



City of Neenah
COMMON COUNCIL AGENDA
Wednesday, February 1, 2023 - 7:00pm
Neenah City Hall – 211 Walnut Street
Council Chambers

I. Roll Call and Pledge of Allegiance

ARROWHEAD PARK PRESENTATION BY RDG PLANNING & DESIGN

II. Introduction and Confirmation of Mayor's Appointment(s)

- A. Appoint Joshua P. Kutney, Ph.D. to the Library Board for a three-year term ending April 2026 replacing Board Member Nikki Winiecki who is stepping down.

III. Approval of Council Proceedings

- A. Approval of the Council Proceedings of January 18, 2023 regular session. **(UC)**

IV. Public Hearings

- A. Consider construction and installation of sanitary sewer laterals and water services improvements for properties served by sanitary sewers and potable water on both sides of the following streets:
- Burr Ave (Chestnut St to Elm St)
 - Chestnut St (Oak St to Division St)
 - Dieckhoff St (Oak St to Chestnut St)
 - Lauden Blvd (Oak St to Elm St)
 - River St (Forest Ave to Edna Ave)
 - High St (River St to Center St)
 - Columbian Ave (Elm St to Congress St)

V. Public Forum

- A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.

VI. Mayor/Council consideration of public forum issues

VII. Consent Agenda

- A. Approve Temporary Class "B" (Picnic) license application for St. Gabriel Church, 900 Geiger Street, Neenah, for Friday fish fry to be held on February 24, March 3, 10, 24, and 31, 2023. **(PSSC)**
- B. **(UC)**

VIII. Reports of standing committees

- A. Regular Public Services and Safety Committee meeting of January 24, 2023: (Chairperson Lendrum/Vice Chairperson Hillstrom) (Minutes can be found on the City web site)
 - 1. Committee recommends Council approve the proposal from Edgewater Resources, Madison, WI, for shoreline design services in the amount of \$46,958.00 utilizing budgeted 2023 Capital Improvement funds. **(RollCall-Pro)**
 - 2. Committee recommends Council approve the purchase of two 2023 Ford Hybrid marked police vehicles, one 2022 Chevy Silverado Investigator vehicle, and one 2023 Sure-Trac enclosed evidence trailer at a cost not exceed \$208,000.00. **(RollCall-Pro)**
 - 3. Committee recommends Council approve the purchase of a 2022 New Way 25yd Cobra Rear Load Refuse Truck from Envirotech Equipment, Menomonee Falls WI, in an amount of \$224,561.00 and \$2,500.00 for outfitting with radio, logos and lighting, utilizing budgeted 2023 Capital Equipment funds. **(RollCall-Pro)**
 - 4. Committee recommends Council approve the purchase the 2024 International Tandem Axle Chassis from Packer City International, Appleton WI, in an amount of \$118,028.00 utilizing budgeted 2023 Capital Equipment funds. **(RollCall-Pro)**
- B. Special Finance and Personnel Committee meeting of February 1, 2023:
 - 1. Consideration of Committee recommendation regarding Resolution 2023-03 – Authorizing Execution of the Department of Natural Resources Principal Forgiveness Financial Assistance Agreement. **(RollCall-Pro)**
- C. Regular Finance and Personnel Committee meeting of January 23, 2023: (Chairperson Erickson/Vice Chairperson Skyrms) (Minutes can be found on the City web site)
 - 1. Meeting cancelled, no report.

IX. Reports of special committees and liaisons and various special projects committees

- A. Regular Plan Commission meeting of January 24, 2023: (Council Rep Steiner) (Minutes can be found on the City web site)
 - 1. Meeting cancelled, no report.
- B. Board of Public Works meeting of January 31, 2023: (Vice Chairperson Hillstrom) (Minutes can be found on the City web site)
 - 1. Information Only Items:
 - a) The Board approved Change Order No.1, Contract 2-22, Sanitary Sewer and laterals, Water Services and Street Construction on Dieckhoff Street and Grove Street, Donald Hieptas & Sons Inc., Little Chute, for rock removal and extra gravel in an amount of \$11,273.88.

b) The Board approved Change Order No.2, Contract 2-22, Sanitary Sewer and laterals, Water Services and Street Construction on Dieckhoff Street and Grove Street, Donald Hieptas & Sons Inc., Little Chute, for extra plumbing and footing removal, in an amount of \$4,785.00.

c) The Board approved Change Order No.3, Contract 2-22, Sanitary Sewer and laterals, Water Services and Street Construction on Dieckhoff Street and Grove Street, Donald Hieptas & Sons Inc., Little Chute, final quantity adjustments, in an amount of \$18,993.43.

d) The Board approved Pay Request 1 for Contract 11A-22 Water Service Replacement Reddin Avenue and Zemlock Avenue, in the amount of \$378,621.75, to Donald Hietpas & Sons Inc., Little Chute, WI.

2. Council Action Items:

a) The Board recommends Council approve Final Pay Request, Contract 2-22, Sanitary Sewer and laterals, Water Services and Street Construction on Dieckhoff Street and Grove Street, Donald Hieptas & Sons Inc., Little Chute, in an amount of \$130,491.61. **(RollCall-Pro)**

C. Community Development Authority

1. Report from the CDA – Director Haese

D. Sustainable Neenah Committee

1. Report from the Sustainable Neenah Committee – Alderperson Borchardt

E. Bergstrom Mahler Museum

1. Report from the Bergstrom Mahler Museum – Alderperson Steiner

X. Presentation of petitions

A. Any other petition received by the City Clerk's Office after distribution of the agenda.

XI. Council Directives

XII. Unfinished Business

XIII. New Business

A. Any announcements/questions that may legally come before the Council.

XIV. Closed Session

A. The Council may convene into closed session pursuant to Wis. Stats §19.85 (1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding

Timothy and Megan Florek v. City of Neenah and Code Enforcement Officer Michaela Bedora.

B. May reconvene into open session pursuant to Wis. Stats. § 19.85(2) to consider or act on closed session recommendation(s).

XV. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or the **City's ADA Coordinator at (920) 886-6106 or e-mail attorney@ci.Neenah.wi.us** at least 48 hours prior to the scheduled meeting or event to request an accommodation.

City of Neenah Application For Appointment



Name	Joshua P. Kutney, Ph.D.	Date	April 30, 2014
Address			
City, ST Zip			
Eve. Phone			
E-mail			

What appointment are you seeking? You may check more than one box.

- | | |
|--|---|
| <input checked="" type="checkbox"/> Library Board | <input type="checkbox"/> Park and Recreation Commission |
| <input checked="" type="checkbox"/> Committee on Aging | <input type="checkbox"/> Board of Appeals |
| <input type="checkbox"/> Plan Commission | <input type="checkbox"/> Board of Review |
| <input type="checkbox"/> Police Commission | <input type="checkbox"/> Emergency Government Committee |
| <input type="checkbox"/> N-M Joint Fire Commission | <input type="checkbox"/> Loan Assistance Board |
| <input type="checkbox"/> Landmarks Commission | <input type="checkbox"/> Board of Harbor Commissioners |
| <input type="checkbox"/> Business Improvement District | <input type="checkbox"/> Water Works Commission |
| <input type="checkbox"/> Board of Health | <input type="checkbox"/> N/M Sewerage Commission |
| <input type="checkbox"/> Community Development Authority | <input type="checkbox"/> Citizen Advisory Committee |
| <input type="checkbox"/> Other <input type="text"/> | <input type="checkbox"/> Sustainable Neenah Committee |

Do you currently serve on other boards, commissions, or hold an elected office? ☐ Yes ☒ No Detail Below

Please provide or attach a brief statement outlining your interest and qualifications for this appointment:

Please see attached letter.

Please Sign and Date:

Joshua P. Kutney

4 / 30 / 2014

Please return to the Neenah City Clerk's Office

April 30, 2014

Mayor Dean Kaufert
City of Neenah
c/o City Clerk
211 Walnut Street
Neenah, WI 54956

RE: City of Neenah Application for Appointment

Dear Mayor Kaufert:

Congratulations on your recent election as Mayor of Neenah.

I understand that the city is seeking citizens to serve on committees, boards, and commissions. I am interested in appointment to the Library Board or to the Committee on Aging. As a college professor with expertise in literacy, I am probably best suited to serve on the Library Board. I appreciate and support the efforts of the Neenah Public Library to offer quality programming to the entire community.

