



Neenah-Menasha Fire Rescue

Agenda

**Neenah-Menasha Joint Fire Commission
Wednesday, April 24, 2024 - 4:00 p.m.
Room #132 – City of Menasha**

1. Attendance
2. Election of Chair – Menasha Representative
3. Election of Vice-Chair – Neenah Representative
4. Public Forum
5. Meeting Minutes:
 - a. January 24, 2024
6. Review of March's Activity & Automatic Aid Calls – this is informational only and no action is required.
7. Consideration and Action of Promotions for Shift Commander, Fire Officer, and Shift (attached)
8. 2024 Hiring Process update
9. Adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call **Fire Chief Travis Teesch at 886-6200** or the **City's ADA Coordinator at (920) 967-3608** at least 48 hours prior to the scheduled meeting or event to request an accommodation.

Neenah-Menasha Fire Rescue
January 24, 2024 – 4:00 p.m.
City of Neenah – Hauser Room

Present: Commissioners Kubiak, Keating, Keehan and Brehmer

Excused: Commissioners Englebert and Lewis

Also Present: Chief Teesch, Director Fairchild and MA Ellis

Public: No members of the public were present.

Commissioner Keehan called the meeting to order at 4:00 p.m.

Meeting Minutes: The Commission reviewed the meeting minutes from November 29, 2023 and November 30, 2023. **MSC Kubiak/Keating to approve the November 29, 2023 and November 30, 2023 meeting minutes and place on file, all voting aye.**

Review of 2023 Activity and Automatic Aid Calls: The Committee reviewed the 2023 activity and automatic aid calls. This is informational only and no action is required.

Consideration and Action of Promotions: The Committee reviewed the request for promotions for Shift Commander, Fire Officer, Shift Inspector and Driver/Operator.

MSC Keehan/Keating approve Jason Calkins from the Driver/Operator position to the Fire Officer position effective January 6, 2024, all voting aye.

MSC Keating/Kubiak approve Mike Novy from the Firefighter position to the Driver/Operator position effective January 6, 2024, all voting aye

MSC Kubiak/Keating approve DuWayne Schwarts from the Shift Inspector position to the Fire Office position effective January 7, 2024, all voting aye.

MSC Brehmer/Kubiak approve Adam Freimuth from the Firefighter position to the Shift Inspector position effective January 7, 2024, all voting aye.

MSC Keehan/Keating approve Chris Ederer from the Shift Inspector position to the Fire Officer position effective January 10, 2024, all voting aye.

MSC Keating/Kubiak approve Alex Fickel from the Firefighter position to the Shift Inspector position effective January 10, 2024, all voting aye.

MSC Kubiak/Brehmer approve Jim Bentle from the Fire Officer position to the Shift Commander position effective February 13, 2023 and contingent upon Shift Commander Troy Jahn's retirement, all voting aye.

MSC Brehmer/Keating approve Nate Monfort from the Driver/Operator position to the Fire Officer position effective February 13, 2024 and contingent upon Shift Commander Troy Jahn's retirement, all voting aye.

MSC Keehan/Kubiak approve Zach Janke from the Firefighter position to the Driver/Operator position effective February 13, 2024 and contingent upon Shift Commander Troy Jahn's retirement, all voting aye.

MSC Keating/Brehmer to adjourn at 4:20 p.m., all voting aye.

