



City of Neenah
COMMON COUNCIL AGENDA
Wednesday, August 3, 2022 - 7:00 p.m.
Neenah City Hall – 211 Walnut Street
Council Chambers

I. Roll Call and Pledge of Allegiance

Introduction of new Assistant Public Works Superintendent Trevor Griesbach.

II. Introduction and Confirmation of Mayor's Appointment(s)

A. Marge Bates as Poll Worker for the 2022-2023 Election Cycle. (UC)

III. Approval of Council Proceedings

A. Approval of the Council Proceedings of July 20, 2022 regular session. (UC)

B. Approval of the Committee of Whole Minutes of July 25, 2022 Capital Improvements Program. (UC)

IV. Public Hearings

A. Consider installation of Sanitary Sewer Laterals and Lead Water Service Replacement for properties served on Hunt Avenue (Madison to Cecil), Madison Street (Reddin to Zemlock), Nicolet Boulevard (1st to Beaulieu), Reddin Avenue (Winneconne to Cecil), and Zemlock Avenue (Winneconne to Cecil).

B. Consider Resolution 2022-13 Creating City of Neenah Tax Increment District No. 12, and Approving the District Project Plan.

V. Plan Commission report pertaining to the Public Hearings

A. Plan Commission meeting of June 28, 2022: (Ald. Steiner) (Minutes can be found on the City web site)

1. Commission recommends Council approve Resolution 2022-13 Creating City of Neenah Tax Increment District No. 12, and Approving the District Project Plan. (RollCall-Pro)

VI. Public Input Session

A. Discussion and consideration of public input and other matters relating to the 2022-2026 Capital Improvement Program including potential amendments to the 2022-2026 Capital Improvement Program.

VII. Committee of the Whole Report pertaining to the public input session.

A. Committee of the Whole meeting of June 7, 2022: (Council President Stevenson) (Minutes can be found on the City web site)

1. The Committee made no recommendations to Council regarding the 2022-2026 Capital Improvements Program with potential amendments as discussed.

2. Possible motion to approve the 2022-2026 Capital Improvements Program with potential amendments as discussed. (RollCall-Pro)

Public Forum

- B. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.

VIII. Mayor/Council consideration of public forum issues

IX. Consent Agenda

- A. Approve the Street Use Permit for the Glass Art Festival, sponsored by Bergstrom-Mahler Museum of Glass Inc., 165 N Park Drive, to be held on August 12, 2022 from 5:00 PM to 9:00 PM and August 13, 2022 from 10:00AM to 5:00 PM **(PSSC)**
- B. **(UC)**

X. Reports of standing committees

- A. Regular Public Services and Safety Committee meeting of July 26, 2022: (Chairperson Lendrum/Vice Chairperson Hillstrom) (Minutes can be found on the City web site)
 - 1. Committee recommends Council approve the WE Energies Utility Easement as proposed on Cook Park property with the clarification that the electrical lines will be buried. **(RollCall-Pro)**
 - 2. Committee recommends Council approve the purchase of the Diesel Exhaust Fluid System SI1320hps dispensing unit from E.H. Wolf and Sons, Inc., for \$15,695.00 and to include \$1,500 for electrical work to install the unit. **(RollCall-Pro)**
 - 3. Committee recommends Council approve the new design for the Police Department Addition as currently proposed for \$5,781,987.00. **(RollCall-Pro)**
- B. Regular Finance and Personnel Committee meeting of July 25, 2022: (Chairperson Erickson/Vice Chairperson Skyrms) (Minutes can be found on the City web site)
 - 1. This meeting was cancelled, no report.

XI. Reports of special committees and liaisons and various special projects committees

- A. Regular Plan Commission meeting of July 26, 2022: (Council Rep Steiner) (Minutes can be found on the City web site)
 - 1. This meeting was cancelled, no report.
- B. Board of Public Works meeting of July 27, 2022: (Vice Chairperson Hillstrom) (Minutes can be found on the City web site)
 - 1. Information Only Items:
 - a) The Board approved Pay Request No. 3, Contract 2-22, Sanitary, Water Services and Street Construction on Dieckhoff Street and Grove Street, to Donald Hietpas & Sons, Inc., Little Chute, in an amount of \$47,323.78.
 - b) The Board approved Pay Request No.1, Contract 3-22, Street Construction, Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane, Wild Rose Lane, Blueberry Lane, Cherry Lane and Farm Ridge Drive, to Northeast Asphalt, Inc., Greenville, in amount of \$219,107.43.
 - c) The Board approved Change Order No.1, Contract 3-22, Street Construction, Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane, Wild Rose Lane, Blueberry Lane, Cherry Lane and Farm Ridge Drive, for Northeast

Asphalt, Inc., Greenville for adding the paving of Shootingstar Drive and Armstrong Street, fine grade existing gravel on Armstrong Street and traffic control, in an amount of \$47,675.70.

- d) The Board approved Change Order No. 2, Contract 3-22, Street Construction, Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane, Wild Rose Lane, Blueberry Lane, Cherry Lane and Farm Ridge Drive, to Northeast Asphalt, Inc., Greenville for mix design to include polymer to extend life and reflective cracking in an amount of \$6,792.50.
- e) The Board approved Change Order No.1, Contract 1-22, Water Main and Sewer Construction on Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane and Wild Rose Lane for storm sewer repair on Primrose Lane, Sanitary Sewer Lateral Repair at 1021 Fredrick Drive and Final Quantity Adjustments, to Kruczek Construction, Inc., Green Bay, in an amount of \$71,893.00.
- f) The Board approved Change Order No. 1, Contract 3-20, HMA Street Construction on Van Street, Monroe Street, Gillingham Road, Shootingstar Drive, Cavalry Lane, Cardinal Plat, and Armstrong Street, for removal of the HMA Paving for Armstrong Street and Shootingstar Drive, to Sommers Construction, Shiocton, in credit amount of (\$38,808.55).
- g) The Board approved Change Order No.1, Contract 6-21, Concrete Pavement and Sidewalk Repairs, Jim Fischer, Inc., Appleton, for additional concrete patch repairs on Bell Street and Cecil Street, in an amount of \$40,692.82.

2. Council Action Items:

- a) The Board recommends Council approve Final Payment, Contract 1-22, Water Main and Sewer Construction on Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane and Wild Rose Lane to Kruczek Construction, Inc., Green Bay, in an amount of \$99,154.29, contingent upon Water Commission approval. **(RollCall-Pro)**
- b) The Board recommends Council approve Final Payment, Contract 3-20, HMA Street Construction on Van Street, Monroe Street, Gillingham Road, Shootingstar Drive, Cavalry Lane, Cardinal Plat, and Armstrong Street, to Sommers Construction, Shiocton, in an amount of \$22,369.08. **(RollCall-Pro)**
- c) The Board recommends Council approve Final Payment for Contract 6-21, Concrete Pavement and Sidewalk Repairs, Jim Fischer, Inc., Appleton, in an amount of \$77,414.74. **(RollCall-Pro)**
- d) The Board recommends Council approve Final Payment for Contract 4-21, Epoxy Pavement Markings, Brickline, Inc., Madison, in the amount of \$18,536.20. **(RollCall-Pro)**

C. Sustainable Neenah Committee

- 1. Report from the Sustainable Neenah Committee – Alderperson Borchardt

D. Parks & Recreation Commission

- 1. Report from the Park Commission – Alderperson Borchardt

E. Reports on neighborhood groups.

- 1. Business Improvement District Board (BID Board) – Alderperson Skyrms

F. Bergstrom Mahler Museum

1. Report from the Bergstrom Mahler Museum – Alderperson Steiner
- XII. Presentation of petitions
 - A. Any other petition received by the City Clerk’s Office after distribution of the agenda.
- XIII. Council Directives
- XIV. Unfinished Business
- XV. New Business
 - A. Any announcements/questions that may legally come before the Council.
- XVI. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk’s Office (920) 886-6100 or the **City’s ADA Coordinator at (920) 886-6106 or e-mail attorney@ci.Neenah.wi.us** at least 48 hours prior to the scheduled meeting or event to request an accommodation.

**Proceedings of the Common Council
Wednesday, July 20, 2022—6:45 PM**

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 6:45 PM, July 20, 2022, in the Council Chambers of Neenah City Hall.

Mayor Lang is the chair.

Present: Alderpersons Boyette, Borchardt, Lendrum, Erickson, Weber, Skyrms, Steiner, and Stevenson. Staff present Director of Finance Easker, Director of Community Development & Assessment Haese, Director of Public Works Kaiser, City Attorney Westbrook and City Clerk Nagel.

Excused: Alderperson Hillstrom.

Also present: Assistant Comptroller Kahl and Director of Water Utility Mach.

The annual 2022 Common Council picture was taken at 6:45 p.m. with the regular Council meeting following.

Mayor Lang called the meeting to order at 7:14 PM.

- I. The Clerk called a voice roll call as the Mayor/Alderpersons recorded their attendance on the RollCall-Pro System. Alderperson Stevenson led the Pledge of Allegiance.
- II. Presentation by Baker Tilly Virchow Krause LLP on the 2021 Comprehensive Annual Financial Report (CAFR), Communication to those Charged with Governance & Management and Report to the City Council.
MS Stevenson/Boyette to refer the audit and the summary to the Finance and Personnel Committee to the chairperson's pleasure. Motion passed unanimously by voice vote.
- III. Introduction and Confirmation of Mayor's Appointment(s)
 - A. Lisa Vohen, Lori Batley, and Rebecca Graham as citizen member of the Neenah Arts Council for a three-year term ending April 2025.
There being no objections the Mayor's appointments were approved by unanimous consent.
- IV. Approval of Council Proceedings
 - A. Approval of the Council Proceedings of July 6, 2022, regular session.
There being no objections the proceedings were approved as written by unanimous consent.
- V. Public Forum
 - A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.

After three calls for public forum, there were no appearances.
- VI. Mayor/Council consideration of public forum issues
 - A. None.
- VII. Consent Agenda
 - A. None.
- VIII. Reports of standing committees

- A. Regular Public Services and Safety Committee meeting of July 12, 2022: (Chairperson Lendrum/Vice Chairperson Hillstrom) (Minutes can be found on the City web site)
1. Committee recommends Council approve adding to Contract 3-22, the installation of missing sidewalk on the east side of Wild Rose Lane from Fredrick Drive to Apple Blossom Drive, the north side of Fredrick Drive from Tullar Road to Primrose Lane and the east side of Meadow Lane from Fredrick Drive to Apple Blossom Drive based on the Discontinuous Sidewalk Policy with funding to come from unused dollars in Contract 3-22.
MSRCP Lendrum/Borchardt to approve as presented, all voting aye.
- B. Regular Finance and Personnel Committee meeting of July 11, 2022: (Chairperson Erickson/Vice Chairperson Skyrms) (Minutes can be found on the City web site)
1. Committee recommends Council approve filling the Director of Finance position, and to fill any vacancies that would result if an internal candidate is selected.
MSRCP Erickson/Borchardt to approve as presented, all voting aye.
 2. Committee recommends Council approve filling the City Attorney position, and to fill any vacancies that would result if an internal candidate is selected.
MSRCP Erickson/Stevenson to approve as presented, all voting aye.
- IX. Reports of special committees and liaisons and various special projects committees
- A. Regular Plan Commission meeting of July 12, 2022: (Council Rep Steiner) (Minutes can be found on the City web site)
1. No report.
- B. Special Water Commission Meeting and Storm Water Citizen Advisory Board Meeting of June 27, 2022 (Council Rep Boyette)
1. Commission and Advisory Board recommend Council approve Ordinance 2022-02 Repealing Neenah Municipal Code, Sec. 21-133 and Amending Neenah Municipal Code, Sec. 17-27 Cross-connection Control and Sec. 21-134 Well Abandonment.
MSRCP Boyette/Steiner to approve as presented, all voting aye.
- X. Adjournment
MSC Stevenson/Boyette to adjourn, all voting aye. Meeting adjourned at 8:19 p.m.

Respectfully submitted,



Charlotte Nagel, City Clerk

Common Council Minutes
Wednesday, July 20, 2022—6:45 PM

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 6:45 PM, July 20, 2022, in the Council Chambers of Neenah City Hall.

Mayor Lang is the chair.

Present: Alderpersons Boyette, Borchardt, Lendrum, Erickson, Weber, Skyrms, Steiner, and Stevenson. Staff present Director of Finance Easker, Director of Community Development & Assessment Haese, Director of Public Works Kaiser, City Attorney Westbrook and City Clerk Nagel.

Excused: Alderperson Hillstrom.

Also present: Assistant Comptroller Kahl and Director of Water Utility Mach.

The annual 2022 Common Council picture was taken at 6:45 p.m. with the regular Council meeting following.

Mayor Lang called the meeting to order at 7:14 PM.

- I. The Clerk called a voice roll call as the Mayor/Alderpersons recorded their attendance on the RollCall-Pro System. Alderperson Stevenson led the Pledge of Allegiance.
- II. Presentation by Baker Tilly Virchow Krause LLP on the 2021 Comprehensive Annual Financial Report (CAFR), Communication to those Charged with Governance & Management and Report to the City Council.
John Rader of Baker Tilly Virchow Krause gave a brief presentation on the 2021 Comprehensive Annual Financial Report (CAFR), Communication to Those Charged with Governance and Management, and the Report to the City Council for the year ending December 31, 2021. The City of Neenah has a clean or unmodified opinion, which is important for its bond rating. Mr. Rader focused on the "Report to the City Council" which highlights the 2021 Financial Statements and answered questions from the Council.

MS Stevenson/Boyette to refer the audit and the summary to the Finance and Personnel Committee to the chairperson's pleasure. Motion passed unanimously by voice vote.

- III. Introduction and Confirmation of Mayor's Appointment(s)
 - A. Lisa Vohen, Lori Batley, and Rebecca Graham as citizen member of the Neenah Arts Council for a three-year term ending April 2025.
 - B. Swearing in
There being no objections the Mayor's appointments were approved by unanimous consent.
- IV. Approval of Council Proceedings
 - A. Approval of the Council Proceedings of July 6, 2022, regular session.
There being no objections the proceedings were approved as written by unanimous consent.

V. Public Forum

- A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.

After three calls for public forum, there were no appearances.

VI. Mayor/Council consideration of public forum issues

- A. None.

VII. Consent Agenda

- A. None.

VIII. Reports of standing committees

- A. Regular Public Services and Safety Committee meeting of July 12, 2022: (Chairperson Lendrum/Vice Chairperson Hillstrom) (Minutes can be found on the City web site)

1. Committee recommends Council approve adding to Contract 3-22, the installation of missing sidewalk on the east side of Wild Rose Lane from Fredrick Drive to Apple Blossom Drive, the north side of Fredrick Drive from Tullar Road to Primrose Lane and the east side of Meadow Lane from Fredrick Drive to Apple Blossom Drive based on the Discontinuous Sidewalk Policy with funding to come from unused dollars in Contract 3-22.
MSRCP Lendrum/Borchardt to approve as presented, all voting aye.

Discussion: Alderperson Stevenson advised that the Public Works Department must allow Council to act on its full authority, which gives residents the ability to be heard on the issues in front of the Council prior to any project work starting.

- B. Regular Finance and Personnel Committee meeting of July 11, 2022: (Chairperson Erickson/Vice Chairperson Skeyrms) (Minutes can be found on the City web site)

1. Committee recommends Council approve filling the Director of Finance position, and to fill any vacancies that would result if an internal candidate is selected.
MSRCP Erickson/Borchardt to approve as presented, all voting aye.

No discussion.

2. Committee recommends Council approve filling the City Attorney position, and to fill any vacancies that would result if an internal candidate is selected.
MSRCP Erickson/Stevenson to approve as presented, all voting aye.

No discussion.

- IX. Reports of special committees and liaisons and various special projects committees
- A. Regular Plan Commission meeting of July 12, 2022: (Council Rep Steiner) (Minutes can be found on the City web site)
1. No report.
- B. Special Water Commission Meeting and Storm Water Citizen Advisory Board Meeting of June 27, 2022 (Council Rep Boyette)
1. Commission and Advisory Board recommend Council approve Ordinance 2022-02 Repealing Neenah Municipal Code, Sec. 21-133 and Amending Neenah Municipal Code, Sec. 17-27 Cross-connection Control and Sec. 21-134 Well Abandonment.
MSRCP Boyette/Steiner to approve as presented, all voting aye.
- No discussion.
- C. Community Development Authority
1. Report from the CDA – Director Haese
 - a. Status update was given on the Loren’s Salvage Yard. Currently all the structures and fencing has been removed from the site as well as most of the material cleaned up. Work continues.
- D. Library Board
1. Report from the Library Board – Alderperson Erickson
 - a. Reporting on meeting of July 20, 2022
 - b. Youth summer reading challenge continues to grow with 3030 participants to date.
 - c. Free lunch program concludes tomorrow. As of today, 1,503 have been served with the help of volunteers including the Mayor, the Fire Department, the Police Department, Alderpersons, Library Volunteers, and a Library Board member.
 - d. A new glass display case was purchased to be used to display sale merchandise. The display case is located by the TV.
 - e. Friends of the Neenah Library will be holding the annual used book sale August 1st – August 11th, Monday through Thursday each week. There is a nice selection of both adult and children’s materials, books, movies, and music. Donations of books and AV items are always appreciated. For further information visit the Neenah Public Library website.
 - f. Mayor Lang was fortunate enough to give Special Guest Governor Tony Evers a tour the library during his visit to the city.
- E. Neenah Arts Council
1. Report from the Neenah Arts Council – Alderperson Erickson
 - a. Reporting on the meeting of July 13, 2022.
 - b. About 200 kids designed a seashell at the Neenah Arts Council booth at the Farmer’s Market on July 16th.

- c. National Night Event, Tuesday, August 2nd, at Washington Park starting at 5:30 p.m. The event is hosted by the Neenah Police Department and Neenah Parks and Recreation. There will be a variety of projects and activities to choose from. Volunteers are needed.
- d. The Neenah Arts Council Mission is to promote and enhance the arts for all.
- e. Alderperson Erickson recognized three new members to the Arts Council.

F. Sustainable Neenah Committee

- 1. Report from the Sustainable Neenah Committee – Alderperson Borchardt
 - a. Reported on activities at the Farmer’s Market on June 18th.
 - (1) The Wisconsin Bike Federation along with Sustainable Neenah Committee members taught bike safety and education.
 - (2) Valley Management provided free bike lights for youths answering bike safety questions.
 - (3) Smoothies were made using bicycles.
 - b. Reported from the Farmer’s Market activities from July 16th.
 - (1) Recycling was the topic.
 - (2) Tri-County Recycling members presented recycling education.
 - (3) Tri-County Recycling members introduced the new The Waste Wizard feature on the Tri-County Recycling website. Tri-County Recycling also has a new app that scans barcodes which gives disposal information for that product. The purpose of the app is to reduce the amount of recycling product what is being disposed of improperly.

G. Parks & Recreation Commission

- 1. Report from the Park Commission – Alderperson Borchardt
 - a. Riverside Players Musical The Addams Family runs July 21st – 24th and July 27th – 31st. Tickets can be purchased on-line at through Parks and Recreation Department.
 - b. There were about 600 Filthy Fun Run participants. The event was a great collaboration with Fox Crossing.
 - c. Reconstruction of Fresh Air Park roadway and parking lot will begin next week. There will be restricted access to the Fresh Air Park parking lot once the excavation starts.
 - d. The next meeting will be tomorrow at July 21, 2022 at Great Northern Park at 4:30 PM.

X. Presentation of petitions

- A. Any other petition received by the City Clerk’s Office after distribution of the agenda.
 - 1. None.

XI. Council Directives

- A. None.

XII. Unfinished Business

- A. Status update on the response from the church regarding Mayor Lang's letter.
 - B. Status update on the Lakeshore Avenue appeal.
 - C. Be vigilant when looking at e-mails with all the phishing scams. Mayor Lang strongly encourages to take your time and hesitate before clicking on anything. Training questions or general questions should be directed to Director Wenninger.
- XIII. New Business
- A. CIP Workshop begins Monday, July 25, 2022 at 6:00 PM. Updates will be distributed to the alderpersons via City Hall mailboxes.
 - B. Any announcements/questions that may legally come before the Council.
- XIV. Adjournment
- MSC Stevenson/Boyette to adjourn, all voting aye. Meeting adjourned at 8:19 p.m.**

Respectfully submitted,



Charlotte Nagel, City Clerk

**NOTICE OF PUBLIC HEARING ON SPECIAL ASSESSMENTS FOR BENEFITS
CONFERRED UPON PROPERTY BY CONSTRUCTING AND INSTALLING
IMPROVEMENTS IN SAID STREETS AS HEREINAFTER PROVIDED**

PLEASE TAKE NOTICE that the Common Council of the City of Neenah, has declared its intention to exercise its police power under City of Neenah Municipal Code, Section 13-1, and Wis. Stats. Sec. 66.0703 to levy special assessments upon property on both sides of the streets below described for benefits conferred upon such property by constructing and installing improvements in said streets as hereinafter provided:

Installation of Sanitary Sewer Laterals and Lead Water Service Replacement for properties served on the following streets:

- | | |
|--|---|
| 1. Hunt Avenue (Madison to Cecil) | 2. Madison Street (Reddin to Zemlock) |
| 3. Nicolet Boulevard (1st to Beaulieu) | 4. Reddin Avenue (Winneconne to Cecil) |
| 5. Zemlock Avenue (Winneconne to Cecil) | |

The report of the Public Services and Safety Committee showing the estimated cost of said improvements, proposed assessments and award of damages is on file in office of the Director of Public Works and may be inspected there on any business day between the hours of 7:30 a.m. and 4:00 p.m.

You are further notified that the Common Council will hear all persons interested, their attorneys or agents, concerning matters contained in the preliminary resolution authorizing such assessments and award of damages at 7:00 p.m., on the 3rd day of August 2022, in the Council Chambers in the City of Neenah Administration Building, 211 Walnut Street. All objections will be considered at such hearing and thereafter the amount of assessments will be finally determined.

Dated at Neenah, Wisconsin this 3rd day of August 2022

Charlotte K. Nagel
City Clerk
Neenah, Wisconsin

Publish: August 3, 2022



RESOLUTION NO. 2022-11

RESOLUTION OF INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS BY POLICE POWER UNDER SECTION 66.0703 OF THE WISCONSIN STATUTES AND SECTION 13-1 OF THE NEENAH MUNICIPAL CODE.

RESOLVED, by the Common Council of the City of Neenah, Wisconsin.

- 1. The Common Council hereby declares its intention to exercise its power under Section 66.0703 Wisconsin Statutes, and Section 13-1 of the Neenah Municipal Code to levy special assessments under the police power upon all properties abutting the following improvements in the City of Neenah, Wisconsin:

Installation of Sanitary Sewer Laterals and Lead Water Service Replacement for properties served on the following streets:

- | | |
|--|---|
| 1. Hunt Avenue (Madison to Cecil) | 2. Madison Street (Reddin to Zemlock) |
| 3. Nicolet Boulevard (1st to Beaulieu) | 4. Reddin Avenue (Winneconne to Cecil) |
| 5. Zemlock Avenue (Winneconne to Cecil) | |

- 2. The Common Council determines that the above improvements constitute an exercise of the police power and the amount assessed each parcel abutting on the above named street shall be on a reasonable basis as approved by the Common Council which is in effect at the time of installation in accordance with special assessment procedures set forth in provisions of Section 13-1, Neenah Municipal Code.
- 3. The assessments against any parcels of land shall be paid as provided in the City of Neenah Municipal Code, Section 13-2 and 13-3.
- 4. The Public Services and Safety Committee shall with respect to the items mentioned at paragraph 1 above prepare a report consisting of:
 - a. Preliminary or final plans and specifications of the improvements.
 - b. An estimate of the entire cost of the proposed work or improvements.
 - c. A schedule of the proposed assessments as to each parcel of property affected.
 - d. A statement that the properties against which the assessments are proposed are benefited and that the improvements constitute an exercise of the police power.

Upon completion of such report, the Public Services and Safety Committee is directed to file such reports in the City Clerk's office for public inspection.

- 5. Upon receiving a report of the Public Services and Safety Committee, the Clerk is directed to give notice of a public hearing on such report as specified in Section 66.0703(7)(a), Wisconsin Statutes.

Recommended by:
Public Services and Safety Committee

CITY OF NEENAH, WISCONSIN

Moved: _____

Jane B. Lang, Mayor

Passed: _____

Charlotte K. Nagel, City Clerk

**Report of the Committee of Public Services and Safety
on Proposed Assessments**

In accordance with the Resolution No. 2022-11, and the requirements of §66.0703(5), Wis. Stats., we herewith submit our report on the improvements and the assessment of benefits under the police power for the improvements to be made in the streets or portions of streets listed below.

The plans and specifications have been approved by the Committee and are on file with the Director of Public Works.

The descriptions of the improvement and the estimate of the entire cost of the proposed improvements and the benefits and damages, which estimate of benefits and damages have been made from a view of each parcel, are as follows:

Installation of sanitary sewer laterals for properties served by sanitary sewers on the following streets:

	Street	No. of Served Properties	Est. Construction Costs (1)	Est. Assessable Costs (1)	Est. City Costs
1.	Hunt Ave (Madison to Cecil)	38	\$152,000	\$76,000	\$76,000
2.	Madison Street (Reddin to Zemlock)	13	\$52,000	\$26,000	\$30,000
3.	Nicolet Blvd (1st to Beaulieu)	33	\$132,000	\$66,000	\$66,000
4.	Reddin Ave (Winneconne to Cecil)	51	\$204,000	\$102,000	\$102,00
5.	Zemlock Ave (Winneconne to Cecil)	49	\$196,000	\$98,000	\$98,000

Lead Service Replacement on the following streets:

	Street	No. of Served Properties	Est. Construction Costs (1)	Est. Assessable Costs (2)	Est. City Costs
1.	Hunt Ave (Madison to Cecil)	38	\$152,000	\$0	\$0
2.	Madison Street (Reddin to Zemlock)	13	\$52,000	\$0	\$0
3.	Nicolet Blvd (1st to Beaulieu)	33	\$132,000	\$0	\$2,000
4.	Reddin Ave (Winneconne to Cecil)	51	\$204,000	\$0	\$0
5.	Zemlock Ave (Winneconne to Cecil)	49	\$196,000	\$0	\$2,000

Damages - Nil

(1) Sewer lateral construction only. Includes 10% engineering and administration fees

(2) Estimated assessable costs are listed as \$0. Costs may be assessed if ineligible work under the project loan is performed.

A schedule of the properties benefited by the improvements is on file with the Director of Public Works. The properties benefited will be assessed pursuant to Sec. 13-1, Neenah Code, according to the following rates.

Estimated Schedule of Assessment Rates

Single-Family / Two-Family Residence District \$ 2,000 per sewer lateral

Single-Family / Two-Family Residence District \$ 4,000 per water service

Multi-Family /Commercial / Industrial District \$ 4,000 per water service

Public Services and Safety Committee

Dated: _____

By: _____
Chairman

NOTICE OF PUBLIC HEARINGS TAX INCREMENTAL DISTRICT #12 PROJECT PLAN

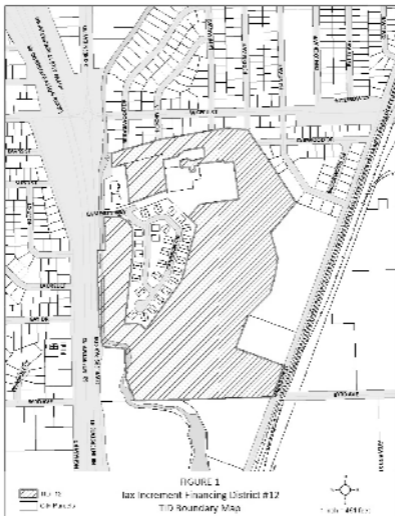
The City of Neenah will hold a public hearing for the purpose of allowing interested persons the opportunity to express their views on the proposed creation of a Project Plan for Tax Incremental District #12. The proposed cost of the District will include additional investment to support development activities including infrastructure installation, pedestrian improvement and site preparation and may include cash grants to owners, lessees or developers for such purposes.

The Common Council Hearing will be held in the Council Chambers at the City Administration Building, 211 Walnut St., Neenah.

Common Council Hearing:
Wednesday, August 3, 2022 at 7:00 p.m.

Copies of the proposed Project Plan will be available in the office of the City of Neenah Department of Community Development, City Administration Building, 211 Walnut Street, Neenah, Wisconsin, 54956, Phone (920) 886-6125.

Charlotte Nagel
City Clerk
Neenah, Wisconsin



MINUTES OF THE NEENAH PLAN COMMISSION
Tuesday, June 28, 2022
4:15 p.m.

Present:

Mayor Jane Lang, Chairman	PRESENT	Gerry Kaiser, Director of Public Works	PRESENT	Sara Moore-Nokes	PRESENT
Kate Hancock-Cooke	ABSENT	Karen Genett	PRESENT	Betsy Ellenberger	PRESENT
Gerry Andrews	PRESENT	Ald. Dan Steiner	PRESENT		

Also present:

Brad Schmidt, Deputy Director of Community Development	Samantha Jefferson, Office Manager	Michael Burrows, Intern
Chris Haese, Director of Community Development	Diane Eparvier, 669 Elm Street	

Minutes: MSC Genett/Andrews the Plan Commission to approve the June 23, 2022 meeting minutes. Motion passed.

