

**** 2nd AMENDED****
CITY OF NEENAH
SPECIAL PUBLIC SERVICES AND SAFETY COMMITTEE MEETING
April 14, 2026 @ 5:00 PM
City Hall, 211 Walnut Street
Hauser Room

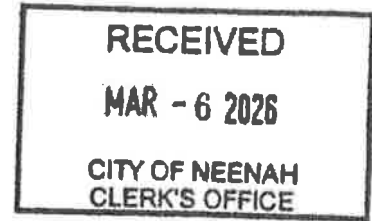
NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This may constitute a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

A G E N D A

1. Approval of Minutes of the Meeting of March 24, 2026 (Attachment)
2. Public Appearances
3. Dangerous Animal Designation Appeal by Wynonna Potter for pet dog Oakley **(Attachment)**
4. Road Conditions-Freedom Acres, Homes at Freedom Meadows **(This item will begin at 6:00 PM. It will be held in the Council Chambers)** (Attachment)
5. Public Works General Construction and Department Activity Report (Attachment)
6. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the **City Clerk Office at (920)886-6101** or the **City's ADA Coordinator at (920)886-6106** or e-mail attorney@ci.Neenah.wi.us at least 48 hours prior to the scheduled meeting or event to request an accommodation.

Subject: Appeal Regarding Dangerous Dog Determination for My Dog



To Whom It May Concern,

I am writing to respectfully appeal the decision regarding my dog and the incident involving my neighbor's cat case number 26-002921. I want to begin by expressing that I am truly sorry for the loss of the cat. I understand how difficult losing a pet can be, and I never would have wanted this situation to happen.

However, I believe the circumstances surrounding the incident were more complex than they may appear, and I ask that they be carefully reconsidered before a decision is made that would require me to remove or euthanize my dog.

My dog has never shown aggression toward people and has been a loving and well-behaved member of my family. This incident was not a result of ongoing dangerous behavior, but rather an unfortunate situation involving multiple factors. The presence of the cat and the environment played a role in what occurred, and it was not simply an unprovoked attack as it may have been described.

I am a responsible pet owner and take this situation very seriously. I am fully willing to take additional steps to ensure something like this never happens again. These steps may include keeping my dog securely contained at all times, using a leash or muzzle when outside if required, installing additional fencing, and completing professional training or behavioral classes if the city recommends it.

I respectfully ask the city to consider alternatives to euthanasia or removal. My dog is an important part of my family, and I am committed to doing whatever is necessary to ensure the safety of others while still being allowed to keep her.

I truly appreciate your time and consideration in reviewing my appeal. I hope we can find a fair and reasonable solution that reflects the full circumstances of the situation.

Sincerely,

Wynonna Potter

610 Maple St. Apt. 2

920-807-4614

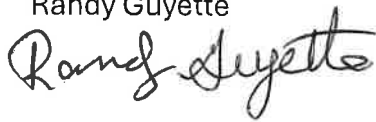
petrickwynonna@gmail.com

To Whom this may concern,

My Name is Randy Guyette. Wynonna and her dog Oakley have lived across the hallway from me for nearly 3 years. I have a full-grown cat that has snuck out of my apartment on multiple occasions outside and as well in the hallway. I have never had an incident where Oakley has gone after her. I am also a dog sitter when Wynonna goes out of town for weeks at a time. I bring Oakley over inside my apartment and I keep my cat in my room while Oakley is over. I have never had an experience where Oakley has tried to go through my door to attack my cat. I believe that Oakley is a very sweet playful dog with lots of energy.

Sincerely,

Randy Guyette

A handwritten signature in cursive script that reads "Randy Guyette". The signature is written in black ink and is positioned below the typed name.

Christine Scepan

214 N. West st

Neshkoro Wi. 54960

(414) 688-4635

seenickshymom@gmail.com

April 07, 2026

To whom it may

concern,

I am Wynonna Potter's cousin, the purpose of this letter is to tell you about my experience with her dog Oakley. I have 2 special needs children along with 2 pugs and 2 cats. When Oakley comes to visit we never have a problem with her and the animals or the children.

Sincerely,

Christine Scepan

James & Gertrude Fieldhack

334 E bluff st

Neshkoro Wisconsin, 54960

April 7th, 2026

To whom it may concern,

We are Wynonna's Great Aunt & Uncle.

We own 2 dogs and there are a lot of stray cats in the neighborhood,

We have never seen Oakley attempt to go after any cat or our dogs.

She is always loving and well behaved at our house and with us.

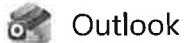
In our opinion it would be a very bad idea for Wynonna to lose this dog.

Oakley has become more of a therapy dog for Wynonna with all the loss she has had in her life including losing her father.

Thank you for your time

Sincerely,

James & Gertrude Fieldhack



Outlook

Record Request

From Laurie K. Krueger <LKrueger@neenahwi.gov>

Date Tue 03/17/2026 10:51 AM

To petrickwynonna@gmail.com <petrickwynonna@gmail.com>

 1 attachment (8 MB)

26-002921 Potter.pdf;

Good Morning,

The attached file contains the following records:

Incident report for NP26-002921
American Animal Hospital Records
Citation 2J804TNC54
Prohibited Dangerous Animal letter
Photographs

In reviewing the records for release, I have been mindful that the purpose of the Wisconsin Public Records Law is "...that all persons are entitled to the greatest possible information regarding the affairs of government and the official acts of those officers and employees who represent them." Records are prohibited from release or subject to redactions under three possible situations:

- A statute prohibits the release
- Common law prohibitions prohibit the release
- The balancing test favors prohibition of release

In reviewing this request, I took those three exceptions into consideration and the reasons for any and all redactions or nondisclosure are described below.

For individuals other than yourself:

- The City of Neenah Police Department has an obligation to comply with both the public's strong interest in openness under the public records law and federal law demonstrating the public's strong interest in confidentiality under the Driver's Privacy Protection Act (DPPA). When addressing our responsibilities under both laws, the federal law prevents us from releasing personal information and

highly restricted personal information unless an exception to that federal law applies. The City of Neenah Police Department must comply with the DPPA. The city must apply the prohibitions of release of information under the DPPA when construing requests for records under the public records law. Pursuant to the federal Driver's Privacy Protection Act (DPPA), which prohibits the release of personal information and highly restricted information in response to a public records request, any information obtained directly from the Department of Transportation (DOT) and Division of Motor Vehicles (DMV) has been redacted (18 U.S.C. § 2721 et seq.; *New Richmond News v. City of New Richmond*, 2016 WI App 43, N.W.2d 339). Information redacted includes but is not limited to: height, weight, hair color, eye color, personal addresses, driver's license numbers and Vehicle Identification Numbers (VIN). The Neenah Police Department treats its responsibility to comply with the DPPA with the utmost seriousness, because violations of the DPPA may constitute a crime and not just a civil violation. **Furthermore**, any "person" who violates the DPPA is also subject to criminal prosecution for unauthorized acquisition, use, or transmission of DPPA protected data.

- Birth dates, personal home addresses, home telephone numbers, personal email addresses, and/or personal cellular telephone numbers have been redacted pursuant to the Wis. Stat. § 19.35(1)(a) balancing test. In performing the balancing test, I determined that the public interest in disclosure of this information is outweighed by the public interest in the expectation of privacy on the part of individuals in their personal lives and in protecting the sources of law enforcement information and in encouraging citizens to cooperate with law enforcement without undue concern that their private lives will become public matters. *Cf. Wis. Stat. § 19.31; Linzmeyer*, 254 Wis. 2d 306, ¶¶ 30, 32, 39, 41.
- Wisconsin Const. Art. I, § 9m requires that crime victims be treated with "fairness, dignity and respect for their privacy." Wis. Stat. § 950.01 and § 950.02(4)(a) recognizes that this state constitutional right must be honored by law enforcement agencies. The Wisconsin Supreme Court has instructed that "justice requires that all who are engaged in the prosecution of crimes make every effort to minimize further suffering by crime victims." *Schilling v. Crime Victim Rights Bd.*, 2005 WI 17, ¶ 26, 278 Wis. 2d 216, 692 N.W.2d 623. In conducting the balancing test pursuant to Wis. Stat. § 19.35(1)(a), we determine the public policies requiring victims of crime be treated with respect for their privacy and dignity outweigh any public interest in disclosure of the names or other personally identifying information of these individuals.

I am required by law to inform you of your right to challenge my decision to redact this record by filing a petition in circuit court and as permitted by Wis. Stat. § 19.37(1). I respectfully request you contact the City Attorney's Office prior to commencing legal action.

