Assistance for upgrades to neighborhoods and neighborhood facilities such as parks.	\$44,538	Improvements for purposes of assistance to low and moderate income neighborhoods.	\$32,230	
12	Total Housing and Economic Funds		\$134,538		\$132,230	

Planning and Administration

	Activity	Funding Request	2023 Proposed Funding	Description	2022 Funding	2022 Activities
13	Fair Housing Center of Northeast Wisconsin	\$11,550 to provide services to households encountering discrimination in the housing market, and to provide technical assistance to housing providers and the City of Neenah.	\$11,550	The prevention of housing discrimination and the enforcement of fair housing law ensures that housing is available to low and moderate income households and racial/ethnic minorities and other protected classes. http://www.fairhousingwisconsin.com/	\$11,550	Staffing to answer questions, provide technical assistance to housing seekers and providers, provide intake and counseling regarding fair housing violations, as well as provide housing referral services, fair housing presentations, distribution of educational materials to Neenah organizations, and rental management training.
14	Planning and Program Administration	Assist with costs of planning and administering the CDBG program.	\$30,000	Planning, staff salaries and program expenses are funded through the CDBG program.	\$30,000	Salaries and benefits.
15	Total Planning and Administration Funds		\$41,550	Cannot exceed cap of 20% of grant plus program income.	\$41,550	

Programs funded with previous years' Community Development Block Grant program repayments

	Activity		2023 Proposed Funding from 2022 repayments	Description		
16	Small Business /Microenterprise Loan Program	\$0 estimated in repayments during the previous year.	\$0	Program provides low cost, fixed rate financing to small growing companies that are creating new jobs in Neenah.		No small business loans approved to date.
17	Housing Rehabilitation/ Homebuyer Assistance Program	\$5,000 estimated in repayments during the previous year.	\$5,000	Ongoing program assists low and moderate income homeowners with basic structural and mechanical repairs. Homebuyer program assists low and moderate income households to purchase homes in the City of Neenah. Winnebago County Housing Authority was contracted to provide homebuyer education and project management, and the City of Neenah provides downpayment, closing cost and housing rehabilitation assistance.		5 households approved for assistance in the total amount of \$47,900.
18	Total Estimated Program Repayments		\$5,000	Estimated Housing Rehabilitation, Small Business and Homebuyer assistance repayments from 2022 program year.		
19	Total Estimated 2023 Community Development Block Grant		\$207,088		\$207,280	



RESOLUTION NO. 2023 - 11
RESOLUTION OF THE CITY OF NEENAH APPROVING THE
2023 COMMUNITY DEVELOPMENT BLOCK GRANT PLAN

WHEREAS, the City of Neenah is a Community Development Block Grant formula grantee and evaluates community needs, conditions and resources to be addressed by the grant; and,

WHEREAS, the City of Neenah estimates resources totaling \$207,088 for the 2023 Community Development Block Grant program, and revolving funds in the estimated amount of \$5,000; and,

WHEREAS, the City of Neenah is committed to approving a program of Community Development Block Grant activities which gives maximum feasible priority to low and moderate income persons and community development;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Neenah that the 2023 Community Development Block Grant Annual Plan including the programming of 2023 Community Development Block Grant funds is hereby approved. The 2023 Community Development Block Grant program will fund the following activities:

Christine Ann Domestic Abuse Services	\$7,000
Advocap Nutrition Program	\$7,000
Pillars, Inc.	\$7,000
Reach Counseling Services	\$6,000
LEAVEN	\$4,000
Façade Improvement and Design Assistance	\$20,000
Property Acquisition and Redevelopment Activities	\$70,000
Neighborhood Improvements	\$44,538
Fair Housing Center of Northeast Wisconsin	\$11,550
Planning and Program Administration	\$30,000
Grant Total	\$207,088
Revolving Funds/Program Income	
Housing Rehabilitation/Homebuyer Assistance	\$5,000
Small Business/Microenterprise Loan Program	-
Total	\$212,088

Recommended by: Finance and
Personnel Committee

CITY OF NEENAH, WISCONSIN

Moved: _____

Jane B. Lang, Mayor

Passed: _____

Charlotte K. Nagel, City Clerk



MEMORANDUM

To: Members of the Finance and Personnel Committee

From: Chairman Erickson *JE*

Date: March 1, 2023

Re: January Voucher Review

On behalf of the Committee and Common Council, I have reviewed expenditure abstracts and other Finance Department records supporting:

1. January General Expenditure Voucher Nos. 563 through 598 (\$321,180.40), 529 through 573 and 56076 through 56173 (\$1,946,337.62) and January payroll Voucher Nos. 209099 through 209105 (\$7,972.63) for a combined total of \$2,275,490.65.
2. January Automated Transfers Nos. 1 through 67 totaling \$15,699,880.18.

I recommend their approval.

Attached are schedules of January Automated Fund Transfers and Non-Payroll Expenditure Vouchers over \$2,000.

Attachments

EXPENDITURE ABSTRACT FOR PERIOD JANUARY 1 THROUGH JANUARY 31, 2022
EXPLANATION OF AUTOMATED TRANSFERS

Transfer No.	Transfer Date	Amount	Purpose	Budget/Cost Center
1	1/3/23	\$3,141.23	DIVERSIFIED BENEFIT SERVICES 2022 Employee HRA Plan	N/A
2	1/3/23	\$39,293.52	WISCONSIN DEPT OF REVENUE State Withholding	FRINGE BENEFITS DIST
3	1/3/23	\$1,312.08	DELTA DENTAL Vision Premiums	FRINGE BENEFIT DIST.
4	1/4/23	\$783.49	DIVERSIFIED BENEFIT SERVICES 2022 Employee HRA Plan	N/A
5	1/4/23	\$457.84	DIVERSIFIED BENEFIT SERVICES 2023 Employee HRA Plan	N/A
6	1/4/23	\$9,195.70	DELTA DENTAL Dental Claims	FRINGE BENEFITS DIST
7	1/4/23	\$2,002.00	DIVERSIFIED BENEFIT SERVICES 2022 Employee FSA Plan	N/A
8	1/4/23	\$845.42	BANCORP FSA/HRA Debit Card Prefund	N/A
9	1/5/23	\$1,770.12	ASSOCIATED BANK Child Support	N/A
10	1/5/23	\$489,657.93	EMPLOYEE PAYROLL ACH Direct Deposit	N/A
11	1/6/23	\$14,351.14	MISSIONSQUARE 457 Deferred Comp. Contributions	N/A
12	1/6/23	\$4,477.54	MISSIONSQUARE Employee IRA Contributions	N/A
13	1/6/23	\$1,366.14	MIDAMERICA FICA Alternative Plan #3121	N/A
14	1/6/23	\$50.00	NORTHSHORE BANK 457 Deferred Comp. Contributions	N/A
15	1/6/23	\$55.00	COMMUNITY FIRST CREDIT UNION FD Local 275 Conduit	N/A
16	1/6/23	\$6,284.85	COMMUNITY FIRST CREDIT UNION FD Union Dues	N/A
17	1/6/23	\$625.00	ASSOCIATED BANK Deferred Comp. Contributions	N/A
18	1/6/23	\$2,455.00	NATIONWIDE 457 Deferred Comp. Contributions	N/A