Respectfully submitted,

Tara A. Ellis

Tara Ellis

Management Assistant



Neenah-Menasha Fire Rescue

Detailed Selected Statistics and Management Activity

By Incident Type

Report Period: 03/01/24 - 03/31/24 23:59:59

CODE	DESCRIPTOR	FREQUENCY	FREQ. PERCENT	EXPS	AVG # SUPPR. PERS.	AVG # EMS PERS.	AVG # OTHER PERS.	AVG # SUPPR. APPR.	AVG # EMS APPR.	AVG # OTHER APPR.	AVERAGE # MAN HOURS	TOTAL MAN HOURS	AVERAGE RESPONSE TIME (min)
		4	1.59%	0	0	0	0	0	0.00	0	0.00		0.51
111	Building fire	7	2.79%	0	3.57	0	13.71	1	0.00	5.86	15.15	80.416658	3.87
113	Cooking fire, confined to container	1	0.40%	0	3	0	13	1	0.00	6	6.93	4.799998	7.18
311	Medical assist, assist EMS crew	70	27.89%	0	0.83	0.1	3.97	0.23	0.03	1.74	1.34	77.233294	4.99
321	EMS call, excluding vehicle accident with injury	96	38.25%	0	0.6	0.04	3.92	0.18	0.02	1.78	1.46	110.466612	4.41
331	Lock-in (if lock out , use 511)	1	0.40%	0	0	0	3	0	0.00	1	2.20	2.200000	8.67
341	Search for person on land	1	0.40%	0	0	0	5	0	0.00	2	1.50	1.500000	5.92
353	Removal of victim(s) from stalled elevator	1	0.40%	0	3	0	1	1	0.00	1	0.73	.750000	3.87
411	Gasoline or other flammable liquid spill	1	0.40%	0	0	0	4	0	0.00	1	4.93	4.933333	10.75
412	Gas leak (natural gas or LPG)	6	2.39%	0	1.17	0	3.83	0.33	0.00	1.67	2.01	12.883330	4.27
413	Oil or other combustible liquid spill	3	1.20%	0	0	0	3.33	0	0.00	1	1.41	4.083333	4.93
445	Arcing, shorted electrical equipment	1	0.40%	0	3	0	0	1	0.00	0	0.30	.300000	3.55
463	Vehicle accident, general cleanup	1	0.40%	0	0	0	4	0	0.00	2	0.87	.716666	4.52
511	Lock-out	2	0.80%	0	0	0	3	0	0.00	1	0.87	1.750000	5.08

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531	Smoke or odor removal	1	0.40%	0	0	0	3	0	0.00	1	1.00	1.000000	5.05
550	Public service assistance, other	1	0.40%	0	0	0	4	0	0.00	1	0.67	.600000	2.35
551	Assist police or other governmental agency	1	0.40%	0	3	0	0	1	0.00	0	0.95	.000000	4.65
554	Assist invalid	2	0.80%	0	0	0	1.5	0	0.00	1	0.52	.400000	4.69
561	Unauthorized burning	2	0.80%	0	1.5	0	1.5	0.5	0.00	0.5	0.72	1.450000	4.47
611	Dispatched & canceled en route	5	1.99%	0	0	0	3.2	0	0.00	1.6	0.26	1.399998	0.00
621	Wrong location	1	0.40%	0	0	0	4	0	0.00	2	2.20	1.683333	2.25
622	No incident found on arrival at dispatch address	4	1.59%	0	0	0	3.75	0	0.00	1.75	1.09	3.916666	5.99
651	Smoke scare, odor of smoke	3	1.20%	0	3.33	0	10.67	1	0.00	4.67	4.82	10.383331	4.37
671	HazMat release investigation w/no HazMat	4	1.59%	0	0	0	6.25	0	0.00	2.5	2.01	7.733331	5.65
731	Sprinkler activation due to malfunction	1	0.40%	0	4	0	9	1	0.00	4	1.95	1.600000	2.73
733	Smoke detector activation due to malfunction	2	0.80%	0	0	0	8.5	0	0.00	3	3.19	4.299998	2.05
735	Alarm system sounded due to malfunction	2	0.80%	0	2	0	10.5	0.5	0.00	4.5	2.50	3.483332	4.30
741	Sprinkler activation, no fire - unintentional	1	0.40%	0	4	0	8	1	0.00	4	3.00	1.849999	3.27
743	Smoke detector activation, no fire - unintentional	3	1.20%	0	2.33	0	7.33	0.67	0.00	3	2.74	5.899998	3.89
744	Detector activation, no fire - unintentional	1	0.40%	0	3	0	8	1	0.00	4	4.22	1.633332	10.65
745	Alarm system activation, no fire - unintentional	17	6.77%	0	1.88	0	9.24	0.53	0.00	4.12	3.04	33.033316	4.33
746	Carbon monoxide detector activation, no CO	5	1.99%	0	0.8	0	3	0.2	0.00	0.8	2.14	9.333332	4.02

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Totals		251	100%	0	0.92	0.04	4.71	0.26	0.02	2.06	2.00	391.73	4.48
	Mutual Aid Given Incidents	0											



Memorandum

TO: NMFR Joint Fire Commission
FROM: Travis Teesch, Fire Chief
DATE: April 16, 2024
RE: Promotions

Due to impending retirement of Shift Commander Ryan Krings on June 4, 2024, this will create vacancies in the Shift Commander, Fire Officer, and Shift Inspector positions. Per Local 275's contract, promotions to these positions are from an approved promotional list and is done by seniority. However, the Shift Commander position is solely at the Chief's discretion.

I am requesting consideration and action to promote the following staff members:

1. Anthony Leiton from the Fire Officer position to the Shift Commander position effective June 5, 2024.
2. Gerald Mavroff from the Shift Inspector position to the Fire Officer position effective June 5, 2024.
3. Jacob Christenson from the Firefighter position to the Shift Inspector position effective June 5, 2024.

If you have any questions, please feel free to call me at 886-6201.

TT/te