Public Appearances: Chairperson Lang opened the public appearance section. Diane Eparvier (669 Elm Street) spoke to the commission regarding the development potentially planned for the Shattuck School property. She asked that the commission take into account the surrounding neighborhood when reviewing the plan.

Public Hearings:

a. TID No. 12 Creation

Mayor Lang opened the public hearing.

Seeing no comments, Mayor Lang closed the public hearing.

Action Items:

a. TID No. 12 Creation – Review of proposed Boundaries and Project Plan

Deputy Director Schmidt began by describing the item brought before the Plan Commission. The Commission was asked to make a recommendation to the Common Council regarding the creation of a new TID – TID No. 12. The Common Council will consider the Commission recommendation, conduct a public hearing, and take action on the creation of TID #12 at its August 3, 2022 meeting.

The Project Plan for proposed Tax Incremental District #12 was included in the agenda packet. This new mixed-use district will incorporate a large 59-acre parcel that was formerly the Bridgewood Golf Course. The development of this area is challenged by the high cost of street infrastructure in the form of a new bridge over Neenah Creek, floodplain and wetland mitigation, street improvements and pedestrian connections. Therefore, tax incremental financing is warranted for this area in order to provide an economically feasible redevelopment of the area.

With the creation of TID #12, the City proposes to provide development incentives in the form of developer-funded or ‘pay-as-you-go’ financing. This type of funding minimizes the risk of under-performance of the District to the City while still assisting development that would not occur without the assistance of a TID #12. Public investment will also be made to improve pedestrian and vehicular infrastructure both in, and immediately adjacent to, the District. This public investment will be repaid through the new property tax increment collected within the District. The net economic impact of proposed TID #12 projects the District to close in its 18th year (2039), two years ahead of its maximum allowable life. Deputy Director Schmidt reviewed the Boundary Map, Current Land Use Map, Future Land Use/Project Map and the Half-Mile Boundary Map.

Plan Commission Minutes

July 12, 2022

Page 2

CC Res 2022-13

Member Genett asked for staff to discuss how the wetlands that the development will disturb will be replaced. Director Haese explained that wetland mitigation and potential wetland credits that would have to be utilized. This would be done by the developer.

Member Moore-Nokes asked why this land should be developed. Deputy Director Schmidt answered that the land owner would like to see value from the land and also that more tax base is always desirable. A development on this property is also very efficient from the city planners' perspective as infrastructure is already existing.

MSC Andrews/Kaiser, the Plan Commission approves the boundaries of Tax Incremental District #12 and recommend Council approve PC Resolution 2022-02 / CC Resolution 2022-13 creating Tax Incremental District #12.

All voting aye. Member Moore-Nokes abstaining. Motion passed.

Downtown Plan Update: Deputy Director Schmidt showed members the new Downtown Plan website. The website included interactive components that visitors to the site can add comments, ideas or questions. A design charrette is scheduled for July 27. The community is invited to this event to help collaborate on the plan and what they hope to see in it. The website can be found at: <https://bit.ly/neenahnext>

The intent is for the plan to be completed by the end of the year. Other specialized plans that have been completed for parts of the downtown (parking study, traffic study, etc.) will be incorporated into this overall plan.

Announcements and Future Agenda Items: July 26, 2022 is canceled. Next meeting is August 9, 2022

Adjournment: The Commission adjourned its meeting at 4:40 p.m. MSC Kaiser/Genett. All Aye. Motion passed.

Respectfully Submitted,



Samantha Jefferson
Office Manager, Community Development



Department of Community Development
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
Phone 920-751-4660 • e-mail: chaese@ci.neenah.wi.us

CHRIS A. HAESE
DIRECTOR OF COMMUNITY DEVELOPMENT AND ASSESSMENT

M E M O R A N D U M

DATE: July 27, 2022
TO: Mayor Lang, Council President Stevenson and Council Members
FROM: Chris A. Haese, Director of Community Development and Assessment
RE: **Tax Incremental District #12 – Bridgewood Redevelopment District**

The Council will consider a recommendation from the Plan Commission to approve the creation of TID #12. Since that recommendation, staff has been made aware of possible projects that could straddle the boundaries of TID #7 and TID #12 making the administration of the two districts difficult. In order to avoid this problematic situation, staff is recommending Council amend the plan that has been recommend by adding three additional parcels to TID #12. The parcels currently contain the Bridgewood Hotel, the Ground Round, and the adjacent mini golf course. The only ramification of this action is to increase the percentage of property value that is contained within TIDs from 9.925% to 10.20%, and increase of 0.275%. State law maximizes the amount of property a City can have in TIDs at 12%.

Appropriate action at this time is for Council to Resolution 2022-13 creating TID #12 as recommend by the Plan Commission and also including three additional parcels as detailed in the City of Neenah Tax Increment District #12 Project Plan.



RESOLUTION NO. 2022-13

**A RESOLUTION CREATING CITY OF NEENAH TAX INCREMENT DISTRICT NO. 12,
AND APPROVING THE DISTRICT PROJECT PLAN.**

WHEREAS, the Neenah Plan Commission has prepared a Project Plan for the City of Neenah Tax Increment District No. 12, has held a public hearing and has designated district boundaries, all pursuant to Section 66.1105, Wis. Stats., and

WHEREAS, the Neenah Plan Commission has submitted recommended district boundaries and a project plan to the Common Council of the City of Neenah, and

WHEREAS, after the Neenah Plan Commission recommended district boundaries to the Common Council, the District Boundaries were slightly expanded to include three additional parcels as described in this Resolution, and

WHEREAS, City of Neenah Tax Increment District No. 12 is proposed for the purpose of stimulating development, revitalization and growth as a means to increase development opportunities and ensure a vital and healthy tax base, and

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Neenah that pursuant to the provisions of Section 66.1105, Wis. Stats., the Tax Increment District No. 12, City of Neenah, is hereby created, with the boundaries of said district to be described and depicted on the Attached Exhibit A, which is incorporated and made part of this Resolution. The official date of the district is January 1, 2022.

BE IT FURTHER RESOLVED that the Common Council of the City of Neenah finds that:

1. The area is suitable for mixed-use development.
2. The area of the district is hereby declared a mixed-use district within the meaning of Sections 66.1105 (2) (cm), Wis. Stats.
3. The improvement of the area is likely to enhance significantly the value of substantially all of the other real property in the district.
4. The equalized value of taxable property in the district plus the value increment of all other existing districts does not exceed 12% of the total value of equalized taxable property within the City.

5. The project plan is economically feasible and is in conformity with the City of Neenah Vision 2020 Comprehensive Plan.

Recommended by: City Plan Commission

CITY OF NEENAH, WISCONSIN

Moved: _____

Jane Lang, Mayor

Passed: _____

Charlotte Nagel, City Clerk

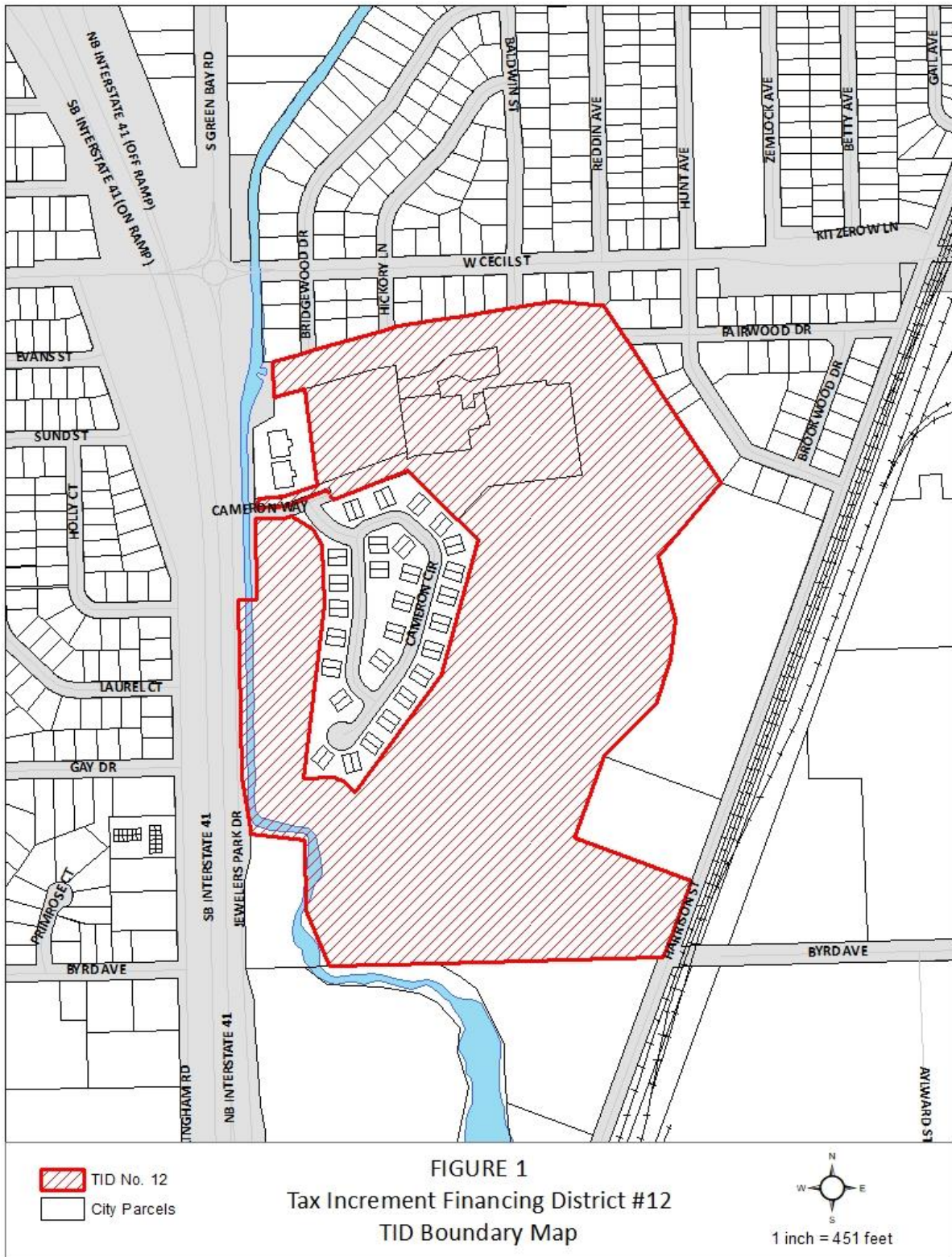
EXHIBIT A

CITY OF NEENAH TAX INCREMENT DISTRICT NO. 12 BOUNDARY DESCRIPTION

All of Lot 2 and Part of Lot 3 Certified Survey Map No. 6026, All of Lot 2 of Certified Survey Map No. 6411, Part of Lot 2 Certified Survey Map No. 5031, being part of the Northwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$, and part of the Northeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$, and part of the Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$, All of Section 33, Township 20 North, Range 17 East, City of Neenah, Winnebago County, Wisconsin.

Commencing at the West $\frac{1}{4}$ corner of Section 33; thence $N00^{\circ}18'48''W$ along the west line of the Northwest $\frac{1}{4}$ of Section 33, Township 20 North, Range 17 East, 1788.21 feet; thence $N89^{\circ}53'25''E$, 167.10 feet to the intersection of the southeast corner of Lot 1 of Certified Survey Map No. 6026 which is the Point of Beginning; thence $N89^{\circ}53'25''E$, 101.24 feet; thence $N70^{\circ}48'37''E$, 143.62; thence $N06^{\circ}07'34''W$, 371.28 feet; thence $S75^{\circ}29'28''W$, 122.34 feet; thence $N00^{\circ}06'42''W$, 133.84 feet; thence $N75^{\circ}03'25''E$, 496.12 feet; thence $N81^{\circ}58'50''E$, 601.84 feet; thence $S84^{\circ}01'26''E$, 189.30 feet; thence $S32^{\circ}27'42''E$, 808.35 feet; thence $S40^{\circ}57'03''W$, 368.17 feet; thence $S13^{\circ}52'51''E$, 245.58 feet; thence $S08^{\circ}55'11''W$, 151.10 feet; thence $S16^{\circ}47'28''W$, 174.11 feet; thence $S45^{\circ}51'22''W$, 289.89 feet; thence $S21^{\circ}10'48''W$, 330.14 feet; thence $S68^{\circ}49'12''E$, 475.00 feet; thence $S21^{\circ}10'48''W$, 309.86 feet; thence $S89^{\circ}27'55''W$, 1273.24 feet; thence $N21^{\circ}33'06''W$, 229.30 feet; thence $N00^{\circ}20'42''E$, 270.05 feet; thence $N83^{\circ}04'49''W$, 211.79 feet; thence $N00^{\circ}05'31''E$, 17.75 feet; thence $N07^{\circ}42'46''W$, 201.79 feet; thence $N00^{\circ}06'22''W$, 674.00 feet; thence $N89^{\circ}53'18''E$, 71.50 feet; thence $N00^{\circ}06'22''W$, 309.01 feet; thence $N89^{\circ}53'25''E$, 113.85 feet; thence $N70^{\circ}48'37''E$, 22.87 feet; thence $S57^{\circ}39'48''E$, 102.56 feet; thence $S27^{\circ}15'51''E$, 64.83 feet; thence $S00^{\circ}44'01''E$, 228.02 feet; thence $S07^{\circ}45'33''W$, 665.56 feet; thence $N89^{\circ}43'25''E$, 115.70 feet; thence $S67^{\circ}33'32''E$, 36.05 feet; thence $S47^{\circ}36'44''E$, 64.45 feet; $N37^{\circ}22'56''E$, 557.10 feet; thence $N16^{\circ}22'26''E$, 534.95 feet; thence $N45^{\circ}49'22''W$, 85.79 feet; thence $N45^{\circ}32'47''W$, 258.49 feet; thence $S71^{\circ}05'12''W$, 303.23 feet; thence $N18^{\circ}54'48''W$, 50.00 feet; thence $S71^{\circ}05'12''W$, 187.69 feet; thence $N89^{\circ}50'00''W$, 106.85 feet; thence $N00^{\circ}10'00''E$, 25.00 feet to the Point of Beginning.

EXHIBIT A



**CITY OF NEENAH TAX INCREMENT DISTRICT #12
PROJECT PLAN**

BRIDGEWOOD REDEVELOPMENT



DATE ADOPTED BY COMMON COUNCIL: August 3, 2022
DATE ADOPTED BY JOINT REVIEW BOARD: August 9, 2022
EXPENDITURE DEADLINE:
TID #12 EXPIRATION DATE:

CITY OF NEENAH OFFICIALS AND STAFF

Jane B. Lang	Mayor
Cari Lendrum	Aldersperson District 1
John Skyrms	Aldersperson District 1
Kathie Boyette	Aldersperson District 1
Dan Steiner	Aldersperson District 2
Tamara Erickson	Aldersperson District 2
Brian Borchardt	Aldersperson District 2
Todd Stevenson	Aldersperson District 3
Lee Hillstrom	Aldersperson District 3
Scott Weber	Aldersperson District 3
Adam Westbrook	City Attorney
Charlotte Nagel	City Clerk
Mike Easker	Director of Finance
Chris Haese	Director of Community Development
Brad Schmidt	Deputy Director of Community Development
Samantha Jefferson	Office Manager of Community Development

PLANNING COMMISSION

Mayor Jane B. Lang	Chair
Gerry Andrews	Member
Karen Genett	Member
Dan Steiner	Aldersperson/Member
Kate Hancock-Cook	Parks and Rec. Commission Rep. /Member
Gerry Kaiser	Director of Public Works/Member
Sarah Moore-Nokes	School Board Rep. /Member
Betsy Ellenberger	Member

JOINT REVIEW BOARD

John Skyrms	City Representative
Jon Doemel	Winnebago County
Amy Van Straten	Fox Valley Technical College
Jon Joch	Neenah Joint School District
Mike Faulks	Public Member

CITY OF NEENAH TAX INCREMENT DISTRICT #12
PROJECT PLAN
Effective January 1, 2022

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15. FIGURES

FIGURE 1 – BOUNDARY MAP

FIGURE 2 – CURRENT LAND USES

FIGURE 3 – FUTURE LAND USES/PROJECTS

FIGURE 4 – HALF-MILE BUFFER AREA

16. APPENDICES

APPENDIX A – SCHEDULE OF PROJECTED TAX BASE
GROWTH

APPENDIX B – FINANCING & FEASIBILITY PLAN

APPENDIX C – SCHEDULE OF PROJECTED TAX INCREMENTS
APPORTIONED AMONG TAXING ENTITIES

APPENDIX D – CITY ATTORNEY'S OPINION

CITY OF NEENAH TAX INCREMENT DISTRICT #12
PROJECT PLAN
Effective January 1, 2022

SUMMARY FINDINGS

- District Name: City of Neenah Tax Increment District #12.
- Location: Bridgewood Redevelopment.
- Purpose: Stimulate development, revitalization, and growth as a means to increase housing options and employment and to ensure a vital and healthy tax base.
- Effective Date: The effective date of the district for the capture of new taxable value within the boundaries of Tax Increment District #12 is January 1, 2022.
- Proposed Costs: Total Project Costs are projected to be \$2.02 million over the life of the District. All costs are based on 2022 prices and are preliminary estimates that are based on the best information available. The plan is not meant to be a budget nor an appropriation of funds for specific projects, but a framework within which to manage projects understanding the District can be in effect for a twenty-year period allowed by Wisconsin Statute. The City of Neenah reserves the right to increase these costs to reflect inflationary increases and other uncontrollable circumstances between 2022 and the time of construction. The City retains the right to delete projects or change the scope and/or timing of projects implemented as the Common Council individually authorizes them, without amending the Plan.
- Project Financing: Capital financing of \$2,015,000, utilizing borrowing proceeds.
- Project Revenues: Tax Increment District #12 is projected to create \$22 million of tax base through its maximum life period (2022-2041). It will generate an estimated \$7.20 million in tax increments during that same period.
- Economic Study: Based on project expenditures and revenue levels, all obligations of TID #12 will be paid in full at the maximum closure date of the District. At that time, the District is projected to close with a surplus revenue of \$623,000. Upon closure and dissolution of the District, all accrued and unencumbered increments will be promptly distributed among the local taxing entities (School District, County, Vocational District and City) and all future tax revenues will be directly distributed to them.

CITY OF NEENAH TAX INCREMENT DISTRICT #12

PROJECT PLAN

Effective January 1, 2022

INTRODUCTION

This area is characterized as a former golf course property in the interior of the City that is bound by low density residential development to the north and west, commercial development to the south and near its northern edge, and multifamily development to the east. The street network in the immediate area is in need of upgrading to improve access, traffic flow and safety. Pedestrian improvements are also warranted. The District consists of almost 69.33 acres of land currently zoned for mixed use development.

The District is being created based on the finding that the real property within the District is suitable for mixed-use development within the meaning of Wisconsin State Statute Section 66.1105(2)(cm). The map exhibiting Figure 2 illustrates existing uses and conditions of the District.

Tax increment financing provides the means for the City of Neenah to support economic development by upgrading public infrastructure, removing blight, completing environmental remediation, allowing for property assemblage, and awarding grants to qualified private sector recipients. Wisconsin's Tax Increment law allows the City to use property tax revenues from new development in the District to recover the City's investment in the District. After the Tax Increment District (TID) is created, the City has a 15-year period in which to make the public investment in support of private revitalization efforts. The law allows a 20-year maximum debt retirement period, during which time tax revenues generated by new development and other growth in the TID are applied by the City to pay the public investment made in the project. When all project and associated holding costs are paid off, the TID is dissolved and all subsequent tax revenues generated are distributed to all taxing entities.

Tax increment financing ensures that the public investment made in support of private economic development efforts is done in a financially feasible manner, and that the benefits of the investment are distributed fairly - first to the affected area, and ultimately to the community as a whole. It promotes and supports growth in the tax base which otherwise might not occur. The law also recognizes that since the City is the only taxing unit that assumes financial risk in a District, it is entitled within a prescribed time period to receive all new tax revenues of the TID as the source of paying off its public investment costs. All taxing entities subsequently receive future benefits from the expanded tax base that was generated as a result of the City's TID investment.

The general development objectives of this Plan are:

- Provide project and site improvements, including environmental remediation, utilities, streets, pedestrian ways, parking facilities and other improvements necessary for carrying out the development objectives of this Plan.
- Improve traffic circulation and access through road improvements that promote ease, convenience, and safety for both pedestrian, vehicular, and public transit forms of transportation.
- Support committed public-private partnerships to achieve high value development projects.
- Provide cleared and fully improved sites for mixed-use projects to include residential and commercial development.
- Assemble and reconfigure land into parcels suitable for disposition and redevelopment.
- Promote a pattern of clustered development to preserve open space and maximize use of public infrastructure.
- Offer a superior quality of life that will attract and retain employers and employees.

BOUNDARIES

The boundaries of TID #12 are illustrated in Figure 1. All wetlands within the boundaries of TID #12 are excluded from inclusion within the TID.

NAME OF DISTRICT

The name of the TID shall be City of Neenah, Tax Increment District #12 (TID #12).

CREATION DATE

The date of creation for the capture of all new taxable value created within TID #12 shall be January 1, 2022. This shall be used as the base in computing any increments that may accrue in the tax base for the District.

PROPOSED IMPROVEMENTS AND PROJECT COSTS

Table 1 provides a listing of proposed improvements and project costs for TID #12. These are the projected activities that may be required in the District at this time. However, as development of the District begins to occur, it may dictate additions or deletions from the following list. The City of Neenah reserves the right to such additions and deletions to the project list to the full extent allowed by law. Proposed uses are illustrated in Figure 3. A half-mile buffer around TID #12 and in which project costs may be incurred is illustrated in Figure 4.

Project costs for TID #12 will encompass five areas:

1. Utility and Street Improvements - Funds will provide upgraded public utilities, streets, access improvements and infrastructure to support development within the district.
2. Pedestrian and Recreation Facilities – Off-street trails, sidewalks, and other recreational improvements will be provided utilizing District funds.
3. Development Assistance - Funds will be provided to assist with activities such as utility and infrastructure installation, land assemblage, clearing, site preparation, and building construction at target sites where the private sector is committed to high value project that will increase the tax base. Cash grants to qualified private sector recipients may be provided as redevelopment assistance as well.
4. Beautification/Signage/Public Space – Funds will be provided to assist with beautification and signage efforts deemed to be necessary for the overall good of the District. Funds will also support the creation and enhancement of public areas, open space and recreational facilities to the benefit of the District.
5. Planning/Project Support - Administrative costs of managing district activities including promotion and development, engineering, environmental and organizational cost.

Table 1
Project Costs

Project/Activity	Total Cost	Estimated Timing
Redevelopment Assistance Incentives	\$3,160,000	2023-2037
Pedestrian Facilities	\$220,000	2023-2025
Utility & Access Improvements	\$1,650,000	2022-2024
Beautification/Signage/Public Space	\$40,000	2022-2024
Planning/Project Support	\$105,000	2022-2030
TOTAL	\$5,175,000	-

NON-PROJECT COSTS

There are no anticipated non-project costs within TID #12.

RELOCATION

Some potential redevelopment projects could require the acquisition of private properties, which might involve the displacement of families or businesses. All individuals, families, and business operations that might be displaced as a result of the City’s activities are entitled to assistance in conformance with the requirements set forth in Chapter 32, Wisconsin Statutes, and the Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act, as applicable.

MASTER PLAN, ZONING, BUILDING AND OTHER CODE CONSIDERATIONS

Proposed TID #12 is consistent with the goals, objectives and strategies of the City of Neenah Comprehensive Plan. The Comprehensive Plan specifically identifies the need for maintaining a strong, diverse economic base that can provide steady employment with quality of jobs. In addition, the Comprehensive Plan states that the City should continually promote a variety of different housing types. The use of tax incremental financing is specifically identified in the Comprehensive Plan as a tool the City should use as a means to accomplish development and revitalization objectives throughout the City. City partnership and support, through the formation of TID #12, will be required for successful and sustained local economic growth to occur -- much the same as the initiatives taken in the Southpark Industrial Center, Downtown and Westside business corridors. Appropriate zoning designations and regulations are in place to manage development in the District. No changes to zoning or building codes are anticipated.

ECONOMIC FEASIBILITY STUDY

Total revenues generated from property tax increments are projected to offset total costs, within the maximum allowed 20-year life of the District. Consequently, the proposed TID #12 is economically feasible. Projected tax base growth is presented in Appendix A, and a financing plan and feasibility analysis is presented in Appendix B.

The total projected costs of public improvements and activities over the life of the District (2022-2041) are projected to be \$5.18 million. The District is expected to create \$22 million of tax base through its maximum life period (2022-2041) and will generate an estimated \$7.20 million in tax increments during that same period.

Based on projected expenditure and revenue levels, all obligations of TID #12 will be paid by the termination date of the District at which time the District is projected to have a surplus revenue of \$623,000. Upon closure and dissolution of the District, all remaining unencumbered increments will be promptly distributed among all taxing entities (School District, County, Vocational District and City). Following closure and dissolution, the tax base created as a result of development in the District will directly benefit the taxing entities and all future tax revenues will be directly distributed to them.

Recognizing that all taxing entities involved in the District will accrue significant long-term benefits from the projected success of TID #12, the City realizes that each entity is also a continuing partner in its progress, in that they will forego tax benefits on new development in the District until it is dissolved. Appendix C shows the projected increments over the life of the District, apportioned among the four entities, based on the formula prescribed by the Wisconsin Department of Revenue.

The following economic assumptions have been applied when developing the Project Plan for TID #12:

- The base equalized value of TID #12 has been established at \$7,931,500, which was the equalized value of real estate and personal property within this area on January 1, 2022.

- The current equalized tax rate of \$21.00 is assumed to remain level throughout the life of the District. For purposes of the Economic Feasibility Study, the equalized tax rate of \$21.00 was utilized in all calculations.
- General Obligation (G.O.) Notes and Bonds represent annual capital borrowing for public investment in the District. Repayment of principal will occur on a schedule to match with accruing tax increments.
- All interest rates have been projected at 3.00%, approximately the same level as current Aa/AA-rated G.O. Notes. Guidance for estimating future rates was provided by the City’s financial advisor. No attempt has been made to anticipate cyclical rate changes in future years. Principal and interest payments of future scheduled debt installments are being planned to match the estimated tax increments generated on an annual basis.

FINANCING

The City of Neenah plans the use of G.O. Notes and Bonds or other permitted loan instruments in order to finance or refinance the costs of TID #12. City borrowing will be phased to coincide with need and refinancing schedule as necessary to properly manage the District’s affairs.

Another option for financing is the use of developer-funded or “pay as you go” financing which minimizes the risk of non-performance of the TID to the City, while still assisting development that would not occur without assistance of a tax increment district. The type and method of financing each project in this District shall be made on a project by project basis to support the success of the District.

Repayment costs will be funded from tax increments generated by new tax base growth in the District.

ORDERLY DEVELOPMENT

The creation of TID #12 will promote the City’s goal of orderly and sustained development. By supporting efforts to improve the District, the City will help to ensure a healthy tax base and economy for the entire community.

EXISTING USES AND CONDITIONS

Figure 2 illustrates the existing land use patterns and conditions of real property within TID #12.

FINDINGS

- Land within TID #12 is suitable for mixed-use development.
- No percentage of the district will be devoted to retail business.

- The development and revitalization of property within TID #12 will significantly enhance the value of all property in the District. Supporting private investment at key sites will increase property values District-wide.
- It is estimated that as of January 1, 2022, using equalized values, the base value of TID #12 plus the increment values of TID #5, TID #6, TID #7, TID #8, TID #9, TID #10 and TID #11 totals \$259,831,400, which is 10.20% of the total of all taxable property in the City of Neenah as shown below. State law requires that those values not exceed 12%

TID #5 Increment Value (est)	\$13,829,300	
TID #6 Increment Value (est)	\$28,431,000	
TID #7 Increment Value (est)	\$105,342,400	
TID #8 Increment Value (est)	\$61,226,500	
TID #9 Increment Value (est)	\$10,015,800	
TID #10 Increment Value (est)	\$16,226,100	
TID #11 Base Value (est)	\$16,828,800	
TID #12 Base Value (est)	\$7,931,500	
Total	\$259,831,400	
		÷
Total City Equalized Value (est)	\$2,547,115,400	=10.20%

- Based on projected expenditures and revenues all obligations of TID #12 will be paid in full prior to dissolution of the District.

