



**City of Neenah  
Board of Public Works Agenda  
Thursday, April 9, 2026 at 11:00 AM  
Hauser Room  
Neenah City Hall  
211 Walnut Street**

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- I. Call to order
- II. Appearances
- III. [Approval of the minutes of the March 5, 2026 Meeting.](#) (Minutes can be found on the city website)
- IV. Unfinished Business
  - A. None.
- V. New Business
  - A. Park and Recreation
    - 1. Change Order #3 for Doty Park Shoreline Improvements Project as outlined in construction specifications in the amount of \$12,714.41 to Vinton Construction, Two Rivers, WI. (Attachment)
    - 2. Approve Pay Request #3 and final from Vinton Construction Company, Two Rivers, WI, in the amount of \$118,690.83 for work completed through December 31, 2025, utilizing approved budgeted 2025 CIP Funds minus \$25,000 to be held until punch list items are satisfactorily completed. (Attachment)
  - B. Public Works – Director Kaiser
    - 1. Pay Request No.2, Contract 12-25, Courtside Field Storm Water Pond, to MCC, Inc., in the amount of \$385,999.44. (Attachment)
    - 2. Pay Request No.2, Contract 12-25, Courtside Field Storm Water Pond, to MCC, Inc., in the amount of \$385,999.44. (Attachment)
  - C. Fire Station 31 Remodel – Chief Teesch
    - 1. Change Order No. 12, as described in Notice of Scope Revision No. 19 – Change of Turnout Gear Locker System from 24” Wide to 20” Wide. Deduct (savings) of \$2,290.00. (Attachment)
    - 2. Change Order No. 13, as described in Notice of Scope Revision No. 20 – Unsuitable soils replacement and backfill. Paid from contingency budget \$2,422.44. (Attachment)
    - 3. Pay Request No. 5, Fire Station No. 31 Remodel, to SHE, Inc. in the amount of \$724,330.38. (Attachment)
- VI. Any announcements/questions for the Board
- VII. Adjournment

**NOTICE IS HEREBY GIVEN**, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject on which they have decision-

making responsibility. This may constitute a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or e-mail [clerk@neenahwi.gov](mailto:clerk@neenahwi.gov) at least 48 hours prior to the scheduled meeting or event to request an accommodation.



# Department of Parks & Recreation

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**TO:** Mayor Lang and Members of the Board of Public Works  
**FROM:** Michael T. Kading, Director of Parks & Recreation  
**DATE:** March 18, 2026  
**RE:** Doty Park Phase 1 Shoreline Construction - Change Order #3 Final

During the June 5, 2025 Common Council meeting, the bid for Doty Park Phase 1 Shoreline Improvements Project in the amount of \$1,266,181.80 was awarded to Vinton Construction utilizing 2025 Capital Improvement Project funds.

**ATTACHED - BULLETIN (CHANGE ORDER) #3 FINAL** outlining additional costs and deductions to the project.

Item #1 – Concrete Wall Block Revisions (add)	\$9,073.60
Item #2 – Island Curb Revisions (add/deduct)	(\$5,130.33)
Item #3 – Erosion Control Matting (add)	\$8,771.14
<b>TOTAL CHANGE ORDER #3 FINAL</b>	<b>\$12,714.41</b>

## **OVERALL PROJECT COSTS**

Base Bid:	\$1,266,181.80
Change Order #1 (add. of NE shoreline approved 8/25):	\$188,900.00
Change Order #2 (concrete, poor soils approved 10/25):	\$42,775.18
Change Order #3 (outlined above):	\$12,714.41
<b>TOTAL PROJECT COSTS:</b>	<b>\$1,510,571.30</b>

## **FUNDING:**

2025 CIP	\$3,054,000.00
WI-DNR Stewardship	\$1,000,000.00
NRDA	\$100,000.00

**SUGGESTED ACTION:** Recommend approval of Change Order #3 Final for the Doty Park Shoreline Improvements Project as outlined in construction specifications in the amount of \$12,714.41 to Vinton Construction, Two Rivers, WI.

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*Creating Community Through People, Parks & Programs*

Department of Parks & Recreation  
PO Box 426  
Neenah, WI 54957-0426

phone: 920-886-6062  
fax: 920-886-6069  
mkading@neenahwi.gov

Bulletin #03 Recommendation

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Date: 3/17/26  
To: Michael Kading, Director, City of Neenah Parks & Recreation Department  
From: Suzanne Fromson, Edgewater Resources  
Subject: Doty Park Improvements Project

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Mr. Kading,

This memorandum signifies our professional recommendation to accept the following, "Doty Park Improvements Project" Bulletin #03 in the total amount of \$12,714.41 as listed in the attached Bulletin.

For the existing Vinton Construction Co. contract of \$1,510,571.39, we recommend increasing the contract amount by \$12,714.41, for the changes listed in Bulletin #03.

Construction contract time adjustment for this work will be an estimated addition of 0 calendar days added to the project schedule. The work was incorporated into the existing schedule.

Please do not hesitate to contact us with any questions or comments about this recommendation.

Respectfully Submitted,  
Edgewater Resources, LLC

 3/17/26

Suzie Fromson  
Landscape Architect

BULLETIN #03 FINAL

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Date of Issuance: November 18, 2025 (REVISED 3/3/2026, updated quantities and cost in yellow)  
To: Cole Gille, Vinton  
From: Suzanne Fromson, Edgewater Resources  
Project: Doty Park Improvements

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The following are changes, additions, eliminations and/or clarifications to project plans and specifications. All of these items shall be considered as part of the contract documents. Contractor shall promptly submit a quotation to Edgewater Resources for any cost or credit to the Owner consisting of any itemized breakdown of labor, materials, profit, and overhead for the work listed in each item herein.

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Please see the bulletin items below for your evaluation and quote.

Bulletin Attachments:

1. Revised Drawing Sheets – none
2. Revised Specifications – none
3. Exhibits – EX1.1, submitted 10/20/25.

Changes to Contract Documents:

ITEM NO. 1 Concrete Wall Block Revisions

Based on recommendations from the wall designer, John Shively, and conversations between Edgewater and City (reference emails from Edgewater to City on 9/18/25), it was decided to use solid blocks with caps at the ends of walls where they meet a bridge abutment. In two locations, additional blocks were needed to help protect existing trees (reference emails sent between Edgewater and Vinton on 10/7/25). These blocks are in place of 'garden' style blocks with open tops that would be filled with soil and seeded, as it was decided that grades at each bridge are different and this wouldn't provide a consistent look and turf may not thrive.

- A. Additional blocks, caps, and labor required to install.

ADD/DEDUCT/NO CHANGE \$9,073.60

ITEM NO. 2 Island Curb Revisions

Vinton expressed concern that the concrete curb detail at the island "knobs" to north and south would be difficult to build based on inability to dewater the area effectively, and due to conflict with placement of sheetpile cofferdam and causeway. An alternate solution was proposed by Edgewater to replace the concrete curb with natural stone that will also serve as a seatwall. Armor stone was added to the northern knob to help stabilize this area which is subjected to the effects of waves and ice more so than the south end of the island. See detail #1, EX1.1, attached.



- A. Remove concrete curb from project.

ADD/DEDUCT/NO CHANGE       \$66,030.00      

- B. Add landscape dolomitic limestone seatstones at both north and south ends of island, in place of concrete curb. ~~+00~~ 54.36 tons of stone at \$420/TON.