EXPENDITURE ABSTRACT FOR PERIOD JANUARY 1 THROUGH JANUARY 31, 2022
EXPLANATION OF AUTOMATED TRANSFERS

Transfer No.	Transfer Date	Amount	Purpose	Budget/Cost Center
19	1/6/23	\$375.00	NATIONWIDE Employee IRA Contributions	N/A
20	1/6/23	\$1,087.41	DIVERSIFIED BENEFIT SERVICES 2023 Employee HRA Plan	N/A
21	1/6/23	\$137,654.21	DEPARTMENT OF THE TREASURY Employer/Employee Social Security Federal Withholding	FRINGE BENEFITS DIST.
22	1/10/23	\$11,581.73	BANCORP FSA/HRA Debit Card Prefund	N/A
23	1/11/23	\$4,149.37	DIVERSIFIED BENEFIT SERVICES 2023 Employee HRA Plan	N/A
24	1/11/23	\$2,543.53	DIVERSIFIED BENEFIT SERVICES 2022 Employee HRA Plan	N/A
25	1/11/23	\$8,252.80	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
26	1/13/23	\$1,582.58	DIVERSIFIED BENEFIT SERVICES 2023 Employee HRA Plan	N/A
27	1/13/23	\$127.93	DIVERSIFIED BENEFIT SERVICES 2022 Employee HRA Plan	N/A
28	1/17/23	\$552.00	DIVERSIFIED BENEFIT SERVICES 2022 Employee FSA Plan	N/A
29	1/17/23	\$891,065.39	FOX VALLEY TECHNICAL COLLEGE January Tax Settlement	N/A
30	1/17/23	\$7,553,180.24	NJSD January Tax Settlement	N/A
31	1/17/23	\$4,514,571.73	WINNEBAGO COUNTY TREASURER January Tax Settlement	N/A
32	1/17/23	\$3,438.79	ASSOCIATED BANK Dec Bank Service Fee	N/A
33	1/17/23	\$30,869.89	WISCONSIN DEPT OF REVENUE State Withholding	FRINGE BENEFITS DIST
34	1/18/23	\$5,613.40	DIVERSIFIED BENEFIT SERVICES 2023 Employee HRA Plan	N/A
35	1/18/23	\$6,440.80	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.

**EXPENDITURE ABSTRACT FOR PERIOD JANUARY 1 THROUGH JANUARY 31, 2022
EXPLANATION OF AUTOMATED TRANSFERS**

Transfer No.	Transfer Date	Amount	Purpose	Budget/Cost Center
36	1/18/23	\$502.04	DIVERSIFIED BENEFIT SERVICES 2023 Employee FSA Plan	N/A
37	1/18/23	\$7,903.99	BANCORP FSA/HRA Debit Card Prefund	N/A
38	1/19/23	\$6,821.63	DIVERSIFIED BENEFIT SERVICES 2022 Employee FSA Plan	N/A
39	1/19/23	\$625.00	ASSOCIATED TRUST 4th Qtr fees	N/A
40	1/19/23	\$14,707.39	MISSIONSQUARE 457 Deferred Comp. Contributions	N/A
41	1/19/23	\$4,306.77	MISSIONSQUARE Employee IRA Contributions	N/A
42	1/19/23	\$2,264.90	MIDAMERICA FICA Alternative Plan #3121	N/A
43	1/19/23	\$50.00	NORTHSHORE BANK 457 Deferred Comp. Contributions	N/A
44	1/19/23	\$55.00	COMMUNITY FIRST CREDIT UNION FD Local 275 Conduit	N/A
45	1/19/23	\$550.00	ASSOCIATED BANK Deferred Comp Contributions	N/A
46	1/19/23	\$1,770.12	ASSOCIATED BANK Child Support	N/A
47	1/19/23	\$553,272.39	EMPLOYEE PAYROLL ACH Direct Deposit	N/A
48	1/19/23	\$2,215.00	NATIONWIDE 457 Deferred Comp. Contributions	N/A
49	1/19/23	\$200.00	NATIONWIDE Employee IRA Contributions	N/A
50	1/20/23	\$9,694.23	DIVERSIFIED BENEFIT SERVICES 2023 Employee HRA Plan	N/A
51	1/20/23	\$154,435.96	DEPARTMENT OF THE TREASURY Employer/Employee Social Security Federal Withholding	FRINGE BENEFITS DIST.
52	1/20/23	\$514.97	WISCONSIN DEPT OF REVENUE Dec Sales Tax	N/A
53	1/20/23	\$136,413.52	PELION/PRECISION PRIME RHS Employee Benefit	N/A

EXPENDITURE ABSTRACT FOR PERIOD JANUARY 1 THROUGH JANUARY 31, 2022
EXPLANATION OF AUTOMATED TRANSFERS

Transfer No.	Transfer Date	Amount	Purpose	Budget/Cost Center
54	1/23/23	\$551.04	DIVERSIFIED BENEFIT SERVICES 2022 Employee FSA Plan	N/A
55	1/24/23	\$2,032.81	BANCORP FSA/HRA Debit Card Prefund	N/A
56	1/25/23	\$2,001.58	DIVERSIFIED BENEFIT SERVICES 2022 Employee FSA Plan	N/A
57	1/25/23	\$5,020.81	DIVERSIFIED BENEFIT SERVICES 2023 Employee FSA Plan	N/A
58	1/25/23	\$4,155.74	DIVERSIFIED BENEFIT SERVICES 2023 Employee HRA Plan	N/A
59	1/25/23	\$4,554.13	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
60	1/27/23	\$8,190.96	DIVERSIFIED BENEFIT SERVICES 2023 Employee HRA Plan	N/A
61	1/30/23	\$321,180.40	US BANK 12/26-1/27 P-Card Statement	N/A
62	1/30/23	\$250,000.00	STIFEL Security Purchase	N/A
63	1/31/23	\$7,161.65	BANCORP FSA/HRA Debit Card Prefund	N/A
64	1/31/23	\$29,575.54	WISCONSIN DEPT OF REVENUE State Withholding	FRINGE BENEFITS DIST
65	1/31/23	\$234,737.92	WI EMPLOYEE TRUST FUNDS Retirement Contribution	FRINGE BENEFITS DIST
66	1/31/23	\$179,209.47	WE ENERGIES Invoices	N/A
67	1/31/23	\$3,994.42	MERCHANT SERVICES Debit Card/Credit Card Service Fee	N/A
JANUARY TOTAL		\$15,699,880.18		

