



City of Neenah
COMMON COUNCIL AGENDA
Wednesday, December 18, 2024, at 7:00 PM
Neenah City Hall, 211 Walnut Street
Council Chambers

- I. Roll Call and Pledge of Allegiance
- II. Introduction and Confirmation of Mayor's Appointment(s)
 - A. Appointment Ben Ziemba, Bob Gillespie, Robert Wedge, and Christine Rondeau to the Business Improvement District Board for a three-year term expiring December 2027.
 - B. Appoint David Rause to the Sustainable Neenah Committee for a two-year term expiring December 2026.
 - C. Swearing-In
- III. Approval of Council Proceedings
 - A. [Approval of the Council Minutes and Proceedings of December 4, 2024 Regular Meeting.](#)
 - B. **(UC)**
- IV. Public Hearings
 - A. Consider Special Use Permit to Alliance Church (applicant) and Neenah Joint School District (owner) to permit the rental of the NJSD educational space to the church for its use for religious services, located at 1012 Oak Street, Horrace Mann School.
- V. Plan Commission report pertaining to the Public Hearing
 - A. [Plan Commission meeting of December 10, 2024:](#) (Ald. Steiner) (Minutes can be found on the City web site)
 1. Commission recommends Council approve a Special Use Permit for a religious use located at 1021 Oak Street (Horrace Mann School) subject to the conditions on the Special Use Permit review letter including adding Christmas Eve to the allowable days the use may occur. **(RollCall-Pro)**
- VI. Public Forum
 - A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.
- VII. Mayor/Council consideration of public forum issues
- VIII. Consent Agenda
 - A. Temporary Class "B" Retail License application to Bergstrom Mahler Museum of Glass Art, 165 N Park Ave., Neenah WI., for Art After Dark, to be held on Thursday, December 19, 2024, from 5:30 PM to 8:30 PM. **(PSSC)**

- B. Change of Agent application to Kwik Trip 434, 903 S. Green Bay Rd., Neenah WI., appointing Aaron Bowe as the new agent. **(PSSC)**
- IX. Reports of standing committees
 - A. [Regular Public Services and Safety Committee meeting of December 10, 2024:](#) (Chairman Lendrum/Vice Chair Hillstrom) (Minutes can be found on the City web site)
 - 1. Committee recommends Council approve Policy 2024-01 Storm Sewer Fee Policy for annexing properties. **(RollCall-Pro)**
 - 2. Committee recommends Council approve the purchase of a 2025 Chevrolet Trax 1LS from Bergstrom Chevrolet, Neenah, in the amount of \$20,698.00. **(RollCall-Pro)**
 - 3. Committee recommends Council approve the purchase of a 2024 New Way Cobra Refuse Truck from Envirotech Equipment, Menomonee Falls, WI, in the amount of \$244,692.00 and accessory equipment at a cost not to exceed \$2,000.00 utilizing 2025 Capital Equipment funds. **(RollCall-Pro)**
 - 4. Committee recommends Council approve the purchase of a 2024 New Way Sidewinder ASL Truck from Envirotech Equipment, Menomonee Falls, WI., in the amount of \$379,887.00, and accessory equipment at a cost not exceed \$2,000.00 utilizing 2025 Capital Equipment funds and savings on the rear-load truck (Fleet #55). **(RollCall-Pro)**
 - 5. Committee recommends Council approve Preliminary Resolution 2024-23: Sanitary Lateral and Water Service Construction on Caroline St., Doulgas St., Elm St., and Hickory Ln. **(RollCall-Pro)**
 - B. [Special Public Services and Safety Committee meeting of December 18, 2024:](#) (Chairman Lendrum/Vice Chair Hillstrom) (Minutes can be found on the City web site)
 - 1. Consider Committee recommendation for Preliminary Resolution 2024-25: Installation of Asphalt Pavement and Curb/Gutter for properties served on Bruce Street from Castle Oak Drive to the northern most property line of 2411 Bruce Street and Southfield Court. **(RollCall-Pro)**
 - C. [Regular Finance and Personnel Committee meeting of December 9, 2024:](#) (Chairman Erickson/Vice Chair Boyette) (Minutes can be found on the City web site)
 - 1. Committee recommends Council approve the budget transfer of \$55,000 from the City Attorney's Outside Legal Services account in the general fund to the Liability Insurance fund. **(RollCall-Pro)**
 - D. [Special Finance and Personnel Committee meeting of December 18, 2024:](#) (Chairman Erickson/Vice Chair Boyette) (Minutes can be found on the City web site)
 - 1. **Consider Committee recommendation to approve the purchase of equipment and services to implement a city-wide Multifactor Authentication Solution at a cost not to exceed \$27,042 per the State and Local Cybersecurity Grant Program award. (RollCall-Pro)**
 - E. [NMFR Joint Finance & Personnel Committee meeting of December 9, 2024:](#) (Chairman Boyette) (Minutes can be found on the City web site)
 - 1. Committee recommends both the City of Neenah and the City of Menasha Common Councils approve filling three firefighter positions no earlier than March 10, 2025. **(RollCall-Pro)**

