

**CITY OF NEENAH**  
**PUBLIC SERVICES AND SAFETY COMMITTEE MEETING**  
**March 26, 2024 @ 6:30 PM**  
**Hauser Room, 211 Walnut Street**

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This may constitute a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

**AGENDA**

1. Approval of Minutes of the Meeting of March 12, 2024 (Attachment)
2. Public Appearances
3. Purchase of Zero Turn Mowers (Attachment)
4. Designated Outdoor Refreshment Area (DORA) (Attachment)
5. GIS Update
6. Fleet #39-Sewer Utility Truck (Attachment)
7. Mastic Machine (Attachment)
8. Salt Shed Roof Replacement (Attachment)
9. State-Municipal Agreement for S. Commercial Street Reconstruction-Revision #1 (Attachment)
10. Traffic Signal Equipment Purchase (Attachment)
11. Public Works General Construction and Department Activity Report (Attachment)
12. Announcements/Future Agenda Items
13. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the **City Clerk Office at (920)886-6101** or the **City's ADA Coordinator at (920)886-6106 or e-mail [attorney@ci.Neenah.wi.us](mailto:attorney@ci.Neenah.wi.us)** at least 48 hours prior to the scheduled meeting or event to request an accommodation.

**CITY OF NEENAH**  
**PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES**  
**Tuesday, March 12, 2024**

**Present:** Chairperson Lendrum, Alderperson Borchardt, Hillstrom, Stevenson, and Weber

**Excused:** None

**Also Present:** Mayor Lang, City Attorney Rashid, Public Works Director Kaiser, City Clerk Nagel, Public Works Office Manager Mroczkowski, William Drawenek, Bethane Gengler, and Christine Christensen

Public Appearance

William Drawenek, 106 Plummer Ct.-Mr. Drawenek stated that he is against the installation of sidewalks on Plummer Court that were approved in the 2024 Capital Improvement Budget.

Alderperson Hillstrom read an email from Michael Krueger, 117 Plummer Ct.-Mr. Krueger stated that he is against sidewalk installation on Plummer Court. He stated that he would like the project delayed until there can be resident input.

Christine Christensen, 111 Plummer Ct.-Ms. Christensen stated that she has lived at her home for 30 years because there are no sidewalks. She stated that putting in sidewalks is a waste of money because they are not needed on Plummer Court.

Approval of Minutes of the Meeting of February 27, 2024, and Special Meeting of March 6, 2024

**Motion/Second/Carried by Hillstrom/Borchardt to approve the minutes of the meeting of February 27, 2024, and the special meeting of March 6, 2024.** All voting aye.

Ordinance regulating Camping on City Property and Amendment to the Open Burning Ordinance

City Attorney Rashid stated that at the February 27, 2024 Public Services & Safety Committee meeting, concerns were raised by various members of the committee as to whether or not staff had enough clarity in the ordinance to guard against people using this ordinance as a way around common practices that often accompany special events and other events such as block parties camping in city parks or grilling in city owned facilities. He stated that exceptions to Section 1(b)(2) were added that tighten the definition of camping and use of tents, tarps, and awnings during special events and then added a new subsection 1(b)(3) that specifically addresses Community Fest.

**Following Discussion: Motion/Second/Carried by Stevenson/Weber to recommend the Common council to approve Ordinance 2024-04 and amendments to the Open Burning Ordinance.** All voting aye.

Licenses

Approve the Temporary Class “B” (Picnic) License Application to Bergstrom Mahler Museum of Glass for Art After Dark.

C.A **Following Discussion: Motion/Second/Carried by Borchardt/Weber to recommend the Common Council approve the Temporary Class “B” (Picnic) License Application to Bergstrom Mahler Museum of Glass, 165 N. Park Avenue, for Art After Dark, to be held on March 21, 2024, from 6:00 PM to 8:00 PM. All voting aye.**

2024 City Hall HVAC Upgrade Proposal

Director Kaiser reviewed his memo of March 7, 2024. He stated that this is a continuation of the HVAC upgrades that started in 2023 for City Hall. He stated that these upgrades will integrate with the digital HVAC control system installed in 2023.

Aldersperson Stevenson stated that he would like staff to reach out to the vendor to try and enter into a contract this year to get the best pricing for the remainder of the project.

C.A **Following Discussion: Motion/Second/Carried by Weber/Stevenson to accept the City Hall Third floor VAV control upgrade proposal from Energy Control & Design in the amount of \$64,271.00 with funding of \$60,000 coming from the Capital Facilities Budget and the remaining \$4,271.00 being funded with Public Facility Funds. All voting aye.**

Public Works General Construction and Department Activity Report

- 1) Contract 7-21 (Harrison Pond): Storm and sanitary sewer work is complete, and the pond is functioning. Stone work on the water feature is complete. Pumps were installed 11/15. The meter pedestal has been delivered and is scheduled for installation the week of 3/11. Following that installation, We Energies will connect to the meter pedestal. A number of punchlist items remain to be completed – retaining wall staining, overseeding along Harrison Street and trail grading. Trees that have not survived will be replaced this spring.
- 2) Contract 1-23 (Chestnut, Burr, Dieckhoff, Laudan Utility and Street Construction): Utility work, curb/gutter installation and landscaping are complete. A binder course of asphalt has been paved. The top-coat of asphalt will be paved in spring 2024.
- 3) Contract 7-23 (High, River Utility and Street Construction): Utility work, curb/gutter repairs and landscaping are complete. A binder course of asphalt has been paved. The top-coat of asphalt will be paved in spring 2024.
- 4) Neenah Creek Bridge: Parapet staining is scheduled for the week of 3/11. The remaining work is east approach paving and trail repairs.