Check Register-Over \$2,000

AP Pymt Date	AP Pymt #	AP Vendor Name	AP Invoice Number	AP Amount	AP Description 01	AP Description 02	Fund Description	Department Description
01/05/2023	532	NEENAH MENASHA SEWERAGE COMMISSION	2023001	195,295.57	JAN PLANT EXPENSE		Sewer Operating Utility	Sewer Operations
		NEENAH MENASHA SEWERAGE COMMISSION	2023007	44,435.00	JAN PRINCIPAL PMT	CLEAN WATER	Sewer Capital Fund	Sewer Capital Costs
		NEENAH MENASHA SEWERAGE COMMISSION	2023007	12,261.00	JAN INTEREST PMT	CLEAN WATER	Sewer Capital Fund	Sewer Capital Costs
01/12/2023	533	BAKER TILLY US LLP	BT2276716	2,293.75	AUDIT SVCS TO 12/31		Water	Other
01/12/2023	534	BAYCOM INC C/O OWNERSEDGE INC	42467	5,680.80	2023 RADIO AGREEMENT		Neenah Menasha Fire	Fire Department
01/12/2023	540	MCMAHON	929102	4,015.20	POND PRAIRIE MANAGEMENT	10/30-12/3	Storm Water Management	Storm Sewer Management
01/12/2023	542	MIDWEST TAPE	503191729	15,000.00	ELECTRONIC MATLS RESOURCE		General Fund	Public Library
01/12/2023	545	TREEO'S	18697	8,506.00	DEC SNOW REMOVAL		Parking Utility Fund	Parking Services
01/19/2023	552	DONALD HIETPAS & SONS INC	06-09-21	6,340.94	VALVE REPLACEMENT 6/9		Water	Other
		DONALD HIETPAS & SONS INC	12-08-22	4,674.96	REPLACED HYD & LEAD 12/8		Water	
		DONALD HIETPAS & SONS INC	12-16-22	5,692.71	THIRD/HEWITT INLET	REPAIRS 12/16	Storm Water Management	Storm Water
01/19/2023	559	SECURIAN FINANCIAL GROUP INC	2832L	5,458.96	FEB INSURANCE		Benefit Accrual Fund	Insurance
01/19/2023	561	WIRTH + BAYNARD LAW OFFICES	11361	3,325.00	DEC SERVICES - FROOM		Liability Insurance	Liability Insurance
01/19/2023	563	U S BANK	01-12-23/2023	3,890.00	ALADTEC INC	2023 SCHEDULING SOF TWARE	General Fund	Public Library
01/31/2023	564	U S BANK	01-12-23/2022	4,463.00	GRAPHIC COMPOSITION INC	WINTER/SPRING GUIDE/22306	General Fund	Park & Rec Administration
		U S BANK	01-12-23/2022	6,875.00	LAKESHORE RECYCLING SYST	NOV DUMPSTERS	General Fund	Sanitation
		U S BANK	01-12-23/2022	11,393.73	ARLINGTON COMPUTER PRODUC	AUDIO UPGRADE-FIRE 31	Capital Equipment Fund	Information Systems
		U S BANK	01-12-23/2022	3,221.48	DINGES FIRE COMPANY MOTO	SWIFT WATER SUITS	Neenah Menasha Fire	Fire Department
		U S BANK	01-12-23/2022	5,580.00	TAPCO	MMUS FOR INTERCONNECT TRA	Streets,Utility,Sidewalks	Traffic Control
		U S BANK	01-12-23/2022	2,092.50	TAPCO	SIGN POST ANCHORS/I743349	General Fund	Street Signal & Light
		U S BANK	01-12-23/2022	4,560.00	LAKESHORE RECYCLING SYST	SEP-OCT RECYCLING SERVICE	Recycling Fund	Recycling Program
01/26/2023	565	BAYCOM INC C/O OWNERSEDGE INC	42465	5,565.00	2023 RADIO SERVICE	AGREEMENT	General Fund	Police
01/26/2023	567	ENERGY CONTROL & DESIGN INC	95314IN	2,009.64	ST 32 REPAIRS		General Fund	Fire Department
		ENERGY CONTROL & DESIGN INC	95220IN	6,473.00	2023 TSP MAINTENANCE	AGREEMENT	General Fund	Public Library
		ENERGY CONTROL & DESIGN INC	95221IN	5,652.00	2023 MECHANICAL SERVICE	AGREEMENT	General Fund	Public Library
01/26/2023	569	J D OGDEN PLUMBING & HEATING INC	97271	3,376.95	WATER MAIN REPAIR - SV		General Fund	Parks
01/26/2023	571	LAFORCE INC	1210614	6,716.79	MEN'S SHOWER REMODEL		General Fund	Police
01/26/2023	572	MCMAHON	929459	13,750.00	12/4-1/1 SERVICES - WEST	SIDE BOOSTER STATION	Water	
01/26/2023	573	WINNEBAGO COUNTY TREASURER	24361	3,681.31	DEC CB/JJ ROUNDABOUT		TIF #11-Pendleton	Promotion
01/27/2023	575	U S BANK	01-12-23/2022	4,932.00	FERGUSON ENT	0378295/SERVICE PARTS	Water	Other
		U S BANK	01-12-23/2022	5,672.40	KEMIRA WATER SOLUTIONS	FERRIC SULFATE	Water	Other
		U S BANK	01-12-23/2022	2,155.94	GIH*GLOBALINDUSTRIALEQ	FLOOR SCRUBBER	General Fund	Police
		U S BANK	01-12-23/2022	4,877.00	AW EMPL SOLUTN PORTAL E	2022 LAB WORK FOR PHYSICA	Neenah Menasha Fire	Fire Department
		U S BANK	01-12-23/2022	2,483.25	AIRGAS USA, LLC	CARBON DIOXIDE	Water	Other
		U S BANK	01-12-23/2022	2,040.00	FERGUSON ENT	0378309/40 CURB BOXES	Water	Other
		U S BANK	01-12-23/2022	18,478.80	POLYDYNE INC	C-308P	Water	Other
01/27/2023	576	U S BANK	01-12-23	10,615.50	HYDRITE CHEMICAL CO	SODIUM HYPOCHLORITE	Water	Other
		U S BANK	01-12-23	13,440.00	CIS BENCHMARK	CIS ESS LICENSES	Capital Equipment Fund	Information Systems
		U S BANK	01-12-23	3,900.00	MONSIDO, INC.	WEB ACCESSIBILTY COMPLIAN	Information Systems	Information Systems
01/31/2023	577	U S BANK	01-25-23/2022	3,240.00	TCAW OCC HEALTH	DEC LABS	Benefit Accrual Fund	Insurance
		U S BANK	01-25-23/2022	3,578.40	GRAPHIC COMPOSITION INC	RECYCLING GUIDE/223006	Recycling Fund	Recycling Program
		U S BANK	01-25-23/2022	24,719.09	LEVENHAGEN OIL CORPORATI	DIESEL/7515 GALLONS/76436	Fleet Management	
		U S BANK	01-25-23/2022	7,396.50	GRAPHIC COMPOSITION INC	WINTER NEENAH NOTES/22300	General Fund	Mayors
		U S BANK	01-25-23/2022	8,448.00	TCAW OCC HEALTH	DEC PHNP SERVICES	Benefit Accrual Fund	Insurance
		U S BANK	01-25-23/2022	3,055.60	AIRGAS - NORTH	CO DETECTORS/9133243700	Facility Improvement Fund	Public Works
		U S BANK	01-25-23/2022	3,302.39	D & M FLOORING AMERICA	FLOORING - WOMENS LOCKER	General Fund	Police
		U S BANK	01-25-23/2022	5,205.24	LAKESHORE RECYCLING SYST	DEC COMMERCIAL PICKUP	General Fund	Sanitation
		U S BANK	01-25-23/2022	5,375.00	LAKESHORE RECYCLING SYST	NOV DUMPSTER SERVICE	General Fund	Sanitation
01/31/2023	587	U S BANK	01-25-23	4,413.08	B&H PHOTO 800-606-6969	AV EQUIP FOR PUB ED	Neenah Menasha Fire	Fire Department
		U S BANK	01-25-23	5,145.00	PROQUEST LLC	REFERENCE MATERIAL	General Fund	Public Library
		U S BANK	01-25-23	2,099.97	WG&R FURNITURE-APPLETON	RECLINERS	Neenah Menasha Fire	Fire Department
		U S BANK	01-25-23	3,209.97	NEWEGG INC	COMPUTER	Water	Other
		U S BANK	01-25-23	6,250.00	IN *STELLAR BLUE TECHNOLO	50 HOUR SUPPORT BLOCK	Information Systems	Information Systems
01/05/2023	56013	ABEDNEGO FIRE PROTECTION LLC	152321	2,526.00	ANNUAL HYDRO TESTING		Neenah Menasha Fire	Fire Department
01/05/2023	56016	BADGER LABORATORIES INC	22015234	2,686.00	LAB TESTS		General Fund	Parks
01/05/2023	56022	GRAYMONT WESTERN LIME INC	197669RI	3,099.60	HYDRATED LIME		Water	Other
		GRAYMONT WESTERN LIME INC	197841RI	3,365.28	HYDRATED LIME		Water	Other
		GRAYMONT WESTERN LIME INC	198144RI	3,189.80	HYDRATED LIME		Water	Other
01/05/2023	56023	JEFFERSON FIRE & SAFETY INC	PB001263	5,521.25	TOOLS FOR VEHICLES		Neenah Menasha Fire	Fire Department
01/05/2023	56027	MENASHA, CITY OF	DEC 2022	3,655.00	DEC COURT FINES		Joint Municipal Court Fd	Administration Exp.
01/05/2023	56035	OTIS ELEVATOR COMPANY	100401002176	5,533.44	2023 ELEVATOR SERVICE	CONTRACT	General Fund	Public Library
01/05/2023	56041	SCHMITZ, CHRISTINE	TAXES/REFUND	5,676.44	REFUND OVERPD RE TAXES	ID 02-1805-00-00	Real Estate Tax Agency Fd	
01/05/2023	56042	STATE OF WISCONSIN	DEC 2022	2,981.90	DEC COURT FINES MENASHA		Joint Municipal Court Fd	Administration Exp.
		STATE OF WISCONSIN	DEC 2022	12,771.54	DEC COURT FINES NEENAH		Joint Municipal Court Fd	Administration Exp.
01/05/2023	56046	WINNEBAGO COUNTY TREASURER	DEC 2022	4,969.40	DEC COURT FINES NEENAH		Joint Municipal Court Fd	Administration Exp.
01/12/2023	56048	ASSESSMENT TECHNOLOGIES OF WI LLC	INV4316607	7,360.40	MD ANNUAL RENEWAL		Capital Equipment Fund	Information Systems

