



**City of Neenah**  
**Finance & Personnel Committee Agenda**  
**Monday, April 6, 2026 at 5:30 PM**  
**Hauser Room**  
**Neenah City Hall**  
**211 Walnut Street**

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- I. Call to order
- II. Public Appearances
- III. [Approval of the minutes of the March 23, 2026 meeting.](#) (Minutes can be found on the city website)
- IV. Unfinished Business
- V. New Business
  - A. Recommend Council approve Ordinance 2026-04 Amending Municipal Court Procedure Chapter 2 Administration, Article VIII Joint Municipal Court, Section 2-266 implementing the allowable change in increased court costs. (Attachments) (Rashid)
  - B. Recommend Council approve Resolution 2026-02 Approving Municipal Court Fee Increase by \$10.00 from \$38.00 to \$48.00 in Response to 2025 Wisconsin Act 113. (Attachments) (Rashid)
- VI. City Attorney Report
  - A. No report.
- VII. Adjournment

**NOTICE:** Pursuant to the requirements of Wis. Stats. Sec. 19.84 (Open Meeting Notice Law), a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject on which they have decision-making responsibility. This may constitute a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or e-mail [clerk@neenahwi.gov](mailto:clerk@neenahwi.gov) at least 48 hours prior to the scheduled meeting or event to request an accommodation.



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# MEMORANDUM

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**DATE:** April 3, 2026

**TO:** Hon. Daniel Steiner, Chair of Finance and Personnel Committee, and Committee members (Ald. Erickson, Ellis, Borchardt (Pres.), Bruno).

**From:** Dave Rashid, City Attorney

**RE:** Joint Municipal Court 2-266 Court Cost Update

**CC:** Mayor Lang

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Chairman & Committee members, on March 20, 2026, Governor Evers signed into law 2025 Wisconsin Act 113. In it, the law increases the municipal court fees by \$10.00, increasing the maximum fee of \$38 to \$48.

Our current ordinance found in Neenah Municipal Code under Chapter 2, Article VIII, Section 2-266 currently reflects the \$38.00 maximum charge previously allotted. In order to avoid having to change the ordinance in the future I am recommending that we change the language to remove the dollar amount from our ordinance and inserting “no greater than the maximum amount allowed by Wisconsin State Statute §814.65”. This would allow the City to nimbly adapt to any State Statute change in maximum amount allowed to be collected by the Municipal Court to go into effect as soon as our TRAX system is updated so that the City can capitalize on the positive changes as soon as they are available. As such, I am bringing forth resolution 26-02 to increase our current court costs by \$10.00 as is recommended by the Court.

In coordination with the City of Menasha, my counterpart Atty. Meggie Struve, is concurrently bringing forth a similar/identical ordinance change request.

**Appropriate Committee action is a motion to recommend to Council that it adopt the accompanying ordinance to implement the allowable change in increased court costs.**



211 Walnut Street  
Neenah, WI 54956

AN ORDINANCE: By DOLAS  
Re: Amending Municipal Court Procedure  
Chapter 2 Administration, Article VIII Joint  
Municipal Court, Section 2-266.

ORDINANCE NO. 2026-04  
Introduced: April 06, 2026  
Committee/Commission Action: \_\_\_\_\_  
Finance and Personnel

## AN ORDINANCE

The Common Council of the City of Neenah, Wisconsin, does ordain as follows:

**Section 1.** That Neenah Municipal Code, Chapter 2 Administration, Article VIII Joint Municipal Court, Section 2-266 is hereby amended to eliminate the stricken language and add the highlighted language to read as follows:

The Joint Municipal Court for the Cities of Menasha and Neenah shall operate under municipal court procedure found in Wis. Stats. § 800.001 et seq., and Wis. Stats. ~~ch.~~ **Ch.** 938, and actions hereunder shall be commenced by Uniform Municipal Citation. Forfeiture amounts, under the City ordinance, shall match the Uniform Bail and Bond Schedule for the State of Wisconsin then in effect and shall include the penalty surcharge under Wis. Stats. § 757.05, and the jail surcharge under Wis. Stats. § 302.46. Penalty surcharges collected shall be forwarded to the State Secretary of Administration. Jail surcharges collected shall be forwarded to the County Treasurer. Pursuant to Wis. Stats. § 814.65, the court costs for each citation issued is ~~\$38.00~~ **shall be no greater than the maximum amount allowed herein**, of which, \$5.00 shall be forwarded to the State Secretary of Administration. The court shall collect forfeitures and report to the City Clerk the name, offense and judgment in each case. In the case of nonpayment of forfeitures, the court, after affording an opportunity to the accused to be heard, may punish and accused for contempt under Wis. Stats. § 800.12, and may impose a monetary sanction not to exceed \$50.00 and/or imprisonment not to exceed seven days and may issue warrants for the enforcement of its power of contempt under Wis. Stats. §§ 800.095 and 800.12. If allowed by state law, driving privileges may be revoked by the Municipal Judge in lieu of imprisonment. The Municipal Court may order restitution to victims of municipal ordinance violations up to \$4,000.00 and order contempt as a sanction for the nonpayment thereof, as provided for under Wis. Stats. § 800.093. The \$4,000.00 limit does not apply to restitution ordered for violation of an ordinance that prohibits conduct that is the same as or similar to the conduct prohibited by Wis. Stats. § 943.24 or § 943.50.

**Section 2. Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not otherwise affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

**Section 3. Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: \_\_\_\_\_

Adopted: \_\_\_\_\_

Approved: \_\_\_\_\_

Published: \_\_\_\_\_

Approved:

\_\_\_\_\_, Mayor

Attest:

\_\_\_\_\_  
Charlotte K. Nagel, City Clerk



**RESOLUTION NO. 2026-02**

**A RESOLUTION APPROVING MUNICIPAL COURT FEE INCREASE BY \$10.00 FROM \$38.00 TO \$48.00 IN RESPONSE TO 2025 WISCONSIN ACT 113.**

**WHEREAS**, Wisconsin Statutes §814.65 grants municipal courts the authority to assess a fee for court costs collectible in a municipal court action; and

**WHEREAS**, The Neenah-Menasha municipal court agreement states that both Neenah and Menasha shall adopt the highest allowed court costs as provided for in §814.65, Wis. Stats.; and

**WHEREAS**, 2025 Wisconsin Act 113 was signed on March 20, 2026, increasing the maximum municipal court fee allowable by statute from \$38.00 to \$48.00; and

**WHEREAS**, increasing the municipal court fee by \$10.00 from \$38.00 to \$48.00 in response to inflationary pressures will aid in the goal of a largely self-sustaining municipal court operation;

**NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF NEENAH, WISCONSIN** this \_\_\_\_\_ Day of April 2026 that the Fee for Court Costs Collectible in any action by the Neenah-Menasha Municipal Court in a Municipal Court Action will be increased by \$10.00 to \$48.00

Recommended by: **Finance and Personnel Committee**

CITY OF NEENAH, WISCONSIN

Moved: \_\_\_\_\_

\_\_\_\_\_, Mayor

Passed: \_\_\_\_\_

\_\_\_\_\_  
Charlotte K. Nagel, City Clerk