



City of Neenah
COMMON COUNCIL AGENDA
Wednesday, June 5, 2024 at 7:00 PM
Neenah City Hall, 211 Walnut Street
Council Chambers

- I. Roll Call and Pledge of Allegiance
- II. Introduction and Confirmation of Mayor's Appointment(s)
 - A. Reappoint Grant Birtch to the Board of Review for a five-year term ending June of 2029 **(UC)**
 - B. Swearing in
- III. Approval of Council Proceedings
 - A. Approval of the Council Minutes and Proceedings of May 15, 2024 regular session. **(UC)**
- IV. Public Forum
 - A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.
- V. Mayor/Council consideration of public forum issues
- VI. Consent Agenda
 - A. Approve 2024-2025 Liquor License Renewals. **(PSSC)**
- VII. Reports of standing committees
 - A. Regular Public Services and Safety Committee meeting of May 28, 2024: (Chairman Alderman Lendrum/Vice Chairman Alderman Hillstrom) (Minutes can be found on the City web site)
 1. Committee recommends Council approve the purchase of a Reading Service Body with a Miller EnPak from Monroe Truck Equipment for \$72,111.00 with funding to come from \$51,751.09 in carry forward funds and \$20,359.91 from the Capital Equipment fund balance. **(RollCall-Pro)**
 2. Committee recommends Council approve Structures Unlimited to replace the salt shed roof at the City's Services Building with canvas fabric in the amount of \$27,300.00 to be funded from the remaining \$19,801.00 from Phase 1 Tullar garage roof repair, the remaining \$5,385.00 from the City Hall entry door replacement, and \$2,114.00 from the Public Facilities fund balance. **(RollCall-Pro)**
 - B. Special Finance and Personnel Committee meeting of June 5, 2024: (Chairman Alderman Erickson/Vice Chairman Alderman Boyette)
 1. Consideration of Committee recommendation on Ordinance 2024-09 Amending Ward Map to Comply with Legislative District Boundaries and Recent Annexations. **(RollCall-Pro)**
 2. Consideration of Committee recommendation on Ordinance 2024-10 Establish Article VII – Elections, Section 2-244 Election Inspectors to allow for a flexible Election Day work schedule. **(RollCall-Pro)**

3. Consideration of Committee recommendation on Resolution 2024-06 Amending the Designated Polling Locations. **(Roll Call-Pro)**
 - C. Regular Finance and Personnel Committee meeting of May 27, 2024: (Chairman Alderman Erickson/Vice Chairman Alderman Boyette) (Minutes can be found on the City web site)
 1. Meeting was cancelled, no report.
- VIII. Reports of special committees and liaisons and various special projects committees
- A. Regular Plan Commission meeting of May 28, 2024: (Council Rep Alderman Steiner) (Minutes can be found on the City web site)
 1. Meeting cancelled, no report.
 - B. Board of Public Works meeting of May 23, 2024: (Vice Chairman Alderman Hillstrom) (Minutes can be found on the City web site)
 1. Information Only Items:
 - a) The Board approved Change Order No.1, Contract 1-24, Utility and Street Construction, Belmont Ave., Belmont Ct., Cedar St., and Stevens St., to David Tenor Corporation, for City Services Building parking lot resurfacing, 1495 Tullar Rd., in an amount of \$154,964.00.
 - b) The Board approved Pay Request No.1, Contract 12-24, Storm Sewer and Water Main Construction, Commercial Street for Douglas Pond, to De Groot, Inc., in an amount of \$182,615.29.
 - c) The Board approved Pay Request No. 5, Contract 2-23W West Side Booster Station Building Construction, to RJM construction, LLC., in the amount of \$111,100.00.
 - C. Reports on neighborhood groups.
 1. Report from the May 21, 2024 Meeting Business Improvement District Board (BID Board) – Alderman Ellis
 - D. Landmarks Commission
 1. Report from the May 29, 2024 Landmarks Commission – Alderman Weber
 - E. Sustainable Neenah Committee
 1. Report from the May 22, 2024 Sustainable Neenah Committee – Alderman Lendrum
 - F. Bergstrom Mahler Museum
 1. Report from the Bergstrom Mahler Museum – Council President Borchardt
- IX. Presentation of petitions
- A. Any other petition received by the City Clerk’s Office after distribution of the agenda.
- X. Council Directives
- XI. Unfinished Business
- XII. New Business
- A. Any announcements/questions that may legally come before the Council.

XIII. Closed session

- A. The Council may convene in closed session pursuant to Wis. Stat. Sec. 19.85(1)(g) to confer with City Attorney who will render advice concerning strategies with respect to pending or impending litigation involving the city, regarding the Minks and Novak vs. City of Neenah case, and Ordinance 2024-08 A Moratorium on select signs defined by Section 24-3 of the Code of Ordinances. **(RollCall-Pro)**
- B. The Council may reconvene into open session to consider action on the item discussed in closed session.

XIV. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or e-mail clerk@neenahwi.gov at least 48 hours prior to the scheduled meeting or event to request an accommodation.

Common Council Minutes
Wednesday, May 15, 2024 at 7:00 p.m.

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 p.m., May 15, 2024, in the Council Chambers of Neenah City Hall.

Mayor Lang is the chair.

Present: Council President Borchardt, Aldermen Boyette, Erickson, Hillstrom, Lendrum, Steiner, Pollnow, and Weber. Alderman Ellis was excused. Staff present Director of Finance Rasmussen, Director of Community Development & Assessment Haese, Engineer Kummerow (Sitting in for Director Kaiser), Attorney Struve (City of Menasha sitting in), and City Clerk Nagel.

Also Present: Deputy Director Community Development Schmidt, Fire Chief Teesch, Police Chief Olson, and Director of Human Resources Fairchild. Additionally, all those noted on the attached Meeting Sign-In Sheets.

Mayor Lang called the meeting to order at 7:03 p.m.

- I. The City Clerk called a voice roll call as the Mayor/Aldermen recorded their attendance in the RollCall-Pro System followed by the Pledge of Allegiance led by Alderman Lendrum.

Citizen Life Saving Award Presentation to Nick Marquardt, Hollie O’Toole, Andrew Ring, Angie Kennedy, and Maria Bady who responded to a medical emergency at the Neenah-Menasha YMCA. Due to their life saving efforts, the distressed patient is now recovering. Fire Chief Teesch recognized all those involved in the life saving measures and presented each individual with a Citizen Life Saving Award.

- II. Proclamations
 - A. National Police Week May 12th – 18th, 2024
 - B. Nation Public Works Week May 19th – 25th, 2024

Mayor Lang read the proclamations aloud.

- III. Committee of the Whole Report pertaining to Arrowhead District Presentation
 - A. Committee of the Whole meeting of May 15, 2024 (Council President Borchardt) (Minutes will be on the City website)
 1. Consideration to accept and place on file the conceptual plan for Arrowhead District presented by Mike Bell of RDG Planning and Design. **(RollCall-Pro) MSCRCP Borchardt/Weber to accept and place on file the conceptual plan for Arrowhead District as presented by Mike Bell of RDG Planning and Design, all voting aye.**

- IV. Introduction and Confirmation of Mayor’s Appointment(s).
 - A. None.

- V. Approval of Council Proceedings
 - A. Approval of the Committee of the Whole Minutes of April 29, 2024 Capital Improvement Plan Workshop.

- B. Approval of the Committee of the Whole Minutes of May 1, 2024 Culture Presentation Meeting.
- C. Approval of the Council Minutes and Proceedings of May 1, 2024 regular session.
- D. **(UC)**

Alderman Pollnow requested that the name of those making the CIP Amendments be added to the Committee of the Whole Minutes of April 29, 2024.

With the forementioned change, seeing no objections, the minutes were ordered approved under unanimous consent.

VI. Public Forum

- A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.
Mayor Lang opened the Public Forum at 7:15 p.m.

Representative Gustafson, 55th Assembly, State of Wisconsin – Presented Alderman Boyette an appreciation plaque for her work on the service animal licensing amendment both at the state level and at the local level.

After three calls for comments there were no additional appearances. Mayor Lang closed the Public Forum was closed at 7:18 p.m.

VII. Mayor/Council consideration of public forum issues

- A. None.

Due to Representative Gustafson’s attendance at the meeting, motion by Boyette/Erickson, take up Finance and Personnel Item D at this time. Motion carried in a voice vote, 8-0.

- D. Regular Finance and Personnel Committee meeting of May 6, 2024 (Chairperson Erickson/Vice Chairperson Boyette) (Minutes can be found on the City web site)
 - 1. Committee recommends Council approve Ordinance 2024-07 Amend Section 3-14 Dog and Cat License with the changes as discussed. **(RollCall-Pro) MSRCP Erickson/Boyette to approve as recommended by Committee, all voting aye.**

Alderman Boyette thanked the City Council and staff for their support and work on this amended legislation.

III. Consent Agenda

- A. Approve a 4 lot Certified Survey Map for the property located at 1712 Dixie Road. **(PC)**
- B. Approve Final Plat for the Third Addition to the Homes at Freedom Meadows subdivision. **(PC)**
- C. **(UC)**

Seeing no objections, the Consent Agenda is ordered approved as recommended by the Plan Commission.

IV. Reports of standing committees

A. Special Public Services and Safety Committee meeting of May 15, 2024:
(Chairperson Lendrum/Vice Chairperson Hillstrom)

1. Consideration of Committee recommendation to purchase a 2024 Jeep Grand Cherokee L from Bergstrom Chrysler/Dodge/Jeep/Ram of Oshkosh in the amount of \$39,214.00 to replace the current engineering car using 2023 budgeted carry forwards. **(RollCall-Pro)**

MSCRП Lendrum/Hillstrom to approve the purchase a 2024 Jeep Grand Cherokee L from Bergstrom Chrysler/Dodge/Jeep/Ram of Oshkosh in the amount of \$39,214.00 to replace the current engineering car using 2023 budgeted carry forwards. as recommended by the Committee, all voting aye.

B. Regular Public Services and Safety Committee meeting of May 7, 2024:
(Chairperson Lendrum/Vice Chairperson Hillstrom) (Minutes can be found on the City web site)

1. Committee recommends Council approve the Class "B" Transfer License for Cedar Bar & Grill, 1330 S. Commercial Street, agents Ken Luloff and David Halverson, contingent on closing date being established. **(RollCall-Pro)**
MSCRП Lendrum/Borchardt to approve as recommended by the Committee, all voting aye.

An update was given to the Council on the sale transaction status. The sale of the bar closed on May 14, 2024 so the license transfer will take place on May 16, 2024 to the new owners.

2. Committee recommends Council approve the Extension of Licenses Premises application for a Sidewalk Café to Laylas Place, 218 W. Wisconsin Avenue, agent, Chris Paulson. **(Item acted on under Plan Commission)**

C. Special Finance and Personnel Committee meeting of May 13, 2024: (Chairperson Erickson/Vice Chairperson Boyette) (Minutes can be found on the City web site)

1. Committee recommends Council approve the hiring of Attorney James Walsh as Interim City Attorney for 8 hours/week at \$125/hour as outlined in the contract with a review after 45 days to assess workload needs are being met, with funding coming from the general fund. **(RollCall-Pro)**

MSCRП Erickson/Lendrum to approve as recommended by Committee, all voting aye.

Alderman Pollnow requested a friendly amendment to the motion. The funding source was clarified as to the annual transfer for funds from the General Fund to the Liability Insurance fund of \$70,000 will be

reappropriated to DOLAS Outside Legal Services in the General Fund to finance the services of Attorney James Walsh. Since this is a budget amendment, a two-thirds vote is required.

- D. Regular Finance and Personnel Committee meeting of May 6, 2024 (Chairperson Erickson/Vice Chairperson Boyette) (Minutes can be found on the City web site)
 - 1. Committee recommends Council approve Ordinance 2024-07 Amend Section 3-14 Dog and Cat License with the changes as discussed. **(RollCall-Pro)**
Acted on above.

- V. Reports of special committees and liaisons and various special projects committees
 - A. Regular Plan Commission meeting of May 7, 2024: (Council Rep Steiner) (Minutes can be found on the City web site)
 - 1. Commission recommends Council approve the Site Plan for the Sidewalk Café Application for Generation Paulson, Inc. owner of Layla's Place, 218 W Wisconsin Avenue subject to the conditions of the site plan review letter. **(RollCall-Pro)**
MSCRP Stiener/Weber to approve as recommended by the Commission, all voting aye.

 - B. Board of Public Works meeting of May 9, 2024: (Vice Chairperson Hillstrom) (Minutes can be found on the City web site)
 - 1. Information Only Items:
 - a) The Board approved Pay Request No.2, Contract 1-24, Sanitary and Storm Sewer, Water Main and Street Construction, on Belmont Avenue, Belmont Court, Cedar Street, and Stevens Street, to David Tenor Corporation, in the amount of \$535,576.79.
 - b) The Board approved Pay Request No.1, Contract 2-24, Sanitary & Storm Sewer, Water Main and Street Construction, on E. Doty Avenue, to Kruczek Construction, in the amount of \$354,289.91.
 - c) The Board approved Pay Request No.2, Contract 3-24, Sanitary and Storm Sewer, Water Main and Street Construction, on Bayview Lane, Quarry Lane and Reed Street, to Donald Hietpas & Sons Construction, in the amount of \$205,346.62.