**CITY OF NEENAH TAX INCREMENT DISTRICT #12
PROJECT PLAN**
Effective January 1, 2016

FIGURES

FIGURE 1 - BOUNDARY MAP

FIGURE 2 - CURRENT LAND USES

FIGURE 3 - FUTURE LAND USES/PROJECTS

FIGURE 4 - HALF-MILE BUFFER AREA

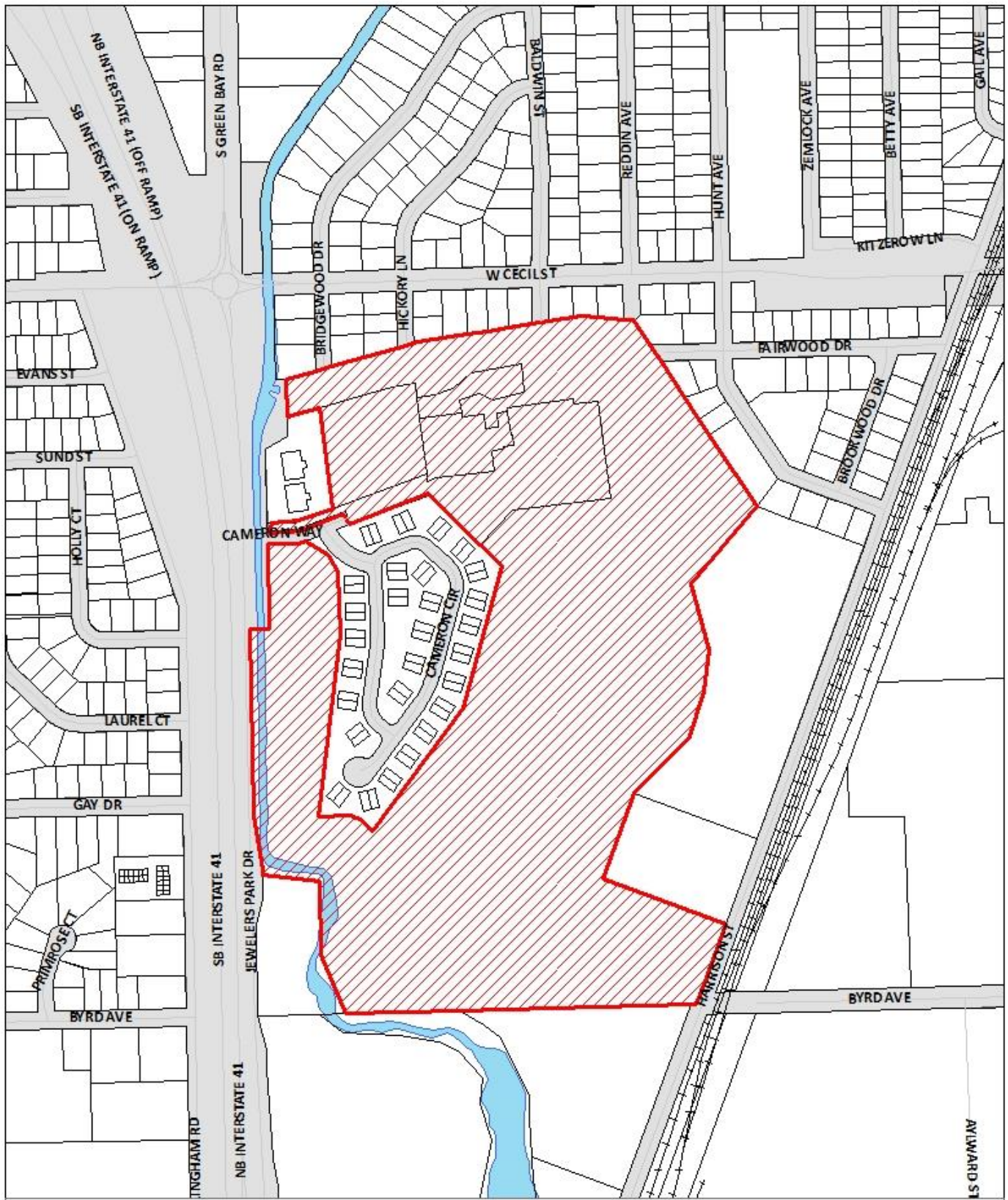
APPENDICES

APPENDIX A - SCHEDULE OF PROJECTED TAX BASE GROWTH

APPENDIX B - FINANCING & FEASIBILITY PLAN

**APPENDIX C - SCHEDULE OF PROJECTED TAX INCREMENTS APPORTIONED AMONG
TAXING ENTITIES**

APPENDIX D - CITY ATTORNEY'S OPINION





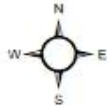
-  TID No. 12
-  City Parcels

FIGURE 1
Tax Increment Financing District #12
TID Boundary Map



1 inch = 451 feet

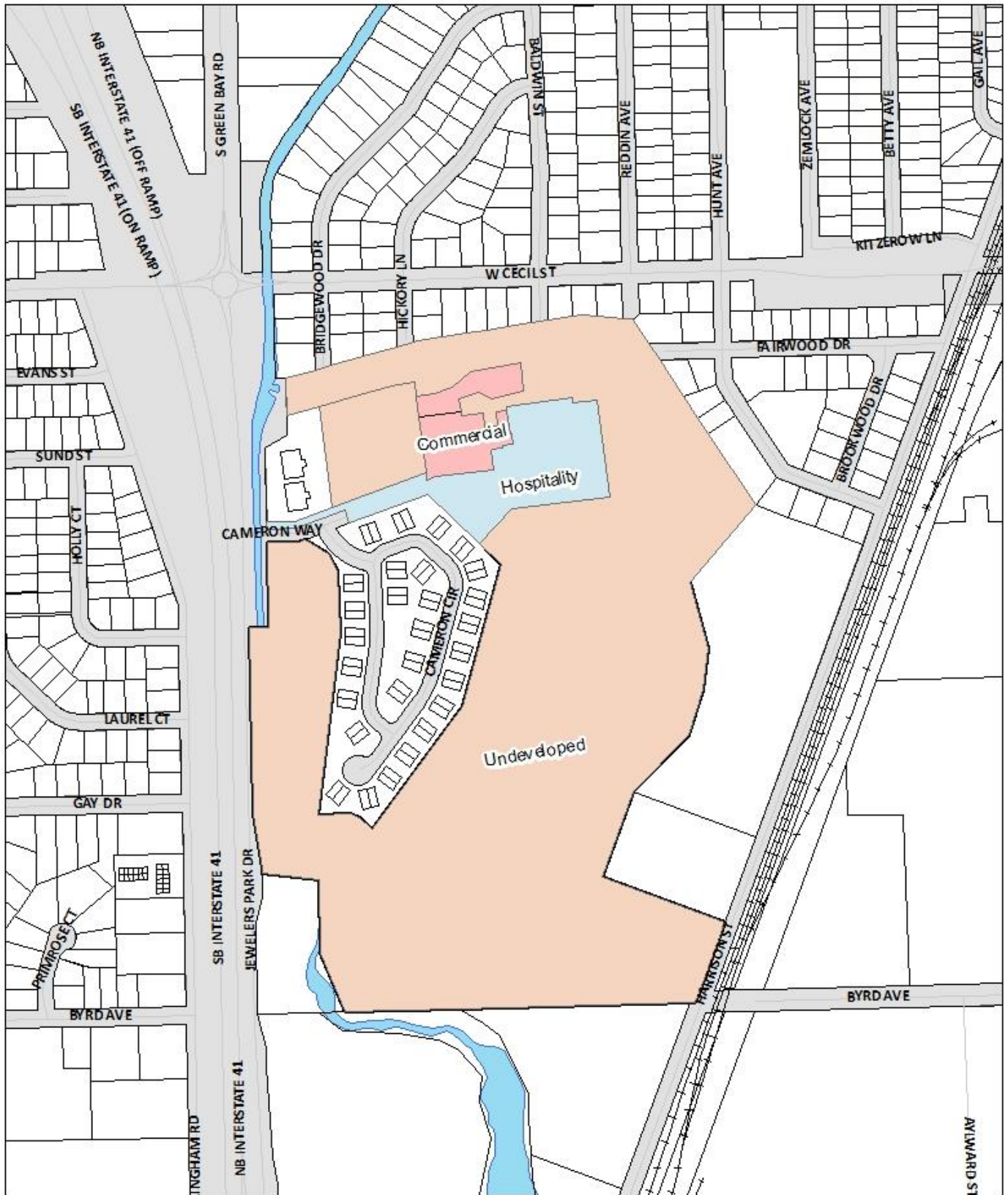
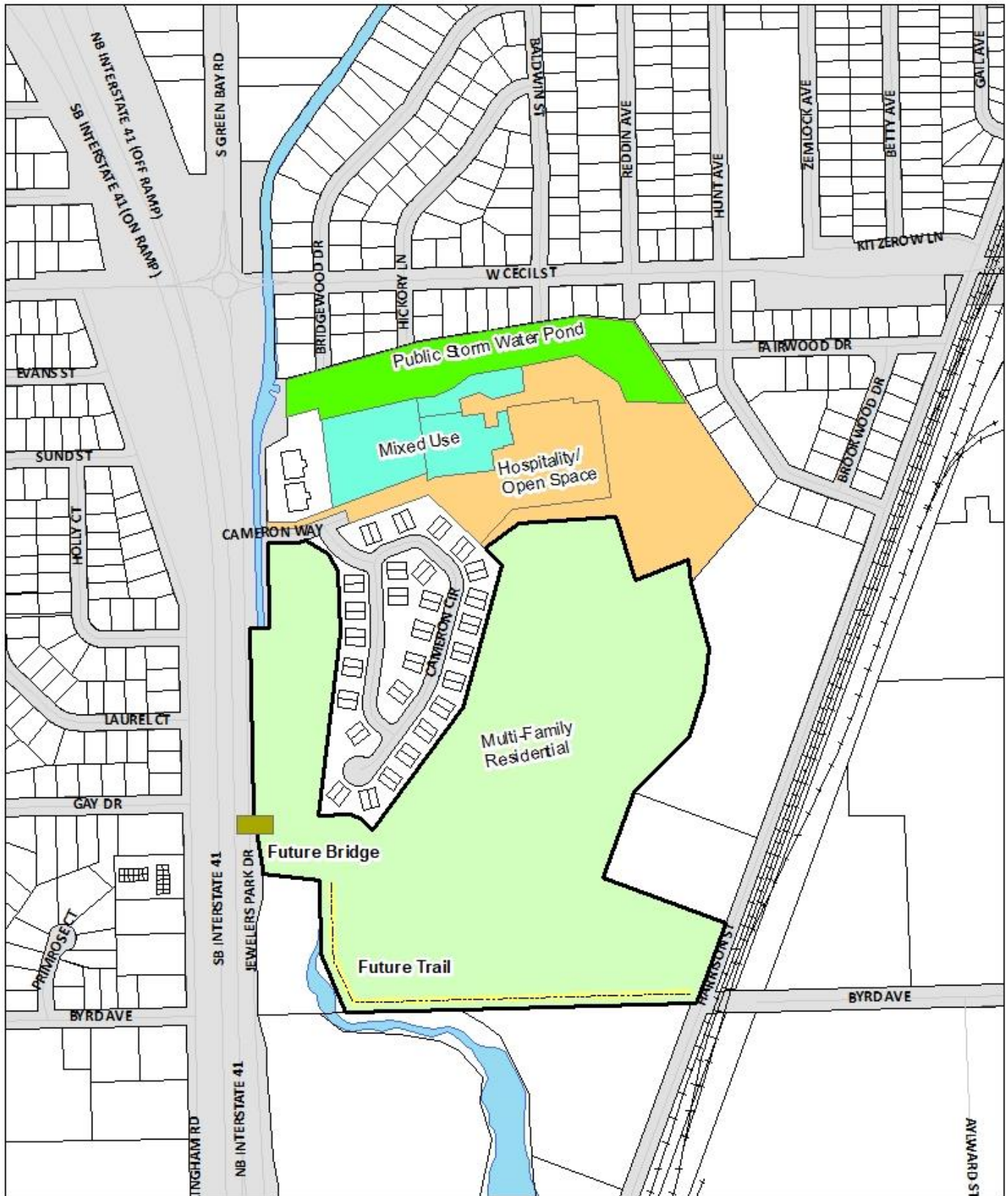


FIGURE 2
 Tax Increment Financing District #12
 Current Land Use

City Parcels



1 inch = 451 feet

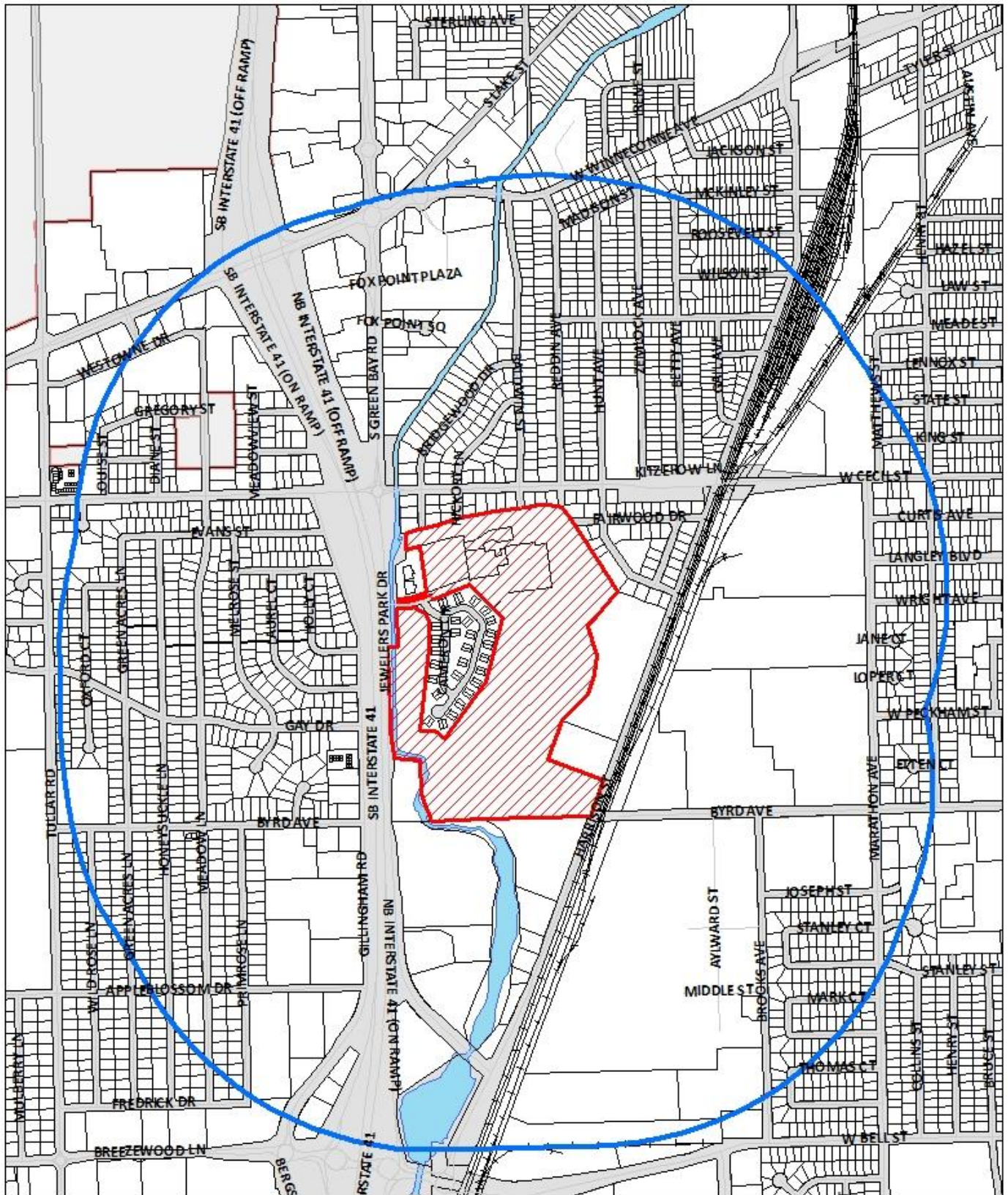


City Parcels

FIGURE 3
 Tax Increment Financing District #12
 Future Land Use / Projects

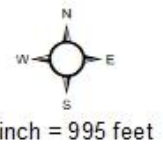


1 inch = 451 feet



- TID No. 12
- 1/2 Mile Buffer
- City Parcels

FIGURE 4
Tax Increment Financing District #12
Half-Mile Boundary



APPENDIX C
SCHEDULE OF PROJECTED TAX INCREMENTS
APPORTIONED AMONG TAXING ENTITIES

** ESTIMATED APPORTIONMENT among TAXING ENTITIES **							
	Tax		Neenah			Fox Valley	
TID	Increment	Projected	School	City of	Winnebago	Technical	State of
Year	Year	Increment	District	Neenah	County	College	Wisconsin
			37.96%	36.10%	21.59%	4.35%	0.00%
1	2022	\$0	\$0	\$0	\$0	\$0	\$0
2	2023	27,300	10,363	9,855	5,894	1,188	0
3	2024	90,300	34,278	32,598	19,496	3,928	0
4	2025	161,700	61,381	58,374	34,911	7,034	0
5	2026	233,100	88,485	84,149	50,326	10,140	0
6	2027	304,500	115,588	109,925	65,742	13,246	0
7	2028	375,900	142,692	135,700	81,157	16,352	0
8	2029	462,000	175,375	166,782	99,746	20,097	0
9	2030	462,000	175,375	166,782	99,746	20,097	0
10	2031	462,000	175,375	166,782	99,746	20,097	0
11	2032	462,000	175,375	166,782	99,746	20,097	0
12	2033	462,000	175,375	166,782	99,746	20,097	0
13	2034	462,000	175,375	166,782	99,746	20,097	0
14	2035	462,000	175,375	166,782	99,746	20,097	0
15	2036	462,000	175,375	166,782	99,746	20,097	0
16	2037	462,000	175,375	166,782	99,746	20,097	0
17	2038	462,000	175,375	166,782	99,746	20,097	0
18	2039	462,000	175,375	166,782	99,746	20,097	0
19	2040	462,000	175,375	166,782	99,746	20,097	0
20	2041	462,000	175,375	166,782	99,746	20,097	0
TOTALS		\$7,198,800	\$2,732,664	\$2,598,767	\$1,554,221	\$313,148	\$0

NOTE: Estimated apportionment percentages are based upon the actual apportionment of taxes for the 2022 Tax Collection Year (2021 Tax Levy).



®

Dept. of Legal & Administrative Services
Office of the City Attorney
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
Phone 920-886-6106 • Fax: 920-886-6109
e-mail: awestbrook@ci.neenah.wi.us
ADAM JAMES WESTBROOK
CITY ATTORNEY

Mr. Chris Haese
Director of Community Development & Assessment
211 Walnut Street
Neenah, WI 54956

Re: Tax Increment District No. 12

Dear Mr. Haese:

You have asked me for a legal opinion as to the legal sufficiency and statutory compliance of the project plan for the creation of Tax Incremental District No. 12 in the City of Neenah. I have reviewed the Project Plan for said district as well as the appendices attached thereto in relation to their compliance with the provisions of Section 66.1105, Wis. Stats. It is my opinion that the TID # 12 Project Plan is in compliance with all of the provisions of Section 66.1105, Wis. Stats., dealing with the creation of tax incremental financing districts. This opinion is being offered in accordance with the requirements of Section 66.1105(4)(f), Wis. Stats.

If you have any questions concerning this matter, please contact me at your convenience.

Sincerely,

Adam James Westbrook
City Attorney
City of Neenah

**CITY OF NEENAH
 COMMITTEE OF THE WHOLE
 2022-2026 Capital Improvements Program
 Workshop/Study Session
 Monday, July 25, 2022 - 6:00 p. m.
 Council Chambers, Neenah City Administration Building
 211 Walnut Street, Neenah Wisconsin**

1. Workshop - Study Session Procedures/Opportunity for Public Comment on the 2022-2026 Capital Improvements Program. Note: Summary pages are **bolded**.

Approx. Start Time	Department	Streets/Pedestrian Routes/Traffic Control/Utilities	TIF/Redev.	Facilities	Equipment	Carry Forwards
6:05	Bergstrom-Mahler Museum			54 , 57, 61, 65, 67, 69		
6:10	Library			54 , 58, 61, 65, 67, 70	76 , 82, 87, 90	
6:20	DOLAS/Clerk				74 , 77, 83, 88	
6:25	Information Systems				74 , 77-79, 83-84, 88, 91, 94	73
6:45	Parks & Recreation/Cemetery			54-55 , 58-59, 62, 65, 67-68, 70	76 , 82, 87, 90, 93, 95	52, 73
7:15	Community Development/Assessment		40-41 , 42-47, 49-50		76 , 86, 90, 93, 95	31-39, 48
7:45	Fire/Rescue			53 , 60, 64, 66, 69	74-75 , 80-81, 85-86, 89, 92, 94-95	73
8:15	Police			53 , 56, 60, 63, 66, 69	74 , 79-80, 84-85, 88-89, 91-92, 94	52, 73
8:45	Water	114-116 , 117-127				
8:45	Public Works	5-7 , 8-24		53-54 , 56-57, 60-61, 63-64, 66-67, 69	75-76 , 81-82, 86, 89-90, 93, 95	4, 52, 73, 129-130
8:45	Sanitary	98 , 99-103				
8:45	Storm	106 , 107-111				

2. Wrap Up/Overview.

**CITY OF NEENAH
COMMITTEE OF THE WHOLE
2022-2026 Capital Improvements Program
Workshop/Study Session
Monday, July 25, 2022 - 6:00 p.m.
Council Chambers, Neenah City Administration Building
211 Walnut Street, Neenah, Wisconsin**

Present: Aldermen Borchardt, Boyette, Erickson, Hillstrom, Lendrum, S kyrms, Steiner, Stevenson and Weber.

Others Present: Mayor Lang, Director of Finance Easker, Deputy Director of Finance Kahl, Bergstrom Mahler Director Amy Moorefield and Assistant Director John Timmer, Library Director Raab, City Clerk Nagel, Director of Information Systems Wenninger, Director of Parks and Recreation Kading, Park Commissioner Galloway, Director of Community Development and Assessment Haese, Deputy Director of Community Development Schmidt, Deputy Fire Chief Krueger, Deputy Fire Chief Voss, Police Chief Olson, Deputy Police Chief Bernice, Police Captain Van Sambeek, Director of Water Utility Mach, Director of Public Works Kaiser, Public Works Superintendent Radtke.

Workshop – Study Session Procedures/Opportunity for Public Comment on the 2022-2026 portion of the Capital Improvements Program.

Discussion took place regarding the protocol for potential amendments to the plan. By consensus, committee agreed that no motions to refer the plan to Council or to amend the plan will take place at this workshop session, but instead would take place directly at the August 3 Council meeting.

Discussion took place on the following 2022-2026 CIP items:

Bergstrom-Mahler Museum: Committee was provided a detailed summary of uses of the 2022 allocation and 2023 anticipated request.

Library: Director Raab provided a summary of the 2022-2026 Library CIP. Facility and equipment issues discussed included the carpeting replacement project and the request to replace the A/C Chiller in 2024..

DOLAS: Items discussed included the expedited timing of the purchase of the election equipment proposed from 2022-24.

Information Systems

Equipment: Director Wenninger provided a summary of the 2022-2026 Information Systems CIP. Items discussed included the status of ERP projects and funding, a pending request to expedite the implementation of Microsoft 365 to 2022 and push back switch upgrades to 2023, the Smart Cities Initiative and an update and broad discussion about cyber security.

Parks & Recreation/Cemetery

Facilities: Director Kading provided a summary of the 2022-2026 Park and Recreation CIP. Proposed facility and equipment items discussed included an update on Arrowhead Park, the status of improvements to the Dog Park, the status of Island Park, the Carpenter Preserve study in 2023 and project proposed for 2025-26, a discussion on the Comprehensive Outdoor Rec Plan in 2026 and an update on the Cemetery chimney project.

Equipment: Items discussed included the need for 1-ton dump truck proposed for 2025, including a broader discussion on the sharing of equipment between departments, the carryforward of RecTrac

upgrade funds, the need to replace the Recreation Van in 2023 and a discussion on the potential of purchasing electric vehicles in the future.

Community Development/Assessment

TIF/Carryforwards: Director Haese provided a summary of the 2022-2026 TIF/Community Development CIP. Proposed items discussed included The potential uses of the I-41 Sign carryforward in TIF 9, the status of Jewelers Drive Trail/Bridgewood Redevelopment carryforward funds, an update on the City's relationship with the Fox Cities Regional Partnership, an update on the pending closure of TIF 5 and a broad discussion on the proposed TIF 12 budget, projects and boundaries.

Potential amendment proposed by Alderman Stevenson to add funding of \$15,000 per year for 2022-2026 for Planning/Marketing/Project Support in TIF 12.

Equipment: Discussion on computer hardware planned for 2023 and Inspection vehicles planned for 2023 and 2025.

Fire/Rescue

Facilities/Equipment: Deputy Fire Chief Krueger provided a summary of the 2022-2026 Fire/Rescue CIP. Proposed facility items discussed included an extensive discussion of the potential renovation or replacement of Station 31, including potential uses for the existing building if a new station is constructed.

Proposed equipment items discussed included a look at future fire truck replacement and the proposed update of the off road mule vehicle in 2025.

Police

Facilities/Equipment/Carryforwards: Chief Olson provided a summary of the 2022-2026 Police CIP.

Proposed facility items included an update on the 2022 budget for the police station expansion, the carryforward of funds for ADA required improvements and LED lighting fixtures and the location of exhaust fans for \$20,000 proposed for 2023.

Potential amendment suggested by Chief Olson to use the proposed \$300,000 of funding for the upgrade of locker rooms in 2023 to instead be used to assist in the funding of the 2022 building addition, with funding the locker room upgrade then proposed for 2025 or 2026.

Proposed equipment items discussed included a discussion on the leveling out of cost for vehicle purchases and current squad usage, the benefits and uses of the Night Vision Drone, future costs and funding for the Flock security cameras and the cost of tasers.

Public Works/Sanitary/Storm

Facilities: Administration Building items discussed included the proposed HVAC, elevator and Houser Room projects not in previous CIP's, window replacement proposed for 2025 and the status of the building security upgrades.

Equipment: Proposed equipment items included the addition of a sixth automated solid waste truck in 2022 and proposed replacement of three others in 2024-26 and the Vacuum Sweeper replacement in 2025.

Carryforwards: Items discussed included the timing of the purchase of two plow trucks.

Streets/Pedestrian Routes/Traffic Control/Sanitary Sewer/Storm Water/Water: Director Kaiser provided a summary of the 2022-2026 Public Works and Utilities CIP. Proposed Streets/Pedestrian Routes/Traffic Control items discussed included the decision to forego the difference between resurfacing and reconstructing streets, the rationale for the Chestnut/Elm/Reed/Lauden projects proposed for 2023, the broad discussion on potential improvements to the Oak Street Bridge, the status of potential improvement coordination on Nicolet Blvd with the City of Menasha, the rationale for prioritizing street and utility projects, potential ADA improvement for traffic signals and the proposed Library Bumpout on Wisconsin Avenue in 2023.

Water: Along with proposed items discussed that are included in the Public Works discussion, other items discussed included a discussion on the identification and removal of lead services and a potential project to use hangers on the Oak Street Bridge for water distribution to Doty island.

Potential amendment suggested by Director Kaiser to add the cost of improvements to the Oak Street Bridge that includes bridge painting and lighting in 2025.

Potential amendment proposed by Alderman Lendrum to remove funding of \$40,000 for the proposed Library Bumpout project on Wisconsin Avenue in 2023.

Potential amendment suggested by Director Kaiser to add \$20,000 for the cost of ADA improvements to two traffic signals on Bell Street intersections.

Motion/Second/Carried Borchardt/Hillstrom to adjourn at 9:35 pm. All voting aye.

Respectfully submitted,

A handwritten signature in green ink, appearing to read "M.K. Easker".

Michael K. Easker, CPA
Director of Finance



Special Event Permit Application

Event

Name GLASS Arts Festival at Bergstrom-Mahler Museum of Glass

Webpage bmmglass.com

Description

- Festival/Concert/Exhibition
 Parade/March
 Other:
 Tournament
 Competitive Race
 Assembly/Rally
 Non-Competitive Run/Walk

List the event activities to take place (or attach brochure):

August 12 - Evening Pre-show Preview
 August 13 - Bergstrom-Mahler Museum of Glass announces the launch of the new, mission-based GLASS Arts Festival on Saturday August 13, 2022

Schedule

Date(s)	Setup Time	Start Time	End Time	Cleanup Time
<u>8/12/22</u>	<u>10:00am</u>	<u>5:00pm</u>	<u>9:00pm</u>	<u>11:00pm</u>
<u>8/13/22</u>	<u>7:00am</u>	<u>10:00am</u>	<u>5:00pm</u>	<u>7:00pm</u>

Attendance

List estimated quantities:

Participants 50

Spectators 5,000

List any entry fees:

Free and open to the public

Location

Park/Public Property: Riverside Park along North Park Ave.

Public Street/Sidewalk/Trail: 100 block of North Park Ave. will be used for 10 food trucks Lakeshore Ave. along Bergstrom-Mahler Museum of Glass for unloading/loading artists work and festival equipment

Private Property/Other: 165 N. Park Ave. Bergstrom-Mahler Museum of Glass

Applicant

Name John Timmer Daytime Phone +1 (920) 751-4658

Email timmer@bmmglass.com Cell Phone +1 (920) 216-1694

Organization

Name Bergstrom-Mahler Museum of Glass Tax Exempt No. 39-0958257

Email answers@bmmglass.com Phone +1 (920) 751-4658

Address 165 North Park Avenue

City Neenah State WI Zip Code 54956

The organization shall incur all City service and equipment costs associated with the event. 501(c) organizations with a valid tax exempt certificate receive reduced rates for services/equipment provided by the City. See Municipal Code §14-129(g) for details.