01/12/2023	56049	ASSOCIATED APPRAISAL CONSULTANTS	166159	3,041.63	JAN SERVICES		General Fund	Community Development
01/12/2023	56055	DOMINION VOTING SYSTEMS INC	DVS147940	3,738.00	VOTING EQUIP MAINTENANCE		General Fund	Legal & Adm. Services
01/12/2023	56058	GRAYMONT WESTERN LIME INC	195599RI	3,286.56	HYDRATED LIME		Water	Other
01/12/2023	56063	KANOPY INC	KDEP20396	10,000.00	ELECTRONIC MATERIALS	FRIENDS TRANSFER	Library Fd/ Misc. Trusts	Public Library
01/12/2023	56066	LUNDA CONSTRUCTION COMPANY	1604590001	170,725.74	SERV TO 12/31-ARROWHEAD	PARK PHASE 1B	Facility Improvement Fund	Other
01/12/2023	56068	MCCANN, STEVEN	TAXES/REFUND	2,829.19	REFUND OVERPD RE TAXES	ID 06-0169-00-00	Real Estate Tax Agency Fd	
01/12/2023	56082	SPARKLE AND SHINE CLEANING	N233	3,200.00	DEC CLEANING		General Fund	Municipal Building
01/12/2023	56090	WESTWOOD INFRASTRUCTURE INC	3221200068	2,748.60	S COMMERCIAL ST DESIGN #8	SERVICES THRU 11/26	Streets,Utility,Sidewalks	Upgrades-City Initiated
01/12/2023	56093	WINNEFOX AUTOMATED LIBRARY SERVICES	WALS2173	29,000.00	2023 WALS TECH RESERV FEE		General Fund	Public Library
		WINNEFOX AUTOMATED LIBRARY SERVICES	WALS2080	160,247.65	2023 WALS FEE		General Fund	Public Library
01/12/2023	56094	WINNEFOX LIBRARY SYSTEM	WLS1960	29,593.44	2023 OVERDRIVE		General Fund	Public Library
01/19/2023	56101	APPLETON, CITY OF	10786	35,709.00	DEC TRANSIT/LINK SERVICE		General Fund	Community Development
01/19/2023	56102	BERGSTROM AUTOMOTIVE	N22535	35,420.00	2022 FORD PIU SQUAD		Capital Equipment Fund	Police
01/19/2023	56110	M&T BANK	TAXES/REFUND	2,240.59	REFUND OVERPD RE TAXES	ID 02-1047-00-00	Real Estate Tax Agency Fd	
01/19/2023	56112	MUNICIPAL WELL & PUMP	20139	5,890.00	HS #5 REMOVAL/INSPECTION		Water	
01/19/2023	56121	RUEKERT & MIELKE INC	144897	33,340.35	TDS INSPECTION SERVICES	9/10-12/2	Streets,Utility,Sidewalks	Traffic Control
01/19/2023	56125	UW MILWAUKEE	8154	7,200.00	ARCHAEOLOGICAL SERVICES-	KIMBERLY POINT TRAIL PROJ	Facility Improvement Fund	Parks
01/19/2023	56126	VALLEY VNA SENIOR CARE	VNA PYMT #3	252,011.00	NEIGHBORHOOD INVESTMENT	FUND GRANT PAYMENT	General Fund	
01/19/2023	56127	VAN RITE PLUMBING INC	9250	59,500.00	CITY SIDE LEAD REPLACEMNT		Water	
01/19/2023	56130	WINNEBAGO COUNTY TREASURER	LF131706	28,974.15	DEC TIPPING FEES		General Fund	Sanitation
01/26/2023	56143	CARL BOWERS & SONS CONSTRUCTION CO	103	11,235.00	WATER SERVICE REPLACEMENT		Water	
		CARL BOWERS & SONS CONSTRUCTION CO	100	310,042.12	WATER SERVICE REPLACEMENT		Streets,Utility,Sidewalks	Lead Service Line Rpi
01/26/2023	56146	FGM ARCHITECTS	223336019	35,625.00	11/26-12/30 SERVICES -	BLDG EXPANSION	Facility Improvement Fund	Police
01/26/2023	56148	FOX WOLF WATERSHED ALLIANCE	2023NEWSC14	2,500.00	2023 MEMBERSHIP		Storm Water Management	Storm Sewer Management
01/26/2023	56149	GRAYMONT WESTERN LIME INC	35198674RI	4,017.66	HYDRATED LIME		Water	Other
01/26/2023	56157	MENASHA, CITY OF	DEC 2022	49,356.41	DEC RETIREMENT/FIRE		Benefit Accrual Fund	Retirement & Taxes
01/26/2023	56159	NORDON INC	45495	5,227.50	WALL DIVIDERS/2ND FLOOR	MEETING ROOM	Facility Improvement Fund	Public Library
01/26/2023	56163	RUED, CORINNE	TAXES/REFUND	2,215.71	REFUND OVERPD RE TAXES	ID 11-2084-00-00	Real Estate Tax Agency Fd	
01/26/2023	56165	SUPERION LLC	368318	64,456.59	SAAS FEE 2023		Capital Equipment Fund	Information Systems
		SUPERION LLC	368318	3,764.93	SAAS FEE 2023		Sewer Operating Utility	Sewer Operations
		SUPERION LLC	368318	3,764.93	SAAS FEE 2023		Storm Water Management	Storm Sewer Management
		SUPERION LLC	368318	3,764.93	SAAS FEE 2023		Water	Other
01/26/2023	56166	TARGET SOLUTIONS LEARNING LLC	INV63706	6,628.56	VECTOR 2023 RENEWAL		Neenah Menasha Fire	Fire Department
01/26/2023	56167	TITAN PUBLIC SAFETY SOLUTIONS LLC	5537	5,972.00	TIPSS ANNUAL SUPPORT		Joint Municipal Court Fd	Administration Exp.
01/26/2023	56168	TOYS FOR TRUCKS	SOMEN237	6,501.98	NEW CAR 32 BED LINER, BED	SLIDE, TOOL BOX AND CAP	Neenah Menasha Fire	
01/26/2023	56169	UW MILWAUKEE	8155	2,150.00	LAKESHORE AVE SIGN	INSTALL	General Fund	Street Signal & Light
01/26/2023	56170	WESTWOOD INFRASTRUCTURE INC	3230100028	17,280.80	DEC S COMMERCIAL ST	DESIGN	Streets Utility Sidewalks	Upgrades-City Initiated
01/26/2023	56173	WISCONSIN DEPT OF WORKFORCE	12169344	2,888.00	DEC UNEMPLOYMENT FOR	RANDAL LIFKE	Benefit Accrual Fund	Other Benefits
		Overall - Total		2,035,737.49				