ADD/DEDUCT/NO CHANGE       ~~\$42,000.00~~ \$22,831.20      

- C. Add mattress stone for seating stones. ~~30~~ 29 cubic yards at \$145.50/CY.

ADD/DEDUCT/NO CHANGE       ~~\$4,365.00~~ \$4,219.50      

- D. Add Geotextile fabric for seating stone detail. ~~655~~ 102 square yards at \$5/SY.

ADD/DEDUCT/NO CHANGE       ~~\$3,275.00~~ \$510.00      

- E. Mobilization of heavy equipment for placement of seating stones and armor stone.

ADD/DEDUCT/NO CHANGE       \$3,000.00      

- F. Add armor stone at north end of the island only. ~~+90~~ 215.17 tons at \$141/TON.

ADD/DEDUCT/NO CHANGE       ~~\$26,790.00~~ \$30,338.97      

ITEM NO. 3 Erosion Control Matting

Seed was originally intended to be installed in spring weather. As the project is near completion but ground freeze prevents typical hydroseed application, it was discussed with City, Vinton, Highway, and Edgewater to look at options for erosion control matting to be installed with seed so that dormant seed is protected over the winter from erosion. Reference emails on 11/2/25 and 11/12/25. Seed mix to be WisDOT No. 40 seed with supplemental Perennial Rye (approved by City). Mat to be typical mat with biodegradable staples.

- A. Add ~~8,650~~ 10,199 square yards of erosion mat

ADD/DEDUCT/NO CHANGE       ~~\$7,439.00~~ \$8,771.14      

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TOTAL BULLETIN 03:

\$ 12,714.41

END OF BULLETIN #03

Contractor Representative Name and Signature: *[Handwritten Signature]*

Date: *3-6-26*







*Department of  
Parks & Recreation*

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**TO:** Mayor Lang and Members of the Board of Public Works  
**FROM:** Michael T. Kading, Director of Parks & Recreation  
**DATE:** March 17, 2026  
**RE:** Doty Park Phase 1 Shoreline – Application for Payment #3 and Final

Attached you will find Application for Payment #3 and final from Vinton Construction Company, Two Rivers, WI, in the amount of \$118,690.83 for work completed through December 31, 2025.

**Construction Status:** The project was substantially completed by the end of the year with punch list items to be addressed this spring. Unfortunately, in-water work cannot be addressed until after June 15 (DNR regulation), and as a result, the city will withhold \$25,000 until work has been satisfactorily completed.

**Recommended Action:** A motion to approve Application for Payment #3 and final from Vinton Construction Company, Two Rivers, WI, in the amount of \$118,690.83 for work completed through December 31, 2025, utilizing approved budgeted 2025 CIP Funds minus \$25,000 to be held until punch list items are satisfactorily completed.

If you have any questions, please contact me.

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*Creating Community Through People, Parks & Programs*

Department of Parks & Recreation  
PO Box 426  
Neenah, WI 54957-0426

phone: 920-886-6062  
fax: 920-886-6069  
mkading@neenahwi.gov



Project: Neenah Doty Park Shoreline Improvements  
 Contractor: Vinton Construction Company  
 Application Date: 02/12/26  
 Payment Application #: 3 FINAL

Unit Contract Work

ITEM NO.	DESCRIPTION OF WORK	Scheduled-			Work Completed Previous Request		This Request		Total Completed/Stored To Date		Schedul'd Vs. Actual	Percent Complete	
		Quantity	UOM	Unit Price	Amount	Quantity	Amount	Quantity	Amount	Quantity			Amount
1	Mobilization, Max 4% of Total Construction Costs	1.00	LS	\$ 40,000.00	\$ 40,000.00	0.95	\$ 38,000.00	0.05	\$ 2,000.00	1.00	\$ 40,000.00	\$ -	100.0%
2	General Requirements	1.00	LS	\$ 10,000.00	\$ 10,000.00	0.95	\$ 9,500.00	0.05	\$ 500.00	1.00	\$ 10,000.00	\$ -	100.0%
3	Site Access and Restoration	1.00	LS	\$ 32,600.00	\$ 32,600.00	1.00	\$ 32,600.00	-	\$ -	1.00	\$ 32,600.00	\$ -	100.0%
4	Soil Erosion and Sedimentation Control Measures Including Turbidity Barrier	1.00	LS	\$ 45,000.00	\$ 45,000.00	1.00	\$ 45,000.00	-	\$ -	1.00	\$ 45,000.00	\$ -	100.0%
5	Temporary Stone Causeway with Culvert (2)	1.00	LS	\$ 49,915.00	\$ 49,915.00	1.00	\$ 49,915.00	-	\$ -	1.00	\$ 49,915.00	\$ -	100.0%
6	Cofferdam (2)	1.00	LS	\$ 56,000.00	\$ 56,000.00	1.00	\$ 56,000.00	-	\$ -	1.00	\$ 56,000.00	\$ -	100.0%
7	Timber Seawall Complete Removal and Associated Grading; Inner Doty Channel	1.00	LS	\$ 42,000.00	\$ 42,000.00	1.00	\$ 42,000.00	-	\$ -	1.00	\$ 42,000.00	\$ -	100.0%
8	Timber Seawall Partial Removal and Associated Grading; Main Neenah Channel	1.00	LS	\$ 26,000.00	\$ 26,000.00	1.00	\$ 26,000.00	-	\$ -	1.00	\$ 26,000.00	\$ -	100.0%
9	Rip Rap Stone Medium	960.00	TON	\$ 58.33	\$ 55,996.80	810.08	\$ 47,251.97	-	\$ -	810.08	\$ 47,251.97	\$ 8,744.83	84.4%
10	Native Vegetated Mat; Transport, Soil Preparation, and Installation (220 SY of product)	1.00	LS	\$ 12,500.00	\$ 12,500.00	1.00	\$ 12,500.00	-	\$ -	1.00	\$ 12,500.00	\$ -	100.0%
11	Concrete Curb	155.00	LF	\$ 426.00	\$ 66,030.00	-	\$ -	155.00	\$ 66,030.00	155.00	\$ 66,030.00	\$ -	100.0%
12	Stone Fishing Pad (3)	900.00	SF	\$ 54.00	\$ 48,600.00	900.00	\$ 48,600.00	-	\$ -	900.00	\$ 48,600.00	\$ -	100.0%
13	Unit Pavers	510.00	SF	\$ 39.00	\$ 19,890.00	510.00	\$ 19,890.00	-	\$ -	510.00	\$ 19,890.00	\$ -	100.0%
14	Native Planting Bed (2)	700.00	SF	\$ 9.50	\$ 6,650.00	740.00	\$ 7,030.00	-	\$ -	740.00	\$ 7,030.00	\$ (380.00)	105.7%
15	Concrete Block Retaining wall (Approx. 8,450 Facefoot Wall)	1.00	LS	\$ 690,000.00	\$ 690,000.00	1.00	\$ 690,000.00	-	\$ -	1.00	\$ 690,000.00	\$ -	100.0%
16	Native Planting 3-Year Establishment Contract	1.00	LS	\$ 15,000.00	\$ 15,000.00	1.00	\$ 15,000.00	-	\$ -	1.00	\$ 15,000.00	\$ -	100.0%
17	Contingency Allowance	1.00	LS	\$ 50,000.00	\$ 50,000.00	-	\$ -	-	\$ -	-	\$ -	\$ 50,000.00	0.0%
CO1	Extra Shoreline Work	1.00	LS	\$ 188,900.00	\$ 188,900.00	1.00	\$ 188,900.00	-	\$ -	1.00	\$ 188,900.00	\$ -	100.0%
CO2.1	Common Excavation	175.45	CY	\$ 48.00	\$ 8,421.60	175.45	\$ 8,421.60	-	\$ -	175.45	\$ 8,421.60	\$ -	100.0%
CO2.2	3/4" Clear Stone	315.81	TON	\$ 35.32	\$ 11,154.41	315.81	\$ 11,154.41	-	\$ -	315.81	\$ 11,154.41	\$ -	100.0%
CO2.3	Pathway Replacements	1.00	LS	\$ 39,500.00	\$ 39,500.00	1.00	\$ 39,500.00	-	\$ -	1.00	\$ 39,500.00	\$ -	100.0%
CO2.4	Deduct - Sidewalk Amount Already in bid price	1.00	LS	\$ (6,300.83)	\$ (6,300.83)	1.00	\$ (6,300.83)	-	\$ -	1.00	\$ (6,300.83)	\$ -	100.0%