 - C. Library Board
 - 1. Report from the Library Board Meeting of May 15, 2024 – Alderman Erickson
 - a) Total Circulation is up seven percent from last year.
 - b) Neenah Joint School District Art Exhibit ran until May 14th. For two weeks patrons for the library enjoyed beautiful artwork created by students from K-12.
 - c) A Pint Sized Prom was held on May 11th. There were over 180 participants in the event.
 - d) The Library Board approved the purchase of an interactive serenade sculpture that will be located near the front of the library.

 - D. Neenah Arts Council
 - 1. Report from the Neenah Arts Council of May 8, 2024 – Alderman Erickson

- a) The Council is preparing for an active summer with participating in two Neenah Farmer's Markets, National Night Out, and the Neenah Flower Bed Project throughout Downtown Neenah.

VI. Presentation of petitions

- A. Any other petition received by the City Clerk's Office after distribution of the agenda.
 - 1. None.

VII. Council Directives

- A. None.

VIII. Unfinished Business

- A. None.

IX. New Business

- A. Any announcements/questions that may legally come before the Council.

X. Adjournment

Motion by Borchardt/Pollnow to adjourn. Motion carried in a voice vote 8-0. Meeting adjourned at 7:33 pm.

Respectfully submitted,



Charlotte Nagel, City Clerk

Common Council Proceedings
Wednesday, May 15, 2024 at 7:00 p.m.

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 p.m., May 15, 2024, in the Council Chambers of Neenah City Hall.

Mayor Lang is the chair.

Present: Council President Borchardt, Aldermen Boyette, Erickson, Hillstrom, Lendrum, Steiner, Pollnow, and Weber. Alderman Ellis was excused. Staff present Director of Finance Rasmussen, Director of Community Development & Assessment Haese, Engineer Kummerow (Sitting in for Director Kaiser), Attorney Struve (City of Menasha sitting in), and City Clerk Nagel.

Also Present: Deputy Director Community Development Schmidt, Fire Chief Teesch, Police Chief Olson, and Director of Human Resources Fairchild. Additionally, all those noted on the attached Meeting Sign-In Sheets.

Mayor Lang called the meeting to order at 7:03 p.m.

- I. The City Clerk called a voice roll call as the Mayor/Aldermen recorded their attendance in the RollCall-Pro System followed by the Pledge of Allegiance led by Alderman Lendrum.
- II. Committee of the Whole Report pertaining to Arrowhead District Presentation
 - A. Committee of the Whole meeting of May 15, 2024 (Council President Borchardt) (Minutes will be on the City website)
 1. Consideration to accept and place on file the conceptual plan for Arrowhead District presented by Mike Bell of RDG Planning and Design. **(RollCall-Pro) MSCRCP Borchardt/Weber to accept and place on file the conceptual plan for Arrowhead District as presented by Mike Bell of RDG Planning and Design, all voting aye.**
- III. Approval of Council Proceedings
 - A. Approval of the Committee of the Whole Minutes of April 29, 2024 Capital Improvement Plan Workshop.
 - B. Approval of the Committee of the Whole Minutes of May 1, 2024 Culture Presentation Meeting.
 - C. Approval of the Council Minutes and Proceedings of May 1, 2024 regular session.
 - D. **(UC)**

Alderman Pollnow requested that the name of those making the CIP Amendments be added to the Committee of the Whole Minutes of April 29, 2024.

With the forementioned change, seeing no objections, the minutes were ordered approved under unanimous consent.

Due to Representative Gustafson's attendance at the meeting, motion by Boyette/Erickson, take up Finance and Personnel Item D at this time. Motion carried in a voice vote, 8-0.

- D. Regular Finance and Personnel Committee meeting of May 6, 2024 (Chairperson Erickson/Vice Chairperson Boyette) (Minutes can be found on the City web site)
1. Committee recommends Council approve Ordinance 2024-07 Amend Section 3-14 Dog and Cat License with the changes as discussed. **(RollCall-Pro) MSRCP Erickson/Boyette to approve as recommended by Committee, all voting aye.**

Alderman Boyette thanked the City Council and staff for their support and work on this amended legislation.

III. Consent Agenda

- A. Approve a 4 lot Certified Survey Map for the property located at 1712 Dixie Road. **(PC)**
- B. Approve Final Plat for the Third Addition to the Homes at Freedom Meadows subdivision. **(PC)**
- C. **(UC)**

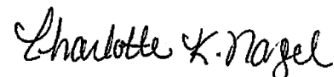
Seeing no objections, the Consent Agenda is ordered approved as recommended by the Plan Commission.

IV. Reports of standing committees

- A. Special Public Services and Safety Committee meeting of May 15, 2024: (Chairperson Lendrum/Vice Chairperson Hillstrom)
 1. Consideration of Committee recommendation to purchase a 2024 Jeep Grand Cherokee L from Bergstrom Chrysler/Dodge/Jeep/Ram of Oshkosh in the amount of \$39,214.00 to replace the current engineering car using 2023 budgeted carry forwards. **(RollCall-Pro) MSRCP Lendrum/Hillstrom to approve the purchase a 2024 Jeep Grand Cherokee L from Bergstrom Chrysler/Dodge/Jeep/Ram of Oshkosh in the amount of \$39,214.00 to replace the current engineering car using 2023 budgeted carry forwards. as recommended by the Committee, all voting aye.**
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1. Committee recommends Council approve the hiring of Attorney James Walsh as Interim City Attorney for 8 hours/week at \$125/hour as outlined in the contract with a review after 45 days to assess workload needs are being met, with funding coming from the general fund. **(RollCall-Pro)**
MSCRП Erickson/Lendrum to approve as recommended by Committee, all voting aye.
- Alderman Pollnow requested a friendly amendment to the motion. The funding source was clarified as to the annual transfer for funds from the General Fund to the Liability Insurance fund of \$70,000 will be reappropriated to DOLAS Outside Legal Services in the General Fund to finance the services of Attorney James Walsh. Since this is a budget amendment, a two-thirds vote is required.**
- V. Reports of special committees and liaisons and various special projects committees
- A. Regular Plan Commission meeting of May 7, 2024: (Council Rep Steiner) (Minutes can be found on the City web site)
 1. Commission recommends Council approve the Site Plan for the Sidewalk Café Application for Generation Paulson, Inc. owner of Layla's Place, 218 W Wisconsin Avenue subject to the conditions of the site plan review letter. **(RollCall-Pro)**
MSCRП Stiener/Weber to approve as recommended by the Commission, all voting aye.
- VI. Adjournment
Motion by Borchardt/Pollnow to adjourn. Motion carried in a voice vote 8-0. Meeting adjourned at 7:33 pm.

Respectfully submitted,



Charlotte Nagel, City Clerk

CITY OF NEENAH
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES
Tuesday, May 28, 2024

Present: Chairperson Lendrum, Alderperson Borchardt, Hillstrom, Pollnow, and Weber

Excused:

Also Present: Mayor Lang, Public Works Director Kaiser, City Clerk Nagel, Public Works Superintendent Radtke, and Public Works Office Manager Mroczkowski

Public Appearance

None

Approval of Minutes of the Meetings of May 7, 2024 and May 15, 2024

Motion/Second/Carried by Weber/Pollnow to approve the minutes of the meetings of May 7, 2024 and May 15, 2024 meetings. All voting aye.

2024-2025 Liquor License Renewals & Liquor License Quotas

City Clerk Nagel stated that all background checks have been done and all license holders have passed. She stated that staff has verified that there is no money owed to the city from any of the license holders.

C.A

Following Discussion: Motion/Second/Carried by Borchardt/Hillstrom to recommend Council approve the 2024-2025 Liquor License Renewals. Vote 4 ayes, 0 nays, 1 abstained (Pollnow)

Fleet #1E Equipment and Utility Body

Public Works Superintendent Radtke reviewed the proposals for Fleet #1 Equipment and Utility Service Truck Body. He stated that the chassis for the truck had already been bought and has been delivered. He stated that staff reviewed both proposals and believes that the Monroe package will meet the city needs much better than the Casper unit.

Report

Following Discussion: Motion/Second/Carried by Pollnow/Borchardt to recommend Council approve the purchase of a Reading Service Body with a Miller EnPak from Monroe Truck Equipment for \$72,111.00 with funding to come from \$51,751.09 in carry forward funds and \$20,359.91 from the Capital Equipment fund balance. All voting aye.

Tullar Road Salt Shed

Public Works Superintendent Radtke reviewed his memo of May 24. He stated that at the March 26 meeting of the Public Services and Safety Committee, staff was directed to look at other options than replacing the canvas roof on the salt shed with another

canvas roof. He stated that he received three quotes, two for canvas roof and one for metal. He stated that the company he contacted to discuss a wood and asphalt shingle replacement did not provide a quote. He stated that the two quotes received for a canvas roof replacement were \$27,300.00 from Structures Unlimited, and \$39,865.00 from Greystone Construction. The quote for a metal roof was \$278,110.00 from R & R Steel Construction.

PW Superintendent Radtke stated that he recommends the replacement of the roof fabric by Structures Unlimited in the amount of \$27,300.00. He stated that the canvas roof comes with a 20-year prorated warranty

Report

Following Discussion: Motion/Second/Carried by Pollnow/Hillstrom to recommend Council approve Structures Unlimited to replace the salt shed roof at the City's Services Building with canvas fabric in the amount of \$27,300.00 to be funded from the remaining \$19,801.00 from Phase 1 Tullar garage roof repair, the remaining \$5,385.00 from the City Hall entry door replacement, and \$2,114.00 from the Public Facilities fund balance. All voting aye.

Yard Waste/Drop-Off Site Discussion

Director Kaiser stated that this is on the agenda because the operating budget is coming up in July and August and staff wanted to let the committee know where costs are and what manpower efforts are involved with yard waste collection and the drop-off site. He stated that staff would like to have a general discussion on some operational changes that are being considered for 2025. Director Kaiser stated that based on the discussion staff can provide with information and concepts for the Committee and Council to consider.

Yard Waste Collection

PW Superintendent Radtke received a comparison of Neenah's yard waste collection schedule to other municipalities in our area and ones of similar size. He stated that most have a spring yard waste collection, and the remainder of the year residents bring their brush to a drop-off site, typically at no charge.

PW Superintendent Radtke stated that during summer yard waste collection we collect weekly from June to November. He stated that it is not uncommon to take two full days of the week to collect yard waste and then brush on the third day. He stated that in 2023, there were 2,157-man hours spent collecting yard waste.

PW Superintendent Radtke stated that with the calls that come in about the road conditions and pot holes in the city, the man power that is tied up in yard waste collection could be reallocated to address the road conditions.

The Committee discussed the cost and manpower of the current yard waste collection schedule, options for future collection, other municipalities yard waste schedules, reallocating manpower to street repairs, and the level of yard waste collection service is that would be acceptable.

Aldersperson Pollnow stated that it is always good take a look at how manpower for services and operation tasks are allocated. He stated that he would like staff to get the labor hour comparable from the other municipalities. He stated that he would like to see how the manpower hours taken from services, such as yard waste collection, would be reallocated to street repair.

PW Superintendent Radtke stated that the City of Menasha does not pick up any yard waste. He stated that they allocate their labor for in-house concrete sidewalk work, curb work and small asphalt repair work.

Director Kaiser stated that staff has discussed creating an in-house concrete crew. He stated that one big factor is that when we need the work done contractors are not always available.

Aldersperson Borchardt stated that it is a good idea to discuss the options. He stated that he wants to make sure there is an explanation we can give the residents as to why the changes are occurring. He stated that we need to have quantitative data that shows how reallocating labor will benefit them and the city.

Drop-Off Site

PW Superintendent Radtke stated that mid-year of 2022, he started tracking drop-off site use. He stated that in 2023, 32,039 residents visited the drop-off site and to date in 2024 there have been 8,693. He stated that the total cost to run the site in 2023, with labor, tipping fees, trucking fees, and recycling fees was \$157,835.62, compared to \$175,444.38 in 2022. PW Superintendent Radtke noted that we went from five punches in 2022 to three punches in 2023.

Director Kaiser stated that we do have residents that purchase additional punch cards that help off-set the cost too.

Director Kaiser noted that the contract with the dumpster hauling company that pick up the large item and recycle dumpsters at the drop-off site, will be up at the end of the year. He stated that it has been a renewable by mutual agreement arrangement. He stated that with fuel costs where they are today, compared to when we signed the contract, he is anticipating having to go out for bid on these services.

Aldersperson Pollnow stated that we have to remember that if we did not have the drop-off site, we would have more to pick up curbside which would cost more because of labor costs being included.

Aldersperson Lendrum asked what directive staff is looking for from this committee. Director Kaiser stated that staff is looking for questions or concerns that need to be answered before making changes to the current service level.