My interest in the Committee on Aging stems mostly from personal experience. I have witnessed first-hand the benefits of mentoring by experienced citizens. I credit much of my own success to people, often older, who invested in my development. I see many opportunities for such mentoring in Neenah. We have many altruistically-minded senior citizens with vast expertise to share. I realize that the Committee on Aging also needs to support citizens as they grow older, ensuring that they receive sound health and financial advice and that they are protected from discrimination and exploitation. This is important work that I would like the opportunity to support.

As a faculty member at Lakeland College, I have had much experience serving on committees, coordinating initiatives, collecting and reporting data, and communicating with different interest groups. I think my successes at Lakeland suggest that I might be of use to the Neenah community.

Thank you for considering my application. I look forward to hearing from your office soon.

Sincerely,



Joshua P. Kutney, Ph.D.

Common Council Proceedings
Wednesday, January 18, 2023—7:00 PM

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 PM, January 18, 2023, in the Council Chambers of Neenah City Hall.

Mayor Lang is the chair.

Present: Alderpersons Boyette, Borchardt, Hillstrom, Lendrum, Erickson, Weber, Skyrms, Steiner, and Stevenson. Staff present Deputy Director of Finance Andy Kahl, Community Development & Assessment Haese, Director of Public Works Kaiser, City Attorney Rashid, and City Clerk Nagel.

Also present were Director of Water Utility Mach, Deputy Director of Community Development Schmidt, Police Chief Olson, Assistant Police Chief Bernice, Police Captain Van Sambeek Director of Information Systems Wenninger, Community Development Specialist Jefferson, and Alexander M. Collins.

Mayor Lang called the meeting to order at 7:02 PM.

- I. The Mayor/Alderpersons recorded their attendance on the RollCall-Pro System as the Clerk called the roll. Council President Stevenson led the Pledge of Allegiance.
- II. Introduction and Confirmation of Mayor's Appointment(s)
 - A. None.
- III. Approval of Council Proceedings
 - A. Approval of the Council Proceedings of January 4, 2023 regular session. **(UC)**

There being no objections the Council Proceedings of January 4, 2023 was ordered approved as written by unanimous consent.

- IV. Public Forum
- V. Mayor/Council consideration of public forum issues
- VI. Consent Agenda
 - A. Approve the Cigarette & Tobacco Products License Application for Grainworks Old & New, 200 Main Street, Neenah WI, agent, Brian Duncan. **(PSSC)**
 - B. Approve the Cigarette & Tobacco Products License Application for Commercial Petro, 521 S. Commercial Street, Neenah WI, agent, Manisha Balami. **(PSSC)**
 - C. Approve Class A Combination Liquor/Beer Application for Grainworks Old & New, LLC, 200 Main Street, Neenah WI, agent Brian Duncan. **(PSSC)**
 - D. Approve Class B Combination Liquor/Beer Application for Double Tree by Hilton Neenah, WP Neenah SPE OPS, LLC, 123 E Wisconsin Avenue, Neenah WI, agent Debbie Becklund. **(PSSC)**
 - E. Approve Change of Agent/Trade Name for Ultimate Mart, LLC, Pick 'N Save #124, 1530 S Commercial Street, Neenah WI. **(PSSC)**
 - F. Approve the renewal Secondhand Dealer Application for J. Anthony Jewelers, 220 S Commercial Street for the 2023 licensing year. **(PSSC)**
 - G. Approve the renewal Secondhand Dealer Application for ecoATM, LLC, located inside Walmart at 1155 W Winneconne Ave for the 2023 licensing year. **(PSSC)**
 - H. **(UC)**

There being no objections the Consent Agenda of January 18, 2023 was ordered approved as written by unanimous consent.

- VII. Reports of standing committees

- A. Regular Public Services and Safety Committee meeting of January 10, 2023: (Chairperson Lendrum/Vice Chairperson Hillstrom) (Minutes can be found on the City web site)
1. Committee recommends Council approve the placement of 82 Historical Doty Island signs on the street name signs, with the City of Neenah donating the labor to install the signs. **(RollCall-Pro)**
MSRPC Lendrum/Hillstrom to approve as recommended by committee, all voting aye.
 2. Committee recommends Council approve the SRO (School Resource Officer) contract between the Neenah Joint School District and the City of Neenah. **(RollCall-Pro)**
MSRPC Lendrum/Borchardt to approve as recommended by committee, carried 8-1 with Stevenson dissenting.
 3. Committee recommends Council approve the lease amendment with Youth Go Inc., for the Cecil Street Garage with a start date of April 1, 2023. **(RollCall-Pro)**
MSRCP Lendrum/Skyrms to approve as recommended by committee, all voting aye.
 4. Committee recommends Council approve the 2023 budget amendments as outlined in the table in Director Kaiser, January 3, 2023 memo. **(RollCall-Pro)**
MSRCP Lendrum/Weber to approve as recommended by committee, 8-1 with Boyette dissenting.
- B. Regular Finance and Personnel Committee meeting of January 9, 2023: (Chairperson Erickson/Vice Chairperson Skyrms) (Minutes can be found on the City web site)
1. Committee recommends Council approve 2023 Intermunicipal Agreement with the City of Appleton for Dial-A-Ride cost sharing. **(RollCall-Pro)**
MSRCP Erickson/Skyrms to approve as recommended by committee, all voting aye.
 2. Committee recommends Council approve the purchase of parking enforcement software and parking enforcement hardware (13 printers and 1 tablet) at a cost not to exceed \$16,500, funded by the Downtown Parking carry forward in TIF 8. **(RollCall-Pro)**
MSRCP Erickson/Stevenson to approve as recommended by committee, all voting aye.
 3. Committee recommends Council approve the carry forward of 2022 Information Systems operating funds to 2023 as follows: \$8,000 from Outside Software Services, \$10,000 from Computer Software Outlay, and \$2,000 from Computer Hardware Outlay. **(RollCall-Pro)**
RSRCP Erickson/Borchardt to approve as recommended by committee, all voting aye.
 4. Committee recommends Council approve the 2023 Contract for Interim Market Update Assessment Services with Associated Appraisal in the amount of \$50,000. **(RollCall-Pro)**
RSRCP Erickson/Skyrms to approve as recommended by committee, all voting aye.
 5. Committee recommends Council approve Resolution 2023-01: Fee Schedule Change. **(RollCall-Pro)**

MSRCP Erickson/Stevenson to approve as recommended by committee, discussion.

Friendly amendment by Skyrms/Stevenson to approve Resolution 2023-01: Fee Schedule Change as recommended by committee and for the Council to review the fee schedule on a bi-annual basis to keep it current, all voting aye.

6. Committee recommends Council approve Resolution 2023-02: Weights and Measures Fees. **(Roll Call-Pro)**
MSRCP Erickson/Stevenson to approve as recommended by committee, all voting aye.

- VIII. Reports of special committees and liaisons and various special projects committees
- A. Regular Plan Commission meeting of January 10, 2023: (Council Rep Steiner) (Minutes can be found on the City web site)
 - 1. Meeting cancelled, no report.
 - B. Board of Public Works meeting of January 10, 2023: (Vice Chairperson Hillstrom) (Minutes can be found on the City web site)
 - 1. Council Action Items: None.
- VIII. Presentation of petitions - None.
- IX. Council Directives.
- IX. Adjournment
MSC Stevenson/Borchardt to adjourn, all voting aye. Meeting adjourned at 8:08 PM.

Respectfully submitted,



Charlotte Nagel, City Clerk

Common Council Minutes
Wednesday, January 18, 2023—7:00 PM

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 PM, January 18, 2023, in the Council Chambers of Neenah City Hall.

Mayor Lang is the chair.

Present: Alderpersons Boyette, Borchardt, Hillstrom, Lendrum, Erickson, Weber, Skyrms, Steiner, and Stevenson. Staff present Deputy Director of Finance Andy Kahl, Community Development & Assessment Haese, Director of Public Works Kaiser, City Attorney Rashid, and City Clerk Nagel.

Also present were Director of Water Utility Mach, Deputy Director of Community Development Schmidt, Police Chief Olson, Assistant Police Chief Bernice, Police Captain Van Sambeek Director of Information Systems Wenninger, Community Development Specialist Jefferson, and Alexander M. Collins.

Mayor Lang called the meeting to order at 7:02 PM.

