

**AGENDA
SPECIAL MEETING
NEENAH LANDMARKS COMMISSION
Monday, June 29, 2026
5:00 P.M.
Hauser Committee Room, Room 120
Neenah City Administration Building**

**This meeting will occur in-person and at a virtual location accessed by computer or conference call.
Committee members and the public who wish to participate via Microsoft Teams should use the
following web link information:**

Join on your computer, mobile app or room device

Join:

<https://teams.microsoft.com/meet/251265798829466?p=gaJyUS6YU4CMWQkWv>

[X](#)

Meeting ID: 251 265 798 829 466

Passcode: BH3ya7Aq

1. Public Appearances. (Ten minutes divided among those wishing to speak on topics pertinent to the Landmarks Commission.)
2. Consideration of Certificate of Appropriateness for Kimberly Point Park Lighthouse renovation project.
3. Announcements and future agenda items.
4. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or e-mail clerk@neenahwi.gov at least 48 hours prior to the scheduled meeting or event to request an accommodation



MEMORANDUM

TO: Chair Flo Bruno and Landmarks Commissioners

FROM: Carol Kasimor, Assistant Planner

DATE: June 26, 2026

SUBJECT: Consideration of Certificate of Appropriateness for Kimberly Point Park Lighthouse renovation

Kimberly Point Lighthouse was built in 1944 in Kimberly Point Park, where Lake Winnebago meets the Fox River. The park was added to Neenah's park system in 1929 and was the gift of Mrs. Helen Kimberly Stuart. The lighthouse was built with funds given by J. C. Kimberly to meet the needs of those sailing on Lake Winnebago. Kimberly and many of those residing in the East Wisconsin Avenue neighborhood were active in sailing. The building, a staged octagonal brick lighthouse with open porch wings, serves as a comfort station for the park. The building was listed in the Neenah Register on October 13, 2009, the State Register on February 17, 2012, and on the National Register on February 5, 2013.

The proposed renovation would only make repairs to the building and not change the existing footprint or building details. The repairs are proposed to be made to preserve the building, as indicated in the attached plans:

1. Replace dome metal roofing with new metal roofing and metal trim flashing to match.
2. Replace existing dome glass, frame, flashing and siding with new to match existing.
3. Paint existing railing in dome area.
4. Install new rubber roofing material and metal trim flashing at horizontal projection.
5. Maintain existing siding between railing and brick, replace existing louvers with new louvers, and maintain existing window.
6. Remove all existing paint on brick surfaces, tuckpoint brick and repaint.
7. Remove existing asphalt shingles and replace with new asphalt shingles.
8. Replace existing wood siding on gable ends with new wood siding, install new metal fascia and soffit.
9. Remove and replace existing wood columns and wrap with aluminum.
10. Replace existing steel doors with new steel doors.

The interior restrooms would also be renovated.

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The City of Neenah Historic Preservation ordinance requires that projects requiring exterior building permits on properties designated as landmarks are considered by the Landmarks Commission for a Certificate of Appropriateness by determining in the negative the following section:

“Whether, in the case of a designated historic structure or site, the proposed work would detrimentally change, destroy, or adversely affect any exterior architectural feature of the improvement upon which said work is to be done.” [23-4 e (4)(a)]

Because the proposed exterior work will preserve the building by replacing existing materials with matching or in-kind materials, Department of Community Development staff recommends approval of the Certificate of Appropriateness for the Kimberly Point Park Lighthouse as the work would not detrimentally change, destroy or adversely affect any exterior architectural feature of the improvement upon which said work is to be done.

The project is also under review by the Wisconsin Historical Society. The project designers have been working with WHS and the project is expected to meet their requirements. Because WHS approval is required, it is suggested that approval by Landmarks Commission be made contingent on WHS approval.

Please contact our office with any questions.