FINAL PAYMENT LIEN WAIVER

WHEREAS, **Vinton Construction Company** (Contractor), entered into a Contract with the City of Neenah (Owner), for the complete construction of the **Neenah- Doty Park- Shoreline Improvements** project in Neenah, WI and

WHEREAS, the Contractor has completed 100% of construction under the terms of the construction agreement,

NOW THEREFORE in consideration of final payment by Owner to the Contractor, the Contractor hereby waives and releases any and all liens, claims or rights to file a lien or liens to the extent of the payment above referred to against the Owner. The Contractor further states that all wages, materials, social security taxes, withholding taxes, sales and use taxes, permits, subcontractors and suppliers have been fully paid and discharged for all work performed; workers' compensation and other insurance premiums and all taxes have been fully paid and discharged. The Contractor further agrees to indemnify and hold harmless the Owner from any matter or thing arising from the filing of claims or liens by any employee, subcontractor or suppliers in connection with the work performed.

Date: 3-12-2026

Signature: [Handwritten Signature]

Name/Title: Rich Lamers, President

Vinton Construction Company - Contractor

Witness: [Handwritten Signature]



# Final Quantities and Final Lien Waiver

Neenah- Doty Park- Shoreline Improvements

## FINAL LIEN WAIVER

WHEREAS, ECS Midwest, LLC, as Subcontractor, entered into a Contract with

Vinton Construction Company, as Contractor for the complete construction of the

Neenah- Doty Park- Shoreline Improvements project and

WHEREAS, the undersigned has completed 100% of construction under the terms of the construction agreement,

NOW THEREFORE in consideration of final payment by Contractor, based on the attached agreed upon final quantities to the undersigned, the undersigned hereby waives and releases any and all liens, claims or rights to file any lien or liens to the extent of the payment above referred to against Contractor and its sureties, the owner of the Project, and its title company and lenders, and each of their respective employees, officers and agents. The undersigned further states that all wages, materials, social security taxes, withholding taxes, sales and use taxes, permits, subcontractors and suppliers have been fully paid and discharged for all work performed; workers' compensation and other insurance premiums and all taxes have been fully paid and discharged.

The undersigned further agrees to indemnify and hold harmless the Contractor and its sureties, the owner of the Project, and its title company and lenders, and each of their respective employees, officers and agents from any matter or thing arising from the filing of claims or liens by any employee, subcontractor or suppliers in connection with the work performed.

IN WITNESS WHEREOF, the Subcontractor by its authorized representative has caused this final waiver to be signed.

DATE: 3/11/2026

SIGNATURE : [Signature]

NAME/TITLE: Troy Vetort / Vice President

SUBCONTRACTOR : ECS Midwest, LLC

WITNESS: Kayla Munkel



# Final Quantities and Final Lien Waiver

Neenah- Doty Park- Shoreline Improvements

## FINAL LIEN WAIVER

WHEREAS, Federal Rent-A-Fence, Inc., as Subcontractor, entered into a Contract with

Vinton Construction Company, as Contractor for the complete construction of the

Neenah- Doty Park- Shoreline Improvements project and

WHEREAS, the undersigned has completed 100% of construction under the terms of the construction agreement,

NOW THEREFORE in consideration of final payment by Contractor, based on the attached agreed upon final quantities to the undersigned, the undersigned hereby waives and releases any and all liens, claims or rights to file any lien or liens to the extent of the payment above referred to against Contractor and its sureties, the owner of the Project, and its title company and lenders, and each of their respective employees, officers and agents. The undersigned further states that all wages, materials, social security taxes, withholding taxes, sales and use taxes, permits, subcontractors and suppliers have been fully paid and discharged for all work performed; workers' compensation and other insurance premiums and all taxes have been fully paid and discharged.

The undersigned further agrees to indemnify and hold harmless the Contractor and its sureties, the owner of the Project, and its title company and lenders, and each of their respective employees, officers and agents from any matter or thing arising from the filing of claims or liens by any employee, subcontractor or suppliers in connection with the work performed.

IN WITNESS WHEREOF, the Subcontractor by its authorized representative has caused this final waiver to be signed.

DATE: March 9 2026

SIGNATURE: Robert O'Keefe

NAME/TITLE: PP

SUBCONTRACTOR: Federal Rent-A-Fence, Inc.

WITNESS: Maria Ayenda



# Final Quantities and Final Lien Waiver

Neenah- Doty Park- Shoreline Improvements

## FINAL LIEN WAIVER

WHEREAS, Highway Landscapers, Inc., as Subcontractor, entered into a Contract with

Vinton Construction Company, as Contractor for the complete construction of the

Neenah- Doty Park- Shoreline Improvements project and

WHEREAS, the undersigned has completed 100% of construction under the terms of the construction agreement,

NOW THEREFORE in consideration of final payment by Contractor, based on the attached agreed upon final quantities to the undersigned, the undersigned hereby waives and releases any and all liens, claims or rights to file any lien or liens to the extent of the payment above referred to against Contractor and its sureties, the owner of the Project, and its title company and lenders, and each of their respective employees, officers and agents. The undersigned further states that all wages, materials, social security taxes, withholding taxes, sales and use taxes, permits, subcontractors and suppliers have been fully paid and discharged for all work performed; workers' compensation and other insurance premiums and all taxes have been fully paid and discharged.

The undersigned further agrees to indemnify and hold harmless the Contractor and its sureties, the owner of the Project, and its title company and lenders, and each of their respective employees, officers and agents from any matter or thing arising from the filing of claims or liens by any employee, subcontractor or suppliers in connection with the work performed.

IN WITNESS WHEREOF, the Subcontractor by its authorized representative has caused this final waiver to be signed.

DATE: 3/10/2026

SIGNATURE: 

NAME/TITLE: Nick W. Best Administrative Agent

SUBCONTRACTOR: Highway Landscapers, Inc.

WITNESS: 



# 25260

# Final Quantities and Final Lien Waiver

Neenah-Doty Park- Shoreline Improvements

## FINAL LIEN WAIVER

WHEREAS, Martell Construction Inc., as Subcontractor, entered into a Contract with

Yinton Construction Company, as Contractor for the complete construction of the

Neenah- Doty Park- Shoreline Improvements project and

WHEREAS, the undersigned has completed 100% of construction under the terms of the construction agreement,

NOW THEREFORE in consideration of final payment by Contractor, based on the attached agreed upon final quantities to the undersigned, the undersigned hereby waives and releases any and all liens, claims or rights to file any lien or liens to the extent of the payment above referred to against Contractor and its sureties, the owner of the Project, and its title company and lenders, and each of their respective employees, officers and agents. The undersigned further states that all wages, materials, social security taxes, withholding taxes, sales and use taxes, permits, subcontractors and suppliers have been fully paid and discharged for all work performed; workers' compensation and other insurance premiums and all taxes have been fully paid and discharged.