- 5) Contract 1-24 (Belmont Ct, Belmont Av, Cedar St, Stevens St- Utilities and Street): A pre-construction meeting was held on 3/5. The contractor is scheduled to mobilize the week of 3/11 and intends to start work on Cedar Street near Quarry Park.
- 6) Contract 2-24 (E. Doty Av - Utilities and Street): This project was awarded to Kruczek Construction. A schedule has not been set.
- 7) Contract 3-24 (Bayview Rd, Commercial St Water Crossings, Quarry Ln, Reed St - Utilities and Street): The project was awarded to Don Hietpas & Sons, Inc. A pre-construction meeting was held on 3/7. The contractor intends to start work on Bayview Road the week of 3/11.
- 8) Contract 4-24 (S. Park Avenue Easement – Utilities): Bids were opened on 2/28/2024. They are being reviewed by the Board of Public Works on 3/14 and by the Water Commission on 3/18 with Council action planned for 3/20.
- 9) Contract 5-24 (North St - Utilities and Street): Bids are scheduled for opening on 3/13/2024.
- 10) Contract 6-24 (Jewelers Park Drive – Street): Bids are scheduled for opening on 3/13/2024. Staff met with Jewelers Mutual to review the plans.
- 11) Contract 7-24 (Misc Concrete Pavement/Sidewalk Repair): Bids are scheduled for opening on 3/27/2024.
- 12) Contract 8-24 (Misc Asphalt Pavement/Sidewalk Repair): Bids are scheduled for opening on 3/27/2024.
- 13) Contract 12-24 (Douglas Pond Storm Piping): Bids are scheduled for opening on 3/14/2024.
- 14) S. Commercial Street: A public information meeting and real estate meeting will be held on 3/14 in City Hall from 3-7 p.m. The project plans will be available for viewing and affected property owners will be able to meet with the city's real estate consultant to finalize purchase agreements.
- 15) Tullar Road Pavement Markings: Traffic Engineer Merten met with Police staff to review marking plans for Tullar Road. A final plan will be presented to Committee at an upcoming meeting.
- 16) Police Station Remodeling: Building Manager Benson will be starting work on the Police Station remodeling the week of 3/18.
- 17) City Hall Roof: Proposals are being received for coating the roof on City Hall.

Aldersperson Borchardt asked for an update on the Belmont Court residents that had concerns about the street project. Director Kaiser stated that they have been resolved. He stated that Engineer Eckhart marked out curb locations in the cul-de-sac and, after seeing the makings, the residents realized that the impact was not as great as they had feared. Director Kaiser stated that the other concern from another resident was about the location of a hydrant and the installation of curb and gutter. Director Kaiser stated that the hydrant has been relocated and examples of the type of curb and gutter were shared with the property owner to get a frame of reference to the rolling curb that the city will be installing.

Aldersperson Borchardt asked what the process is for the installation of sidewalks. Director Kaiser stated that there is a rating system that looks at several factors such as the proximity to schools, connectivity to commercially developed areas of the city and filling in gap areas that have sporadic sidewalks.

Aldersperson Borchardt asked for an estimated cost of the Plummer Court sidewalk project. Director Kaiser stated that project is budgeted at \$64,000.00.

Aldersperson Lendrum asked that staff send out an updated map of the sidewalk, trail, and street rating plan when available.

Announcements/Future Agenda Items

None

Adjournment

**Motion/Second/Carried by Stevenson/Weber to adjourn at 7:01 PM.** All voting aye.

Respectfully submitted,



Lisa Mroczkowski  
Public Works Office Manager



Department of  
Parks & Recreation

MEMORANDUM

DATE: March 26, 2024  
TO: Chairman Lendrum and members of Public Services and Safety Committee  
FROM: Trevor L Fink, Superintendent of Parks/City Forester *TLF*  
RE: Zero Turn Mower Proposals

Proposals have been received for two new mowers for use in the parks. Both are zero turn mowers, one with a 72" cutting deck and the other with a 60" cutting deck. Staff and mechanics have operated and maintained all the units from each vendor. The consensus from the park technicians and the city mechanics is the John Deere mowers due to their superior cutting performance, durability, ease of maintenance, and vendor service.

<u>Company</u>	<u>Description</u>	<u>Price</u>
Riesterer and Schnell	72" John Deere Z994 ZTrak	\$18,048.03
Service Motor Inc.	72" Kubota ZD1211RL	\$18,156.72
Reinders Inc.	72" Toro Z7500	\$23,440.30
Riesterer and Schnell	60" John Deere Z994 ZTrak	\$17,624.53
Service Motor Inc.	60" Kubota ZD1211R	\$17,376.72
Reinders Inc.	60" Toro Z7500	\$22,710.30

Amount budgeted for each mower in the 2024 Operating and Capital Improvement Budget (page 314) is \$25,000.

**Park and Recreation Commission recommend the purchase of the 72" John Deere Mower from Riesterer and Schnell for \$18,048.03.**

**Park and Recreation Commission recommend the purchase of the 60" John Deere Mower from Riesterer and Schnell for \$17,624.53.**

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## Designated outdoor refreshment area.

The City Clerk has the authority to issue a designated outdoor refreshment area (hereafter DORA) license with a Class A special event as described in Chapter 14, Article V of the Neenah Municipal Code. With this issuance the Common Council may temporarily extend a "Class B," Class "B," "Class C" License and/or any permit or license issued under Wis. Stats. Ch. 125, by the State of Wisconsin. The regulations for the DORA shall be as follows:

- (1) The DORA will commence at 210 Main Street continuing towards and along the 200 and 100 block of West Wisconsin Avenue and ending at and including 211 East Wisconsin Avenue. The DORA will also start at 116 South Commercial Street and conclude at the intersection of North Commercial Street and Wisconsin Avenue. (See Exhibit 1, attached to the ordinance from which this section is derived.)
- (2) The DORA will be allowed to operate within the months of April 1 through November 30, Thursday through Saturday, from the hours of 05:00 p.m. and 10:00 p.m..
- (3) During the event open intoxicants may be carried and consumed on the sidewalks from 210 Main Street along the 200 and 100 blocks of West Wisconsin Avenue, continuing along East Wisconsin Avenue until 211 East Wisconsin Avenue. They may also be carried and consumed starting at 116 South Commercial Street flowing north until the intersection of North Commercial and Wisconsin Avenue, where the east-west corridor of the above-described DORA is joined.
- (4) Whether during the applicable periods as designated herein the 200 and 100 block of West Wisconsin Avenue are closed to traffic and barricaded or remain open, during the designated periods applicable (i.e. as specified in subsection (2) above), during such time open intoxicants may be lawfully carried and consumed only on the DORA designated public streets, sidewalks, and parking lots.
- (5) Permits will be required annually for use of the DORA. by filing an application with the City Clerk and paying an application fee of \$350.00. The permit application for the DORA shall be due March 1 and shall be approved by Common Council after review and recommendation by the Clerk.
  - (a) Participation decals: Any participating business shall display a decal issued by the Clerk or designee indicating to the general public that it is a business participating in the DORA district; and
  - (b) Non-participation decals. Any business located in the DORA designated area that chooses not to participate shall indicate its decision to "opt out" of the district by displaying a decal so indicating its non-participation.
- (6) Upon approval of the DORA by the Clerk, the following ordinances of the Neenah Municipal Code shall be temporarily suspended and not applicable or in force inside the DORA during the designated time frame:
  - a. 4-95(b)(1). Alcohol Beverages—Restrictions.
  - b. 4-103. Alcohol Beverages—Intoxicants, Consumption and Possession.
  - c. 4-106(d). Alcohol Beverages—Outdoor service/beer gardens.
  - d. 11-3(a)(b)(1-2). Offenses and miscellaneous provisions—Fermented malt beverages or intoxicating liquor on public property and commercial quadricycles prohibited; exceptions.
  - e. 11-87. Obstructing streets and sidewalks prohibited.
- (7) The license holder shall in all regards comply with the requirements of Wis. Stats. Ch. 125 regarding the regulation of alcohol beverages.