Special Event Permit Application

Police Department

Contact: Lieutenant Jon Kuffel

Phone: +1 (920) 886-6018

Address: 2111 Marathon Ave. Neenah, WI 54956

Email: jkuffel@ci.neenah.wi.us

1. Will you be using the Emergency Response Protocol supplied by the city? ([See supplement.](#)) Yes No

The protocol is a set of procedures to be used for various crises including inclement weather, medical emergencies, and disorderly conduct scenarios. It establishes responsibilities and expectations between the event organizer and emergency services in the event of a crisis. If you choose not follow the protocol provided by the city, attach a crisis management plan to this application. All plans must be approved by Neenah Police and Neenah-Menasha Fire Rescue.

2. List at least two Event Coordinator contacts who will be on-site during the event to address issues that might arise.

Event Coordinators are responsible for executing the Emergency Response Protocol.

Name Amy Moorefield - Executive Director Phone +1 (540) 204-7288

Name John Timmer - Assistant Director Phone +1 (920) 216-1694

3. Will there be security/crowd control services on-site? If so, please list contractor: Yes No

Name TBD Phone _____

4. Will there be first aid/emergency responders on site? If so, please list contractor: Yes No

Name TBD Phone _____

5. Describe the communication method/equipment that will be used to notify event staff/volunteers of emergencies:

Cell phones, walkie-talkies, and public address loudspeakers

6. Describe the communication method/equipment that will be used to notify event attendees of emergencies:

Public address loudspeakers

7. Identify the locations of the following (be specific):

Locations may instead be located on a map submitted with this permit. If a service is not provided or is not applicable, write in "N/A".

Loudspeaker/PA System Lake lawn demonstration area and lake lawn entertainment stage

Lost Child Recovery Site Museum front desk

Severe Weather Shelter(s) Museum basement

First Aid Station(s) Museum front desk

Enclosed/Fenced Area(s) Lake lawn area will be fenced.

Enclosed areas are required for alcohol consumption. Entrances and exits must be numbered and labeled for any enclosed/fenced areas.



Neenah Special Event Permit Application

Neenah-Menasha Fire Rescue

Contact: Assistant Chief Vernon Green Phone: +1 (920) 886-6201
Address: 125 E. Columbian Ave. Neenah, WI 54956 Email: vgreen@nmfire.org

- 8. Will there be any pyrotechnics or open burning? Yes No
A [Fireworks/Open Burning Permit](#) is required. Applications should be filed separately with Neenah-Menasha Fire Rescue.
- 9. Will there be any generators used? Yes No
- 10. Will there be any cooking operations? Yes No
- 11. Will there be any tents or canopies? Yes No
- 12. Will there be any use of drones? Yes No

Winnebago County Health Department

Contact: Env. Health Specialist Jennifer Bonzelet Phone: +1 (920) 232-3000
Address: 112 Otter St. Oshkosh, WI 54901 Email: jbonzet@co.winnebago.wi.us

- 13. Will there be any food or beverages prepared or served? Yes No
If yes, contact the Winnebago County Health Department.
- 14. Will there be any portable toilets and/or wash stations? Yes No
- 15. Will there be any water activities (ie. dunk tanks, water slides)? Yes No
- 16. Will there be any animals? Yes No

Clerk's Office

Contact: City Clerk Patty Sturn Phone: +1 (920) 886-6100
Address: 211 Walnut St. Neenah, WI 54956 Email: psturn@ci.neenah.wi.us

- 17. Will there be amplified music or announcements used for the event? Yes No
- 18. Will amplified sound be within 7 am - 10 pm on weekdays & 10 am - 11 pm on weekends/holidays? Yes No
If not, a special exemption must be requested and approved as part of this application. List the intended hours of amplified sound (per day, if applicable):
Start Time 10:00am End Time 5:00pm
- 19. Will there be any alcohol served? Yes No
A [Temporary Class B Picnic License](#) is required. Applications should be filed separately with the Clerk's Office.
- 20. Will there be any vendors/concessions? If so, please list: Yes No
Vendors will need to have a [Solicitor Permit](#) filed with the Clerk's Office.

10 food trucks along 100 block of North Park Ave.



Neenah Special Event Permit Application

Traffic Department

Contact: Traffic Engineer James Merten
Address: 211 Walnut St. Neenah, WI 54956

Phone: +1 (920) 886-6243
Email: jmerten@ci.neenah.wi.us

21. Will the event close any street/sidewalk/trail (or portions thereof) to traffic? Yes No

Any adjacent properties must be notified by the applicant 5 weekdays in advance of the event. A copy of the notification must be submitted and approved by the City Traffic Engineer.

22. Will you be providing volunteers to direct traffic? Yes No

All volunteers must be properly equipped, trained, and supplied with the [Volunteer Flagger Instructions](#). (See attached.)

23. Is any city traffic control equipment or services being requested? If so, check all that apply: Yes No

Barricade/Sign Equipment

Check if you are requesting equipment to be delivered to the event grounds. Equipment will need to be moved to their placement locations during the event.

Barricade/Sign Placement

Check if you are requesting equipment to be placed by the City during the event times.

Flaggers to Direct Traffic

Availability of community service aides (CSAs) and/or police officers are not guaranteed.

Traffic Signal Programming

Check if modifications to the traffic signal timing plans may be needed for the event.

Message Boards

Message boards may be used to give advanced notification of street closures for the event.

24. Will a private contractor be used for barricading/signing equipment or services? If so, please list contractor: Yes No

Any traffic control plan not supplied by the City must be approved by the Traffic Department.

Name _____

Phone _____

25. List any shuttle services (including route locations) being provided for the event:

We will want to determine with the City of Neenah the appropriate parking areas available to contract and schedule shuttle service with either Kobussen or Lamers.

26. List any locations to be used for either attendee or event staff parking:

We will want to determine with the City of Neenah the appropriate parking areas available.

27. Please identify handicap accessible parking locations and accommodations:

Handicap accessible spaces along North Park Ave. would remain available.



Neenah Special Event Permit Application

Parks & Recreation Department

Contact: Parks & Recreation Office
Address: 211 Walnut St. Neenah, WI 54956
Phone: +1 (920) 886-6060
Email: parkrec@ci.neenah.wi.us

Public Works Department

Contact: Traffic Engineer James Merten
Address: 211 Walnut St. Neenah, WI 54956
Phone: +1 (920) 886-6243
Email: jmerten@ci.neenah.wi.us

28. Will there be any equipment requiring ground anchoring (ie. tents, fences)? If so, please list locations: Yes No

Public Park/Property: _____

Public Street/Trail: _____

Other: Tents and fencing will be on 165 North Park Ave. museum property

Any stakes or ground anchoring systems proposed on public property must be approved for their locations. Diggers Hotline (Website: www.diggershotline.com, Phone: 811) must be contacted a minimum of 4 working days before any ground anchors are placed.

29. If there are any portable toilets or wash stations (Question #14), identify proposed locations:

Public Park/Property: _____

Public Street/Trail: _____

Other: On 165 North Park Ave. museum property in two locations

30. Have the park shelters been pre-reserved with the Park & Recreation Department? Yes No
Park reservations must be completed before submittal of this application.

31. Are you requesting any street sweeping services to be provided by the city? Yes No

32. Will there be any dumpsters and/or portable trash receptacles provided? Yes No

32. Will the event utilize environmentally conscious practices and/or provide recycling receptacles? Yes No

33. What tasks will be conducted to ensure the event site remains clean throughout (and after) the event?

Museum staff and volunteers will regularly patrol the grounds to pick up trash and check sanitary conditions.

34. Please list any additional equipment or services requested to be provided by the city:

Trash dumpsters



Neenah Special Event Permit Application

Checklist

Required to process application:

- Application filed with the Mayor's Office within 45 days prior to the event (or 10 days, if there is no full/partial street closure).
Special exceptions must be approved by the Special Events Task Force and the Mayor.
- \$75 application fee. (Not applicable if there is no full/partial street closure.) Receipt No: _____
Payment can be made at the Department of Legal & Administrative Services, 211 Walnut Street Neenah, WI 54956.
- Reservation of park facilities.
Reservations may be made at the Parks & Recreation Office, 211 Walnut Street Neenah, WI 54956. See Question #30.
- Supplemental permits filed.
See Questions #8 (Fireworks/Open Burning Permit), #13 (Food Vending Permit), #19 (Temporary Class B Picnic License), and #20 (Vendor/Solicitor License).
- A detailed map of the event site/route.
A map identifying the event footprint and layout must be submitted with this application.
- A crisis management plan.
Required when not following the Emergency Response Protocol that is provided by the City. See Question #1.

Required to approve application:

- Liability insurance certificate.
Policy must include \$1,000,000 of general liability per occurrence (no exclusions) naming the City of Neenah, its officers, council members, agents, employees, and authorized volunteers as additional insured(s).
- Street closure notification letter.
Required when properties adjacent to or are enclosed within a closed street or street network. Letters must be pre-approved by the City and must be delivered 5 days working days before the event start date.
- Participant waiver forms.
Any waivers of liability signed by participants of the event must also include the City of Neenah (using the same language as for the liability insurance certificate).
- Traffic control plan.
Required when a contractor is providing traffic control services. Traffic control plans must be approved by the Traffic Department.
- Follow through with any contingencies required for approval of this permit application.
Contingencies are determined upon approval of the permit application. The City reserves the right to revoke a permit if any contingency is not met.

Provisions & Terms

This permit is intended to clarify the working relationship between the Applicant of the special event and the City of Neenah. The Applicant agrees to abide by the terms of this permit and all existing policies governing use of City facilities unless specifically noted in the permit. Regulations in Municipal Code §14-125 through §14-132 shall apply to this permit.

Once filed with the Department of Legal & Administrative Services, this permit will be reviewed by the Special Events Task Force. Upon task force recommendation for approval, per Municipal Code §14-129(b)(1), Class B permit applications are approved by the Public Works Director or designee and Class C permit applications are approved by the Public Services & Safety Committee and the City Council. A copy of an approved application will be sent to the Applicant as confirmation of the approved permit. The Applicant is responsible for complying with any contingencies applied to this permit. Failure to do so shall void this permit.

No changes may be made by the Applicant, regarding items included in this agreement, unless written permission is attached to this document. When questions regarding this agreement arise, they should be directed to the appropriate Department. If questions arise during the event and the Department representative is unavailable, the decision of City Staff on duty shall prevail.

Staff and equipment needed to run the event are the responsibility of the Applicant. City services and equipment may be provided at the discretion of the appropriate Department. The Applicant shall be responsible for the City's reasonable service and/or equipment cost associated with the event. The charges are determined from actual cost as outlined in Municipal Code §14-129(g). An invoice detailing charges for City services and/or damages will be sent to the sponsoring organization following the event. Payment is due within 30 days of the date of the invoice.



Neenah Special Event Permit Application

Legal Notice

I, as an authorized member of the organization sponsoring this event, verify that the information contained in this application is true, correct, and complete to the best of my knowledge. I agree to all provisions and terms of this agreement and acknowledge that no changes may be made to this agreement, unless authorized written permission is granted.

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all event organizers, staff, volunteers, participants, and spectators must comply with all applicable city ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Fees for park facilities, food sales permits, tent, and fireworks permits are in addition to the fees submitted for the Special Event Permit Application. I further understand that an incomplete application may be cause for denial of the event.

Hold harmless indemnification and defense.

For good and valuable consideration the applicant and/or the organization agrees to indemnify, defend and hold harmless the City of Neenah and its officers, officials, employees and agents from and against any and all liability, loss, damage, expenses, costs, including attorney fees arising out of the activities performed as described herein, caused in whole or in part by any negligent act or omission of the applicant/organization, anyone directly or indirectly employed by any of them or anyone whose acts any of them may be liable, except where caused by the sole negligence or willful misconduct of the City.

Signature *[Handwritten Signature]* Date 5/16/2022

Completed applications should be filed with the Department of Legal & Administrative Services, Neenah City Hall, 211 Walnut Street Neenah, WI 54956. For any questions regarding this application or the permitting process, contact Joni Heinz: Phone: +1 (920) 886-6104 Email: jheinz@ci.neenah.wi.us

OFFICE USE ONLY

Cost Estimate	Total Cost	Sponsor Cost
Parks & Recreation		
Public Works/Traffic <u>Traffic Cones & Barriers</u>	<u>\$ 200.00</u>	
Police <u>1 officer 12 hrs</u>	<u>\$ 800 - \$ 1,200.00</u>	
NM Fire		
	Total <u>\$ 1,000 - \$ 1,400</u>	

Approvals

Special Events Task Force

Signature *Charlotte Nagel* Date 7/20/2022

Class B: Director of Public Works or Designee Class C: Public Services & Safety Committee / City Council

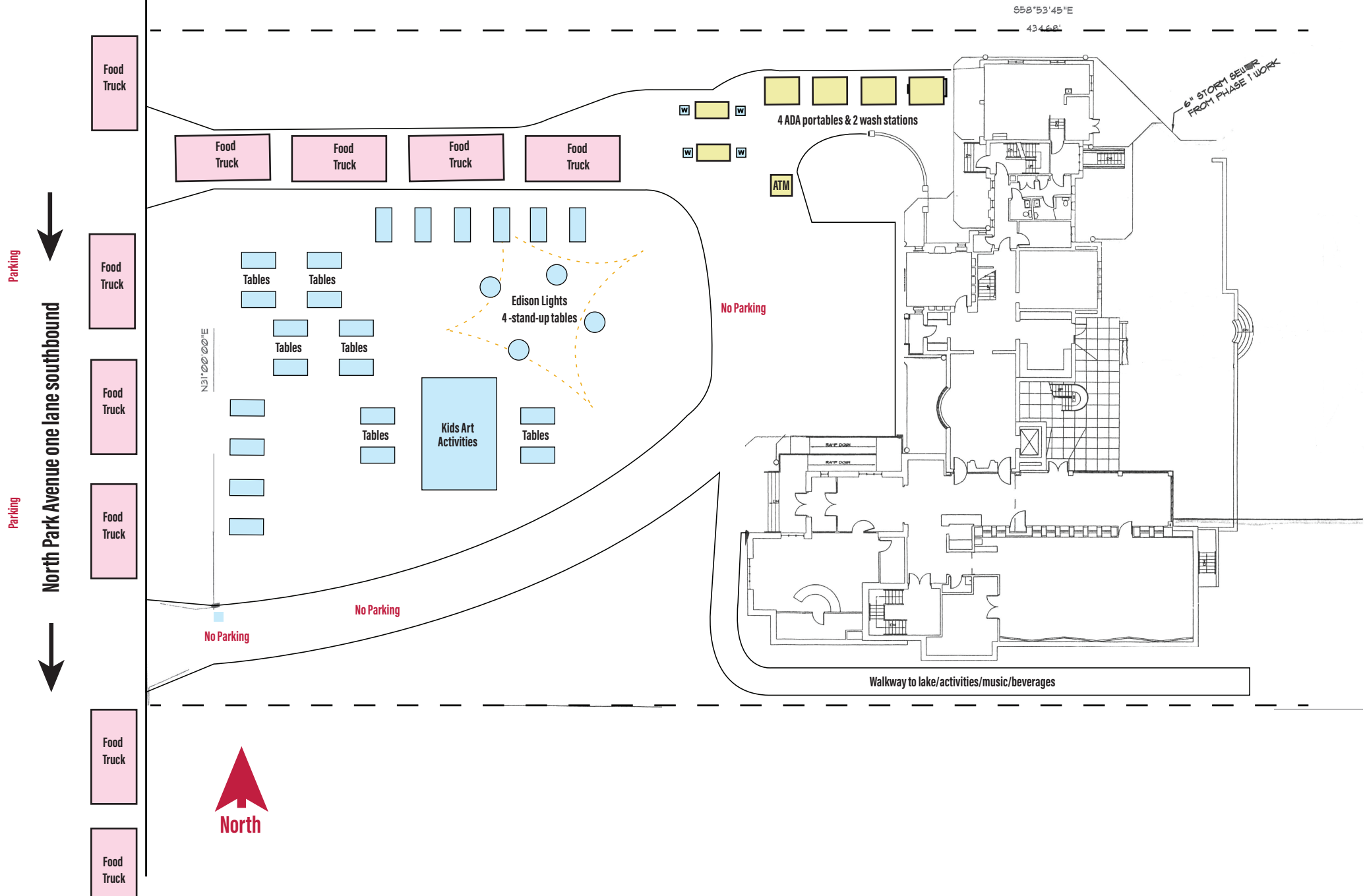
Signature _____ Date _____

Contingencies of Permit

Bergstrom-Mahler Museum of Glass: GLASS Arts Festival- August 13th

West layout

165 N. Park Avenue, Neenah, WI 54956 920-751-4658



CITY OF NEENAH
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES
Tuesday July 26, 2022, 6:30 PM

Present: Alderpersons, Borchardt, Hillstrom, Lendrum, Stevenson, and Weber

Excused:

Also Present: Mayor Lang, Parks & Recreation Director Kading, Police Chief Olson, Public Works Superintendent Radtke, Public Works Office Manager Mroczkowski, Andrew Mayo, FG&M Architect, Tim Kippenhan and Matt Shamrock of Miron Construction

Approval of the July 12, 2022 Regular Meeting Minutes

Motion Second/Carried by Hillstrom/Borchardt to approve the minutes of the July 12, 2022 regular Meeting. All voting aye.

Public Appearances:

None

Motion/Second/Carried Hillstrom/Stevenson to move agenda item 4 to the top of the agenda. All voting aye.

We Energies Easement Request for Cook Park

Director Kading reviewed his memo of April 26, 2022 regarding the We Energies Easement request for Cook Park along River Street and W. Northwater Street. He stated that the areas impacted include the Neenah trestle landing property, along the back edge of the sidewalks and the north property line of Cook Park. Director Kading stated that We Energies will be donating \$1,500 for landscape improvements. He stated that the transformers that are being placed will benefit park maintenance use and assist in providing power for the future facility at Cook Park. Director Kading stated that the staff met with We Energies on-site and have agreed upon the locations of the two transformers.

Director Kading stated that he recommends the utility easement as proposed by We Energies on the Cook Park property be approved.

Alderson Hillstrom asked if this easement will cause any interference with construction that will be happening in 2023. Director Kading stated that staff informed them of the proposed construction that will take place at the park in 2023 and there should be no issues.

Alderson Stevenson asked if the private property that is line with the easement has been contacted by We Energies. Director Kading stated that staff recommended We Energies continuing conversations with that property owner.

Alderson Stevenson asked if the work being done will consist on burying the current electrical lines in the easement. Director Kading stated that is his understanding.

Alderson Stevenson asked staff to verify and report at Council if the work being done is burying of the electrical lines within this easement.

Report

Following discussion, **Motion/Second/Carried Borchardt/Stevenson to recommend Council approve the We Energies Utility Easement as proposed on Cook Park property with the clarification that the electrical lines will be buried.** All voting aye.

Purchase Tullar Garage Diesel Exhaust Fluid System

Public Works Superintendent Radtke stated that a Diesel Exhaust Fluid (DEF) system has been required since 2020 to meet federal heavy duty diesel emissions requirements. He stated that currently staff is using a 55 gallon drum, a hand pump and a gas tank to fill our diesel trucks by hand. He stated that this unit will move that operation outside of the building and dispense the DEF directly to the gas tank like

Public Works Superintendent Radtke stated that he recommends the purchase of the DEF SI1320hps dispensing unit for \$15,695.00 from E.H. Wolf and Sons, Inc. along with \$1,500 for electrical work to install the unit.

Report

Following discussion, **Motion/Second/Carried Stevenson/Hillstrom to recommend Council approve the purchase of the Diesel Exhaust Fluid System SI1320hps dispensing unit from E.H. Wolf and Sons, Inc., for \$15,695.00 and to include \$1,500 for electrical work to install the unit.** All voting aye.

Police Department Addition Revised Plan Approval

Chief Olson reviewed his memo of July 22, 2022. Chief Olson stated that the original plan was to have a training center and garage. After meeting with the FG&M Architect and Miron Construction in June he was informed that the \$5.5 million budgeted would not be enough as the estimate for the addition was coming in close to \$6.9 million. He stated that after discussions with both Miron and FG&M it was determined that the garage would be eliminated and the building would be reconfigured in such a way that they could get back to the \$5.5 million budget.

Chief Olson stated that on July 21, 2022, he received a new design package, including Miron's newly anticipated budget of \$5,781,987.

Alderson Stevenson stated that since this project was approved by Council for \$5.5 million, the cost has change several times and has been as high as \$6.9 million. He stated that now again there is a new number of \$5.7 million. He stated that his concern is we knew inflation was going to be a factor all along, yet every time the architect and construction manager go back and do the work on the design, the number keeps changing. Alderson Stevenson stated that he is not comfortable with this.

Mr. Mayo stated that in the 2020 estimate the \$5.5 million was based on a seven to 10 percent inflation cost. He stated that in the last six months that inflation cost as risen to 20%.

Mr. Kippenhan stated that typically in the past 10 years inflation costs have been three to 5 percent per year. If you look at this year compared to last year it has increased to 22%. He stated that the plans are not 100% drawn yet. He stated that we need to work together with the architect to make sure that all cost saving measures are being considered. Mr. Kippenhan stated that once the project is bid out, inflation is no longer a factor because the prices will be locked in.

Alderson Hillstrom asked what other cuts were made to come to the \$5.7 million.

Chief Olson stated that the training room was redesigned and some space was lost.

Chief Olson stated that hiring Miron as the construction manager allows them to be able to buy material now and not have to wait for the project to be bid.

Alderson Stevenson stated that one of his concerns is that all our budget dollars are public record. He stated that contractors are able to see that number and adjust their bid total to come close to the amount whether it is warranted or not. He stated that the number should be kept at \$5.5 million and if the bid comes in higher, we as a Council can choose to reject it or fund it.

Mr. Kippenhan stated that contractors typically do not pay that close attention to the budget numbers. He stated that the contractors are getting quotes from their suppliers and then adding their profit on top of that. He stated that a benefit from bidding the subcontractors out separately is if Council feels that their numbers are not in line with the market, then the bids can be rejected and the work bid out again.

Mr. Mayo stated that contractors are trying to win this bid, so the idea that they would pad their numbers knowing the city is required to take the lowest qualified bidder is unlikely.

Alderson Hillstrom stated that we have had other projects where there were cost saving measures done and the buildings ended up not being built correctly. He stated that yes, the City wants to keep the cost down but we also need a building that is going to last.

Alderson Borchardt stated that if the project comes in over budget, where is the funding going to come from. Alderson Stevenson stated that we have funding options that we could pull from but also have responsibility to the tax payers to do what is fiscally responsible.

Mr. Mayo stated that contractually, he is obligated to the budget number of \$5.5 million if this is new number is not approved. He stated that he needs to know what number is so he knows how to build the design.

Alderson Stevenson stated that it should be built to what is needed and if that is \$5.7 million than design it that way. He stated that if the bids come in lower great, and if they come in higher, then the Council will have a decision to make.

The Committee further discussed what budget number to build the plans to and when the project would be going out for bid.

Following discussion, **Motion/Second/Carried Borchardt/Hillstrom to recommend Council approve the new design for the Police Department Addition as currently proposed for \$5,781,987.00.** All voting aye.

Police Department 2022 2nd Quarter Statistics

Chief Olson stated that the police department took 7,026 calls for service in the 2nd quarter of 2022 which is up from 6,453 in 2021 and 4,543 in 2020. He stated that 7,026 calls include 1,053 traffic stops that were issued by the new traffic officer.

Chief Olson reviewed the Unified Crime Report (UCR). He noted that 53% of the crimes included in the UCR report was Crimes Against Property, 18% was Crime Against Persons and 29% was Crimes Against Society.

Chief Olson reviewed Traffic Warnings. He noted that in 2022 there were 408 compared to the 2nd quarters of 2021 with 216 and 2020 with 94. He noted that the highest number of offenses was in June for speeding. Chief Olson reviewed Traffic Citations. He noted that 2022 there was 146 which is down from the same time in 2021 when there were 167 and up from 2020 when there were 81.

Chief Olson reviewed the Traffic Safety Officer. Chief Olson noted that Officer Edward has been on the job for about 2 months. He noted that his statistics include 254 traffic stops, 59 citations, 284 warnings, 4 warrants, and 1 felony.

Chief Olson reviewed OWI's. He noted that in 2020 there were 11, 2021 there were 14 and in 2022 there were 16.

Chief Olson reviewed Parking Citations. He noted that these are down due not being able to fill the Community Service Aid position. He noted that there were 471 parking citations issued in 2022, which is down from 1,053 in 2021 but up from 290 in 2020.

Chief Olson reviewed Accidents. He noted that accidents have had a slight increase. He noted that the highest month for property damage was June with 34. Chief Olson noted of the 113 accidents in 2nd quarter of 2022, 12 had reportable injuries. He noted that the majority of accidents occurred during the day.

Chief Olson reviewed Overdoses. He noted that in the 2nd quarter of 2022 there have been 9 overdoses, compared to 15 in the 2nd quarter of 2021 and 17 in the 2nd quarter of 2020.

Chief Olson reviewed Dangerous Animals. Chief Olson noted that there have not been any reportable dangerous or prohibited animals in the 2nd quarter of 2022. He noted there are currently two dangerous animal appeals waiting to be brought to this committee for review.

Chief Olson reviewed Open Records Requests. He noted that in the second quarter staff responded to 499 requests.

Chief Olson reviewed Code Enforcement. He noted that the Code Enforcement Officer conducted 623 inspections, initiated 237 new cases, issued 61 service fees, 14 Tracs Citations, and 11 Long Form Violations. He noted that this position is helping make the city a safer place. Chief Olson noted that the Code Enforcement Officer is helping deal with violent crime in the city by targeting those neighborhoods that are blighted and helping to clean them up.

Aldersperson Lendrum stated that she is trying to get the Code Enforcement Officer to work with Planner Kismor to collaborate and find resources for people that need assistance with lawn care or cleaning up the yard.

Special Events

Glass Art Festival at Bergstrom-Mahler Museum of Glass

C.A. Following discussion, **Motion/Second/Carried Stevenson/Hillstrom to recommend the Council approve the Street Use Permit for the Glass Art Festival, sponsored by Bergstrom-Mahler Museum of Glass Inc., 165 N Park Drive, to be held on**

August 12, 2022 from 5:00 PM to 9:00 PM and August 13, 2022 from 10:00AM to 5:00 PM. All voting aye.

Public Works General Construction and Department Activity

- 1) Contract 3-20 (Street - Van, Monroe, Gillingham): Work is complete. A final pay request is being prepared.
- 2) Contract 4-21 (Epoxy Pavement Marking): Work is complete. A final pay request is being prepared.
- 3) Contract 6-21 (Misc. Concrete Pavement, Sidewalk Repairs): Work is complete. A final pay request is being prepared.
- 4) Contract 7-21 (Harrison Pond): Pond excavation is complete. The leveling pads and the first course of block on the north has been completed on the retaining wall.
- 5) Contract 8-21 (Jewelers Park Drive Trail): Work is complete. A final pay request is being prepared.
- 6) Contract 1-22 (Utility Construction in Fredrick Drive area): Work is complete. A final pay request is being prepared.
- 7) Contract 2-22 (Utility and Street Construction on Grove and Dieckhoff): City utility work is complete. We Energies gas main and service replacement is ongoing and is scheduled for completion by July 29. Street construction is scheduled to start the first week of August.
- 8) Contract 3-22 (Street Construction in Fredrick Drive area, Fresh Air Pk, Southview Pk): Concrete repairs are ongoing on Byrd and on Tullar at both Apple Blossom and Fredrick. Pulverizing and milling will be finished the week of 7/25, including the two park projects. Road grading will be starting on Fredrick and proof rolling on all other streets. Grading and binder course paving was done on Shootingstar and Armstrong.
- 9) Contract 4-22 (S. Commercial Utility Construction): There is some asphalt paving still left to do.
- 10) Contract 6-22 (Epoxy Pavement Marking): Bid documents are being finalized.
- 11) Contract 7-22 (Winneconne Ave Overpass Repairs): Repairs to the south column are complete. Work on the bridge deck is scheduled for late August.
- 12) Contract 8-22 (Miscellaneous Asphalt Repairs): This contract was awarded to Northeast Asphalt. Work has not been scheduled but typically takes place in October.
- 13) Contract 10-22 (Lead service line replacement/Sewer later replacement): Public hearing notices have been sent to the property owners. The public hearing is scheduled for August 3. The advertisement for bid will start on July 27.

- 14) Pavement Maintenance: An oil/chip treatment is being scheduled for Bayview Road (Limekiln to S city limits). Crack filling and cup crack treatments have been done on Yorkshire, Manchester and Kensington.
- 15) 2023 Projects: Survey work has started on projects proposed for the 2023 capital budget.
- 16) Doty Island Sign plates: At the request of DIDC, a sampling of supplemental sign plates have been added to street name signs on Forest Avenue (Bond – Fourth) that say “Historic Doty Island”. It is expected that DIDC will request that these be added to all street name sign posts on the island at their cost.

Adjournment: **Motion/Second/Carried Hillstrom/Borchardt to adjourn at 7:51 PM.**
All voting aye.

Respectfully submitted,



Lisa Mroczkowski
Public Works Office Manager



*Department of
Parks & Recreation*

TO: Mayor Lang, Chair Lendrum and Members of the Public Services and Safety Committee
FROM: Michael T. Kading, Director of Parks & Recreation *MAK*
DATE: April 26, 2022
RE: **WE Energies Easement Request – Cook Park**

WE Energies has approached staff regarding a possible utility easement along River and W. Northwater Streets. The specific areas impacted included the Neenah trestle landing property, along the back edge of the sidewalks and the north property line of Cook Park. These areas are further outlined on the attached maps.

