

AGENDA

REGULAR WATER COMMISSION MEETING AND STORM WATER CITIZEN ADVISORY BOARD MEETING

Monday, December 15, 2025

4:30 P.M.

**Hauser Room – City Hall
211 Walnut St., Neenah, WI 54956**

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision making responsibility. This constitutes a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

1. Approve Regular Meeting Minutes for November 17, 2025 (Attachment)
2. Approve Closed Session Meeting Minutes for November 17, 2025
3. Approve the Invoices for November 2025 (Attachment)
4. Appearances
5. Old Business/New Business
 - A. Approve Final Payment for Contract 4-24 S. Park Avenue Easement & Bayview Services (Attachment)
 - B. Award Chemical Bids for 2026 (Attachment)
 - C. Director's Report (Attachment)
 - D. Any Other Business That May Legally Come Before the Commission
 - E. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or e-mail clerk@neenahwi.gov at least 48 hours prior to the scheduled meeting or event to request an accommodation.

**MINUTES OF THE NEENAH WATER WORKS COMMISSION
AND
STORM WATER CITIZEN ADVISORY BOARD MEETING**
Regular Meeting – November 17, 2025
Hauser Room – City Hall, 211 Walnut Street, Neenah, WI

Present: President Schmeichel; Commissioners: Lang, Steiner, Bauman, and Hemes; and Director Mach.

Also Present: Alderperson Pollnow, Deputy Finance Director Kahl, Distribution Tech Maynard, and Mr. Brandon Barlow

President Schmeichel called the meeting to order at 4:30 p.m.

Approve Regular Meeting Minutes for October 20, 2025 – Following discussion, **M.S.C. Hemes/Bauman to approve the October 20, 2025 Regular Meeting Minutes**. All voting aye.

Approve the Invoices for October 2025 – Commissioners asked about the invoice from Airgas USA, LLC. Director Mach noted that this was for updated fall protection harnesses. Commissioners requested that Director Mach do a price comparison for these harness purchases in the future to ensure the best pricing is achieved. Commissioners asked Director Mach to include the current Reserve Account allocations along with the minutes of this meeting.

Following discussion, **M.S.C. Schmeichel/Bauman approve the October 2025 invoices**. All voting aye.

Appearances – Mr. Brandon Barlow introduced himself to the Commission. Mr. Barlow is a candidate for the Business Manager position. Commissioners welcomed him to the meeting and wished him well.

Old Business/New Business

Booster Station Final Cost Report – Director Mach shared the final cost report with the Commission. He noted that the original budgeted amount of \$1,300,000 was from 2023. Costs of construction have increased steadily, but staff worked hard to keep costs as low as possible. The Engineer's estimate for the project was \$2,160,000 and the grand total for all required installations was \$1,733,818. Accounting for the Booster Station proper (without water mains) per the budgeted amount, the total cost came in at \$1,491,360.45.

Following discussion, **No action required**.

Approve Draft 2026-2030 Capital Improvement Program – Deputy Director of Finance Kahl and Director Mach presented the Draft CIP for Commission consideration. Highlights of the CIP include a continued aggressive water main and lead service replacement program along with a continued focus on Plant maintenance. Commissioners asked about the E. North Water Street and W. North Water Street railroad crossings along with the previously budgeted Oak Street Bridge WM Crossing. Director Mach noted that the crossings were extremely old and uncased. Main leaks were repaired near the crossings and relaying or lining these crossings is part of Director Mach's long-range plan. The Oak Street Bridge WM Crossing was not re-budgeted for 2025 as it was part of a past CIP. Commissioners requested that this line item be brought back into the 2026 CIP to reflect the work.

Following discussion, **M.S.C. Hemes/Steiner to add the Oak Street Bridge WM Crossing project to the 2026 CIP at the previously budgeted amount of \$500,000 and approve the Draft 2026-2030 CIP as amended**. All voting aye.

Waterworks Commission and Storm Water Citizens Advisory Board Meeting Minutes
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Approve Draft 2026 Budget – Deputy Director of Finance Kahl and Director Mach presented the Draft Budget for 2026. Highlights of the budget include increases year over year for a number of accounts due to inflation, and the incorporation of the Utility Billing Coordinator and Business Manager positions within the Utility. Commissioners asked about the \$0 budget for Miscellaneous Non-Operating Income and the increased request for Other Operating Revenues. Director Mach and Deputy Director Kahl noted that the Miscellaneous Non-Operating Income is unbudgeted because this amount depends heavily upon Developer Contributed Capital. As these amounts are not known ahead of time, no request is entered. For the Other Operating Revenues, Director Mach noted that the Utility will be billing the other utilities (Storm and Sanitary) for billing services in 2026.

Following discussion, **M.S.C. Hemes/Bauman to approve the Draft 2026 Budget**. All voting aye.

Director's Report –

1. Water Loss Report – Water loss has been trending downward. Staff recently addressed a large leak.
2. Solar Installation Update – The array continues to perform well.
3. PFAS Settlement Update – The Utility received a check for \$50,179.09 as part of the PFAS Settlement.
4. MRA Salary Plan Update – MRA staff continue to engage peer utilities.
5. The next regular Waterworks Commission meeting is scheduled for Monday, December 15, 2025.

Any Other Business That May Legally Come Before the Commission – None.

Closed Session **M.S.C. Schmeichel/Hemes to convene into closed session pursuant to Wis. Stats §19.85 (1)(e) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility**. All voting aye.

The Commission convened into closed session at 5:04 p.m.

Adjournment – **M.S.C. Hemes/Schmeichel to adjourn in closed session at 5:11 p.m.** All voting aye.

Respectfully submitted,



Anthony L. Mach
Director, Neenah Water Utility



Neenah Water Utility

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Anthony L. Mach

Director of Neenah Water Utility

MEMORANDUM

DATE: January 8, 2024
TO: Waterworks Commission
FROM: Anthony L. Mach
RE: Request to Create Additional Replacement Reserve Accounts and Reallocate Funding

In 2011, the Public Service Commission of Wisconsin (PSCW) authorized the Utility to set aside funds on a monthly basis to pay for large operations and maintenance projects. Those totals are designated on the Utility Balance Sheet under Temporary Investments in the "Replacement Reserves" line. These totals are reported monthly on the Water Utility Cash Activity report.