(Ord. No. 2023-08, § 1, 6-7-2023)



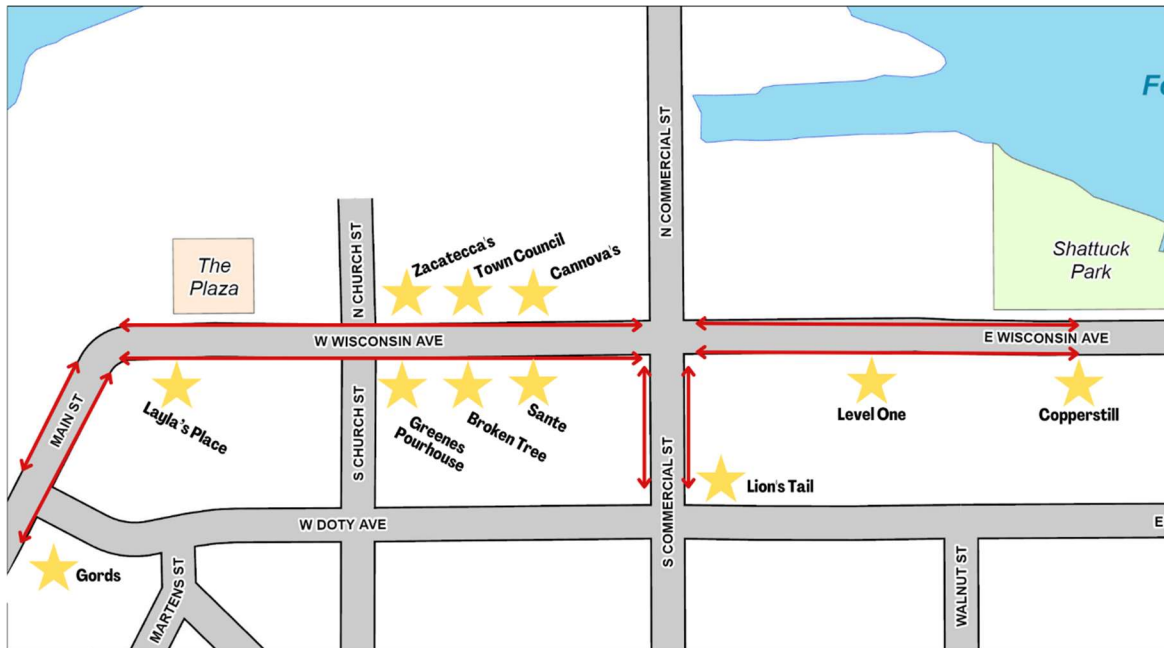
## Neenah Downtown Business Improvement District Designated Outdoor Refreshment Area (DORA)



"The DORA essentially draws a mapped-out district, typically within a downtown or mixed-use area, in which patrons 21 and over purchase alcoholic beverages from approved restaurants and carry their drinks outside and within the DORA boundaries."

### History:

- Introduced DORA, on 10/24/22, to FNI Board of Directors as a way to ensure equity, drive economic development, and enhance cultural experience.
- Conducted research, talked to like minded organizations in Ohio, talked with city officials, and had conversations with bar/restaurant owners.
- Public Services & Safety (5/30) & Common Council (6/7) passed a TDORA (Temporary).
- TDORA was executed flawlessly at the June and August 2023 Street concerts.
- Follow-up meetings were held with city officials, Neenah Police Department, and bars/restaurants all of whom reported a positive experience.
- The DORA generated \$43,875 in economic impact with all bars/restaurants sharing in the benefit.



#### Map Key:

←→ DORA beverage permitted on these sidewalks      ★ Bar or restaurant participating

### Next Phase (Expansion to fulltime DORA):

- Proposing 12Noon to 10PM Thursday through Saturday (April 1<sup>st</sup> to November 30<sup>th</sup>)
- We've had discussions with the following individuals/groups with positive feedback:
  - Chief Olson & Ass't Chief Bernice
  - Council President Brian Borchardt and other alderman
  - Bar & Restaurants
  - Retail & Service Providers
  - Mayor Lang & David Rashid (City Attorney)

- Both making calls to Oshkosh, Downtown Chillicothe, OH, & Marietta Main Street, OH all of whom are DORA communities.
- Cari Lendrum – Public Service & Safety

**Next Steps:**

- March 26<sup>th</sup> – Public Services & Safety
- April 3<sup>rd</sup> – Common Council

**Implementation:**

- Starting April 18, 2024. Upon successful passage, we would introduce it to add to the experience of our “Shop & Stroll Spring Edition”.

**Benefits/Values of DORA:**

- Increases visitors to bars + restaurants: Bars + restaurants will be able to turn over more guests by allowing for quick, to-go service of DORA drinks. Bars + restaurants will also be able to increase sales of alcoholic beverages by providing DORA drinks to-go as visitors desire to walk around downtown and extend their visit in Neenah.
- Allows for social distancing: With limitations on capacity in downtown bars + restaurants, creating a DORA would generate revenue for these establishments without having to seat diners.
- Lengthens time visitors spend downtown: A DORA would enhance the atmosphere downtown by allowing drinks to be enjoyed within the downtown business District, thus enabling visitors to stay longer and spend more money. It's no secret that customer retention is key to increasing revenue. Visitors will stroll with their drinks, peruse retail shops, and stay longer with DORA. (Communities with DORA experience visitors spending 2 hours longer downtown.)
- Creates an enhanced, unique experience in Neenah: Compared to other communities, activating a DORA in Neenah would set our town apart by enhancing the visitor experience, serving as a selling point for increased tourism, and by providing a tool for economic development when leveraged to encourage additional small businesses to open downtown. Additionally, downtown events would be enhanced by an increase in foot traffic for downtown retailers and participants to support local bars + restaurants without the commitment of a sit-down meal.
- Increases retail sales: Creating more opportunities for foot traffic downtown is key to supporting downtown retailers. Activating a DORA would create more opportunities for visitors to support downtown bars + restaurants AND retailers anytime they visit downtown during DORA hours.