- I. The Mayor/Alderpersons recorded their attendance on the RollCall-Pro System as the Clerk called the roll. Council President Stevenson led the Pledge of Allegiance.
- II. Introduction and Confirmation of Mayor's Appointment(s)
 - A. None.
- III. Approval of Council Proceedings
 - A. Approval of the Council Proceedings of January 4, 2023 regular session. **(UC)**

There being no objections the Council Proceedings of January 4, 2023 was ordered approved as written by unanimous consent.

- IV. Public Forum
 - A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.

Seeing no appearances, Mayor Lang turned the floor over to Alderperson Lendrum for an announcement.

Cari Lendrum, 419 11th Street – Recognized Videographer Dan's birthday which is tomorrow, the same day as Alderperson Lendrum's. Dan is an amazing videographer who never misses a meeting unless he is recording the City of Menasha's Meetings. Thank you Dan for sharing your talents with the city.

After additional calls for comments there were no appearances. Mayor Lang closed the public forum at 7:03 PM.

- V. Mayor/Council consideration of public forum issues
- VI. Consent Agenda
 - A. Approve the Cigarette & Tobacco Products License Application for Grainworks Old & New, 200 Main Street, Neenah WI, agent, Brian Duncan. **(PSSC)**
 - B. Approve the Cigarette & Tobacco Products License Application for Commercial Petro, 521 S. Commercial Street, Neenah WI, agent, Manisha Balami. **(PSSC)**
 - C. Approve Class A Combination Liquor/Beer Application for Grainworks Old & New, LLC, 200 Main Street, Neenah WI, agent Brian Duncan. **(PSSC)**
 - D. Approve Class B Combination Liquor/Beer Application for Double Tree by Hilton Neenah, WP Neenah SPE OPS, LLC, 123 E Wisconsin Avenue, Neenah WI, agent Debbie Becklund. **(PSSC)**

- E. Approve Change of Agent/Trade Name for Ultimate Mart, LLC, Pick 'N Save #124, 1530 S Commercial Street, Neenah WI. **(PSSC)**
- F. Approve the renewal Secondhand Dealer Application for J. Anthony Jewelers, 220 S Commercial Street for the 2023 licensing year. **(PSSC)**
- G. Approve the renewal Secondhand Dealer Application for ecoATM, LLC, located inside Walmart at 1155 W Winneconne Ave for the 2023 licensing year. **(PSSC)**
- H. **(UC)**

There being no objections the Consent Agenda of January 18, 2023 was ordered approved as written by unanimous consent.

VII. Reports of standing committees

- A. Regular Public Services and Safety Committee meeting of January 10, 2023: (Chairperson Lendrum/Vice Chairperson Hillstrom) (Minutes can be found on the City web site)

- 1. Committee recommends Council approve the placement of 82 Historical Doty Island signs on the street name signs, with the City of Neenah donating the labor to install the signs. **(RollCall-Pro)**
MSRPC Lendrum/Hillstrom to approve as recommended by committee, all voting aye.

Discussion: Doty Island District Committee was present to answer any council questions. There were no questions.

- 2. Committee recommends Council approve the SRO (School Resource Officer) contract between the Neenah Joint School District and the City of Neenah. **(RollCall-Pro)**
MSRPC Lendrum/Borchardt to approve as recommended by committee, carried 8-1 with Stevenson dissenting.

No discussion.

- 3. Committee recommends Council approve the lease amendment with Youth Go Inc., for the Cecil Street Garage with a start date of April 1, 2023. **(RollCall-Pro)**
MSRCP Lendrum/Skyrms to approve as recommended by committee, all voting aye.

No discussion.

- 4. Committee recommends Council approve the 2023 budget amendments as outlined in the table in Director Kaiser, January 3, 2023 memo. **(RollCall-Pro)**
MSRCP Lendrum/Weber to approve as recommended by committee, 8-1 with Boyette dissenting.

Discussion: Alderperson Boyette advised she is going to be voting against this item. The reason being the roads chosen in the amendments are not on the road rating report. The amendments should be selected from the road rating report within five year plan.

- B. Regular Finance and Personnel Committee meeting of January 9, 2023: (Chairperson Erickson/Vice Chairperson Skyrms) (Minutes can be found on the City web site)

- 1. Committee recommends Council approve 2023 Intermunicipal Agreement with the City of Appleton for Dial-A-Ride cost sharing. **(RollCall-Pro)**
MSRCP Erickson/Skyrms to approve as recommended by committee, all voting aye.

No discussion.

2. Committee recommends Council approve the purchase of parking enforcement software and parking enforcement hardware (13 printers and 1 tablet) at a cost not to exceed \$16,500, funded by the Downtown Parking carry forward in TIF 8. **(RollCall-Pro)**
MSRCP Erickson/Stevenson to approve as recommended by committee, all voting aye.

Discussion: Alderperson Stevenson asked about the utilization of the thirteen printers. Both Director Wenninger and Chief Olson advised that printers would be utilized in squad cars as well as in certain Public Works vehicles. Alderperson Stevenson reminded the council that this is a budget amendment which requires three-fourths vote to pass because this item was not included in the 2023 operating budget.

Alderperson Boyette requested an update on how the parking software system is working for the city.

Director Haese advised that the current system is working well. The investment is relatively low with the exception of the hardware, however, the annual subscriptions are relatively low cost. There was some initial costs that were not paid because of lack of performance. The parking enforcement vehicle worked well from the beginning and most of the squad issues were software glitches. The original company has been bought out several times and the glitches have been addressed. Overall the parking system has worked well for the city, not perfect, but well.

3. Committee recommends Council approve the carry forward of 2022 Information Systems operating funds to 2023 as follows: \$8,000 from Outside Software Services, \$10,000 from Computer Software Outlay, and \$2,000 from Computer Hardware Outlay. **(RollCall-Pro)**
RSRCP Erickson/Borchardt to approve as recommended by committee, all voting aye.

No discussion.

4. Committee recommends Council approve the 2023 Contract for Interim Market Update Assessment Services with Associated Appraisal in the amount of \$50,000. **(RollCall-Pro)**
RSRCP Erickson/Skyrms to approve as recommended by committee, all voting aye.

Discussion: Alderperson Steiner requested an overview as to why the city is moving forward with a revaluation as far as the state's perspective.

Deputy Director Schmidt responded by stating market evaluation is continuous with the goal of keeping assessed values in-line with market values. Currently the market value is higher than the assessed value. The assessment ratio, which is the ration between property sales and assessed values, is currently 86%. The Department of Revenue wants municipalities to be within +/- 10% of 100% market value. A revaluation does not bring in new revenue to the city but rather a redistribution of the tax burden onto property owners which is a more equitable distribution across the entire system.

5. Committee recommends Council approve Resolution 2023-01: Fee Schedule Change. **(RollCall-Pro)**
MSRCP Erickson/Stevenson to approve as recommended by committee, discussion.

Discussion: Alderperson Skyrms would like to have regular biannual reviews the fee schedule to keep it current.

Friendly amendment by Skyrms/Stevenson to approve Resolution 2023-01: Fee Schedule Change as recommended by committee and for the Council to review the fee schedule on a bi-annual basis to keep it current, all voting aye.

Both Director Kaiser and Director Haese are in support of a bi-annual review but would like a reminder with the budget process. Director Haese cautioned that although there is a review of the fee schedule does not mean the recommended fees would be adopted. He has found great success with staff sub-groups such as an evaluation committee to assure the fees are being reviewed. Mayor Lang added that part of the discussion was to initiate a strategic plan which the fee schedule would be part of.

6. Committee recommends Council approve Resolution 2023-02: Weights and Measures Fees. **(RollCall-Pro)**
MSRCP Erickson/Stevenson to approve as recommended by committee, all voting aye.

No discussion.

Director Haese took a moment to recognize the promotion of Samantha Jefferson to the first ever Community Development Specialist. Ms. Jefferson has taken on responsibilities not only within the Community Development Department but within City Hall itself. We look forward to seeing more of Ms. Jefferson in the future and thanked for her for a job well done. Congratulations!