MEMORANDUM

To: Members of the Finance and Personnel Committee

From: *Ju* Chairman Erickson

Date: March 22, 2023

Re: February Voucher Review

On behalf of the Committee and Common Council, I have reviewed expenditure abstracts and other Finance Department records supporting:

1. February General Expenditure Voucher Nos. 625 through 649 (\$451,822.94), 577 through 923 and 56174 through 56307 (\$1,783,951.15) and February payroll Voucher Nos. 209106 through 209110 (\$6,505.91) for a combined total of \$2,242,580.00.
2. February Automated Transfers Nos. 1 through 67 totaling \$9,110,457.49.

I recommend their approval.

Attached are schedules of February Automated Fund Transfers and Non-Payroll Expenditure Vouchers over \$2,000.

Attachments

EXPENDITURE ABSTRACT FOR PERIOD FEBRUARY 1 THROUGH FEBRUARY 28, 2023
EXPLANATION OF AUTOMATED TRANSFERS

<u>Transfer No.</u>	<u>Transfer Date</u>	<u>Amount</u>	<u>Purpose</u>	<u>Budget/Cost Center</u>
1	2/1/23	\$1,638.42	DELTA DENTAL Vision Premium	FRINGE BENEFIT DIST.
2	2/1/23	\$6,507.80	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
3	2/1/23	\$652.18	DIVERSIFIED BENEFIT SERVICES 2023 Employee FSA Plan	N/A
4	2/1/23	\$14,621.02	DIVERSIFIED BENEFIT SERVICES 2023 Employee HRA Plan	N/A
5	2/2/23	\$14,707.39	MISSIONSQUARE 457 Deferred Comp. Contributions	N/A
6	2/2/23	\$4,306.77	MISSIONSQUARE Employee IRA Contributions	N/A
7	2/2/23	\$1,623.71	MIDAMERICA FICA Alternative Plan #3121	N/A
8	2/2/23	\$50.00	NORTHSHORE BANK 457 Deferred Comp. Contributions	N/A
9	2/2/23	\$53.00	COMMUNITY FIRST CREDIT UNION FD Local 275 Conduit	N/A
10	2/2/23	\$6,086.95	COMMUNITY FIRST CREDIT UNION FD Union Dues	N/A
11	2/2/23	\$550.00	ASSOCIATED BANK Deferred Comp. Contributions	N/A
12	2/2/23	\$1,770.12	ASSOCIATED BANK Child Support	N/A
13	2/2/23	\$503,268.25	EMPLOYEE PAYROLL ACH Direct Deposit	N/A
14	2/2/23	\$2,240.00	NATIONWIDE 457 Deferred Comp. Contributions	N/A
15	2/2/23	\$200.00	NATIONWIDE Employee IRA Contributions	N/A
16	2/3/23	\$135,973.32	DEPARTMENT OF THE TREASURY Employer/Employee Social Security Federal Withholding	FRINGE BENEFITS DIST.
17	2/6/23	\$107.15	DIVERSIFIED BENEFIT SERVICES 2022 Employee FSA Plan	N/A
18	2/6/23	\$3,438.26	DIVERSIFIED BENEFIT SERVICES 2023 Employee HRA Plan	N/A