*Public Works Department*  
*City Services Building*  
 1495 Tullar Road, Neenah, WI 54956  
 Phone: 920-886-6260 Fax: 920-886-6269

**Proposal**

**Fleet #39 (Sewer Utility Truck)**

Bergstrom Neenah, WI	Ford Chevrolet	No Comparable Inventory No Comparable Inventory
Holiday Automotive Fond du Lac, WI	2023 Ford F450 4X4 Double Cab	\$66,157.00 Exceeds Needs
Ewald Automotive Group (State Bid) Hartford, WI	Chevrolet or GMC  23 Ford F450 4X4 Double Cab	No Comparable Inventory  \$67,589.00 Exceeds Needs
L & S Truck Center Appleton, WI	2022 Ford F350 2WD reg. cab	\$54,415.50

Staff recommends the purchase of a new 2022 Ford F350 from L & S Truck Center in Appleton for \$54,415.50.

Staff also recommends purchasing a safety lighting package and a two-way radio, to outfit the truck. Total cost for the additional equipment is not to exceed \$4,000.00.

Budgeted 2024 amount of \$75,000.00  
 (Page 317 Item #13 in 2024 Budget Book)

Mar 12, 2024 11:29:23 AM



Mar 12, 2024 11:29:45 AM





*Public Works Department*  
*City Services Building*  
1495 Tullar Road, Neenah, WI 54956  
Phone: 920-886-6260 Fax: 920-886-6269

## **Proposal**

### Mastic Machine

Stepp MFG North Branch, MN	SMP-250	\$85,121.00
Sherwin Industries Milwaukee, WI	Patcher II	\$85,557.00
SealMaster of Wisconsin Menomonee Falls, WI	Pro Mastic Machine (Does not meet specs)	\$70,496.00

Staff would like to note Stepp MFG has a lead time of 250 to 300 days and Sherwin Industries is around 150 days.

Staff recommends the purchase of a new 2024 Crafcro Patcher 2 from Sherwin Industries of Milwaukee for \$85,557.00

Staff also recommends purchasing various hand tools designed for mastic application. The total cost for the additional equipment is not to exceed \$3,000.00.

Budgeted 2024 amount of \$95,000.00  
(Page 314 Item #5 in 2024 Budget Book)



*Department of Public Works*  
Tullar Road Garage • 1495 Tullar Road • Neenah WI 54956  
Phone 920-886-6260 • e-mail: gradtke@neenahwi.gov  
GREG RADTKE  
PUBLIC WORKS SUPERINTENDENT

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## M E M O R A N D U M

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**DATE:** March 19<sup>th</sup>, 2024  
**TO:** Mayor Lang and Members of the Public Services and Safety Committee  
**FROM:** Greg Radtke, Public Works Superintendent  
**RE:** Tullar Garage Salt Shed

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During the annual DOT salt storage inspection, it was brought to my attention that there is a tear in the roof material on our main salt shed. Upon further inspection, three other areas in the roof material were identified with weaknesses which may tear soon. The inspector issued orders to repair the roof, replace the roof, or face possible fines.

The salt shed was built in 2010. At that time, the fabric had an average lifespan of 15 years. The "wear-points" in the fabric roof were repaired in 2018 with Structures Unlimited heat welded patches in place. These patches have now started to fail and need attention. The quote to repair them again is \$6,600.00 with no guarantee.

The 15-year-life expectancy is an average. Structures Unlimited recommends the roof be recovered due to the age of the fabric, exposure, and previous repairs. The new fabric comes with a 20-year manufacturer's warranty and a 1-year workmanship guarantee. The quote to replace the entire roof is \$22,980.00.

Staff recommends replacing the fabric roof using carry-forward funds from the savings on phase 1 of the garage roof (\$19,801.00), and City Hall front entry doors (\$5,385.00) for a total of \$25,186.00.

Staff also recommends taking advantage of the maintenance service that is available at the time of the replacement for \$95.00 per man-hour, not to exceed \$1,000.00.



Neenah

*Public Works Department*

*City Services Building*

*1495 Tullar Road, Neenah, WI 54956*

Phone: 920-886-6260 Fax: 920-886-6269

## **Proposal**

### Salt Shed Roof Replacement

Structures Unlimited Stratford, WI	Repair of fabric roof	\$6,600.00
Structures Unlimited Stratford, WI	Replacement of roof fabric	\$22,980.00

Staff recommends the replacement of the roof fabric by Structures Unlimited for the amount of \$22,980.00. Staff also recommends taking advantage of the maintenance program at that time, not to exceed the amount of \$1,000.00

Staff recommends using carry-forward balances from the Tullar garage roof (phase 1) and City Hall entry doors to fund. Total balance of \$25,186.00

Feb 21, 2024 9:58:40 AM



Feb 21, 2024 9:58:32 AM





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## M E M O R A N D U M

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**DATE:** March 22, 2024  
**TO:** Mayor Lang and Members of the Public Services & Safety Committee  
**FROM:** James Merten, Traffic Engineer  
**RE:** State–Municipal Agreement for S. Commercial Street Reconstruction – Revision #1

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The City entered into a State-Municipal Agreement (SMA) for the S. Commercial Street reconstruction project in June 2020. This agreement featured an 80% federal funding rate for participating construction costs up to \$5,668,528. With construction costs having significantly increased over the years, the estimated project costs have also significantly increased. The Wisconsin Department of Transportation has indicated that an additional \$1,821,565 of funding has been approved for the project under the same terms of the agreement. Attached is a revised SMA for the project reflecting the new funding limits. The table below summarizes the anticipated costs for the project based on the 90% design that has been prepared by Westwood, the design consultant for the project.

	Federal/State Appropriation	City Appropriation	Total Appropriation	Non-Participating Costs	City Total Cost
Original SMA	\$5,668,528 (72%)	\$2,223,572 (28%)	\$7,892,100	No Estimate	\$2,223,572
Revised SMA	\$7,490,093 (80%)	\$1,894,723 (20%)	\$9,384,816	\$458,871	\$2,353,594

Staff recommends approval of the State-Municipal Agreement Revision #1 for Project 4993-01-00\_01, S. Commercial Street Reconstruction.



**1<sup>st</sup> Revision  
STATE/MUNICIPAL AGREEMENT  
FOR A STATE- LET URBANIZED  
AREA STP-URBAN PROJECT**

*This agreement supersedes the agreement signed by the Municipality on June 16, 2020 and signed by the DOT on June 22, 2020.*

**Program Name: URBANIZED AREA  
STP-URBAN**

**Population Group: over 200,000**

**Sub-program #: 206**

**Cycle: 2020-2025**

Revised Date: March 11, 2024

Date: MAY 14, 2020

I.D.: 4993-01-00\_01

Road Name: COMMERCIAL STREET

Limits: STANLEY STREET – TYLER STREET

County: WINNEBAGO

Roadway Length: 1.5 MILES

Functional Classification: MINOR ARTERIAL

Project Sponsor: CITY OF NEENAH

The signatory, City of Neenah, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and effect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Sections 86.25(1), (2), and (3) and Section 66.0301 of the Statutes.