Aldersperson Lendrum stated that she is open to looking at different options and or alternatives to reallocating labor costs to address other operational needs.

Public Works General Construction and Department Activity Report

- 1) Contract 7-21 (Harrison Pond): Storm and sanitary sewer work is complete, and the pond is functioning. The electrical system is ready for installation of the pump controller. Staff met with a landscaper to develop a scope of work for landscape cleanup and ongoing maintenance.
- 2) Contract 1-23 (Chestnut, Burr, Dieckhoff, Laudan Utility and Street Construction): Work is complete. A punchlist has been provided to the contractor and final quantities are being prepared.
- 3) Contract 7-23 (High, River Utility and Street Construction): Work is complete. A punchlist is being prepared along with final quantities are being prepared.
- 4) Neenah Creek Bridge: A final estimate is being prepared.
- 5) Contract 1-24 (Belmont Ct, Belmont Av, Cedar St, Stevens St-Utilities and Street): Sanitary sewer and water main installation is complete on Cedar, Belmont Av/Ct. Services are being installed on Belmont Av/Ct. Storm sewer installation is starting on Cedar.

Director Kaiser stated we did have a situation with a residence on Cedar Street, that because of the conditions of the water and sanitary sewer laterals, when installing the private water service line, it damaged the sanitary sewer line under the concrete slab. He stated that a contractor was hired to make the repairs.

- 6) Contract 2-24 (E. Doty Av - Utilities and Street): Sanitary sewer and water main is installed from Commercial to Elm. Laterals within the right-of-way are being installed in that section.
- 7) Contract 3-24 (Bayview Rd, Commercial St Water Crossings, Quarry Ln, Reed St - Utilities and Street): Utility work on Bayview is complete. Road grading will start the week of 5/27. Sanitary sewer and water main installation on Quarry is complete. Services are being installed within the right-of-way.
- 8) Contract 4-24 (S. Park Avenue Easement – Utilities): Work is tentatively scheduled to start in mid-July.
- 9) Contract 5-24 (North St - Utilities and Street): A schedule has not been set.
- 10) Contract 6-24 (Jewelers Park Drive – Street): Storm sewer installation is complete. Curb gutter was installed the week of 5/20. Driveway installation will start the week of 5/27.
- 11) Contract 7-24 (Misc Concrete Pavement/Sidewalk Repair): Work on the Baldwin sidewalk is nearly complete. The contractor will be offsite for several weeks.

Director Kaiser stated that there is a midblock cut through from Wallace Street and Marathon Avenue over to Cavalry Lane into the Castle Oak subdivision. He stated that Traffic Engineer Merten will be sending out notices to those residents who live adjacent to the project that sidewalk will be installed sometime this summer.

Aldersperson Hillstrom asked if Plummer Court is getting done right away. Director Kaiser stated that the contractor will be heading to another project for a few weeks. He stated that it will be late June or early July.

- 12) Contract 8-24 (Misc Asphalt Pavement/Sidewalk Repair): This contract was awarded to MCC, Inc. A schedule has not been set.
- 13) Contract 10-24 (Tullar Garage Roof, Phase 2): The contract was awarded to H.I.S. Company. Work has not been scheduled.
- 14) Contract 11-24 (Douglas Park Pond): Pond design is being finalized in preparation for bidding in June.
- 15) Contract 12-24 (Douglas Pond Storm Piping): Work is complete. A final pay request is being prepared.
- 16) Contract 13-24 (S. Commercial St Turn Lane at Winneconne Av): The contract was awarded to Vinton Construction. A work has not been scheduled. We are working through the property appraisal.
- 17) E-Waste: The electronic waste event was held on May 18. The table below shows our collection history the last several years.

Electronic Waste Collection History							
Weight of Material Collected							
	TVs	CPUs	Monitors	Freon	Electronics	Appliances, Small Electronics & Printers	Total
Spring 2019	11,068	1,398	710	2,325	3,621	7,758	26,890
Fall 2019	7,025	1,322	234	3,004	2,024	5,156	18,765
Spring 2020	12,759	3,350	1,147	2,211	4,403	8,468	32,338
Fall 2020	11,028	1,581	722	3,532	5,233	8,300	30,396
Spring 2021	7,246	1,551	543	2,432	3,485	7,060	22,317
Fall 2021	5,272	860	349	1,611	2,798	4,480	15,370
Spring 2022	6,702	943	668	2,179	4,312	5,240	20,044
Fall 2022	6,288	1,759	716	1,557	3,476	4,100	17,896
Spring 2023	5,090	1,482	598	1,666	3,687	6,360	18,883
Fall 2023	3,811	1,090	254	2,591	3,859	4,860	16,465
Spring 2024	4,921	1,594	504	2,638	4,380	6,587	20,624

Announcements/Future Agenda Items

Aldersperson Pollnow questioned if the sign code was being reviewed as a result of the recent court ruling. Mayor Lang stated that next steps are being discussed with legal staff and Director Haese.

Public Services and Safety Committee Meeting
May 28, 2024
Page 6
Adjournment

Motion/Second/Carried by Borchardt/Pollnow to adjourn at 6:15 PM. All voting aye.

Respectfully submitted,



Lisa Mroczkowski
Public Works Office Manager

Exhibit A
CITY OF NEENAH
NOTICE OF APPLICATION FOR LICENSE
2024-2025 Liquor License Renewals

To the Honorable Mayor and Common Council of the City of Neenah, Wisconsin.

The undersigned Committee reports the applications have been made and filed in the office of the City Clerk for licenses as follows, and this Committee recommends to your Honorable Body that such licenses be granted:

CLASS "A" FERMENTED MALT BEVERAGE LICENSE

<u>BUSINESS NAME & AGENT</u>	<u>TRADE NAME & ADDRESS</u>
Wisconsin CVS Pharmacy, LLC Jennifer VanGroll, Agent 1301 Rosehill Rd Apt 66, Little Chute, WI 54140	CVS Pharmacy #5936 901 S Green Bay Rd
Kwik Trip, Inc. Michelle Pollnow, Agent 534 S Lake St, Neenah WI 54956	Tobacco Outlet Plus #526 501 S Commercial St
Walgreen Co. Amy Gitter, Agent 1101 S Kernan Ave, Appleton, WI 54915	Walgreens #03392 500 S Commercial St
Walgreen Co. Angela Grotenhuis, Agent 1278 Harold Dr, Menasha, WI 54952	Walgreens #10236 1191 Westowne Dr

CLASS "A" FERMENTED MALT BEVERAGE & "CLASS A" LIQUOR LICENSE

<u>BUSINESS NAME & AGENT</u>	<u>TRADE NAME & ADDRESS</u>
Aldi Inc. Wisconsin Jacob Driessen, Agent 2471 Security Dr, Oshkosh, WI 54904	Aldi #37 927 S Green Bay Rd
Cellars Wine & Spirits, Inc. Leroy Schneidewend, Agent 421 Ridgewalk Cir, Santa Rosa Beach, FL 32459	Cellars Wine & Spirits 113 N Green Bay Rd
Dolgencorp, LLC John Greene, Agent W145 Lake Sandia Dr, Krakow, WI 54547	Dollar General Store #21847 1126 S Commercial St
Skogen's Foodliner, Inc. Kurt Gilhart, Agent 539 Mary Lee Dr, Fond du Lac, WI 54935	Festival Foods 647 S Green Bay Rd
Gill Liquor, LLC Amritpal Gill, Agent 1117 S Commercial St, Neenah, WI 54956	Gill Liquor 1117 S Commercial St
Grainworks Old & New LLC Brian Duncan, Agent 1055 Pilgrim Rd, Neenah, WI 54956	Grainworks Old & New 200 Main St
Ultimate Mart, LLC Daniel Oestreich, Agent 155 Jackson St #310, Oshkosh, WI 54901	Pick 'N Save #124 1530 S Commercial St

Exhibit A 2024-2025 Liquor License Renewals

Page 2 of 4

Ultra Mart Foods, LLC
Stephanie Bain, Agent
327 Welhouse Dr, Kimberly, WI 54136
Wal-Mart Stores East, LP
Samantha L Engelhardt, Agent
51 N 12th St, Clintonville, WI 54929

Pick 'N Save #412
828 Fox Point Plaza

Wal-Mart #2986
1155 Winneconne Ave

CLASS "B" FERMENTED MALT BEVERAGE LICENSE

BUSINESS NAME & AGENT

Sammy's Pizza, Inc.
Thomas Miller, Agent
1031 Shannon St, Neenah, WI 54956

TRADE NAME & ADDRESS

Sammy's Pizza
322 N Commercial St

CLASS "B" FERMENTED MALT BEVERAGE & "CLASS B" LIQUOR LICENSE

BUSINESS NAME & AGENT

2 Bullyz Bar, LLC
Rosita Eisenach, Agent
862 1st St, Menasha, WI 54952
Ballroom at the Reserve, LLC
Justun Hart, Agent 430 Sherry St
N9161 N Coop Rd Apt B, Appleton WI 54915
Chang Qing, LLC
Lixin Ni, Agent
2056 Louie Ln, Neenah, WI 54956
G. Round Operations, LLC
Richard Batley, Agent
1538 Whitetail Dr, Neenah, WI 54956
Bay Point Bar & Grill, Inc.
Richard Holloway, Agent
N5786 Gurholt Lake Rd, Scandinavia, WI 54977
Bridgewood Hotel & Conference Center LLC
Center
Richard Batley, Agent
1538 Whitetail Dr, Neenah, WI 54956
Off the Vine Woodfire Pizza Co, LLC
Keith Schreiner, Agent
629 Hansen St, Neenah, WI 54956
LDPK, Inc.
Debbie Cannova, Agent
321 12th St, Neenah, WI 54956
Cedar Neenah, LLC
Kenneth Lulloff, Agent
1929 Henry St, Neenah, WI 54956
Copperstill Bourbon Bar, LLC
Anthony Kuhr, Agent
1901 Jacobsen Rd, Neenah, WI 54956
CMG Bar & Grill 17, LLC
Alejandro Torres, Agent

TRADE NAME & ADDRESS

2 Bullyz Bar
430 Sherry St

Ballroom at the Reserve
116 S Commercial St

Bao Ju Mandarin Gourmet
415 S Commercial St

Batley's Grill & Bar
1010 Cameron Way

Bay Point Bar & Grill
944 S Green Bay Rd

Bridgewood Hotel & Conference
1000 Cameron Way

Broken Tree Pizza
124 W Wisconsin Ave Ste 170

Cannova's Pizzeria
113 W Wisconsin Ave

Cedar Bar & Grill
1330 S Commercial St

Copperstill Bourbon Bar
211 E Wisconsin Ave

Cozumel Mexican Restaurant
1111 Westowne Dr

Exhibit A 2024-2025 Liquor License Renewals
Page 3 of 4

521 Haylett St, Neenah, WI 54956
Pizza Parlor, Inc.
David P Earle, Agent
526 Buchanan St, Little Chute, WI 54140
Rumars, LLC
Renee Kaufert, Agent
1360 Alpine Ln, Neenah, WI 54956
WP Neenah SPE OPS, LLC
Joy Crowe, Agent
1820 N Clark St, Appleton, WI 54911
El Azteca Mexican Restaurants, Inc.
Fe Montalvo, Agent
1808 Vandenberg Ln, Kaukauna, WI 54130
Fire-Lite, Inc.
Matthew Nelson, Agent
840 Baldwin St, Neenah, WI 54956
Gord's Pub, LLC
Paula J Pitsch, Agent
4295 N Richmond St, Appleton, WI 54913
Richter Greene, LLC
Robert Greene, Agent
1531 Remington Rd, Neenah, WI 54956
Don Lei Enterprises, Inc.
Donald Schunk, Agent
3238 Fondotto Dr, Neenah, WI 54956
Generation Paulson Inc.
Chris Paulson, Agent
W5793 Royal Troon Dr, Menasha, WI 54952
Lion's Tail Brewing Company, LLC
Alexander Wenzel, Agent
W6283 Rocky Mountain Dr, Greenville, WI 54942
Little Siam, LLC
Thong Vue, Agent
53 Meadow Row Ct, Appleton, WI 54913
Tho Kin Tho, LLC
Brian Stedl, Agent
1984 Oakridge Rd, Neenah, WI 54956
My Place TNS, LLC
Terry Nelson, Agent
1127 S Commercial St, Neenah, WI 54956
Old 41 Saloon, LLC
James Parks, Agent
2935 Ridgeway Dr, Neenah, WI 54956
Neenah Gateway Plaza, LLC
John Hogerty II, Agent
W6309 Firelane 9, Menasha, WI 54952
Rolling Thunder Lanes, LLC
William Smith, Agent
2289 Willow Hill Dr, Neenah, WI 54956
Glumpf, LLC