EXPENDITURE ABSTRACT FOR PERIOD FEBRUARY 1 THROUGH FEBRUARY 28, 2023
EXPLANATION OF AUTOMATED TRANSFERS

<u>Transfer No.</u>	<u>Transfer Date</u>	<u>Amount</u>	<u>Purpose</u>	<u>Budget/Cost Center</u>
19	2/6/23	\$265,011.93	HEALTH PARTNERS January Insurance Premium	FRINGE BENEFIT DIST.
20	2/6/23	\$276,184.82	HEALTH PARTNERS February Insurance Premium	FRINGE BENEFIT DIST.
21	2/8/23	\$4,586.85	DIVERSIFIED BENEFIT SERVICES 2023 Employee HRA Plan	N/A
22	2/8/23	\$413.40	DIVERSIFIED BENEFIT SERVICES 2022 Employee FSA Plan	N/A
23	2/8/23	\$745.59	DIVERSIFIED BENEFIT SERVICES 2023 Employee FSA Plan	N/A
24	2/8/23	\$6,837.64	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
25	2/8/23	\$918.73	BANCORP FSA/HRA Debit Card Prefund	N/A
26	2/10/23	\$1,322.09	DIVERSIFIED BENEFIT SERVICES 2023 Employee HRA Plan	N/A
27	2/13/23	\$7,243.75	CVMIC Utility Workers Comp premiums	N/A
28	2/13/23	\$282,123.61	CVMIC Insurance Premiums	N/A
29	2/14/23	\$5,732.83	BANCORP FSA/HRA Debit Card Prefund	N/A
30	2/14/23	\$5,362.09	ASSOCIATED BANK Jan Bank Service Fee	N/A
31	2/15/23	\$4,746.37	DIVERSIFIED BENEFIT SERVICES 2023 Employee FSA Plan	N/A
32	2/15/23	\$4,644.17	DIVERSIFIED BENEFIT SERVICES 2023 Employee HRA Plan	N/A
33	2/15/23	\$2,001.40	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
34	2/15/23	\$33,135.96	WISCONSIN DEPT OF REVENUE State Withholding	FRINGE BENEFITS DIST
35	2/15/23	\$251,095.00	STIFEL Security Purchase	N/A
36	2/16/23	\$14,647.39	MISSIONSQUARE 457 Deferred Comp. Contributions	N/A

EXPENDITURE ABSTRACT FOR PERIOD FEBRUARY 1 THROUGH FEBRUARY 28, 2023
EXPLANATION OF AUTOMATED TRANSFERS

Transfer No.	Transfer Date	Amount	Purpose	Budget/Cost Center
37	2/16/23	\$4,456.77	MISSIONSQUARE Employee IRA Contributions	N/A
38	2/16/23	\$2,137.74	MIDAMERICA FICA Alternative Plan #3121	N/A
39	2/16/23	\$50.00	NORTHSHORE BANK 457 Deferred Comp. Contributions	N/A
40	2/16/23	\$53.00	COMMUNITY FIRST CREDIT UNION FD Local 275 Conduit	N/A
41	2/16/23	\$550.00	ASSOCIATED BANK Deferred Comp Contributions	N/A
42	2/16/23	\$1,770.12	ASSOCIATED BANK Child Support	N/A
43	2/16/23	\$486,945.54	EMPLOYEE PAYROLL ACH Direct Deposit	N/A
44	2/16/23	\$2,330.00	NATIONWIDE 457 Deferred Comp. Contributions	N/A
45	2/16/23	\$200.00	NATIONWIDE Employee IRA Contributions	N/A
46	2/16/23	\$251,107.50	STIFEL Security Purchase	N/A
47	2/17/23	\$129,580.69	DEPARTMENT OF THE TREASURY Employer/Employee Social Security Federal Withholding	FRINGE BENEFITS DIST.
48	2/17/23	\$10,803.53	DIVERSIFIED BENEFIT SERVICES 2023 Employee HRA Plan	N/A
49	2/21/23	\$409,582.20	FOX VALLEY TECHNICAL COLLEGE February Tax Settlement	N/A
50	2/21/23	\$3,471,853.12	NJSD February Tax Settlement	N/A
51	2/21/23	\$2,075,143.11	WINNEBAGO COUNTY TREASURER February Tax Settlement	N/A
52	2/21/23	\$3,266.56	WISCONSIN DEPT OF REVENUE Jan Sales Tax	N/A
53	2/22/23	\$585.16	DIVERSIFIED BENEFIT SERVICES 2022 Employee FSA Plan	N/A
54	2/22/23	\$1,314.32	DIVERSIFIED BENEFIT SERVICES 2023 Employee FSA Plan	N/A

EXPENDITURE ABSTRACT FOR PERIOD FEBRUARY 1 THROUGH FEBRUARY 28, 2023
EXPLANATION OF AUTOMATED TRANSFERS

Transfer No.	Transfer Date	Amount	Purpose	Budget/Cost Center
55	2/22/23	\$3,904.41	DIVERSIFIED BENEFIT SERVICES 2023 Employee HRA Plan	N/A
56	2/22/23	\$4,649.94	DELTA DENTAL Dental Claims	FRINGE BENEFIT DIST.
57	2/22/23	\$6,326.31	BANCORP FSA/HRA Debit Card Prefund	N/A
58	2/23/23	\$2,229.74	USPS Summer Activity Guide	N/A
59	2/24/23	\$2,289.30	USPS Spring Newsletter	N/A
60	2/24/23	\$2,469.64	DIVERSIFIED BENEFIT SERVICES 2023 Employee HRA Plan	N/A
61	2/27/23	\$11,128.00	ASSOCIATED BANK Debt Service Payment	N/A
62	2/28/23	\$28,823.75	WISCONSIN DEPT OF REVENUE State Withholding	FRINGE BENEFITS DIST
63	2/28/23	\$219,541.39	WI EMPLOYEE TRUST FUNDS Retirement Contribution	FRINGE BENEFITS DIST
64	2/28/23	\$7,874.10	BANCORP FSA/HRA Debit Card Prefund	N/A
65	2/28/23	\$100,385.52	WE Energies Invoices	N/A
66	2/28/23	\$4,558.07	MERCHANT SERVICES Debit Card/Credit Card Service Fee	N/A
FEB TOTAL		\$9,110,457.49		