**NEEDS AND ESTIMATE SUMMARY:**

All components of the project must be defined in the environmental document if any portion of the project is federally funded. The Municipality agrees to complete all participating and any non-participating work included in this improvement consistent with the environmental document. No work on final engineering and design may occur prior to approval of the environmental document.

Existing Facility - Describe and give reason for request: **The existing 2-lane 48-foot wide facility consists of two different pavement sections. The southern segment is the original concrete pavement constructed in 1969 and 1972. This segment has significant pavement and joint failure. The northern segment is asphalt overlay on concrete pavement. This section has rutting, and cracking related to underlying deteriorated concrete pavement and utility trenches. The pavement has a rating of 5. The last improvement was in 2013. The existing municipal utilities under the pavement are also in need of repair or replacement. There are existing traffic signals at two intersections.**

Proposed Improvement - Nature of work: **The proposed project is to reconstruct Commercial Street with a 48-foot wide concrete urban cross section. Proposed roadway to include bike accommodations, curb and gutter, storm sewer, street lighting, traffic signals upgrades will be evaluated, traffic signal conduit will be replaced, pavement marking, signing and sidewalks. There will be moderate grading. Real estate acquisition will be in the form of fee and temporary limited easements.**

Describe non-participating work included in the project and other work necessary to completely finish the project that will be undertaken independently by the Municipality. Please note that non-participating components of a project/contract are considered part of the overall project and will be subject to applicable federal requirements: **None identified at this time.**

The Municipality agrees to the following 2020-2025 Urbanized Area project funding conditions:

Project construction costs are funded with up to 80% federal funding up to a funding limit of \$7,490,093. The Municipality agrees to provide the remaining 20% and any funds in excess of the \$7,490,093 federal/state funding limit. **Design and real estate acquisition is 100% locally funded and the responsibility of the Municipality.** Non-participating costs are 100% the responsibility of the Municipality. Any work performed by the Municipality prior to federal authorization is not eligible for federal funding. The Municipality will be notified by the State that the project is authorized and available for charging.

This project is currently scheduled in State Fiscal Year 2025. **In accordance with the State's sunset policy for Urbanized Area STP-Urban projects, the subject 2020-2025 Urbanized Area STP-Urban improvement must be constructed and in final acceptance within six years from the start of State Fiscal Year 2021, or by June 30, 2026.** Extensions may be available upon approval of a written request by or on behalf of the Municipality to State. The written request shall explain the reasons for project implementation delay and revised timeline for project completion.

The dollar amounts shown in the Summary of Costs Table below are estimates. The final Municipal share is dependent on the final federal participation, and actual costs will be used in the final division of cost for billing and reimbursement. In no event shall federal or State funding exceed the estimate of \$7,490,093 in the Summary of Costs Table, unless such increase is approved in writing by the State through the State's Change Management Policy prior to the Municipality incurring the increased costs.

SUMMARY OF COSTS					
PHASE	Total Est. Cost	Federal Funds	%	Municipal Funds	%
<b>ID 4993-01-00</b>					
State Review	\$22,200	\$0	0%	\$22,200	100%
<b>ID 4993-01-01</b>					
Participating Construction	\$8,592,716	\$6,874,173	80%*	\$1,718,543	20% + BAL
Non-Participating Construction	\$0	\$0	0%*	\$0	100%
State Review	\$769,900	\$615,920	80%*	\$153,980	20% + BAL
<b>Total Est. Cost Distribution</b>	<b>\$9,384,816</b>	<b>\$7,490,093</b>	<b>N/A</b>	<b>\$1,894,723</b>	<b>N/A</b>

\*Design ID# 4993-01-00 federal funding is limited to \$0.

\*Construction ID# 4993-01-01 federal funding is limited to \$7,490,093.

This request is subject to the terms and conditions that follow (pages 3 – 7) and is made by the undersigned under proper authority to make such request for the designated Municipality and upon signature by the State and delivery to the Municipality shall constitute agreement between the Municipality and the State. No term or provision of neither the State/Municipal Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Agreement.

Signatures certify the content has not been altered by the municipality.  
Signed for and in behalf of: **City of Neenah** (please sign in blue ink.)

Name

Title

Date

Signed for and in behalf of the State:

Name

Title

Date

## **GENERAL TERMS AND CONDITIONS:**

1. All projects must be in an approved Transportation Improvement Program (TIP) or State Transportation Improvement Program (STIP) prior to requesting authorization.
2. Work prior to federal authorization is ineligible for federal funding.
3. The Municipality, throughout the entire project, commits to comply with and promote all applicable federal and state laws and regulations that include, but are not limited to, the following:
  - a. Environmental requirements, including but not limited to those set forth in the 23 U.S.C. 139 and National Environmental Policy Act (42 U.S.C. 4321 et seq.)
  - b. Equal protection guaranteed under the U.S. Constitution, WI Constitution, Title VI of the Civil Rights Act and Wis. Stat. 16.765. The municipality agrees to comply with and promote applicable Federal and State laws, Executive Orders, regulations, and implementing requirements intended to provide for the fair and equitable treatment of individuals and the fair and equitable delivery of services to the public. In addition the Municipality agrees not to engage in any illegal discrimination in violation of applicable Federal or State laws and regulations. This includes but is not limited to Title VI of the Civil Rights Act of 1964 which provides that “no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.” The Municipality agrees that public funds, which are collected in a nondiscriminatory manner, should not be used in ways that subsidize, promote, or perpetuate illegal discrimination based on prohibited factors such as race, color, national origin, sex, age, physical or mental disability, sexual orientation, or retaliation.
  - c. Prevailing wage requirements, including but not limited to 23 U.S.C 113.
  - d. Buy America Provision and its equivalent state statutes, set forth in 23 U.S.C. 313 and Wis. Stat. 16.754.
  - e. Competitive bidding and confidentiality requirements set forth in 23 U.S.C 112 and Wis. Stat. 84.06. This includes the sharing of financial data prior to the conclusion of the competitive bid period.
  - f. All applicable Disadvantaged Business Enterprise (DBE) requirements that the State specifies.
  - g. Federal statutes that govern the Surface Transportation Program (STP), including but not limited to 23 U.S.C. 133.
  - h. General requirements for administering federal and state aid set forth in Wis. Stat. 84.03.

## **STATE RESPONSIBILITIES AND REQUIREMENTS:**

4. Funding of each project phase is subject to inclusion in Wisconsin’s approved 2020-2025 Urbanized Area STP-Urban program. Federal funding will be limited to participation in the costs of the following items, as applicable to the project:
  - a. The grading, base, pavement, and curb and gutter, sidewalk, and replacement of disturbed driveways in kind.
  - b. The substructure, superstructure, grading, base, pavement, and other related bridge and approach items.
  - c. Storm sewer mains necessary for the surface water drainage.