- VIII. Reports of special committees and liaisons and various special projects committees
 - A. Regular Plan Commission meeting of January 10, 2023: (Council Rep Steiner) (Minutes can be found on the City web site)
 1. Meeting cancelled, no report.
 - B. Board of Public Works meeting of January 10, 2023: (Vice Chairperson Hillstrom) (Minutes can be found on the City web site)
 1. Information Only Items:
 - a. The Board approved Change Order No. 2 for Contract 11B-22 Water Service Replacement Hunt Avenue, Madison Street, and Nicolet Boulevard from Carl Bowers & Sons Construction Company in the amount of \$11,235.00.
 - b. The Board approved Pay Request No. 1 for Contract 11B-22 Water Service Replacement Hunt Avenue, Madison Street, and Nicolet Boulevard for the amount of \$321,277.12 to Bowers & Sons Construction, Kaukauna, WI.
 - c. The Board approved Pay Request No. 1, Arrowhead Park Phase 1B – Pier contract from Lunda Construction Company, Black River Falls, WI in the amount of \$170,725.74 material purchased to complete pier.
 2. Council Action Items: None.
 - C. Reports on neighborhood groups
 1. Business Improvement District Board (BID Board) – Alderperson Skyrms
 - a. Reporting from the January 17, 2023 Meeting.
 - b. New businesses to downtown area:

- (1) Relish & Roots, located next to J. B. Anthony Jewelers, sells ready to make meal kits using local farmers as suppliers. They also hope to have a retail portion in the store as well.
 - (2) Lily & Sparrow to be located in the former Mom & Pop Store, sells specialty home decor.
 - c. Marketplace coral - the Board approved the recommendation to remove one of the small trash dumpsters and replace it with an additional recycling dumpster since there tends to be more recycling than trash. This will be an additional annual cost of about \$1,700.
 - d. Saturday, January 21, 2023 Post Holiday Gift Card Sale downtown.
 - e. Saturday, February 11, 2023 is Warm Your Heart Event which is nearly sold out.
 - f. Future Neenah 2023 Events schedule is posted on their website.
 - g. 2023 marks the 40th anniversary of Future Neenah Inc.
 - D. Library Board
 - 1. Report from the Library Board – Alderperson Erickson
 - a. Reporting from the January 18, 2023 Meeting.
 - b. Friends of the Neenah Public Library Annual Magazine and Media Sale to be held on Saturday, February 25, 2023 from 10:30 am – 3:45 pm. Proceeds from the sale benefit the Neenah Public Library programs, services, and resources. Donations of books or media are dropped off all year during the library open hours.
 - c. Sunday, February 5, 2023 Caravan Gypsy Swing Ensemble at 2:00 pm in the Shattuck Community Room at the Library.
 - E. Neenah Arts Council
 - 1. Report from the Neenah Arts Council – Alderperson Erickson
 - a. Reporting from the January 11, 2023 Meeting.
 - b. Second Annual City of Neenah Photo Contest which features photos from around the city by amateur photographers.
 - F. Landmarks Commission
 - 1. Report from the Landmarks Commission – Alderperson Steiner
 - a. Reporting from the January 11, 2023 Meeting.
 - b. Discussion focused on the Neenah's Sesquicentennial Celebration activities. More to come on recognizing and identifying historic houses around the community and assisting residents on historical hikes and walks to recognize historical houses.
 - G. Parks & Recreation Commission
 - 1. Report from the Park Commission – Alderperson Borchardt
 - a. Reporting from the future January 19, 2023 Meeting.
 - b. 7th Annual Winterfest took place at Washington Park on January 14, 2023. About 200 people attended and enjoyed s'mores, hot chocolate, and many games. Thank you to our sponsor, Fox Communities Credit Union.
 - c. Currently summer job applications are being accepted, the deadline is February 1, 2023 for recreational jobs. Park and cemetery jobs will remain open until filled. More information is located on the city's website.
 - d. Filthy Fun Run registration is now open. The event is held at O'Hauser Park on July 16, 2023 and is co-sponsored with the Village of Fox Crossing Recreational Department.
 - e. Several smaller emerald ash borer infested trees along the Bill Miller Trail will be removed this winter. Replacement trees will be planted this spring.
- VIII. Presentation of petitions
- A. Any other petition received by the City Clerk's Office after distribution of the agenda.
 - 1. None.
- IX. Council Directives

A. Status update on Doty Island convenience store/gas station opportunities. (Aldersperson Erickson)

1. Director Haese gave a brief presentation on the feasibility of a modern convenience store to Doty Island. Most modern convenience stores are built near a four-lane highway. Interior convenience stores are possible, however, they are a risk given the amount of investment that is required; therefore, owners are somewhat resistant to do an interior store.

Kwik Trip was contacted. Kwik Trip typically needs a minimum of four gas pump islands, the preference is six or more, with a car wash. The team looked at dimensional requirements specific to Doty Island and how a convenience store/gas station/car wash may fit on an available island site. There are a few sites on Doty Island that can accommodate a modern convenience store/gas station/car wash. The best fit would be the former Custom Marine site on the northwest corner of 1st Street and Forrest Avenue. Due to traffic flow around the building itself, convenience stores are typically not end caps. However, this site is more than sufficient to accommodate a convenience store/gas station/car wash combination. This site may have a better use, however, if another project is packaged with a convenience store, it could work.

The fact that Theda Clark is reinvesting in the community is a draw to Doty Island, but Kwik Trip would prefer to be on N. Commercial Street because of a larger volume of traffic. This location is somewhat problematic because a current N. Commercial Street business would have to be removed in order to have enough real estate to accommodate a Kwik Trip. The store on the island would rely more on local traffic versus highway traffic.

Kwik Trip's business view is that in order for an interior store to be profitable a full product line would have to be offered because the fuel sales would not be at the level as a location near a highway. This brings the conversation to allowing convenience stores to sell alcohol so that Kwik Trip can offer their full product line. This is part and parcel to the customer expectation of being able to purchase all products offered at all, or most of, their stores. The one-off stores, although not impossible, become more of a challenge to operate when different product lines are offered at different stores.

Discussion ensued regarding convenience stores selling alcohol. Kwik Trip on Green Bay Road does not sell alcohol so a Kwik Trip on the island would not be different for the City of Neenah. There was talk of the possibility of a Kwik Trip Express, where there is no fuel just convenience items. Tobacco Outlet is owned by Kwik Trip which sells alcohol, tobacco products, and limited food items. Kwik Trip depends on the convenience store product line for profits but uses fuel to attract customers. There was discussion on the proper council mechanism to reopen the discussion of convenience stores selling alcohol. It was decided that the proper channel would be to have the item go back through the Public Services and Safety Committee which Chairperson Lendrum agreed to put on the next agenda. Director Haese reiterated that if the ordinance changes to allow convenience stores to sell alcohol it does not guarantee a convenience store will come to Doty Island but it will spark interest.

X. Unfinished Business

- A. None.

XI. New Business

- A. Any announcements/questions that may legally come before the Council.
- B. Aldersperson Boyette asked for update on the project on the old Bridgewood Golf Course. Director Haese advised the developer is behind schedule due to DNR permitting on the earthwork. Director Kaiser advised the challenge is getting the bridge hydraulics working without affecting the upstream flow of the slough during a high water event. Consultants have

been working through that challenge along with tweaking the roadway to put the project in a better position to meet the DNR requirements.

Alderson Boyette inquired on additional tenants for the former Shopko building. Director Haese there are two additional tenants have not been publicly announced. Overall about 80% of the building will be occupied with the two additional tenants and Noodles & Company in the outlot should be occupied this summer.

- C. Alderson Skyrms announced that the Neenah Girls Varsity Basketball Team is currently 15-1. Next game is Friday, at Appleton East at 7:30 pm.

IX. Adjournment

MSC Stevenson/Borchardt to adjourn, all voting aye. Meeting adjourned at 8:08 PM.

Respectfully submitted,



Charlotte Nagel, City Clerk

**NOTICE OF PUBLIC HEARING ON SPECIAL ASSESSMENTS FOR BENEFITS
CONFERRED UPON PROPERTY BY CONSTRUCTING AND INSTALLING
IMPROVEMENTS IN SAID STREETS AS HEREINAFTER PROVIDED**

PLEASE TAKE NOTICE that the Common Council of the City of Neenah, has declared its intention to exercise its police power under City of Neenah Municipal Code, Section 13-1, and Wis. Stats. Sec. 66.0703 to levy special assessments upon property on both sides of the streets below described for benefits conferred upon such property by constructing and installing improvements in said streets as hereinafter provided:

Sanitary sewer laterals and water services for properties served by sanitary sewers and potable water on the following streets:

1. Burr Avenue (Chestnut St to Elm St)	2. Chestnut Street (Oak St to Division St)
3. Dieckhoff Street (Oak St to Chestnut St)	4. Laudan Boulevard (Oak St to Elm St)
5. River Street (Forest Ave to Edna Ave)	6. High Street (River St to Center St)
7. Columbian Avenue (Elm St to Congress St)	

The report of the Public Services and Safety Committee showing the estimated cost of said improvements, proposed assessments and award of damages is on file in office of the Director of Public Works and may be inspected there on any business day between the hours of 7:30 a.m. and 4:00 p.m.