Each month, \$35,000 is added to the accounts as follows:

1. **Sludge Lagoon: \$15,000**
2. **Vehicles: \$3,000**
3. **Painting Towers: \$12,500**
4. **Painting Hydrants: \$500**
5. **GAC Media Replacement: \$0**
6. **Pump Rehabilitation: \$4,000**

The Cecil Street Tower repainting project is complete, and the fund has a balance of \$268,120.19. Staff have discussed starting a reserve account for replacing boilers within the plant. The newest plant boilers are approaching 17 years old and there are still boilers that were installed in the mid-1990s. The Lagoon Fund is healthy, and staff are looking at bidding out a dredging in 2024 along with lagoon road repairs. The Meters/Endpoints reserve account needs additional funding for 2024 onward.

Staff recommends creating a Boiler Replacement reserve account and moving the balance of the Painting Towers reserve account to the Meters/Endpoints reserve account and funding the accounts as follows, beginning on February 1st, 2024:

1. **Sludge Lagoon: \$0**
2. **Vehicles: \$3,000**
3. **Painting Towers: \$0**
4. **Painting Hydrants: \$500**
5. **GAC Media Replacement: \$0**
6. **Pump Rehabilitation: \$4,000**
7. **Meters/Endpoints: \$25,000**
8. **Boiler Replacement: \$2,500**

WATER UTILITY CASH ACTIVITY
November 2025

Cash Balance Nov 1, 2025		\$4,454,435
Cash Receipts		
Water Collection Receipts	883,503	
Investment Maturity	250,000	
Other Water Receipts	<u>69,193</u>	
		<u>1,202,696</u>
Cash Distributions		
Check Register	153,734	
WE Energies	18,488	
Disbursements to the City	<u>151,851</u>	
		<u>324,073</u>
Cash Balance Nov 30, 2025		<u><u>5,333,058</u></u>

NOV DISBURSEMENTS TO THE CITY

Payroll	102,363
Payroll Benefits	43,734
Vehicle Fuel & Fluids	940
Vehicle Maintenance	891
Postage	279
IS Services	3,492
GIS Services	<u>152</u>
Total Disbursements to the City	<u><u>151,851</u></u>

REPLACEMENT FUND RESERVES AS OF NOV 2025

Sludge Lagoon	\$1,728,413
Vehicles	176,199
Painting Hydrants	77,500
GAC Media Replacement	530,000
Pump Rehab	189,864
Meters/Endpoints	447,726
Boiler Replacement	<u>55,000</u>
Total Replacement Fund Reserves	<u><u>\$3,204,702</u></u>

