



City of Neenah
Board of Public Works Agenda
Tuesday, October 31, 2023 at 1:00PM
Hauser Room
Neenah City Hall
211 Walnut Street

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This may constitute a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

- I. Approval of the minutes of the October 10, 2023 meeting. (Minutes can be found on the city website)
- II. Appearances.
- III. Unfinished Business.
- IV. New Business.
 - A. Public Works
 1. Change Order No.1, Neenah Creek Bridge, for additional rebar, clearing, grubbing, pile steel, and silt screen, to Pheifer Brothers, in an amount of \$10,281.34. (Attachment)
 2. Pay Request No.1, Neenah Creek Bridge, to Pheifer Brothers, in an amount of \$233,732.86. (Attachment)
- IV. Any announcements/questions for the Board.
- V. Adjournment.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or e-mail clerk@neenahwi.gov at least 48 hours prior to the scheduled meeting or event to request an accommodation.

**Minutes of the Board of Public Works Meeting
Wednesday, October 10, 2023 at 11:00am**

MEMBERS PRESENT: Mayor Lang, Director of Finance Rasmussen, Director of Public Works Kaiser, Director of Community Development & Assessment Haese, City Attorney Rashid, and Alderman Hillstrom. Alderman Lendrum was excused.

ALSO PRESENT: Park and Recreation Director Michael Kading. Community Development Deputy Director Schmidt, and City Clerk Nagel.

CALL TO ORDER: Mayor Lang called the meeting to order at 11:05am.

I. Approval of the minutes of the September 13, 2023 meeting. (Minutes can be found on the City web site)

MSC Haese/Hillstrom to approve the meeting minutes as presented, all voting aye.

II. Appearances.
None.

III. Unfinished Business.
None.

IV. New Business.

A. Public Works

Info. Only

1. Pay Request No.5, Contract 1-23, Sanitary Sewer, Water Main and Street Construction, Burr Avenue, Chestnut Street, Dieckhoff Street, and Laudan Boulevard, to Don E. Parker Excavating, Inc., in the amount of \$248,233.80. (Attachment)

MSC Kaiser/Rashid to approve Pay Request No. 5, Contract 1-23 as presented, all voting aye.

Discussion: Utility work, curb/gutter installation and landscaping are complete. Street grading and manhole adjustments will start the week of October 9.

Info. Only

2. Pay Request No.1, Contract 7-23, Sanitary & Storm Sewer, Water Main and Street Construction, High Street and River Street, to Carl Bowers & Sons Construction Co., Inc., in the amount of \$264,764.05. (Attachment)

MSC Kaiser/Rasmussen to approve Pay Request No. 1, Contract 7-23 as presented, all voting aye.

Discussion: Utility work is complete. Road work is scheduled to start the week of October 16.

Info. Only

3. Pay Request No.1, Contract 10-23, Parking Lot Resurfacing, 2" Asphalt Mat Overlay in Freedom Acres and Homes at Freedom Meadows, and Library Bumpout, to Northeast Asphalt Inc., in the amount of \$302,401.15. (Attachment)

MSC Kaiser/Haese to approve Pay Request No. 1, Contract 10-23 as presented, all voting aye.

Discussion: Work is complete. This is not a final payment. Final quantities are being prepared. Parking lot work complete but not final payment, final quantities.

Info. Only

4. Pay Request No. 2, Contract 11-23, Street Construction, Brookwood Drive, Fairwood Drive, and Hunt Avenue, to Northeast Asphalt in the amount of \$169,009.84. (Attachment)
MSC Kaiser/Haese to approve Pay Request No. 2, Contract 11-23 as presented, all voting aye.

Discussion: Work is complete. This is not a final payment. Final quantities are being prepared.

B. Community Development

1. Development Agreement for Second Addition to the Homes at Freedom Meadows Subdivision. (Attachment)
MSC Haese/Kaiser to recommend Council approve the Second Addition to The Homes at Freedom Meadows Subdivision Development Agreement, all voting aye.

Report

Discussion: Deputy Director Schmidt presented the agreement to the Board. The proposed plat includes 34 single-family residential lots located west of Woodenshoe Road. The land is zoned R-1, Single-Family Residence District. This subdivision is the third phase of seven of the Homes at Freedom Meadows subdivision located directly east and southeast of the proposed development. At this time, the developer is ahead of schedule as determined by a prior agreement.

The subdivision and the developer's agreement are both standard for the city, there is nothing unique about them. The lots are slightly larger than normal. It is expected the subdivision will develop rather quickly.