We Energies has agree to donate \$1,500 for landscape improvements, position transformers in locations that are beneficial to park use and maintenance and assist in the providing power for the future facility at Cook Park (fall of 2023).

Staff has met with WE Energies representatives to verify the specific locations of the proposed two transformer boxes.

During the July 21, 2022 Park and Recreation Commission Meeting the commission reviewed and recommends acceptance of the proposed easement requests.

Recommended Action: A motion to recommend the utility easement as proposed by WE Energies on the Cook Park property.

Creating Community Through People, Parks & Programs

We Energies
800 S. Lynndale Dr.
Appleton, WI 54914
Phone 800-972-8856
www.we-energies.com



July 14, 2022

Michael Kading
Director of Parks and Recreation
City of Neenah
PO Box 426
Neenah, WI 54956

Subject: FV22001 – Doty Island Bridging Project
Work Request No. 4546379 Cook Park Area

Dear Mr. Kading:

As a part of our continuing effort to improve service and reliability, we will be upgrading facilities near your property at **Cook Park and 402 W North Water St** in Neenah. This work will involve replacing poles, overhead wire, underground cables, transformers, and other equipment along the route. Due to changes in standards and the use of upgraded equipment, size or height of newly installed facilities may not be identical to current facilities.

To complete this project, we will need your permission in the form of an easement. An easement gives us land rights to use a defined part of a property for a specific purpose such as the installation, maintenance, and inspection of utility facilities. The easement agreement is enclosed. **If you are agreeable, please sign one copy of the easement agreement in the presence of a notary public and return it in the enclosed postage-paid envelope. Keep the other copy for your records.**

Construction is expected to begin in July or August 2022. We will continue to communicate details about our work as we move through the project – including notification a few weeks prior to start of construction. If you have any questions, please contact me at 920-380-3654 or kathy.curren@we-energies.com and reference the work request number in the subject line above. Thank you for your cooperation and understanding as construction takes place in your area.

Sincerely,

A handwritten signature in cursive script that reads "Kathy Curren".

Kathy Curren
Right of Way Agent

cc: Trevor Fink



ELECTRIC WORK REQUEST

4546379

Temporary Exhibit A



p 1 of 3

**CONSTRUCTION NOTE:
-ALL CABLE IS BORED UNLESS
NOTED OTHERWISE**

10' Easement Area
Highlighted in Yellow

Proposed
Transformer
location to
be adjusted

281 (72-2479)
65-2

280 22-
35-5
STD:110-42.4
TRANSFER EXISTING LED

ENV
8, 27

292 RESTORE SIDEWALK

ENV
8, 27



110-42.4

PED
292-20.11
NT PED TO POLE

274 MID-SPAN

300 22U
50B, DUAL VOLTAGE
STD:288-06.11

SHEET 5

SHEET 8

Cook Park

310 97-04455
35-5
STD:129-12.1

80301970000

80301960000

80301950000

SHEET 7

SCALE 1" = 30' SHEET 6 OF 9

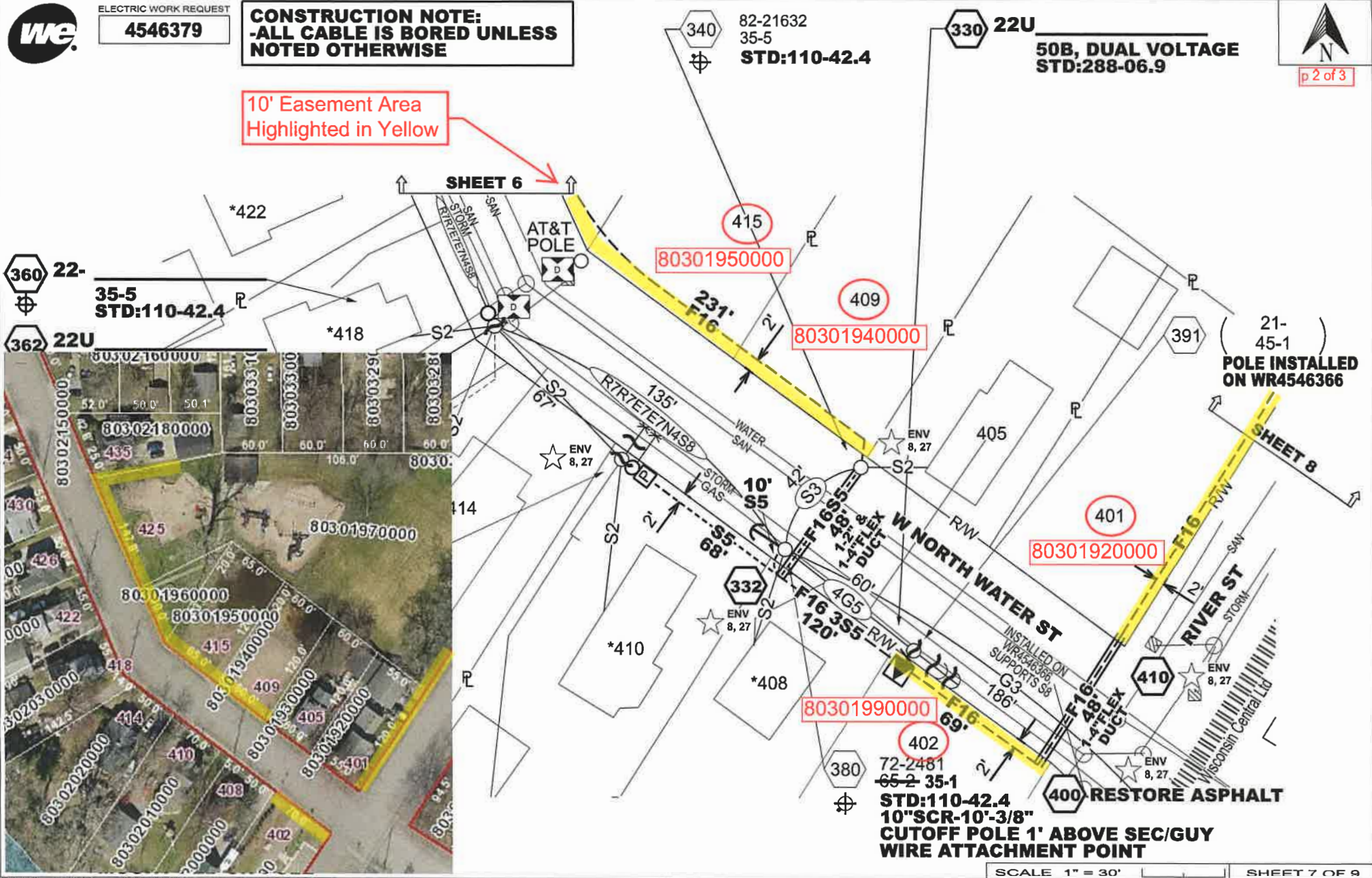


ELECTRIC WORK REQUEST
4546379

CONSTRUCTION NOTE:
-ALL CABLE IS BORED UNLESS NOTED OTHERWISE



10' Easement Area
Highlighted in Yellow





ELECTRIC WORK REQUEST

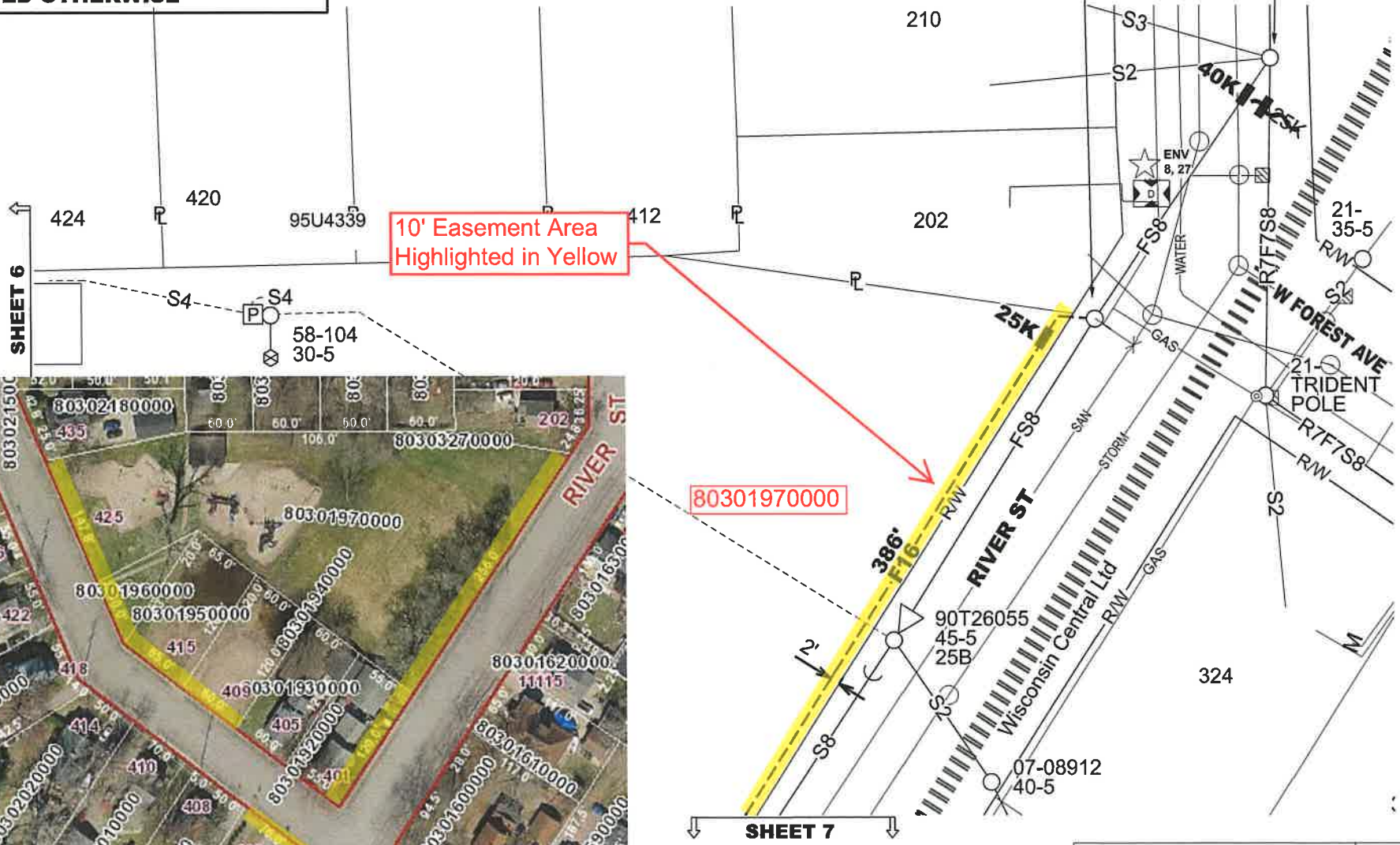
4546379

**CONSTRUCTION NOTE:
-ALL CABLE IS BORED UNLESS
NOTED OTHERWISE**

440 21-6312
45-5
STD:110-40.1



21-6311 60-2 p 3 of 3



10' Easement Area
Highlighted in Yellow

80301970000



SHEET 6

SHEET 7

**DISTRIBUTION EASEMENT
UNDERGROUND**

Document Number

WR NO. **4546379** IO NO. **52803**

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, **CITY OF NEENAH, a Wisconsin municipal corporation**, hereinafter referred to as "Grantor", owner of land, hereby grants and warrants to **WISCONSIN ELECTRIC POWER COMPANY, a Wisconsin corporation doing business as We Energies**, hereinafter referred to as "Grantee", a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area".

The easement area is described as **strips of land Ten (10) Feet in width, being part of Lots One (1), Two (2), Three (3), and Six (6), Block Five (5), BASSETT'S FIRST ADDITION TO JONES' PLAT OF THE ISLAND**, in the Third Ward, and Government Lot 5, being located in the **Northwest 1/4 of the Southwest 1/4 of Section 22, Township 20 North, Range 17 East**, City of Neenah, Winnebago County, Wisconsin; said premises being more particularly described in those certain **Warranty Deeds** recorded in the office of the Register of Deeds for Winnebago County as **Document No. 931623, Document No. 807680, Document No. V96491, and Document No. V96916**.

RETURN TO:
We Energies
PROPERTY RIGHTS & INFORMATION GROUP
231 W. MICHIGAN STREET, ROOM P277
PO BOX 2046
MILWAUKEE, WI 53201-2046

80301970000 and 80301960000
(Parcel Identification Numbers)

The location of the easement area with respect to Grantor's land is as shown on the attached drawing, marked Exhibit "A", and made a part of this document.

1. **Purpose:** The purpose of this easement is to construct, install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy, signals, television and telecommunication services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
2. **Access:** Grantee or its agents shall have the right to enter and use Grantor's land with full right of ingress and egress over and across the easement area and adjacent lands of Grantor for the purpose of exercising its rights in the easement area.
3. **Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric codes or any amendments thereto.
4. **Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.
5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.
6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until sometime in the future, and that none of the rights herein granted shall be lost by non-use.
7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

8. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document *or* voluntarily waives the five day review period.
9. **Indemnification:** The Grantee agrees to indemnify, save and keep harmless Grantor, its agents, employees, successors and assigns, from all liability, liens, judgments, costs, damages, and expense of whatever kind and nature which may be in any way be suffered by Grantor, its agents, employees, successors or assigns by reason of, or in consequence of the operation of said easement by Grantee or for, or an account of an act or thing done or suffered, or omitted to be done, under grant of this easement to Grantee.
10. **Use of Easement by Grantor:** It is acknowledged by Grantor that said easement shall not interfere with any buildings of Grantor. Grantor may use said easement area for his own purposes; however, Grantor shall not make any construction over or use of said property which will interfere with said easement by Grantee, without written consent of the Grantee. The Grantor may not erect permanent buildings or structures in the easement area.
11. **Relocation:** In the event that Grantor requires the relocation of the electrical facilities within the easement area due to building construction, installation of roads and/or driveways, or development and redevelopment activities on land surrounding the easement area, Grantee agrees to relocate said electrical facilities at its expense, on a one-time basis, upon reasonable written notice from Grantor, provided that Grantor provides a suitable alternate location for said facilities with all necessary easement rights using standard easement language for their construction and maintenance at the new location. This relocation agreement applies to the original Grantor at the new location. This relocation agreement applies to the original Grantor only and does not apply to any heirs, successors or assigns of said land.

Grantor:

CITY OF NEENAH

By _____

(Print name and title): _____

By _____

(Print name and title): _____

Personally came before me in _____ County, Wisconsin on _____, 2022,
the above named _____, the _____
and _____, the _____
of the CITY OF NEENAH, for the municipal corporation, by its authority, and pursuant to Resolution File
No. _____ adopted by its _____ on _____, 2022.

Notary Public Signature, State of Wisconsin

Notary Public Name (Typed or Printed)

(NOTARY STAMP/SEAL)

My commission expires _____



City Services Building

1495 Tullar Road Neenah, WI 54956

Phone: (920) 886-6260 Fax: (920) 886-6269

Proposal

DEF Fluid Dispenser

- | | | |
|--|------------------|-------------|
| • E.H. Wolf and Sons INC.
Slinger, WI | DEF SI1320hps | \$15,695.00 |
| • E.H. Wolf and Sons INC.
Slinger, WI | DEF 9050281B1 | \$20,989.52 |
| • Keller-Heartt Oil
Chicago, IL | Northern DEF PRO | \$19,481.75 |

Staff recommends purchasing a DEF SI1320hps dispensing unit for \$15,695.00 from E.H. Wolf and Sons INC.

Staff also recommends electrical work not to exceed \$1500.00.

Budgeted 2022 amount of \$17,500.00

(Page 322 Item #2 in 2022 Budget Book)

What is DEF?

Diesel Exhaust Fluid (DEF) is a solution of urea and water injected into diesel vehicles' exhaust stream to turn NO_x gases (harmful emissions) into nitrogen and water. This system, called Selective Catalytic Reduction (SCR), was implemented by vehicle manufacturers to meet EPA emissions standards in 2010. This is a way of meeting the standards without compromising engine performance or fuel efficiency. DEF is not a fuel additive and is stored in separate tanks.

Who needs DEF, and why?

DEF is a requirement for medium- and heavy-duty vehicles with diesel engines produced after 2010. The vehicle is programmed to inject the DEF into the exhaust stream to meet emissions requirements. If the vehicle is allowed to run out of DEF, the engine performance will be reduced, and lower speeds are imposed.

What are the different delivery modes of DEF?

DEF can be purchased in several ways. There are varying sizes of jugs/containers a driver can purchase. This requires the driver to transfer the DEF into the vehicle manually. DEF can also be dispensed into the vehicle through a fueling dispenser when equipped.

Bulk DEF Station

The On-Site Double Walled Solution for Diesel Exhaust Fluid, Complete With Bulk DEF Dispensing Equipment



Designed for the secure storage, dispense and protection of DEF, this Double Walled Solution Has An Insulated Polyethylene Inner Tank And An Outer Layer That Provides Built-In Secondary Containment. It features a lockable door and a closed fluid system.

Specifications

- Polyethylene Construction
- Secondary Containment
- Insulated Inner Tank
- In-Line Digital Meter
- Self-Priming Diaphragm Pump
- 15' Dispense Hose
- Stainless Steel Auto Nozzle
- Nozzle Docking Station
- Pneumatic Tank Level Gauge
- Visual & Audible Overfill Alarms
- Interstitial Leak Detection
- Ventilation System
- UL & CSA Certified Pump Assembly
- Nominal 9.2 gpm Dispense Rate
- 120V AC / 60 Hz / 20 Amp Service
- Self-Resetting Thermal Protection
- Continuous Duty Cycle Pump
- 2" MNPT Inlet Connection
- Lockable Door
- Heater Option is CSA Approved (Rated to -40°F)

Heated DEF Stations			
Part No.	Description	Capacity	Dimensions
DEFSI396HPS	Heated Double Walled DEF Station with Insulated Inner Tank, Heater Pump (9.2gpm), 15' Hose, Meter, Auto Nozzle, Fluid Level Indicator, Leak Alarm and Lockable Door.	396 Gallons	68"L x 49"W x 95"H
DEFSI660HPS		660 Gallons	74"L x 58"W x 95"H
DEFSI1320HPS		1,320 Gallons	95"L x 79"W x 95"H
Unheated DEF Stations			
Part No.	Description	Capacity	Dimensions
DEFSI396PS	Unheated Double Walled DEF Station with Insulated Inner Tank, Pump (9.2gpm), 15' Hose, Meter, Auto Nozzle, Fluid Level Indicator, Leak Alarm and Lockable Door.	396 Gallons	68"L x 49"W x 95"H
DEFSI660PS		660 Gallons	74"L x 58"W x 95"H
DEFSI1320PS		1,320 Gallons	95"L x 79"W x 95"H
DEF Station Accessories			
Part No.	Description		
DEFSI25HR	DEF Hose Reel with 25' Hose 19" x 6" x 20"		
DEFSIPULSE	DEF Pulse Meter, 26gpm		
DEFSIDB	DEF Dry Break, 2 1/2" Stainless Steel Two Piece Adapter, 150 Max PSI, 2" FNPT		



800.849.0591

19

Fluidall.com | sales@fluidall.com



Aaron L. Olson
Chief of Police

CITY OF NEENAH POLICE DEPARTMENT



2111 Marathon Avenue
Neenah, Wisconsin 54956

Memo

To: Alderperson Cari Lendrum, Chair
Public Services and Safety Committee
Mayor Jane Lang

From: Chief Aaron L. Olson *ALO*

Date: July 22, 2022

Re: **Approve new design and budget of the Neenah Police Department Expansion**

On June 13, 2022, I participated in a zoom meeting with Miron Construction and FGM Architects. During this zoom meeting, I was informed that our approved budget of \$5.5 million would not be enough to build our new training center and garage. I was informed that our current building plans would now cost \$6.9 million, which is well over our approved budget. I informed the representatives from Miron and FGMA that we could not proceed with a \$6.9 million build.

It was then discussed that the garage would be eliminated and the building would be reconfigured in such a way that we could get back to our \$5.5 million budget. On July 21, 2022, I received a new design package, including Miron's newly anticipated budget of \$5,781,987. This new budget is explained in detail in the attached document, along with detailed conceptual drawings. Representatives from Miron and FGMA will be present for the PSSC meeting for questions and answers.

In our 2023 CIP budget, we asked for a \$300,000 renovation of our locker room. I would suggest pushing that project back for now, and using that potential CIP money to make sure our training center is built, as this is the most crucial part of Neenah PD's future.

Although we are disappointed that we will lose our new garage space, the primary focus of this project is the addition of our training center.

Recommendation:

1. Approve the new budget of \$5,781,987.
2. Approve the new design of the training center.





Neenah Police Department Addition Option 3

MIRON CONSTRUCTION CO., INC.
 1471 McMahon Drive, Neenah, WI 54956-6305
 PH 920.969.7000 FX 920.751.8150
MIRON-CONSTRUCTION.COM

July 20 2022

Work Section	Sub Total
10,100 s.f. Addition	
310000 - Earthwork	\$155,887
01.45.23 - Testing and Inspecting Services	\$5,000
31.00.00 - Earthwork	\$31,622
31.10.00 - Site Clearing	\$17,796
31.25.00 - Erosion and Sedimentation Controls	\$1,468
31.70.00 - Unsuitable Soil Allowance	\$100,000
320000 - Exterior Improvements	\$78,004
32.12.16 - Asphalt Paving	\$29,941
32.13.13 - Concrete Paving	\$8,638
32.16.00 - Curbs and Gutters	\$13,530
32.17.00 - Paving Specialties	\$0
32.31.19 - Metal Fences and Gates	\$0
32.90.00 - Landscaping	\$25,895
330000 - Utilities	\$21,640
33.10.00 - Water Utilities	\$0
33.30.00 - Sanitary Sewerage	\$0
33.40.00 - Stormwater Utilities	\$21,640
020000 - Existing Conditions	\$28,473
01.56.00 - Temporary Barriers and Enclosures	\$0
02.41.19.13 - Selective Building Demolition	\$28,473
030000 - Concrete	\$296,938
03.60.00 - Grouting	\$0
03.00.00.00 - Concrete Testing	\$2,198
03.11.00 - Concrete Forming	\$124,511
03.15.00 - Concrete Accessories	\$9,805
03.20.00 - Concrete Reinforcing	\$43,429
03.22.00 - Welded Wire Fabric Reinforcing	\$13,058
03.30.00 - Cast-in-Place Concrete	\$93,194
03.35.00 - Concrete Finishing	\$10,743
03.41.00 - Precast TEE at Garage and Shooting Range	\$0
040000 - Masonry	\$874,236
04.05.23 - Masonry Accessories	\$317,526
04.21.13 - Brick Masonry	\$82,592
04.22.00 - Concrete Unit Masonry	\$381,337
04.22.23.29 - Split-Face Concrete Unit Masonry	\$104,661
04.43.00 - Stone Masonry	\$18,120
050000 - Metals	\$499,850
05.12.00 - Structural Steel Framing	\$499,850
060000 - Wood, Plastics, and Composites	\$99,289
06.10.00 - Rough Carpentry	\$88,300
06.40.00 - Architectural Woodwork	\$22,099
06.61.16 - Solid Surfacing Fabrications	\$18,891
070000 - Thermal and Moisture Protection	\$281,799
03.30.00 - Cast-in-Place Concrete	\$2,643
07.21.29 - Sprayed Insulation (Non-Masonry)	\$2,984
07.27.00 - Air Barriers (Non-Masonry)	\$1,377
07.42.13 - Metal Wall Panels	\$8,450
07.53.23 - EPDM Roofing	\$228,800
07.60.00 - Flashing and Sheet Metal	\$25,585
07.92.00 - Joint Sealants	\$11,960
080000 - Openings	\$146,754
08.11.13 - Hollow Metal Doors and Frames	\$32,388
08.14.00 - Wood Doors	\$10,388
08.33.23 - Overhead Coiling Doors	\$4,500
08.81.00 - Glass Glazing	\$91,979
08.99.02 - Card Reader	\$7,500
090000 - Finishes	\$228,694
09.21.16 - Gypsum Board Assemblies	\$105,894
09.30.13 - Ceramic Tiling	\$21,618
09.51.00 - Acoustical Ceilings	\$30,245
09.65.00 - Resilient Flooring	\$39,736
09.68.00 - Carpeting	\$1,792
09.90.00 - Painting	\$29,409



Building Excellence

Neenah Police Department Addition Option 3

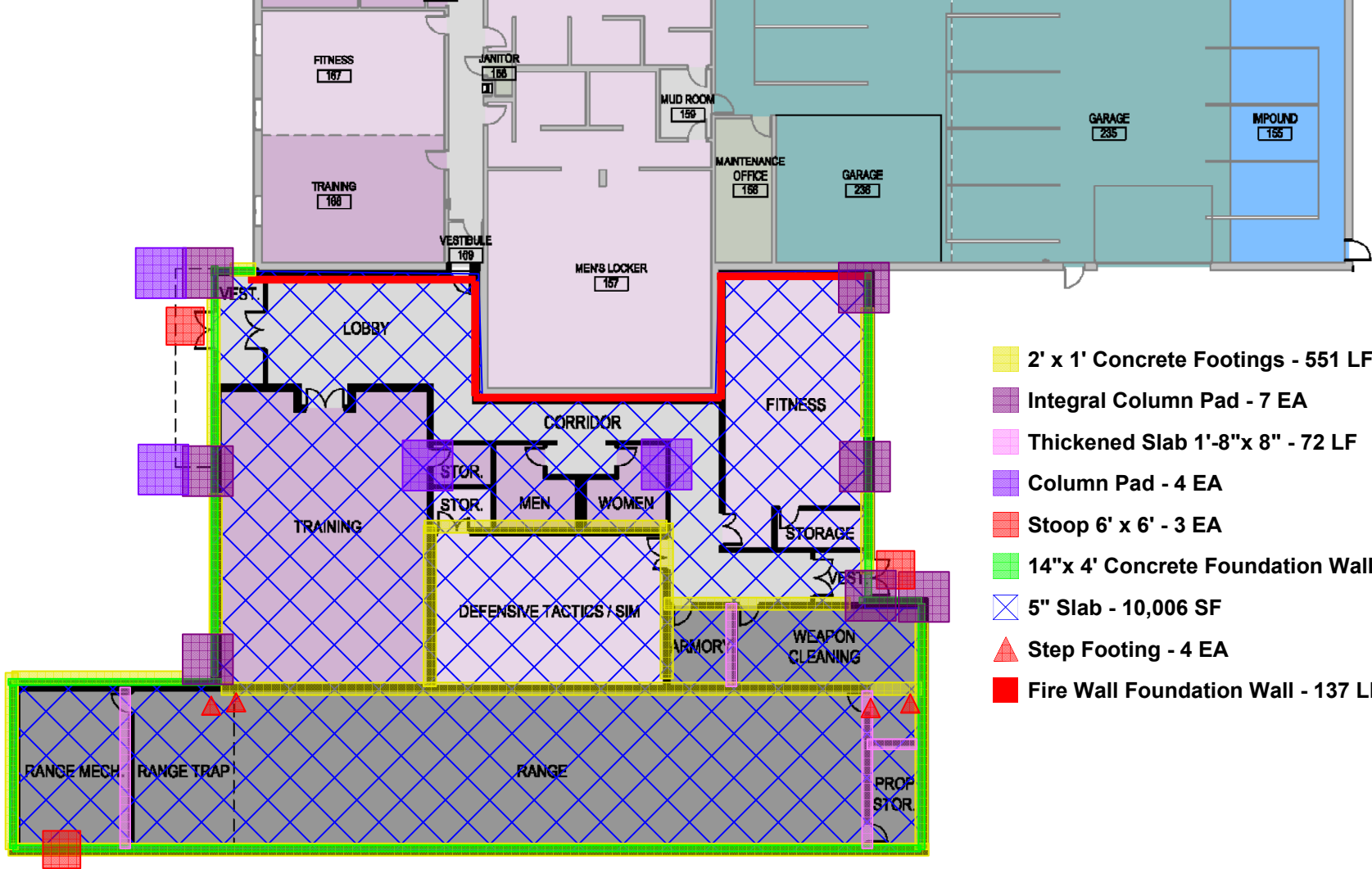
MIRON CONSTRUCTION CO., INC.
 1471 McMahon Drive, Neenah, WI 54956-6305
 PH 920.969.7000 FX 920.751.8150
 MIRON-CONSTRUCTION.COM