- d. Catch basins and inlets for surface water drainage of the improvement, with connections to the storm sewer main.
  - e. Construction engineering incident to inspection and supervision of actual construction work (except for inspection, staking, and testing of sanitary sewer and water main).
  - f. Signing and pavement marking.
  - g. New installations or alteration of street lighting and traffic signals or devices.
  - h. Landscaping.
  - i. State review services for construction.
5. The work will be administered by the State and may include items not eligible for federal participation.
6. As the work progresses, the State will bill the Municipality for work completed which is not chargeable to federal funds. Upon completion of the project, a final audit will be made to determine the final division of costs subject to project funding limits in the Summary of Costs Table. If reviews or audits show any of the work to be ineligible for federal funding, the Municipality will be responsible for any withdrawn costs associated with the ineligible work.

**MUNICIPAL RESPONSIBILITIES AND REQUIREMENTS:**

7. Work necessary to complete the 2020-2025 Urbanized Area STP-Urban improvement project to be financed entirely by the Municipality or other utility or facility owner includes the items listed below.
- a. New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
  - b. Damages to abutting property after project completion due to change in street or sidewalk widths, grades or drainage.
  - c. Detour routes and haul roads. The municipality is responsible for determining the detour route.
  - d. Conditioning, if required and maintenance of detour routes.
  - e. Repair of damages to roads or streets caused by reason of their use in hauling materials incident to the improvement.
  - f. All work related to underground storage tanks and contaminated soils.
  - g. Street and bridge width in excess of standards, in accordance with the current *WisDOT Facilities Development Manual*.
  - h. Real estate for the improvement
  - i. Preliminary engineering and design
  - j. State review services for design.
  - k. Other 100% Municipality funded items: None identified at this time.
8. The construction of the subject improvement will be in accordance with the appropriate standards unless an exception to standards is granted by State prior to construction. The entire cost of the construction project, not constructed to standards, will be the responsibility of the Municipality unless such exception is granted.

9. Work to be performed by the Municipality without federal funding participation necessary to ensure a complete improvement acceptable to the Federal Highway Administration and/or the State may be done in a manner at the election of the Municipality but must be coordinated with all other work undertaken during construction.
10. The Municipality is responsible for financing administrative expenses related to Municipal project responsibilities.
11. The Municipality will include in all contracts executed by them a provision obligating the contractor not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in Wis. Stat.51.01 (5), sexual orientation as defined in Wis. Stat. 111.32 (13m), or national origin.
12. The Municipality will pay to the State all costs incurred by the State in connection with the improvement that exceed federal financing commitments or are ineligible for federal financing. To guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from any moneys otherwise due and payable by the State to the Municipality.
13. **In accordance with the State's sunset policy for Urbanized Area STP-Urban projects, the subject 2020-2025 Urbanized Area STP-Urban improvement must be constructed and in final acceptance within six years from the start of State Fiscal Year 2021, or by June 30, 2026.** Extensions may be available upon approval of a written request by or on behalf of the Municipality to State. The written request shall explain the reasons for project implementation delay and revised timeline for project completion.
14. If the Municipality should withdraw the project, it will reimburse the State for any costs incurred by the State on behalf of the project.
15. The Municipality will at its own cost and expense:
  - a. Maintain all portions of the project that lie within its jurisdiction (to include, but not limited to, cleaning storm sewers, removing debris from sumps or inlets, and regular maintenance of the catch basins, curb and gutter, sidewalks and parking lanes [including snow and ice removal]) for such maintenance in a manner consistent with reasonable industry standards, and will make ample provision for such maintenance each year.
  - b. Regulate [or prohibit] parking at all times in the vicinity of the proposed improvements during construction.
  - c. Regulate [or prohibit] all parking at locations where and when the pavement area usually occupied by parked vehicles will be needed to carry active traffic in the street.
  - d. Assume general responsibility for all public information and public relations for the project and to make fitting announcement to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the project.
  - e. Provide complete plans, specifications, and estimates to State upon request.
  - f. Provide relocation orders and real estate plats to State upon request.
  - g. Use the *WisDOT Utility Accommodation Policy* unless it adopts a policy, which has equal or more restrictive controls.
  - h. Provide maintenance and energy for lighting.
  - i. Provide proper care and maintenance of all landscaping elements of the project including replacement of any plant materials damaged by disease, drought, vandalism or other cause.
16. It is further agreed by the Municipality that:

- a. The Municipality assumes full responsibility for the design, installation, testing and operation of any sanitary sewer and water main infrastructure within the improvement project and relieves the state and all of its employees from liability for all suits, actions, or claims resulting from the sanitary sewer and water main construction under this agreement.
- b. The Municipality assumes full responsibility for the plans and special provisions provided by their designer or anyone hired, contracted or otherwise engaged by the Municipality. The Municipality is responsible for any expense or cost resulting from any error or omission in such plans or special provisions. The Municipality will reimburse State if State incurs any cost or expense in order to correct or otherwise remedy such error or omission or consequences of such error or omission.
- c. The Municipality will be 100% responsible for all costs associated with utility issues involving the contractor, including costs related to utility delays.
- d. All signs and traffic control devices and other protective structures erected on or in connection with the project including such of these as are installed at the sole cost and expense of the Municipality or by others, will be in conformity with such *Manual of Uniform Traffic Control Devices* as may be adopted by the American Association of State Highway and Transportation Officials, approved by the State, and concurred with by the Federal Highway Administration.
- e. The right-of-way available or provided for the project will be held and maintained inviolate for public highway or street purposes. Those signs prohibited under federal aid highway regulations, posters, billboards, roadside stands, or other private installations prohibited by Federal or State highway regulations will not be permitted within the right-of-way limits of the project. The Municipality, within its jurisdictional limits, will remove or cause to be removed from the right-of-way of the project all private installations of whatever nature which may be or cause an obstruction or interfere with the free flow of traffic, or which may be or cause a hazard to traffic, or which impair the usefulness of the project and all other encroachments which may be required to be removed by the State at its own election or at the request of the Federal Highway Administration, and that no such installations will be permitted to be erected or maintained in the future.
- f. The Municipality is responsible for any damage caused by legally hauled loads, including permitted oversize and overweight loads. The contractor is responsible for any damage caused to haul roads if they do not obey size and weight laws, use properly equipped and maintained vehicles, and do not prevent spilling of materials onto the haul road (*WisDOT Standard Specifications* 618.1, 108.7, 107.8). The local maintaining authority can impose special or seasonal weight limitations as defined in Wis. Stat. 349.16, but this should not be used for the sole purpose of preventing hauling on the road.

