



Parks & Recreation Commission

THURSDAY, OCTOBER 17, 2024; 4:30 PM

Neenah City Hall – Hauser Room

211 Walnut Street

Neenah, WI 54956

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision making responsibility. This constitutes a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

MEMBERS	Lee Hillstrom, Kate Hancock-Cooke, Gary Lawell, Peter Kelly, Eric Maggio, Ted Galloway, Jim Wise, Ashley Ondresky, and Scott Weber		
STAFF	Stephanie Schott, Jim Kluge, Trevor Fink, and Michael Kading		
AGENDA TOPICS			
CALL TO ORDER			
APPEARANCES	Open Forum / Commission Consideration of Appearances		
MINUTES	Approval of Regular/Special Meeting Minutes: August 15 and August 27 , 2024	Attached	
BILL VOUCHERS	Bills for previous month	Kelly	
FINANCIAL Report	Reviewed quarterly in January, April, July, October	Attached	
MISSION ACTION Report		Attached	
BUSINESS ITEMS	1. Cook Park Play Equipment Approval 2. WI – DNR Stewardship Update 3. Doty Park Phase 1 – Shoreline Stabilization and Improvement 4. 2024 CIP Update 5. Announcements & Future Agenda Items		
LIAISON / AD-HOC COMMITTEE REPORTS	◇ Arrowhead Development ◇ Plan Commission ◇ Harbor Committee	◇ Hillstrom ◇ Hancock-Cooke ◇ Galloway	
ADJOURN			

ADA Accommodation Notice: the following notice should be included in all printed material produced for City programs. In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities based on disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call **the Park and Recreation Department** or the **City's ADA Coordinator at (920) 886-6106 or e-mail clerk@neenahwi.gov** at least 48 hours prior to the scheduled meeting or event to request an accommodation.

Creating Community Through People, Parks & Programs



PARK & RECREATION COMMISSION MINUTES

REGULAR MEETING – August 15, 2024

MEMBERS PRESENT

X	Jim Wise	X	Kate Hancock - Cooke	X	Gary Lawell
X	Peter Kelly		Eric Maggio		Ted Galloway
	Lee Hillstrom	X	Ashley Ondresky	X	Scott Weber

STAFF PRESENT

X Michael T. Kading, Director of Parks & Recreation
X Jim Kluge, Superintendent of Recreation
X Trevor Fink, Superintendent of Parks
Stephanie Schott, Recreation Supervisor

OTHERS PRESENT: Frank Cuthbert, Kathie Boyettte, Bill Pollnow, Sandy Gauger, Jill Fritsch, James Cox, Patti Julius, Maxwell Sheppard, Scott Becher, Chris Haese, Duke Behnke, Mayor Lang

MEETING CALLED TO ORDER BY Commissioner Kelly at 4:30 P.M.

CORRESPONDENCE

None.

APPEARANCES

Mr. Becher expressed his concern about the money being budgeted and authorized for Arrowhead.

MINUTES

MSC Lawell / Hancock-Cooke to approve the minutes for the July 18, 2024 Commission Meeting with the addition of the monument task force minutes. All voting aye.

BILL VOUCHERS

Commissioner Kelly reviewed the vouchers for August and found them to be in order.

MISSION ACTION REPORT

The report was distributed earlier. The following items were discussed:

- Commissioner Kelly requested a comparison from the other communities who are participating in the Rent.Fun kayak rentals. Director Kading will collect information and report back.
 - Commissioner Lawell inquired about the average attendance at Fun Runs and who is paying for this free program. Superintendent Kluge indicated that the committee does a great job fundraising for the event, and they have historically covered all of their costs. Commissioner Ondresky shared that on average, 550 kids participated in the 4 events this summer.
 - Commissioner Kelly inquired about Riverside Players. Superintendent Kluge stated that attendance was okay, and costs will be covered due to sponsorships. He further stated that there will be 2 shows next year and that he is currently working with the theater community as we speak to confirm the straight show and musical for 2025.
 - Commissioner Hancock-Cooke asked about the 8/13 meeting with NRDA. Director Kading informed the Commission that this meeting was a follow-up to the grant application that was submitted on 7/31. The purpose was to review and clarify the application.
-