There was discussion regarding the development of the park. The parkland is available for development once the final plat is approved. The city also has naming rights to the park. The proposed park in this subdivision is part of an overall larger, community park, for the regional area.

C. Water Utility

1. Pay Request 2 for Contract 1-23W Cecil Street Water Tower Repainting to Fedewa, Inc., in the amount of \$211,625.00. (Attachment)
MSC Kaiser/Haese to approve pay request 2 for Contract 1-23W Cecial Street Water Tower Repainting, all voting aye.

Info. Only

Discussion: There was discussion on the failed inspections that took place during the painting. The exterior painting is complete. This is not a final payment.

Info. Only

2. Change Order No. 1 Contract 1-23W 333 W. Cecil Street Tower Repainting, Fedewa, Inc., Hastings, MI, for additional inspection costs, in the amount of (-\$5,625.00). (Attachment)

MSC Kaiser/Rasmussen to approve Change Order No. 1 to Contract 1-23W for the W. Cecil Street Town Repainting, all voting aye.

Discussion: The change order reflects the additional inspections that were required for the work.

D. Park and Recreation

1. Pay Request No. 6, Arrowhead Park Phase 2B Pier from Lunda Construction Co. in the amount of \$29,450 for work completed through September 30, 2023, utilizing approved budgeted 2021 CIP Carry Forward Funds. (Attachment)

MSC Haese/Hillstrom to approve Pay Request No. 6, Arrowhead Park Phase 2B Pier as presented, all aye.

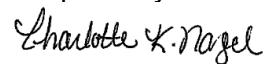
The project is complete, although this is not final payment. The installation of the David and Rita Nelson gateway sign is complete. The punch-list is also complete. Staff is in negotiations with Lunda for reimbursement for additional work due to high water. DNR grant reimbursement as well as final payment are forthcoming.

Info. Only

- IV. Any announcements/questions for the Board.
None.

- V. Adjournment.
MSC Rasmussen/Kaiser to adjourn, all voting aye. Meeting adjourned at 11:25am.

Respectfully Submitted,



Charlotte Nagel
City Clerk

Change Order

No. 1

Date of Issuance: October 1, 2023

Effective Date: October 19, 2023

Project: Neenah Creek Bridge	Owner: City of Neenah	Owner's Contract No.: (None)
Contract: Neenah Creek Bridge	Date of Contract: 09/6/2023	
Contractor: Pheifer Brothers	Engineer's Project No.: 2022-0228.00	

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Amendment covers overrun in quantities based on changes in the field and actual installed items. They include:
Rebar, additional \$4,357.04; Clearing, additional 79 SY for \$335.75; Grubbing, additional 79 SY for \$335.75
Pile Steel HP 10-Inch X 42 lb, additional 71.8 LF for \$4,020.80; Silt Screen, additional 28 LF for \$1,232.00

Attachments (list documents supporting change):

See Attached

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:

\$ 518,307.69

Increase from previously approved Change Orders No. 0 to No. 1:

\$ 10,281.34

Contract Price prior to this Change Order:

\$ 518,307.59

Increase of this Change Order:

\$ 10,281.34

Contract Price incorporating this Change

\$ 528,589.03

Original Contract Times: Completion Date

Substantial completion (days or date): _____

Ready for final payment (days or date): May 24, 2024

Increase from previously approved Change Orders No. 0 to No. 1:

Substantial completion (days): _____ 0

Ready for final payment (days): _____ 0

Contract Times prior to this Change Order:

Substantial completion (days or date): _____ 0

Ready for final payment (days or date): _____ 0

Increase of this Change Order:

Substantial completion (days or date): _____ 0

Ready for final payment (days or date): _____ 0

Contract Times with all approved Change Orders:

Substantial completion (days or date): _____ 0

Ready for final payment (days or date): _____ 0

RECOMMENDED:

By: [Signature]
Engineer (Authorized Signature)

Date: 10-23-23

Approved by Funding Agency (if applicable): _____

ACCEPTED:

By: [Signature]
Owner (Authorized Signature)

Date: 10/26/23

ACCEPTED:

By: _____
Contractor (Authorized Signature)

Date: _____

Date: _____

Contractor's Application for Payment

Owner: <u>City of Neenah</u>	Owner's Project No.: _____
Engineer: <u>GRAEF</u>	Engineer's Project No.: <u>2022-0228.00</u>
Contractor: <u>Pheifer</u>	Contractor's Project No.: _____
Project: <u>Neenah Creek Bridge</u>	
Contract: _____	
Application No.: <u>1</u>	Application Date: <u>10/13/2023</u>
Application Period: <u>From 9/21/2023</u>	<u>to 10/13/2023</u>