Check Register-Over \$2,000

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description	Department Description
02/02/2023	578	DONALD HIETPAS & SONS INC	11A-22 PAY #1	377,596.75	WATER SERVICE REPLACEMENT		Streets,Utility,Sidewalks	Lead Service Line Rpl
02/02/2023	582	NEENAH MENASHA SEWERAGE COMMISSION	2023015	165,001.47	FEB PLANT EXPENSE		Sewer Operating Utility	Sewer Operations
		NEENAH MENASHA SEWERAGE COMMISSION	2023021	42,763.00	FEB PRINCIPAL PYMT-	CLEAN WATER	Sewer Capital Fund	Sewer Capital Costs
		NEENAH MENASHA SEWERAGE COMMISSION	2023021	11,800.00	FEB INTEREST PYMT-	CLEAN WATER	Sewer Capital Fund	Sewer Capital Costs
02/09/2023	587	DONALD HIETPAS & SONS INC	CN2-22 FINAL	8,460.55	WATER SERVICES-GROVE ST		Water	
		DONALD HIETPAS & SONS INC	CN2-22 FINAL	15,085.28	STORM SEWER-GROVE ST		Storm Water Management	Storm Water
		DONALD HIETPAS & SONS INC	CN2-22 FINAL	56,837.06	STREET-DIECKHOFF ST/	GROVE ST	Streets,Utility,Sidewalks	Upgrades-City Initiated
		DONALD HIETPAS & SONS INC	CN2-22 FINAL	49,464.57	SANITARY SEWER-GROVE ST		Sewer Capital Fund	Sewer Repair/Replacement
02/09/2023	590	NOFFKE LUMBER INC	2302538085	2,328.75	PICNIC TABLE BOARDS		Facility Improvement Fund	Parks
02/16/2023	601	ENERGY CONTROL & DESIGN INC	95494IN	2,130.26	RPR UNIT HEATERS		Parking Utility Fund	Parking Services
02/16/2023	605	LAFORCE INC	1212164	7,355.64	BUILDING LOCK UPGRADE		Facility Improvement Fund	Public Works

Check Register-Over \$2,000

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description	Department Description
02/16/2023	608	SECURIAN FINANCIAL GROUP INC	2832L	5,439.88	MAR INSURANCE		Benefit Accrual Fund	Insurance
02/16/2023	609	WINNEBAGO COUNTY TREASURER	24378	9,847.96	2023 RMS MAINTENANCE		Capital Equipment Fund	Information Systems
		WINNEBAGO COUNTY TREASURER	LF131800	29,399.02	JAN TIPPING FEES		General Fund	Sanitation
02/23/2023	611	ENERGY CONTROL & DESIGN INC	95455IN	2,097.50	MAINT AGREEMENT-MECHANICL		General Fund	Municipal Facilities
02/28/2023	625	U S BANK	02-13-23	2,707.38	MONROE TRUCK EQUIPMENT DE	HYDRAULIC CYLINDER	Fleet Management	
		U S BANK	02-13-23	2,070.00	ENVIROTECH EQUIPMENT COMP	PIN KITS, BUSHINGS/ 220020	Fleet Management	Municipal Facilities
		U S BANK	02-13-23	3,120.00	VORPAHL FIRE & SAFETY	AEDS	Capital Equipment Fund	
		U S BANK	02-13-23	6,150.00	ACCURATE ALIGNMENT AND FR	SUSPENSION REPAIR #58/221	General Fund	Sanitation
		U S BANK	02-13-23	3,440.99	KUEHL ELECTRIC INC	REPLACE HEATERS/ 2023022	Parking Utility Fund	Parking Services
		U S BANK	02-13-23	21,420.00	COMPASS MINERALS AMER	ROAD SALT	General Fund	Land Maintenance
		U S BANK	02-13-23	4,031.25	SPEEDY CLEAN INC	TV SANITARY SEWER 1/9	General Fund	Sanitation
		U S BANK	02-13-23	14,513.82	LEVENHAGEN OIL CORPORATI	LEAD FREE/4506 GALLONS	Fleet Management	
		U S BANK	02-13-23	7,517.12	ACCURATE ALIGNMENT AND	SUSPENSION REPAIR #58/221	Recycling Fund	Recycling Program

Check Register-Over \$2,000

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description	Department Description
02/28/2023	625				FR			
		U S BANK	02-13-23	28,985.00	ESRI	ESRI ENTERPRISE 2023/9440	Capital Equipment Fund	Information Systems
		U S BANK	02-13-23	3,023.30	COMPLETE OFFICE OF W	COPY PAPER/387915	General Fund	Finance
		U S BANK	02-13-23	15,714.48	LEVENHAGEN OIL CORPORATI	DIESEL/4009 GALLONS	Fleet Management	
02/28/2023	626	U S BANK	02-13-23	3,125.00	I-41 TRAILER CENTER	25% DOWN PAYMENT	Capital Equipment Fund	Police
		U S BANK	02-13-23	2,880.00	AIRGAS - NORTH	CARBON DIOXIDE	Water	Other
		U S BANK	02-13-23	6,320.16	HAWKINS INC	LPC-31	Water	Other
		U S BANK	02-13-23	2,435.99	HP *HP.COM STORE	VIDEO LAPTOP - FIRE	Neenah Menasha Fire	Fire Department
		U S BANK	02-13-23	4,498.00	CDW GOVT #GN08128	KOFAX ADVANCEDPDF UPGRADE	Capital Equipment Fund	Information Systems
		U S BANK	02-13-23	6,000.00	AW EMPL SOLUTN PORTAL E	ANNUAL PHYSICALS/ 408162	Neenah Menasha Fire	Fire Department
		U S BANK	02-13-23	2,591.00	CDW GOVT #GM68578	KOFAX ADVANCEDPDF	Capital Equipment Fund	Information Systems
		U S BANK	02-13-23	19,998.00	BADGER METER INC	5/8 INCH METERS	Water	
		U S BANK	02-13-23	3,956.96	HAWKINS INC	SODIUM PERMANGANATE	Water	Other
		U S BANK	02-13-23	9,177.60	KEMIRA WATER SOLUTIONS	FERRIC SULFATE	Water	Other
		U S BANK	02-13-23	4,238.62	BAKER-TAYLOR	BOOKS	General Fund	Public Library
		U S BANK	02-13-23	2,738.74	BADGER METER	1.5" METERS	Water	