Sincerely,



Laurie Krueger

*Open Records Clerk
II/Accreditation Assistant*
Neenah Police Department

Phone: 920-886-6006

Email: lkrueger@neenahwi.gov
npdrecords@neenahwi.gov

2111 Marathon Ave
Neenah, WI 54956
www.neenahwi.gov/police



NEENAH PD

Incident Report

L-NP-02-16-2026-0002921

Subject ANIMAL Location 610 Maple St Apt 1 NEENAH CITY, 54956

Incident Type Arrest Report

Reported By Lopez, Jaden A

Loc Name

Report Type Arrest Report

Call Source

Assisted By

Disposition Citation

Entered On 3/5/2026 12:08:49 PM

Entered By Lopez, Jaden A

Occurred On 2/16/2026 12:34:17 PM

Reported On 2/16/2026 12:34:26 PM

Occurred Bet

OFFENSES

Offense 3-32(b) - ANIMAL CAUSING DAMAGE W/OUT NOTICE -

Domestic No

IBR Group

Hate None (No Bias)

IBR Against

Weapons

UCR Hiera

Tools

Activities

Location Residence/Home

Securities

Completed Yes

Using Not Applicable

IBR Code

OFFENSES

Offense 3-31(n) - KEEPING OF PROHIBITED ANIMALS -

Domestic No

IBR Group

Hate None (No Bias)

IBR Against

Weapons

UCR Hiera

Tools

Activities

Location Residence/Home

Securities

Completed Yes

Using Not Applicable

IBR Code

OFFENDER

POTTER, WYNONNA LEE 9/7/2000 Female White Hgt 409 Wgt 260 Hai Black Eye Brown P360-8920-0827-00 Wisconsin 25 No

610 MAPLE ST # 2 NEENAH, WI 54956

9208074614

Arrested For: 3-32(b) - ANIMAL CAUSING DAMAGE W/OUT NOTICE -

VICTIM

[Redacted victim information]

VICTIM

[Redacted victim information]

OTHER

Type Contact

POLK, NATALIE M

54915

54956

OTHER

Type Business

AMERICAN ANIMAL HOSPITAL

Hgt Wgt Hai Eye

1230 S Commerical St NEENAH, WI 54956 WINNEBAGO USA

(920) 725-8522 ext 10/19/2019

OTHER

Type Business

FOCUS PROPERTY MANAGEMENT

Hgt Wgt Hai Eye

109 E 8th St #1 KAUKAUNA, WI 54130 OUTAGAMIE USA

(920) 413-1471

NARRATIVE

Summary

Narrative

Community Service Aide Jaden A.M. Lopez, N66

02/16/2026 12:34 P.M.

Body Worn Camera Active

On the above date and time, I was dispatched to a dog bite at 610 Maple St, apartment 1, in the city of Neenah, that caused death to the reporting party's cat.

Upon my arrival, I met with an adult female who verbally identified herself as [REDACTED], and another adult female who verbally identified herself as Natalie M Polk. [REDACTED] stated that she was moving some things around in her boyfriend's apartment with the front door open. [REDACTED] did not notice the cat leave from inside the apartment. [REDACTED] then stated that she was made aware that her cat suffered a dog bite when the downstairs neighbor informed her about the incident. [REDACTED] then stated that she brought the cat to American Animal Hospital where they informed her that cat was killed from the crush of the bite. [REDACTED] then took the cat home, due to American Animal Hospital not being able to cremate the cat. The cat can be described as a domestic short-hair, orange and white cat, named Penni.

It should be noted that the cat belongs to [REDACTED] and her boyfriend, [REDACTED]. [REDACTED] was not there for the incident nor was involved with it.

After speaking with [REDACTED] I spoke with an adult female who verbally identified herself as Wynonna L. Potter. Wynonna stated that she is the owner of the dog who bit the cat. Wynonna then stated that she was attempting to bring her dog outside when her dog noticed a cat in the hallway. She then stated that her dog

attacked the cat and she was trying to pry her dog away. She stated she was able to get the dog away from the cat and immediately informed her neighbor, [REDACTED] about the incident. I then asked Wynonna if her dog has had any prior bite history or previous issues with other animals. Wynonna stated that her dog has never bit another animal or person before, but her dog does not like cats. She then stated that her dog has tried to attack cats before and will chase them but has never bit or physically harmed another cat before.

I filled out an animal bite/scratch worksheet with [REDACTED] and Wynonna. I then provided [REDACTED] with an Information for Victims of Crime in Wisconsin form. After filling out the appropriate paperwork I examined the deceased cat. I was unable to identify any physical injuries to the cat, the cat was extremely stiff due to rigor mortise, which made me unable to fully move the cat and examine the entire body. I did notice that the cat's right eye was blood shot, but that was the only thing I was able to physically observe on the cat. [REDACTED] then informed me that there was blood splatter by the front entrance into the apartment building. I observed multiple spots of blood and blood splatter in the entrance and one spot on the first step on the stairwell in the hallway.

Photographs of the blood with and without scale, along with the cat were uploaded through a digital media file.

At 02:47 PM I made contact with American Animal Hospital to request the veterinary record from when the cat was seen on today, 02/16/2026. The employee stated that she will gather all the appropriate paperwork and give me a call back later.

At 03:54 PM I made contact with [REDACTED] via phone to follow-up with her. [REDACTED] proceeded to tell me that when she was helping her boyfriend, [REDACTED] move into the residence a while ago, Wynonna's dog came out without a leash. Wynonna then had to physically remove the dog because it was attempting to go after [REDACTED] and [REDACTED] cat. [REDACTED] then stated that her landlord would be contacting the Neenah Police Department to obtain information in regards to this case. She then stated that the landlord would be having the dog removed from the property. [REDACTED] stated that Wynonna said that her boyfriend used to give the dog cat's as "chew toys." Due to this information, I went back to the residence to speak with Wynonna with officer McCarthy, N106.

Upon my arrival, I met with Officer McCarthy and made contact with Wynonna. I asked Wynonna if she has had any other incidents with her dog attacking other animals or people. Wynonna stated that her dog has not ever bitten another animal before or a person. Officer McCarthy then asked if Wynonna's boyfriend has ever attempted to have the dog attack another animal. Wynonna stated that he has not and that her boyfriend is a "big teddy bear." She then stated that she only knew that her dog was aggressive towards cats because of her friend trying to bring over a cat once. She stated that they have never had cats nor would they because of the time when her dog showed aggression towards a cat. Wynonna went on to say that by the time she was able to get her dog away from the cat, Penni, it was already too late. She went on to say that she couldn't do anything for this situation. After our conversation, Wynonna was able to show me proof that she purchased a City of Neenah animal license for her dog.

After speaking with Wynonna, I received a phone call from American Animal Hospital, stating that they had the paperwork from incident ready for me to pick up. Upon my arrival, I met with an employee who handed

me the paperwork. I brought the paperwork back to the Neenah Police Department for review. Below is a summary of the veterinary report.

The findings were: [REDACTED] presented a cat carrier with the cat inside. The cat showed no respiratory attempts, no pulse over the thorax, no reflex response, and the pupils were dilated. There was no CPR preformed for the cat. During the examination there was some salivary components to the ventrum with possible small amount of blood mixed in. There were no obvious bleeding tracts or severe lacerations. The current assumption is that the dog picked up the cat and caused an electrocardiographic event, an internal decapitation due to the degree of shaking injury, or severe shaking and possible impact causing a severe brain contusions and death.

For more information about the finding; refer to the American Animal Hospital form that will be attached to this report.

At 07:30 PM I made contact Wynonna via phone. I informed Wynonna that she will be receiving a citation for animals causing damage (without notice) 3-32(b). Wynonna understood. Wynonna asked questions about her dog being deemed as dangerous to which I informed her that is something I don't personally do. She then proceeded to inform me that she has lived at the residence for three years and has never had another incident with her dog. Wynonna then went on to say that she had no control over the incident and felt as though it was a freak accident with the animals. She then stated that she thinks her dog got scared by the cat and that was the reason the dog attacked the cat. Wynonna had no further information or questions for me at this time.

Citation number for Wynonna: 2J804TNC54

Attached to this report will be the animal bite/scratch worksheet, photographs of the cat and blood spots, the American Animal Hospital report, an officer copy of the citation, and Wynonna's Department of Transportation information.

I have no further information on this case and it can be closed. JL, JWB/lp

Community Service Aide Supervisor Michaela Bedora

3/4/2026 at 3:30 PM

BWC not active.

I reviewed the report completed by Community Service Aide Lopez regarding the animal attack by Oakley, a three year old, gray and white, unspayed, female pit bull. This attack was to a neighbor's cat in the shared common area of an apartment building in which both pets resided. This attack resulted in the death of the cat involved.

Pursuant to 3-31(n) I drafted a letter declaring Oakley as a Prohibited Dangerous Animal. Copies of the letter were sent to the City Attorney's Office and the City Clerk's Office.

I attempted phone contact with the dog owner, Wynonna Potter, and left a voicemail requesting she call me back regarding this incident.

Wynonna called me back around 4:00 PM and I was able to speak to her directly. I asked her about Oakley's history with cats. She stated Oakley has a history of chasing cats, but she has never killed a cat in the past. She mentioned she had a cat at one point, but she ended up having to keep them separate and did not think that was fair to either animal, so she got rid of the cat. I tried to clarify to ask if Oakley ever injured a cat, but she repeated Oakley only chased cats but never killed a cat. She insisted Oakley is trying to be playful usually, but she moves fast and it scares cats.

I asked her if her landlord was aware of the incident. She stated they were and they were allowing her to keep the dog. They went over the animal rules for the property with her and stated the dog had to be leashed all the time in the common areas. If there was another incident, they would kick Oakley out.

I asked her if she was present for the incident and she said she was. She remarked the incident was traumatic. She stated Oakley had been barking at their front door that day, the same way she would when the mail carrier was in the building. At one point, she opened the door to take Oakley outside and the cat was outside their door. She stated the cat swiped and scratched at Oakley, then Oakley went after the cat. I attempted to clarify how the injury to the cat happened and she stated Oakley grabbed the cat and they stumbled down the stairs together. Wynonna stated Oakley was bleeding after the incident and pointed out the cat was not. I reminded her the cat was deceased after the incident and had severe internal injuries.

I told her since the incident resulted in the death of her neighbor's pet, we would be declaring Oakley as a prohibited dangerous animal. I explained her options of either moving the animal outside of our city, euthanizing the animal, or contesting the declaration. I told her regardless of her decision, it would have to happen within five days and she needs to let me know what her decision was. I also told her if she moved the animal outside of the city, it would be subject to that jurisdiction's regulation which may also prohibit it from staying there.