The undersigned further agrees to indemnify and hold harmless the Contractor and its sureties, the owner of the Project, and its title company and lenders, and each of their respective employees, officers and agents from any matter or thing arising from the filing of claims or liens by any employee, subcontractor or suppliers in connection with the work performed.

IN WITNESS WHEREOF, the Subcontractor by its authorized representative has caused this final waiver to be signed.

DATE: 9 March 2026  
SIGNATURE: [Signature]

NAME/TITLE: Ryan Everson - President | Owner

SUBCONTRACTOR: Martell Construction Inc.

WITNESS: Stacie Protz



# Final Quantities and Final Lien Waiver

Neenah- Doty Park- Shoreline Improvements

## FINAL LIEN WAIVER

WHEREAS, McMullen & Pitz Constr.Co, as Subcontractor, entered into a Contract with

Vinton Construction Company, as Contractor for the complete construction of the

Neenah- Doty Park- Shoreline Improvements project and

WHEREAS, the undersigned has completed 100% of construction under the terms of the construction agreement,

NOW THEREFORE in consideration of final payment by Contractor, based on the attached agreed upon final quantities to the undersigned, the undersigned hereby waives and releases any and all liens, claims or rights to file any lien or liens to the extent of the payment above referred to against Contractor and its sureties, the owner of the Project, and its title company and lenders, and each of their respective employees, officers and agents. The undersigned further states that all wages, materials, social security taxes, withholding taxes, sales and use taxes, permits, subcontractors and suppliers have been fully paid and discharged for all work performed; workers' compensation and other insurance premiums and all taxes have been fully paid and discharged.

The undersigned further agrees to indemnify and hold harmless the Contractor and its sureties, the owner of the Project, and its title company and lenders, and each of their respective employees, officers and agents from any matter or thing arising from the filing of claims or liens by any employee, subcontractor or suppliers in connection with the work performed.

IN WITNESS WHEREOF, the Subcontractor by its authorized representative has caused this final waiver to be signed.

DATE: 3-9-26

SIGNATURE: [Signature]

NAME/TITLE: Ted Jennejohn / V.P.

SUBCONTRACTOR: McMullen & Pitz Constr.Co

WITNESS: Dana M. Skayda

**City of Neenah  
Department of Public Works  
Contractor Request for Payment**

Contractor Name: MCC, Inc.	Contract No.: 12-25
Address: 2600 Roemer Rd.	Contract Amount \$1,289,292.79
City: Appleton WI 54911	
Name of Project: Courtside Fields Pond	
Location of Project:	
Pay Request No. 2	For Period: March 1, 2026 through March 26, 2026

**CONTRACT SUMMARY**

Original Contract Amount	\$1,289,292.79
Net Amount of Change Order	\$0.00
Adjusted Contract Amount	<u>\$1,289,292.79</u>

**WORK PERFORMED TO DATE**

Work Performed to Date	\$562,022.95
Less Retainage of 5%. If different indicate here _____	\$28,101.15
Net Amount Earned to Date	\$533,921.80
Less Previous Payments	\$147,922.36

**BALANCE DUE THIS PAYMENT**


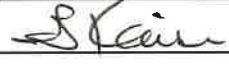
**\$385,999.44**

**CONTRACT BREAKOUT**

	Account Numbers	Project #	Budget Total	Contract Breakdown	Due This Estimate	Paid to Date
Storm Wtr-Misc Rprs-CF	049-5050-743.02-36	STW05	\$156,911.04	\$156,911.04	\$1,143.13	\$147,922.36
Detention Ponds-CF	049-5050-743.02-36	STW06	\$487,688.00	\$487,688.00	\$384,856.31	\$0.00
Detention Pond	049-5050-743.02-36	STW06	\$600,000.00	\$600,000.00	\$0.00	\$0.00
Storm Wtr-Elm St CF	049-5050-743.02-36	STW15	\$44,693.75	\$44,693.75	\$0.00	\$0.00
			<b>\$1,289,292.79</b>	<b>\$1,289,292.79</b>	<b>\$385,999.44</b>	<b>\$147,922.36</b>

**CERTIFICATION OF CONTRACTOR:**

I certify that the foregoing is just and correct and the amount claimed is legally due after showing all just credits

Certified by Engineer		Date: 3-26-26
Certified by Public Works		Date: 3-26-2026
Certified by Water Utility		Date:
Certified by Contractor		Date:
	Approved BPW	Date:
	Approved Water Commission (Final Payments Only)	Date:
	Approved Common Council (Final Payments Only)	Date:

CITY OF NEENAH  
 CONTRACT 12-25  
 COURTSIDE FIELDS STORM WATER POND

Item Description	UofM	QTY	Unit Price	Extension	Quantity Completed to Date	Pay Request No.1				Pay Request No.2			
						Contractor Completed This Period		Retainage Due this Period	Due this Estimate	Contractor Completed This Period		Retainage Due this Period	Due this Estimate
						Quantity	\$			Quantity	\$		
Furnish and Install Underdrain	Lin. Ft.	360	\$60.00	\$21,600.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 8-inch PVC Storm Sewer	Lin. Ft.	60	\$65.00	\$3,900.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install DI Storm Intake	Lin. Ft.	50	\$101.00	\$5,050.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 10-inch & 12inch PVC Storm Sewer	Lin. Ft.	31	\$88.00	\$2,728.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 15-inch PVC Storm Sewer	Lin. Ft.	508	\$80.00	\$40,640.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 24-inch Storm Sewer	Lin. Ft.	407	\$98.00	\$39,886.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 30-inch Storm Sewer	Lin. Ft.	349	\$135.00	\$47,115.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 36-inch Storm Sewer	Lin. Ft.	273	\$145.00	\$39,585.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 15-inch Endwall	Each	1	\$420.00	\$420.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 24-inch RCP Endwall with Joint Ties	Each	2	\$1,560.00	\$3,120.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 36-inch RCP Endwall with Joint Ties	Each	1	\$2,420.00	\$2,420.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 24-inch Grate for Apron Endwall	Each	2	\$710.00	\$1,420.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 36-inch Grate for Apron Endwall	Each	1	\$1,280.00	\$1,280.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 24-inch Yard Drain with Grate	Each	1	\$2,250.00	\$2,250.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 48-inch Storm Manholes	Each	3	\$4,050.00	\$12,150.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 60-inch Storm Manholes	Each	2	\$5,300.00	\$10,600.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 72-inch Storm Manholes	Each	2	\$7,710.00	\$15,420.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install Manhole Castings	Each	6	\$750.00	\$4,500.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 60-inch Pond Outlet Structure with Grate & Antiseep Collar	Lump sum	1	\$11,000.00	\$11,000.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish & Install Underdrain Vent	Each	1	\$5,400.00	\$5,400.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Remove Onsite Storm Sewer, Cap e3nd at property line	Lump sum	1	\$4,000.00	\$4,000.00	1	1.00	\$4,000.00	\$200.00	\$3,800.00	0.00	\$0.00	\$0.00	\$0.00
Furnish & Install Traffic Control	Lump sum	1	\$325.00	\$325.00	1	0.75	\$243.75	\$12.19	\$231.56	0.00	\$0.00	\$0.00	\$0.00
<b>Storm Water Base Bid</b>				<b>\$274,809.00</b>			<b>\$4,243.75</b>	<b>\$212.19</b>	<b>\$4,031.56</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Furnish and Install Tracking Pad	Each	1	\$850.00	\$850.00	1	0.90	\$765.00	\$38.25	\$726.75	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install Inlet Protection	Each	11	\$90.00	\$990.00	4	0.00	\$0.00	\$0.00	\$0.00	4.00	\$360.00	\$18.00	\$342.00