July 20 2022

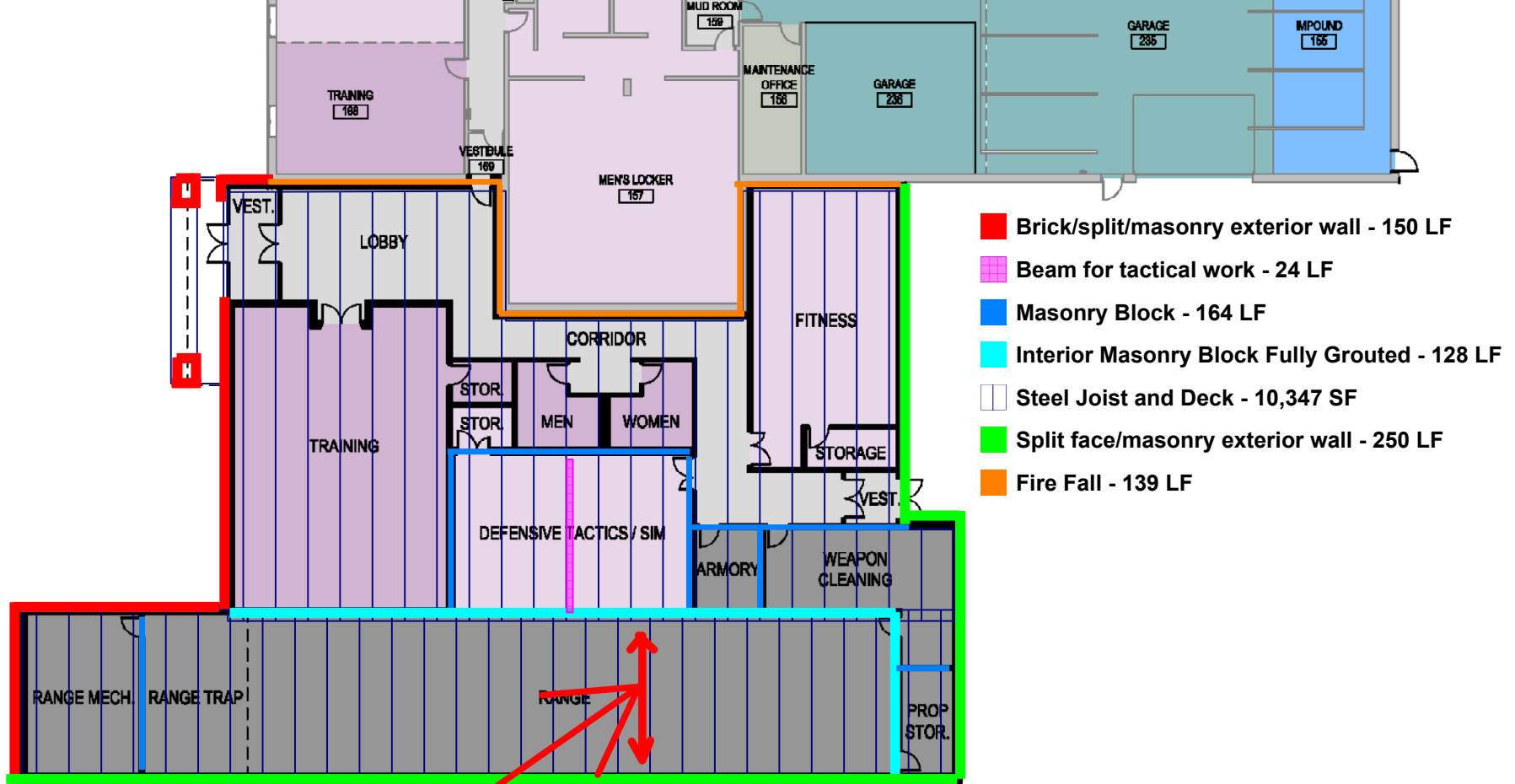
Work Section	Sub Total
09.96.56 - Epoxy Coatings	\$0
09.97.00 - Flooring Mitigation	\$0
100000 - Specialties	\$13,336
10.14.00 - Signage	\$0
10.21.13 - Toilet Compartments	\$3,916
10.28.13 - Toilet Accessories	\$4,380
10.44.00 - Fire Protection Specialties	\$2,493
10.51.00 - Lockers	\$2,547
110000 - Equipment	\$1,066,050
11.99.01 - 6 Position Shooting Range Equipment	\$574,550
11.99.02 - Range HVAC System	\$491,500
11.99.11 - Owner Furniture etc. NIC	\$0
210000 - Fire Suppression	\$0
21.00.00 - Fire Suppression	\$0
220000 - Plumbing	\$99,343
22.00.00 - Plumbing	\$99,343
230000 - Heating, Ventilating and Air-Conditioning (HVAC)	\$204,557
23.00.00 - Heating, Ventilating, and Air-Conditioning (HVAC)	\$204,557
260000 - Electrical	\$228,948
26.00.00 - Electrical	\$171,448
26.99.01 - Site Lighting	\$7,500
26.99.02 - Low Voltage	\$0
26.99.10 - Range Electrical Requirments	\$50,000
010000 - General Conditions / General Requirements	\$0
Individual Items	\$0
Total	\$4,323,799

Description	Percent	Amount
General Conditions	5.04 %	218,120
General Requirements	2.50 %	108,095
Winter Conditions / Temporary Heat & Enclosure		
Building Permit City of Neenah	0.05 %	2,000
Subtotal		4,652,014
Insurance Requirements	0.65 %	30,238
Builders Risk Insurance	0.08 %	3,536
Reproduction Expenses	0.06 %	2,791
Construction Manager's Contingency	8.00 %	372,161
Subtotal		5,060,740
Design & Engineering Fees		
Reimbursables		
Site Survey & Layout		
Subtotal		5,060,740
Pre-Construction Fee		
Construction Fee	2.35 %	118,927
Project Construction Total		5,179,668
Inflation		
Project Construction Total with Inflation Factor		5,179,668
Performance and Payment Bond		52,320
Owner FFE and Design Fee	10.62 %	550,000
Total Estimate	10,100 SF	5,781,987



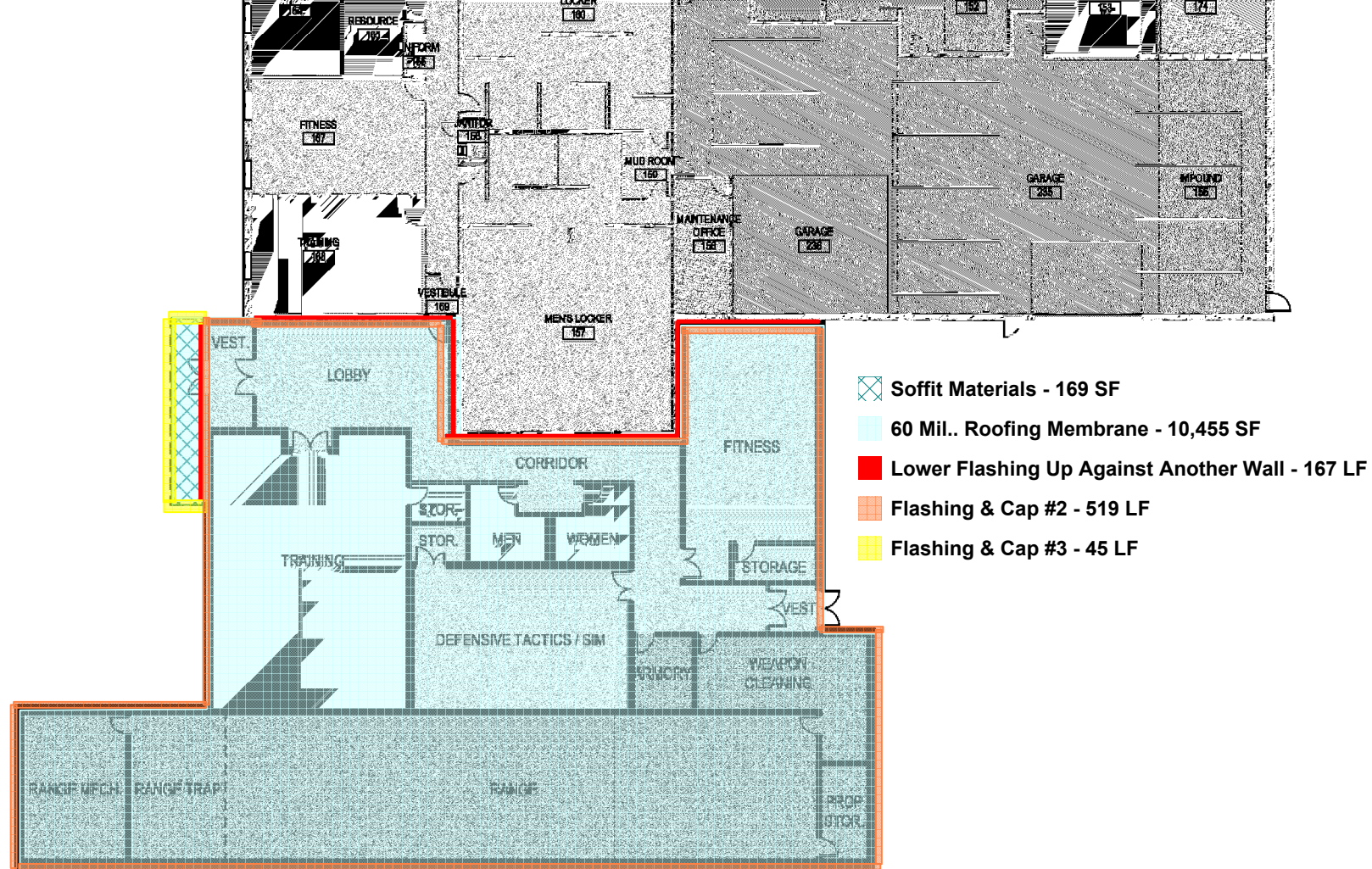


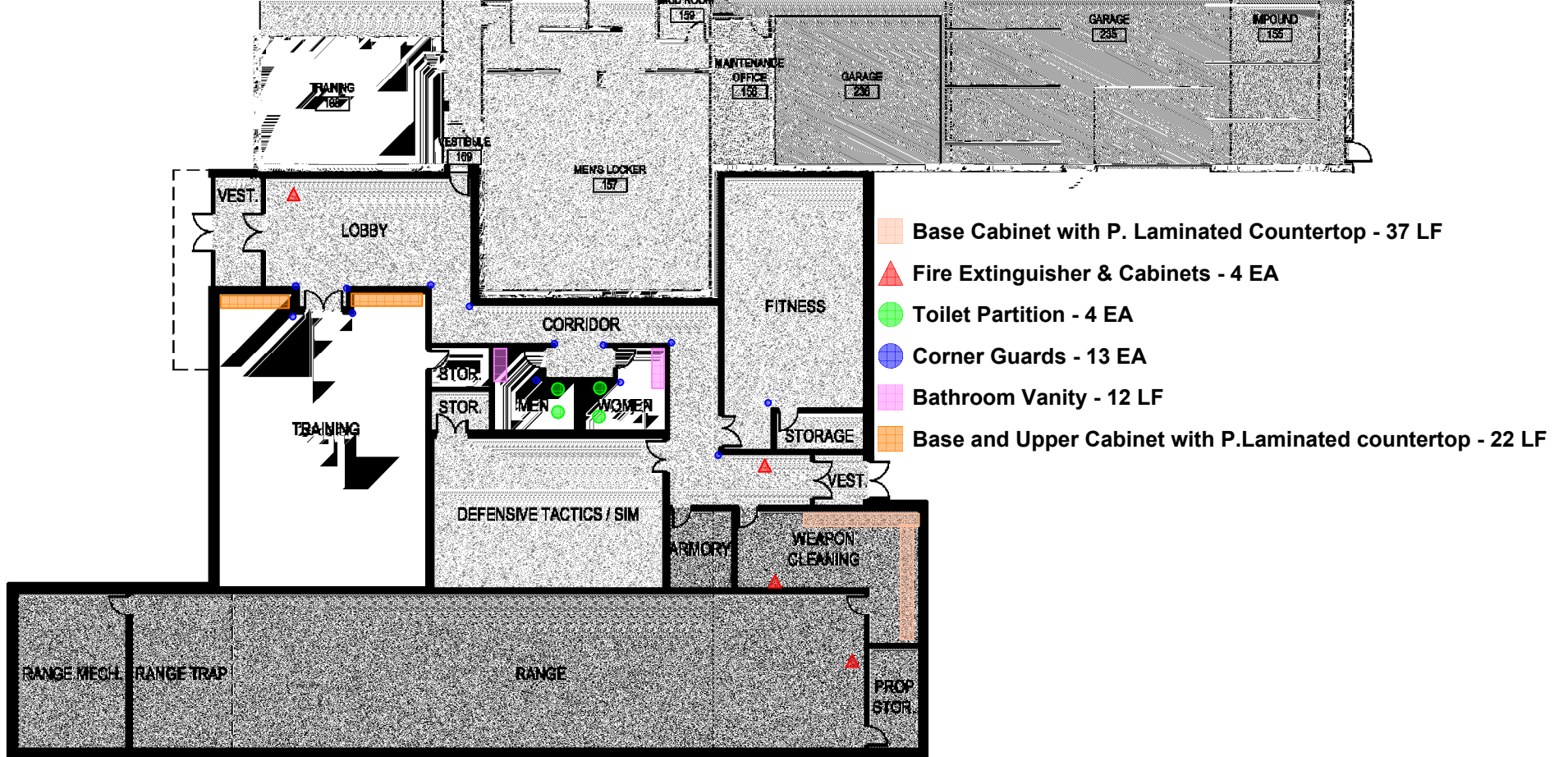
- 2' x 1' Concrete Footings - 551 LF
- Integral Column Pad - 7 EA
- Thickened Slab 1'-8"x 8" - 72 LF
- Column Pad - 4 EA
- Stoop 6' x 6' - 3 EA
- 14"x 4' Concrete Foundation Wall - 377 LF
- 5" Slab - 10,006 SF
- Step Footing - 4 EA
- Fire Wall Foundation Wall - 137 LF

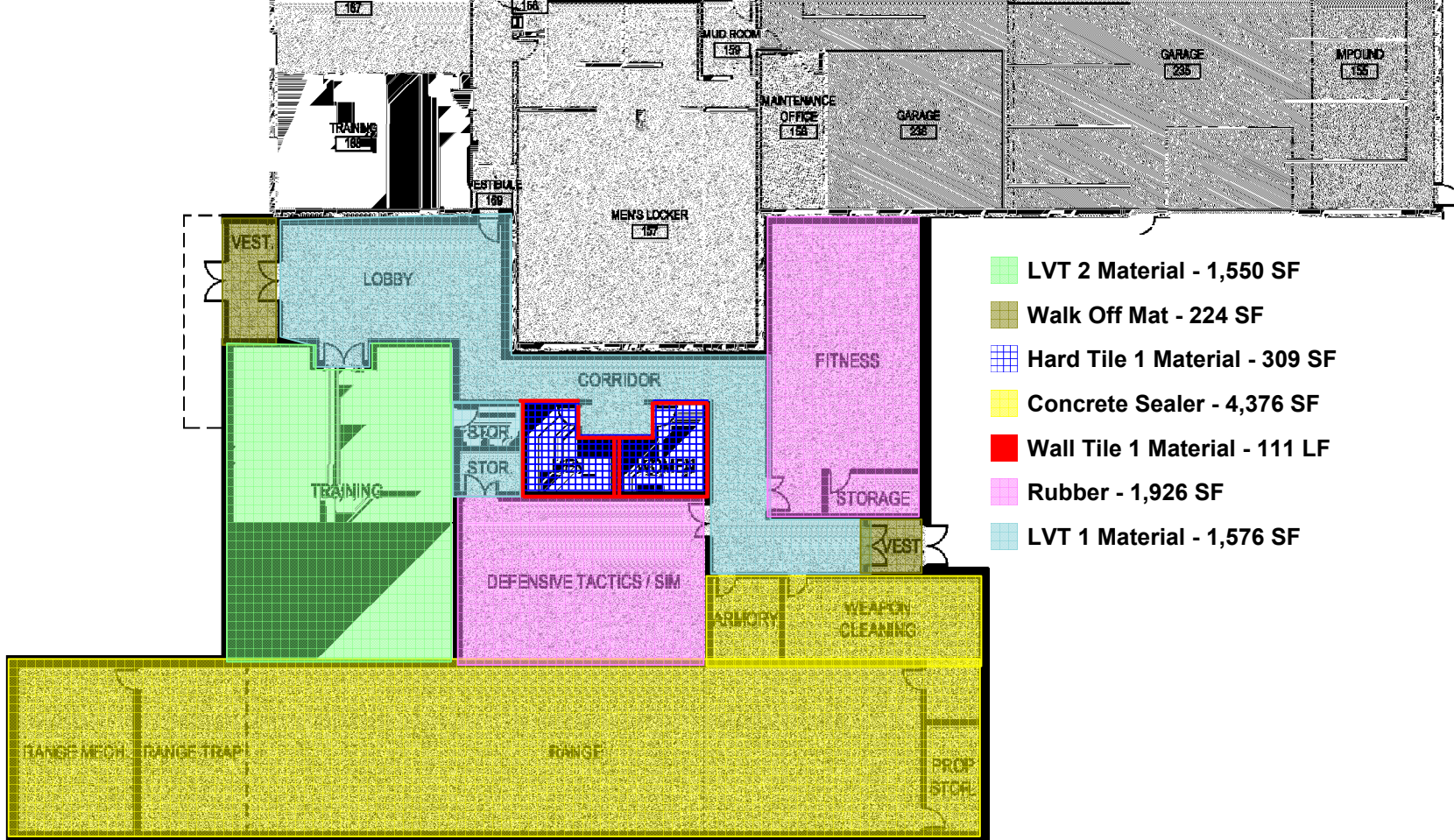


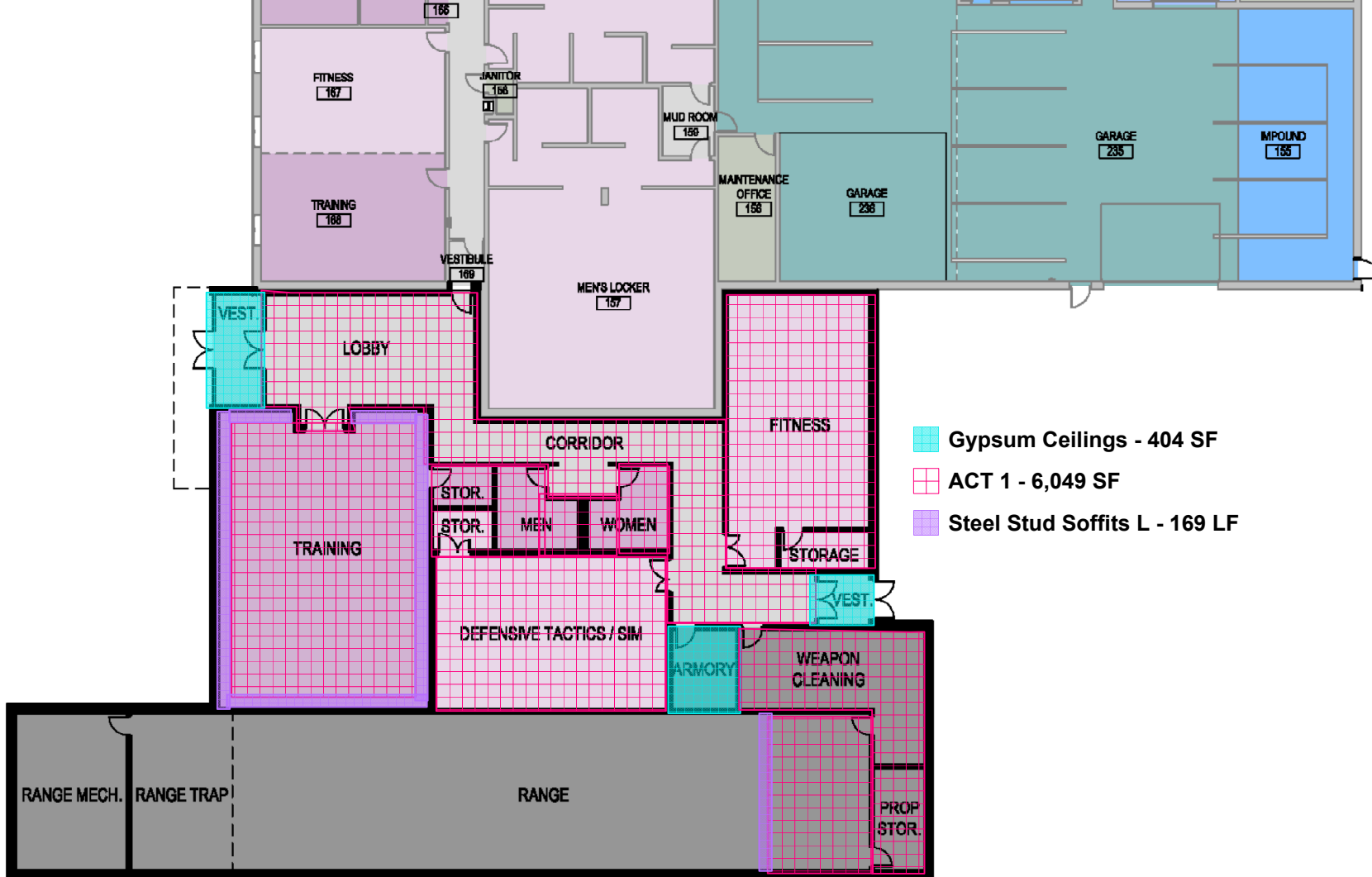
- Brick/split/masonry exterior wall - 150 LF
- Beam for tactical work - 24 LF
- Masonry Block - 164 LF
- Interior Masonry Block Fully Grouted - 128 LF
- Steel Joist and Deck - 10,347 SF
- Split face/masonry exterior wall - 250 LF
- Fire Fall - 139 LF

Load bearing masonry









**Minutes of the Board of Public Works Meeting
Wednesday, July 27, 2022, 12:00 p.m.**

MEMBERS PRESENT: Mayor Lang, Director of Community Development Haese, Director of Finance Easker, Director of Public Works Kaiser, and Alderpersons Lendrum and Hillstrom.

ALSO PRESENT: Director of Neenah Water Utility Mach and City Clerk Nagel.

CALL TO ORDER: Mayor Lang called the meeting to order at 12:02 p.m.

I. Approval of the minutes of the June 30, 2022 meeting. (Minutes can be found on the City web site)
MSC Hillstrom/Lendrum to approve the meeting minutes as written, all voting aye.

II. Appearances.
None.

III. Unfinished Business.
None.

IV. New Business.

A. Public Works

Info. Only

1. Pay Request No. 3, Contract 2-22, Sanitary, Water Services and Street Construction on Dieckhoff Street and Grove Street, to Donald Hietpas & Sons, Inc., Little Chute, in an amount of \$47,323.78.
MSC Kaiser/Haese approve Pay Request No. 3, Contract 2-22 as presented, all voting aye.

Discussion: This pay request is mostly for sewer and lateral work.

Info. Only

2. Pay Request No. 1, Contract 3-22, Street Construction, Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane, Wild Rose Lane, Blueberry Lane, Cherry Lane and Farm Ridge Drive, to Northeast Asphalt, Inc., Greenville, in amount of \$219,107.43.
MSC Kaiser/Lendrum approve Pay Request No. 1, Contract 3-22 as presented, all voting aye.

Discussion: This pay request is for a thin asphalt overlay of concrete pavement and curb and gutter repair on Byrd Avenue.

Info. Only

3. Change Order No.1, Contract 3-22, Street Construction, Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane, Wild Rose Lane, Blueberry Lane, Cherry Lane and Farm Ridge Drive, for Northeast Asphalt, Inc., Greenville for adding the paving of Shootingstar Drive and Armstrong Street, fine grade existing gravel on Armstrong Street and traffic control, in an amount of \$47,675.70.
MSC Kaiser/Haese approve Change Order No.1, Contract 3-22 as presented, all voting aye.

Discussion: This change order shifts the paving of Shootingstar and Armstrong Street to Northeast Asphalt on contract 3-22. There is an increase costs due to the timing of when the contract was bid and when the work was complete. The increase is reflective of current industry pricing.

Info. Only

4. Change Order No. 2, Contract 3-22, Street Construction, Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane, Wild Rose Lane, Blueberry Lane, Cherry Lane and Farm Ridge Drive, to Northeast Asphalt, Inc., Greenville for mix design to include polymer to extend life and reflective cracking in an amount of \$6,792.50.
MSC Kaiser/Hillstrom to approve Change Order No. 2, Contract 3 as presented, all voting aye.

Discussion: This change order reflects the use of a palmer in the asphalt mix. The palmer makes the asphalt more flexible to prevent premature cracking of the thin layer of asphalt overlay on Cherry Lane, Blueberry Lane, and Farm Ridge Drive.

Info. Only

5. Change Order No.1, Contract 1-22, Water Main and Sewer Construction on Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane and Wild Rose Lane for storm sewer repair on Primrose Lane, Sanitary Sewer Lateral Repair at 1021 Fredrick Drive and Final Quantity Adjustments, to Kruczek Construction, Inc., Green Bay, in an amount of \$71,893.00.
MSC Kaiser/Lendrum to approve Change Order No.1, Contract 1-22 as presented, all voting aye.

Discussion: This change order is reconcile quantities used on the project. The largest quantity increase is the number of catch basins replaced or repaired due to old construction material failure.

6. Final Payment , Contract 1-22, Water Main and Sewer Construction on Apple Blossom Drive, Fredrick Drive, Green Acres Lane,

Report

Honeysuckle Lane, Meadow Lane, Primrose Lane and Wild Rose Lane to Kruczek Construction, Inc., Green Bay, in an amount of \$99,154.29.

MSC Kaiser/Lendrum recommend Council approve Final Payment , Contract 1-22, Water Main and Sewer Construction on Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane and Wild Rose Lane to Kruczek Construction, Inc., Green Bay, in an amount of \$99,154.29, all voting aye.

Discussion: Final payment includes the change order approved in item 5 above.

Info. Only

7. Change Order No. 1, Contract 3-20, HMA Street Construction on Van Street, Monroe Street, Gillingham Road, Shootingstar Drive, Cavalry Lane, Cardinal Plat, and Armstrong Street, for removal of the HMA Paving for Armstrong Street and Shootingstar Drive, to Sommers Construction, Shiocton, in credit amount of (\$38,808.55).
MSC Kaiser/Haese approve Change Order No. 1, Contract 3-20 as presented, all voting aye.

Discussion: This is a deduct change order removing the HMA paving for Armstrong Street and Shootingstar Drive to contract 3-22 as approved in item 3 above.

Report

8. Final Payment, Contract 3-20, HMA Street Construction on Van Street, Monroe Street, Gillingham Road, Shootingstar Drive, Cavalry Lane, Cardinal Plat, and Armstrong Street, to Sommers Construction, Shiocton, in an amount of \$22,369.08.
MSC Kaiser/Haese recommend Council approve Final Payment, Contract 3-20, HMA Street Construction on Van Street, Monroe Street, Gillingham Road, Shootingstar Drive, Cavalry Lane, Cardinal Plat, and Armstrong Street, to Sommers Construction, Shiocton, in an amount of \$22,369.08, all voting aye.

Discussion: The final payment includes change order no. 1 approved in item 7 above.

Info. Only

9. Change Order No.1, Contract 6-21, Concrete Pavement and Sidewalk Repairs, Jim Fischer, Inc., Appleton, for additional concrete patch repairs on Bell Street and Cecil Street, in an amount of \$40,692.82.
MSC Kaiser/Lendrum to approve Change Order No.1, Contract 6-21 as presented, all voting aye.

Discussion: The change order is for additional concrete patch repairs to Bell Street and Cecil Street.

Report

10. Final Payment for Contract 6-21, Concrete Pavement and Sidewalk Repairs, Jim Fischer, Inc., Appleton, in an amount of \$77,414.74.
MSC Kaiser/Lendrum to recommend council approve Final Payment for Contract 6-21, Concrete Pavement and Sidewalk Repairs, Jim Fischer, Inc., Appleton, in an amount of \$77,414.74, all voting aye.

Discussion: The final payment includes the change order no. 1 approved in item 9 above.

Report

11. Final Payment for Contract 4-21, Epoxy Pavement Markings, Brickline, Inc., Madison, in the amount of \$18,536.20.
MSC Kaiser/Easker recommend Council to approve Final Payment for Contract 4-21, Epoxy Pavement Markings, Brickline, Inc., Madison, in the amount of \$18,536.20.

Discussion: This is carry-over work from 2021 which was completed earlier this summer.

- V. Any announcements/questions for the Board.
A. None.

- VI. Adjournment.
MSC Hillstrom/Easker to adjourn, all voting aye. Meeting adjourned t 12:21 p.m.