The bid item 618.0100 Maintenance and Repair of Haul Roads (project) is ineligible for federal funding on local program projects as per the State/Municipal Agreement. The repair of damages as a result of hauling materials for the project is the responsibility of the Municipality as specified in the State/Municipal Agreement Terms and Conditions under Municipal Responsibilities and Requirements.

#### **LEGAL RELATIONSHIPS:**

17. The State shall not be liable to the Municipality for damages or delays resulting from work by third parties. The State also shall be exempt from liability to the Municipality for damages or delays resulting from injunctions or other restraining orders obtained by third parties.
18. The State will not be liable to any third party for injuries or damages resulting from work under or for the Project. The Municipality and the Municipality's surety shall indemnify and save harmless the State, its officers and employees, from all suits, actions or claims of any character brought because of any injuries or damages received or sustained by any person, persons or property on account of the operations of the Municipality and its sureties; or on account of or in consequence of any neglect in safeguarding the work; or because of any act or omission, neglect or misconduct of the Municipality or its sureties; or because of any claims or amounts recovered for any infringement by the Municipality and its sureties of patent, trademark or copyright; or from any claims or amounts arising or recovered under the Worker's Compensation Act,

relating to the employees of the Municipality and its sureties; or any other law, ordinance, order or decree relating to the Municipality's operations.

19. Contract modification: This State/Municipal Agreement can only modified by written instruments duly executed by both parties. No term or provision of either this State/Municipal Agreement or any of its attachments may be changed, waived or terminated orally.
20. Binding effects: All terms of this State/Municipal Agreement shall be binding upon and inure to the benefits of the legal representatives, successors and executors. No rights under this State/Municipal Agreement may be transferred to a third party. This State/Municipal Agreement creates no third-party enforcement rights.
21. Choice of law and forum: This State/Municipal Agreement shall be interpreted and enforced in accordance with the laws of the State of Wisconsin. The Parties hereby expressly agree that the terms contained herein and in any deed executed pursuant to this State/Municipal Agreement are enforceable by an action in the Circuit Court of Dane County, Wisconsin.

## **PROJECT FUNDING CONDITIONS**

22. Non-appropriation of funds: With respect to any payment required to be made by the State under this State/Municipal Agreement, the parties acknowledge the State's authority to make such payment is contingent upon appropriation of funds and required legislative approval sufficient for such purpose by the Legislature. If such funds are not so appropriated, either the Municipality or the State may terminate this State/Municipal Agreement after providing written notice not less than thirty (30) days before termination.
23. Maintenance of Records: During the term of performance of this State/Municipal Agreement, and for a period not less than three years from the date of final payment to the Municipality, records and accounts pertaining to the performance of this State/Municipal Agreement are to be kept available for inspection and audit by representatives of the Department. The Department reserves the right to audit and inspect such records and accounts at any time. The Municipality shall provide appropriate accommodations for such audit and inspection.

In the event that any litigation, claim or audit is initiated prior to the expiration of said records maintenance period, the records shall be retained until such litigation, claim or audit involving the records is complete.

24. The Municipality agrees to the following 2020-2025 Urbanized Area STP-Urban project funding conditions:
  - a. ID 4993-01-00: Design is funded 100% by the Municipality. This phase includes plan development and state review. The work includes project review, approval of required reports and documents and processing the final Plan, Specification & Estimate (PS&E) document for award of the contract. Costs for this phase include an estimated amount for state review activities, to be funded 100% by the Municipality.
  - b. Real estate is funded 100% by the Municipality. Real estate acquisition is 100% the responsibility of the Municipality.
  - c. ID 4993-01-01: Construction:
    - i. Costs for roadway reconstruction are funded with 80% federal funding when the municipality agrees to provide the remaining 20%.
    - ii. Non-participating costs are funded 100% by the Municipality. Costs include construction delivery.
    - iii. Costs for this phase include an estimated amount for state review activities, to be funded 80% with federal funding and 20% by the Municipality.

[End of Document]



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## MEMORANDUM

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**DATE:** March 22, 2024  
**TO:** Mayor Lang and Members of the Public Services & Safety Committee  
**FROM:** James Merten, Traffic Engineer  
**RE:** Traffic Signal Equipment Purchase

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The 2024 Capital Improvement Plan has two traffic signal projects listed:

- \$20,000 for a cabinet replacement at the Nicolet/Third intersection
- \$25,000 to replace the detection equipment at the Commercial/Nicolet intersection

### Nicolet/Third Traffic Signal Cabinet

Proposed here is to purchase a McCain brand cabinet with ATC architecture from TAPCO. Historically, the City purchased Mobotrex brand cabinets with TS1 architecture and recently TS2 architecture. Given recent significant changes in the industry, staff decided to do an in-depth review of the products available on the market, comparing vendors, brands, and cabinet technology. The ATC standard is well established along the coastal regions of the United States but is very new to the Midwest region. The primary advantages of ATC cabinets is that they are designed specifically for LEDs, can run on low-voltage DC that is “touch safe,” provides more detailed troubleshooting reporting, and provides flexibility in hardware that best allows for future-proofing of the cabinet as technology evolves. Quotes received for TS2 cabinets came in at \$19,500 (averaged) whereas the ATC cabinet proposed is \$22,863 (which includes \$2,500 in setup assistance).

### Commercial/Nicolet Detection System

This intersection currently uses MS Sedco Intersector microwave-based sensors. Staff experience with these units have been drastically underwhelming, despite being recommended by other communities at the time of purchased. Similarly to the cabinets, staff reviewed a myriad of detection products available and compared technology capability, reliability, maintenance, and cost. Staff recommends purchasing the NoTraffic base sensor system from TAPCO. This system uniquely features combined camera and radar sensors that work simultaneously to detect traffic. This in theory provides the best of both detection technologies, thereby offsetting the worst of both detection technologies. The system also comes with the ability to purchase subscription add-ons such as accident identification and reporting, adaptive signal corridor coordination, emergency vehicle preemption, and traffic data collection. The quote received for the NoTraffic system is for \$21,825. This price is roughly the average of the non-intrusive detection systems reviewed.

As you will note, the proposed the detection system is under budget whereas the cabinet is overbudget. However if viewed jointly, both purchases would come just under the combined budget (\$312). Staff recommend purchasing from TAPCO the McCain ATC traffic signal cabinet for \$22,863 and the NoTraffic detection system for \$21,825.