CITY OF NEENAH  
 CONTRACT 12-25  
 COURTSIDE FIELDS STORM WATER POND

Item Description	UofM	QTY	Unit Price	Extension	Quantity Completed to Date	Pay Request No.1				Pay Request No.2			
						Contractor Completed This Period Quantity	\$	Retainage Due this Period	Due this Estimate	Contractor Completed This Period Quantity	\$	Retainage Due this Period	Due this Estimate
Remove Fence	Lump sum	1	\$4,000.00	\$4,000.00	1	1.00	\$4,000.00	\$200.00	\$3,800.00	0.00	\$0.00	\$0.00	\$0.00
Strip Soil (Estimated 19,957 Sq.Yds.)	Lump sum	1	\$10,699.00	\$10,699.00	1	1.00	\$10,699.00	\$534.95	\$10,164.05	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install Ditch Check	Each	4	\$85.00	\$340.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install Silt Fence	Lin. Ft.	250	\$3.00	\$750.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install Light Riprap over Type HR Fabric	Ton	6.2	\$45.06	\$279.37	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install Medium Riprap over Type HR Fabric	Ton	15.6	\$37.72	\$588.43	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install Heavy Riprap over Type HR Fabric	Ton	38.4	\$34.40	\$1,320.96	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish & Install 3-inch Breaker over Type HR Fabric	Ton	104.6	\$21.58	\$2,257.27	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Unclassified Excavation for Pond Construction (Est. Rock Removal=20,250 cy. EST. Total Excavation=56,090 cy inclusive of rock)	Lump sum	1	\$340,000.00	\$340,000.00	1	0.40	\$136,000.00	\$6,800.00	\$129,200.00	0.60	\$204,000.00	\$10,200.00	\$193,800.00
Crush and Stockpile Rock Removed from Pond	Lump sum	1	\$504,888.00	\$504,888.00	0	0.00	\$0.00	\$0.00	\$0.00	0.40	\$201,955.20	\$10,097.76	\$191,857.44
Furnish and Install Pond Liner (Estimated 10,668 CY)	Lump sum	1	\$120,473.00	\$120,473.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Install Salvaged Topsoil & Fine Grading	Lump sum	1	\$7,282.00	\$7,282.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install Topsoil (Import from Off-Site)	CY	800	\$0.01	\$8.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish & Install Base Aggregate Dense 1 1/4-inch	Lump sum	1	\$1,746.00	\$1,746.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish & Install Terracing, Fertilize, Seed & Hydromulch (Permanent-Outside of Sidewalk)	SY	7477	\$1.68	\$12,561.36	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish & Install Terracing, Fertilize, Seed & Hydromulch (Temporary-Inside Sidewalk)	SY	6056	\$0.90	\$5,450.40	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
<b>Pond/Earthwork Restoration Base Bid</b>				<b>\$1,014,483.79</b>	<b>0</b>		<b>\$151,464.00</b>	<b>\$7,573.20</b>	<b>\$143,890.80</b>		<b>\$406,315.20</b>	<b>\$20,315.76</b>	<b>\$385,999.44</b>
				<b>\$1,289,292.79</b>			<b>\$155,707.75</b>	<b>\$7,785.39</b>	<b>\$147,922.36</b>		<b>\$406,315.20</b>	<b>\$20,315.76</b>	<b>\$385,999.44</b>

**City of Neenah  
Department of Public Works  
Contractor Request for Payment**

Contractor Name: MCC, Inc.	Contract No.: 12-25
Address: 2600 Roemer Rd.	Contract Amount \$1,289,292.79
City: Appleton WI 54911	
Name of Project: Courtside Fields Pond	
Location of Project:	
Pay Request No. 2	For Period: March 1, 2026 through March 26, 2026

**CONTRACT SUMMARY**

Original Contract Amount	\$1,289,292.79
Net Amount of Change Order	\$0.00
Adjusted Contract Amount	<u>\$1,289,292.79</u>

**WORK PERFORMED TO DATE**

Work Performed to Date	\$562,022.95
Less Retainage of 5%. If different indicate here _____	\$28,101.15
Net Amount Earned to Date	\$533,921.80
Less Previous Payments	\$147,922.36

**BALANCE DUE THIS PAYMENT**

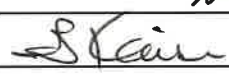
**\$385,999.44**

**CONTRACT BREAKOUT**

	Account Numbers	Project #	Budget Total	Contract Breakdown	Due This Estimate	Paid to Date
Storm Wtr-Misc Rprs-CF	049-5050-743.02-36	STW05	\$156,911.04	\$156,911.04	\$1,143.13	\$147,922.36
Detention Ponds-CF	049-5050-743.02-36	STW06	\$487,688.00	\$487,688.00	\$384,856.31	\$0.00
Detention Pond	049-5050-743.02-36	STW06	\$600,000.00	\$600,000.00	\$0.00	\$0.00
Storm Wtr-Elm St CF	049-5050-743.02-36	STW15	\$44,693.75	\$44,693.75	\$0.00	\$0.00
			\$1,289,292.79	\$1,289,292.79	<b>\$385,999.44</b>	\$147,922.36

**CERTIFICATION OF CONTRACTOR:**

I certify that the foregoing is just and correct and the amount claimed is legally due after showing all just credits

Certified by Engineer		Date: <u>3-26-26</u>
Certified by Public Works		Date: <u>3-26-2026</u>
Certified by Water Utility		Date:
Certified by Contractor		Date:
	Approved BPW	Date:
	Approved Water Commission (Final Payments Only)	Date:
	Approved Common Council (Final Payments Only)	Date:

CITY OF NEENAH  
 CONTRACT 12-25  
 COURTSIDE FIELDS STORM WATER POND

Item Description	UofM	QTY	Unit Price	Extension	Quantity Completed to Date	Pay Request No.1				Pay Request No.2			
						Contractor Completed This Period		Retainage Due this Period	Due this Estimate	Contractor Completed This Period		Retainage Due this Period	Due this Estimate
						Quantity	\$			Quantity	\$		
Furnish and Install Underdrain	Lin. Ft.	360	\$60.00	\$21,600.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 8-inch PVC Storm Sewer	Lin. Ft.	60	\$65.00	\$3,900.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install DI Storm Intake	Lin. Ft.	50	\$101.00	\$5,050.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 10-inch & 12inch PVC Storm Sewer	Lin. Ft.	31	\$88.00	\$2,728.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 15-inch PVC Storm Sewer	Lin. Ft.	508	\$80.00	\$40,640.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 24-inch Storm Sewer	Lin. Ft.	407	\$98.00	\$39,886.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 30-inch Storm Sewer	Lin. Ft.	349	\$135.00	\$47,115.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 36-inch Storm Sewer	Lin. Ft.	273	\$145.00	\$39,585.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 15-inch Endwall	Each	1	\$420.00	\$420.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 24-inch RCP Endwall with Joint Ties	Each	2	\$1,560.00	\$3,120.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 36-inch RCP Endwall with Joint Ties	Each	1	\$2,420.00	\$2,420.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 24-inch Grate for Apron Endwall	Each	2	\$710.00	\$1,420.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 36-inch Grate for Apron Endwall	Each	1	\$1,280.00	\$1,280.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 24-inch Yard Drain with Grate	Each	1	\$2,250.00	\$2,250.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 48-inch Storm Manholes	Each	3	\$4,050.00	\$12,150.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 60-inch Storm Manholes	Each	2	\$5,300.00	\$10,600.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 72-inch Storm Manholes	Each	2	\$7,710.00	\$15,420.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install Manhole Castings	Each	6	\$750.00	\$4,500.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install 60-inch Pond Outlet Structure with Grate & Antiseep Collar	Lump sum	1	\$11,000.00	\$11,000.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish & Install Underdrain Vent	Each	1	\$5,400.00	\$5,400.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Remove Onsite Storm Sewer, Cap e3nd at property line	Lump sum	1	\$4,000.00	\$4,000.00	1	1.00	\$4,000.00	\$200.00	\$3,800.00	0.00	\$0.00	\$0.00	\$0.00
Furnish & Install Traffic Control	Lump sum	1	\$325.00	\$325.00	1	0.75	\$243.75	\$12.19	\$231.56	0.00	\$0.00	\$0.00	\$0.00
<b>Storm Water Base Bid</b>				<b>\$274,809.00</b>			<b>\$4,243.75</b>	<b>\$212.19</b>	<b>\$4,031.56</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Furnish and Install Tracking Pad	Each	1	\$850.00	\$850.00	1	0.90	\$765.00	\$38.25	\$726.75	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install Inlet Protection	Each	11	\$90.00	\$990.00	4	0.00	\$0.00	\$0.00	\$0.00	4.00	\$360.00	\$18.00	\$342.00

CITY OF NEENAH  
 CONTRACT 12-25  
 COURTSIDE FIELDS STORM WATER POND

Item Description	UofM	QTY	Unit Price	Extension	Quantity Completed to Date	Pay Request No.1				Pay Request No.2			
						Contractor Completed This Period Quantity	\$	Retainage Due this Period	Due this Estimate	Contractor Completed This Period Quantity	\$	Retainage Due this Period	Due this Estimate
Remove Fence	Lump sum	1	\$4,000.00	\$4,000.00	1	1.00	\$4,000.00	\$200.00	\$3,800.00	0.00	\$0.00	\$0.00	\$0.00
Strip Soil (Estimated 19,957 Sq.Yds.)	Lump sum	1	\$10,699.00	\$10,699.00	1	1.00	\$10,699.00	\$534.95	\$10,164.05	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install Ditch Check	Each	4	\$85.00	\$340.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install Silt Fence	Lin. Ft.	250	\$3.00	\$750.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install Light Riprap over Type HR Fabric	Ton	6.2	\$45.06	\$279.37	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install Medium Riprap over Type HR Fabric	Ton	15.6	\$37.72	\$588.43	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install Heavy Riprap over Type HR Fabric	Ton	38.4	\$34.40	\$1,320.96	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish & Install 3-inch Breaker over Type HR Fabric	Ton	104.6	\$21.58	\$2,257.27	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Unclassified Excavation for Pond Construction (Est. Rock Removal=20,250 cy. EST. Total Excavation=56,090 cy inclusive of rock)	Lump sum	1	\$340,000.00	\$340,000.00	1	0.40	\$136,000.00	\$6,800.00	\$129,200.00	0.60	\$204,000.00	\$10,200.00	\$193,800.00
Crush and Stockpile Rock Removed from Pond	Lump sum	1	\$504,888.00	\$504,888.00	0	0.00	\$0.00	\$0.00	\$0.00	0.40	\$201,955.20	\$10,097.76	\$191,857.44
Furnish and Install Pond Liner (Estimated 10,668 CY)	Lump sum	1	\$120,473.00	\$120,473.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Install Salvaged Topsoil & Fine Grading	Lump sum	1	\$7,282.00	\$7,282.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish and Install Topsoil (Import from Off-Site)	CY	800	\$0.01	\$8.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish & Install Base Aggregate Dense 1 1/4-inch	Lump sum	1	\$1,746.00	\$1,746.00	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish & Install Terracing, Fertilize, Seed & Hydromulch (Permanent-Outside of Sidewalk)	SY	7477	\$1.68	\$12,561.36	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
Furnish & Install Terracing, Fertilize, Seed & Hydromulch (Temporary-Inside Sidewalk)	SY	6056	\$0.90	\$5,450.40	0	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
<b>Pond/Earthwork Restoration Base Bid</b>				<b>\$1,014,483.79</b>	<b>0</b>		<b>\$151,464.00</b>	<b>\$7,573.20</b>	<b>\$143,890.80</b>		<b>\$406,315.20</b>	<b>\$20,315.76</b>	<b>\$385,999.44</b>
				<b>\$1,289,292.79</b>			<b>\$155,707.75</b>	<b>\$7,785.39</b>	<b>\$147,922.36</b>		<b>\$406,315.20</b>	<b>\$20,315.76</b>	<b>\$385,999.44</b>



## **Memorandum**

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**TO:** Board of Public Works  
**FROM:** Chief Teesch TT  
**DATE:** April 9, 2026  
**RE:** **Fire Station 31 Remodel Project – Change Order Approval**

The Fire Station 31 remodel project remains on schedule and within the approved budget. The requested change orders have been reviewed and recommended by the project team, architect, and City staff.

**I recommend approval of the following change orders for the Fire Station 31 Remodel Project, with funding allocated from the respective sources identified below.**

- **Change Order No. 12**, as described in **Notice of Scope Revision No. 19** – Change of Turnout Gear Locker System from 24” Wide to 20” Wide. **Deduct (savings) of \$2,290.00**
- **Change Order No. 13**, as described in **Notice of Scope Revision No. 20** – Unsuitable soils replacement and backfill. **Paid from contingency budget \$2,422.44**

**Total approved amount: \$132.44** funded from the project’s approved contingency funds

Approval of these change orders will allow construction to proceed without delay while ensuring the long-term performance and service life of Fire Station 31.

Please let me know if additional information is needed.

**MILBACH**  
Construction  
Services,  
Company

2651 Northridge Dr. Kaukauna, WI 54130  
Phone: (920) 993-0735  
Fax: (920) 993-0738

Notice of Scope Revision

Requested By: Milbach Construction Date: 3/18/26  
Job No. 25-1028 SR No. 19  
Owner Name: City of Neenah  
Project Name: Neenah Fire Station 31 Renovation

The following items have caused or may cause changes in project cost and/or schedule:

**Brief Description of Change:** Locker Changes

Detailed Description of Change

Deduct \$2,290.00 to make the lockers 20"W instead of 24"W. Adding topside storage, removing powerbars, glove hangers, helmet holders and secure boxes. Changing layout and banks of lockers

Milbach Representative: Jon Strick

Subcontractors Involved: 1) Gear Grid 2) \_\_\_\_\_ 3) \_\_\_\_\_  
4) \_\_\_\_\_ 5) \_\_\_\_\_ 6) \_\_\_\_\_

Contractor (is) (is not) to proceed with the work noted above. The change in the Contract price shall be determined as follows: (Check one)

\_\_\_\_\_ T & M (markups per Contract) Estimated Manhours: \_\_\_\_\_

Estimated Total Cost (including material): \_\_\_\_\_

\_\_\_\_\_ Unit Price Estimated Total Cost (including material): \_\_\_\_\_

Fixed Price: \$ -2,290.00

\_\_\_\_\_ Other: \_\_\_\_\_

Estimated Schedule Delay: \_\_\_\_\_

Other Impact and Indirect Costs Attributable to Change: \_\_\_\_\_

Note: The change in the Contract time shall be as subsequently agreed upon and noted below.