Wynonna asked if the dog was euthanized, if she could be there for it. I told her we would not be taking custody of Oakley at this time and if that is what she decided, she would do that with her own veterinarian.

I advised Wynonna an officer would be dropping off a letter with all of the information, along with my contact information. I encouraged her to stay in contact with me and ask any questions she had. Ultimately she was cooperative. She mentioned she would be home around 11:15 PM today (3/4/2026) and would be able to meet an officer.

A copy of the letter was provided to Lieutenant Jeremy Bauman to have a patrol officer deliver the letter in person. A copy of the letter will also be attached to this report.

This case should remain open until the final disposition of the animal can be determined. It can remain in my workflow.

MLB.JPB/lp

Officer Eric McLevige
03-04-2026 7:20PM
B.W.C Active

On the above date and time, I was asked by Community Service Aide Supervisor Michaela Bedora to assist in delivering a prohibited dangerous animal letter regarding this incident.

I made contact with Wynonna L. Potter at her address and I hand delivered the prohibited dangerous animal letter to her. I answered all of Wynonna's questions. Wynonna informed me she would be coming into the Police Department tomorrow to start the appeal process regarding the prohibited dangerous animal.

This ends my involvement. ESM/jrf/lp

Community Service Aide Supervisor Michaela Bedora
3/5/2026 9:45 AM
BWC not activated

I received a voicemail from Wynonna Potter requesting a call back. On the above date and time, I contacted her and spoke to her directly.

Wynonna relayed to me she intends to appeal the dangerous animal declaration. She asked for help, stating she never has been in trouble with the law before and never had to seek legal counsel. I told her I cannot give her legal advice or recommend legal counsel to her. I told her to follow the instructions to appeal the declaration that are in the letter. I provided her with the city clerk's phone number.

Wynonna had some questions about the cat as well. She asked if the injury the cat sustained could have been from when the dog and the cat rolled down the stairs together. I told her I could not be sure, as I am not a veterinarian. She asked if there were X-rays taken of the cat. I told her I could not recall from memory if that had been done. She asked why the incident was considered unprovoked. I advised her the city code had a specific definition of "provoked" and I explained to her that the cat simply being in the hallway would not be considered provoked.

She stated at one point, she got the paperwork done to make Oakley an emotional support animal (ESA). I explained the dog being an ESA does not absolve her from incidents such as this.

After speaking with Wynonna, I contacted [REDACTED] and spoke to her over the phone. I asked her to go through the events from a few weeks ago with me. She stated the cat snuck out of the apartment at an unknown time. She explained the cat is small and sneaky, and possibly slipped out of the apartment into the hallway common area as early as the night before. They heard commotion and their neighbor came to them and let them know

what happened. She explained she did see the dog had scratches and was bleeding from the face. She believed the cat had likely scratched the dog during the attack, but she did not witness it, so she was not sure. She got her cat and tried to care for its injuries. She mentioned the cat was bleeding from its eyes.

After the incident, [REDACTED] explained they have a lot of anxiety with the dog still living in the building. She has concerns that the owners do not seem to be physically able to keep up with the dog. They struggle with taking it outside and usually let it run loose in the hallways. She stated that a few days after the incident, on 2/18/2026, the dog was again running loose in the hallways and knocked over her son near the stairs. She mentioned she grabbed the dog by its collar and yelled at it to go back upstairs, and it nipped at her. There was no visible injury.

Immediately after the incident with the dog on 2/16/2026, [REDACTED] stated the dog owner made a comment to her that she blamed her boyfriend for the dog not liking cats. He let the dog kill five cats because they kept trying to introduce cats to the dog. She also made a similar comment on 2/2/2026 when they were moving it. [REDACTED] also stated Wynonna told her the dog also hates mail carriers and the police, and she was glad the police did not look at the dog when they were on scene for the cat. [REDACTED] said her friend, Natalie, was present when Wynonna made the comments about the dog previously killing cats both on 2/2/2026 and 2/16/2026. Wynonna also told [REDACTED] that they used to check out her empty apartment before she moved in on 2/2/2026, as it had been recently renovated. She stated since they moved in, Oakley has made multiple attempts to gain entry into [REDACTED] and [REDACTED] apartment, and she believes they allowed her to run loose in the empty apartment.

[REDACTED] mentioned she was willing to provide a written statement if needed, but she was hesitant about speaking to the public services and safety committee because she was worried about retaliation and having issues with a neighbor in the building.

I spoke to Natalie Polk over the phone as well. She did not see the incident, but she heard the commotion. She mentioned the cat was found in Wynonna's apartment. She was not sure if the cat ran there after the attack in the hallway, or if Wynonna brought the cat there. She stated after the attack, Wynonna was apologetic. Natalie did say Wynonna made comments when they first moved in about being nervous they had cats, as Oakley hated cats. Wynonna mentioned having cats in the past, but said it didn't work out. She did not specify what happened to the cats. Natalie did not mention anything about Wynonna saying Oakley had killed cats in the past.

I then spoke to Sydney Schmidt from Focus Property Management. They attempted an open records request for this case shortly after the incident, but was denied since the case was still ongoing. I asked about their general rules for animals. She stated they have no breed restrictions, but they are required to be leashed in common areas. Wynonna moved in around the summer of 2024 and they had no reported issues with the dog until this incident. I explained that after every animal attack, we review the cases automatically to determine if the involved animal should be considered potentially dangerous, dangerous, or prohibited dangerous. I explained the rules for each of them. I asked if an animal who lives in one of their units was declared dangerous, would they allow that animal to remain living there. She explained they probably would not. Their units are family friendly and they want to ensure a safe environment for their tenants. Sydney asked if she would be notified if a dog was declared dangerous. I told her I would check with our records staff.

This case can remain in my follow up until the final disposition of the animal can be determined.

MLB/JB/lp

Community Service Aide Supervisor Michaela Bedora

3/10/2026 10:45 AM

BWC not active

At the request of Open Records Clerk Laurie Krueger, I left a voicemail for Focus Property Management to let them know this report would be available, and they can re-submit their open records request.

The investigation into this case is closed. It will be reopened to add the final disposition of Wynonna's dog, Oakley.

MLB/jb/lp



American Animal Hospital
 1230 S Commercial St
 Neenah, WI 54956-4155
 United States
 (920) 725-8522

GENERATED: 2/16/2026 4:25 PM

Client Information

[Redacted]
 [Redacted] 54956
 [Redacted]

Patient Information

<u>Name</u>	Pennifer	<u>Species</u>	FELINE	<u>Weight</u>	0
<u>Sex</u>	Female Spayed	<u>Breed</u>	DOMESTIC SHORT HAIR	<u>Microchip</u>	NONE
<u>Status</u>	Deceased (2/16/2026)	<u>DOB</u>	2/16/2024		
<u>Id</u>	16734	<u>Age</u>	2 years		
<u>Color</u>	Orange Tabby	<u>Tag</u>	NONE		

Medical Chart from 1/1/2000 - 2/15/2026

Service on 2/16/2026

2/16/2026 3:22 PM **Communication** General - Sent- Not Specified

Per O's roommate [Redacted] the neighbors pit bull attacked P and she died from crush/shake injuries + blunt force trauma. DOA. - LV 2/16/26

2/16/2026 4:12 PM **Exam** Brief Technician or Doctor Exam Copy Megan M. Mutchler, D.V.M.

Patient reported to have been attacked by a dog prior to arrival and was in distress. Custodian was aware of the attack being heard but not seen. Patient was declared deceased on arrival and remains returned to custodian.

Heart Rate	0
Respiratory Rate	0
Mucous Membrane	pale, tacky

Findings

Patient presented in a carrier in left lateral recumbency with head toward the carrier door. Auscultation showed no cardiopulmonary activity, no respiratory attempts were observed suggesting possible agonal activity, and there was no palpable pulse over the thorax or any peripheral point. Pupils were dilated and fixed, there was no reflex responses, and patient was starting to become cooler to touch in the extremities. Given the degree of cardiac cessation CPR was not expected to be successful in any manner.

Noted in post-mortem examination that there was some salivary components to the ventrum with a possible small amount of blood mixed in and a collar with an empty AirTag type tracker holder was present. No obvious bleeding tracts or severe lacerations noted, but patient was not overly combed over given the deceased state. Current assumption with lack of severe external trauma and most of the evidence at the thorax would be the dog was able to pick up and cause an electrocardiographic event (commotio cordis and asystole), an internal decapitation was undergone secondary to a degree of shaking injury, or severe shaking and possible impact resulting in severe brain contusions and death.

No Answer Given

Veterinarian or Technician Today

Dr. Megan Mutchler

No Answer Given

Vaccines Done Today No Answer Given

You are Notified to Pay or Appear

Appearance Required: **NO** Date: **APR-08-2026** Time: **09:00 AM**

MENASHA AND NEENAH CITY MUNICIPAL COURT
211 WALNUT ST
NEENAH, WI 54956

Form No. and Version CT CITATION NO.
MUNI 0405 **2J804TNC54**
Juvenile DEPOSIT Cash- Card
N **\$187.00** **N N**
Court Use: DA

Defendant(Last Name, First, Middle), Street Address, P.O. Box, City, State, Zip

POTTER, WYNONNA LEE
610 MAPLE ST APT # 2
NEENAH WI 54956

Birth Date Sex Race
9/7/2000 **F** **W**
HT WT Hair Eyes
409 **260 LBS** **BLACK** **BROWN**

Driver License/Identification Card Number State Exp. Yr.
P360-8920-0827-00 **WI** **2031**

Other Identification Number ID Type

License Plate Number Plate Type State Exp. Yr.