Cranky Pat's Pizzeria & Pub
905 S Commercial St

The Dome Sports Bar & Grill
1338 S Commercial St

Doubletree by Hilton Neenah
123 E Wisconsin Ave

El Azteca Restaurant
878 Fox Point Plaza

Fire-Lite
1171 Gillingham Rd

Gord's Pub
210 Main St

Greene's Pour House
134 W Wisconsin Ave

ICU Bar & Grill
129 N Green Bay Rd

Layla's Place
218 W Wisconsin Ave

Lion's Tail Brewing Co
116 S Commercial St

Little Siam
208 W Wisconsin Ave

Lucky Dog'z
157 S Green Bay Rd

My Place TNS
1127 S Commercial St

Old 41 Saloon
293 S Green Bay Rd

The Plaza/The Globe Café
229 W Wisconsin Ave

Rolling Thunder Lanes
934 Byrd Ave

Sante Wine Bar & Bistro

Exhibit A 2024-2025 Liquor License Renewals

Page 4 of 4

Matthew Gloede, Agent
W6030 Zach St, Menasha, WI 54952
Sherrytown 2, LLC
Shelly Smith, Agent
W7233 Firelane 2, Menasha, WI 54952
Short Branch Saloon LLC
Lorrie Davis, Agent
1102 1/2 Harrison St, Neenah, WI 54956
Sidetracked Bar & Grill, LLC
Kevin M Redlin, Agent
2340 Stroebe Island Dr, Appleton, WI 54914
Solea Mexican Grill, LLC
Eduardo Sanchez, Agent
2126 Wildflower Dr, Neenah, WI 54956
Charctails, LLC
Jonathan Horan, Agent
329 Park Dr, Neenah, WI 54956
Urban Market Neenah, LLC
Spencer Anvelink, Agent
312 11th St, Neenah, WI 54956
Xtra Innings, LLC
Nathan Maves, Agent
1206 W Capitol Dr, Appleton, WI 54914
WIMEX, Inc.
Eduardo Padilla-Lopez, Agent
1730 S Memorial Dr, Appleton, WI 54915
Zuppas, Inc.
Penny Myers, Agent
3117 Tri Park Ct #6, Appleton, WI 54914

108 W Wisconsin Ave
Sherrytown Station
432 Sherry St
Short Branch Saloon
1102 Harrison St
Sidetracked Bar & Grill
129 N Lake St
Solea Mexican Grill
1350 Gillingham Rd
Town Council Kitchen & Bar
133 W Wisconsin Ave
Urban Market Neenah
207 W Wisconsin Ave
Xtra Innings
1348 S Commercial St
Zacatecas Mexican Grill
145 W Wisconsin Ave
Zuppas
1540 S Commercial St

CLASS "B" FERMENTED MALT BEVERAGE & RESERVE "CLASS B" LIQUOR LICENSE
BUSINESS NAME & AGENT **TRADE NAME & ADDRESS**

David J Pyszora, Individual
42 Sunkist Court, Appleton WI 54915

Pappa's Café & Pub
1360 S Commercial St

Published pursuant to Section 125.04(3)(g) of the Wisconsin Statutes on May 29, 30, and 31, 2024.

Public Services & Safety Committee

Dated: May 28, 2024

Ald. Cari Lendrum, Chairperson



Dept. of Legal & Administrative Services
Office of the City Clerk
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
Phone 920-886-6100 • Fax 920-886-6109
e-mail psturn@ci.neenah.wi.us
CHARLOTTE K. NAGEL WCMC
CITY CLERK

MEMORANDUM

DATE: May 28, 2024

TO: Chairman Lendrum and members of the Public Services & Safety Committee

FROM: Char Nagel, City Clerk

RE: Liquor License Quota

Attached is an updated liquor license quota spreadsheet for the 2024-2025 Liquor Licenses Renewals.

Changes to liquor licenses made during the 2023-2024 licensing year:

- Transfer license Class B Combination License from Gretchen H. Diegel/Kristin S. Zagrodnik Partnership to Cedar Neenah, LLC, d/b/a Cedar Bar & Grill.
- Paper City Pub Class B Combination License was surrendered, which is the last remaining regular license.

With those changes, come July 1, 2024, the city will have (1) Regular "Class B" intoxicating liquor license available before the quota of (38) is reached. After all (38) Regular "Class B" licenses have been issued (9) Reserve "Class B" Liquor Licenses remain.

Staff recommends approval of "Exhibit A" 2024-2025 Liquor License renewal applications.

City of Neenah Liquor Licenses Quota
May 28, 2024

	Establishment	Reserve "Class B" Combo IL & FMB	"Class B" Combo IL & FMB	Class "B" FMB	"Class A" Combo IL & FMB	Class "A" FMB	Class "C" Wine
"Class B" Combo IL & FMB	Ballroom at the Reserve		1				
	Bao Ju Mandrain Gourmet		1				
	Bar Twenty-Two		1				
	Bay Point Bar & Grill		1				
	Bridgewood Resort Hotel		1				
	Broken Tree Pizza		1				
	Cannova's Pizzeria		1				
	Cedar Bar & Grill		1				
	Copperstill Bourbon Bar		1				
	Cozumel Mexican Restaurant		1				
	Cranky Pat's Pizzeria & Pub		1				
	The Dome Sports Bar & Grill		1				
	Doubletree by Hilton Neenah		1				
	El Azteca Restaurant		1				
	Fire Lite		1				
	Gord's Pub		1				
	Greene's Pour House		1				
	Ground Round Bar & Grill		1				
	ICU Bar & Grill		1				
	Lion's Tail Brewing Co		1				
Little Siam		1					
Lucky Dog'z		1					
My Place TNS		1					
Old 41 Saloon		1					
Pappa's Café	1						

	Rolling Thunder Lanes		1				
	Sante Wine Bar & Bistro		1				
	Sherrytown Station		1				
	Short Branch Saloon		1				
	Sidetracked Bar & Grill		1				
	Solea Mexican Grill		1				
	The Plaza		1				
	Town Council Kitchen and Bar		1				
	Two Bullyz Bar		1				
	Urban Market Neenah		1				
	Xtra Innings		1				
	Zacatecas Mexican Restaurant		1				
	Zuppa		1				
Class "	Sammy's Pizza			1			
"Class A" Combo IL & FMB	Cellars Wines & Spirits				1		
	Festival Foods				1		
	Gill Liquor				1		
	Grainworks Old & New				1		
	Pick N Save Store 6412				1		
	Pick N Save Store 8124				1		
	Walmart Supercenter				1		
Class "A" FMB	CVS Pharmacy Store 5936					1	
	Dollar General Store 21847					1	
	Tobacco Outlet Plus Store 526					1	
	Walgreen's Store 03392					1	
	Walgreen's Store 10236					1	
	Aldi's					1	



Proposal

Fleet #1E Equipment and Utility Service Truck Body

Monroe Truck Equipment DePere, WI	Reading Service Body	\$72,111.00
Caspers Truck Equipment Appleton, WI	Knapheide Service Body	\$53,053.00

This purchase request is to provide the body for the Utility Service truck. The chassis for that truck was previously approved and has been delivered.

Staff evaluated the differences between the two truck body proposals. The notes from that evaluation are on the attached sheet. The proposals include an “all-in-one” system allowing the mechanics to handle almost any repair in the field. Staff mechanics and Fleet Supervisor Spoo have evaluated both units and believe the Monroe package will meet our needs much better than the other unit.

The Utility Service Truck was budgeted in 2023 for \$80,000. An air compressor, also budgeted in 2023 for \$25,000, was deferred with those funds being directed to the Utility Service Truck. The chassis and truck radio purchases came to was \$53,248.91 and all other budgeted funds were carried forward. This leaves a balance of \$51,751.09.

Staff recommends the purchase of a Reading Service body with a Miller EnPak from Monroe Truck Equipment for \$72,111.00 with funding to come from \$51,751.09 in carry forward funds and \$20,359.91 from the Capital Equipment fund balance.

Quote differences:

-Reading uses A60 galvalneal steel where as Knapheide uses A40 galvalneal steel which has 50% less galvalneal impregnated into the steel.

-Reading uses A60 galvalneal steel in the loadspace floor whereas Knapheide uses cold rolled steel which has no galvalneal rust protection.

-Reading and Knapheide use the same priming process. Where they differ is Reading then powder coats the entire body including inside the compartments and the underside of the body before it leaves the factory. Knapheide ships the body in prime and the distributor wet sprays the exterior of the body leaving the interior of the compartments prime and the underside of the body prime. Primer if not top coated absorbs moisture. Both undercoat the underside of the body.

-The Reading body includes C-tech pull out drawers in one front vertical, and both horizontal compartments. Knapheide have no pull out drawers, just the standard shelving.

-Reading door structure is made of 18 gauge whereas Knapheide is made of 20 gauge which is 10+% thinner material.

-Reading has a back window protector. Knapheide has none.

-Reading has two rows of e-track on each sidewall of loadspace. Knapheide does not.

-Monroe liftgate is a 1,500# capacity, galvanized steel framework, two-piece platform with 38" overall depth and additional set of s/t/t light in liftgate bumper to meet fmvss regulations. Casper liftgate is 1,300# capacity, painted steel framework, one piece platform with 33" overall depth with no additional s/t/t lights which doesn't meet fmvss regulations.

-Miller EnPak comes with remote panel to plug in welding leads and jumper cables that can be located in compartment of choice. Welding leads and jumper cables included. Casper quote does not specify any of these items.

-Miller EnPak comes with remote panel with 120 volt and 240 volt receptacles that can be located in compartment of choice. Casper quote does not specify any of these items.

-Monroe quote includes 3/8" x 50' hose reel, air filter/regulator/lubricator and aux air tank. Casper quote does not specify any of these items.

-Monroe quote includes a bolt in framework to protect the Miller EnPak from damage from items rolling in loadspace. Casper quote does not specify this.

-Monroe quote includes strobes on back window protector, front grill, body fenders and rear of body. Casper quote does not specify any of these items.

-Monroe quote includes two work lights mounted to back window protector. Casper quote does not specify these.

EnPak® A30 Series

Gas or Diesel Engine-Driven
Air Compressor/Generator/
Battery Charger/Crank Assist/Welder



Quick Specs

Processes

DC stick (SMAW)
MIG (GMAW)
Aluminum MIG (GMAW)
Flux-cored (FCAW)
DC TIG (GTAW)

Air Compressor

30 cfm at 120–175 psi,
100% duty cycle

Generator Power

8,000 watts peak
6,500 watts continuous

Battery Charge 12/24 V, 100 A

Crank Assist 12/24 V, 300 A

Output Range DC stick: 30–210 A
MIG/flux-cored: 15–25 V, 210 A
DC TIG: 30–210 A

For work-truck operators looking to consolidate or improve reliability of their power equipment, the EnPak A30 is a quiet, fuel-efficient all-in-one that maintains power capabilities in a compact lightweight footprint, and is backed by the industry-leading reliability and performance customers expect. Available in both gas and diesel models.



Maximize available payload. Reduce weight by up to 600 pounds and increase available payload by up to 24 cubic feet.

Reduce fuel consumption. Minimize fuel costs by reducing truck engine idle time by as much as 75 percent or if you have a separate engine-driven compressor by only operating one engine.

Minimize operating costs. Potentially save more than \$50,000 over ten years from increased fuel efficiency, decreased maintenance costs, and increased asset life.

Professional appearance. The components of the EnPak A30 are concealed within a durable environment-resistant precision-engineered enclosure.



Weld/battery output panel



Auxiliary power remote panel
Installation option on all models



Welder/generator/air compressor/battery charger
is warranted for three years, parts and labor.
Engine is warranted separately by the engine manufacturer.



Miller Electric Mfg. LLC

An ITW Welding Company
1635 West Spencer Street
P.O. Box 1079
Appleton, WI 54912-1079 USA

Equipment Sales US and Canada

Phone: 866-931-9730
FAX: 800-637-2315
International Phone: 920-735-4554
International FAX: 920-735-4125

MillerWelds.com



EnPak® A30 Features



Air compressor

The EnPak A30 features a 30-cfm rotary-screw compressor that can power virtually any air tool, including most 3/4-inch impact wrenches. The rotary-screw compressor reliably provides air on demand.

The EnPak A30 provides 20 cfm of air output at idle and 30 cfm at full speed.



Generator power

The EnPak A30 provides a 6,500-watt generator that can handle most jobsite electrical needs — electrical tools, lights, and more.

The optional auxiliary power panel provides two 120-volt GFCI-protected duplex receptacles and one 120/240-volt receptacle with 60 Hz current.



Battery charge/crank assist

The EnPak A30 produces up to 100 amps of DC current to quickly charge 12- and 24-volt batteries. It can provide jobsite equipment with weak batteries up to 300 amps of crank assist.



Chassis power

Integrated into the truck, chassis power monitors the battery and automatically charges it as needed. Technicians can turn off their truck without worrying about jobsite tools draining the battery — leaving them stranded.



Integrated multiprocess welding

The EnPak A30 provides multiprocess weld capabilities with 210 amps of output (100 amps while idling) so technicians are prepared for each welding job they encounter in the field.