BUSINESS FOR CONSIDERATION

OLD BUSINESS ITEM #1: Oak Hill Cemetery Monument Reconsideration

- Commissioner Hancock-Cooke noted that Isle of Honor has a donor plaque. We have a donor policy for the City – should this not apply at the cemetery? She remains supportive of the donor.
- Commissioner Kelly recommends the need for future policy, and since multiple donors have been secured, he feels the QR code is a viable option.
- Commissioner Weber feels there is a difference between a war memorial and the City’s benches, trees, and other opportunities.
- Ms. Fritsch asked if it would be possible to make it more general.
- Ms. Gauger stated that Dan spearheaded this monument idea.
- Ms. Boyette indicated that she approached the City 2 years ago but was denied due to funding, was blessed that Mr. Fritsch has stepped forward with a funding opportunity, and recognizes this has been a difficult road and multiple donors makes it more difficult. She supports the QR code opportunity.
- Mr. Pollnow does not support individual names on the monument and is concerned about a QR code and getting hacked.
- Commission President called the motion.

ACTION:

MSC Maggio / Hancock-Cooke to grant permission to Ms. Fritsch to place additional verbiage on the monument, such as, “Donated by family & friends of Daniel Fritsch.” By consensus, motion failed.

MSC Hancock-Cooke / Weber to grant permission to add the following language: “Donated by family and friends of those who served” to the War on Terror Monument. By consensus, motion carried.

Commission President suggested and asked for volunteers to serve on a task force to address the use of a QR code on the monument. Commissioners Hancock-Cooke, Lawell, Weber, Ms. Fritsch, and Mr. Cuthbert volunteered to serve on the task force.

NEW BUSINESS ITEM #1: Consideration of Facility Use Agreement Sailing Touring Company

Director Kading introduced Maxwell Sheppard and his idea of conducting a sailing touring company out of Riverside Park. Due to the nature and cost of such a business, Mr. Sheppard is seeking some assurance that he will be able to operate out of Riverside Park.

Mr. Sheppard introduced himself. He has captained boats throughout the country, including here in the Fox Valley. He understands the challenges, as Lake Winnebago is considered coastal waters and falls under the Coast Guard’s jurisdiction.

ACTION: MSC Weber / Lawell support Mr. Sheppard’s exploration of providing a sail touring company out of the Riverside Harbor and should bring back a plan when ready. By consensus, motion carried.

BUSINESS ITEM # 2: Proposal for Arrowhead Innovation Building Schematic Design Services

Director Kading reviewed the proposal from Gries to complete the schematic design of the “innovation building.” The initial purpose of the building is for site maintenance and support and possibly recreational programming/rentals and restroom facilities. Scope of services includes meeting with the tech team and staff to review needs and providing a building layout with elevation and an Opinion of Probable cost.

- Commissioner Wise asked for clarification on the funding source. Director Kading indicated that CIP budgeted ARPA funds is the recommended funding source.
- Commissioner Hancock-Cooke asked who would be involved. Director Kading stated the tech team and representatives from the Recreation staff.
- Mr. Pollnow asked if a cost estimate would be included in the deliverables. Director Kading responded that it would.
- Commissioner Kelly wanted to ensure that no more than the amount identified would be spent on this work and would prefer moving forward to know the number of hours that are expected on the project.

ACTION: MSC Lawell / Weber to accept and recommend the agreement with Gries Architectural Group Inc. in the amount not to exceed \$23,500 and that Gries shall provide a detailed summary of hours and hourly rates to be expended on the project. Motion carried.

BUSINESS ITEM # 3: Quotes for Arrowhead Implementation Design

Item was pulled from the agenda. Staff wanted additional information in order to make a recommendation.

BUSINESS ITEM # 4: Proposed 2025 Operating, Maintenance and CIP Budget

An overview of the proposed budget was given, and discussion was held.

ACTION: MSC Hancock-Cooke to accept and recommend the 2025 Operating, Maintenance and Capital Improvement Plan budgets as presented for consideration by Mayor Lang and Common Council. Motion carried.

BUSINESS ITEM # 5: 2024 CIP Update

Status was reviewed.

BUSINESS ITEM # 6: Announcements and Future Agenda Items

Douglas Park Report

LIAISON REPORTS

Arrowhead Development: Commissioner Kelly reported that the selection task force has conducted interviews to select an engineering firm.

Plans Commission: Commissioner Hancock-Cooke noted that there was nothing to report.

