



# Neenah-Menasha Fire Rescue

## AGENDA

### Neenah-Menasha Fire Rescue Joint Finance & Personnel Committee

October 25, 2022 – 5:30 p.m.

City of Menasha – Room #132

- I. Attendance
- II. Public Forum
- III. Approval of Minutes:
  - a. September 27, 2022 (attached)
- IV. Review of September 2022 calls (attached)
- V. Consideration and Action of approving contract for 2024 Impel from Pierce Manufacturing (attached)

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**NMFR Joint Finance & Personnel Committee Meeting Minutes**  
**September 27, 2022 – 5:30 p.m.**  
**City of Neenah – Hauser Room**

Present: Ald. Stevenson, Eisenach, Grade, Boyette, Borchardt and Sevenich

Also Present: Chief Kloehn, Director Easker and MA Ellis

Ald. Borchardt called the meeting to order at 5:30 p.m.

Public: No members of the public were present.

Minutes: The Committee reviewed the meeting minutes from August 23, 2022. **MSC Stevenson/Grade to approve the August 23, 2022 meeting minutes, all voting aye.**

Summary of Calls: The Committee reviewed the year-to-date summary of calls. **MSC Sevenich/Stevenson to approve the year-to-date summary and place on file, all voting aye.**

Year to Date Budget Report: The Committee reviewed the year-to-date budget summary. The overtime budget was reviewed. Chief Kloehn explained the challenges we have had with staffing this year. Ald. Sevenich asked what would have not happened if we would not have hired the third person to cover the FMLA's. In the end, it has helped save money in the budget as we ended up with three long-term FMLA's versus only two. Chief Kloehn said the other challenge we have had is with equipment and vehicles this year. He expressed gratitude for our mechanics with how busy they have been with trying to keep up on the repairs along with the preventative maintenance on the vehicles in addition to their firefighting duties. **MSC Stevenson/Grade to approve the year-to-date budget report through August 31, 2022 and place on file, all voting aye.**

Levey Limit Resolutions: The Committee reviewed Resolutions 2022-16 (City of Menasha) and Resolution R-34-22 (City of Neenah) authorizing a signatory municipality to exceed the levy limit for Neenah-Menasha Fire Rescue. Ald. Sevenich noted this was an annual item just in case one, or both, Cities need this for their budget. **MSC Sevenich/Stevenson to recommend the City of Neenah Common Council approve Resolution 2022-16 and the City of Menasha Common Council approve Resolution R-34-22 authorizing a signatory municipality to exceed the levy limit for Neenah-Menasha Fire Rescue, all voting aye.**

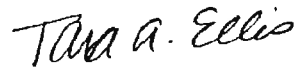
Proposed 2023 Operating and CIP Budget: The Committee reviewed the proposed 2023 operating and CIP budgets. Chief Kloehn noted that both Mayors and Finance Directors met with him to review the proposed budget. He also met with Director Easker and Mayor Lang separately and they have proposed some reductions in the budget that include eliminating the request for another position and overtime. There are a couple of retirements in 2023 that will help with the budget and we will hire replacements at a lower starting salary. Director Easker also noted the City of Neenah is currently working on finalizing their health insurance contract for 2023 and there may be some savings with this. Ald. Sevenich asked about the overtime budget proposed for 2023. He noted we should be in better shape with our recent changes in hiring practices. Chief Kloehn said this discussion was held with both Finance Directors and we proposed this number based on trend of actual usage for the last few years. Director Easker said we can plug a number into that line item at budget time but it may not be realistic. They are looking at possibly adjusting this down. Ald. Sevenich asked if we will hire ahead of time instead of waiting until the person leaves. Chief Kloehn said he will stick with this process as this has worked and saves money. He said he tries his best to stay status quo when putting together the budget. However, in addition to the overtime due to various reason and the many issues with all of our vehicles, we are also trying to work within with the rising costs of everything. He would like keep monies in the overtime budget to train the next group of fire officers since we will have another large group of retirements in 2024. Ald. Stevenson noted we implemented the joint training academy

with Oshkosh and this has worked well. He asked if there is an opportunity to save money in the school and training. Chief Kloehn noted that savings is reflected in the line item. Ald. Grade reviewed the Officer salary and asked about the numbers. By taking the salary amount listed and the total number of employees that doesn't equal out. MA Ellis noted the base pay is listed but total amount also includes longevity pay and education credits, etc.

Chief Kloehn thanked Director Easker for his service for the City of Neenah and also for our department and the City of Neenah. He appreciates all his work during the merger along with the support he gave our department throughout the years. Everyone wished him well in his retirement.

**MSC Stevenson/Boyette to adjourn at 6:00 p.m., all voting aye.**

Respectfully Submitted,

A handwritten signature in cursive script that reads "Tara A. Ellis".