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02
11/06/2025	3422	GRAYMONT WESTERN LIME INC	35248421RI	4,990.94	HYDRATED LIME	
11/06/2025	3429	N & M AUTO SUPPLY	847977	73.87	BATTERY FOR VALVE TURNER	
11/06/2025	3419	FERGUSON WATERWORKS	461228	7,955.64	WATER MAIN PARTS	
11/06/2025	61022	DURABLE CONTROLS INC	75038	758.99	PH PROBE HOUSING	
11/06/2025	3441	TRI CITY GLASS & DOOR INC	I03102049EP	2,036.00	STEEL ENTRY DOOR/INSTALLA	TION
11/06/2025	3431	NORTHERN LAKE SERVICE INC	2518389	123.75	LAB TESTS	
11/06/2025	61032	WRWA	S7271	650.00	WRWA ANNUAL MEMBERSHIP	
11/06/2025	3419	FERGUSON WATERWORKS	461227	1,545.60	MAIN VALVE SEATS	
11/13/2025	3447	AIRGAS USA LLC	9165968529	3,641.88	CARBON DIOXIDE	
11/13/2025	3462	MICHELS	492866	409.85	BACKFILL	
11/13/2025	61041	JACKSON, TONYA	000042655	263.17	OVERPD FINAL ACCOUNT	000000990
11/13/2025	61054	WISCONSIN PUBLIC SERVICE	5689250748	124.02	PUMPING ELEC OCT 2025	
11/13/2025	61034	BARRETT, KELLY	000047895	10.38	OVERPD FINAL ACCOUNT	000019688
11/13/2025	3453	GRAYMONT WESTERN LIME INC	35248543RI	5,787.64	HYDRATED LIME	
11/13/2025	3460	MCMAHON	940955	170.00	SEP PROFESSIONAL SERVICES	CONTRACT B
11/13/2025	3451	DIGGERS HOTLINE INC	251025801	216.75	OCT LOCATES	
11/13/2025	3453	GRAYMONT WESTERN LIME INC	35248798RI	5,235.09	HYDRATED LIME	
11/13/2025	61054	WISCONSIN PUBLIC SERVICE	5689250748	20.39	PUMPING HEAT NOV 2025	
11/20/2025	3478	FERGUSON WATERWORKS	462897	900.00	LOCATOR	
11/20/2025	3481	GRAYMONT WESTERN LIME INC	35249042RI	5,178.55	HYDRATED LIME	
11/20/2025	61064	NOBBE, LAUREL	000030505	67.15	OVERPD FINAL ACCOUNT	000019792
11/26/2025	3501	DIVERSIFIED BENEFIT SERVICES INC	459669	59.15	NOV HRA WATER- 13 EES @ \$	4.55 EA
11/26/2025	61080	VAN SISTINE HOMES LLC	2 ADD FAWATER	-636.17	INSPECTION COSTS	
11/26/2025	3506	FERGUSON WATERWORKS	458863	660.00	VALVE BOX PARTS	
11/26/2025	3502	DONALD HIETPAS & SONS INC	CN1-25 FINAL	24,449.84	FINAL PAY REQUEST_CONTRAC	T 1-25
11/26/2025	3517	NORTHERN LAKE SERVICE INC	2519583	762.00	LAB TESTS	
11/26/2025	3501	DIVERSIFIED BENEFIT SERVICES INC	460789	16.00	NOV FSA WATER 4 EES @ \$4.	00 EACH
11/26/2025	3509	HYDRITE CHEMICAL COMPANY	2025000076887	8,195.81	SODIUM HYPOCHLORITE	
11/26/2025	61083	WISCONSIN CENTRAL LTD	9500278965	445.51	BERGSTROM 12" MAIN CROSS	ING MILE 183.33
11/26/2025	3508	GRAYMONT WESTERN LIME INC	35249417RI	5,443.26	HYDRATED LIME	
11/26/2025	3506	FERGUSON WATERWORKS	461488	18,426.50	HYDRANTS	
11/26/2025	61080	VAN SISTINE HOMES LLC	2 ADD FAWATER	20,553.25	REIMB 2 ADD FA WATER MAIN	OVERSIZING
11/26/2025	3510	MCMAHON	941146	4,680.00	OAK ST/FOX RIVER CROSSING	WMR 9/28-11/1
11/26/2025	3500	CHEMTRADE CHEMICALS US LLC	90316619	7,761.64	FERRIC SULFATE	
11/28/2025	3497	U S BANK	11-12-25	1,802.42	IDEXX DISTRIBUTION INC	3186891503/LAB MEDIA/SUPP
11/28/2025	3497	U S BANK	11-12-25	2,823.84	LANDIS+GYR TECHNOLOGY,	OCT 2025 METER READS
11/28/2025	3497	U S BANK	11-12-25	-26.50	HAWKINS INC	7241584/FUEL SURCHARGE
11/28/2025	3497	U S BANK	11-12-25	1,333.59	HAWKINS INC	HYDROFLUOSILICIC ACID
11/28/2025	3497	U S BANK	11-12-25	302.65	AMAZON MKTPL*BT8MO0130	LED LIGHTS/RELAY BOXES
11/28/2025	3497	U S BANK	11-12-25	3,100.00	MRA INSTITUTE OF MANAGEM	2025 SALARY STUDY
11/28/2025	3497	U S BANK	11-12-25	31.00	WI STATE HYGIENE LAB	LAB TEST
11/28/2025	3497	U S BANK	11-12-25	25.00	FERRELL*GAS LP	RENTAL FEE- PROPANE
11/28/2025	3497	U S BANK	11-12-25	92.84	CINTAS CORP	MATS MOPS DISTRIBUTION
11/28/2025	3497	U S BANK	11-12-25	398.45	IDEXX DISTRIBUTION INC	3186891504/LAB MEDIA
11/28/2025	3497	U S BANK	11-12-25	-14.95	ULTIMATE ELECTRICIANS	SALES TAX REFUND
11/28/2025	3497	U S BANK	11-12-25	55.50	4TE*CULLIGAN WATER CONDIT	LAB WATER
11/28/2025	3497	U S BANK	11-12-25	347.78	IDEXX DISTRIBUTION INC	3187152678/LAB QC MEDIA
11/28/2025	3497	U S BANK	11-12-25	1,009.95	USABUEBOOK	852525/LAB REAGENTS
11/28/2025	3497	U S BANK	11-12-25	92.83	CINTAS CORP	MATS MOPS TREATMENT
11/28/2025	3496	U S BANK	11-12-25	216.36	TDS METROCOM	10/22-11/21 PHONE FEES
11/28/2025	3497	U S BANK	11-12-25	5,010.03	HAWKINS INC	SODIUM PERMANGANATE
11/28/2025	3497	U S BANK	11-12-25	469.98	AMAZON MKTPL*BT6816CV2	LED FIXTURES
11/28/2025	3497	U S BANK	11-12-25	234.00	FILTERBUY	AIR FILTERS
11/28/2025	3497	U S BANK	11-12-25	2,017.38	USABUEBOOK	TESTING REAGENTS
11/28/2025	3497	U S BANK	11-12-25	20.00	IN *ENABLING ELEMENTS, IN	BOOSTER STATION TELEMETRY
11/28/2025	3496	U S BANK	11-12-25	268.74	U.S. CELLULAR	AIRTIME 10/22-11/21
11/28/2025	3497	U S BANK	11-12-25	-26.50	HAWKINS INC	7241583/FUEL SURCHARGE
11/28/2025	3497	U S BANK	11-12-25	98.61	THE HOME DEPOT #4903	GROUT/MORTAR/ANVIL

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02
11/28/2025	3497	U S BANK	11-12-25	284.48	AMAZON MKTPL*BT8MO0130	BATTERY CHARGER/TOOL
11/28/2025	3497	U S BANK	11-12-25	104.95	AMAZON MKTPL*BT7KD0NH2	RF REMOTE RELAYS
11/28/2025	3497	U S BANK	11-12-25	801.20	HAWKINS INC	AMMONIA HYDROXIDE
11/28/2025	3497	U S BANK	11-12-25	18.51	MENARDS APPLETON WEST WI	TRASH BAGS/DRILL BIT
11/28/2025	3497	U S BANK	11-12-25	427.55	BADGER METER INC	OCT 2025 METER READS
11/28/2025	3497	U S BANK	11-12-25	831.35	AMAZON MKTPL*NK8QM2AJ0	LED WALL PACKS/DUSK SENSO
11/28/2025	3497	U S BANK	11-12-25	313.95	ULTIMATE ELECTRICIANS	ELECTRICIAN CECS JOHNSON
11/28/2025	3497	U S BANK	11-12-25	164.00	AMAZON MKTPL*B89O53FN0	GATE PHOTO EYE
11/28/2025	3497	U S BANK	11-12-25	13.39	THE UPS STORE 2376	LAB SHIPPING
11/28/2025	3497	U S BANK	11-12-25	26.50	HAWKINS INC	FUEL SURCHARGE
11/28/2025	3497	U S BANK	11-12-25	88.63	USABLUEBOOK	867306/LAB REAGENTS
Overall - Total				153,733.96		



Neenah Water Utility

211 Walnut St. PO Box 426 Neenah, WI 54957-0426

Office: (920) 886-6182 Cell: (920) 858-6300

Email: amach@neenahwi.gov

Anthony L. Mach

Director of Neenah Water Utility

MEMORANDUM

DATE: December 8, 2025

TO: Waterworks Commission

FROM: Anthony L. Mach

RE: Approve Final Payment for Contract 4-24 S. Park Avenue Easement & Bayview Services

Scott Lamers Construction has submitted the final payment request for \$65,569.50 for Contract 4-24. Staff are satisfied with the work and all installations have been approved. This final payment has been approved at the December 11, 2025 Board of Public Works meeting. The total amount attributable to Water is \$30,406.55.

Staff recommends approving the final payment request for \$65,569.50 for Contract 4-24 S. Park Avenue Easement & Bayview Services to Scott Lamers Construction and recommending the final payment to the Common Council for approval.