Vehicle Identification Number Telephone Number
(920) 807-4614

Name and Address of Parent/Guardian/Legal Custodian
(If minor defendant)

Telephone Number of Parent/Guardian/Legal Custodian

Plaintiff

CITY OF NEENAH

Violation Description

Ordinance Violated

3-32 (B)

Adopting State Statute

Ordinance Description

ANIMAL CAUSING DAMAGE (W/OUT NOTICE)

Week Day Date Time
MONDAY 02/16/2026 **06:57 PM**

From/AT Hwy No. and/or Street Name

ON MAPLE ST 75 FT S OF ORANGE ST

County City/Village/Town

WINNEBAGO - 70 **NEENAH - 54, CITY**

Agency Space

26-002921

**BWC ACTIVE, NO ISSUES,
COOPERATIVE.**



Officer Name
CIVILIAN JADEN LOPEZ

Date Citation Served, Method
02/16/2026 **MAILED**

Officer ID Department
N66 **NEENAH POLICE DEPARTMENT**

Residence Contact Name Age

(If left with person at defendant's address)

INSTRUCTIONS - READ CAREFULLY

MANDATORY APPEARANCE? If your citation is marked as a mandatory court appearance, you MUST appear in court. The appearance not mandatory instructions do not apply to you.

APPEARANCE NOT MANDATORY?

IF YOU WISH TO DISPUTE THE CITATION, you must either appear in court or enter a not guilty plea by mail prior to your court date. You may do so even if you have already paid the deposit or posted a bond. Please include either:

- a photocopy of your citation, OR
- your correct name and mailing address, citation number, court appearance date listed on the citation, offense, and arresting police agency.

These should be mailed to the court address written under YOU ARE NOTIFIED TO APPEAR. The court will schedule another court date and/or a trial before a judge without a jury.

If you have a disability and need help in court, please contact the above Clerk of Court's office.

**WISCONSIN NON TRAFFIC
CITATION AND COMPLAINT**

IF YOU DO NOT WISH TO DISPUTE THE CITATION, simply mail in the deposit amount on the citation by the court date, with a statement saying you do not wish to contest the citation. Please include either:

- a photocopy of your citation, OR
- your correct name and mailing address, citation number, court appearance date listed on the citation, offense, and arresting police agency.

Make check payable to the clerk of court and mail it to the court address written under YOU ARE NOTIFIED TO APPEAR. You do not need to appear. The court will either:

- accept your nonappearance as a plea of no contest, find you guilty and keep the deposit amount as payment for your citation; OR
- decline to accept the deposit and order you to appear in court by summons or warrant.

IF YOU DO NOTHING, the court may either:

- issue a warrant for your arrest, OR
- issue a summons for you to appear in court, OR
- find you guilty for failing to appear in court and order you to pay the forfeiture and costs imposed by the court.

Neenah Police Department



CITY OF NEENAH POLICE DEPARTMENT

2111 Marathon Avenue
Neenah, Wisconsin 54956



3/4/2026

Wynonna Lee Potter
610 Maple Street, Apt. 10
Neenah, WI 54956

Dear Ms. Potter,

I have reviewed case number 26-002921 from February 16, 2026, which indicated your dog, Oakley, attacked your neighbor's cat in a common area of your apartment building. This attack occurred with no provocation and resulted in the death of the cat. The report also indicated you were aware of your animal's aggression towards cats in general prior to this incident. Your failure to keep Oakley restrained and under control and his unprovoked attack resulting in the death of someone else's pet is deeply concerning.

Oakley is a unspayed, three-year-old, female, gray and white pitbull with rabies tag # 53137 and city license # 11508.

Neenah's animal control ordinance §3-1 defines a Prohibited Dangerous Animal as *"any animal that without provocation has killed a pet animal or human being; or any animal that without provocation inflicts serious bodily harm on a pet animal or human being; or any animal which has on two or more reported occasions bitten or attacked a pet animal or human being, without provocation, on either public or private property."*

Based on the information available to me, I am declaring Oakley a **Prohibited Dangerous Animal**. As a result of this declaration, you have two options:

1. Within five (5) days, you may move the prohibited dangerous animal outside the city limits, where city ordinance has no applicability. If you choose this option, you should be aware that although the animal will not be subject to Neenah's ordinances, it may be subject to ordinances of the local jurisdiction. Further, you may still be civilly liable for damages, injuries, or death caused by the animal in the future.
2. You may choose to have the prohibited dangerous animal euthanized. This is a very difficult decision that may affect many family members. Please do not choose this option without careful consideration and input from those who may be affected. Consult with a veterinarian or other animal care professional when considering this option.

www.neenahpd.org
police@neenahwi.gov



Phone: (920) 886-6000
Fax: (920) 886-6054

Neenah Police Department

3. If you wish to dispute my declaration of Prohibited Dangerous Animal, you may file a request for an appeal by delivering a written request to the City Clerk within 5 days of your receipt of this letter.

Per city ordinance 3-31(n)(5) you are required to notify us of the ultimate disposition of the animal within 5 days of your receipt of this letter. Please let me know how you intend to proceed. You can contact me at mbedora@neenahwi.gov or (920) 886-6000.

Sincerely,

Michaela L. Bedora
Community Service Aide Supervisor
Neenah Police Department

cc:

City Clerk Char Nagel

City Attorney David Rashid

Neenah Police Department





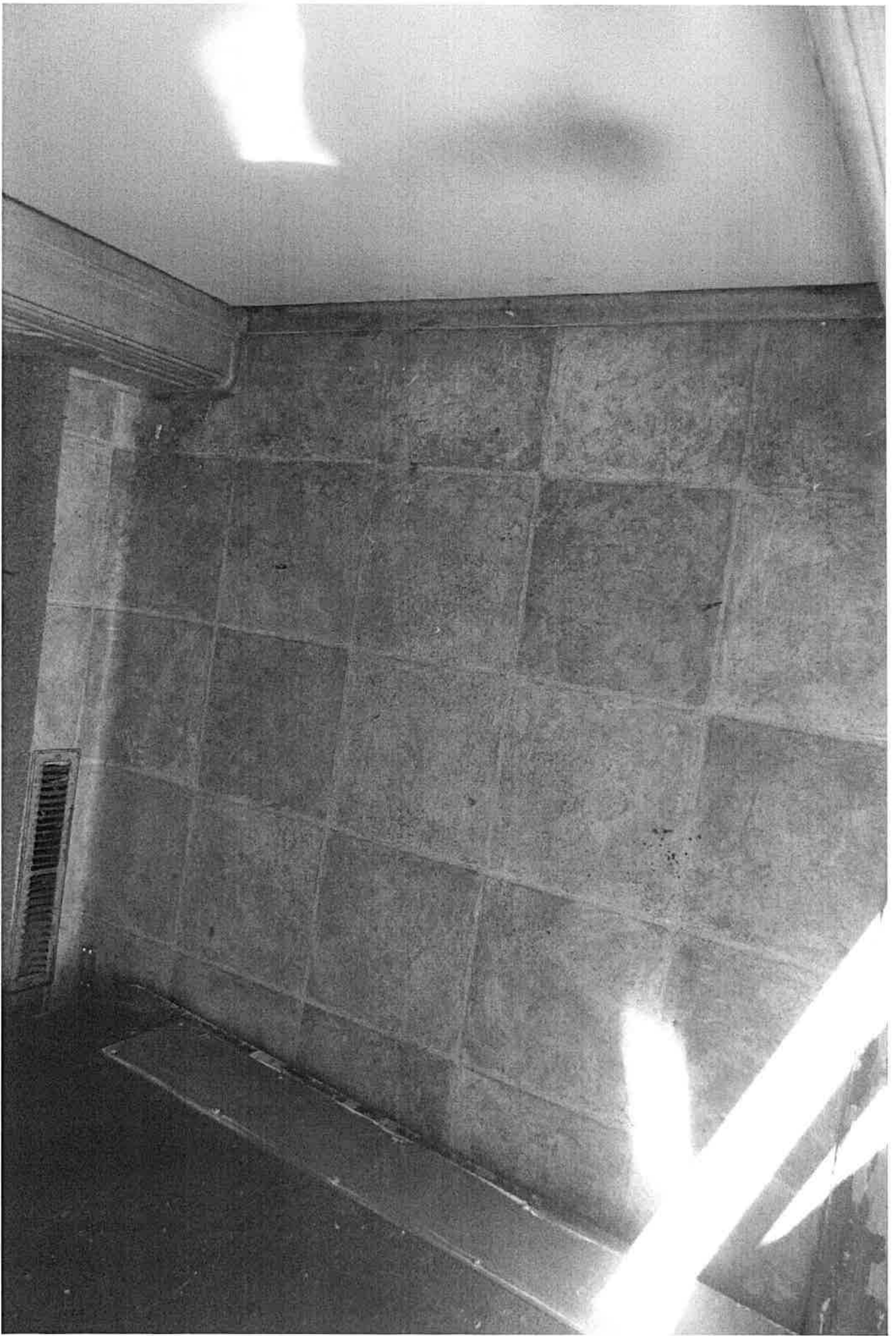


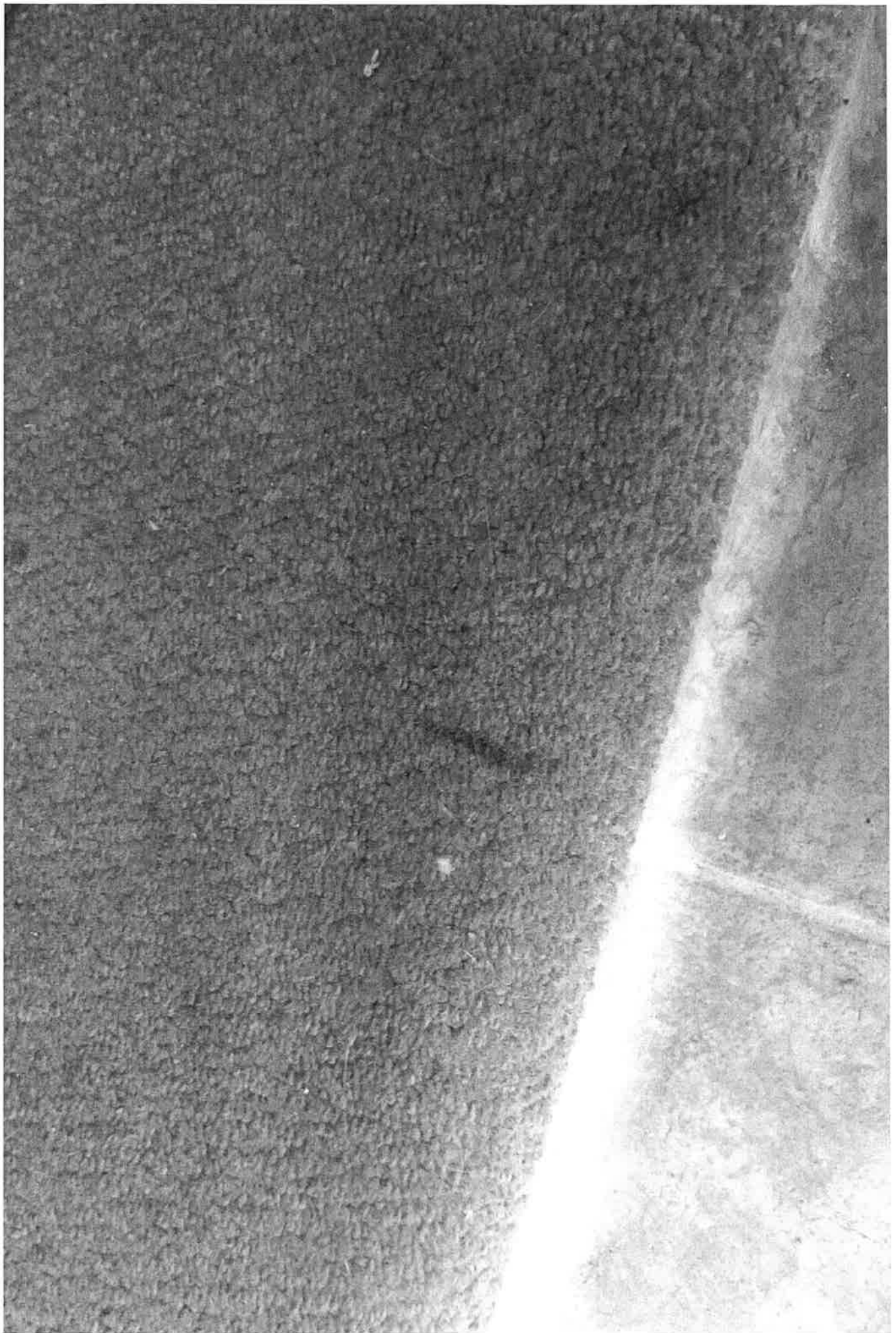


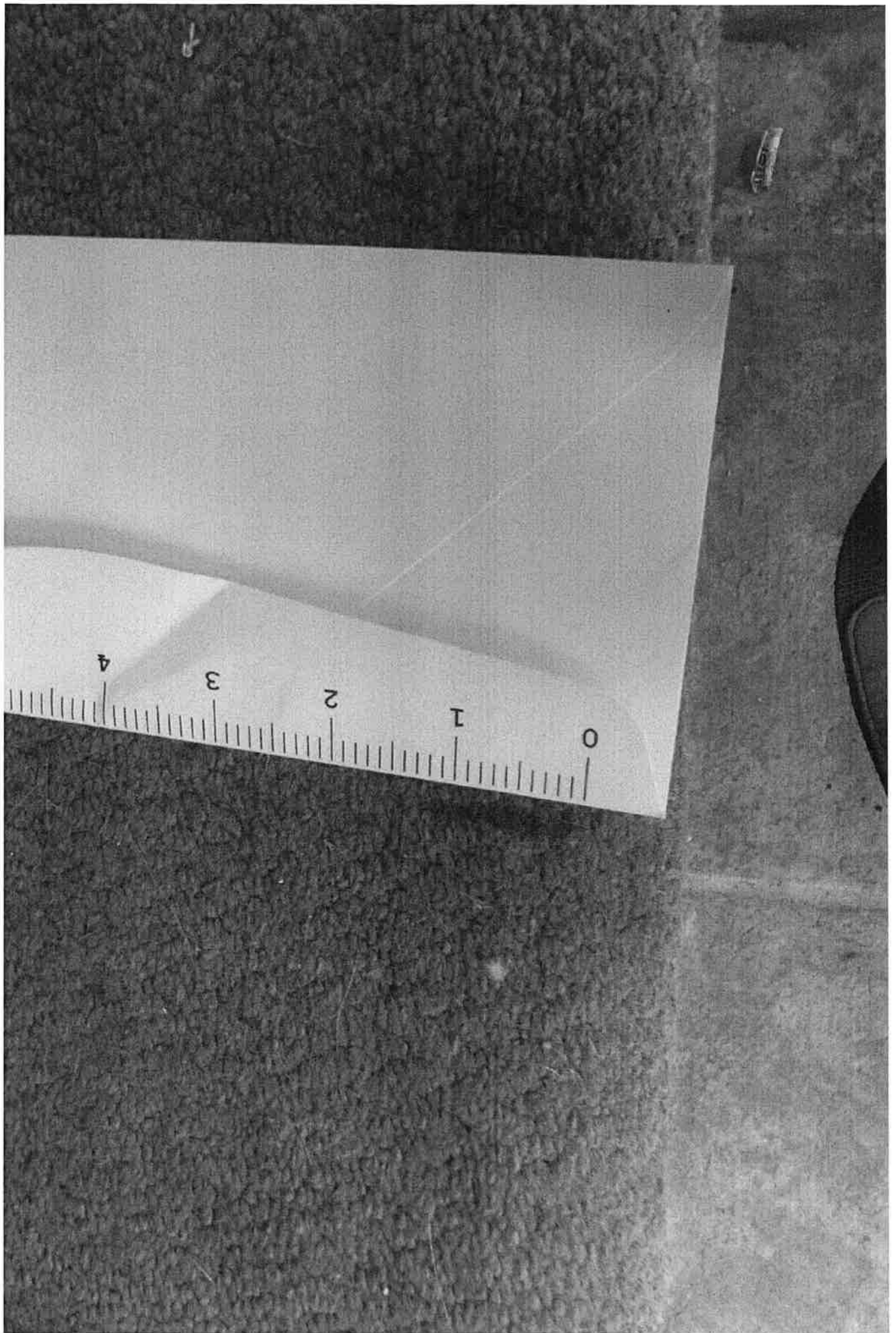


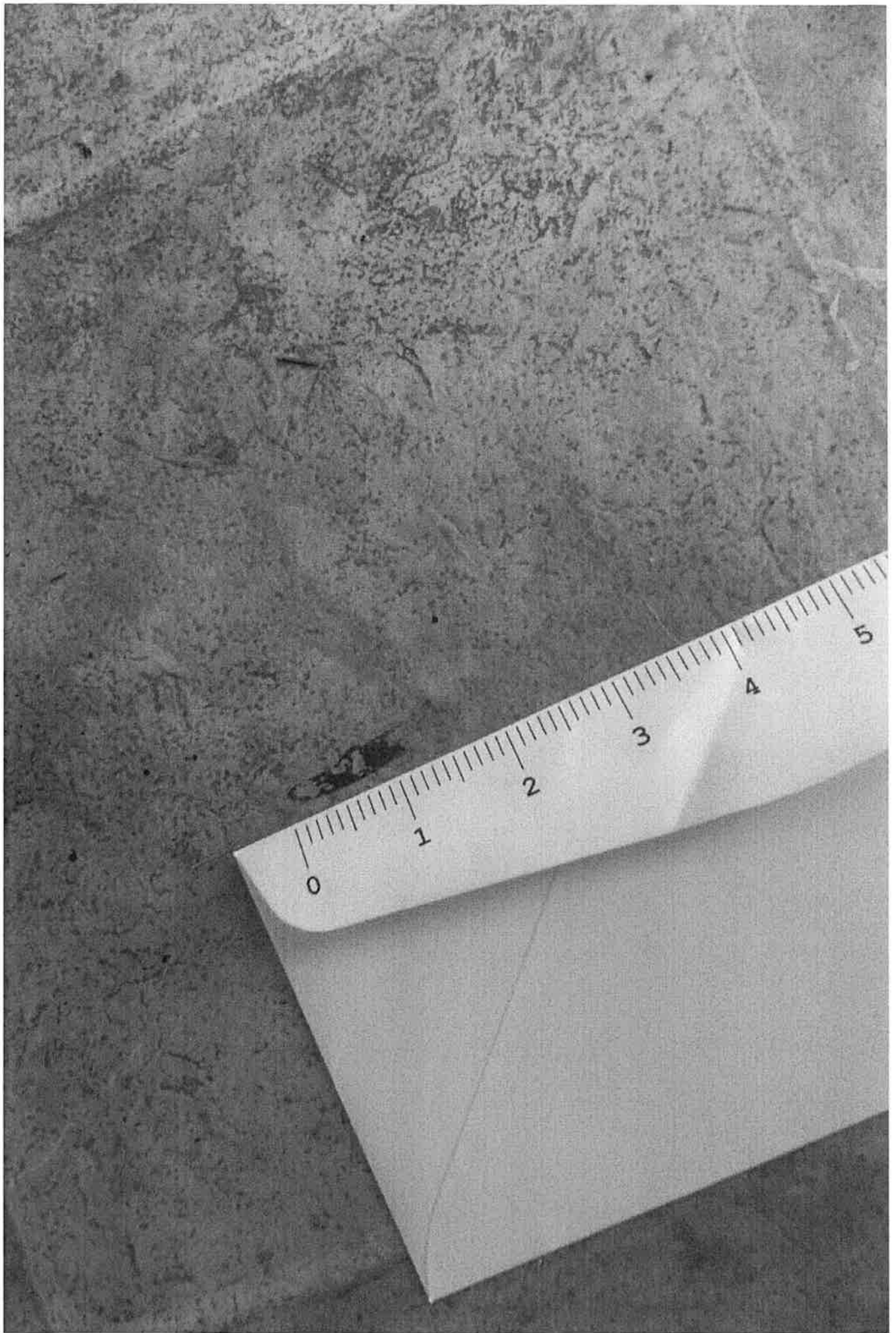


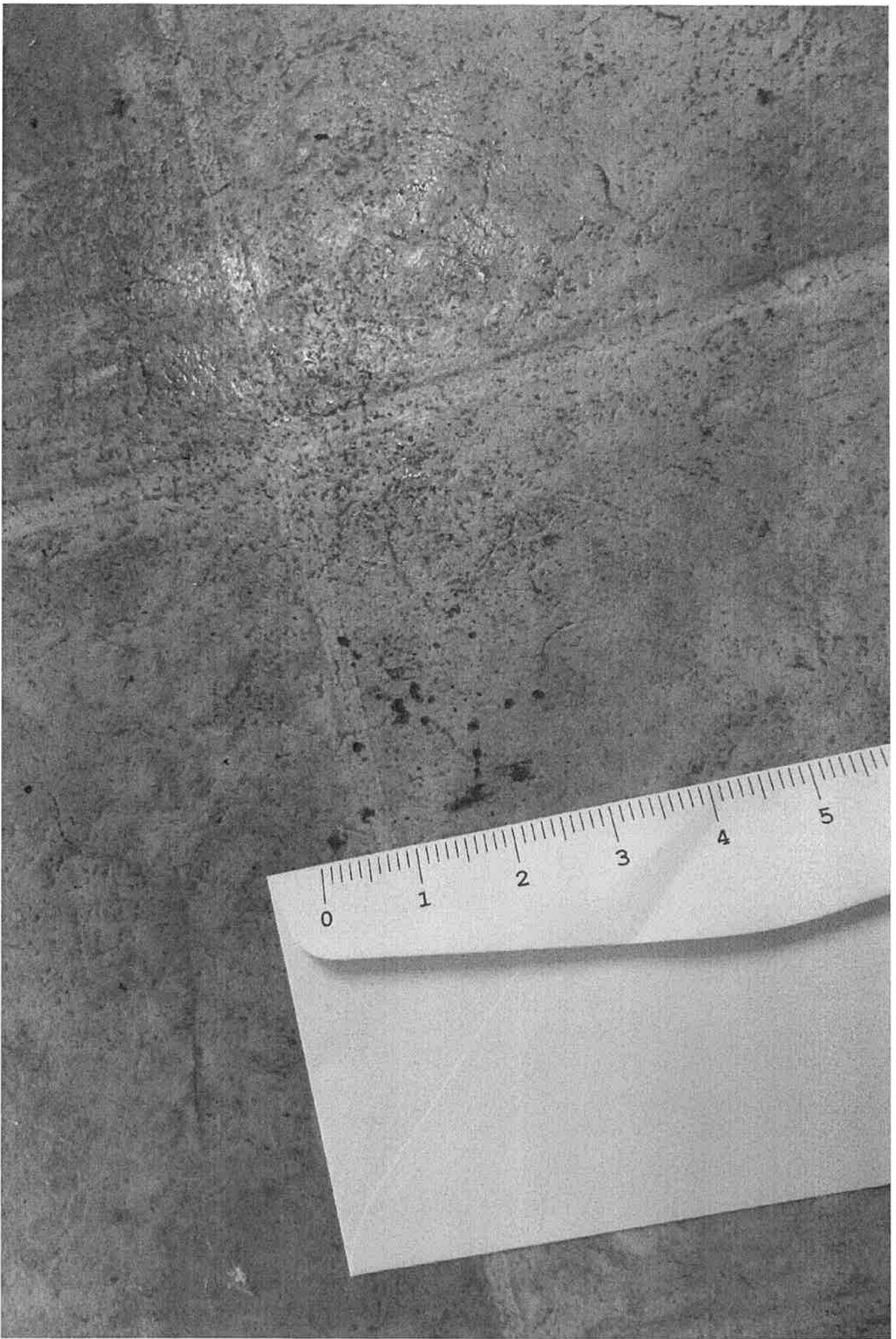












Digital Media

Complaint #: 26-002971	Domestic NO
Date: 02/16/2026	
Incident Type: Animal	
Officer(s) Badge #: Lopez, Nicole	
PHOTOS <input type="checkbox"/> JUVENILE <input type="checkbox"/> AXON	
Location of Photos: 610 Maple St	

RECORDED INTERVIEW

Time: Start: _____ End: _____
Name: _____
Location of Interview:
<input type="checkbox"/> Room A <input type="checkbox"/> Booking Interview
<input type="checkbox"/> Room C <input type="checkbox"/> Intoximeter
<input type="checkbox"/> Room D <input type="checkbox"/> MUG Shot Room
<input type="checkbox"/> Lobby Office <input type="checkbox"/> Shaftuck School
<input type="checkbox"/> Soft Interview Lobby <input type="checkbox"/> Horace Mann
<input type="checkbox"/> _____ <input type="checkbox"/> Neenah High School

RECORDED PHONE CALL:

Time: Start: _____ End: _____
Name of Person Called: _____
Extension: _____ Number Dialed: _____

OTHER NOTES:

Extension: _____

CITY OF NEENAH
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES
Tuesday, March 24, 2026

Present: Chairman Lendrum, Alderman Borchardt, Linski, and Pollnow

Excused: Alderman Weber

Also Present: Mayor Lang, Public Works Director Kaiser, Community Development and Assessment Deputy Director Schmidt, City Clerk Nagel, Office Manager Mroczkowski, Alderman Bruno, Scott Becher, Lynsey Gonzalez, and Heather Jelinski

Chairman Lendrum called the meeting to order at 5:00 PM

Approval of Minutes of the Regular Meeting of March 10, 2026

Motion by Pollnow, Seconded by Borchardt to approve the minutes of the Regular Meeting of March 10, 2026.

Call for vote by Chairman Lendrum

Motion Carried. All voting Aye. 4/0

Public Appearance

Chairman Lendrum opened Public Appearances

Lynsey Gonzalez, 1634 Valor Place, Neenah – Ms. Gonzalez spoke regarding the road conditions in the Freedom Acres Subdivision and the Homes at Freedom Meadows 3rd and 4th Addition. She stated that she is requesting two clear and immediate actions to take place from the city. Ms. Gonzalez stated the first request is for the city to enforce the road maintenance requirements as identified in the development agreement by issuing a 48-hour notice to the developer and providing a copy of the notice to the residents for transparency. She stated that the lack of follow-through from the developer is unacceptable. Ms. Gonzalez stated the second request is for the city to install basic safety street signage such as speed limit signs and caution signs.