Owner Representative: Trevor Frank- SEH

The Contract with the Owner is adjusted as follows:

Cost: \$-2,290.00 Schedule: \_\_\_\_\_

Milbach Representative:  \_\_\_\_\_

Date: 3/18/26

Owner Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Attachments:  Yes \_\_\_\_\_ No

Note: Unless expressly noted above to the contrary, Milbach reserves the right to claim later for such delay costs and indirect and impact costs as may be attributable to this change.



# Change Order Proposal

670 SW 15th Street, Forest Lake, MN 55025  
Phone: (651) 464-4468 Fax: (651) 464-4780

**To:**  
Milbach Construction Services Co  
2651 Northridge Dr.  
Kaukauna, WI 54130

**Project:**  
Neenah Fire Station #31

**Date:** 03.09.2026  
**GGC SO#:** 33213  
**CO Proposal #:** 1

**Contact:**

**PO/Contract #:** 25-1028-07  
**GGC Original Quote #:** 00015395  
**GGC Original Quote Date:** 08/25/2025

**Change Proposal Request per:**

DESCRIPTION:	AMOUNT
<b>NET ORIGINAL AMOUNT:</b> .....	\$12,040.00
<b>NET CHANGE OF PREVIOUS CHANGE ORDERS:</b> .....	\$0.00
<b>NET ADD/DEDUCT OF THIS PROPOSAL:</b> .....	(\$2,290.00) <b>DEDUCT</b>
<b>NEW CONTRACT TOTAL:</b> .....	\$9,750.00

**DESCRIPTION OF CHANGES:**

Proposed change is to make the lockers 20"W instead of 24"W. Adding Topside storage, removing powerbars, glove hangers, helmet holders and secure boxes. Changing the layout and banks of lockers.

Proposal Notes:

Changes will not be made to the order until an approval is received.(Signed proposal or an official change order is issued)  
Proposal is valid for 90 days for product cost.  
Proposal does not change GearGrid terms agreement.  
Revised submittal drawings will not be issued unless stated they are required and change order is approved.  
Taxes are not included.

Respectfully Submitted by:

Raina Nelson  
Project Manager

**Approved By:**

\_\_\_\_\_ Name

\_\_\_\_\_ Title

\_\_\_\_\_ Date

**MILBACH**  
Construction  
Services,  
Company

2651 Northridge Dr. Kaukauna, WI 54130  
Phone: (920) 993-0735  
Fax: (920) 993-0738

Notice of Scope Revision

Requested By: Milbach Construction Date: 3/23/26  
Job No. 25-1028 SR No. 20  
Owner Name: City of Neenah  
Project Name: Neenah Fire Station 31 Renovation

The following items have caused or may cause changes in project cost and/or schedule:

**Brief Description of Change:** Foundation & Unsuitable Soils

Detailed Description of Change

Add \$2,422.44 to break up, remove and dispose of existing concrete foundation that was encountered during the excavation of the Fire Training Tower foundations, undercut of unsuitable soils, haul off site for disposal and backfill with crushed stone compacted in lifts

Milbach Representative: Jon Strick

Subcontractors Involved: 1) Gene Fredrickson 2) \_\_\_\_\_ 3) \_\_\_\_\_  
4) \_\_\_\_\_ 5) \_\_\_\_\_ 6) \_\_\_\_\_

Contractor (is) (is not) to proceed with the work noted above. The change in the Contract price shall be determined as follows: (Check one)

\_\_\_\_\_ T & M (markups per Contract) Estimated Manhours: \_\_\_\_\_

Estimated Total Cost (including material): \_\_\_\_\_

\_\_\_\_\_ Unit Price Estimated Total Cost (including material): \_\_\_\_\_

Fixed Price: \$ 2,422.44

\_\_\_\_\_ Other: \_\_\_\_\_

Estimated Schedule Delay: \_\_\_\_\_

Other Impact and Indirect Costs Attributable to Change: 10% General Requirements & Bond

Note: The change in the Contract time shall be as subsequently agreed upon and noted below.

Owner Representative: Trevor Frank- SEH

The Contract with the Owner is adjusted as follows:

Cost: \$2,422.44 Schedule: \_\_\_\_\_

Milbach Representative:  Date: 3/23/26

Owner Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Attachments:  Yes  No

Note: Unless expressly noted above to the contrary, Milbach reserves the right to claim later for such delay costs and indirect and impact costs as may be attributable to this change.



[www.gftexc.com](http://www.gftexc.com)  
4450 Fieldcrest Drive  
Kaukauna, WI 54130  
Ph 920.766.1100/Fax 920.766.3788

## Change Order Request

March 23, 2026

Milbach Construction Services Co.  
2651 Northridge Drive  
Kaukauna WI 54130

Project: Neenah Fire Station 31 Renovation, 1080 Breezewood Lane, Neenah WI

*Description:*

1. Break up, remove and dispose of existing concrete foundation that was encountered during the excavation of the Fire Training Tower foundations. \$520.00
2. Undercut of unsuitable soils, haul off site for disposal and backfill with crushed stone compacted in lifts. 32.23 CY at \$46.50 = \$1,498.70

TOTAL CHANGE ORDER REQUEST = \$2,018.70

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted by \_\_\_\_\_

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Milbach Construction Services Co. Request for Payment  
 To: City of Neenah  
 211 Walnut St.  
 Neenah, WI 54956

Application No.: 05  
 Page 1 of 2

Remit To: Milbach Construction Services Co.  
 2651 Northridge Dr.  
 Kaukauna, WI 54130

Architect: Short Elliot Hendrickson Inc.  
 425 W. Water St. Suite 300  
 Appleton, WI 54911

Period From: 2/26/2026  
 Period To: 3/25/2026  
 Project No.: 25-1028  
 Contract Date: 9/24/2025

Request is made for payment, as shown below, in connection with the contract. Detail Sheets are attached.

Number	Date Approved	Additions	Deductions
1		\$ 1,741.30	\$ -
2		\$ 10,576.31	
3 Revised	1/16/2026	\$126,725.50	
4 Revised	1/6/2026	\$ 12,122.00	
6, 8, 11, 12, 13, 14		\$ 22,520.05	\$ 650.00
16, 19, 20		\$ 6,248.64	\$ 2,290.00
		\$ -	
		\$ 179,933.80	\$ 2,940.00

Net Change \$ 176,993.80

1. ORIGINAL CONTRACT SUM \$ 7,209,935.33
2. Net change by change orders \$ 176,993.80
3. CONTRACT SUM TO DATE \$ 7,386,929.13
4. Total Completed and Stored to Date \$ 2,741,520.49
5. Retainer 10% \$ 274,152.05
6. Total Earned Less Retainage \$ 2,467,368.44
7. Less Previous Certificates for Payment \$ 1,743,038.06
8. Current Payment Due \$ 724,330.38
9. Balance to Finish Plus Retainer \$ 4,919,560.69

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Request for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor: **Milbach Construction Services Company**

By: 

Date: 3/25/2026

State of: Wisconsin County of: Outagamie  
 Subscribed and sworn to before me this 25th day of March 2026

Notary Public:   
 Expires: 9-19-27



Amount Certified \$ 724,330.38

By: 

Date:

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the reviewer certifies to the owner that to the best of the reviewer's knowledge, information and belief the work has progressed as indicated, the quality of work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this contract.