**City of Neenah
Department of Public Works
Contractor Request for Payment**

Contractor Name: Scott Lamers Construction		Contract No.	4-24
Address: W4527 Cty Rd KK		Contract Amount	\$366,812.00
City: Kaukauna WI 54140			
Name of Project	Sanitary & Storm Sewer, Water Main and Street Construction		
Location of Project	S. Park Easement		
Pay Request No.	5_FINAL	For Period	March-August 2025

CONTRACT SUMMARY

Original Contract Amount		\$366,812.00
Net Amount of Change Order	No.1 & No.2 & No.3	\$74,071.00
Adjusted Contract Amount		<u>\$440,883.00</u>

WORK PERFORMED TO DATE

Work Performed to Date		\$391,581.00
Less Retainage of 5%. If different indicate here		\$0.00
Net Amount Earned to Date		\$391,581.00
Less Previous Payments		\$326,011.50

BALANCE DUE THIS PAYMENT

\$65,569.50

CONTRACT BREAKOUT

	Account Numbers	Project #	Budget Total	Contract Breakdown	Due This Estimate	Paid to Date
S. Park Easement	046-5050-743.02-36	SEW08	\$390,000.00	\$169,603.00	\$40,492.95	\$145,254.05
S. Park Easement	400-0499-770-9999	WO543	\$347,000.00	\$197,209.00	\$25,076.55	\$180,757.45
CO#1	046-5050-743.02-36	SEW08	\$347,000.00	\$51,741.00	\$0.00	\$0.00
CO#2	400-0499-770-9999	WO543	\$0.00	\$0.00	\$5,330.00	\$0.00
CO#3	046-5050-743.02-36	SEW08	\$0.00	\$0.00	\$17,000.00	\$0.00
			\$1,084,000.00	\$418,553.00	\$65,569.50	\$326,011.50

CERTIFICATION OF CONTRACTOR:

I certify that the foregoing is just and correct and the amount claimed is legally due after showing all just credits

Certified by Engineer		Date: 12-4-25
Certified by Public Works		Date: 12-9-25
Certified by Water Utility		Date: 12/8/25
Certified by Contractor		Date: 12/3/25
	Approved BPW _____	Date:
	Approved Common Council (Final Payments Only)	Date:

Contract 4-24
Sanitary Sewer and Water Main
S. Park Easement

Item Line	Item Code	Item Description	UofM	QTY	Unit Price	Extension	Quantity Completed to Date	Pay Request No.4				Pay Request No.5_FINAL			Earned by Contractor	
								Contractor Completed This Period Quantity	\$	Retainage Due this Period	Due this Estimate	Contractor Completed This Period Quantity	\$	Retainage Owed Payment		Due this Estimate
1	9999.1	Furnish and Pipeburst 8-inch HDPE SDR 17 Sanitary Sewer	Lin. Ft.	1,456.00	\$73.00	\$106,288.00	1,453.00	724.00	\$52,852.00	\$2,642.60	\$50,209.40	0.00	\$0.00	\$5,303.45	\$5,303.45	\$106,069.00
2	9999.2	Furnish and Relay 6 inch Sanitary Lateral	Lin. Ft.	20.00	\$60.00	\$1,200.00	24.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$72.00	\$72.00	\$1,440.00
3	102.6	Reconnect Lateral to Main	Each	14.00	\$1,475.00	\$20,650.00	14.00	6.00	\$8,850.00	\$442.50	\$8,407.50	0.00	\$0.00	\$1,032.50	\$1,032.50	\$20,650.00
4	103.1	Furnish and Pipeburst 4-inch Sanitary Lateral	Lin. Ft.	558.00	\$5.00	\$2,790.00	551.00	0.00	\$0.00	\$0.00	\$0.00	103.00	\$515.00	\$112.00	\$627.00	\$2,755.00
5	103.2	Furnish and Pipeburst 6-inch Sanitary Lateral	Lin. Ft.	100.00	\$30.00	\$3,000.00	0.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	103.4	Reconnect Under Basement Floor - Pipeburst	Each	8.00	\$2,850.00	\$22,800.00	8.00	0.00	\$0.00	\$0.00	\$0.00	1.00	\$2,850.00	\$997.50	\$3,847.50	\$22,800.00
7	103.6	Remove Building Footing to allow Pipeburst	Each	2.00	\$300.00	\$600.00	3.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$45.00	\$45.00	\$900.00
8	9999.3	Adjust Sanitary Manhole & Install New Frame & Cover	Each	7.00	\$150.00	\$1,050.00	2.00	0.00	\$0.00	\$0.00	\$0.00	2.00	\$300.00	\$0.00	\$300.00	\$300.00
9	106.5	Clean and Televiser Sanitary Sewer & Laterals	Lump Sum	1.00	\$4,200.00	\$4,200.00	1.00	0.00	\$0.00	\$0.00	\$0.00	1.00	\$4,200.00	\$0.00	\$4,200.00	\$4,200.00
25	304.2	Furnish & Install Sump Pump Pit w/ Sanitary Pipeburst	Each	2.00	\$300.00	\$600.00	0.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00
26	304.1	Furnish & Install Sump Pump Pit Separate from Pipeburst Pit	Each	1.00	\$500.00	\$500.00	0.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00
27	9999.9	Restore Lawn: Furnish & Install Topsoil, Seed and Hydromulch	Sq. Yds.	275.00	\$9.00	\$2,475.00	887.00	0.00	\$0.00	\$0.00	\$0.00	887.00	\$7,983.00	\$0.00	\$7,983.00	\$7,983.00
28	9999.1	Furnish & Install Cold Patch	Sq. Yds.	17.50	\$150.00	\$2,625.00	0.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00
29	706.1	Install & Maintain Traffic Control	Lump Sum	0.50	\$1,650.00	\$825.00	1.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$82.50	\$82.50	\$1,650.00
Total Sanitary Sewer Base Bid						\$169,603.00			\$61,702.00	\$3,085.10	\$58,616.90		\$15,848.00	\$7,644.95	\$23,492.95	\$168,747.00
CO#1	9999.1	Furnish and Pipeburst 8-inch HDPE SDR 17 Sanitary Sewer	Lump Sum	1.00	(\$19,199.00)	(\$19,199.00)	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00
CO#1	N/A	Drill 8 inch San Main	Lump Sum	1.00	\$43,940.00	\$43,940.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00
CO#1	N/A	New Sanitary Manhole	Lump Sum	1.00	\$20,000.00	\$20,000.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00
CO#1	N/A	Drill 4 inch San Lateral	Lump Sum	1.00	\$7,000.00	\$7,000.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Change Order No. 1						\$51,741.00		0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
CO#3	N/A	800 Bayview Repair Connection at Main	Lump Sum	1.00	\$6,000.00	\$6,000.00	1.00	0.00	0.00	0.00	0.00	1.00	\$6,000.00	\$0.00	\$6,000.00	\$6,000.00
CO#3	N/A	812 Bayview Lateral Installation	Lump Sum	1.00	\$8,200.00	\$8,200.00	1.00	0.00	0.00	0.00	0.00	1.00	\$8,200.00	\$0.00	\$8,200.00	\$8,200.00
CO#3	N/A	Repour Manhole Bench	Lump Sum	1.00	\$1,000.00	\$1,000.00	1.00	0.00	0.00	0.00	0.00	1.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00