Auto-Speed™ technology

Advanced Auto-Speed technology automatically varies engine speed from 2,400–3,600 rpm to match compressed air, battery charge and weld demands — reducing fuel consumption, maintenance costs and noise for a safer, more efficient jobsite.



Auto start/stop

Auto start/stop automatically turns the EnPak engine on and off based on demand, reducing fuel consumption and noise — which enhances safety and improves the work environment.



CAN bus connectivity

Allows the EnPak A30 to connect to a telematics system so you can monitor engine data, machine loads and usage. Track service intervals, schedule maintenance proactively and improve diagnostics of your EnPak power system.

Function and Benefit Guide

- Air compressor switch.** Turns the air compressor on/off. Air use determines engine speed.
- Battery charge/weld switch.** The charge position allows chassis power or battery charge and crank assist, selectable between 12 volt or 24 volt at the process control switch. The weld position puts unit in weld mode.
- Process control switch.** Process switch works in conjunction with Charge/Weld switch. Use switch to select weld process or battery charge process.
- Setup light** illuminates when in Service Menu.
- Battery charge/crank assist receptacle** for Anderson-style connection to battery charge/crank assist (12 or 24 volt).
- Weld output receptacles (Tweco®-style).**
- Menu display and arc control indicator lights**
- Maintenance indicator lights.** When illuminated, lights indicate when either engine or compressor is due for oil change.
- Engine control switch** is used to start and stop the engine, and select between auto start/stop or Auto-Speed™. In auto start/stop position engine turns on and off based on demand. In Auto-Speed™ position engine runs at speed determined by load demand.
- Glow plug light (diesel only)** illuminates when the engine glow plugs are energized.



- USB port** allows software updates from a USB drive. A summary file of recorded data from the unit will be saved to a USB drive that is inserted.
- Pushbutton main control knob** used for adjusting amperage/voltage, adjusting arc control, and accessing the service menu.
- Optional 120 V receptacles w/circuit breakers and 120/240 V, 50 A receptacle**
Note: For matching 50 A plug, order 119172.



M E M O R A N D U M

DATE: May 24th, 2024
TO: Mayor Lang and Members of the Public Services and Safety Committee
FROM: Greg Radtke, Public Works Superintendent
RE: Tullar Garage Salt Shed

During the annual DOT salt storage inspection, it was brought to my attention that there is a tear in the roof material on our main salt shed. Upon further inspection, three other areas in the roof material were identified with weaknesses that may tear soon. The inspector issued orders to repair the roof, replace the roof, or face possible fines.

At the March 26, 2024 Public Services and Safety Committee meeting, staff was directed to look at other options rather than a canvas roof for replacement. Talking to the manufacturer, the trusses that support the original roof are engineered for canvas, not metal cladding. The initial quote was \$15.00 minimum, a square foot for metal, not including anything structural. An asphalt roof with wood beam construction was not even discussed as a very rough budget number of \$80,000.00 was mentioned.

The wood frame, metal-clad, metal roof proposal also does not guarantee the integrity and structural ability of the concrete base and walls. This would need to be inspected by a structural engineer before moving forward, if this option is selected.

The salt shed is 70ft. X 50ft. (3500 Square Feet in total.)



Public Works Department
City Services Building
1495 Tullar Road, Neenah, WI 54956
Phone: 920-886-6260 Fax: 920-886-6269

Proposal

Salt Shed Roof Replacement

Structures Unlimited Stratford, WI	Replacement of roof canvas	\$27,300.00
Greystone Construction Black River Falls, WI	Replacement of roof canvas	\$39,865.00
Blue Sky Construction Appleton, WI	Replacement of roof wood and metal	No Bid Received
R & R Steel Construction Appleton, WI	Replacement Shed wood and metal	\$278,110.00

Staff recommends the replacement of the roof fabric by Structures Unlimited for the amount of \$27,300.00.

Staff recommends using carry-forward funds from the savings on the phase 1 Tullar garage roof (\$19,801.00) and City Hall entry doors (\$5,385.00) to fund. The total balance is \$25,186.00. The remaining balance of \$2114.00 to come from Public Facilities Fund Balance.

Feb 21, 2024 9:58:05 AM



Apr 11, 2024 11:01:51 AM



Feb 21, 2024 9:58:40 AM





Dept. of Legal & Administrative Services
Office of the City Clerk
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
Phone 920-886-6100 • Fax 920-886-6109
e-mail psturn@ci.neenah.wi.us
CHARLOTTE K. NAGEL WCMC
CITY CLERK

MEMORANDUM

DATE: June 5, 2024

TO: Mayor Lang, Council President Borchardt, Aldermen, Chairman Erickson and members of the Finance & Personnel Committee

FROM: Char Nagel, City Clerk

RE: Ordinance 2024-09 Amending Ward Map to Comply with Legislative District Boundaries and add recent annexations.

State Statutes require cities to adopt a municipal voting ward plan, establish voting districts, and select a polling locations for each district. Upon completion of the federal census in 2020, municipal wards, county supervisory districts, and districts for election of state and federal offices were reviewed and adjusted to maintain the proportionality of votes between the various legislative and congressional districts and assure equal representation in the legislative branches of government. Litigation over the maps followed and the Wisconsin Supreme Court issued an order on April 15, 2022, adopting a set of redistricting maps. The adjustments necessary to coincide with the Wisconsin Supreme Court order were adopted by the City Council through Ordinance 2021-19. Additional litigation followed and on December 22, 2023, the Wisconsin Supreme Court issued an order enjoining the use of the current maps for the 2024 election.

The Wisconsin Legislature adopted new legislative maps, and Governor Evers signed the bill adopting new legislative maps on February 19, 2024, which took effect immediately and will be in place for the 2024 fall elections, providing certainty for candidates and campaigns preparing to circulate nomination papers this spring.

State Statute requires municipalities to adjust municipal ward boundaries to coincide with the state's established legislative and congressional districts. Under the statute, Wisconsin Election Commission is to have all updates completed in WisVote prior to ballot preparation.

Staff reviewed the maps and used this as an opportunity to amend the ward map to include annexations that took place since the adoption of Ordinance 2021-19, thus adding Wards 22-27.

Recommendation: Staff recommend adopting Ordinance 2024-09 Amending Code §2-57 Amending Aldermanic Districts and Wards to comply with Legislative District Boundaries.



AN ORDINANCE: By Council
Re: Amending Code §2-57 and adopting a General Ordinance of the City of Neenah Amending Aldermanic Districts

ORDINANCE NO. 2024-09

Introduced: _____

Committee/Commission Action: _____

RECOMMENDED FOR PASSAGE

AN ORDINANCE

The Common Council of the City of Neenah, Wisconsin, do ordain as follows:

Section 1. Section 2-57 of the Code of Ordinances of the City of Neenah is hereby repealed and recreated to read as follows:

2-57 Aldermanic Districts.

There are hereby created three Aldermanic Districts within the City as described by Resolution 2021-15 and shown on a map, both on file at City Hall.

a. Aldermanic District #1. Aldermanic District #1 shall consist of Wards 1, 2, 3, 4, 5, 6, 7 and 8 described as follows:

WARD ONE (1) shall consist of that portion of the City within the following boundaries: Beginning at the intersection of 5th Street and Nicolet Boulevard, thence south along 5th Street to the center of the Fox River channel, thence west along to the center Fox River channel to the intersection of Oak Street, thence south along Oak Street to southern bank of the Fox River Channel, thence west along the southern bank of the Fox River to N. Commercial Street, thence southwest along N. Commercial Street to W. Canal Street, thence west along W. Canal Street to Church Street, thence southwest along Church Street to W. Wisconsin Avenue, thence northwest along W. Wisconsin Avenue, thence west along Main Street to the west bank of the Neenah slough, thence north along the west bank of the Neenah slough to the northern city limits line, thence east along the northern city limits line across Little Lake Butte des Morts to the center of Abbey Street, thence following the northern city limits line along the center of Abbey Street to N. Commercial Street, thence south along N. Commercial Street to the center of Nicolet Blvd, thence easterly from the center of Nicolet Blvd to the point of beginning.

WARD TWO (2) shall consist of that portion of the City within the following boundaries: Beginning at the intersection of Nicolet Blvd and Lake Winnebago; thence southerly along the west shore of Lake Winnebago to E. Wisconsin Ave, thence northwesterly along E. Wisconsin Ave to S. Park Ave, thence south along S. Park Ave to E. Doty Ave, thence northwesterly along E. Doty Ave to Oak St, thence northeasterly along Oak Street to the center of the Fox River channel, thence southeast along the center of the Fox River channel to the intersection of the extension of 5th street, thence north along 5th Street to Nicolet Blvd. northern city limits, thence east along the center of Nicolet Blvd. city limits to the point of beginning.

WARD THREE (3) shall consist of that portion of the City within the following boundaries: Beginning at the intersection of S. Park Ave and E. Doty Ave; thence south along S. Park Ave to Fairview Avenue; thence west along Fairview Avenue to Congress Street, thence northerly along Congress Street to Division Street, thence west along Division Street to S. Commercial Street, thence south along S. Commercial Street to E. Winneconne Avenue, thence northeast along E. Winneconne Avenue to Walnut Street thence north along to E. Doty Avenue, thence southeast along E. Doty Street to the point of beginning.

WARD FOUR (4) shall consist of that portion of the City within the following boundaries: Beginning at the intersection of Oak Street and the southern bank of the Fox River; thence southwest along Oak Street to E. Doty Avenue, thence northeast along E. Doty Avenue to Walnut Street, thence south along Walnut Street to Washington Avenue, thence southwest along E. Winneconne Avenue to the Canadian National Railroad, thence north along the Canadian National Railroad to Adams Street, thence west along Adams Street to the west bank of the Neenah slough, then north along west bank of the Neenah Slough to Main Street, thence east along Main Street to W. Wisconsin Avenue, thence southeast along W Wisconsin Avenue to N. Church Street, thence north on N. Church Street to W. Canal Street, thence southeast along W. Canal Street to N. Commercial Street, thence north on N. Commercial Street to the southern bank Fox River Canal, thence east along the southern bank of the Fox River Canal to the point of beginning.

WARD FIVE (5) shall consist of that portion of the City within the following boundaries: Beginning at the intersection of Adams Street and the Canadian National Railroad south along the Canadian National Railroad to W. Cecil Street, thence west along W. Cecil Street to the western bank of the Neenah Slough, thence north along the west bank Neenah Slough to Adams Street, thence east along Adams Street to the point of beginning.

WARD SIX (6) shall consist of that portion of the City within the following boundaries: Beginning at the intersection of W. Winneconne Avenue and S. Commercial Street; thence southerly along S. Commercial Street to Division Street, thence east along Division Street to Maple Street, thence south along Maple Street to Haylett Street, thence west Haylett Street to S. Commercial Street, thence south along S. Commercial Street to Wright Avenue, thence west on Wright Avenue to Henry Street, thence north along Henry Street to Langley Blvd, thence west along Langley Blvd to Marathon Avenue, thence north along Marathon Avenue to W. Cecil Street, thence west along W. Cecil Street to Canadian National Railroad, then northeast along Canadian National Railroad to W. Winneconne Avenue, thence northeast along W. Winneconne Avenue to the point of beginning.

WARD SEVEN (7) shall consist of that portion of the City within the following boundaries: Beginning at the intersection of Division Street and Elm Street; thence south along Elm Street to E. Cecil Street, thence west along E. Cecil Street to Oak Street, then south along Oak Street to Haylett Street, thence west on Haylett Street to Maple Street, thence north along Maple Street to Division Street, thence east on Division Street to the point of beginning.

WARD EIGHT (8) shall consist of that portion of the City within the following boundaries: Beginning at the intersection of the east end of E. Wisconsin Avenue and the west bank of Lake Winnebago; thence southerly along the west shore line of Lake Winnebago to Bayview Lane, thence westerly along Bayview Lane to Bayview Road, thence northwest along Bayview Road to S. Park Avenue, thence southeast along S. Park Avenue to E. Cecil Street, thence west along E. Cecil Street to Congress Street, thence southwest along Congress Street to Haylett Street, thence west along Haylett Street to Oak Street, thence north on Oak Street to E. Cecil Street, thence east along E. Cecil Street to Elm Street, thence north on Elm Street to Division Street, thence east along Division Street to Congress Street, thence south along Congress Street Fairview Avenue, thence east along Fairview Avenue to S. Park Avenue, thence north along S. Park Avenue to E. Wisconsin Avenue, thence southeasterly on E. Wisconsin Avenue to the point of the beginning.

b. Aldermanic District #2. Aldermanic District #2 shall consist of Wards 9, 10, 11, 12, 13, 14, 15, 16, 22, 26, and 27 described as follows:

WARD NINE (9) shall consist of that portion of the City within the following boundaries: Beginning at the intersection of Bayview Road and S. Park Avenue; thence southeast along Bayview Road to Limekiln Drive; thence easterly along Limekiln Drive to the eastern City limits line, thence south along the east city limits line to Yorkshire Road, thence east along Yorkshire, thence east along Yorkshire Road to western city limits line, thence south along Sunrise Bay Road to the southern City limits line, thence south to the southern city limits line, thence west along the south city limits line to S. Park Avenue, thence southwest along S. Park Avenue to E. Bell Street, thence west along E. Bell Street to Mahler Blvd., thence north along Mahler Blvd to Bosworth Lane, thence east along Bosworth Lane to Kraft Street, thence west along Kraft Street to Whittier Drive, thence north on Whittier Drive to Edgewood Drive, thence west on Edgewood Drive to Campbell Street, thence northwest along Campbell Street to Alcott Drive, thence northeast along Alcott Drive to E. Peckham Street, thence east along E. Peckham Street to S. Park Avenue, thence north along S. Park Avenue the point of beginning.