You are further notified that the Common Council will hear all persons interested, their attorneys or agents, concerning matters contained in the preliminary resolution authorizing such assessments and award of damages at 7:00 p.m., on the 1st day of February 2023, in the Council Chambers in the City of Neenah Administration Building, 211 Walnut Street. All objections will be considered at such hearing and thereafter the amount of assessments will be finally determined.

Dated at Neenah, Wisconsin this 1st day of February 2023

Charlotte Nagel
City Clerk
Neenah, Wisconsin

Publish: January 18, 2023

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 50

Application Date: 1-11-23

☐ Town ☐ Village ☒ City of Neenah

County of Winnebago

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☐ Bona fide Club

☒ Church

☐ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name St. Gabriel Parish

(b) Address 900 Geiger St

(Street)

☐ Town

☐ Village

☒ City

(c) Date organized 07/01/1959

(d) If corporation, give date of incorporation 07/01/1959

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Rev. Robert Kollath

Vice President _____

Secretary _____

Julie Klein

Treasurer Lynn Hopfensperger

(g) Name and address of manager or person in charge of affair: Ryan Goethel

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 900 Geiger St

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? part

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: single Hall (cafeteria) & Gym

3. Name of Event

(a) List name of the event Fish Fries

(b) Dates of event Feb 24, Mar 3, 10, 24, 31

(c) Does this event require a Special Event Permit Application?

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

Robert J. Kollath
(Signature / Date)

St. Gabriel Parish
(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

CITY OF NEENAH
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES
Tuesday, January 24, 2023, 6:30 PM

Present: Alderpersons Borchardt, Hillstrom, Lendrum, and Stevenson

Excused: Alderperson Weber

Also Present: Mayor Lang, Community Development Director Haese, Public Works Director Kaiser, Police Chief Olson, Parks & Recreation Director Kading, Deputy Director of Community Development Schmidt, Police Captain Van Sambeek, Public Works Superintendent Radtke, Fleet Specialist Streubel, City Clerk Nagel, Public Works Office Manager Mroczkowski, and Amritpal Gill

Approval of Minutes of the Meetings of January 24, 2023

Motion/Second/Carried by Hillstrom/Borchardt to approve the minutes of the January 24, 2023 meeting. All voting aye

Public Appearances:

NONE

Proposal for Kimberly and Doty Parks Shoreline Conceptual Design

Director Kading reviewed his memo of January 20, 2023, regarding the request for proposals for Kimberly and Doty parks shoreline conceptual design. He stated that 10 proposals were received. He stated that staff interviewed three firms - Edgewater Resources, AMI Consulting Engineers, and GZA GeoEnvironmental. Director Kading stated that staff is recommending the proposal from Edgewater Resources in the amount of \$46,958.00.

Alderperson Stevenson asked how the budget figure of \$75,000 was determined for this project. Director Kading stated that he reached out to firms that have worked in Wisconsin along the shorelines of Lake Michigan and Lake Superior and provided the same type of work that city was looking to be done. Committee discussed project scope, schedule and differences in the proposals.

Following Discussion: Motion/Second/Carried by Stevenson/Hillstrom to recommend Council approve proposal from Edgewater Resources, Madison, WI, for shoreline design services in the amount of \$46,958.00 utilizing budgeted 2023 Capital Improvement funds. All voting aye.

Report

Proposal request for 3 vehicle replacements

Fleet Specialist Streubel reviewed his memo of January 20, 2023, regarding the purchase of three new police fleet vehicles. He stated that the department is requesting to replace two 2019 police squads with 2023 Ford Hybrids and also to replace the 1996 Crime Scene Unit vehicle with a pick-up truck and trailer. He stated that he heard from his contact at Bergstrom's after sending the memo regarding the replacement vehicle for the Crime Scene Investigation Unit and was informed that they had a 2022 Chevy Silverado that was available for \$40,999.30. Fleet Specialist Streubel stated that it is a good vehicle with only 5,000 miles on it and will save \$7,773.20. He stated that total for replacing the crime scene unit including the trailer is now \$86,456.28.

Alderson Stevenson asked for clarification on the \$25,570.00 upfit and equipment line item. Fleet Specialist Streubel stated that is for outfitting the new trailer with shelves, racks, generator, etc. He stated that it is not replacing any evidence equipment.

Following Discussion: Motion/Second/Carried Stevenson/Borchardt to recommend Council approve the purchase of two 2023 Ford Hybrid marked police vehicles, one 2022 Chevy Silverado Investigator vehicle, and one 2023 Sure-Trac enclosed evidence trailer at a cost not exceed \$208,000.00. All voting aye.

Fleet #52 (2022 Rear Load Refuse Truck)

Superintendent Radtke reviewed the bids received for the replacement of Fleet #52, a rear load refuse truck. He noted that Envirotech Equipment had provided a bid for both a new 2022 unit and a new 2023 unit. He stated that he had previously been contacted by Envirotech Equipment to gauge interest in the 2022 unit, which had originally been built for another community. That community subsequently backed out of the purchase. He noted that the 2022 unit meets our purposes. He stated that if we were to order a 2023 unit, it will be at least a year before we will get it. Committee noted that the budget for this purchase is \$270,000.

Following Discussion: Motion/Second/Carried Stevenson/Hillstrom to recommend Council approve the purchase of a 2022 New Way 25yd Cobra Rear Load Refuse Truck from Envirotech Equipment, Menomonee Falls WI, in an amount of \$224,561.00 and \$2,500.00 for outfitting with radio, logos and lighting, utilizing budgeted 2023 Capital Equipment funds. All voting aye.

Fleet #2 (2024 Tandem Axle Chassis)

Street Superintendent Radtke stated that the bids received are only for the chassis. He stated that no equipment is included in the bid prices that were submitted. He stated that he is bringing this to the committee now because it will take approximately 18 months to receive just the chassis. He stated that there are no 2023 chassis available to purchase this year.

Street Superintendent Radtke is recommending purchase of the 2024 International Tandem Axle Chassis from Packer City International Truck in the amount of \$118,028.00.

Report

Report

Report

Following Discussion: Motion/Second/Carried Borchardt/Stevenson to recommend Council approve the purchase the 2024 International Tandem Axle Chassis from Packer City International, Appleton WI, in an amount of \$118,028.00 utilizing budgeted 2023 Capital Equipment funds. All voting aye.

Discussion on Convenience Store Alcohol Sales

Director Haese reviewed his memo of January 19, 2023 regarding previous discussions held on the sale of alcohol in convenience stores in the City of Neenah. He stated that in the most recent memo dated May 13, 2021, an ordinance was drafted to modify the current ordinance with a list of requirements that were developed during a Committee of the Whole meeting. The draft ordinance was presented to the Common Council where it was voted down.

Director Haese questioned the intent for sending this to committee for discussion again. He asked if the intent is to put a convenience store on the island, change the ordinance on alcohol sales, or both. He stated that the City of Neenah is the exception throughout the Fox Cities when it comes to sale of alcohol in convenience stores.

Aldersperson Borchardt stated that his concern is the equity of the matter. He stated that we are allowing other businesses to sell alcohol with the correct licenses but not allowing others the opportunity to do the same.

The Committee had a lengthy discussion on the equitable treatment of businesses relative to alcohol sales, the viability of a grocery store or convenience store on Doty Island, the economic impact that larger convenience stores would have on the smaller convenience stores, the loss of economic development with the current alcohol ordinance, and the societal impact of making alcohol more available relative to crime and drunk driving.

Aldersperson Borchardt stated that, if this is to be pursued, the next step is for the alderman that requested this committee discussion, to work with Community Development staff to draft an ordinance proposal and present it to the Common Council.

The consensus of the Committee was that they had met the conditions of the directive of Aldersperson Erickson. There was no further action.