Contract 4-24
Sanitary Sewer and Water Main
S. Park Easement

Item Line	Item Code	Item Description	UofM	QTY	Unit Price	Extension	Quantity Completed to Date	Pay Request No.4				Pay Request No.5_FINAL			Earned by Contractor	
								Contractor Completed This Period Quantity	\$	Retainage Due this Period	Due this Estimate	Contractor Completed This Period Quantity	\$	Retainage Owed Payment		Due this Estimate
CO#3	N/A	Seal Existing Cracks and Smooth Out	Lump Sum	1.00	\$1,800.00	\$1,800.00	1.00	0.00	0.00	0.00	0.00	1.00	\$1,800.00	\$0.00	\$1,800.00	\$1,800.00
Total Change Order No. 3						\$17,000.00		0.00	\$0.00	\$0.00	\$0.00	\$17,000.00	\$0.00	\$17,000.00	\$17,000.00	
Total Change Orders						\$68,741.00			\$0.00	\$0.00	\$0.00	\$17,000.00	\$0.00	\$17,000.00	\$17,000.00	
Total Sanitary Sewer						\$238,344.00			\$61,702.00	\$3,085.10	\$58,616.90	\$32,848.00	\$7,644.95	\$40,492.95	\$185,747.00	
10	9999.4	Furnish & Pipeburst 6-inch DR 11 Water Main	Lin. Ft.	1,157.00	\$75.00	\$86,775.00	1,137.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$4,263.75	\$4,263.75	\$85,275.00
11	9999.5	Furnish & Install 1.25-inch PE Water Service by Trenching	Lin. Ft.	115.00	\$50.00	\$5,750.00	81.00	0.00	\$0.00	\$0.00	\$0.00	15.00	\$750.00	\$165.00	\$915.00	\$4,050.00
12	202.5.2	Furnish & Install 1.25-inch PE Water Service from ROW to Structure by Pulling	Lin. Ft.	50.00	\$50.00	\$2,500.00	0.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	202.6.2	Furnish & Install 1.25-inch PE Water Service from ROW to Structure by Drilling	Lin. Ft.	635.00	\$25.00	\$15,875.00	709.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$886.25	\$886.25	\$17,725.00
14	202.7.1	Furnish & Install 1.25-inch PE Service from ROW to Structure by Pulling w/Sanitary Sewer Pipeburst	Lin. Ft.	608.00	\$3.00	\$1,824.00	492.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$73.80	\$73.80	\$1,476.00
15	202.8.1	Furnish & Install 1.25-inch PE Service from ROW to Structure by Excavation in same Trench as Sanitary Lateral	Lin. Ft.	30.00	\$3.00	\$90.00	0.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	202.9.2	Furnish & Install 1.25-inch Service Brass Set	Each	13.00	\$1,400.00	\$18,200.00	12.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$840.00	\$840.00	\$16,800.00
17	9999.6	Reconnect 1.25-inch Service to Main	Each	1.00	\$1,000.00	\$1,000.00	8.00	0.00	\$0.00	\$0.00	\$0.00	1.00	\$1,000.00	\$350.00	\$1,350.00	\$8,000.00
18	203.1.1	Furnish & Install Cathodic Protection to Water Service	Each	13.00	\$100.00	\$1,300.00	4.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$20.00	\$20.00	\$400.00
19	203.1.3	Water Service Connection to Structure	Each	8.00	\$890.00	\$7,120.00	8.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$356.00	\$356.00	\$7,120.00
20	203.1.7	Abandon Valve Manhole	Each	2.00	\$500.00	\$1,000.00	2.00	0.00	\$0.00	\$0.00	\$0.00	1.00	\$500.00	\$25.00	\$525.00	\$1,000.00
21	9999.7	Furnish & Install 6-inch MJRW Valve and Box	Each	3.00	\$4,900.00	\$14,700.00	3.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$735.00	\$735.00	\$14,700.00
22	205.1	Furnish & Install Hydrant, Lead and Valve	Each	2.00	\$9,950.00	\$19,900.00	2.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$995.00	\$995.00	\$19,900.00