WARD TEN (10) shall consist of that portion of the City within the following boundaries: Beginning at the intersection of E. Cecil Street and S. Park Avenue; thence south along S. Park Avenue to E. Peckham Street, thence west along E. Peckham Street to Congress Street, thence southwest along Congress Street to Crescent Drive, thence northwest along Crescent Drive to Maple Street, thence south along Maple Street to Alcott Drive, thence west along Alcott Drive to S. Commercial Street, thence north along S. Commercial Street to Haylett Street, thence east along Haylett Street to Congress Street, thence northeast along Congress Street to E. Cecil Street, thence east on E. Cecil Street to the point of the beginning.

WARD ELEVEN (11) shall consist of that portion of the City within the following boundaries: Beginning at the intersection of S. Commercial Street and Wright Avenue; thence south along S. Commercial Street to Stanley Street, thence west along Stanley Street to Bruce Street, thence south along Bruce Street to W. Bell Street, thence west along W. Bell Street to Marathon Avenue, thence north along Marathon Avenue to Langley Blvd., thence east along Langley Blvd. to Henry Street, thence south along Henry Street to Wright Avenue, thence east along Wright Avenue to the point of beginning.

WARD TWELVE (12) shall consist of that portion of the City within the following boundaries: Beginning at the intersection of S. Commercial Street and Alcott Drive; thence east along Alcott Drive to Maple Street, thence north along Maple Street to Crescent Drive, thence easterly along Crescent Drive to Congress Street, thence southwesterly along Congress Street to Campbell Street, thence southeast along Campbell Street to Edgewood Drive, thence east along Edgewood Drive to Whittier Drive, thence south along Whittier Drive to Kraft Street, thence east along Kraft Street to Bosworth Lane, thence south along Bosworth Lane to Mahler Drive, thence south along Mahler Drive to E. Bell Street, thence west on E. Bell Street to Lyon Drive, thence south on Lyon Drive to S. Commercial Street, thence north on S. Commercial Street to W. Bell Street, thence west along W. Bell Street to Bruce Street, thence north along Bruce Street to Stanley Street, thence east along Stanley Street to S. Commercial Street, thence north on S. Commercial Street to point of beginning.

WARD THIRTEEN (13) shall consist of that portion of the City within the following boundaries: Beginning at the intersection of E. Bell Street and S. Park Avenue at the city limits; thence south along S. Park Avenue to the southern city limits, thence west along the east city limits line to Secretariat Lane and S. Park Avenue, thence following the eastern city limits along S. Park Avenue, thence west along the southern city limits including Waterford Court and Regent Place to the intersection of Regent Place and S. Commercial Street, thence south along S. Commercial Street to Castle Oak Drive, thence west along Castle Oak Drive to Bishop Lane, then south on S. Commercial to southern City limits line, thence east along southern city limits line to Maple Grove Drive, thence north along Maple Grove drive to Bruce Street, then north along Bruce Street to W. Bell Street, then east W. Bell Street to S. Commercial Street, then south of S. Commercial Street to Lyon Drive, thence east of Lyon Drive to E. Bell Street, the east of E. Bell Street to the point of beginning.

WARD FOURTEEN (14) shall consist of that portion of the City within the following boundaries: Beginning at the intersection of Bruce Street and W. Bell Street; thence south along Bruce Street to Maple Grove Street, thence west along the entirety Maple Grove Street to the southern city limits, thence west and south along the city limits line to County Road G, thence west along County Road G following the city limits line to the eastern City limits line, thence south on eastern city limits line to Muttart Road, thence west on Muttart Road to Dixie Road, thence north on Dixie Road following the city limits lines to County Road G, thence east on County Road G to the city limits line near Acco Avenue, thence following the western city limits line along the Canadian National Railroad, thence west along the city limits line over the Canadian National Rail Road, to northbound Interstate 41, then south along Interstate 41 to Country Road G, thence west over County Road G/Interstate 41 overpass to north along Interstate 41 southbound to W. Bell Street, thence east on W. Bell Street to the point of beginning.

WARD FIFTEEN (15) shall consist of that portion of the City within the following boundaries: Beginning at the intersection of W. Cecil Street and Marathon Avenue; thence south along Marathon Avenue to W. Bell Street, thence west along W. Bell Street to the Interstate 41 southbound lane, thence north along Interstate 41 southbound lane to W. Cecil Street, thence west along W. Cecil Street to the point of beginning.

WARD SIXTEEN (16) shall consist of that portion of the City within the following boundaries: Beginning at the intersection of W. Cecil Street and southbound Interstate 41; thence south along southbound Interstate 41 to Byrd Avenue, thence west along Byrd Avenue to Meadow Lane, thence north on Meadow Lane to Gay Drive, thence west on Gay Drive to Tullar Road, thence north along Tullar Road to W. Cecil Street, thence east along W. Cecil Street to the point of beginning.

WARD TWENTY-TWO (22) shall consist of Tax Parcel 80221000000 on County Road G.

WARD TWENTY-SIX (26) shall consist of Tax Parcel 80001001304, 1730 Dixie Road.

WARD TWENTY-SEVEN (27) shall consist of Tax Parcels: 81004590401 and 80100459007, Bayview Road and Bayview Court.

c. Aldermanic District #3. Aldermanic District #3 shall consist of Wards 17, 18, 19, 20, 21, 23, 24, and 25 described as follows:

WARD SEVENTEEN (17) shall consist of that portion of the City within the following boundaries: Beginning at the intersection of northern city limits line and Little Lake Buttes des Morts; thence south the western bank of the Neenah Slough to W. Winneconne Avenue, thence west on W. Winneconne Avenue to S. Lake Street, thence northeast along S. Lake Street to S. Western Avenue, then north on S. Western Avenue to Adams Street, thence west along Adams Street to Plummer Court, thence north along the city limits lines on Plummer Court to South Green Bay Road, thence south along S. Green Bay Road city limits line including 198 Courtney Court to the southern city limits line, thence west along the southern city limits line to western city limits line, thence north along the western city limits line to Rock Ledge Lane, thence west on Rock Ledge Lane to Tullar Road, thence north on Tullar Road following the western city limits line to Oakridge Road, then west on Oakridge Road to western city limits line near Oakhill Cemetery including 1480 Oakridge Road, thence north along the western city limits line to northern city limits line near Oakhill Cemetery, thence east along the northern city limits line to North Street, thence east on North Street following the northern city limits line to Ridgeway Road, thence north along Ridgeway Road to the northern city limits line, thence east along the northern city limits line to N. Green Bay Road, thence south long N. Green Bay Road to North Street, thence east along North Street following the northern city limits line to the point of beginning; and the property at 266 County Road CB (Tax Parcel 80705940000)

WARD EIGHTEEN (18) shall consist of that portion of the City within the following boundaries: Beginning at the intersection of S. Western Avenue and Adams Street; thence south along S. Western Avenue to S. Lake Street, thence southwest along S. Lake Street to W. Winneconne Avenue, thence east along W. Winneconne Avenue to the western bank of the Neenah Slough, thence south along the western bank of

the Neenah Slough to West Cecil Street, thence west along the W. Cecil Street to Stuart Drive, thence south along Stuart Drive to Gay Drive, thence west on Gay Drive to Pendleton Road, thence south along Pendleton Road to the southern city limits, west along the southern city limits to the western city limits, thence north along the western city limits to County Road JJ, thence northeast on County Road JJ to Winneconne Avenue, thence northeast along Winneconne Avenue following the northern city limits line to Tullar Road, thence north on Tullar Road to the northern city limits line, thence following the northern city limits line east Plummer Court, Plummer Court south to the point of the beginning; Ward Eighteen (18) shall also consist of that portion of the City within the following boundaries: Beginning at the intersection of County Road JJ and Dell Court; thence north long Dell Court to Indigo Drive, thence east along Indigo Drive to the eastern city limits, thence south along the eastern city limits to County Road JJ, thence southwest along County Road JJ to the point of the beginning; and the property located at 1410 Country Road JJ (Tax Parcel 81200010000).

WARD NINETEEN (19) shall consist of that portion of the City within the following boundaries: Beginning at the intersection of West Cecil Street and Tullar Road; thence south on Tullar Road to Gay Drive, thence southeast on Gay Drive to Meadow Lane, thence south on Meadow Lane to Byrd Avenue, thence east along Byrd Avenue to Gillingham Road, thence south on Gillingham Road to Appleblossom Road, thence west on Appleblossom Road to Tullar Road, thence south on Tullar Road to Breezewood Lane, thence west along Breezewood Lane to the western city limits, thence north on Alpine Lane to the city limits line, thence west along the city limits line to the western city limits line, thence north along the western city limits line to Gay Drive, thence east along Gay Drive to Stuart Drive, thence north along Stuart Drive to West Cecil Street, thence west along W. Cecil Street to the point of the beginning.

WARD TWENTY (20) shall consist of that portion of the City within the following boundaries: Beginning at the intersection of Gillingham Road and Interstate 41 southbound; thence south along Interstate 41 southbound to Country Road G, thence west on County Road G following the southern city limits line to Pendleton Road, thence north on Pendleton Road to Breezewood Lane, thence east along Breezewood Lane following the city limit line to Tullar Road, thence north on Tullar road to Appleblossom Drive, thence east on Appleblossom Drive to Gillingham Road, thence north on Gillingham Road to Byrd Avenue, thence east on Byrd Avenue to the point of the beginning.

WARD TWENTY-ONE (21) shall consist of that portion of the City within the following boundaries: Beginning at the intersection of Breezewood Lane and Pendleton Road; thence south along Pendleton Road to County Road G, thence west on County Road G to the western city limit line, thence north following the western city limit line to Armstrong Street, thence north on Armstrong Street to Breezewood Lane, thence east along Breezewood Lane following the northern city limits line to the point of the beginning; and beginning at the intersection of Woodenshoe Road and Country Road G, thence east along County Road G to the eastern city limits line, thence south along the eastern city limits line to the southern city limits line, thence west along the southern city limits line across Woodenshoe Road to the western city limits line, thence north along the western city limits line along Honor Street, thence north along Honor Street to County Road G, thence east along County Road G to Woodenshoe Road, to the point of the beginning.

WARD TWENTY-THREE (23) shall consist of that portion of the City within the following boundaries: Beginning at the intersection of County Road G and Honor Street, thence west to the western city limit line, thence north to the northern city limit line, thence east to Woodenshoe Road, thence south to County Road G, thence west to the point of the beginning.

WARD TWENTY-FOUR (24) shall consist of the following Tax Parcels: 80627500001, 80627500002, 80627500003, and 80627500004 along the west side of Alpine Lane, and Tax Parcel 80627600000, 1495 Breezewood Lane.

WARD TWENTY-FIVE (25) shall consist of that portion of the City within the following boundaries: Beginning at the intersection of County Road G and Honor Street, thence north to Legacy Lane, thence east on Legacy Lane to Liberty Avenue, thence south to the point of the beginning, and Tax Parcel 81140000001.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect June 5, 2024 for elections occurring after June 5, 2024.