Harbor Committee: Weed cutting will not be performed in the harbor this year due to consistent high water and unsafe conditions.

Meeting adjourned at 5:51 pm

Recorded for the Commission by Michael T. Kading, CPRP



PARKS & RECREATION COMMISSION MINUTES

SPECIAL MEETING – August 27, 2024

MEMBERS PRESENT

X	Jim Wise	X	Kate Hancock - Cooke	X	Gary Lawell
X	Peter Kelly	X	Eric Maggio		Ted Galloway
X	Lee Hillstrom		Ashley Ondresky	X	Scott Weber

STAFF PRESENT

X	Michael T. Kading, Director of Parks & Recreation
X	Jim Kluge, Superintendent of Recreation
	Trevor Fink, Superintendent of Parks
	Stephanie Schott, Recreation Supervisor

OTHERS PRESENT: Scott Becher, Cari Lendrum, Mayor Lang

MEETING CALLED TO ORDER BY Commissioner Kelly at 4:30 P.M.

CORRESPONDENCE

None.

APPEARANCES

Mr. Becher expressed his concern regarding the RFP Review Team. He stated that, in his opinion, these meetings did not meet the Open Meetings Law.

BUSINESS FOR CONSIDERATION

BUSINESS ITEM #1: Recommendation – Arrowhead Prairie Implementation Design

Director Kading introduced the item. Timing was discussed with the expectation that the work will take 3-4 weeks. The end result will be construction specifications for the development of the prairie. Commissioners would like to see a seed mix that can be seen throughout the growing season.

Action: MSC Hillstrom / Hancock-Cooke to accept and recommend the proposal from Jeremy J. Kox Landscape Architecture, LLC, Appleton, WI, in the lump sum not to exceed \$9,500 using budgeted 2024 CIP Funds identified for Arrowhead. Motion carried.

BUSINESS ITEM #2: Recommendation - Arrowhead Design and Engineering Services

Commissioner Kelly introduced the recommendation as a member who served on the interview team and stated he felt the wealth of knowledge led to a great process. The Commission further inquired about timing and ability to complete the scope of services and whether alternative energy would be considered.

Action: MSC Hancock-Cooke / Hillstrom to accept and recommend GRAEF to complete design and engineering services for Arrowhead in an amount not to exceed \$189,617 utilizing the ARPA funds allocated for Arrowhead as identified in the 2024 Capital Budget.

There being no further business, Commission President adjourned the meeting at 4:45 P.M.

Recorded for the Commission by Michael T. Kading, CPRP



Parks & Recreation MISSION ACTION REPORT

October 17, 2024

Provide recreational experiences.

- There were 25 rentals at the **kayak rental stations** in September and 1 rental so far in October – all at Doty Park. Total rentals for the year are at 253 rentals, with 178 rentals at Doty Park and 75 rentals at Herb & Dolly Smith Park. We await instruction from the rental company on when the stations will be closed for the season.
- The **new playground** is complete at Laudan Park.
- Our **21st Annual Build-A-Scarecrow** event took place on October 12 at Riverside Park with approximately 40 families enrolled. Families enjoyed the opportunity to create a unique yard decoration as a family!



Foster human development.

- Office Manager Maggie Rasmussen attended a **Parks & Recreation Roundtable** on October 11th hosted by CVMIC. Parks & Rec professionals from throughout the state gathered to discuss current topics and issues in the field.

Facilitate community problem solving.

- Per the Mayor's request, staff has been making adjustments to the proposed 2025 Budget.
- Bump ins are being placed along **Riverside Park Road** to allow for 5-minute parking and to provide for ADA access for portable toilets during ComFest.



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Parks & Programs*

Parks & Recreation MISSION ACTION REPORT

Protect environmental resources.

- Continue to work towards securing the proper WI-DNR permits for the project. The goal remains to complete design, engineering and permitting by the end of the year so that we can develop construction documents early 2025. With the project to begin early/late fall.

Strengthen safety and security.

- As of Monday, October 14 seasonal **park shelters and restrooms** have been closed for the season.

Strengthen community image and sense of place.

- The **new monument and flagpole** have been placed at Oakhill Cemetery.





City of Neenah Parks & Recreation Commission Meeting October 17, 2024

OLD BUSINESS ITEM #1: Cook Park Play Equipment Approval

Staff developed, sent out, and received 9 proposals from 5 play equipment representatives. Staff has reviewed the proposals and provided the attached comparison chart. Full-size placards will be available prior to and during the Commission meeting. Feel free to stop at the Parks & Rec office and review prior to Thursday. Attached is a summary of the proposals.

