



City of Neenah  
**SPECIAL COMMON COUNCIL MEETING AND  
BUDGET PUBLIC HEARING**  
**AMENDED AGENDA**  
**Tuesday, November 18, 2025 at 6:00 PM**  
**Neenah City Hall – 211 Walnut Street**  
**Council Chambers**

- I. Roll Call and Pledge of Allegiance
- II. [2026 Budget Public Hearing](#)
  - A. Public Hearing on Proposed 2026 Operating Budget and 2026 Capital Improvements Program Budget.
    - 1. Speakers should give their name and residential address.
- III. Discussion and Consideration of Public Hearing and Other Matters Relating to the Recommended 2026 Operating Budget and Capital Improvements Program Budget.
  - A. Consider Resolution No. 2025-18 Adopting the 2026 Operating and Capital Improvements Budget. (Attached) **(RollCall-Pro)**
- IV. [Approve 2026-2030 Capital Improvement Plan.](#) **(RollCall-Pro)**
- V. Introduction and Confirmation of Mayor's Appointment(s)
  - A. Appoint Ron Klatt, Jim Taylor, Stephen Gries, Karl Volkman as members and Erica Suchyta as an alternate to the Landmarks Commission for a three-year term expiring in 2028.
- VI. Approval of Council Proceedings
  - A. [Approval of the Council Minutes and Proceedings of November 5, 2025 regular session.](#)
  - B. [Approval of the Committee of the Whole Minutes of November 10, 2025 Budget Workshop.](#)
  - C. [Approval of the Committee of the Whole Minutes of November 11, 2025 Budget Workshop.](#)
  - D. **(UC)**
- VII. Public Forum
  - A. Speakers should give their name and residential address. Five minutes is allowed for each speaker to speak on any topic.
- VIII. Mayor/Council consideration of public forum issues
- IX. Consent Agenda – None.
- X. Reports of standing committees
  - A. [Regular Public Services and Safety Committee meeting of November 11, 2025:](#) (Chairman Lendrum/Vice Chairman Weber) (Minutes can be found on the City website)
    - 1. Committee recommends Council approve the Revocable Occupancy Permit for 612 Main Street to maintain a parking lot in Mayer Street right-of-way. **(RollCall-Pro)**
    - 2. Committee recommends Council approve Ordinance 2025-15, repealing Article XI – Wrestling and Boxing License in its entirety, and reserving Article XI for future use. **(RollCall-Pro)**
  - B. [Regular Finance and Personnel Committee meeting of November 10, 2025:](#) (Chairman Steiner/Vice Chairman Erickson) (Minutes can be found on the City website)

1. Committee recommends Council approve Resolution 2025-15 Adjusting Election Inspector Wages to an Hourly Rate Effective January 1, 2026. **(RollCall-Pro)**
2. Committee recommends Council approve Resolution 2025-16 Designating City Services Building, 1495 Tullar Road, as a polling location for the 2026-2027 election cycle. **(RollCall-Pro)**

XI. Reports of special committees and liaisons and various special projects committees

- A. [Regular Plan Commission meeting of November 11, 2025](#): (Alderman Steiner) (Minutes can be found on the City website)
  1. Meeting cancelled, no report.
- B. [Board of Public Works meeting of November 13, 2025](#): (Vice Chairman Lendrum) (Minutes can be found on the City website)
  1. Board recommends Council approve Final Payment, Contract 7-21, Harrison Street Pond, MCC., Inc., in the amount of \$117,418.63. **(RollCall-Pro)**
  2. Board recommends Council approve Final Payment on Contract 1-25, Street and Utility Construction, Alexander Drive, Forest Manor Drive, Bruce Street, Lexington Court, and Southfield Plat, to Donald Hietpas & Sons, Inc., in the amount of \$406,821.61. **(RollCall-Pro)**
- C. [Report from the Business Improvement District Board \(BID Board\) Meeting of November 18, 2025 – Alderman Ellis](#)
- D. [Report from the Neenah Arts Council Meeting of November 12, 2025 – Alderman Erickson](#)
- E. [Report from the Landmarks Commission Meeting of November 12, 2025 – Alderman Weber](#)

XII. Presentation of petitions

- A. Any other petition received by the City Clerk's Office after distribution of the agenda.

XIII. Council Directives

XIV. Unfinished Business

XV. New Business

- A. Any announcements/questions that may legally come before the Council.

XVI. Closed Session

- A. The Common Council may convene in closed session pursuant to Pursuant to Wis. Stat. Sec. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility specifically regarding the Director of Human Resources.
- B. The Common Council may reconvene into open session pursuant to Wis. Stats. §19.85(2) to consider or act on any item (s) discussed in closed session.

XVII. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or e-mail [clerk@neenahwi.gov](mailto:clerk@neenahwi.gov) at least 48 hours prior to the scheduled meeting or event to request an accommodation.