# SALES QUOTE

Traffic and Parking Control Co., Inc.  
 5100 West Brown Deer Rd  
 Brown Deer, WI 53223  
 Phone No.:800-236-0112  
 E-Mail: customerservice@tapconet.com

### SALES QUOTE DATE

3/13/2024

### SALES QUOTE NUMBER

Q24004293

### CUSTOMER NO.

C258

Page: 1

### BILL TO

City of Neenah  
 James Merten  
 PO Box 426  
 Neenah, WI 54957-0426  
 United States of America

### SHIP TO

City of Neenah  
 James Merten  
 PO Box 426  
 Neenah, WI 54957-0426  
 United States of America

Ext. Document No.	SHIP VIA	TERMS	SALESPERSON	VALID UNTIL
ATC CABINET QUOTE	BEST RATE Prepaid & Add	Net 30 DAYS	Rick Kline	4/12/2024

Item/Description	U/M	Quantity	Unit Price	Total Price
151879 352i ATCC-HV, IA-24CH, FITA-24CH, OA-16CH, FOTA-16CH, SA Natural	Each	1	12,057.00	12,057.00
150956 McCain Rack Mount Flex Controller	Each	1	3,791.00	3,791.00
151886 CMU, 2212-HV-MC (ip), 32 CH w/Ethernet Port, ATC	Each	1	1,088.00	1,088.00
151888 LS, 2202-HV-MC, HDSP/FLASHER UNIT, ATC	Each	9	347.00	3,123.00
151884 Suppresor, Modular Output, HESCO #HE103C-9	Each	16	19.00	304.00
373-77771 In House Cabinet Work & Turn-on	Each	1	2,500.00	2,500.00

<b>Subtotal:</b>	<b>22863.00</b>
Invoice Discount:	0.00
Total Sales Tax:	0.00
<b>Total:</b>	<b>22,863.00</b>

All prices are listed in US Dollar (USD)  
 For terms and conditions, please visit <https://tapconet.com/terms-conditions>



# SALES QUOTE

Traffic and Parking Control Co., Inc.  
5100 West Brown Deer Rd  
Brown Deer, WI 53223  
Phone No.:800-236-0112  
E-Mail: customerservice@tapconet.com

**SALES QUOTE DATE**

3/13/2024

**SALES QUOTE NUMBER**

Q24004331

**CUSTOMER NO.**

C258

Page: 1

**BILL TO**

City of Neenah  
James Merten  
PO Box 426  
Neenah, WI 54957-0426  
United States of America

**SHIP TO**

City of Neenah  
James Merten  
PO Box 426  
Neenah, WI 54957-0426  
United States of America

Ext. Document No.	SHIP VIA	TERMS	SALESPERSON	VALID UNTIL
NO TRAFFIC SYSTEM	BEST RATE Prepaid & Add	Net 30 DAYS	Rick Kline	4/12/2024

Item/Description	U/M	Quantity	Unit Price	Total Price
152046 No Traffic Single Intersection, 4 approaches, 5 years of service and Basic analytics service	Each	1	18,805.00	18,805.00
1237-00003 Camera Power Cable 3-C-16-B-26SJOOW 01342 Jacketed SJOOW Carolprene 1000' Rolls Only	Foot	1,000	0.70	700.00
153351 No Traffic Mast Mount	Each	4	260.00	1,040.00
373-77771 Turn On Assistance	Each	1	1,280.00	1,280.00

<b>Subtotal:</b>	<b>21825.00</b>
Invoice Discount:	0.00
Total Sales Tax:	0.00
<b>Total:</b>	<b>21,825.00</b>

All prices are listed in US Dollar (USD)  
For terms and conditions, please visit <https://tapconet.com/terms-conditions>



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## M E M O R A N D U M

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**DATE:** March 22, 2024  
**TO:** Mayor Lang and Members of the Public Services and Safety Committee  
**FROM:** Gerry Kaiser, Director of Public Works  
**RE:** Public Works General Activity

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- 1) Contract 7-21 (Harrison Pond): Storm and sanitary sewer work is complete, and the pond is functioning. The meter pedestal for the water feature pumps has been installed. We Energies is scheduling the connection to the meter pedestal and wiring for the pump controller is being arranged. A number of punchlist items remain to be completed – retaining wall staining, overseeding along Harrison Street and trail grading. Trees that have not survived will be replaced this spring.
- 2) Contract 1-23 (Chestnut, Burr, Dieckhoff, Laudan Utility and Street Construction): The top-coat of asphalt will be paved in spring.
- 3) Contract 7-23 (High, River Utility and Street Construction): The top-coat of asphalt will be paved in spring.
- 4) Neenah Creek Bridge: Parapet staining has been done. The remaining work is the east approach grading and curb/gutter installation along with landscaping. Curb/gutter and paving for the west approach will be done with the Jewelers Park Drive project.
- 5) Contract 1-24 (Belmont Ct, Belmont Av, Cedar St, Stevens St- Utilities and Street): Sanitary sewer main has been installed from Quarry Park to Laudan Blvd and is being installed from Winnebago Heights to the north. A second crew is scheduled to mobilize the week of 3/25.
- 6) Contract 2-24 (E. Doty Av - Utilities and Street): A pre-construction meeting was held on 3/21. The contractor is scheduled to mobilize the week of 4/8.
- 7) Contract 3-24 (Bayview Rd, Commercial St Water Crossings, Quarry Ln, Reed St - Utilities and Street): Water main installation on Bayview Road will be completed the week of 3/25. Additional stone for backfill was needed due to extra trench width caused by loose backfill material around the existing main. A sagging catch basin lead was also uncovered and replaced.
- 8) Contract 4-24 (S. Park Avenue Easement – Utilities): A schedule has not been set.
- 9) Contract 5-24 (North St - Utilities and Street): A schedule has not been set.
- 10) Contract 6-24 (Jewelers Park Drive – Street): A schedule has not been set.
- 11) Contract 7-24 (Misc Concrete Pavement/Sidewalk Repair): Bids are scheduled for opening on 3/27/2024.
- 12) Contract 8-24 (Misc Asphalt Pavement/Sidewalk Repair): Bids are scheduled for opening on 3/27/2024.
- 13) Contract 10-24 (Tullar Garage Roof, Phase 2): The contract will be advertised on 3/27.
- 14) Contract 12-24 (Douglas Pond Storm Piping): A schedule has not been set.
- 15) 1<sup>st</sup> Addition to Freedom Acres: Utility installation has started.
- 16) I-41 Repairs: WisDOT is starting a variety of repairs on I-41 the week of April 1. The project runs from Breezewood Lane to WIS 15. The repairs will require several ramp closures for about two weeks each. The ramps affecting Neenah are the I-41 southbound entrance ramp from WIS 114 (Winneconne Avenue), I-41 northbound exit ramp to WIS 114 (Winneconne Avenue), and I-41 southbound exit ramp to Main Street in Neenah. We do not know the schedule for these closures. The project will also replace the I-41 bridge decks over Green Bay Road (north of CTH II).