Staff is recommending proposal #2 from Lee Recreation in the amount of \$160,000 and is further requesting the use of an additional \$15,000 to enhance play equipment for ages 2-5.

The plan is to prep the site this winter, install spring, and open late spring /early summer 2025.

Suggested Action: A motion to accept the RFP from Lee Recreation to provide and install play equipment at Cook Park in the amount of \$160,000 and to authorize staff to research and add additional 2-5 play equipment not to exceed \$15,000 utilizing Cook Park carry forward funds.

BUSINESS ITEM #2: WI-DNR Stewardship Update (Kelly).

Suggested Action: Information Only

BUSINESS ITEM #3: Doty Park Phase 1 – Shoreline Stabilization and Improvement

See attached.

Due to timing, the request for additional funding needed to go before committee and council before our regularly scheduled Commission meeting. Two main factors are contributing to this request. The first is the number of borings and the accessibility to the islands to complete the soil borings. The second has been the number of meetings and plan revisions needed to secure permitting from the WI-DNR. Unfortunately, there seems to be some difficulty with the Waterways Division of the DNR, as Winnebago County, Community Development and another consulting firm have experienced the same frustrations. Most recently, the DNR cancelled our meeting scheduled for October 8. At first glance, this may seem to be a negative, but there are indications of some new rules being put into place that address economic viability and recreation access in addition to the one factor being habitat.

Summary of Request for Additional Funding

Soil Boring -	\$4,750
Existing Permitting -	\$6,360
Finalize Permitting, Grant Funding and Planning -	\$12,600
Total	\$23,710



City of Neenah Parks & Recreation Commission Meeting October 17, 2024

Summary of Funding

2023 CIP Shoreline Carry Forwards -	\$28,042
2024 CIP Doty Phase 1 Shoreline -	\$25,000
Suggested Budgeted Grant Writing Funds -	\$9,480 (balance \$21,600)
Suggested Capital Facilities Reserve Funds -	\$14,230 (approximate balance of \$350,000)

Suggested Action: Information Only

BUSINESS ITEM #4: 2024 CIP Update

See attached. Staff continues to make progress on the CIP project list.

BUSINESS ITEM #5: Announcements and Future Agenda Items

1

Cook Park Play Equipment Summary

October 2024

Representative	Manufacturer	Proposal Number	Square Feet	Perimeter	Indicated Play Events	Base Fee	Surfacing Fee	discount	Total	Ranking	Notes
Lee Recreation	Burke	Design #1	3240		14	\$ 69,200	\$ 90,800		\$ 160,000	1	
		Design #2	1800		21	\$ 69,200	\$ 90,800		\$ 160,000	8	
Gerber Leisure Products	Landscape Structures	Option #1	3558			\$ 79,412	\$ 80,588		\$ 160,000		
		Option #2	3424			\$ 80,754	\$ 72,129		\$ 152,883		
Borland Recreation *benches not included	Miracle	Option #1	3656	242	16*	\$ 73,957	\$ 82,880		\$ 156,837		meets most requirements and noted areas of proposed variance
		Option #2	4190	279	16*	\$ 64,380	\$ 95,620		\$ 160,000	4	meets most requirements and noted areas of proposed variance
Play Element Design	Playcore	Option #1	appr. 4000		17	\$ 69,765	\$ 101,964	\$ 11,729	\$ 160,000		
		Option #2	appr. 3500		17	\$ 68,008	\$ 101,694	\$ 9,972	\$ 160,000		
MWP	Gametime	Option #1	3080		14-16	\$ 77,000	\$ 70,000		\$ 154,000	3	meets most requirements and noted areas of proposed variance



Department of Parks & Recreation

#3

TO: Mayor Lang, Chair Lendrum and Members of the Public Services and Safety Committee

FROM: Director of Parks & Recreation Kading *NK*

DATE: September 30, 2024

RE: Doty Park Phase 1 – Request for Additional Funding

Cc: Parks & Recreation Commission, Finance Director Rasmussen

The Parks & Recreation Department budgeted and hired Edgewater Resources to assist the City in developing design and engineering plans for the Doty Island Phase 1 Shoreline Stabilization and Improvements with the goal of securing the necessary permits, developing 100% designs and construction documents and providing grant writing and application assistance.