Licenses

Approve the Class "B" (Picnic) License application for St. Gabriel Church

Following Discussion: Motion/Second/Carried Stevenson/Borchardt to recommend Common Council approve the Class "B" (Picnic) license application for St. Gabriel Church, 900 Geiger Street, Neenah, for Friday fish fry to be held on February 24, March 3, 10, 24, and 31, 2023. All voting aye.

C.A.

Public Works General Construction and Department Activity

- 1) Contract 7-21 (Harrison Pond): Storm and sanitary sewer work is complete and the pond is functioning. Work on the water feature stones will continue when weather allows. Staff has been negotiating retaining wall and gravel quantities with the subcontractor.

- 2) Contract 2-22 (Utility and Street Construction on Grove and Dieckhoff): A final pay request has been provided to the contractor for review.
- 3) Contracts 11-22A (Lead service line replacement – Zemlock/Reddin): Work is substantially complete. Restoration will be finished later this year.
- 4) Contract 11-22B (Lead service line replacement – Hunt/Madison/Nicolet): Work is substantially complete. Restoration will finished later this year.
- 5) Contract 1-23 (Chestnut, Burr, Dieckhoff, Laudan Utility and Street Construction): This contract is out for bid. The public hearing is scheduled for 2/1/2023.
- 6) S. Commercial Street Design: Traffic Engineer Merten has been working with the consultant to fine tune aspects of the project design. The next milestone is to have a 60% design set available in April after which a second public input meeting will be held.
- 7) Automated Truck Replacement: The 2022-2026 capital equipment program includes the replacement of an automated collection truck in 2024 (page 112). Superintendent Radtke was informed by a vendor that they have two chassis for that truck that will be available by the end of 2023 that the vendor needs to claim or they will be assigned elsewhere. The vendor has asked if we are interested in claiming one of them. Greg is following up with the vendor to see if there are any conditions or commitments attached to making that claim.

Street Superintendent Radtke stated that he had heard from the vendor and stated that he was offered one of the chassis. He stated that the vendor is looking for a firm commitment through an email that we will take it.

The Committee noted that this is an opportunity for us secure a piece of equipment now that will benefit the city in not having to wait up to a year to obtain another if ordered. The Committee discussed the need to clarify with the vendor a back out clause and any ramifications that may have.

The consensus of the Committee was to confirm with the vendor our interest in the chassis.

Announcements/Future Agenda Items

Mayor Lang reminded the committee to please complete the Cyber Awareness Training before January 31, 2023. She stated that it is mandated by the City's insurance company.

Adjournment: Motion/Second/Carried Hillstrom/Borchardt to adjourn at 8:25 PM. All voting aye.

Respectfully submitted,



Lisa Mroczkowski
Public Works Office Manager



Department of Parks & Recreation

TO: Mayor Lang, Chair Lendrum and Members of the Public Services and Safety Committee

FROM: Michael T. Kading, Director of Parks & Recreation *MAK*

DATE: January 20, 2023

RE: Shoreline Conceptual Design for Kimberly Point and Doty Parks

Parks & Recreation staff developed and sent out Requests for Proposal to firms listed on the US Sea Grants website who specifically develop shoreline protection and improvement projects on the Great Lakes. Specific instructions were to submit a proposal and a separate sealed envelope detailing costs to complete the scope of work. Scope of Services to include:

- Conduct Meetings with Staff, Parks & Rec Commission, Harbor Committee, and Council
- Data Collection/Exploration
- Draft Conceptual Design
- Final Presentations
- Final Concept Design and Report

Ten (10) proposals were received, opened, and reviewed on Tuesday, January 10, 2023, by a team made up of Commissioners Hancock-Cooke and Galloway, NNYC representative Charpentier, and Department Staff Fink and Kading. After reviewing the ten (10) proposals, the review team ranked and selected three (3) firms to move onto the interview process.

The three (3) firms to be interviewed were AMI (Superior, WI), GZA (Brookfield, WI) and Edgewater (Madison, WI). Interviews were conducted on Tuesday, January 17, 2023. Commissioner Hancock-Cooke and Department Staff Fink and Kading conducted the interviews. Commissioner Galloway was out of town, and NNYC Representative Charpentier had a last minute conflict.

After conducting the interviews, the interview team recommends Edgewater Resources of Madison, WI. Sealed envelopes were then opened and contained the following costs to complete the scope of work:

- Edgewater - \$46,958
- AMI - \$73,774
- GZA - \$17,260

Summary of Funding

2023 CIP for Shoreline Conceptual Design - \$75,000

The Parks & Recreation Commission has reviewed and recommends the proposal from Edgewater Resources (Madison, WI) in the amount of \$46,958 utilizing Budgeted 2023 CIP Funds.

Suggested Action: Motion to accept and recommend the proposal from Edgewater Resources (Madison, WI) in the amount of \$46,958 utilizing Budgeted 2023 CIP Funds.

Creating Community Through People, Parks & Programs

Department of Parks & Recreation
PO Box 426
Neenah, WI 54957-0426

phone: 920-886-6062
fax: 920-886-6069
mkading@ci.neenah.wi.us



CITY OF NEENAH POLICE DEPARTMENT

2111 Marathon Avenue
Neenah, Wisconsin 54956



Memo

To: Alderman Cari Lendrum, Public Services and Safety Committee Chair
Mayor Jane Lang

From: Fleet Maintenance Specialist Adam Streubel

Date: January 20, 2023

Re: Request for Three (3) Vehicle Replacements

The Neenah Police Department is requesting the replacement of two existing patrol squad cars and the Crime Scene Investigation Unit:

Squad #4

- Requesting 2023 Ford Hybrid Police Utility
- Replacing 2019 Ford Police Utility
 - Current Mileage: 102,880
 - Mileage at Replacement: 109,738
 - Will be sold at auction

Squad #6

- Requesting 2023 Ford Hybrid Police Utility
- Replacing 2019 Ford Utility
 - Current Mileage: 72,399
 - Mileage at Replacement: 77,225
 - Will replace Administrative Veh 14
 - Old 14 will be sold at auction

Crime Scene Investigation Unit

- Requesting
 - 2023 Ford F150 Pickup Truck
 - 16' Enclosed Trailer upfitted for crime scene equipment
- Replacing 1996 Ford E350 Retired Ambulance
 - Current Mileage: 184,425
 - Mileage at Replacement: 184,425
 - Will be sold at auction

Ford Police Utility Squads

We are requesting two 2023 Ford Hybrid Police Utility (HPU) vehicles.

Ford introduced the hybrid to the police market in 2018. The City of Menasha has been using the hybrid for more than three years, resulting in fuel savings, and better electrical performance for their equipment needs. Lt. Albrecht reported a fuel economy of 17 MPG, a slightly higher than 50% increase in fuel economy over their gasoline-only utility squads. They have not reported any negative issues, and will be continuing to replace existing squads with the hybrid model.

Our order for 2022 replacement squads included 2 Ford Hybrid Police Utility Vehicles. We were notified that the manufacturer had received more orders than they were capable of fulfilling, and cancelled many builds, including ours. Our only option was to order the standard gas vehicle in 2022.

Along with several other factors, the additional investment cost of purchasing Hybrid models will put us over our budget. Using actual fuel consumption quantities tracked at the Neenah City Maintenance facility, the squads we are requesting to replace are currently achieving 11.3 MPG. Anticipating an increase in fuel economy, the upfront additional cost of the hybrid would more than offset over the life of the vehicle (see Table 1). Furthermore, a hybrid vehicle promotes responsibility to our environment and would help put the City of Neenah at the forefront of change.

Table 1

Fuel Economy and Cost Comparison - 4 Year Period			
	Actual	Projected	Projected
Fuel Economy	11.3 MPG	15 MPG	17 MPG
Fuel Consumed	9,494 gallons	7,145 gallons	6,305 gallons
At Current Fuel Cost	\$30,190.92	\$22,721.10	\$20,049.90
Fuel Cost Savings		\$7,469.82	\$10,141.02

Cost Increases

Ford redesigned the Police Utility in 2022, making changes to the body and interior of the vehicle. As we replace our 2019 model year squads, we will be forced to replace the rear seat and barrier, tablet mount, and the rear cargo area storage drawer.

The ballistic door panels we have been transferring to our new squads since 2015 have expired and will need replacing.

We are installing new emergency lighting and controls to replace the equipment we purchased in 2013, which have become less reliable.