Tara Ellis

Management Assistant

## Breakdown by Incident Type

Report Period: 09/01/22 - 09/30/22 23:59:59

Incident Type	Incidents	Exposures
311 Medical assist, assist EMS crew	161	0
700 False alarm or false call, other	9	0
745 Alarm system activation, no fire - unintentional	7	0
300 Rescue, EMS incident, other	7	0
511 Lock-out	7	0
412 Gas leak (natural gas or LPG)	6	0
611 Dispatched & canceled en route	6	0
651 Smoke scare, odor of smoke	4	0
561 Unauthorized burning	4	0
551 Assist police or other governmental agency	3	0
553 Public service	3	0
424 Carbon monoxide incident	3	0
550 Public service assistance, other	2	0
322 Motor vehicle accident with injuries	2	0
111 Building fire	2	0
113 Cooking fire, confined to container	1	0
118 Trash or rubbish fire, contained	1	0
131 Passenger vehicle fire	1	0
140 Natural vegetation fire, other	1	0
142 Brush or brush-and-grass mixture fire	1	0
324 Motor vehicle accident with no injuries.	1	0
411 Gasoline or other flammable liquid spill	1	0
422 Chemical spill or leak	1	0
440 Electrical wiring/equipment problem, other	1	0
441 Heat from short circuit (wiring), defective/worn	1	0
442 Overheated motor	1	0
463 Vehicle accident, general cleanup	1	0
600 Good intent call, other	1	0

<b>Incident Type</b>	<b>Incidents</b>	<b>Exposures</b>
661 EMS call, party transported by non-fire agency	1	0
671 HazMat release investigation w/no HazMat	1	0
621 Wrong location	1	0
650 Steam, other gas mistaken for smoke, other	1	0
746 Carbon monoxide detector activation, no CO	1	0
911 Citizen complaint	1	0
733 Smoke detector activation due to malfunction	1	0
735 Alarm system sounded due to malfunction	1	0
740 Unintentional transmission of alarm, other	1	0
743 Smoke detector activation, no fire - unintentional	1	0
744 Detector activation, no fire - unintentional	1	0

	<b>Incidents</b>	<b>Exposures</b>
<b>Total</b>	<b>250</b>	<b>0</b>

## Breakdown by Incident Type

Report Period: 09/01/21 - 09/30/21

Incident Type	Incidents	Exposures
311 Medical assist, assist EMS crew	162	0
611 Dispatched & canceled en route	7	0
743 Smoke detector activation, no fire - unintentional	7	0
700 False alarm or false call, other	6	0
531 Smoke or odor removal	5	0
412 Gas leak (natural gas or LPG)	4	0
321 EMS call, excluding vehicle accident with injury	4	0
736 CO detector activation due to malfunction	4	0
745 Alarm system activation, no fire - unintentional	3	0
111 Building fire	3	0
463 Vehicle accident, general cleanup	3	0
500 Service Call, other	2	0
322 Motor vehicle accident with injuries	2	0
740 Unintentional transmission of alarm, other	2	0
733 Smoke detector activation due to malfunction	2	0
735 Alarm system sounded due to malfunction	2	0
561 Unauthorized burning	2	0
631 Authorized controlled burning	2	0
622 No incident found on arrival at dispatch address	1	0
730 System malfunction, other	1	0
744 Detector activation, no fire - unintentional	1	0
746 Carbon monoxide detector activation, no CO	1	0
900 Special type of incident, other	1	0
911 Citizen complaint	1	0
411 Gasoline or other flammable liquid spill	1	0
320 Emergency medical service incident, other	1	0
113 Cooking fire, confined to container	1	0
150 Outside rubbish fire, other	1	0

<b>Incident Type</b>	<b>Incidents</b>	<b>Exposures</b>
000 None	1	0
110 Structure fire, other (conversion only)	1	0
510 Person in distress, other	1	0
511 Lock-out	1	0
424 Carbon monoxide incident	1	0
444 Power line down	1	0
550 Public service assistance, other	1	0

	<b>Incidents</b>	<b>Exposures</b>
<b>Total</b>	<b>239</b>	<b>0</b>



## **Memorandum**

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**TO:** NMFR Joint Finance & Personnel Committee

**FROM:** Deputy Chief Krueger/Truck Committee

**DATE:** October 26, 2022

**RE:** New Engine Purchase (2024)

The CIP budget includes the planned replacement of Engine (32) in 2024. The Truck Committee recognized the need to have similarity in the fleet and focused attention to request design similarity to Engine 31 (currently on order) versus the longer rescue body design we have in operation today.

The Truck Committee which is comprised and represented by all ranks on the department to assure the vehicle needs are met have worked over several months in 2022 to put together a specification meeting the department operational needs, reducing options that have previously brought significant maintenance cost, all while enhancing the operations able to be provided to the communities.

Pierce Manufacturing has advised the lead times on apparatus are currently 30-36 months. However, due to the specification being that of duplication of the current order the lead time is likely to be accepted into a quicker schedule which is currently offering 24-30 months.

NMFR is requesting consideration and action to approve the purchase and enter into contract of (1) 2024 Impel from Pierce Manufacturing and related equipment for a cost not to exceed \$875,000 prior to 11-1-2022 to avoid an expected price increase of 7% (50k) and to authorize Financial Directors to review financing options and approve the most advantageous financial option for both cities.

Thank you for your consideration.



FIRE APPARATUS AND EQUIPMENT, INC.  
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Appleton, WI 54913 US  
+1 9205743410

**ADDRESS**

Chief Kevin Kloehn  
125 E. Columbian Ave.  
Neenah, WI 54956

**SHIP TO**

Chief Kevin Kloehn  
430 First Street  
Menasha, WI 54952

**Estimate 2957**

**DATE 10/10/2022**

**EXPIRATION DATE 11/01/2022**

PRODUCT/SERVICE	QTY	RATE	AMOUNT
<b>Truck</b> One (1) 2025 Impel PUC pumper, per department specifications, proposal #913	1	804,375.00	804,375.00

Pricing is based on no payment required until delivery, which is estimated at 32-36 months. If the chassis was paid for 120 days before delivery, a discount of \$12,500 could be taken. Please contact me for any other prepayment options.

**TOTAL \$804,375.00**

Accepted By

Accepted Date