Scott Becher, 1061 Green Acres Lane, Neenah – Mr. Becher stated that he agrees with Ms. Gonzalez and is asking the city to take immediate action.

Chairman Lendrum closed Public Appearances at 5:04 P.M.

Zoning and Sign Code Rewrite

Deputy Director Schmidt reviewed his memo of March 24, 2026. He stated that City's Zoning and Sign Codes are outdated. He stated that there has not been any major updates since the 1970's. Deputy Director Schmidt stated that recently the city faced

legal challenges because it did not reflect current State Statutes and case law. Deputy Director Schmidt stated that the objective of the project is to modernize the zoning code, make it legally defensible, and align it with our comprehensive plan and community priorities.

Deputy Director Schmidt stated that the Request for Proposal was sent to six firms. He stated that staff reviewed the requests and brought in four firms for interviews. He stated that it was narrowed down to two finalists. He stated that background checks were done and staff contacted communities where each firm had worked recently. He stated that Vandewalle stood out to staff in regard to their approach and plan for public engagement and joint commission and council sessions.

Report

Motion by Pollnow, Seconded by Linski to recommend the Common Council approve the staff entering into a contract with Vandewalle and Associates, Inc., for the services related to the preparation of a new Zoning and Sign Code at a not to exceed cost of \$130,000, with funding from the 2026 Community Development Outside Services budget.

Alderman Pollnow asked who is part of the Steering Committee that is referenced in the proposal. Deputy Director Schmidt stated that staff has not decided yet, other than that the committee will be comprised of internal staff, elected officials, Plan Commission representatives, and downtown business representatives.

Alderman Lendrum stated that she likes the several opportunities for public engagement.

Call for vote from Chairman Lendrum

Motion Carried. Vote 4/0

Approve Class "A" Combination Liquor License for Union Star Corp d/b/a The Cheese Table, 125 W Wisconsin Avenue, Neenah WI

Clerk Nagel stated that this license is for The Cheese Table. She stated it will allow them to sell bottled wine for outside consumption only; it will not allow them to sell wine by the glass during their charcuterie classes. She stated that all background checks have been done and there is no outstanding financial obligations to the city.