As part of the planning process, soil borings were needed, with an estimate cost of \$6,000. Based upon the number of borings needed, access to and from the island at Doty Park and equipment needed, the actual cost to complete the borings is \$10,750 – an overage of \$4,750.

Securing permits is a critical factor in developing plans. The team has been able to secure the required City and US Army Corps permits; however, securing WI-DNR permits has been troublesome. The number of meetings and engineering revisions has been substantial. This has resulted in an overage of \$6,360.

To complete the permitting and planning process, the team is anticipating the need for an additional \$12,600 with the goal of completing the planning process by the end of the 2024. Leaving final construction documents and bidding to be complete in early 2025.

On a positive note, the City has been informed this project has been tentatively selected for WDNR Stewardship grant funding pending final permitting and submitted designs. We continue to work with representatives from NRDA to secure additional grant funding.

Summary of Request for Additional Funding

Soil Boring -	\$4,750
Existing Permitting -	\$6,360
Finalize Permitting, Grant Funding and Planning -	\$12,600
Total	\$23,710

Summary of Funding

2023 CIP Shoreline Carry Forwards -	\$28,042
2024 CIP Doty Phase 1 Shoreline -	\$25,000
Suggest Budgeted Grant Writing Funds -	\$9,480 (balance \$21,600)
Suggest Capital Facilities Reserve Funds -	\$14,230 (approximate balance of \$350,000)

Suggested Action: Motion to approve the request for additional funding to complete the design and permitting process for the Doty Park Phase 1 Shoreline Stabilization and Improvements to Edgewater Resources, Madison, WI, in the amount not to exceed of \$23,710 utilizing Grant Writing Funds (\$9,480) and Capital Reserve Funds (\$14,230).

Creating Community Through People, Parks & Programs

Department of Parks & Recreation
PO Box 426
Neenah, WI 54957-0426

phone: 920-886-6062
fax: 920-886-6069
mkading@neenahwi.gov

CONTRACT REVISION

Date of Issuance: September 27, 2024
To: Michael Kading, Director, Parks & Recreation Department
From: Suzanne Fromson, Edgewater Resources
Project: Shoreline Improvements at Doty Park

The following are changes, additions, eliminations and/or clarifications to project contract.

Attachments:

1. ECS Invoice #1 and #2
2. Report for Edgewater hours recorded in August 2024

Revisions to Contract:ITEM NO. 1 ECS Midwest, LLC

The budget for geotechnical soil borings was listed as \$6,000 as a tentative budget in the original project contract, as a subconsultant. This was based on project scope and size. The actual quote came back for \$10,750. Multiple conversations were held to establish the basis for this fee, which was higher than expected. ECS explained that the nature of the park with the island made access more challenging, and required more borings and deeper borings than were typically anticipated in order to get adequate data for proposed seawalls. After review with Edgewater Resources structural engineers, we agreed that the increased fee was justified.

- A. Additional ECS Midwest fee for soil borings

ADD/DEDUCT/NO CHANGE \$4,750

ITEM NO. 2 Permitting Task Overage

Edgewater billed Task 5, Finalize Permitting to 100% in July but additional time was required to submit the permit set in August. That time was spent finalizing documents submitted on August 28, which dealt with the WDNR letter from late May 2024. Our contract to complete that permitting work was finalized earlier in May, and anticipated revisions but the requested changes to the permit set included detail far beyond what we had expected, with additional reviews and SESC full details and specs, which we typically would place in the contractor's scope of work.

- A. Additional hours for Task 5, Finalize Permitting

ADD/DEDUCT/NO CHANGE \$6,360



ITEM NO. 3 Projected Time to Complete Permitting

Edgewater anticipates 40 hours for Suzanne Fromson and 40 hours for Susan Winnen to fully address the latest round of WDNR comments and submit any requested revisions needed to finalize the WDNR Waterways permit and potential WPDES permit, and to be available for any additional NRDA review calls, document edits, and plan/cost adjustments. Hourly rate for Fromson is \$165 and for Winnen is \$150.