Check Register-Over \$2,000

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description	Department Description
02/28/2023	626				INC			
		U S BANK	02-13-23	13,135.10	SOUNDOFF SIGNAL	EMERGENCY LIGHTING &	Capital Equipment Fund	Police
02/28/2023	627	U S BANK	02-27-23	4,180.00	TCAW OCC HEALTH	JAN LABS	Benefit Accrual Fund	Insurance
		U S BANK	02-27-23	22,913.19	COMPASS MINERALS AMER	ROAD SALT	General Fund	Land Maintenance
		U S BANK	02-27-23	2,200.00	VORPAHL FIRE & SAFETY	CABINET FOR MARKING PAINT	General Fund	Public Works
		U S BANK	02-27-23	4,250.00	LAKESHORE RECYCLING SYST	DEC DUMPSTER PICKUPS	General Fund	
		U S BANK	02-27-23	2,391.54	KUEHL ELECTRIC INC	TRAIING TOWER ELECTRICAL R	Neenah Menasha Fire	
		U S BANK	02-27-23	5,377.30	LAKESHORE RECYCLING SYST	JAN COMMERCIAL PICKUP	General Fund	Sanitation
		U S BANK	02-27-23	8,448.00	TCAW OCC HEALTH	JAN SERVICES	Benefit Accrual Fund	Insurance
02/28/2023	648	U S BANK	02-27-23	4,850.00	THEATRICAL RIGHTS WORL	RIGHTS TO ALL SHOOK UP	General Fund	Riverside Players
		U S BANK	02-27-23	3,585.26	BAKER-TAYLOR	BOOKS	General Fund	Public Library
		U S BANK	02-27-23	51,325.00	BADGER METER INC	5/8 INCH METERS	Water	
		U S BANK	02-27-23	3,264.00	CDW GOVT #GZ11419	MAAS360 LICENSES (48)	Capital Equipment Fund	Information Systems
		U S BANK	02-27-23	2,191.86	AMZN MKTP US*HP81G3K81	CHROMEBOOKS	Capital Equipment Fund	Information Systems
		U S BANK	02-27-23	10,543.50	HYDRITE CHEMICAL CO	SODIUM HYPOCHLORITE	Water	Other
02/02/2023	56179	BERGSTROM	N23035	42,788.50	2023 FORD-		Capital Equipment	Police

Check Register-Over \$2,000

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description	Department Description
02/02/2023	56179	AUTOMOTIVE			PATROL SQ #4		Fund	
		BERGSTROM AUTOMOTIVE	226226	40,994.00	2022 CHEVY SILVERADO	NEW SQ #20	Capital Equipment Fund	Police
02/02/2023	56185	FOX VALLEY CLEAN AIR INC	9296	3,850.00	ST32 DUCT CLEANING		General Fund	Fire Department
02/02/2023	56187	GRAYMONT WESTERN LIME INC	35198699RI	4,856.10	HYDRATED LIME		Water	Other
02/02/2023	56193	LRS	2996894	5,454.22	SEP COMMERCIAL PICKUP		General Fund	Sanitation
02/02/2023	56197	NOFFKE LUMBER INC	2301533748	3,891.93	LUMBER		General Fund	Parks
02/02/2023	56198	ONE SOURCE TECHNOLOGIES INC	14520	15,171.00	SECURITY CAMERA UPGRADE -	CITY HALL	Capital Equipment Fund	Information Systems
02/02/2023	56199	PRIMADATA LLC	61217	2,017.37	JAN BILLS POSTAGE		General Fund	Finance
02/09/2023	56209	ASSOCIATED APPRAISAL CONSULTANTS	166652	5,818.75	2023 REVALUATION PROGRAM		General Fund	Community Development
		ASSOCIATED APPRAISAL CONSULTANTS	166652	3,041.67	FEB SERVICES		General Fund	Community Development
02/09/2023	56214	GRAYMONT WESTERN LIME INC	35199048RI	4,985.90	HYDRATED LIME		Water	Other
02/09/2023	56219	MENASHA, CITY OF	JAN 2023	2,827.00	JAN COURT FINES		Joint Municipal Court Fd	Administration Exp.
		MENASHA, CITY OF	JAN 2023	45,655.81	JAN RETIREMENT/ FIRE		Benefit Accrual Fund	Retirement & Taxes
02/09/2023	56220	MSA	R0757806301	3,459.46	DESIGN	WINNECONNE/	Streets,Utility,Sidewalks	Upgrades-

Check Register-Over \$2,000

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description	Department Description
		PROFESSIONAL SERVICES INC			SERVICES 11/6-1/14	COMMERCIAL		City Initiated
02/09/2023	56228	STATE OF WISCONSIN	JAN 2023	2,591.79	JAN COURT FINES	NEENAH	Joint Municipal Court Fd	Administration Exp.
		STATE OF WISCONSIN	JAN 2023	2,023.49	JAN COURT FINES	MENASHA	Joint Municipal Court Fd	Administration Exp.
02/09/2023	56229	UTECH CONSULTING INC	8802	2,677.50	JAN CULTURE CONSULTING		General Fund	Mayors
02/09/2023	56231	WEDGE, ROBERT	FACADE	4,250.00	REIMB FACADE IMPROVEMENTS	125 W WISCONSIN AVE	2017 CDBG	Block Grant
02/16/2023	56237	ANGEL ARMOR LLC	INV5166	3,276.82	BALLISTIC DOOR PANELS -	SQUADS #4 & #6	Capital Equipment Fund	Police
02/16/2023	56243	BROWN, ANGELA	TAXES/ REFUND	2,629.80	REFUND OVERPD RE TAXES	ID 04-0367-00-00	Real Estate Tax Agency Fd	
02/16/2023	56248	GOVRED TECHNOLOGY INC	10192	67,500.00	APEX OFFICER TRAINING	SIMULATOR	Capital Equipment Fund	Police
02/16/2023	56253	MIRACLE RECREATION EQUIPMENT CO	852277	4,412.04	SLIDE TUBE - RVS PG		General Fund	Parks
02/16/2023	56266	SCOTT LAMERS CONSTRUCTION LLC	5241	2,500.00	CITY SIDE LEAD SERVICE -	668 CONGRESS	Water	
02/16/2023	56267	SPARKLE AND SHINE CLEANING	N234	3,200.00	JAN CLEANING		General Fund	Municipal Building
02/16/2023	56271	USPS	02-16-23	2,269.75	MAILING DROP-OFF SITE	PUNCH CARD	Recycling Fund	Recycling Program
02/23/2023	56282	ENVIROTECH EQUIPMENT	220020107	224,561.00	NEW WAY REFUSE TRUCK		Capital Equipment Fund	Public Works
02/23/2023	56284	FGM ARCHITECTS	223336018	35,625.00	10/29-11/25 SERVICES -	CONSTRUCTION DOCS-ADDITN	Facility Improvement Fund	Police

Check Register-Over \$2,000

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description	Department Description
02/23/2023	56286	GRAEF	124503	3,779.50	NEENAH CREEK BRIDGE	SERVICES THRU 12/31/22	TIF #12 Bridgewood	Other
		GRAEF	124748	6,897.00	2023 GIS SUBSCRIPTION		Water	Other
02/23/2023	56287	GRAYMONT WESTERN LIME INC	35199750RI	4,149.60	HYDRATED LIME		Water	Other
02/23/2023	56292	ONE SOURCE TECHNOLOGIES INC	14557	5,278.13	KEY FOB INSTALLATION		Facility Improvement Fund	Public Works
02/23/2023	56302	VALLEY VNA SENIOR CARE	VNA PYMT #4	347,781.00	NEIGHBORHOOD INVESTMENT	GRANT FUND PAYMENT	Neighborhood Inv Program	Community Development
Overall - Total				2,015,129.98				