Report

Motion by Pollnow, Seconded by Borchardt to recommend the Common Council approve the Class "A" Combination Liquor License for Union Star Corp d/b/a The Cheese Table, 125 W Wisconsin Avenue, Neenah WI.

Alderman Lendrum stated that she wants to make it clear that this license is to sell wine by the bottle. Clerk Nagel stated that is correct. She stated that this license will allow The Cheese Table to sell original pre-packaged wine for off-site consumption. She stated that if they want to be able to sell wine by the glass, they will need a Class "B"

Combination Liquor license. She stated that City only has Reserve Class "B" licenses available which would require a \$10,000 non-refundable deposit as per state statute.

Call for vote from Chairman Lendrum

Motion Carried. Vote 4/0

City Hall Space Needs Review-Consultant Selection

Director Kaiser reviewed his memo of March 20, 2026. He stated that the objective of the evaluation is to develop updated floor plans for all four levels, develop space needs assessment after meeting with department staff, and develop conceptual floor plans to account for future space needs with addressing functionality, accessibility, and security.

Director Kaiser stated that four firms submitted proposals. SEH, Inc in the amount of \$21,555, Gries Architectural Group Inc., in the amount of \$27,500, McMahon Associates Inc., in the amount of \$30,730, and Wesenberg Architects in the amount of \$49,120. Director Kaiser stated that staff reviewed the proposals and is recommending SEH Inc. for this project based on the thoroughness of the scope and cost.

Report

Motion by Borchardt, Seconded by Linski to recommend the Common Council approve staff to enter into a professional services agreement with SEH, Inc., for the preparation of a City Administration Building Master Plan in an amount not to exceed \$21,555.

Alderman Pollnow stated that there are a lot of projects on the plate currently and he feels that this is a want more than a need. He will not be supporting this item.

Director Kaiser stated that the idea of the need's evaluation came about when additional staff was added to the Water Department and finding space for them proved difficult and also last year when a Human Resources remodel was being discussed.

Call for vote on Motion by Chairman Lendrum

Motion Carried. Vote 3/1 (Pollnow)

Public Works General Construction and Department Activity Report

- 1) Contract 4-25 (Misc Concrete Pavement/Sidewalk Repair): Some work items have been carried over to 2026.
- 2) Contract 5-25 (Misc Asphalt Pavement Repair): Some work items have been carried over to 2026.
- 3) Contract 10-25 (City Hall Window Replacement): All work is done. Sill replacement is ongoing.

- 4) Contract 12-25 (Courtside Fields Pond): Excavation and periodic rock blasting are underway. About 90% of the dirt excavation is completed on the main pond area. Roughly 80% of the rock blasting is complete. The rock crushing is scheduled to start the week of 3/23.
- 5) Contract 1-26 (Elm, Reed, Laudan Utilities/Street): Due to the snowstorm, the contractor now plans to mobilize the week of 3/30.
- 6) Contract 2-26 (Henry, Sterling, Winneconne): A pre-construction meeting has held on 3/18. The contractor anticipates starting on Sterling Avenue the week of 3/30. Construction letters are going out the week of 3/23.
- 7) Contract 3-26 (Tullar Garage Roof Repair – Vehicle Storage Bays): The project was awarded to Custofom Corp. A schedule has not yet been set.


Adjournment

Motion by Pollnow, Seconded by Linski to adjourn at 5:31 PM.

Call for vote by Chairman Lendrum

Motion Carried. All voting Aye. 4 /0

Respectfully submitted,



Lisa Mroczkowski
Public Works Office Manager



M E M O R A N D U M

DATE: April 9, 2026
TO: Mayor Lang and Members of the Public Services and Safety Committee
FROM: Gerry Kaiser, Director of Public Works
RE: Road Conditions – Freedom Acres, Homes at Freedom Meadows

Upon citizen request, Council has directed a discussion of road conditions and treatment alternatives for the temporary streets in the new subdivisions collectively comprised of Freedom Acres and The Homes at Freedom Meadows. This memo will provide a brief background of the development, outline the maintenance approach for the temporary streets, and the eventual construction of the new subdivision streets.

Background

The Freedom Acres subdivision is comprised of three individual plats – Freedom Acres (2021), 1st Addition to Freedom Acres (2024), and 2nd Addition to Freedom Acres (2025). The Homes at Freedom Meadows subdivision is comprised of five plats – The Homes at Freedom Meadows (2022) along with the 1st Addition (2023), 2nd Addition (2023), 3rd Addition (2024), and 4th Addition (2025) to the Homes at Freedom Meadows. Table 1 (attached) lists the breakdown of streets, lot count and utility installation for each of the phases. In each phase, street surface types that the developer was responsible for installing were identified in the development agreement. The early phases containing primary access to the area from CTH G and Woodenshoe Road called for a temporary 2-inch asphalt mat. Later phases provided for a layer of reclaimed asphalt to top the gravel base. That material had been used to good effect on the original phase of Integrity Acres, although this development has shown us some limitations, which will be discussed later. The City is responsible for the final street construction, which will be assessed to the abutting property owners.

Complaints, primarily related to mud on the road, surfaced late last year and earlier this year. It appears that there were two main causes for the mud: 1) topsoil or sod stockpiles on the reclaimed asphalt roads and 2) removing the erosion control around the lots prior to the establishment of a lawn. The first cause identified a limitation with the reclaimed asphalt surface – it is difficult, if not impossible, to clean once the surface has been contaminated with dirt. Even if landscapers tried to clean the road after their work, they were not going to succeed. The second cause identified either ignorance or willful neglect on the part of the builders or landscapers. The need to have erosion control measures in place until a site is stabilized with a lawn is a Wisconsin DNR requirement and of which contractors should be well aware.

Short-Term

Following the 3/18/2026 Council meeting, staff held several discussions with the developer about the road conditions. From those discussions, the following steps were identified:

1. The city will take over road maintenance using the escrows paid to the City by the developer through the development agreements. This streamlines the chain of command. The developer provided contact information for the contractors that he had worked with for road maintenance. Given the workload of city crews at this time of year, we will be using contracted services to perform the maintenance, at least initially. We are scheduled to meet the week of 4/13 to review the work

needed. If the escrowed funds are exhausted, the City's costs will be charged to the developer. This is permitted by the development agreement.

2. Silt fence was installed on lots within the 3rd Addition to The Homes at Freedom Meadows and the 1st Addition to Freedom Acres that did not have sufficient erosion control and did not have an established lawn. The escrowed funds will be used to pay for that installation. This will reduce mud on the streets.
3. The developer is arranging for a contractor to clean the inlet protection to ensure that water can properly drain from the roadway.
4. Four streets have not been topped with the reclaimed asphalt – Sovereign Way, Freeman Dr north of Liberty Av, Freeman Dr south of Liberty Av, and Liberty Av. The developer will arrange to place reclaimed asphalt on Sovereign, Freeman (north), and Liberty as soon as material becomes available, per the development agreement.
5. “No Dumping Topsoil on Street” signs will be posted on the streets with reclaimed asphalt and gravel to try to reduce the mud and dust related to that.
6. Erosion control inspections by City staff and follow up will be more stringent and occur regularly.

Long-Term

The residents have also expressed an interest in the timing of the final street construction. A project here is not included in the approved 2026-2030 capital improvement program. That 5-year plan is reviewed, updated, and adopted by the Common Council annually, so there is the flexibility to add the final street construction into the plan. The question really becomes – what is the right time?

Prior to the city's use of temporary asphalt for some streets in new subdivisions, historically all new subdivision streets in the City have remained graveled until final street construction. The standard was that at least 75% of the lots had to be built and the utility trenches had to have gone through three (3) freeze-thaw cycles. Based on our experience with the area soils, the freeze-thaw cycles are critical to allow the native soil backfill to consolidate sufficiently so that the utility trenches under the roads will not settle. Of the two, it is the critical parameter for final street construction in this development. Table 1 shows when the utilities were installed in the different phases of the development. It also shows the “Earliest Final Road Year”, which is determined by adding three winters to the utility installation date.

Because of the manner in which this area has developed with the newest development being to the far west, the streets in this area have been viewed as being constructed as a single project. This eliminates concerns with the impact that construction equipment used for construction of the latter phases will have on the newly constructed roads from earlier phases. Splitting the final street construction into two phases has been considered, but the street layout and subdivision access points do not lend themselves well to phased construction. The volume of work also provides an economy of scale that should provide desirable pricing.

The current estimate for the cost to construct the final streets is just under \$4,000,000. That cost is 100% assessable to the abutting property owners of record. The method of special assessment for the final street will be determined closer to the time that the work is done in following the steps in the special assessment process. Ordinance allows for two methods to be used to calculate the special assessment – the assessable front foot method and the unit method. I am estimating special assessment charges per lot of \$15,000 to \$18,000 (the actual charge will be based on final measured quantities). Ordinance provides for this special assessment to be paid over 8 years. There are also escrows in place to pay for the frontage of City-owned property (ponds and outlots). These funds must be used within 8 years of the time of collection.