A. Projected future hours required to complete task 5, Permitting. $(40 \times 165) + (40 \times 150)$

ADD/DEDUCT/NO CHANGE \$12,600

TOTAL CONTRACT REVISION:

\$ 23,710

END OF REVISION

Signed:

Suzanne Fromson, PLA
Project Manager
sfromson@edgewaterresources.com
(269) 408-6387

ACCEPTED BY:

Name /Title

Date



PLEASE REMIT TO:
ECS MIDWEST, LLC
14030 THUNDERBOLT PLACE, SUITE 500
CHANTILLY, VA 20151

NOTE: New REMIT TO Address

Invoice Date

8/9/2024

Invoice Number

1189564

Always Refer To
Above Number

PROJECT NAME: Proposed Shoreline Retaining Wall
Replacement
Doty Park Interior Channel
Neenah, WI 54956

TO: Accounts Payable
Edgewater Resources
518 Broad Street
Ste 200
St Joseph, MI 49085

PLEASE DETACH AND RETURN DUPLICATE COPY WITH YOUR REMITTANCE

CUSTOMER CODE	PROJECT NO.	BILLED THRU DATE	TERMS
59:Z8EV01	59:4093	8/3/2024	DUE UPON RECEIPT

**Please Pay
This Amount: \$9,071.80**

Description	Quantity	Units	Unit Price	Extension	Total
Subsurface Exploration					\$9,071.80
				Subtotal:	\$9,071.80

Invoice Total - Please Remit => \$9,071.80

If you have any questions regarding this invoice,
please contact **Yadi Pineda** at 920.347.9040

*** BUDGET SUMMARY ***

Budget Estimate:	\$10,750.00
Previously Invoiced:	\$0.00
Amt. This Invoice:	\$9,071.80
Amt. Remaining:	\$1,678.20

A FINANCE CHARGE OF 1.5% PER MONTH (18% ANNUALLY) WILL BE ADDED TO ALL INVOICES UNPAID AFTER 30 DAYS



PLEASE REMIT TO:
ECS MIDWEST, LLC
14030 THUNDERBOLT PLACE, SUITE 500
CHANTILLY, VA 20151

NOTE: New REMIT TO Address

Invoice Date

9/6/2024

Invoice Number

1197406

Always Refer To
Above Number

PROJECT NAME: Proposed Shoreline Retaining Wall
Replacement
Doty Park Interior Channel
Neenah, WI 54956

TO: Accounts Payable
Edgewater Resources
518 Broad Street
Ste 200
St Joseph, MI 49085

PLEASE DETACH AND RETURN DUPLICATE COPY WITH YOUR REMITTANCE

CUSTOMER CODE	PROJECT NO.	BILLED THRU DATE	TERMS
59:Z8EV01	59:4093	8/31/2024	DUE UPON RECEIPT

Please Pay **\$1,678.20**
This Amount:

Description	Quantity	Units	Unit Price	Extension	Total
Subsurface Exploration					\$1,678.20
				Subtotal:	\$1,678.20

Invoice Total - Please Remit => **\$1,678.20**

If you have any questions regarding this invoice,
please contact Yadi Pineda at 920.347.9040

* BUDGET SUMMARY *

Budget Estimate: \$10,750.00
Previously Invoiced: \$9,071.80
Amt. This Invoice: \$1,678.20
Amt. Remaining: \$0.00

A FINANCE CHARGE OF 1.5% PER MONTH (18% ANNUALLY) WILL BE ADDED TO ALL INVOICES UNPAID AFTER 30 DAYS

Edgewater Resources, LLC

TIME AND EXPENSES

FILTERS USED :

Time Expense Date In : 8/1/2024 To 8/31/2024

and Project In : 23-008 NSI - Neenah Shoreline Improvements To 23-008 NSI - Neenah Shoreline Improvements