We research and purchase our own equipment, resulting in considerable cost savings to the City; however, the current economy and supply chain issues have driven costs up across the emergency equipment industry.

Crime Scene Investigation Unit

Our Investigators are currently using a retired 1996 Ford ambulance that had been converted into a crime scene evidence response vehicle. Although the unit has served us well over the past 25 years, we have come to outgrow the small area in the back, and the diesel fueled engine has grown less reliable and more noxious.

With considerable thought and endless conversations, we have found a very exciting and innovative approach to the replacement of our Crime Scene Investigation Unit, while staying under the budget.

We are proposing, first, an enclosed trailer that would be equipped to carry all of the evidence tools and supplies necessary for thorough investigations of crime scenes. The trailer will have storage for tools, supplies, and processing; heat and air conditioning; 12 volt power, 110 volt power; walls, ceiling, and dry flush toilet. Compared to the ambulance, the trailer has an additional 32 sq. ft. of floor space, and an additional 18" of head room.

Beyond the obvious benefit of more available space, are the savings in cost and maintenance. Unlike a motorized vehicle, there are no fuel, oil, or other mechanical maintenance costs to the trailer. Well cared for, the only anticipated future costs are replacing tires.

We currently utilize 2 enclosed trailers, one for Training Equipment, and one for SWAT Response. The SWAT trailer was purchased in 1996, and the Training trailer added in 2012. Both are in excellent condition and continue to serve our needs very well. Neither have had any mechanical issues.

The second part of our Crime Scene Unit replacement approach is the addition of a Ford F150 truck to the fleet, which will have several benefits. The F150 would be assigned to an Investigator, making it always available to pull the trailer to crime scenes. The truck will also be a resource for transferring large evidence items, transporting officers, pulling the SWAT response trailer to locations if needed, and daily investigative operations.

The timing of this addition helps with the fleet as well. With the anticipated start of our new Behavioral Health Officer, we will need to provide them with a vehicle appropriate for their function. Adding the F150 allows us to shift a current Investigator car to the BHO.

We considered, and researched a larger box van to replace the current ambulance. We would only gain 2 additional feet, and the cost difference of roughly \$10k would not be enough to provide our Behavioral Health Officer with a vehicle.

I look forward to discussing any questions you may have.

2023 Hybrid Marked Police Utility Squads 4 and 6

Vehicle Purchase Price:	\$42,788.50
--------------------------------	--------------------

Lighting & Equipment, including: \$11,594.36

Angel Armor Ballistic Door Panels	\$1639.00
Radio Head & Cables	\$634.00
Lighting & Controls	\$6,450.00
Console & Tablet Mount	\$660.00
Rear Cargo Equipment Drawer	\$1,300.00

Changeover: \$5639.00

Includes New Barriers	\$2,689.00
-----------------------	------------

Graphics: \$700.00

Total for Marked Squad Unit 4 & 6, each:	\$60,721.86
---	--------------------

GRAND TOTAL FOR BOTH SQUADS: \$121,443.72**2023 Ford F150 Investigations Vehicle**

Purchase Price: \$48,772.50

Lighting & Equipment: \$3,111.98

Upfit: \$3,475.00

Total for Investigator Vehicle: \$55,359.48

2023 SURE-TRAC 16' Enclosed Evidence Processing Trailer

Purchase Price: \$13,300.00

Upfit & Equipment: \$25,570.00

Total for Evidence Trailer: \$38,870.00

Total for F150 and Trailer: \$94,229.48

Total for 2 - 2023 Squads \$121,443.72

Grand Total \$215,673.20

Budgeted amount: \$207,500.00

Overage: \$8,173.20

Recommendation:

Authorize the Neenah Police Department to purchase two 2023 Ford Hybrid Marked Police Utility Squads, one 2023 Ford F150 Investigator vehicle, and one 2023 Sure-Trac enclosed evidence trailer at a cost of \$214,673.20 to include all equipment and changeover costs.



City Services Building

1495 Tullar Road Neenah, WI 54956

Phone: (920) 886-6260

Fax: (920) 886-6269

Proposal

Fleet #52 (2022 Rear Load Refuse Truck)

• MacQueen Equipment Menomonee Falls, WI	2023 Heil DuraPack 5000 (New Order)	\$232,538.00
• McNeilus Truck Hutchins, TX	McNeilus HD Rear loader (New Order)	No Bid
• Envirotech Equipment Menomonee Falls, WI	2023 New Way 25yd Cobra (New Order)	\$237,200.00
• Envirotech Equipment Menomonee Falls, WI	2022 New Way 25yd Cobra (New Demo)	\$224,561.00
• Sourcewell Purchasing Group	2023 New Way 25yd Cobra (New Order)	\$237,200.00

Comments:

The New Way Cobra meets our specifications.

We currently use 6 (six) New Way automated trucks that perform well for us.

Envirotech Equipment had secured this truck for another municipality for a 2023 purchase but that community had to back out of their purchase. With our relationship with them, they called me first knowing that we are in the market for a rear-load truck.

If we are to have a new truck built, it may be more than a year, to secure a chassis to build on.

Staff recommends purchasing a 2022 New Way 25yd rear load Truck for \$224,561.00 from Envirotech Equipment.

Staff also recommends purchasing new radio equipment, city logos, and additional lighting for less than \$2500.00.

Existing equipment Fleet #52 – 1997 25yd Rear load Truck will be sold at auction through GovDeals.

Budgeted 2023 amount of \$270.000.00

(Page 331 Item #4 in 2023 Budget Book)



City Services Building

1495 Tullar Road Neenah, WI 54956

Phone: (920) 886-6260

Fax: (920) 886-6269

Proposals

Fleet #2 (2024 Tandem Axle Chassis)

• Packer City International Trucks Appleton, WI	International	\$118,028.00
• Truck Country Kaukauna, WI	Freightliner	No Bid
• Quality Truck Care Center Oshkosh, WI	Western Star	\$131,888.00
• Kriete Truck Center De Pere, WI	Mack	No Bid
• Peterbilt of Wisconsin De Pere, WI	Peterbilt	No Bid

Comments:

This proposal is for the truck chassis only, no equipment package is included.

The equipment package would include the dump box, plow, wing, salter, and controls.

We had two bids submitted that need to be evaluated before a decision is made and brought to Committee.

Staff recommends purchasing a 2024 International Tandem Axle Chassis from Packer City Truck for \$118,028.00

Existing equipment (2007 tandem patrol truck with salter) will be sold or auctioned off with an estimated value of \$25,000.00

Budgeted 2023 amount \$250,000.00

(Page 331 Item 5 in 2023 Budget Book)

2023 Tandem Salter - Fleet #2

<u>Chassis Vendor</u>	<u>Chassis</u>	<u>Price</u>	<u>Availability</u>	<u>Equip. Vendor</u>	<u>Equip. Price</u>	<u>Total</u>
Packer City	International	\$ 118,028.00	upon order 365-390 days	Monroe	\$ 150,569.00	\$ 268,597.00
	Tim Renkens					
Packer City				Truck Equip.	\$ 142,929.00	\$ 142,929.00
Quality Truck	Western Star	\$ 131,888.00	3rd or 4th qtr. of 2024	Monroe	\$ 150,569.00	\$ 282,457.00
	Dennis Gorman					
Quality Truck				Truck Equip.	\$ 142,929.00	\$ 142,929.00
	Freightliner	No Bid				
	Jay Szymanski					
	Mack	No Bid		No availability		
	Andy Scheidegger					
	Peterbuilt	No Bid		No availability		
	Allan Fett					

1495 Tullar Rd, Neenah, WI 54
Jan 20, 2023 9:4



**CITY OF NEENAH
SPECIAL FINANCE AND PERSONNEL COMMITTEE MEETING
Wednesday, February 1, 2023 – 6:45 p.m.
Council Chambers, Neenah City Administration Building
211 Walnut Street, Neenah, Wisconsin**

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the Neenah Common Council and must be noticed as such. The Council will follow the same agenda as the committee, but will not take any formal action at this meeting.

AGENDA

1. Public Appearances
2. Resolution 2023-03 – Authorizing Execution of the Department of Natural Resources Principal Forgiveness Financial Assistance Agreement (Attachments) (Mach)
3. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or the **City's ADA Coordinator at (920) 886-6106 or e-mail attorney@ci.Neenah.wi.us** at least 48 hours prior to the scheduled meeting or event to request an accommodation.