Temporary Alternatives to Final Street Construction

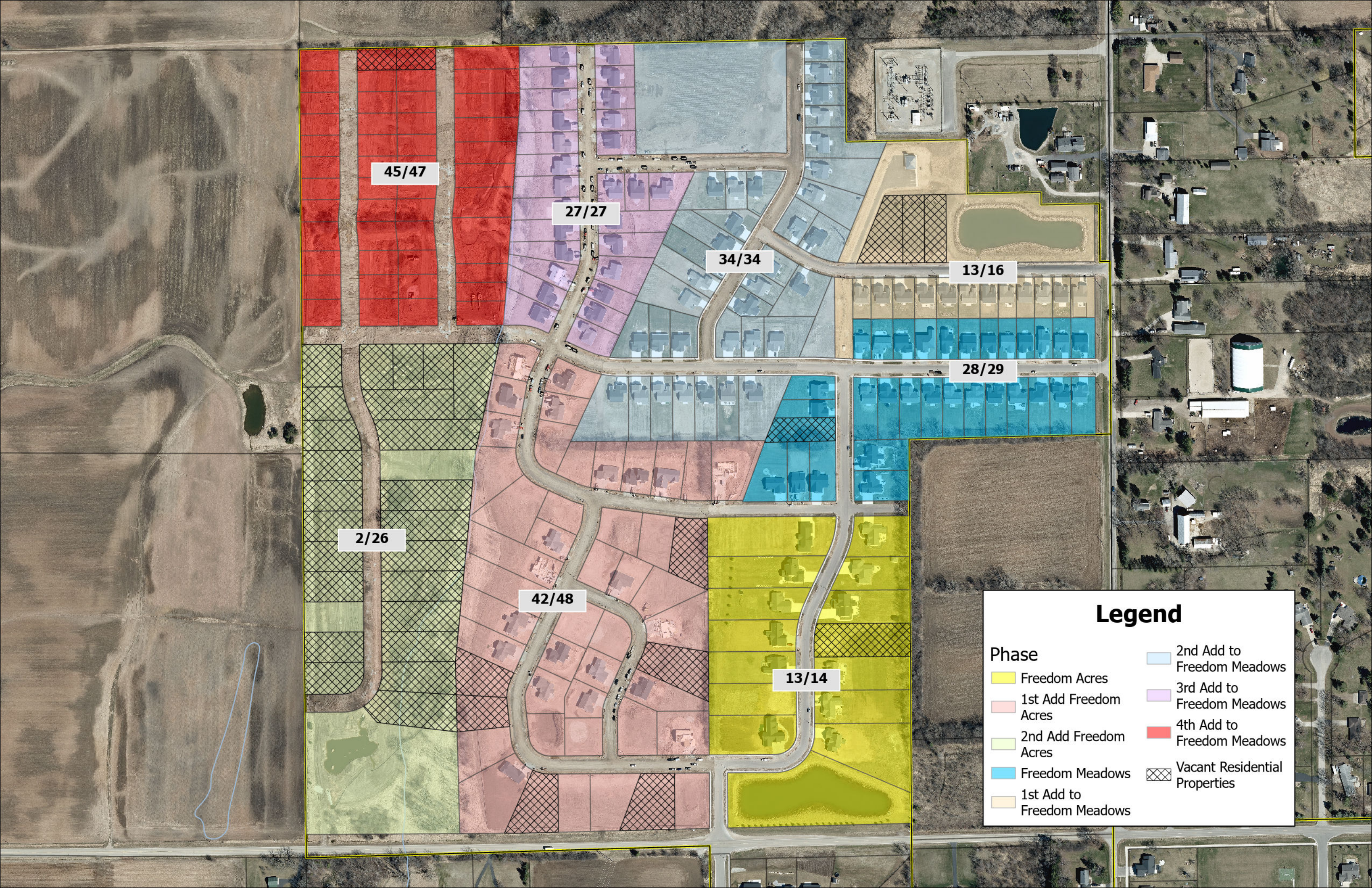
There has been interest in and staff has evaluated a couple of alternatives to final street construction.

1. Paving a temporary 2-inch asphalt mat on all streets with reclaimed asphalt or gravel. This is about 10,800 centerline feet of road. At an estimated unit price of \$40/centerline foot, this work would cost about \$432,000. The cost for this work would be assessable to the abutting property owners and result in a charge of approximately \$1,500 to \$2,000 per lot depending on the special assessment method used. Our typical practice has been to get 8-10 years out of those temporary surfaces before installing the final street. There is no budget for that work for this year, so it would either need to be budgeted for 2027 or a budget amendment would be needed. Council would need to evaluate that amendment against goals to reduce overall borrowing.
2. Placing a double oil/chip surface on all streets with reclaimed asphalt or gravel. This is estimated at about \$200,000. It would consist of two rounds of placing an oil/chip treatment similar to the type used for paved street maintenance. This method was tried in the mid-2000s to treat gravel roads. The trials were not considered successful due to the loss of patches of the oil/chip surface from snowplowing. This treatment would last about 2-3 years and would require annual maintenance. I do not recommend this approach.

Recommendation

My overall recommendation is that the identified short-term measures be carried out and that the final street construction be included in the City's 2028 capital improvement program.

Freedom Acres and The Homes at Freedom Meadows Road Inventory							
							Earliest
							Final Road
Phase	Plat Date	No. of Lots	Streets – Surface Type	Surface Type	Street Length (ft)	Utility Installation	Year
Freedom Acres	9/22/2021	14	Honor St	2" asphalt	1,309	Winter 2021/2022	N/A
1 st Addition	2/9/2024	48	Legacy Ln	Reclaimed asphalt	1,493	Summer 2024	2027
			Loyal Dr	Reclaimed asphalt	703	Summer 2024	2027
			Founders St	Reclaimed asphalt	1,001	Summer 2024	2027
			Liberty Av	Reclaimed asphalt	364	Summer 2024	2027
2 nd Addition	8/8/2025	26	Freeman Dr	Gravel	1,375	Fall 2025	2028
Subdivision Total		88			6,245		
The Homes at Freedom Meadows	4/18/2022	29	Liberty Av	2" asphalt	991	Summer 2022	N/A
			Honor St	2" asphalt	411	Summer 2022	N/A
			Founders St	2" asphalt	667	Summer 2022	N/A
1 st Addition	5/15/2023	16	Freedom Meadows Dr	2" asphalt	860	Fall 2023	N/A
2 nd Addition	11/28/2023	34	Freedom Meadows Dr	2" asphalt	247	Spring 2024	N/A
			Patriot Av	Reclaimed asphalt	1,124	Spring 2024	2027
			Valor PI	Reclaimed asphalt	303	Spring 2024	2027
			Liberty Av	Reclaimed asphalt	628	Spring 2024	2027
3 rd Addition	8/8/2024	27	Valor PI	Reclaimed asphalt	322	Summer 2024	2027
			Founders St	Reclaimed asphalt	990	Summer 2024	2027
4 th Addition	1/17/2025	47	Sovereign Way	Gravel	923	Spring 2025	2028
			Freeman Dr	Gravel	913	Spring 2025	2028
			Liberty Av	Gravel	659	Spring 2025	2028
Subdivision Total		153			9,038		
Grand Total		241			15,283		



45/47

27/27

34/34

13/16

28/29

2/26

42/48

13/14

Legend

Phase

- Freedom Acres
- 1st Add Freedom Acres
- 2nd Add Freedom Acres
- Freedom Meadows
- 1st Add to Freedom Meadows
- 2nd Add to Freedom Meadows
- 3rd Add to Freedom Meadows
- 4th Add to Freedom Meadows
- Vacant Residential Properties



M E M O R A N D U M

DATE: April 10, 2026
TO: Mayor Lang and Members of the Public Services and Safety Committee
FROM: Gerry Kaiser, Director of Public Works
RE: Public Works General Activity

- 1) Contract 4-25 (Misc Concrete Pavement/Sidewalk Repair): The contractor has restarted work that was carried over to 2026.
- 2) Contract 5-25 (Misc Asphalt Pavement Repair): Some work items have been carried over to 2026.
- 3) Contract 10-25 (City Hall Window Replacement): All work is done. A final payment is being processed.
- 4) Contract 12-25 (Courtside Fields Pond): Rock crushing is ongoing. The crushed rock is being used for the utility work taking place on Elm and Reed. Storm sewer tie-ins have been installed. The remaining storm sewer work will be done after the pond's clay liner is installed.
- 5) Contract 1-26 (Elm, Reed, Laudan Utilities/Street):
 - a) Elm St: Water main has been installed from Laudan – Cecil.
 - b) Reed St: Sanitary sewer and storm sewer have been installed from Washington to Division.
- 6) Contract 2-26 (Henry, Sterling, Winneconne): The contractor started on 4/6 with water main replacement on Greenfield Street.
- 7) Contract 3-26 (Tullar Garage Roof Repair – Vehicle Storage Bays): Work is scheduled to start on 4/15 and should take about a month.
- 8) Storms of early April: The Fox Valley area experienced a high volume of rain in early April. As a result of the rain and clearwater inflow to the sanitary sewer, the City bypassed sanitary sewer flow into the storm sewer at the Henry Street/Langley Boulevard intersection in order to avoid causing basement backups in the area. In responding to the situation, crews also located a downstream line blockage that is being investigated. Our WDNR sanitary sewer program contact was notified of the bypass. These streets are in approved 2026-2030 CIP for utility and street work in 2027.
- 9) Recycling Ordinance: WDNR rules related to recycling programs have changed. Ordinances related to our recycling program are embedded in the Solid Waste chapter of the municipal code. Staff are revising that chapter and will present those at a future committee meeting.
- 10) Church Street Ramp: Building Manager Benson and I met with Wells Concrete to examine areas in the ramp that were identified in the condition report. They will be providing us with a proposal.
- 11) Special Leaf Collection: Crews started a single round of spring leaf collection on 4/6. We experienced equipment issues the first couple of days, so progress was a little slow. Collection in Area 1 was completed on 4/9.