* A=Approved , B= Billable , S= Submit , Bd= Billed

DATE	EMPLOYEE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
23-008 NSI - Task 5 Finalize Permitting							
SERVICES							
8/28/2024	Susan Winnen	Consulting Srv:Engineering Engineering	CS: Engineering	1.00	\$150.00	\$150.00	A B
		<i>Specs and narrative review and edits for permit submittal</i>					
8/27/2024	Susan Winnen	Consulting Srv:Engineering Engineering	CS: Engineering	6.50	\$150.00	\$975.00	A B
		<i>Specs and narrative review and edits</i>					
8/26/2024	Susan Winnen	Consulting Srv:Engineering Engineering	CS: Engineering	4.00	\$150.00	\$600.00	A B
		<i>Specs and review of drawings and narrative</i>					
8/23/2024	Susan Winnen	Consulting Srv:Engineering Engineering	CS: Engineering	1.25	\$150.00	\$187.50	A B
		<i>Specs and permit plan set review</i>					
8/22/2024	Suzie Fromson	Consulting Srv:Landscape Archi Landscape Architecture	CS: Landscape Architecture	4.00	\$165.00	\$660.00	A B
8/15/2024	Susan Winnen	Consulting Srv:Engineering Engineering	CS: Engineering	2.00	\$150.00	\$300.00	A B
		<i>Specs</i>					
8/15/2024	Suzie Fromson	Consulting Srv:Landscape Archi Landscape Architecture	CS: Landscape Architecture	4.00	\$165.00	\$660.00	A B
8/12/2024	Susan Winnen	Consulting Srv:Engineering Engineering	CS: Engineering	1.50	\$150.00	\$225.00	A B
		<i>Specs and drawing review</i>					

GROUPED BY Project

Edgewater Resources, LLC

TIME AND EXPENSES

* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	EMPLOYEE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
23-008 NSI - Task 5 Finalize Permitting							
SERVICES							
8/9/2024	Susan Winnen	Consulting Srvc:Engineering Engineering Specs	CS: Engineering	3.00	\$150.00	\$450.00	A B
8/8/2024	Susan Winnen	Consulting Srvc:Engineering Engineering Specs and info on native matting	CS: Engineering	6.50	\$150.00	\$975.00	A B
8/7/2024	Susan Winnen	Consulting Srvc:Engineering Engineering Call re WDNR stormwater comments and how to address in dwgs for permit resubmittal	CS: Engineering	1.75	\$150.00	\$262.50	A B
8/6/2024	Suzie Fromson	Consulting Srvc:Landscape Archi Landscape Architecture	CS: Landscape Architecture	2.00	\$165.00	\$330.00	A B
8/5/2024	Claire Jarvis	Consulting Srvc:Landscape Archi Shoreline plantings review	CS: Landscape Architecture	1.50	\$120.00	\$180.00	A B
8/2/2024	Suzie Fromson	Consulting Srvc:Landscape Archi Landscape Architecture	CS: Landscape Architecture	2.00	\$165.00	\$330.00	A B
8/1/2024	Susan Winnen	Consulting Srvc:Engineering Engineering Coordinate starting and review baseline info with Nick (wave hindcast etc)	CS: Engineering	0.50	\$150.00	\$75.00	A B
Total Services:				41.50		\$6,360.00	
Total Services For 23-008 NSI - Task 5 Finalize Permitting:				41.50		\$6,360.00	

GROUPED BY Project

Edgewater Resources, LLC

TIME AND EXPENSES

* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	EMPLOYEE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
23-008 NSI - Task 7 Construction Documents							
SERVICES							
8/29/2024	Suzie Fromson	Consulting Svc:Landscape Archi Landscape Architecture	CS: Landscape Architecture	6.00	\$165.00	\$990.00	A B
8/24/2024	Suzie Fromson	Consulting Svc:Landscape Archi Landscape Architecture	CS: Landscape Architecture	2.00	\$165.00	\$330.00	A B
8/23/2024	Suzie Fromson	Consulting Svc:Landscape Archi Landscape Architecture	CS: Landscape Architecture	4.00	\$165.00	\$660.00	A B
8/21/2024	Matthew Derucki	Consulting Svc:CAD CAD File "fix" assistance	CS: CAD	0.25	\$150.00	\$37.50	A B
8/19/2024	Suzie Fromson	Consulting Svc:Landscape Archi Landscape Architecture	CS: Landscape Architecture	3.00	\$165.00	\$495.00	A B
8/14/2024	Suzie Fromson	Consulting Svc:Landscape Archi Landscape Architecture	CS: Landscape Architecture	2.00	\$165.00	\$330.00	A B
8/9/2024	Suzie Fromson	Consulting Svc:Landscape Archi Landscape Architecture	CS: Landscape Architecture	4.00	\$165.00	\$660.00	A B Bd
8/8/2024	Suzie Fromson	Consulting Svc:Landscape Archi Landscape Architecture	CS: Landscape Architecture	6.00	\$165.00	\$990.00	A B Bd
8/8/2024	Matthew Derucki	Consulting Svc:CAD Survey point correction	CS: CAD	0.25	\$150.00	\$37.50	A B
8/7/2024	Matthew Derucki	Consulting Svc:CAD Existing Surface Model Revisions - from survey	CS: CAD	2.00	\$150.00	\$300.00	A B Bd