Respectfully Submitted,



Charlotte K. Nagel, City Clerk

**City of Neenah
Department of Public Works
Contractor Request for Payment**

Contractor Name: Donald Hietpas & Sons, Inc.		Contract No.	2-22
Address 1450 E North Ave		Contract Amount	\$789,997.50
City Little Chute WI 54140			
Name of Project	Sanitary, Water Services and Street Construction		
Location of Project	Dieckhoff Street & Grove Street		
Pay Request No.	3	For Period	June 1, 2022 through June 30, 2022

CONTRACT SUMMARY

Original Contract Amount	\$789,997.50
Net Amount of Change Order	\$0.00
Adjusted Contract Amount	<u>\$789,997.50</u>

WORK PERFORMED TO DATE

Work Performed to Date	\$410,120.85
Less Retainage of 5%. If different indicate here	\$20,506.04
Net Amount Earned to Date	\$389,614.81
Less Previous Payments	\$342,291.03
	<u>\$47,323.78</u>

BALANCE DUE THIS PAYMENT

CONTRACT BREAKOUT

	Account Numbers	Budget Total	Contract Breakdown	Due This Estimate	Paid to Date
Sanitary Sewer-Grove St.	046-5051-743-0236	\$480,000.00	\$317,180.00	\$22,857.48	\$239,184.68
Storm Sewer - Grove St.	049-5273-743-0236	\$170,000.00	\$67,199.00	\$0.00	\$55,760.73
Street - Dieckhoff St./Grove St.	012-4323-743-0236	\$400,000.00	\$349,919.50	\$0.00	\$15,254.63
Water Services - Dieckhoff St.	400-0000-207-0485	\$20,800.00	\$15,863.00	\$0.00	\$12,238.85
Water Services - Grove St.	400-0000-207-0484	\$74,700.00	\$39,836.00	\$24,466.30	\$19,852.15
		<u>\$1,145,500.00</u>	<u>\$789,997.50</u>	<u>\$47,323.78</u>	<u>\$342,291.03</u>

CERTIFICATION OF CONTRACTOR:

I certify that the foregoing is just and correct and the amount claimed is legally due after showing all just credits

Certified by Engineer	Date: 7-26-22
Certified by Public Works	Date: 7-26-22
Certified by Water Utility	Date: 7/26/2022
Certified by Contrator	Date:
Approved BPW	Date:
Approved Common Council (Final Payments Only)	Date:

Contract 2-22
Sanitary Sewer, Storm Sewer, Water Services, and Street Construction
Dickhoff Street and Grove Street

Item Code	Item Description	UoM	Quantity	Bid Unit Price	Extension	Qty Completed to Date	Pay Estimate No. 2			Pay Estimate No. 3			Due to Contractor to Date			
							Quantity Completed This Pay Estimate	\$ Completed This Pay Estimate	0.05 Retainage Due	Due This Estimate	Previously Paid	Due to Contractor to Date		Quantity Completed This Pay Estimate	\$ Completed This Pay Estimate	0.05 Retainage Due
207	Furnish & Install Service from ROW to House by Pulling w/ Sanitary Sewer Pipeburst	Lin. Ft.	1,100	\$3.00	\$3,300.00	975.00	255.00	\$765.00	\$38.25	\$726.75	\$0.00	\$765.00	\$0.00	\$2,052.00	\$0.00	\$2,925.00
208	Furnish & Install Service from ROW to House by Pulling / Directional Drilling	Lin. Ft.	40	\$59.00	\$2,000.00	173.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,217.50	\$0.00	\$8,650.00
209	Water Service Connection to Structure	Each	30	\$650.00	\$19,500.00	27.00	7.00	\$4,530.00	\$227.50	\$1,322.50	\$0.00	\$4,350.00	\$0.00	\$12,350.00	\$0.00	\$17,550.00
210	Water Service Extra Hole (Curb Stop Connection)	Each	2	\$500.00	\$1,000.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Water Services				\$55,695.00	0.00	0.00	\$33,780.00	\$1,689.00	\$32,091.00	\$0.00	\$33,780.00	\$0.00	\$21,466.30	\$0.00	\$59,534.00
Storm																
301	Furnish & Relay 12-inch Storm Sewer	Lin. Ft.	484	\$53.50	\$25,994.00	556.00	556.00	\$29,746.00	\$1,487.30	\$28,258.70	\$0.00	\$29,746.00	\$0.00	\$0.00	\$0.00	\$29,746.00
302	Furnish & Relay 10-inch Storm Sewer	Lin. Ft.	55	\$68.00	\$3,740.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
303	Furnish & Relay 8-inch Storm Sewer	Lin. Ft.	55	\$63.00	\$3,465.00	39.00	39.00	\$2,457.00	\$122.85	\$2,334.15	\$0.00	\$2,457.00	\$0.00	\$0.00	\$0.00	\$2,457.00
304	Furnish & Install 4-inch Storm Sewer Lateral (10' Manhole)	Lin. Ft.	350	\$49.00	\$17,150.00	342.50	342.50	\$16,782.50	\$839.13	\$15,943.38	\$0.00	\$16,782.50	\$0.00	\$0.00	\$0.00	\$16,782.50
305	Furnish & Install Storm Manhole(1)	Lin. Ft.	4	\$560.00	\$2,240.00	3.50	3.50	\$1,960.00	\$98.00	\$1,862.00	\$0.00	\$1,960.00	\$0.00	\$0.00	\$0.00	\$1,960.00
306	Furnish & Install Catch Basin	Each	5	\$1,950.00	\$9,750.00	3.00	3.00	\$5,850.00	\$292.50	\$5,557.50	\$0.00	\$5,850.00	\$0.00	\$0.00	\$0.00	\$5,850.00
307	Furnish & Install Sump Pump Pit w/ Sanitary Pipeburst	Each	4	\$200.00	\$800.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
308	Furnish & Install Sump Pump Pit (separate)	Each	2	\$500.00	\$1,000.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
309	Remove Storm Catch Basin	Each	3	\$200.00	\$600.00	3.00	3.00	\$600.00	\$30.00	\$570.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
310	Adjust Storm Manhole	Each	1	\$500.00	\$500.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
311	Adjust Storm Catch Basin	Each	1	\$500.00	\$500.00	1.00	1.00	\$500.00	\$25.00	\$475.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
312	Protect and Maintain Type "T" Inlet	Each	8	\$100.00	\$800.00	8.00	8.00	\$800.00	\$40.00	\$760.00	\$0.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00
313	Clean & Teletype Sewer (Storm only)	Lump Sum	1	\$760.00	\$760.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Storm Sewer				\$67,199.00	0.00	0.00	\$58,695.50	\$2,934.78	\$55,760.73	\$0.00	\$58,695.50	\$0.00	\$0.00	\$0.00	\$58,695.50

**City of Neenah
Department of Public Works
Contractor Request for Payment**

Contractor Name: Northeast Asphalt		Contract No. 3-22
Address W6380 Design Dr		Contract Amount \$1,974,203.70
City Greenville WI 54942		
Name of Project	Street Construction	
Location of Project	Apple Blossom, Fredrick, Green Acres, Honeysuckle, Meadow, Primrose & Wild Rose, Blueberry, Cherry, Farm Ridge	
Pay Request No. 1	For Period	July 1, 2022 through July 15, 2022

CONTRACT SUMMARY

Original Contract Amount	\$1,974,203.70
Net Amount of Change Order No.1 & No.2	\$0.00
Adjusted Contract Amount	<u>\$1,974,203.70</u>

WORK PERFORMED TO DATE

Work Performed to Date	\$230,639.40
Less Retainage of 5%. If different indicate here	\$11,531.97
Net Amount Earned to Date	\$219,107.43
Less Previous Payments	\$0.00
BALANCE DUE THIS PAYMENT	<u>\$219,107.43</u>

CONTRACT BREAKOUT

	Account Numbers	Budget Total	Contract Breakdown	Due This Estimate	Paid to Date
Sanitary Sewer-Variou Repairs	046-5001-743-0236	\$37,524.00	\$150,000.00	\$1,157.10	\$0.00
Storm Sewer-Variou Repairs	049-5203-743-0236	\$41,398.00	\$100,000.00	\$0.00	\$0.00
Street Construction - Fredrick	012-4324-743-0236	\$183,321.34	\$250,000.00	\$11,431.69	\$0.00
Street Construction - Green Acres	012-4327-743-0236	\$265,365.66	\$305,000.00	\$16,550.58	\$0.00
Street Construction - Honeysuckle	012-4328-743-0236	\$265,365.66	\$305,000.00	\$16,550.58	\$0.00
Street Construction - Meadow	012-4325-743-0236	\$265,365.66	\$305,000.00	\$16,550.58	\$0.00
Street Construction - Primrose	012-4329-743-0236	\$265,365.66	\$305,000.00	\$16,550.58	\$0.00
Street Construction - Wild Rose	012-4326-743-0236	\$265,365.66	\$305,000.00	\$16,550.58	\$0.00
Street Construction - Apple Blossom	012-4330-743-0236	\$183,291.36	\$0.00	\$83,432.19	\$0.00
Street Construction - Thin Overlay Streets	012-4330-743-0236	\$134,686.00	\$110,000.00	\$40,333.58	\$0.00
Fresh Air Park Parking Lot	013-8890-743-0236	\$47,832.80	\$64,890.00	\$0.00	\$0.00
Southview Park Basketball Court	013-8875-743-0236	\$19,321.90	\$85,000.00	\$0.00	\$0.00
		<u>\$1,974,203.70</u>	<u>\$2,284,890.00</u>	<u>\$219,107.43</u>	<u>\$0.00</u>

CERTIFICATION OF CONTRACTOR:

I certify that the foregoing is just and correct and the amount claimed is legally due after showing all just credits

Certified by Engineer		Date: 7/19/22
Certified by Public Works		Date: 7-25-22
Certified by Water Utility		Date:
Certified by Contrator		Date:
	Approved BPW _____	Date:
	Approved Common Council (Final Payments Only)	Date:

Contract 3-22
Street Construction

Apple Blossom, Fredrick, Green Acres, Honeystickle, Meadow, Primrose and Wild Rose, Blueberry, Cherry, Farm Ridge
Pay Estimate No. 1

Item Code	Item Description	UoM	Bid		Qty Completed to Date	Quantity Completed This Pay Estimate	\$ Completed This Pay Estimate	Retainage Due	Due This Estimate	Previously Paid	Due to Contractor to Date
			Unit Price	Extension							
Sanitary											
101	Adjust Sewer Manhole	Each	86	\$406.00	\$34,916.00	3.00	\$1,218.00	\$60.90	\$1,157.10	\$0.00	\$1,218.00
104	Furnish & Install 1/2-inch Rods	Lin. Ft.	2,000	\$1.40	\$2,800.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
					\$37,716.00		\$1,218.00	\$60.90	\$1,157.10	\$0.00	\$1,218.00
Storm											
102	Furnish & Install Chimney Seal	Each	53	\$302.00	\$16,006.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
103	Adjust Catch Basin	Each	72	\$350.00	\$25,200.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
					\$41,206.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Street											
401	Sawcut Existing Bituminous Pavement	Lin. Ft.	200	\$1.55	\$310.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
402	Sawcut Existing Concrete Pavement	Lin. Ft.	1,500	\$2.25	\$3,375.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
403	Remove Existing Bituminous Pavement	Sq. Yd.	49,000	\$1.60	\$78,400.00	25,000.00	\$40,000.00	\$2,000.00	\$38,000.00	\$0.00	\$40,000.00
404	Remove Concrete Pavement	Sq. Yd.	1,800	\$6.00	\$10,800.00	1,000.00	\$6,000.00	\$300.00	\$5,700.00	\$0.00	\$6,000.00
405	Remove Concrete Curb & Gutter	Lin. Ft.	4,200	\$5.00	\$21,000.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Remove Concrete										
406	Sidewalk/Driveway Apron	Sq. Ft.	15,000	\$1.25	\$18,750.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
407	Unclassified Excavation	Cu. Yd.	11,000	\$10.45	\$114,950.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
408	Furnish & Install Georid	Sq. Yd.	20,000	\$2.10	\$42,000.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
409	Furnish & Install Crushed Aggregate Base	Ton	13,000	\$11.60	\$150,800.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Contract 3-22
Street Construction

Apple Blossom, Fredrick, Green Acres, Honeysuckle, Meadow, Primrose and Wild Rose, Blueberry, Cherry, Farm Ridge

Item Code	Item Description	U of M		Bid		Qty Completed to Date	Quantity Completed This Pay Estimate	\$ Completed This Pay Estimate	Retainage Due	Due This Estimate	Previously Paid	Due to Contractor to Date
		Sq. Yd.	Lin. Ft.	Unit Price	Extension							
410	8-inch Concrete Pavement Repair	Sq. Yd.	1,800	\$64.80	\$116,640.00	1,000.00	1,000.00	\$64,800.00	\$3,240.00	\$61,560.00	\$0.00	\$64,800.00
411	Furnish & Install 30-inch Concrete Curb & Gutter (Repair)	Lin. Ft.	4,200	\$36.98	\$155,316.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
412	Furnish & Install 4-inch Concrete Sidewalk Repair	Sq. Ft.	17,500	\$7.24	\$126,700.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
413	Furnish & Install 6-inch Concrete Sidewalk/Driveway Repair	Sq. Ft.	5,000	\$7.60	\$38,000.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414	Prepare & Fine Grade Roadway	Sq. Yd.	49,000	\$1.15	\$56,350.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
415	Furnish & Install HMA Pavement	Ton	10,800	\$67.10	\$724,680.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
416	Furnish & Install Drilled Tie Bar	Each	600	\$8.00	\$4,800.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
417	Furnish & Install 1/2-inch Rods	Lin. Ft.	1,000	\$1.40	\$1,400.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
418	Install Detectable Warning Fields (supplied by City)	Each	20	\$50.00	\$1,000.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
419	Terracing, Fertilize, Seed & Hydromulch	Sq. Yd.	3,000	\$8.89	\$26,670.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
420	Install and Maintain Traffic Control	LS	1	\$1,500.00	\$1,500.00	0.25	0.25	\$375.00	\$18.75	\$356.25	\$0.00	\$375.00
					\$1,693,441.00			\$111,175.00	\$5,558.75	\$105,616.25	\$0.00	\$111,175.00

Contract 3-22
Street Construction
Apple Blossom, Fredrick, Green Acres, Honey suckle, Meadow, Primrose and Wild Rose, Blueberry, Cherry, Farm Ridge
Pay Estimate No. 1

Item Code	Item Description	UoM	Quantity	Bid Unit Price	Extension	Qty Completed to Date	Quantity Completed This Pay Estimate	\$ Completed This Pay Estimate	Retainage Due	Due This Estimate	Previously Paid	Due to Contractor to Date
	4" Thin Overlay											
508B	Prepare Existing Bituminous Pavement	Sq. Yd.	7,800	\$0.45	\$3,112.00	7,800.00	7,800.00	\$3,510.00	\$175.50	\$3,334.50	\$0.00	\$3,510.00
509B	Repair HMA Pavement (4-inch, 2 lifts)	Sq. Yd.	100	\$25.60	\$2,560.00	94.00	94.00	\$2,406.40	\$120.32	\$2,286.08	\$0.00	\$2,406.40
510B	Furnish & Install HMA Thinlay Pavement (3/4" minimum)	Tons	475	\$87.60	\$41,610.00	400.00	400.00	\$35,040.00	\$1,752.00	\$33,288.00	\$0.00	\$35,040.00
512B	Install and Maintain Traffic Control	Lump Sum	1	\$1,500.00	\$1,500.00	1.00	1.00	\$1,500.00	\$75.00	\$1,425.00	\$0.00	\$1,500.00
					\$48,782.00			\$42,456.40	\$2,122.82	\$40,333.58	\$0.00	\$42,456.40
	Apple Blossom											
	Mill & Prepare Existing Bituminous Pavement (Apple Blossom)	Sq. Yd.	4,300	\$3.10	\$13,330.00	4,300.00	4,300.00	\$13,330.00	\$666.50	\$12,663.50	\$0.00	\$13,330.00
508B	Prepare Existing Bituminous Pavement	Sq. Yd.	7,800	\$0.45	\$398.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Furnish & Install HMA Pavement (4-inch overlay on Apple Blossom)	Tons	1,040	\$69.40	\$72,176.00	900.00	900.00	\$62,460.00	\$3,123.00	\$59,337.00	\$0.00	\$62,460.00
					\$85,904.00			\$75,790.00	\$3,789.50	\$72,000.50	\$0.00	\$75,790.00
	Fresh Air Parking Lot											
601	Pulverize Bituminous Pavement	SY	2,156	\$1.35	\$2,910.60	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
602	Saw Bituminous Pavement	LF	114	\$1.55	\$176.70	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
603	Unclassified Excavation	CY	210	\$25.90	\$5,439.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Contract 3-22
Street Construction

Apple Blossom, Fredrick, Green Acres, Honeysuckle, Meadow, Primrose and Wild Rose, Blueberry, Cherry, Farm Ridge

Item Code	Item Description	U of M	Bid		Qty Completed to Date	Quantity Completed This Pay Estimate	\$ Completed This Pay Estimate	0.05 Retainage Due	Due This Estimate	Previously Paid	Due to Contractor to Date	
			Quantity	Unit Price								Extension
604	Furnish & Install Geoid	SY	648	\$3.10	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
605	Install Pulverized Pavement Base	Ton	377	\$3.30	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
606	Furnish & Install Crushed Aggregate Base	Ton	306	\$12.60	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
607	Furnish & Install 3.5" HMA Pavement-two lifts	Ton	340	\$94.70	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
								\$47,832.80	\$0.00	\$0.00	\$0.00	
Southview Park Basketball Court												
701	Pulverize Bituminous Pavement	SY	411	\$2.40	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
702	Remove Bituminous Pavement	SY	100	\$3.20	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
703	Saw Bituminous Pavement	L.F	20	\$1.65	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
704	Unclassified Excavation	CY	7	\$200.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
705	Furnish & Install Crushed Aggregate Base	Ton	191	\$15.50	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
706	Furnish & Install 3" HMA Pavement	Ton	98	\$139.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
								\$19,321.90	\$0.00	\$0.00	\$0.00	
	Total							\$1,974,203.70	\$11,531.97	\$219,107.43	\$0.00	\$230,639.40

Change Order No: 1
 Contract: 3-22
 Project: Street Construction
 Contractor: Northeast Asphalt
W6380 Design Drive
Greenville WI 54942
 Current Contract: \$1,974,203.70

Change Ordered Herewith:

1. Fine grade existing gravel Armstrong Street	\$5,409.60
2. Furnish and install HMA pavement on Armstrong Street	\$41,516.10
3. Traffic Control	\$750.00
4. _____	_____
5. _____	_____
TOTAL	\$47,675.70

Reason for Change:

1. Removal of paving from Contract 3-20 and add to Contract 3-22
2. _____
3. _____
4. _____
5. _____

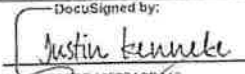
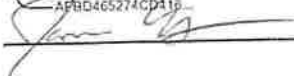
Contract Amount

Original: \$1,974,203.70
 Previous C.O.'s (+/-): _____
 This C.O. (+/-): \$47,675.70
 Revised: \$2,021,879.40

Contract Time (Calendar Days)

Original: _____
 Previous C.O.'s (+/-): _____
 This C.O. (+/-): _____
 Revised: _____

This document shall become an amendment to the contract and all stipulations and covenants of the contract shall apply hereto.

Contractor:  Date: 07/18/2022
 Department:  Date: 7/18/2022
 Water Department (If applicable) _____ Date: _____
 Board of PW: _____ Date: _____

REVISED CONTRACT MODIFICATION #2

Northeast Asphalt, Inc.

W. 6380 Design Drive ~ Greenville, WI 54942

PH: 920-757-2900 ~ FX: 920-757-2906

PROJECT NAME: Neenah 3-22

PROJECT ID#: _____

PROJECT MANAGER/FOREMAN: Justin KennekeJOB #: 709310PROJECT ENGINEER/CONSULTANT OR CUSTOMER: C/O Neenah Attn: Jason Eckhart

The project representative listed above requests to make the following changes as stated below for compensation on the listed project in lieu of a change order:

<u>Shooting Star & Armstong</u>	Quantity	UOM	Unit Price	Extended Price
Fine Grade Existing Gravel	2208	SY	\$ 2.45	\$ 5,409.60
Furnish and Install HMA Pavement	489	TN	\$ 84.90	\$ 41,516.10
Traffic Control	1	LS	\$ 750.00	\$ 750.00
			Estimated Total	\$ 47,675.70

NOTES:

NOTE: This Modification becomes part of and is in conformance with the original contract.

ACCEPTED -The above prices and specifications of this Modification are satisfactory and are hereby accepted. All work, which is the subject of this Modification, is to be performed under the same terms and conditions as specified in the original contract unless otherwise stipulated.

NORTHEAST ASPHALT, INC.
Company Name

Justin L. Kenneke
Signature of Authorized Agent

7/12/22
Date of Acceptance

C/O NEENAH ATTN: JASON ECKHART
Project Engineer/Consultant or Customer

Signature of Authorized Agent

Date of Acceptance

Change Order No: 2

Contract: 3-22

Project: Street Construction

Contractor: Northeast Asphalt
W6380 Design Drive
Greenville WI 54942

Current Contract: \$1,974,203.70

Change Ordered Herewith:

- | | |
|--|--------------------------|
| 1. Pave the thinlay with a polymer modified mix design on Apple Blossom Drive,
Blueberry Lane, Cherry Lane and Farm Ridge Drive | <u>\$6,792.50</u> |
| 2. _____ | _____ |
| 3. _____ | _____ |
| TOTAL | <u>\$6,792.50</u> |

Reason for Change:

1. Mix design to include polymer to extend life and reflective cracking
2. _____
3. _____
4. _____
5. _____

Contract Amount

Original: \$1,974,203.70

Previous C.O.'s (+/-): \$47,675.70

This C.O. (+/-): \$6,792.50

Revised: \$2,028,671.90

Contract Time (Calendar Days)

Original: _____

Previous C.O.'s (+/-): _____

This C.O. (+/-): _____

Revised: _____

This document shall become an amendment to the contract and all stipulations and covenants of the contract shall apply hereto.

Contractor:	<small>DocuSigned by:</small> <u>Justin Kenneke</u>	Date: <u>07/18/2022</u>
Department:	<u>Jim [Signature]</u>	Date: <u>7/18/2022</u>
Water Department: (If applicable)	_____	Date: _____
Board of PW:	_____	Date: _____

CONTRACT MODIFICATION #1

Northeast Asphalt, Inc.
W. 6380 Design Drive - Greenville, WI 54942
PH: 920-757-2900 - FX: 920-757-2906

PROJECT NAME: Neenah 3-22

PROJECT ID#: _____

PROJECT MANAGER/FOREMAN: Justin Kenneke

JOB #: 709310

PROJECT ENGINEER/CONSULTANT OR CUSTOMER: C/O Neenah Attn: Jason Eckhart

The project representative listed above requests to make the following changes as stated below for compensation on the listed project in lieu of a change order:

Pave the thinlay with a polymer modified mix design

\$14.30 / TN

ESTIMATED TOTAL

475 TN @ \$14.30 / TN = \$6,792.50

NOTES:

This is an additional cost. The new per ton price for the thinlay would be \$101.90

NOTE: This Modification becomes part of and is in conformance with the original contract.


ACCEPTED -The above prices and specifications of this Modification are satisfactory and are hereby accepted. All work, which is the subject of this Modification, is to be performed under the same terms and conditions as specified in the original contract unless otherwise stipulated.

NORTHEAST ASPHALT, INC.
Company Name

Justin L. Kenneke
Signature of Authorized Agent

6/28/22
Date of Acceptance

C/O NEENAH ATTN: JASON ECKHART
Project Engineer/Consultant or Customer


Signature of Authorized Agent

6/30/22
Date of Acceptance

Change Order No: 1
 Contract: 1-22
 Project: Water Main and Sewer Construction
 Contractor: Kruczek Construction, Inc
3636 Kewaunee Rd
Green Bay WI 53711
 Current Contract: \$1,969,969.69

Change Ordered Herewith:

1. Storm repair on Primrose Lane	\$1,590.00
2. Sanitary lateral repair at 1021 Fredrick Drive	\$4,530.00
3. Dig up sewer main for 1021 Fredrick Drive to verify contractor did not cause damage to sanitary lateral	\$795.00
4. Final Quantity Adjustments	\$64,978.00
5.	
TOTAL	\$71,893.00

Reason for Change:

1. Reconnect storm pipe not locted in field
2. Later at 1021 Fredrick Drive was compromised prior to construction and needed repair to continue service. City to bill property owner.
4. 9' of additional 12" PVC-C900 pipe. 258' of additional 8" PVC-C-900 pipe, 2 less 12" valve boxes, 2 less water service connections and 3 additional water services, removal and installation of 19 additional catch basins and miscellaneous quantity adjusments

Contract Amount

Original: \$1,969,969.69
 Previous C.O.'s (+/-): _____
 This C.O. (+/-): \$71,893.00
 Revised: \$2,041,862.69

Contract Time (Calendar Days)

Original: _____
 Previous C.O.'s (+/-): _____
 This C.O. (+/-): _____
 Revised: _____

This document shall become an amendment to the contract and all stipulations and covenants of the contract shall apply hereto.

Contractor: *Wally Kruczek* Date: 7/22/22
 Department: *Street* Date: 7-25-2022
 Water Department: *an* Date: 7/26/2022
 (If applicable) _____
 Board of PW: _____ Date: _____

Change Order No: 1

Contract: 3-20

Project: HMA Street Construction on Van St, Monroe St,
Gillingham Rd, Shootingstar Dr, Armstrong St, Cavalry Ln
and Cardinal Plat

Contractor: Sommers Construction Company
W7841 Smith St
Shiocton WI 54170

Current Contract: \$808,835.00

Change Ordered Herewith:

- | | |
|---|-----------------------------|
| 1. <u>Remove HMA Paving for Armstrong Street and Shootingstar Drive</u> | <u>(\$38,808.55)</u> |
| 2. _____ | _____ |
| 3. _____ | _____ |
| 4. _____ | _____ |
| TOTAL | <u>(\$38,808.55)</u> |

Reason for Change:

1. Remove HMA Paving for Armstrong Street and Shootingstar Drive and add to
2. Contract 3-22
3. _____
4. _____
5. _____

Contract Amount

Original: \$808,835.00
 Previous C.O.'s (+/-): _____
 This C.O. (+/-): (\$38,808.55)
 Revised: \$770,026.45

Contract Time (Calendar Days)

Original: _____
 Previous C.O.'s (+/-): _____
 This C.O. (+/-): _____
 Revised: _____

This document shall become an amendment to the contract and all stipulations and covenants of the contract shall apply hereto.

Contractor: *[Signature]*

Date: 7-19-22

Department: *[Signature]*

Date: 7-25-22

Water Department _____
(If applicable)

Date: _____

Board of PW: _____

Date: _____

Change Order No: 1

Contract: Contract 6-21

Project: Concrete Pavement and Sidewalk Repairs

Contractor: Jim Fischer, Inc
2635 Casaloma Dr
Appleton WI 54914

Current Contract: \$299,700.00

Change Ordered Herewith:

1. Final Quantities Adjustment	\$40,692.82
2.	
3.	
4.	
5.	
TOTAL	\$40,692.82

Reason for Change:

- Additional concrete patch repairs on Bell Street and Cecil St.
-
-
-
-

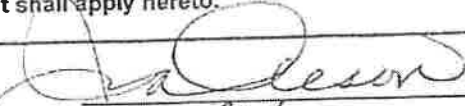

Contract Amount

Original: \$299,700.00
 Previous C.O.'s (+/-): _____
 This C.O. (+/-): \$40,692.82
 Revised: \$340,392.82

Contract Time (Calendar Days)

Original: _____
 Previous C.O.'s (+/-): _____
 This C.O. (+/-): _____
 Revised: _____

This document shall become an amendment to the contract and all stipulations and covenants of the contract shall apply hereto.

Contractor: 
 Department: 
 Water Department
 (If applicable) _____
 Board of PW: _____

Date: 7-22-22
 Date: 7-25-2022
 Date: _____
 Date: _____

Change Order No: 1

Contract: Contract 6-21

Project: Concrete Pavement and Sidewalk Repairs

Contractor: Jim Fischer, Inc
2635 Casaloma Dr
Appleton WI 54914

Current Contract: \$299,700.00

Change Ordered Herewith:

1. <u>Final Quantities Adjusment</u>	<u>\$40,692.82</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
TOTAL	<u>\$40,692.82</u>

Reason for Change:

1. Additional concrete patch reparis on Bell Street and Cecil St.
2. _____
3. _____
4. _____
5. _____

Contract Amount

Original: \$299,700.00
 Previous C.O.'s (+/-): _____
 This C.O. (+/-): \$40,692.82
 Revised: \$340,392.82

Contract Time (Calendar Days)

Original: _____
 Previous C.O.'s (+/-): _____
 This C.O. (+/-): _____
 Revised: _____

This document shall become an amendment to the contract and all stipulations and covenants of the contract shall apply hereto.