Contract 4-24
Sanitary Sewer and Water Main
S. Park Easement

Item Line	Item Code	Item Description	UofM	QTY	Unit Price	Extension	Quantity Completed to Date	Pay Request No.4				Pay Request No.5_FINAL				Earned by Contractor
								Contractor Completed This Period Quantity	Contractor Completed This Period \$	Retainage Due this Period	Due this Estimate	Contractor Completed This Period Quantity	Contractor Completed This Period \$	Retainage Owed Payment	Due this Estimate	
23	9999.8	Furnish & Install Hydrant	Each	1.00	\$7,250.00	\$7,250.00	1.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$362.50	\$362.50	\$7,250.00
24	205.2	Abandon Hydrant	Each	1.00	\$500.00	\$500.00	1.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$25.00	\$25.00	\$500.00
30	9999.11	Furnish & Install Temporary Water to Structures	Lump Sum	1.00	\$7,500.00	\$7,500.00	1.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$375.00	\$375.00	\$7,500.00
27	9999.9	Restore Lawn: Furnish & Install Topsoil, Seed and Hydromulch	Sq. Yds.	275.00	\$9.00	\$2,475.00	887.00	0.00	\$0.00	\$0.00	\$0.00	887.00	\$7,983.00	\$0.00	\$7,983.00	\$7,983.00
28	9999.1	Furnish & Install Cold Patch	Sq. Yds.	17.50	\$150.00	\$2,625.00	0.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00
29	706.1	Install & Maintain Traffic Control	Lump Sum	0.50	\$1,650.00	\$825.00	0.50	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$41.25	\$41.25	\$825.00
Total Water Base Bid						\$197,209.00			\$0.00	\$0.00	\$0.00		\$10,233.00	\$9,513.55	\$19,746.55	\$200,504.00
CO#2	Remove Valve and Tee in Road and Backfill				\$5,330.00	\$5,330.00	1.00	0.00	\$0.00	\$0.00	\$0.00	1.00	\$5,330.00	\$0.00	\$5,330.00	\$5,330.00
Total Change Orders						\$5,330.00			\$0.00	\$0.00	\$0.00		\$5,330.00	\$0.00	\$5,330.00	\$5,330.00
Total Water with Change Ordes						\$202,539.00			\$0.00	\$0.00	\$0.00		\$15,563.00	\$9,513.55	\$25,076.55	\$205,834.00
Total Bid						\$440,883.00			\$61,702.00	\$3,085.10	\$58,616.90		\$48,411.00	\$17,158.50	\$65,569.50	\$391,581.00



Neenah Water Utility

211 Walnut St. PO Box 426 Neenah, WI 54957-0426

Office: (920) 886-6182 Cell: (920) 858-6300

Email: amach@neenahwi.gov

Anthony L. Mach

Director of Neenah Water Utility

MEMORANDUM

DATE: December 8, 2025
TO: Waterworks Commission
FROM: Anthony L. Mach
RE: Award Chemical Bids for 2026

The bids for chemicals to be purchased in calendar year 2026 are attached. All low bids have been highlighted.

The following low bids for supplied water treatment chemicals have been received:

1. Powdered Activated Carbon, Calgon Carbon Corporation, \$1.05 / lb. 800 Grade.
2. Ferric Sulfate 60%, Chemtrade Logistics, Inc., for \$0.1915 / lb.
3. Sodium Hypochlorite: Hydrite Chemical Co., for \$0.1599 / lb.
4. Hydrated Lime: MLC (f/k/a Mississippi Lime) for \$0.1170 / lb.
5. Hydrofluorosilicic Acid 23%, Hawkins, Inc., for \$0.64 / lb.
6. Liquid Carbon Dioxide, Airgas, Inc., for \$0.089 / lb.
7. Clarifloc C-308P, Polydyne, Inc., for \$0.75 / lb.

Note: Polyphosphate LPC-31, Sodium Permanganate 20%, and Aqua Ammonia are not formally advertised for bid because of specific water plant design parameters.

Staff recommends awarding the 2026 Chemical Bids to the low bidders as shown above.

Neenah Water Utility Estimated Annual Cost Tabulations

Vendor	Powdered Activated Carbon (lbs) (Est. 40,000 lbs)	Ferric Sulfate 60% (lbs) (Est. 400,000 lbs)	Sodium Hypochlorite 12.5% (lbs) (Est. 220,000 lbs)	Hydrated Lime (lbs) (Est. 1,900,000 lbs)	Hydrofluorosilic Acid Fluoride 23% (lbs) (Est. 15,000 lbs)	Liquid Carbon Dioxide CO2 (lbs) (Est. 280,000 lbs)	Polymer C-308P (lbs) (Est. 70,000 lbs)	Totals
NWU 2018-2019 Prices / Vendor	\$0.545/500 Jacobi the Carbon Co.	\$0.089 Kemira	\$0.0897 Olin	\$0.079 Graymont	\$0.255 Hawkins	\$0.0495 Airgas	\$0.74 PolyDyne	
NWU 2020-2021 Prices / Vendor	\$0.590/500 Jacobi the Carbon Co.	\$0.126 Kemira	\$0.0853 Milport	\$0.080 Graymont	\$0.280 Hawkins	\$0.049 Airgas	\$0.74 + Fuel Sur. PolyDyne	
NWU 2022 Prices / Vendor	\$1.10/500 Donau Carbon	\$0.145 Kemira	\$0.144 Alexander Chemical	\$0.082 Graymont	\$0.400 Hawkins	\$0.0645 Airgas	\$0.870 PolyDyne	
NWU 2023 Prices / Vendor	\$1.23/500 \$1.25/800 Norit	\$0.192 Kemira	\$0.225 Hydrite (Thru 6/30)	\$0.1064 Graymont	\$0.45 Hawkins	\$0.08 Airgas	\$0.945 Aqua-Pure (AF4120)	
NWU 2024 Prices / Vendor	\$0.987/500 \$1.375/800 Donau	\$0.190 Chemtrade	\$0.180 Hydrite	\$0.1210 Graymont	\$0.465 Hawkins	\$0.086 Airgas	\$0.840 PolyDyne	
NWU 2025 Prices / Vendor	\$0.79/500 \$1.04/800 Donau	\$0.1725 Chemtrade	\$0.1749 Hydrite	\$0.1285 Graymont	\$0.4594 Hawkins	\$0.089 Airgas	\$0.750 PolyDyne	
NWU 2026 Prices / Vendor	\$1.05/800 Calgon	\$0.1915 Chemtrade	\$0.1599 Hydrite	\$0.1170 MLC	\$0.640 Alexander	\$0.089 Airgas	\$0.750 PolyDyne	
Estimated Bid Chemicals Cost 2018-2019	\$21,800.00	\$35,600.00	\$19,734.00	\$150,100.00	\$3,825.00	\$13,860.00	\$51,800.00	\$296,719.00
Estimated Bid Chemicals Cost 2020-2021	\$23,600.00	\$50,400.00	\$18,766.00	\$152,000.00	\$4,200.00	\$13,720.00	\$51,800.00	\$314,486.00
Estimated Bid Chemicals Cost 2022	\$44,000.00	\$58,000.00	\$31,680.00	\$155,800.00	\$6,000.00	\$18,060.00	\$60,900.00	\$374,440.00
Estimated Bid Chemicals Cost 2023	\$49,200.00	\$76,800.00	\$49,500.00	\$202,160.00	\$6,750.00	\$22,400.00	\$66,150.00	\$472,960.00
Estimated Bid Chemicals Cost 2024	\$39,480.00	\$76,000.00	\$39,600.00	\$229,900.00	\$6,975.00	\$24,080.00	\$58,800.00	\$474,835.00