Moved by: _____

Approved:

Adopted: _____

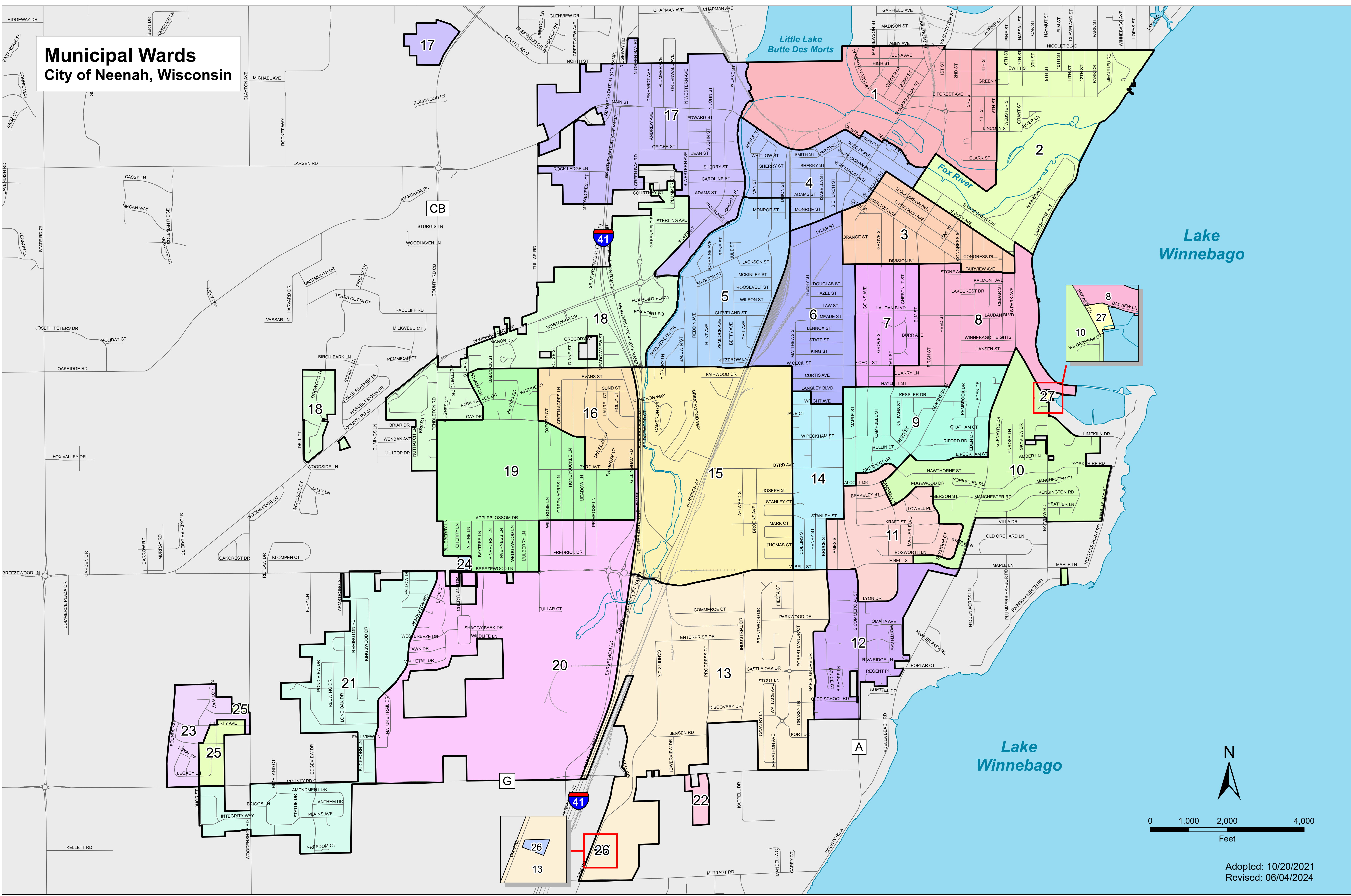
Published: _____

Jane B. Lane, Mayor

Attest:

Charlotte K. Nagel, City Clerk

Municipal Wards City of Neenah, Wisconsin



Adopted: 10/20/2021
Revised: 06/04/2024



Dept. of Legal & Administrative Services
Office of the City Clerk
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
Phone 920-886-6100 • Fax 920-886-6109
e-mail psturn@ci.neenah.wi.us
CHARLOTTE K. NAGEL WCMC
CITY CLERK

MEMORANDUM

DATE: June 5, 2024

TO: Mayor Lang, Council President Borchardt, Aldermen, Chairman Erickson and members of the Finance & Personnel Committee

FROM: Char Nagel, City Clerk

RE: Ordinance 2024-10 Establish Article VII – Elections, Section 2-244 Election Inspectors

Wisconsin Statutes §7.30 and §7.32 dictate the Appointment of Election Inspectors for municipalities as well as the minimum required number of Election Inspectors for each election per polling place. These statutes also give municipalities the authority to have Elections Inspectors work an all-day shift Election Day shift, a split shift, or the flexibility to work combination of each.

A recent survey of our appointed Election Inspectors (Poll Workers) was conducted where the Election Inspectors were asked if they would like the option to work a split shift or an all-day shift. The survey showed a combination of each shift was preferred. With our aging Poll Workers, it is hard on most to work an entire Election Day, thus, a split shift option is desired.

With much consideration, and discussions with some Election Inspectors and staff, the proposed ordinance is to establish a split shift option for Poll Workers at the discretion of the City Clerk.

Recommendation: Staff recommend adopting Ordinance 2024-10 Establishing Article VII – Elections, Section 2-244 Election Inspectors



211 Walnut Street
Neenah, WI 54956

AN ORDINANCE: by Common Council
Re: An Ordinance to Establish Article VII –
Elections, Section 2-244 Election Inspectors

ORDINANCE NO. 2024-10
Introduced: Jun 5, 2024
Committee/Commission Action:
Finance & Personnel

AN ORDINANCE

The Common Council of the City of Neenah, Wisconsin, does ordain as follows:

Section 1. That Neenah Municipal Code, Article VII – Elections, Section 2-244 Municipal Board of is hereby established to now read as follows:

Sec. 2-244. Election inspectors.

- (a) The City Clerk shall appoint a minimum of five (5) election inspectors to serve at each polling place for all elections.
- (b) The City Clerk, in the Clerk's discretion, may
 - 1) select alternate officials in a number sufficient to maintain adequate staffing of polling places on Election Day;
 - 2) select 2 or more sets of election officials to work at different time on Election Day;
 - 3) establish different working hours for different officials assigned to the same polling places; and
 - 4) appoint an additional inspector to serve as a greeter who may at polling places which inspector may substitute for other election officials who must leave the room during the voting process.

Election Inspectors shall be paid at a rate as established by resolution approved Common Council.

[Statutory Reference §§7.30, 7.32 Wis. Stats]

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It

is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Approved:

Jane B Lang, Mayor

Attest:

Charlotte K. Nagel, City Clerk



MEMORANDUM

DATE: June 5, 2024

TO: Mayor Lang, Council President Borchardt, Aldermen, Chairman Erickson and members of the Finance & Personnel Committee

FROM: Char Nagel, City Clerk

RE: Resolution 2024-06 Amending the Designation Polling Places

Wisconsin Statutes dictate municipalities must have polling places that are fully accessible to voters with disabilities. With that in mind, two current polling locations did not meet the accessibility threshold: Whiting Boathouse and Memorial Park Shelter.

Whiting Boathouse has many accessibility issues, mainly with the stairs to gain entrance into the building itself. Accommodations are made by route disabled voters to the side door for entrance into the building, however, it is not a very accommodating. When entering through the side door, you are fighting against foot traffic as the primary use of the side door is an exit.

The stairs for entering the building, along with the stairs to enter the voting location are trip hazards. Several voters have tripped doing down the stairs while going into the voting area. The glass doors must be removed to make use of the handrails to provide support while using the stairs.

Night lighting in Whiting Boathouse, especially in the voting booth themselves, is not conducive to those with eyesight issues. We tried to accommodate this by providing clip-on reading lights, they work ok, but they are not as bright or as accommodating as overhead ceiling lights.

Whiting Boathouse is just too small to handle a Presidential Election. With voter turnout expected to be high in November, it is going to make it difficult to get voters in and out in a smooth, systemic way.

Memorial Park Scherck Shelter is also very small. With voter turnout expected to be high in November, it is going to make it difficult to get voters in and out in a smooth, systemic way.

Nestled behind the sled hill of Memorial Park, the Scherck Shelter is hard to find, no matter the signage. This is the number one complaint from voters who vote at the Scherck Shelter, they cannot find it from the road.

The Scherck Shelter does not have any automatic, handicap accessible doors for easy access to the building, nor does it have easy access parking for those voters with mobility concerns.

With these ADA issues in mind, staff contacted several venues for polling locations. The First Presbyterian Church, Fellowship Hall, 200 Church Street, stood out as being a very accommodating venue. We would use the main door to the Fellowship Hall directly off of W. Doty Avenue. There are three small steps that we can accommodate by purchasing a wheelchair accessible ramp or having Public Works build a ramp for wheelchair access to building. The church has portable disabled parking signs for parking right outside the entrance to building. There is much more space to accommodate the heavy voter turnout that is expected. There is also much better overhead lighting for the space. There is no charge for the use of this facility.

Gloria Dei Lutheran Church Fellowship Hall, 1140 Tullar Road, has all the updated ADA equipment. They have two entrances that can be utilized, a large room that can well accommodate more voters than that at Schreck Shelter. They also have disabled parking stalls located right near both entrances, and automatic doors for easy access to the building. The building is much easier to find directly off Tullar Road, across from the Middle School. There is no charge for the use of this facility.

Staff toured both locations and the accommodations will be much improved from Whiting Boathouse and Memorial Park Scherck Shelter. Staff will mail each affected individual voter a letter explaining their polling place location indicating the change is effective with the August 13, 2024, Election.

Recommendation: Staff recommends adopting Resolution 2024-06 Amending the Designation Polling Places in the City of Neenah as submitted.



RESOLUTION NO. 2024-06

**A RESOLUTION AMENDING DESIGNATING POLLING PLACES
IN THE CITY OF NEENAH, WISCONSIN**

RESOLVED by the Mayor and Common Council of the City of Neenah:

Section 1. That hereafter the following place is designated as the polling place for: the First Aldermanic District, Wards 1-4, County Supervisory District 5, in the City of Neenah to replace Whiting Boathouse, 98th Street; and the Third Aldermanic District, Ward 17-19 & 24 County Supervisory Districts 9, 10, and 30, in the City of Neenah to replace Memorial Park Shelter – South 1175 Apple Blossom Drive with the following:

FIRST ALDERMANIC DISTRICT ----- First Presbyterian Church – Fellowship Hall
WARDS 1-4 200 Church Street (Enter on W. Doty Street)

THIRD ALDERMANIC DISTRICT ----- Gloria Dei Lutheran Church – Fellowship Hall
WARDS 17-19 & 24 1140 Tullar Road (Enter on Tullar Rd or Byrd Ave)

Section 2. The City Clerk is hereby authorized to publish this resolution once a week for two consecutive weeks.

Adopted this 5th day of June 2024.

Recommended by: Public Services and Safety Committee

CITY OF NEENAH, WISCONSIN

Moved: _____

Jane B. Lang, Mayor

Passed: _____

Charlotte K. Nagel, City Clerk

Published:

City of Neenah

Aldermanic Districts & Polling Locations

By Ward

Aldermanic Districts

Wards 1-8	AD1
Wards 9-16, 22, 26 & 27	AD2
Wards 17-21, 23-25	AD3

Polling Locations

Wards 1-4	First Presbyterian Church Fellowship Hall – Enter on W. Doty Avenue 200 S. Church Street
Wards 5-8	Washington Park Pavilion 631 W. Winneconne Avenue
Wards 9-12 & 27	Peace Lutheran Church Fellowship Hall 1228 S. Park Avenue
Wards 13-16, 22 & 26	Neenah Police Department 2111 Marathon Avenue
Wards 17-19 & 24	Gloria Dei Lutheran Church Fellowship Hall 1140 Tullar Road
Wards 20-21 23 & 25	Fire Station 31 1080 Breezewood Lane
Central Count Wards 1-27	Neenah City Hall Council Chambers 211 Walnut Street

**Minutes of the Board of Public Works Meeting
Thursday, May 23, 2024 at 11:00 AM**

MEMBERS PRESENT: Mayor Lang, Director of Finance Rasmussen, Director of Community Development & Assessment Haese, City Engineer Kummerow, and Aldermen Hillstrom and Lendrum.

ALSO PRESENT: Water Utility Superintendent Jens and City Clerk Nagel.

CALL TO ORDER: Mayor Lang called the meeting to order at 11:04 AM.

I. Approval of the minutes of the May 9, 2024 meeting. (Minutes can be found on the city website)
MSC Haese/Hillstrom to approve the meeting minutes as presented, all voting aye.

II. Appearances.
None.

III. Unfinished Business.
None.

IV. New Business.

A. Public Works

1. Change Order No.1, Contract 1-24, Utility and Street Construction, Belmont Ave., Belmont Ct., Cedar St., and Stevens St., to David Tenor Corporation, for City Services Building parking lot resurfacing, 1495 Tullar Rd., in an amount of \$154,964.00. (Attachment)

Info.

MSC Rasmussen/Haese to approve Change Order No.1, Contract 1-24, in the amount of \$154,964.00 utilizing \$125,000 from the CIP Budget, with the remaining \$46,000 from the facility fund carry forwards, all voting aye.

Engineer Kummerow advised that the change order for the Tullar Garage parking lot resurfacing project. The resurfacing is taking place in the entrance area just left of the big vehicle storage area.

2. Pay Request No.1, Contract 12-24, Storm Sewer and Water Main Construction, Commercial Street for Douglas Pond, to De Groot, Inc., in an amount of \$182,615.29. (Attachment)

Info.

MSC Haese/Hillstrom to approve Pay Request No.1, Contract 12-24, in an amount of \$182,615.29, all voting aye.

Engineer Kummerow advised the pay request is for Douglas Pond Storm Piping. The work on this project is complete. A final pay request is being prepared.