GROUPED BY Project

Edgewater Resources, LLC

TIME AND EXPENSES

* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	EMPLOYEE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
23-008 NSI - Task 7 Construction Documents							
SERVICES							
8/7/2024	Suzie Fromson	Consulting Svc:Landscape Archi Landscape Architecture	CS: Landscape Architecture	6.00	\$165.00	\$990.00	A B Bd
8/1/2024	Suzie Fromson	Consulting Svc:Landscape Archi Landscape Architecture	CS: Landscape Architecture	2.00	\$165.00	\$330.00	A B Bd
Total Services:				37.50		\$6,150.00	
Total Services For 23-008 NSI - Task 7 Construction Documents:				37.50		\$6,150.00	
23-008 NSI - Task 8 Grant Application Review							
SERVICES							
8/13/2024	Suzie Fromson	Consulting Svc:Landscape Archi NRDA chat	CS: Landscape Architecture	1.00	\$165.00	\$165.00	A B Bd
8/6/2024	Suzie Fromson	Consulting Svc:Landscape Archi Landscape Architecture	CS: Landscape Architecture	4.00	\$165.00	\$660.00	A B Bd
8/5/2024	Suzie Fromson	Consulting Svc:Landscape Archi Landscape Architecture	CS: Landscape Architecture	3.00	\$165.00	\$495.00	A B Bd
Total Services:				8.00		\$1,320.00	
Total Services For 23-008 NSI - Task 8 Grant Application Review:				8.00		\$1,320.00	
23-008 NSI - Subconsultant: Geotechnical							
EXPENSES							
8/31/2024	ECS Midwest, LLC	Outside Svcs:Outside Svcs ECS Midwest, Inv# 1197406	Outside Vendor Invoices	1.00	\$1,678.20	\$1,678.20	A B Bd
Total Expenses:				1.00		\$1,678.20	
Total Expenses For 23-008 NSI - Subconsultant: Geotechnical:				1.00		\$1,678.20	

GROUPED BY Project

Edgewater Resources, LLC

TIME AND EXPENSES

Grand Total Billable Services:	87.00	\$13,830.00
Grand Total Billable Expenses :	1.00	\$1,678.20

GROUPED BY Project

#4

			2024												
Budget			Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	
Facilities															
Southview Courts	\$358,000	Trevor													Rebid - October
Green Courts	\$ 40,000	Trevor													Completed
Kimberly Point Lighthouse Structural Review	\$ 25,000	Mike													Preliminary Plans are completed
Laudan Play Equip	\$130,000	Mike													Completed
Picnic Tables	\$ 20,000	Trevor													Completed
ADA Building Improvement	\$ 20,000	Trevor													focus on Doty
Washington Park HVAC	\$ 75,000	Trevor													Completed
Kayak Rental Pods (\$13500 off setting grant)	\$ 27,000	Mike													Completed
Equipment															
Zero Turn	\$ 25,000	Trevor													Completed
Zero Turn	\$ 25,000	Trevor													Completed
Field Groomer	\$ 55,000	Trevor													Completed
Long Term															
Arrowhead															
West - prairie/path; road realignment															Design work has begun
Earthwork, utilities															Awarded
Bridge - railroad															Awarded
Crossing - at grade															Awarded
Little Lake Butte des Morts Water Quality															
Phase 1 Based upon successful WI-DNR Grant App (multi-funding)	\$ 103,000	Mike													Continue to work towards completion in Spring 2025
Shoreline Doty/Kimberly Point															
Pre-grant, grant applications	\$ 26,400	Mike													Baldwin Appropriations - 3/22 Denied; DNR Awarded; NRDA submitted Resubmitted 101; 75% design due end of August
Design															
Permitting	\$ 25,000	Mike													DNR cancelled 10/8 mtg. Awaiting word on rescheduled mtg.
Carpenter Preserve (donation announcement pending)															
\$ -	Develop Staff /Volunteer Work Plan														GA. 900 Tree planting; Wetland delineations completed; wking on 5 yr plan
			Permitting	Design	Bid/RFP	Award	Implementation	Grants							

#9