**Director's Report
December 15, 2025**

1. Water Loss Report.
2. The following applicable items were approved at the November 13, 2025 Board of Public Works meeting:
 - Final Payment, Contract 1-25, Street and Utility Construction, Alexander Drive, Forest Manor Drive, Bruce Street, Lexington Court, and Southfield Plat, to Don Hietpas & Sons, Inc., in the amount of \$406,821.61. The total amount for Water is \$24,449.84.
3. The following applicable items were approved at the December 11, 2025 Board of Public Works meeting:
 - Change Order No.2, Contract 4-24, Sanitary and Water Main Replacement, S. Park Avenue, to Scott Lamers Construction, in the amount of \$5,330.00. The total amount attributable to Water is \$5,330.00.
 - Final Pay Request, Contract 4-24, Sanitary and Water Main Replacement, S. Park Avenue, to Scott Lamers Construction, in the amount of \$65,569.50. The total amount for Water is \$30,406.55.
4. Solar Installation Update.
5. The updated Organization Chart is attached to this Report.
6. The next regular Waterworks Commission meeting is scheduled for Monday, January 19, 2026.

**NEENAH WATER UTILITY
PRODUCTION/UNBILLED WATER REPORT**

**THREE MONTH TOTALS
(1000 GALLONS)**

USAGE PERIOD	RAW WATER	FINISHED WATER	BILLED WATER	WATER LOSS ACCOUNTED	WATER LOSS UNACCOUNTED	% WATER LOSS UNACCOUNTED
CURRENT THREE MONTHS (August, September, October)	368,270	347,980	278,639	52,936	16,405	4.71%
MOST RECENT THREE MONTHS (July, August, September)	378,830	360,470	284,830	43,049	32,591	9.04%
1 YEAR AGO (August, September, October)	340,080	323,680	252,785	30,472	40,423	12.49%

NOTES:

Raw water is the total amount of raw water withdrawn from Lake Winnebago / Fox River during the indicated period.

Finished water is the total amount of water entering the distribution system during the indicated period

Billed water is the total usage during the indicated period.

Water loss accounted includes internal plant usage, estimated loss from known main breaks and service leaks, and hydrant flushing.

Water loss unaccounted is calculated by subtracting the billed water and water loss accounted from the finished water.

**DAILY AVERAGE
(MGD)**

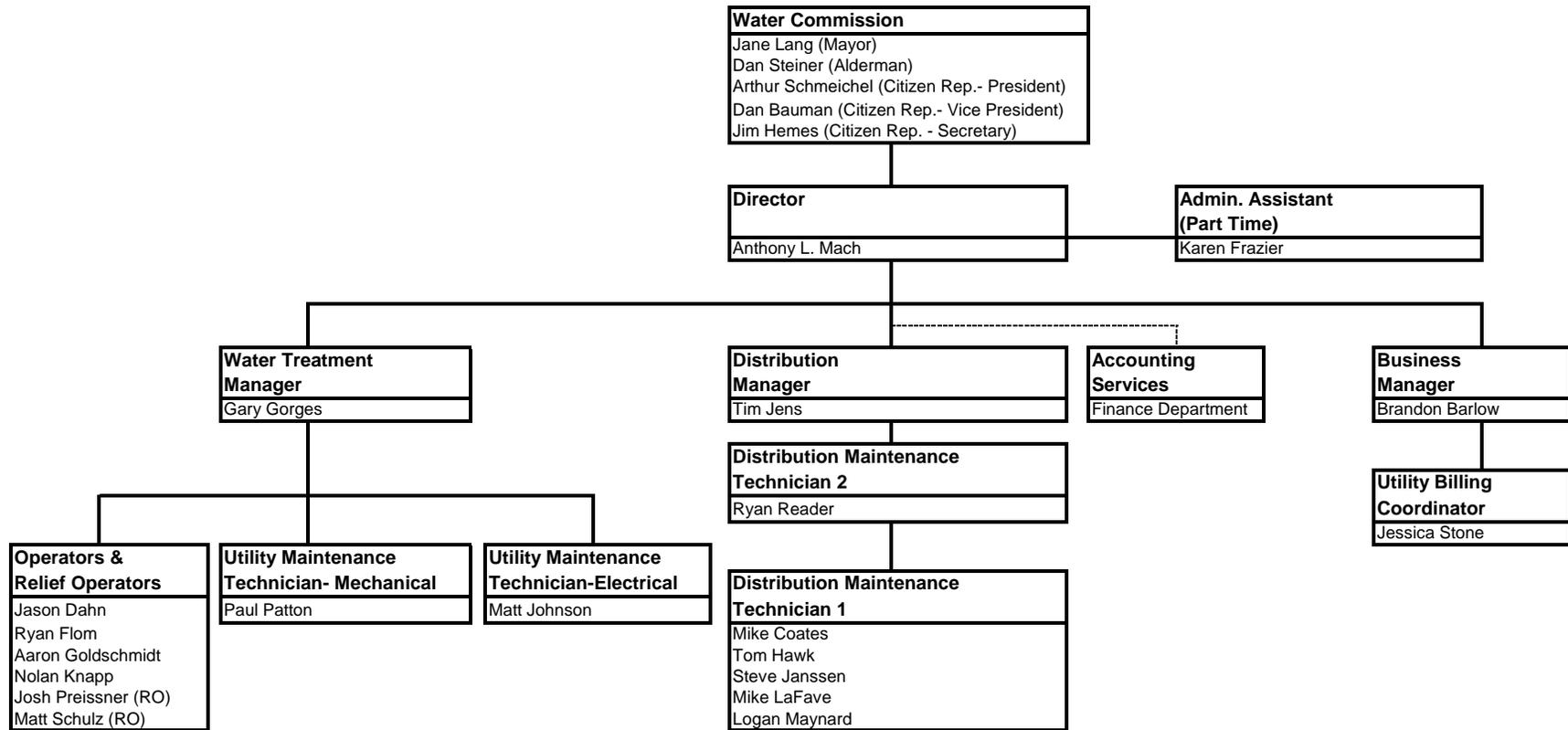
USAGE PERIOD	RAW WATER	FINISHED WATER
Oct, 2025	3.91	3.66
Sep, 2025	3.94	3.75
Oct, 2024	3.70	3.48