1. Original Contract Price	\$ 518,307.69
2. Net change by Change Orders	\$ 10,281.34
3. Current Contract Price (Line 1 + Line 2)	\$ 528,589.03
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 233,732.86
5. Retainage	
a. <u>5%</u> X \$ 233,732.86 Work Completed	\$ 11,686.64
b. _____ X \$ - Stored Materials	\$ -
c. Total Retainage (Line 5.a + Line 5.b)	\$ 11,686.64
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 222,046.22
7. Less previous payments (Line 6 from prior application)	
8. Amount due this application	\$ 222,046.22
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 294,856.17

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Pheifer Brothers Construction

Signature: Josh Felhofer **Date:** 10/13/2023

Recommended by Engineer	Approved by Owner
By: <u><i>Debra Long</i></u>	By: _____
Title: <u>Project Manager</u>	Title: _____
Date: <u>10-19-23</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Neenah
 Engineer: GRAEF
 Contractor: Pfeifer
 Project: Neenah Creek Bridge
 Contract:

Owner's Project No.:
 Engineer's Project No.: 2022-0228.00
 Contractor's Project No.: 951-00

Application No.: 1 Application Period: From 9/21/23 to 10/13/23 Application Date: 10/13/23

A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Contract Information			Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)	
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work					Value of Work Completed to Date (E X G) (\$)
Original Contract											
201.0110	Clearing	342	SY	\$4.25	1,453.50	342.00	1,453.50		1,453.50	100%	-
201.0210	Grubbing	342	SY	\$4.25	1,453.50	342.00	1,453.50		1,453.50	100%	-
204.0110	Removing Asphaltic Surface	18	SY	\$20.00	360.00		-				360.00
204.0165	Removing Guardrail	84	LF	\$12.00	1,008.00	84.00	1,008.00				1,008.00
204.0170	Removing Fence	52	LF	\$12.00	624.00	80.00	960.00				624.00
205.0100	Excavation Common	1	EACH	\$16,500.00	16,500.00	0.50	8,250.00				16,500.00
206.1001	Excavation for Structures Bridges (structure)	1	EACH	\$9,000.00	9,000.00	1.00	9,000.00				9,000.00
210.1500	Backfill Structure Type A	467	TON	\$36.60	17,092.20	231.75	8,482.05				17,092.20
305.0110	Base Aggregate Dense 3/4-Inch	1	TON	\$450.00	450.00		-				450.00
305.0120	Base Aggregate Dense 1 1/4-Inch	134	TON	\$18.50	2,479.00	42.73	790.51		790.51	32%	1,688.49
465.0105	Asphaltic Surface	100	TON	\$238.80	23,880.00		-		-	0%	23,880.00
502.0100	Concrete Masonry Bridges	166	CY	\$800.00	132,800.00	65.00	52,000.00		52,000.00	39%	80,800.00
502.3200	Protective Surface Treatment	336	SY	\$3.30	1,108.80		-		-	0%	1,108.80
502.3210	Pigmented Surface Sealer	177	SY	\$8.10	1,433.70		-		-	0%	1,433.70
503.0137	Prestressed Girder Type I 36W-Inch	265	LF	\$320.00	84,800.00	265.00	84,800.00		84,800.00		-
505.0400	Bar Steel Reinforcement HS Structures	3360	LB	\$1.20	4,025.28	3,360.00	4,025.28		4,025.28		-
505.0600	Bar Steel Reinforcement HS Coated Structures	17370	LB	\$1.31	22,719.96		-		-	0%	22,719.96
506.2605	Bearing Pads Elastomeric Non-Laminated	8	EACH	\$180.00	1,440.00		-		-	0%	1,440.00
506.4000	Steel Diaphragms (structure)	3	EACH	\$1,500.00	4,500.00		-		-	0%	4,500.00
513.7006	Railing Steel Type C1	136	LF	\$240.00	32,640.00		-		-	0%	32,640.00
517.1010.S	Concrete Staining (Structure)	419	SF	\$5.25	2,199.75		-		-	0%	2,199.75
517.1015.S	Concrete Staining Multi-Color (Structure)	511	SF	\$7.00	3,577.00		-		-	0%	3,577.00
517.1050.S	Architectural Surface Treatment (Structure)	511	SF	\$20.00	10,220.00		-		-	0%	10,220.00
550.1100	Pile Steel HP 10-Inch X 42 lb	756	LF	\$56.00	42,336.00	756.00	42,336.00		42,336.00	100%	-
606.0300	Riprap Heavy	268	CY	\$84.00	22,512.00	101.50	8,526.00		8,526.00	38%	13,986.00
612.0406	Pipe Underdrain Wrapped 6-Inch	165	LF	\$10.00	1,650.00	88.00	880.00		880.00	53%	770.00
614.0150	Anchor Assemblies for Steel Plate Beam Guard	2	EACH	\$400.00	800.00		-		-	0%	800.00
614.0305	Steel Plate Beam Guard Class A	24.5	LF	\$50.00	1,225.00		-		-	0%	1,225.00
614.0345	Steel Plate Beam Guard Short Radius	44.5	LF	\$50.00	2,225.00		-		-	0%	2,225.00
619.1000	Mobilization	1	EACH	\$35,939.44	35,939.44	0.50	17,969.72		17,969.72	50%	17,969.72
625.0100	Topsoil	64	SY	\$20.00	1,280.00		-		-	0%	1,280.00
627.0200	Mulching	64	SY	\$2.00	128.00		-		-	0%	128.00
628.1504	Silt Fence	182	LF	\$5.50	1,001.00	179.00	984.50		984.50	98%	16.50
628.1520	Silt Fence Maintenance	182	LF	\$1.00	182.00		-		-	0%	182.00
628.1550	Silt Screen	184	LF	\$44.00	8,096.00	184.00	8,096.00		8,096.00	100%	-
628.1905	Mobilizations Erosion Control	1	EACH	\$300.00	300.00	1.00	300.00		300.00	100%	-
628.1910	Mobilizations Emergency Erosion Control	3	EACH	\$200.00	600.00		-		-	0%	600.00
628.2006	Erosion Mat Urban Class I Type A	64	SY	\$7.50	480.00		-		-	0%	480.00
628.7015	Inlet Protection Type C	1	EACH	\$150.00	150.00	1.00	150.00		150.00	100%	-