B. Water Utility

1. Pay Request No. 5, Contract 2-23W West Side Booster Station Building Construction, to RJM construction, LLC., in the amount of \$111,100.00. (Attachment).
MSC Haese/Rasmussen to approve Pay Request No. 5, Contract 2-23W, in the amount of \$111,100.00, all voting aye.

Info.

Superintendent Jens advised that the building is complete except for the painting and doors. The second bid was just released for the mechanics.

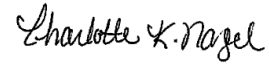
V. Any announcements/questions for the Board.

A. Engineer Kummerow gave a progress update on the Harrison Street Pond. Storm and sanitary sewer work is complete, and the pond is functioning. The electrical system is ready for installation of the pump controller. Staff met with a landscaper to develop a scope of work for landscape cleanup and ongoing maintenance.

B. Engineer Kummerow gave a progress update on Bayview Road. Utility work on Bayview is complete.

- VI. Adjournment.
MSC Haese/Rasmussen to adjourn, all voting aye. Meeting adjourned at 11:22 AM.

Respectfully Submitted,



Charlotte Nagel
City Clerk

Change Order No: 1
 Contract No: 1-24
 Project: Utility & Street Construction
 Streets: Belmont Ave, Belmont Ct, Cedar St, Stevens St
 Current Contract Total: \$3,295,454.70

Account Number: 013-7550-743.02-36 Project Number: PWF02

Notes:

Item Code	Description	UofM	Contract Bid Qty	Qty Change		Unit Price	Extension
				Add	Delete		
980.1	Mobilization	Lump Sum	0	1	0	\$3,100.00	\$3,100.00
980.2	Contract Markup	Lump Sum	0	1	0	\$4,514.00	\$4,514.00
405.2	Sawcut Existing Concrete Pavement	Lin. Ft.	0	350	0	\$3.00	\$1,050.00
402.2.7.2	Pulverize HMA	Sq.Yd.	0	2,200	0	\$1.50	\$3,300.00
402.1.7.4	Unclassified Excavation	Cu. Yd.	7,000	1,000	0	\$10.00	\$10,000.00
402.1.4.11	Furnish and Install Geogrid	Sq. Yd.	15,200	2,200	0	\$2.00	\$4,400.00
401.1.8	Salvaged Base Aggregate	Ton	0	1,000	0	\$5.00	\$5,000.00
305.8	Remove Storm Catch Basin	Each	12	1	0	\$400.00	\$400.00
960.1	Non-Reinforced Concrete Pavement (8-inch)	Sq.Yd.	0	2,200	0	\$56.00	\$123,200.00
Total Change Order No.1							\$154,964.00

Reason for Change
 Tullar Garage parking lot resurfacing

Contract Amount

Original: \$3,295,454.70
 Previous C.O.'s (+/-): \$0.00
 This C.O.'s (+/-): \$154,964.00
 Revised: \$3,450,418.70

Contract Time Calendar Days

Original: _____
 Previous C.O.'s (+/-): _____
 This C.O.'s (+/-): _____
 Revised: _____

This document shall become an amendment to the contract and all stipulations and covenants of the contract shall apply hereto.

Contractor:



Date: 5/20/24

Department:



Date: 5/20/24

Water Department

Date: _____

(If applicable)

Board of PW:

Date: _____

**City of Neenah
Department of Public Works
Contractor Request for Payment**

Contractor Name: De Groot, Inc.		Contract No.	12-24
Address: 4201 Champion Rd		Contract Amount	\$205,786.42
City: Green Bay WI 54311			
Name of Project		Storm Sewer, Water Main Construction	
Location of Project		Commercial Street for Douglas Pond	
Pay Request No.	1	For Period	April 1, 2024 through April 30, 2024

CONTRACT SUMMARY

Original Contract Amount	\$205,786.42
Net Amount of Change Order	\$0.00
Adjusted Contract Amount	<u>\$205,786.42</u>

WORK PERFORMED TO DATE

Work Performed to Date	\$192,226.62
Less Retainage of 5%. If different indicate here _____	\$9,611.33
Net Amount Earned to Date	\$182,615.29
Less Previous Payments	\$0.00

BALANCE DUE THIS PAYMENT

\$182,615.29

CONTRACT BREAKOUT

	Account Numbers	Project #	Budget Total	Contract Breakdown	Due This Estimate	Paid to Date
Detention Ponds	049-5050-743.02-36	STW06	\$300,000.00	\$130,139.35	\$121,035.64	\$0.00
Water Constr	400-0499-770-9999	WO540	\$63,000.00	\$75,647.08	\$61,579.65	\$0.00
			\$363,000.00	\$205,786.43	\$182,615.29	\$0.00

CERTIFICATION OF CONTRACTOR:

I certify that the foregoing is just and correct and the amount claimed is legally due after showing all just credits

Certified by Engineer _____	Date: <u>5-21-24</u>
Certified by Public Works _____	Date: <u>5-21-24</u>
Certified by Water Utility _____	Date: <u>5-21-24</u>
Certified by Contractor _____	Date: _____

Approved BPW _____ Date: _____

Approved Common Council (Final Payments Only) Date: _____

Contract 12-24
Storm Sewer and Water Main Construction
Commercial Street for Douglas Pond

Item Line	Item Code	Item Description	UofM	QTY	Unit Price	Extension	Quantity Completed to Date	Pay Request No.1			
								Contractor Completed This Period Quantity	Contractor Completed This Period \$	Retainage Due this Period	Due this Estimate
1	9999.1	Furnish & Install 10-inch PVC C-900	Lin. Ft.	280	\$210.85	\$59,038.00	232.00	232.00	\$48,917.20	\$2,445.86	\$46,471.34
Water Total						\$59,038.00			\$48,917.20	\$2,445.86	\$46,471.34
2	301.3	Furnish, Install & Relay 8-inch Storm Sewer	Lin. Ft.	45	\$51.90	\$2,335.50	51.00	51.00	\$2,646.90	\$132.35	\$2,514.56
3	302.3.6	Furnish & Install 36-inch Reinforced Concrete Pipe (RCP) Storm Sewer	Lin. Ft.	386	\$233.92	\$90,293.12	376.00	376.00	\$87,953.92	\$4,397.70	\$83,556.22
4	306.2	Furnish & Install Storm Manholes 5-FT Diameter	Each	1	\$7,757.51	\$7,757.51	1.00	1.00	\$7,757.51	\$387.88	\$7,369.63
5	306.3	Furnish & Install Storm Manholes 6-FT Diameter	Each	1	\$10,290.89	\$10,290.89	1.00	1.00	\$10,290.89	\$514.54	\$9,776.35
6	9999.2	Furnish & Install 3/4-inch Plywood Bulkhead	Each	3	\$580.75	\$1,742.25	3.00	3.00	\$1,742.25	\$87.11	\$1,655.14
7	9999.3	Furnish & Install Sandbags & Fabric in Structure	Lump Sum	1	\$505.00	\$505.00	1.00	1.00	\$505.00	\$25.25	\$479.75
8	308.2.4	Install & Maintain Type "D" Catch Basin Protection	Each	6	\$101.00	\$606.00	6.00	6.00	\$606.00	\$30.30	\$575.70
Storm Total						\$113,530.27			\$111,502.47	\$5,575.12	\$105,927.35
9	405.1	Sawcut Existing Bituminous Pavement	Lin. Ft.	315	\$3.03	\$954.45	315.00	315.00	\$954.45	\$47.72	\$906.73
10	402.2.3.22	Furnish & Install HMA Pavement Repair (4-inch)	Sq. Ft.	1750	\$5.88	\$10,290.00	1,510.00	1,510.00	\$8,878.80	\$443.94	\$8,434.86
11	505.2	Furnish & Install Topsoil, Fertilize, Seed & Hydromulch	Sq. Yd.	210	\$12.12	\$2,545.20	210.00	210.00	\$2,545.20	\$127.26	\$2,417.94
12	706.1	Install and Maintain Traffic Control	Lump Sum	1	\$11,500.00	\$11,500.00	1.00	1.00	\$11,500.00	\$575.00	\$10,925.00
13	9999.4	Salvage & Reset Landscape Rock	Lump Sum	1	\$2,525.00	\$2,525.00	1.00	1.00	\$2,525.00	\$126.25	\$2,398.75
14	9999.5	Salvage & Reinstall Fence	Lump Sum	1	\$3,030.00	\$3,030.00	1.00	1.00	\$3,030.00	\$151.50	\$2,878.50
15	9999.6	Tree & Stump Removal	Each	1	\$1,767.50	\$1,767.50	1.00	1.00	\$1,767.50	\$88.38	\$1,679.13
16	308.4.1	Furnish & Install & Maintain Silt Fence	Lin. Ft.	150	\$4.04	\$606.00	150.00	150.00	\$606.00	\$30.30	\$575.70
Miscellaneous Total						\$33,218.15			\$31,806.95	\$1,590.35	\$30,216.60
Total						\$205,786.42			\$192,226.62	\$9,611.33	\$182,615.29

Pay To: RJM Construction LLC
601 W Forest Street
Black Creek WI 54106

Contract No. 2-23W West Side Booster Station Building Construction
McMahon N0002-09-22-00496-A

Date: May 13, 2024

Pay Request No. 5

<u>Account Description</u>	<u>Account #</u>	<u>Payment</u>
		\$111,100.00
Retainage		\$0.00
West Side Booster Station	400-0499-770-9999 WO506	\$111,100.00

Approved by Water Utility May 13, 2024

Approved by Board of Public Works May 23, 2024

Approved by Water Commission N/A

Number of Attachments 5

City of Neenah
Water Utility
Contract Payment Form

McMAHON

1445 McMAHON DRIVE PO BOX 1025
NEENAH, WI 54956 NEENAH, WI 54957-1025

ENGINEERS ARCHITECTS

TELEPHONE: 920.751.4200
FAX: 920.751.4284

McMAHON ASSOCIATES, INC.

CERTIFICATE FOR PAYMENT

NEENAH WATER UTILITY
211 Walnut Street
Neenah, WI 54956

Contract No. N0002-09-22-00496-A
Project File No. N0002-09-22-00496
Certificate No. Five (5)
Issue Date: May 7, 2024
Project: NEENAH WATER UTILITY
Water Booster Station
Building Construction

This Is To Certify That, In Accordance With The Contract Documents Dated: August 1, 2023

RJM CONSTRUCTION, LLC
601 W. Forest Street
Black Creek, WI 54106

Is Entitled To Partial Payment For Work Performed Through: May 2, 2024

- Contractor's Application for Payment Attached
- Itemized Cost Breakdown Attached

Original Contract	<u>\$501,150.00</u>	Completed To Date	<u>\$104,397.00</u>
Net Change Orders	<u>\$0.00</u>	Retainage 2.5%*	<u>\$12,528.75</u>
Current Contract Amount	<u>\$501,150.00</u>	Subtotal	<u>\$388,868.25</u>
		Previously Certified	<u>\$277,768.25</u>

* 2.5% of Current Contract Amount

Amount Due This Payment: \$111,100.00

Please process and forward payment to RJM Construction, LLC.

Certified By:
McMAHON ASSOCIATES, INC.
Neenah, Wisconsin



Anthony S. Kappell, P.E.
Associate / Senior Water & Wastewater Project
Manager

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF

4

PAGES

TO OWNER: PROJECT: Neenah Booster Pump Building

NEENAH WATER UTILITY/CITY OF NEENAH
211 WALNUT ST
NEENAH WI 54956

APPLICATION NO: 5

Distribution to:

<input checked="" type="checkbox"/>	OWNER
<input checked="" type="checkbox"/>	ARCHITECT
<input checked="" type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

FROM CONTRACTOR:

VIA ARCHITECT:
RJM Construction LLC
601 W Forest St
Black Creek WI 54106

PERIOD TO: 5/2/2024

PROJECT NOS: N0002-09-22-00496-A

CONTRACT FOR: Neenah Booster Pump Building

CONTRACT DATE: 7/26/2023

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	501,150.00
2. Net change by Change Orders	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	501,150.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	401,397.00

5. RETAINAGE:

a. 2.5 % of Contract Sum (Column D + E on G703)	\$	12,528.75
b. 5 % of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)		

6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	12,528.75
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	388,868.25
8. CURRENT PAYMENT DUE	\$	277,768.25
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	111,100.00
		112,281.75

CONTRACTOR:

By: *[Signature]*

Date: 5/2/2024

State of: Wisconsin County of: Outagamie
Subscribed and sworn to before me this 2ND day of MAY 2024
Notary Public: *[Signature]*
My Commission expires: 1/21/2026

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED\$

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		\$0.00
Total approved this Month		
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____

Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: 5

Contractor's signed certification is attached.

APPLICATION DATE: 5/2/2024

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 5/2/2024

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO: Neenah Booster Pump Building

N0002-09-22-00496-A

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD						
		\$501,150.00	\$290,297.00		\$111,100.00	\$0.00	\$401,397.00	80.10%	\$99,753.00	\$20,069.85
	GRAND TOTALS									

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