Neenah Water Utility - Industrial Tower Solar Array

Months in Operation	Dates			Usage (kWh)			Solar Array Output (kWh)			Generation (kWh) [\$0.15376/kWh Usage + \$0.0462/kWh Excess Gen. - Meter Fees]	
	From	To	Days	In Reading	Out Reading	Usage	In Reading	Out Reading	Generation	Net Usage (Generation)	Estimated Net Savings + Surplus
	12/13/2021	12/22/2021	8	65710	66027	317	0	111	111	206	\$ 14.19
1	12/22/2021	1/24/2022	33	66027	67607	1580	111	730	619	961	\$ 79.83
2	1/24/2022	2/23/2022	30	67607	69322	1715	730	1427	697	1018	\$ 90.32
3	2/23/2022	3/24/2022	29	69322	70886	1564	1427	2424	997	567	\$ 130.02
4	3/24/2022	4/23/2022	30	70886	72295	1409	2424	3328	904	505	\$ 117.67
5	4/23/2022	5/24/2022	31	72295	73281	986	3328	4576	1248	(262)	\$ 139.57
6	5/24/2022	6/24/2022	31	73281	73902	621	4576	5941	1365	(744)	\$ 111.80
7	6/24/2022	7/23/2022	29	73902	74477	575	5941	7226	1285	(710)	\$ 104.39
8	7/23/2022	8/23/2022	31	74477	75079	602	7226	8545	1319	(717)	\$ 108.14
9	8/23/2022	9/22/2022	30	75079	75663	584	8545	9704	1159	(575)	\$ 99.79
10	9/22/2022	10/22/2022	30	75663	75869	206	9704	10689	985	(779)	\$ 58.50
11	10/22/2022	11/23/2022	32	75869	76854	985	10689	11506	817	168	\$ 106.05
12	11/23/2022	12/23/2022	30	76854	78267	1413	11506	11877	371	1042	\$ 47.24
13	12/23/2022	1/25/2023	33	78267	79918	1651	11877	12203	326	1325	\$ 48.16
14	1/25/2023	2/22/2023	28	79918	81361	1443	12203	12924	721	722	\$ 109.19
15	2/22/2023	3/23/2023	29	81361	82835	1474	12924	13752	828	646	\$ 125.59
16	3/23/2023	4/22/2023	30	82835	84109	1274	13752	14960	1208	66	\$ 183.96
17	4/22/2023	5/24/2023	32	84109	85162	1053	14960	16144	1184	(131)	\$ 166.09
18	5/24/2023	6/23/2023	30	85162	85772	610	16144	17584	1440	(830)	\$ 130.54
19	6/23/2023	7/22/2023	29	85772	86338	566	17584	18908	1324	(758)	\$ 120.49
20	7/22/2023	8/24/2023	33	86338	86982	644	18908	20427	1519	(875)	\$ 137.68
21	8/24/2023	9/22/2023	29	86982	87559	577	20427	21529	1102	(525)	\$ 111.36
22	9/22/2023	10/20/2023	28	87559	88145	586	21529	22275	746	(160)	\$ 95.86
23	10/20/2023	11/21/2023	32	88145	88900	755	22275	23003	728	27	\$ 110.03
24	11/21/2023	12/22/2023	31	88900	91178	2278	23003	23506	503	1775	\$ 75.50
25	12/22/2023	1/24/2024	33	91178	95362	4184	23506	23743	237	3947	\$ 35.39
26	1/24/2024	2/21/2024	28	95362	97057	1695	23743	24370	627	1068	\$ 97.14
27	2/21/2024	3/23/2024	31	97057	98313	1256	24370	25582	1212	44	\$ 189.15
28	3/23/2024	4/24/2024	32	98313	99494	1181	25582	26760	1178	3	\$ 183.74
29	4/24/2024	5/23/2024	29	99494	212	718	26760	28043	1283	(565)	\$ 132.55
30	5/23/2024	6/25/2024	33	212	885	673	28043	29357	1314	(641)	\$ 128.06
31	6/25/2024	7/25/2024	30	885	1482	597	29357	30682	1325	(728)	\$ 119.52
32	7/25/2024	8/26/2024	32	1482	2121	639	30682	32109	1427	(788)	\$ 128.26
33	8/26/2024	9/25/2024	30	2121	2718	597	32109	33358	1249	(652)	\$ 116.67
34	9/25/2024	10/24/2024	29	2718	3353	635	33358	34588	1230	(595)	\$ 120.59
35	10/24/2024	11/22/2024	29	3353	4038	685	34588	35205	617	68	\$ 95.91
36	11/22/2024	12/24/2024	32	4038	5832	1794	35205	35662	457	1337	\$ 70.35
37	12/24/2024	1/24/2025	31	5832	10100	4268	35662	36265	603	3665	\$ 93.50
38	1/24/2025	2/22/2025	29	10100	14082	3982	36265	36693	428	3554	\$ 69.80
39	2/22/2025	3/25/2025	31	14082	18332	4250	36693	37785	1092	3158	\$ 180.64
40	3/25/2025	4/24/2025	30	18332	21591	3259	37785	38843	1058	2201	\$ 175.02
41	4/24/2025	5/22/2025	28	21591	22225	634	38843	40022	1179	(545)	\$ 121.27
42	5/22/2025	6/24/2025	33	22225	22936	711	40022	41332	1310	(599)	\$ 135.51
43	6/24/2025	7/25/2025	31	22936	23562	626	41332	42642	1310	(684)	\$ 124.17
44	7/25/2025	8/25/2025	31	23562	24184	622	42642	43902	1260	(638)	\$ 122.04
45	8/25/2025	9/23/2025	29	24184	24790	606	43902	45090	1188	(582)	\$ 117.72
46	9/23/2025	10/22/2025	29	24790	25398	608	45090	46100	1010	(402)	\$ 112.33
47	10/22/2025	11/20/2025	29	25398	26062	664	46100	46893	793	(129)	\$ 112.99
						57852			42642	15210	\$ 4,939.19

Number of Full Months in Operation		47
Cost of System (Less Incentives)	\$	10,183.00
Projected Payback (Years)		8.07
Total Cost of System	\$	22,886.00
Incentives	\$	12,703.00
Net Cost of System	\$	10,183.00

Neenah Water Utility



(RO) Relief Operator