Contractor: _____	Date: _____
Department: _____	Date: _____
Water Department _____ (if applicable)	Date: _____
Board of PW: _____	Date: _____

**City of Neenah
Department of Public Works
Contractor Request for Payment**

Contractor Name: Krueczek Construction, Inc.		Contract No.	1-22
Address 3636 Kewaunee Rd		Contract Amount \$1,969,969.69	
City Green Bay WI 54311			
Name of Project	Sanitary, Water Main and Street Construction		
Location of Project	Apple Blossom, Fredrick, Green Acres, Honeysuckle, Meadow, Primrose & Wild Rose		
Pay Request No.	Final	For Period	May 31, 2022 through July 20, 2022

CONTRACT SUMMARY

Original Contract Amount	\$1,969,969.69
Net Amount of Change Order	\$71,893.00
Adjusted Contract Amount	<u>\$2,041,862.69</u>

WORK PERFORMED TO DATE

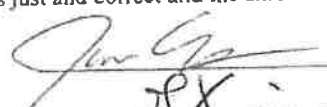
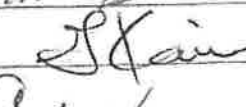

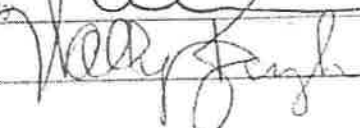
Work Performed to Date	\$2,041,862.69
Less Retainage of 2.5%. If different indicate here	\$0.00
Net Amount Earned to Date	\$2,041,862.69
Less Previous Payments	\$1,942,708.40
BALANCE DUE THIS PAYMENT	<u>\$99,154.29</u>

CONTRACT BREAKOUT

	Account Numbers	Budget Total	Contract Breakdown	Due This Estimate	Paid to Date
Sanitary Sewer Various Repairs	046-5001-743-0236	\$150,000.00	\$4,694.38	\$5,440.00	\$4,553.40
Storm Sewer Fredrick Dr	049-5274-743-0236	\$252,000.00	\$79,630.83	\$6,928.65	\$122,520.70
Water Main Apple Blossom Dr	4000-0000-207-0498	\$230,224.00	\$234,947.19	\$12,444.63	\$235,227.29
Water Main Fredrick Dr	4000-0000-207-0486	\$288,000.00	\$140,538.27	\$8,064.43	\$153,224.08
Water Main Green Acres Ln	4000-0000-207-0489	\$424,000.00	\$307,641.58	\$14,943.61	\$289,134.89
Water Main Honeysuckle Ln	4000-0000-207-0490	\$424,000.00	\$305,269.90	\$13,758.74	\$289,925.11
Water Main Meadow Ln	4000-0000-207-0487	\$424,000.00	\$299,213.14	\$9,347.70	\$298,317.97
Water Main Primrose Ln	4000-0000-207-0491	\$424,000.00	\$287,102.68	\$14,455.03	\$276,956.48
Water Main Wild Rose Ln	4000-0000-207-0488	\$424,000.00	\$310,931.72	\$13,771.50	\$272,848.50
		<u>\$3,040,224.00</u>	<u>\$1,969,969.69</u>	<u>\$99,154.29</u>	<u>\$1,942,708.41</u>

CERTIFICATION OF CONTRACTOR:

I certify that the foregoing is just and correct and the amount claimed is legally due after showing all just credits

Certified by Engineer		Date: 7/20/22
Certified by Public Works		Date: 7-25-22
Certified by Water Utility		Date: 7/26/2022
Certified by Contractor		Date: 7/22/22
	Approved BPW _____	Date: _____
	Approved Common Council (Final Payments Only)	Date: _____

**City of Neenah
Department of Public Works
Contractor Request for Payment**

Contractor Name: Sommers Construction Company		Contract No.	3-20
Address W7841 Smith St		Contract Amount	\$808,835.00
City Shiocton WI 54170			
Name of Project	HMA Street Construction		
Location of Project	Van Street, Monroe Street, Shootingstar Dr & Armstrong Street		
Pay Request No.	Final	For Period	March 23, 2022 thru July 20, 2022

CONTRACT SUMMARY

Original Contract Amount	\$808,835.00
Net Amount of Change Order through Change Order No. 1	(\$38,808.55)
Adjusted Contract Amount	<u>\$770,026.45</u>

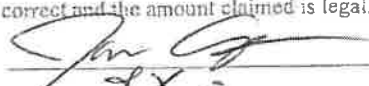


WORK PERFORMED TO DATE

Work Performed to Date	\$689,642.35
Less Retainage of 5%. If different indicate here	0% \$0.00
Net Amount Earned to Date	\$689,642.35
Less Previous Payments	\$667,273.27
BALANCE DUE THIS PAYMENT	<u>\$22,369.08</u>

CONTRACT BREAKOUT

		Due This Estimate	Budget Total	Contract Breakdown	Paid to Date
Street-Monroe Street	012-4309-743-0236	\$0.00	\$108,000	\$100,000	\$98,817.50
Street-Van Street	012-4308-743-0236	\$0.00	\$360,000	\$349,722	\$314,084.74
Street-Cavalry Lane	012-4623-742-0236	\$0.00	\$50,000	\$40,360	\$35,146.62
Street-Cardinal Plat	012-4623-743-0236	\$0.00	\$50,000	\$44,440	\$0.00
Street-Gillingham Road	012-4313-743-0236	\$0.00	\$200,000	\$201,682	\$207,772.05
Shootingstar Dr/Armstrong Street	012-4381-742-0236	\$22,369.08	\$50,000.00	\$72,630.00	\$11,452.37
		<u>\$22,369.08</u>	<u>\$818,000.00</u>	<u>\$808,834.00</u>	<u>\$667,273.28</u>

CERTIFICATION OF CONTRACTOR:
I certify that the foregoing is just and correct and the amount claimed is legally due after showing all just credits

Certified by Engineer		Date: 7-25-22
Certified by Public Works		Date: 7-25-22
Certified by Water Utility		Date:
Certified by Contractor		Date: 7-25-22
	Approved BPW _____	Date:
	Approved Common Council (Final Payments Only)	Date:

July 18, 2022
 Final Payment
 Contract 3-20 HMA Street Construction
 Van Street, Monroe Street, Gillingham Road, Cavalry Lane, Cardinal Plat
 Shooting Star Drive, and Armstrong Street
 Sommers Construction W7841 Smith ST, Shiloh WI 54170

3-20
 Bid Tab Dos

DESCRIPTION	Unit Price	Original Bid		Estimate No. 6		Final		
		Quantity	Total	Quantity	Total	Quantity	Total	
Part 1 - Van Street / Monroe Street								
1. Sawcut existing bituminous pavement	\$2.50	560 Lin. Ft.	\$1,250.00	670 Lin. Ft.	\$1,675.00	670 Lin. Ft.	\$1,675.00	
2. Remove existing bituminous pavement	\$1.00	10,600 Sq. Yd.	\$10,600.00	10,600 Sq. Yd.	\$10,600.00	10,600 Sq. Yd.	\$10,600.00	
3. Remove concrete curb and gutter	\$2.50	5,100 Lin. Ft.	\$12,750.00	5,425 Lin. Ft.	\$13,561.25	5,425 Lin. Ft.	\$13,561.25	
4. Remove concrete sidewalk/driveway apron	\$0.85	12,500 Sq. Ft.	\$10,625.00	12,411 Sq. Ft.	\$10,549.63	12,411 Sq. Ft.	\$10,549.63	
5. Unclassified Excavation	\$8.00	1,500 Cu. Yd.	\$12,000.00	620 Cu. Yd.	\$4,960.00	620 Cu. Yd.	\$4,960.00	
6. Furnish and install crushed aggregate base	\$9.00	4,000 Ton	\$36,000.00	1,320 Ton	\$11,880.00	1,320 Ton	\$11,880.00	
7. Furnish and install 30-inch concrete curb and gutter (various locations)	\$30.00	200 Lin. Ft.	\$6,000.00	173 Lin. Ft.	\$5,184.00	173 Lin. Ft.	\$5,184.00	
8. Furnish and install 30-inch concrete curb and gutter (continuous)	\$12.15	4,900 Lin. Ft.	\$59,535.00	5,252 Lin. Ft.	\$63,808.16	5,252 Lin. Ft.	\$63,808.16	
9. Furnish and install 4-inch concrete sidewalk	\$5.25	4,000 Sq. Ft.	\$21,000.00	5,639 Sq. Ft.	\$29,602.55	5,639 Sq. Ft.	\$29,602.55	
10. Furnish and install 6-inch concrete sidewalk/driveway apron	\$5.50	8,000 Sq. Ft.	\$44,000.00	6,773 Sq. Ft.	\$37,250.13	6,773 Sq. Ft.	\$37,250.13	
11. Furnish and install 8-inch concrete sidewalk/driveway apron	\$7.00	500 Sq. Ft.	\$3,500.00	0 Sq. Ft.	\$0.00	0 Sq. Ft.	\$0.00	
12. Fine grading and base preparation	\$1.15	10,000 Sq. Yd.	\$11,500.00	10,600 Sq. Yd.	\$12,190.00	10,600 Sq. Yd.	\$12,190.00	
13. Furnish and install HMA Pavement	\$58.25	2,250 Ton	\$131,062.50	2,279 Ton	\$132,771.56	2,279 Ton	\$132,771.56	
14. Adjust sewer manhole	\$350.00	30 Each	\$10,500.00	56 Each	\$19,600.00	56 Each	\$19,600.00	
15. Furnish and install 1/2-inch rods	\$1.00	1,000 Lin. Ft.	\$1,000.00	800 Lin. Ft.	\$800.00	800 Lin. Ft.	\$800.00	
16. Install detectable warning fields (supplied by City)	\$35.00	40 Each	\$1,400.00	32 Each	\$1,120.00	32 Each	\$1,120.00	
17. Terracing, fertilize, seed & hydromulch	\$7.50	8,000 Sq. Yd.	\$60,000.00	5,300 Sq. Yd.	\$39,750.00	5,300 Sq. Yd.	\$39,750.00	
18. Install and Maintain Traffic Control	\$17,600.00	1 Lump Sum	\$17,600.00	1 Lump Sum	\$17,600.00	1 Lump Sum	\$17,600.00	
Part 1 Total			\$449,722.50		\$412,902.26		\$412,902.26	
Part 2 - Gillingham Road								
1. Sawcut existing bituminous pavement	\$3.00	100 Lin. Ft.	\$300.00	100 Lin. Ft.	\$300.00	100 Lin. Ft.	\$300.00	
2. Remove existing bituminous pavement	\$1.00	5,200 Sq. Yd.	\$5,200.00	4,700 Sq. Yd.	\$4,700.00	4,700 Sq. Yd.	\$4,700.00	
3. Remove concrete curb and gutter	\$8.00	200 Lin. Ft.	\$1,600.00	117 Lin. Ft.	\$937.60	117 Lin. Ft.	\$937.60	
4. Remove concrete sidewalk/driveway apron	\$1.25	500 Sq. Ft.	\$625.00	60 Sq. Ft.	\$75.00	60 Sq. Ft.	\$75.00	
5. Unclassified Excavation	\$12.10	2,750 Cu. Yd.	\$33,275.00	3,500 Cu. Yd.	\$42,350.00	3,500 Cu. Yd.	\$42,350.00	
6. Furnish and install geogrid	\$1.75	5,200 Sq. Yd.	\$9,100.00	4,700 Sq. Yd.	\$8,225.00	4,700 Sq. Yd.	\$8,225.00	
7. Furnish and install crushed aggregate base	\$12.65	3,750 Ton	\$47,437.50	5,000 Ton	\$63,250.00	5,000 Ton	\$63,250.00	
8. Furnish and install 30-inch concrete curb and gutter (various locations)	\$30.00	200 Lin. Ft.	\$6,000.00	117 Lin. Ft.	\$3,516.00	117 Lin. Ft.	\$3,516.00	
9. Furnish and install 6-inch concrete sidewalk/driveway apron	\$8.00	250 Sq. Ft.	\$2,000.00	0 Sq. Ft.	\$0.00	0 Sq. Ft.	\$0.00	
10. Furnish and install 8-inch concrete sidewalk/driveway apron	\$9.00	250 Sq. Ft.	\$2,250.00	0 Sq. Ft.	\$0.00	0 Sq. Ft.	\$0.00	
11. Furnish and install HMA Pavement	\$62.10	1,450 Ton	\$90,045.00	1,332 Ton	\$82,718.44	1,332 Ton	\$82,718.44	
12. Adjust sewer manhole	\$350.00	3 Each	\$1,050.00	2 Each	\$700.00	2 Each	\$700.00	
13. Adjust catchbasin	\$300.00	5 Each	\$1,500.00	0 Each	\$0.00	0 Each	\$0.00	
14. Furnish and install 1/2-inch rods	\$3.00	100 Lin. Ft.	\$300.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00	
15. Install and Maintain Traffic Control	\$1,000.00	1 Lump Sum	\$1,000.00	1 Lump Sum	\$1,000.00	1 Lump Sum	\$1,000.00	
Part 2 Total			\$201,682.50		\$207,772.04		\$207,772.04	
Part 3 - Cavalry Lane								
1. Sawcut/mill existing bituminous pavement	\$3.00	100 Lin. Ft.	\$300.00	80 Lin. Ft.	\$240.00	80 Lin. Ft.	\$240.00	
2. Fine grade existing aggregate base	\$1.05	4,550 Sq. Yd.	\$4,777.50	4,550 Sq. Yd.	\$4,777.50	4,550 Sq. Yd.	\$4,777.50	
3. Furnish and install HMA Pavement	\$56.15	550 Ton	\$30,882.50	494 Ton	\$27,729.12	494 Ton	\$27,729.12	
4. Furnish and install crushed aggregate shoulders	\$25.00	120 Ton	\$3,000.00	40 Ton	\$1,000.00	40 Ton	\$1,000.00	
5. Adjust sewer manhole	\$350.00	2 Each	\$700.00	2 Each	\$700.00	2 Each	\$700.00	
6. Install and Maintain Traffic Control	\$700.00	1 Lump Sum	\$700.00	1 Lump Sum	\$700.00	1 Lump Sum	\$700.00	
Part 3 Total			\$40,360.00		\$35,146.62		\$35,146.62	
Part 4 - Cardinal Plat								
1. Sawcut existing bituminous pavement	\$3.00	100 Lin. Ft.	\$300.00	0 Lin. Ft.	\$0.00	0 Lin. Ft.	\$0.00	
2. Fine grade existing aggregate base	\$1.05	5,000 Sq. Yd.	\$5,250.00	0 Sq. Yd.	\$0.00	0 Sq. Yd.	\$0.00	
3. Furnish and install HMA Pavement	\$56.15	600 Ton	\$33,690.00	0 Ton	\$0.00	0 Ton	\$0.00	
4. Furnish and install crushed aggregate shoulders	\$25.00	140 Ton	\$3,500.00	0 Ton	\$0.00	0 Ton	\$0.00	
5. Adjust sewer manhole	\$350.00	3 Each	\$1,050.00	0 Each	\$0.00	0 Each	\$0.00	
6. Install and Maintain Traffic Control	\$650.00	1 Lump Sum	\$650.00	0 Lump Sum	\$0.00	0 Lump Sum	\$0.00	
Part 4 Total			\$44,440.00		\$0.00		\$0.00	
TOTAL Part 1 through 4			\$736,205.00		\$655,820.92		\$655,820.92	

July 18, 2022
 Final Payment
 Contract 3-20 HMA Street Construction
 Van Street, Monroe Street, Gillingham Road, Cavalry Lane, Cardinal Plat
 Shooting Star Drive, and Armstrong Street
 Sommers Construction W7841 Smith ST, Shiocton WI 54170

Part 5a - Shooting Star Drive / Armstrong Street (Alternate Bid)										
1. Sawcut existing bituminous pavement	\$3.00	300	Lin. Ft.	\$300.00	0	Lin. Ft.	\$0.00	0	Lin. Ft.	\$0.00
2. Strip Topsoil	\$3.00	1,650	Sq. Yd.	\$4,950.00	167	Sq. Yd.	\$501.00	1,650	Sq. Yd.	\$4,950.00
3. Furnish and install geogrid	\$2.50	700	Sq. Yd.	\$1,750.00	633	Sq. Yd.	\$1,582.50	633	Sq. Yd.	\$1,582.50
4. Furnish and install crushed aggregate base	\$13.00	1,400	Ton	\$18,200.00	500	Ton	\$6,500.00	1,587.61	Ton	\$20,638.93
5. Fine grading and base preparation	\$1.20	2,500	Sq. Yd.	\$3,000.00	0	Sq. Yd.	\$0.00	0	Sq. Yd.	\$0.00
6. Furnish and install HMA Pavement	\$58.90	500	Ton	\$29,450.00	0	Ton	\$0.00	0	Ton	\$0.00
7. Furnish and install 15-inch pvc storm sewer	\$60.00	58	Lin. Ft.	\$3,480.00	50	Lin. Ft.	\$3,000.00	100	Lin. Ft.	\$6,000.00
8. Adjust sewer manhole	\$350.00	1	Each	\$350.00	0	Each	\$0.00	0	Each	\$0.00
9. Terracing, fertilize, seed & hydroseed	\$7.50	1,400	Sq. Yd.	\$10,500.00	0	Sq. Yd.	\$0.00	0	Sq. Yd.	\$0.00
10. Install and Maintain Traffic Control	\$650.00	1	Lump Sum	\$650.00	0	Lump Sum	\$162.50	1	Lump Sum	\$650.00
Part 5a Total				\$72,630.00			\$11,746.00			\$33,821.43
TOTAL Part 1 through 4 and 5a				\$808,835.00			\$667,566.92			\$689,642.35

Work to date	\$667,566.92	Work to date	\$689,642.35
Retainage*	\$293.65	Retainage*	\$0.00
Due Contractor	\$667,273.27	Due Contractor	\$689,642.35
Previously paid	\$655,820.99	Previously paid	\$667,273.27
Due this estimate	\$11,452.37	Due this estimate	\$22,369.08

NOTE (1): Retainage set per Wis. Statute 66.0901(9).
 Retainage is 5% of the estimate until 50% of the work is completed.
 At 50% completion, no additional amounts are retained.
 For Final Estimates, there is no retainage.

Respectfully submitted,



Gerry Kaiser, PE
 Director of Public Works

Contractor Signature
Date

**City of Neenah
Department of Public Works
Contractor Request for Payment**

Contractor Name: Jim Fischer, Inc.		Contract No.	6-21
Address 2635 S Casaloma Dr.		Contract Amount	\$299,700.00
City Appleton WI 54914			
Name of Project	Concrete Pavement and Sidewalk Repairs		
Location of Project	Various		
Pay Request No.	FINAL	For Period	November 12, 2021 through 7/15/22

CONTRACT SUMMARY

Original Contract Amount	\$299,700.00
Net Amount of Change Order through Change Order No. 1	\$40,692.82
Adjusted Contract Amount	<u>\$340,392.82</u>

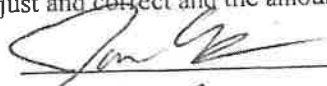



WORK PERFORMED TO DATE

Work Performed to Date	\$340,392.82
Less Retainage of 5%. If different indicate here	\$0.00
Net Amount Earned to Date	\$340,392.82
Less Previous Payments	\$262,978.08
BALANCE DUE THIS PAYMENT	<u>\$77,414.74</u>

CONTRACT BREAKOUT

		Due This Estimate	Budget Total	Contract Breakdown	Paid to Date
Street Repair-Undesignated	012-5199-743-0236	\$31,891.17	\$175,000.00	\$100,000.00	\$88,585.24
Sidewalk/Trail Maintenance	012-5301-743-0236	\$0.00	\$41,387.00	\$41,387.00	\$46,059.54
Sidewalk/Trail Maintenance	012-5301-743-0236	\$28,644.19	\$125,000.00	\$73,613.00	\$0.00
Storm Pavement Repair	049-5249-743-0236	\$0.00	\$45,000.00	\$40,000.00	\$45,000.00
Storm-Miscellaneous Repairs	049-5203-743-0236	\$14,945.90	\$150,000.00	\$0.00	\$29,972.06
Sanitary Pavement Repair	046-5049-742-0236	(\$419.76)	\$20,000.00	\$15,000.00	\$8,649.83
Water Maintenance Repairs	400-0402-770-6730	\$2,353.23	\$250,000.00	\$23,000.00	\$32,739.46
Water Maintenance Services	400-0402-770-6750	\$0.00	\$100,000.00	\$5,400.00	\$5,353.04
Water-Henry St RR Xing	400-0000-207-0452	\$0.00	\$0.00	\$0.00	\$4,661.34
Water-Hydrants	400-0000-207-0464	\$0.00	\$5,400.00	\$0.00	\$635.65
Miscellaneous Services	400-0402-770-0474	\$0.00	\$1,300.00	\$1,300.00	\$1,321.93
		<u>\$77,414.74</u>	<u>\$913,087.00</u>	<u>\$299,700.00</u>	<u>\$262,978.08</u>

CERTIFICATION OF CONTRACTOR:
I certify that the foregoing is just and correct and the amount claimed is legally due after showing all just credits

Certified by Engineer		Date: 7/22/22
Certified by Public Works		Date: 7-25-22
Certified by Water Utility		Date: 7/26/2022
Certified by Contractor		Date: 7-22-22
	Approved BPW	Date:
	Approved Common Council (Final Payments Only)	Date:

**City of Neenah
Department of Public Works
Contractor Request for Payment**

Contractor Name: Brickline, Inc.		Contract No.	4-21
Address 3342 Commercial Ave		Contract Amount	\$52,068.15
City Madison WI 53714			
Name of Project	Epoxy Pavement Markings		
Location of Project	Various Streets		
Pay Request No.	FINAL	For Period	August 31, 2021 through June 17, 2022

CONTRACT SUMMARY

Original Contract Amount	\$52,068.15
Net Amount of Change Order through Change Order No. 1	\$0.00
Adjusted Contract Amount	<u>\$52,068.15</u>

WORK PERFORMED TO DATE

Work Performed to Date	\$52,154.30
Less Retainage of 5%. If different indicate here	_____
Net Amount Earned to Date	\$52,154.30
Less Previous Payments	\$33,618.10
	<u>\$18,536.20</u>

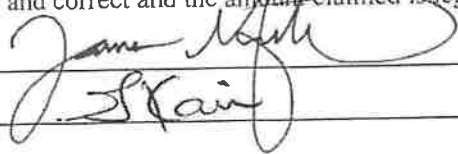
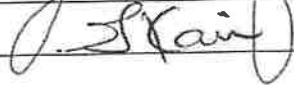
BALANCE DUE THIS PAYMENT

CONTRACT BREAKOUT

		Due This Estimate	Budget Total	Contract Breakdown	Paid to Date
Pavement Marking	010-7101-736-0229	\$18,536.20	\$51,000.00	\$51,000.00	\$33,618.10
		<u>\$18,536.20</u>	<u>\$51,000.00</u>	<u>\$51,000.00</u>	<u>\$33,618.10</u>

CERTIFICATION OF CONTRACTOR:

I certify that the foregoing is just and correct and the amount claimed is legally due after showing all just credits

Certified by Engineer		Date: 7/21/22
Certified by Public Works		Date: 7-25-22
Certified by Water Utility		Date:
Certified by Contractor		Date:
	Approved BPW	Date:
	Approved Common Council (Final Payments Only)	Date:

Contract 4-21
Epoxy Pavement Marking

Contract 4-21 Brickline, Inc	Original Contract			Payment No. 2					FINAL								
	DESCRIPTION	QTY	Unit of Measure	Unit Price	Total	Quantity Completed This Pay Estimate	Completed This Pay Estimate	3% Retainage	Due This Estimate	Previously Paid	Due to Contractor	Quantity Completed This Pay Estimate	Completed This Pay Estimate	Retainage Due	Due This Estimate	Previously Paid	Due to Contractor
	Epoxy Pavement Marking																
501	Long Line 4"	Ln Ft	10988	\$0.35	\$3,845.80	4,323.80	\$1,513.33	\$37.83	\$1,475.50	\$2,058.15	\$3,624.25	907.00	\$317.45	\$90.61	\$408.06	\$3,833.64	\$3,941.70
502	Long Line 8"	Ln Ft	2821	\$0.60	\$1,692.60	641.00	\$384.60	\$9.62	\$374.99	\$1,228.50	\$1,644.60	0.00	\$0.00	\$41.12	\$41.12	\$1,603.49	\$1,644.60
503	Stop Line 24"	Ln Ft	497	\$14.25	\$7,082.25	63.60	\$906.30	\$22.66	\$883.64	\$3,534.57	\$4,531.50	214.00	\$3,049.50	\$113.29	\$3,162.79	\$4,418.21	\$7,381.00
504	Crosswalk 6"	Ln Ft	1011	\$7.50	\$7,582.50	53.20	\$399.00	\$9.97	\$389.03	\$6,582.55	\$6,945.00	218.00	\$1,635.00	\$173.63	\$1,808.63	\$6,771.38	\$8,580.00
505	Crosswalk 12"	Ln Ft	1480	\$9.75	\$14,430.00	337.40	\$3,289.65	\$82.24	\$3,207.41	\$6,555.51	\$10,013.25	542.00	\$5,284.50	\$350.33	\$5,534.83	\$9,762.92	\$15,297.75
506	Crosswalk 24"	Ln Ft	474	\$14.25	\$6,754.50	22.00	\$313.50	\$7.84	\$305.66	\$1,222.65	\$1,567.50	411.00	\$5,856.75	\$39.19	\$5,895.94	\$1,528.31	\$7,424.25
507	Diagonal 12"	Ln Ft	43	\$9.75	\$438.75	34.20	\$333.45	\$8.34	\$325.11	\$1,300.46	\$1,667.25	16.00	\$156.00	\$41.68	\$197.68	\$1,625.57	\$1,823.25
508	Arrow Type 2	EA	26	\$275.00	\$7,150.00	1.00	\$275.00	\$6.88	\$268.13	\$1,072.50	\$1,375.00	5.00	\$1,375.00	\$34.38	\$1,409.38	\$1,340.63	\$2,750.00
509	Arrow Type 3	EA	4	\$350.00	\$1,400.00	0.60	\$210.00	\$5.25	\$304.75	\$819.00	\$1,050.00	0.00	\$0.00	\$26.25	\$26.25	\$1,023.75	\$1,050.00
510	Removal 4" Line	Ln Ft	38	\$4.50	\$171.00	132.00	\$684.00	\$17.10	\$666.90	\$0.00	\$684.00	0.00	\$0.00	\$17.10	\$17.10	\$666.90	\$684.00
511	Removal 8" Line	Ln Ft	76	\$8.25	\$627.00	33.40	\$275.55	\$6.89	\$368.66	\$1,074.65	\$1,377.75	0.00	\$0.00	\$34.44	\$34.44	\$1,343.31	\$1,377.75
512	Remove Curbing Compound	Ln Ft	3575	\$0.25	\$893.75	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL				\$52,068.15		\$8,584.38	\$214.61	\$8,369.77	\$25,248.33	\$34,480.10		\$17,674.20	\$862.00	\$18,536.20	\$33,618.10	\$52,154.30

PW

RECEIVED

JUN 21 2022

FINANCE

Invoice No. 220618

BRICKLINE, INC.
3342 COMMERCIAL AVE.
MADISON, WI 53714
PHONE: 608.244.5163 FAX: 608.244.5133

INVOICE

Customer

Name CITY OF NEENAH
Address 211 WALNUT STREET PO BOX 426
City NEENAH State WI ZIP 54957
Phone

Misc

Date 6/17/2022
Order No.
Rep
FOB

Qty	Description	Unit Price	TOTAL
	RE: CONTRACT 4-21 EPOXY PAVEMENT MARKING		
907	LF EPOXY 4-INCH	\$ 0.35	\$ 317.45
214	LF EPOXY 24-INCH STOP LINE	\$ 14.25	\$ 3,049.50
218	LF EPOXY 6-INCH CROSSWALK	\$ 7.50	\$ 1,635.00
542.00	LF EPOXY 12-INCH CROSSWALK	\$ 9.75	\$ 5,284.50
411	LF EPOXY 24-INCH CROSSWALK	\$ 14.25	\$ 5,856.75
16	LF EPOXY 12-INCH DIAGONAL	\$ 9.75	\$ 156.00
5.00	EACH EPOXY ARROW TYPE 2	\$ 275.00	\$ 1,375.00

2022 work

SubTotal \$ 17,674.20
Shipping

Payment

Select One...

Tax Rate(s)

TOTAL \$ 17,674.20

Comments

Name
CC #
Expires

Office Use Only

DEPARTMENT _____	TERMS: NET 30 DAYS
EXT. BY _____	APPR. BY _____
DATE _____	
DISTRIBUTION	
ACCT. NO.	AMOUNT
_____	_____
_____	_____
_____	_____
DESCRIPTION _____	

RECEIVED

DEC 06 2021

FINANCE

Invoice No. 211203

BRICKLINE, INC.
3342 COMMERCIAL AVE.
MADISON, WI 53714
PHONE: 608.244.5163 FAX: 608.244.5133

INVOICE

Customer

Name CITY OF NEENAH
Address 211 WALNUT STREET PO BOX 426
City NEENAH State WI ZIP 54957
Phone

Misc

Date 12/2/2021
Order No.
Rep
FOB

Qty	Description	Unit Price	TOTAL
	RE: CONTRACT 4-21 EPOXY PAVEMENT MARKING		
10,355	LF EPOXY 4-INCH	\$ 0.35	\$ 3,624.25
2,741	LF EPOXY 8-INCH	\$ 0.60	\$ 1,644.60
318	LF EPOXY 24-INCH STOP LINE	\$ 14.25	\$ 4,531.50
926	LF EPOXY 6-INCH CROSSWALK	\$ 7.50	\$ 6,945.00
1,027.00	LF EPOXY 12-INCH CROSSWALK	\$ 9.75	\$ 10,013.25
110	LF EPOXY 24-INCH CROSSWALK	\$ 14.25	\$ 1,567.50
171	LF EPOXY 12-INCH DIAGONAL	\$ 9.75	\$ 1,667.25
5.00	EACH EPOXY ARROW TYPE 2	\$ 275.00	\$ 1,375.00
3	EACH EPOXY ARROW TYPE 3	\$ 350.00	\$ 1,050.00
167	LF REMOVING PAVEMENT MARKING 8-INCH	\$ 8.25	\$ 1,377.75
152	LF REMOVING PAVEMENT MARKING 4-INCH	\$ 4.50	\$ 684.00

REVISIED INVOICE FOR ALL WORK 2021

SubTotal \$ 34,480.10
Shipping

Tax Rate(s)

TOTAL \$ 34,480.10

Payment

Select One...

Comments

Name
CC #
Expires

Office Use Only

DEPARTMENT _____

EXT. BY _____ APPR. BY _____ TERMS: NET 30 DAYS

DATE _____

DISTRIBUTION _____

ACCT. NO.	AMOUNT
_____	_____
_____	_____
_____	_____
_____	_____

DESCRIPTION _____