Request For Payment Continuation Sheet

- In tabulations below, amounts are stated to the nearest dollar.

Application No.: 5  
 Application Date: 3/25/2026  
 Period To: 3/25/2026  
 Project Number: 25-1008

Item No.	Description	Work Completed				Total Completed To Date G=(D+E+F)	Balance To Finish H	Retainage I
		Scheduled Value C	From Previous Application D	This Period E	Stored Materials F			
A	B							
01	01000 General Requirements	\$ 315,586.91	\$ 133,525.62	\$ 20,959.00	\$ 154,484.62	\$ 161,102.29	\$ 15,448.46	
02	02000 Selective Demolition	\$ 459,828.97	\$ 337,312.24	\$ 33,419.34	\$ 370,731.58	\$ 89,097.39	\$ 37,073.16	
03	03000 Concrete	\$ 450,117.68	\$ 114,635.00	\$ 74,500.00	\$ 189,135.00	\$ 260,982.68	\$ 18,913.50	
04	04000 Masonry	\$ 525,476.35	\$ 50,000.00	\$ 38,288.77	\$ 88,288.77	\$ 437,187.58	\$ 8,828.88	
06	06000 Steel	\$ 327,344.50	\$ 51,570.00	\$ -	\$ 51,570.00	\$ 275,774.50	\$ 5,157.00	
09	09000 Carpentry	\$ 26,842.90	\$ 3,928.48	\$ -	\$ 3,928.48	\$ 22,914.42	\$ 392.85	
11	11000 Thermal	\$ 720,155.73	\$ 106,838.00	\$ 99,261.90	\$ 206,099.90	\$ 514,055.83	\$ 20,609.99	
12	12000 Doors	\$ 332,299.70	\$ 167,007.00	\$ 102,730.00	\$ 269,737.00	\$ 62,562.70	\$ 26,973.70	
13	13000 Finishes	\$ 556,512.78	\$ 115,463.70	\$ 21,728.83	\$ 137,192.53	\$ 419,320.25	\$ 13,719.25	
14	14000 Division 10	\$ 118,545.98	\$ 49,085.42	\$ -	\$ 49,085.42	\$ 69,460.56	\$ 4,908.54	
15	15000 Fire Protection	\$ 69,006.00	\$ 23,500.00	\$ 25,100.00	\$ 48,600.00	\$ 20,406.00	\$ 4,860.00	
16	16000 Plumbing	\$ 365,645.00	\$ 178,000.00	\$ 23,026.25	\$ 201,026.25	\$ 164,618.75	\$ 20,102.63	
17	17000 HVAC	\$ 922,033.00	\$ 317,043.50	\$ 87,375.00	\$ 404,418.50	\$ 517,614.50	\$ 40,441.85	
18	18000 Electrical	\$ 710,532.87	\$ 255,000.00	\$ 250,000.00	\$ 505,000.00	\$ 205,532.87	\$ 50,500.00	
28	Alt. 1	\$ 1,310,006.96	\$ 33,800.00	\$ -	\$ 33,800.00	\$ 1,276,206.96	\$ 3,380.00	
29	NSR 1 Change Order per architect	\$ 1,741.30	\$ -	\$ -	\$ -	\$ 1,741.30	\$ -	
30	NSR 2 Relocate panels and trims	\$ 10,576.31	\$ -	\$ -	\$ -	\$ 10,576.31	\$ -	
31	NSR 3 Exterior wall system	\$ 126,725.50	\$ -	\$ 26,000.00	\$ 26,000.00	\$ 100,725.50	\$ 2,600.00	
32	NSR 4 RFI 7	\$ 12,122.00	\$ -	\$ -	\$ -	\$ 12,122.00	\$ -	
33	NSR 6 Sign Power in Apparatus	\$ 599.53	\$ -	\$ -	\$ -	\$ 599.53	\$ -	
34	NSR 8 CBS- Relocate Panels & Transfer Switch	\$ 10,576.31	\$ -	\$ -	\$ -	\$ 10,576.31	\$ -	
35	NSR 11 CB4 Deduct 15' of Footing & Wall	\$ (650.00)	\$ -	\$ -	\$ -	\$ (650.00)	\$ -	
36	NSR 12 CB 7	\$ 3,502.40	\$ -	\$ -	\$ -	\$ 3,502.40	\$ -	
37	NSR 13 RFI 25	\$ 3,921.78	\$ -	\$ -	\$ -	\$ 3,921.78	\$ -	
38	NSR 14 RFI 6	\$ 3,920.03	\$ -	\$ -	\$ -	\$ 3,920.03	\$ -	
39	NSR 16 R CB 7 Revised	\$ 3,826.20	\$ -	\$ -	\$ -	\$ 3,826.20	\$ -	
30	NSR 19 Locker Charges	\$ (2,290.00)	\$ -	\$ -	\$ -	\$ (2,290.00)	\$ -	
31	NSR 20 Foundation & Unsuitable Soils	\$ 2,422.44	\$ -	\$ 2,422.44	\$ 2,422.44	\$ -	\$ 242.24	
Totals		\$ 7,386,929.13	\$ 1,936,708.96	\$ 804,811.53	\$ 2,741,520.49	\$ 4,645,408.64	\$ 274,152.05	

**WAIVER OF CONSTRUCTION LIEN**

1. For value received, the undersigned hereby waives, to the extent described in paragraph 2, all rights to or claims for lien on the land hereafter described, for any and all work, materials, plans, or specifications made or furnished or to be made or furnished for the improvement of said land for City of Neenah owner, by Milbach Construction Services Company, contractor, said land being situated in City of Neenah, State of Wisconsin, and described as follows:

Fire Station 31 Renovation

\_\_\_\_\_

\_\_\_\_\_

2. This waiver applies to a lien for the following work or services: General Contractor

Furnished or to be furnished on this job at any time and in any amount. This is a waiver conditional upon payment in the amount of: \$ 724,330.38

Furnished between the dates of February 26 and March 25, 2026.

3. The undersigned does further affirm that materials furnished by the undersigned to the above described premises are:

\_\_\_\_\_ Fully paid for (taken from open stock), or

\_\_\_\_\_ Were supplied to the undersigned for the above described premises by: \_\_\_\_\_

4. The undersigned does further affirm that subcontractors that have furnished labor and or services and supplies have been:

\_\_\_\_\_ Fully paid for and attached are lien waiver from said subcontractors, or

\_\_\_\_\_ Listed as follows: \_\_\_\_\_

5. Unless this instrument is shown in paragraph 2, above, to be a waiver in full, the right to assert construction lien rights for work done or materials furnished, if any, exclusive of the above stated period on said job is hereby expressly reserved.

By: \_\_\_\_\_

Title: Jon Strick, President

Date: March 25, 2026

Signed this 25th day of March 2026

Notary: \_\_\_\_\_

Exp. 9-19-27