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## M E M O R A N D U M

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**DATE:** November 13, 2025

**TO:** Council President Borchardt and Members of the Council

**FROM:** Vicky Rasmussen, Director of Finance

**RE:** Proposed Amendments to 2026 Operating and Capital Improvements Budget

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Below are the proposed amendments that were brought forward during the budget workshops:

1. **Operating Budget:**  
Increase Alderman pay by 5%. In 2026 this will affect the three alderman seats up for re-election in April. This will increase salaries expenditure and increase the amount of Undesignated General Fund balance applied by \$620. See page 64. (Alderman Pollnow) **This has a \$0 effect on the proposed tax rate for next year's budget.**
2. **Operating Budget:**  
Increase the use of Unassigned Fund Balance from \$300,000 to \$450,000. This will increase the amount of Undesignated General Fund balance applied by \$150,000. See page 44. (Alderman Pollnow) **This has a \$.0525/\$1,000 assessed value effect on the proposed tax rate for next year's budget. For a \$275,000 (assessed value) home, it would equate to \$14.44.**
3. **Operating Budget:**  
Increase the transfer in Developer Land Sales Fund from \$175,000 to \$350,000. This will increase the transfer by \$175,000. See pages 44 and 255. (Alderman Pollnow) **This has a \$.0612/\$1,000 assessed value effect on the proposed tax rate for next year's budget. For a \$275,000 (assessed value) home, it would equate to \$16.83.**
4. **Operating Budget:**  
Increase the transfer in Alliant Energy Pilot Fund from \$300,000 to \$400,000. This will increase the transfer by \$100,000. See pages 44 and 255. (Alderman Pollnow) **This has a \$.0350/\$1,000 assessed value effect on the proposed tax rate for next year's budget. For a \$275,000 (assessed value) home, it would equate to \$9.62.**
5. **Capital Improvements Budget:**  
Increase the Information Systems Capital Equipment Item "Multi-Year Hardware Software Maintenance Agreements" by \$75,000 from \$500,000 to \$575,000. See Page 316. (Alderman Pollnow) **This has a \$0 effect on the proposed tax rate for next year's budget. This increases the borrowing for 2026, which in turn could have a potential effect on future debt service tax levy rates.**
6. **Capital Improvements Budget:**  
Increase the Public Infrastructure capital budget under category "Traffic Control" by \$25,000 for a Beacon to be placed at corner of Tullar and Gay. See Page 280. (Alderman Pollnow) **This has a \$0 effect on the proposed tax rate for next year's budget. This increases the borrowing for 2026, which in turn could have a potential effect on future debt service tax levy rates.**

7. **Capital Improvements Budget:**

Decrease the Redevelopment capital from \$50,000 to \$0. A decrease of \$50,000. See Page 300. (Alderman Pollnow) **This has a \$0 effect on the proposed tax rate for next year's budget. This decreases the borrowing for 2026, which in turn could have a potential effect on future debt service tax levy rates.**

8. **Capital Improvements Budget:**

Decrease the Park's carryforward for Cook Park from \$180,000 to \$0. A decrease of \$180,000. See Pages 303 and 335. (Alderman Pollnow) **This has a \$0 effect on the proposed tax rate for next year's budget. This decreases the borrowing for 2026, which in turn could have a potential effect on future debt service tax levy rates.**



## RESOLUTION NO. 2025-18

### RESOLUTION FOR ADOPTION OF THE 2026 OPERATING AND CAPITAL IMPROVEMENTS BUDGET

BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF NEENAH, WISCONSIN, BE IT RESOLVED:

That it does hereby adopt the following as the Operating and Capital Improvements Budget of the City of Neenah for the year 2026 to-wit:

	<b>Proposed Expenditure Appropriation</b>	<b>Non-Property Tax Revenue / Use of Reserves</b>	<b>Tax Levy</b>
General Fund	\$ 31,752,930	\$ 16,370,060	\$ 15,382,870
Community Development Block Grant Fund	200,000	200,000	-
Housing Fund	63,750	63,750	-
Small Business Loan Fund	5,450	5,450	-
Industrial Development Fund	40,000	40,000	-
Recycling Fund	725,040	725,040	-
Other Miscellaneous Special Revenue Funds	1,327,470	1,327,470	-
Debt Service Fund	15,055,525	9,555,525	5,500,000
Capital Improvement Fund (non-utility)	17,749,315	17,749,315	-
Sanitary Sewer Utility Fund	8,427,390	8,427,390	-
Storm Utility Fund	4,216,590	4,216,590	-
Water Utility Fund	9,253,320	9,253,320	-
Fleet Maintenance Fund	822,520	822,520	-
Liability Insurance Fund	80,000	80,000	-
Benefit Accrual Fund	10,601,000	10,601,000	-
Expendable Trust Funds	36,500	36,500	-
<b>Total City Budgets</b>	<b>\$ 100,356,800</b>	<b>\$ 79,473,930</b>	<b>\$ 20,882,870</b>

<b>City as Agent for:</b>			
Business Improvement District	\$ 150,000	\$ 150,000	\$ -
Municipal Court Fund	418,180	418,180	-
Neenah-Menasha Fire Rescue	10,929,040	10,929,040	-

and that City General Operating Purpose Expenditures are further appropriated according to the major breakdown in the budget book.

Be it further resolved that the total sum of \$20,882,870 is hereby levied on all taxable property in the City for paying general operating expenses and debt service for the year ending December 31, 2026.

Be it further resolved that the Tax Incremental District Special Revenue Fund appropriation is \$5,985,140, that the estimated total TIF tax levy is \$5,152,368 and that the estimated City allocation of the TIF tax levy is \$2,089,403

Be it further resolved that the City Finance Director is authorized and directed to make any minor changes in the tax levy that might come about through computation of Tax Incremental District allocations.

Be it further resolved that the City Finance Director shall place the City levy plus properly estimated levies in the amount of \$32,986,701 received from the County, School District and Vocational, Technical and Adult Education District #2 on the tax roll for collection pursuant to law, including Tax Incremental Finance District allocations.

Adopted, approved and recorded this 18<sup>th</sup> day of November 2025 by a vote of \_\_\_\_ for and \_\_\_\_ against.

Recommended by: Common Council

CITY OF NEENAH, WISCONSIN

Moved: \_\_\_\_\_

\_\_\_\_\_  
Jane B. Lang, Mayor

Passed: \_\_\_\_\_

\_\_\_\_\_  
Charlotte K. Nagel, City Clerk