2. Committee recommends both the City of Neenah and the City of Menasha Councils approve the replacement of the Assistant Chief of Training no earlier than March 17, 2025 as long as this overlap fits within the budget. **(RollCall-Pro)**
 3. Committee recommends both the City of Neenah and the City of Menasha Common Councils approve the purchase of ballistic gear with the City of Neenah using \$35,560 from ARPA funds and the City of Menasha using \$19,440 from ARPA interest. **(RollCall-Pro)**
- X. Reports of special committees and liaisons and various special projects committees
- A. Regular Plan Commission meeting of December 10, 2024: (Council Rep Steiner) (Minutes can be found on the City web site)
 1. Plan Commission action items took place under Public Hearing.
 - B. [Board of Public Works meeting of December 12, 2024](#): (Vice Chair Hillstrom) (Minutes can be found on the City web site)
 1. The Board recommends Council approve an agreement with Directional Drilling Services, Inc to perform fiber optics work to connect Oak Hill Cemetery, Washington Park, and the Traffic Cabinet at Winneconne/Harrison to the city's network at a cost not to exceed \$65,000. Funding to come from the ARPA funds that were previously earmarked for fiber at Arrowhead Park, in the amount of \$50,000, and Information Systems' capital equipment project for smart cities for the remaining balance. **(RollCall-Pro)**
 - C. Landmarks Commission
 1. Report from the Landmarks Commission Meeting of December 11, 2024 – Alderman Weber
 - D. Sustainable Neenah Committee
 1. Report from the Sustainable Neenah Committee Meeting of December 12, 2024 – Alderman Lendrum
 - E. Library Board
 1. Report from the Library Board Meeting of December 18, 2024 – Alderman Erickson
 - F. Bergstrom Mahler Museum
 1. Report from the Bergstrom Mahler Museum – Alderman Borchardt
- XI. Presentation of petitions
- A. Any other petition received by the City Clerk's Office after distribution of the agenda.
- XII. Council Directives
- A. Motion by Alderman Pollnow, seconded by Boyette to have notice letters sent to constituents that are impacted by street and sidewalk assessments as soon as the budget and CIP are delivered to Council; the letters are to include the street condition, overall reasoning for the improvement, and aldermen contact information. **(RollCall-Pro)** [\(Introduced at the December 4, 2024 Council Meeting\)](#)
- XIII. Unfinished Business

XIV. New Business

- A. Any announcements/questions that may legally come before the Council.

XV. Executive Session

- A. The Council may convene in closed session pursuant to Wis. Stat. Sec. 19.85(1)(g) to confer with the City Attorney who will render advice concerning strategies with respect to pending or impending litigation involving the City, specifically regarding possible settlement with Walmart over multiple years' tax appeals suits.
- B. The Council may reconvene into open session to consider action on the item(s) discussed in closed session.

XVI. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or e-mail clerk@neenahwi.gov at least 48 hours prior to the scheduled meeting or event to request an accommodation.