



**City of Neenah**  
**COMMON COUNCIL AGENDA**  
**Wednesday, February 15, 2023 at 7:00pm**  
**Neenah City Hall – 211 Walnut Street**  
**Council Chambers**

- I. Roll Call and Pledge of Allegiance
- II. Introduction and Confirmation of Mayor's Appointment(s)
  - A. Appointment of Vicky Rasmussen to the position of Director of Finance commencing February 13, 2023. **(UC)**
  - B. Swearing in of newly appointed Director of Finance Vicky Rasmussen.
- III. Approval of Council Proceedings
  - A. Approval of the Council Proceedings of February 1, 2023 regular and closed session. **(UC)**
- IV. Public Hearings
  - A. Consider Special Use Permit request by the Miller Auto Towing and Recovery, LLC, to establish an automotive sales and towing business at 614 S. Green Bay Road.
- V. Plan Commission report pertaining to the Public Hearings
  - A. Plan Commission meeting of February 7, 2023: (Ald. Steiner) (Minutes can be found on the City web site)
    1. Plan Commission finds the proposed use meets the findings of fact for a Special Use Permit (Sec. 26-48) and recommends Council approve a Special Use Permit for an automotive sales and tow business located at 614 S Green Bay Road subject to the conditions of the Special Use Approval Letter. **(RollCall-Pro)**
- VI. Public Forum
  - A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.
- VII. Mayor/Council consideration of public forum issues
- VIII. Consent Agenda – None.
- IX. Reports of standing committees
  - A. Regular Public Services and Safety Committee meeting of February 7, 2023: (Chairperson Lendrum/Vice Chairperson Hillstrom) (Minutes can be found on the City web site)

1. Committee recommends Council approve Final Resolution 2023-04: Sanitary Sewer Lateral Installation and Lead Water Service Replacement on Burr Avenue, Chestnut Street, Columbian Avenue, Dieckhoff Street, High Street, Laudan Boulevard, with the correction of Laudan Boulevard being Oak Street to Elm Street, and River Street. **(RollCall-Pro)**
- B. Regular Finance and Personnel Committee meeting of February 6, 2023: (Chairperson Erickson/Vice Chairperson Skyrms) (Minutes can be found on the City web site)
  1. Committee recommends Council authorize staff to enter into agreements to fund the purchase and installation of freezer equipment at the St. Vincent DePaul Council of Neenah-Menasha food pantry with Community Development Block Grant and CDBG-CV funds in an amount not to exceed \$115,000. **(RollCall-Pro)**
  2. Committee recommends Council authorize staff to enter into an agreement with Camera Corner Connecting Point for technology upgrades in the Council Chambers, funded by \$50,000 from the IS Capital Equipment budget and \$32,000 from Capital Equipment Reserves. **(RollCall-Pro)**
  3. Committee recommends Council approve an interest rate of 5% for 2023 special assessments paid in installments. **(RollCall-Pro)**
- X. Reports of special committees and liaisons and various special projects committees
  - A. Regular Plan Commission meeting of February 7, 2023: (Council Rep Steiner) (Minutes can be found on the City web site)
    1. Commission recommends Council approve Ordinance No. 2023-01, approving Project Plan Approval #1-23 for the Westside Business District, allowing the construction of a restaurant with a drive-thru lane located at 1121 Westowne Drive. **(RollCall-Pro)**
  - B. Board of Public Works meeting of February 9, 2023: (Vice Chairperson Hillstrom) (Minutes can be found on the City web site)
    1. Council Action Items:
      - a) The Board recommends Council award Contract 1-23, Street, Sanitary & Storm Sewer and Water Main Construction on Burr Ave., Chestnut St., Dieckhoff St., and Laudan Blvd. to Don E. Parker Excavating, Hortonville in an amount of \$2,474,739.50. **(RollCall-Pro)**
      - b) The Board recommends Council Award Contract 2-23, Sewer, Water Main & Water Services, and Street Construction on Brantwood Dr., Brantwood Ct., Charles Ct., Hughes Ct., Memorial Ct., and Patrick Ct., to David Tenor Corporation, in an amount of \$1,077,298.50. **(RollCall-Pro)**
  - C. Reports on neighborhood groups.
    1. Business Improvement District Board (BID Board) – Alderperson Skyrms

- D. Library Board
  - 1. Report from the Library Board – Alderperson Erickson
- E. Neenah Arts Council
  - 1. Report from the Neenah Arts Council – Alderperson Erickson
- F. Landmarks Commission
  - 1. Report from the Landmarks Commission – Alderperson Steiner
- XI. Presentation of petitions
  - A. Any other petition received by the City Clerk's Office after distribution of the agenda.
- XII. Council Directives
- XIII. Unfinished Business
- XIV. New Business
  - A. Any announcements/questions that may legally come before the Council.
- XV. Closed Session
  - A. The Council may convene into closed session pursuant to Wis. Stats §19.85 (1)(g) to confer with legal counsel (City Attorney) with respect to litigation in which the City is involved, including possible settlement discussion and authorization concerning Moderson v. City of Neenah suit.
  - B. May reconvene into open session pursuant to Wis. Stats. § 19.85(2) to consider or act on closed session recommendation(s).
- XVI. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or the **City's ADA Coordinator at (920) 886-6106 or e-mail [attorney@ci.Neenah.wi.us](mailto:attorney@ci.Neenah.wi.us)** at least 48 hours prior to the scheduled meeting or event to request an accommodation.