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Neenah
 Engineer: GRAEF
 Contractor: Pheifer
 Project: Neenah Creek Bridge
 Contract:

Owner's Project No.:
 Engineer's Project No.: 2022-0228.00
 Contractor's Project No.: 951-00

Application No.: 1 Application Period: From 9/21/23 to 10/13/23 Application Date: 10/13/23

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		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work					Value of Work Completed to Date (E X G) (\$)
628.7560	Tracking Pads	1	EACH	\$100.00	100.00		-		-	0%	100.00
629.0210	Fertilizer Type B	0.04	CWT	\$1,000.00	40.00		-		-	0%	40.00
630.0130	Seeding Mixture No. 30	1	LB	\$250.00	250.00		-		-	0%	250.00
630.0200	Seeding Temporary	2	LB	\$75.00	150.00		-		-	0%	150.00
643.5000	Traffic Control	1	EACH	\$11,350.00	11,350.00	0.50	5,675.00		5,675.00	50%	5,675.00
645.0111	Geotextile Type DF Schedule A	72	SY	\$8.00	576.00	36.00	288.00		288.00	50%	288.00
645.0120	Geotextile Type HR	480	SY	\$6.60	3,168.00	152.25	1,004.85		1,004.85	32%	2,163.15
650.4500	Construction Staking Subgrade	43	LF	\$0.01	0.43		-		-	0%	0.43
650.5000	Construction Staking Base	43	LF	\$0.01	0.43		-		-	0%	0.43
650.5500	Construction Staking Curb Gutter and Curb & Gutter	50	LF	\$5.00	250.00		-		-	0%	250.00
650.6501	Construction Staking Structure Layout (structure)	1	EACH	\$2,500.00	2,500.00	1.00	2,500.00		2,500.00	100%	-
650.9911	Construction Staking Supplemental Control	1	EACH	\$500.00	500.00	1.00	500.00		500.00	100%	-
690.0150	Sawing Asphalt	86	LF	\$2.95	253.70		-		-	0%	253.70
SPV.01	24-INCH CONCRETE CURB AND GUTTER	50	LF	\$90.00	4,500.00		-		-	0%	4,500.00
Original Contract Totals					\$ 518,307.69		\$ 261,432.91	\$ -	\$ 233,732.86	45%	\$ 284,574.83