Neenah Water Utility

211 Walnut St. PO Box 426 Neenah, WI 54957-0426

Office: (920) 886-6182 Cell: (920) 858-6300

Email: amach@ci.neenah.wi.us

Anthony L. Mach

Director of Neenah Water Utility

MEMORANDUM

DATE: January 25, 2023

TO: Hon. Mayor Lang, Chairperson Erickson, and Members of the Finance and Personnel Committee

FROM: Anthony L. Mach

RE: Resolution No. 2023-03 Authorizing Execution of the Department of Natural Resources Principal Forgiveness Financial Assistance Agreement

In order to file the appropriate applications and request reimbursement for expenses incurred in replacing private lead service lines within Neenah as part of the Private Lead Service Line Replacement Program, the enclosed resolution must be approved. This resolution replaces Resolution 2022-18 in that the allocation request has been increased from \$1,000,000 to \$1,200,000.

Staff recommends approving Resolution 2023-03 and referring said Resolution to the Common Council for approval.



CITY OF NEENAH
Resolution No. 2023-03
Resolution Authorizing Execution of the
Department of Natural Resources
Principal Forgiveness Financial Assistance Agreement

WHEREAS, the City of Neenah (the “Municipality”) wishes to undertake a project to replace private lead service lines at residences, schools and licensed and/or certified daycare centers, identified as DNR Project No. 4856-03 (the “Project”); and

WHEREAS, the Municipality has applied to the Safe Drinking Water Loan Program (the “SDWLP”) for financial assistance in the form of a loan made by the SDWLP to the Municipality of which all the principal will be forgiven at the time that loan disbursements are made to the Municipality, pursuant to the DNR Financial Assistance Agreement; and

WHEREAS, the SDWLP has determined that it can provide a loan with principal forgiveness in an amount up to \$1,200,000 that it has identified as being eligible for SDWLP funding;

NOW, THEREFORE, the City Mayor and City Clerk are authorized by and on behalf of the Municipality to execute the Principal Forgiveness Financial Assistance Agreement that contains the terms and conditions of the SDWLP award for the Project. The Principal Forgiveness Financial Assistance Agreement is incorporated herein by this reference.

Jane B. Lang
Mayor

Moved:_____

Passed: _____

Published:_____

Attest:

Charlotte K Nagel
Clerk

**Minutes of the Board of Public Works Meeting
Tuesday, January 31, 2023 at 1:00 p.m.**

MEMBERS PRESENT: Mayor Lang, Director of Public Works Kaiser, Deputy Director of Finance Kahl, Director of Community Development & Assessment Haese, and Alderpersons Lendrum and Hillstrom. City Attorney Rashid was excused.

ALSO PRESENT: City Clerk Nagel.

CALL TO ORDER: Mayor Lang called the meeting to order at 1:05 p.m.

I. Approval of the minutes of the January 10, 2023 meeting. (Minutes can be found on the City web site)
MSC Haese/Kaiser to approve the meeting minutes as written, all voting aye.

II. Appearances.
None.

III. Unfinished Business.
None.

IV. New Business.

A. Public Works

1. Change Order No.1, Contract 2-22, Sanitary Sewer and laterals, Water Services and Street Construction on Dieckhoff Street and Grove Street, Donald Hieptas & Sons Inc., Little Chute, for rock removal and extra gravel in an amount of \$11,273.88. (Attachment)

MSCKaiser/Haese to approve, all voting aye.

Discussion: The change order is due to unexpected rock removal and backfill in the excavation area.

2. Change Order No.2, Contract 2-22, Sanitary Sewer and laterals, Water Services and Street Construction on Dieckhoff Street and Grove Street, Donald Hieptas & Sons Inc., Little Chute, for extra plumbing and footing removal, in an amount of \$4,785.00. (Attachment)

MSC Kaiser/Lendrum to approve, all voting aye.

Discussion: The change order is for plumbing and footing removal on about 13 properties. When cast iron piping is connected to the lateral, the piping has to be removed and replaced in order to do pipe bursting.

3. Change Order No.3, Contract 2-22, Sanitary Sewer and laterals, Water Services and Street Construction on Dieckhoff Street and Grove Street, Donald Hieptas & Sons Inc., Little Chute, final quantity adjustments, in an amount of \$18,993.43. (Attachment)

MSC Kaiser/Lendrum to approve, all voting aye.

Discussion: This change order is for final quantities adjustments for the project as a whole. There were less sanitary sewer and lateral connections and more street adjustments than anticipated. Street adjustments included sidewalk and driveway repairs or replacements where WE Energies lines ran through. These street adjustments are reimbursable by WE Energies.

Info. Only

Info. Only

Info. Only

Report

4. Final Pay Request, Contract 2-22, Sanitary Sewer and laterals, Water Services and Street Construction on Dieckhoff Street and Grove Street, Donald Hieptas & Sons Inc., Little Chute, in an amount of \$130,491.61. (Attachment)
MSC Kaiser/Haese to approve, all voting aye.

Discussion: The final payment incorporates the above three change orders. This project was on budget throughout the contract.

Info. Only

- B. Water Utility
 1. Pay Request 1 for Contract 11A-22 Water Service Replacement Reddin Avenue and Zemlock Avenue, in the amount of \$378,621.75, to Donald Hietpas & Sons Inc., Little Chute, WI. (Attachment)
MSC Haese/Kaiser to approve, all voting aye.

Discussion: Other than restoration, this project is complete from the water side of the project. There were 93 residential replacements completed on this contract.

- IV. Any announcements/questions for the Board.
 - A. None.

- V. Adjournment.
MSC Lendrum/Haese to adjourn, all voting aye. Meeting adjourned at 1:18 p.m.

Respectfully Submitted,



Charlotte Nagel
City Clerk

Change Order No: 1

Contract: 2-22

Project: Sanitary, Water Services and Street Construction

Dieckehoff Street and Grove Street

Contractor: Donald Hietpas & Sons Inc.

1450 E North Ave

Little Chute WI 54140

Current Contract: \$789,997.50

Change Ordered Herewith:

Account Number

1. Rock Removal	046-5051-743-0236	\$4,624.38
2. Extra Gravel	046-5051-743-0236	\$6,649.50
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
TOTAL		\$11,273.88

Reason for Change:

1. Contractor busted rock to install sanitary sewer and to install manholes	\$4,624.38
2. Contractor had extra stone for backfilling wider trench	\$6,649.50
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____

Contract Amount

Contract Time (Calendar Days)

Original: \$789,997.50
Previous C.O.'s (+/-): \$0.00
This C.O. (+/-): \$11,273.88
Revised: \$801,271.38

Original: _____
Previous C.O.'s (+/-): _____
This C.O. (+/-): _____
Revised: _____

This document shall become an amendment to the contract and all stipulations and covenants of the contract shall apply hereto.

Contractor: 

Date: 1-18-2023

Department: 

Date: 1-27-2023

Water Department
(If applicable) _____

Date: _____

Board of PW: _____

Date: _____

Change Order No: 2
Contract: 2-22
Project: Sanitary, Water Services and Street Construction
Dieckhoff Street and Grove Street
Contractor: Donald Hietpas & Sons Inc.
1450 E North Ave
Little Chute WI 54140
Current Contract: \$801,271.38

Change Ordered Herewith:	Account Number
1. Extra plumbing and footing removal required at 13 properties	\$4,785.00
2.	
3.	
4.	
5.	
TOTAL	\$4,785.00


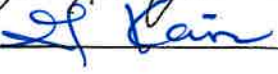
Reason for Change:

1. 969 Grove, 957 Grove, 962 Grove, 402 Ceceil, 928 Grove, 961 Grove \$4,785.00
957 Grove, 969 Grove, 926 Grove, 950 Grove, 715 Oak, and 413 Dieckhoff
3.
4.
5.
6.
7.

Contract Amount
Revised Original: \$801,271.38
Previous C.O.'s (+/-): \$0.00
This C.O. (+/-): \$4,785.00
Revised: \$806,056.38

Contract Time (Calendar Days)
Original: _____
Previous C.O.'s (+/-): _____
This C.O. (+/-): _____
Revised: _____

This document shall become an amendment to the contract and all stipulations and covenants of the contract shall apply hereto.

Contractor: 
Department: 
Water Department
(If applicable) _____
Board of PW: _____

Date: 1-20-2023
Date: 1-27-2023
Date: _____
Date: _____

Change Order No: 3
Contract: 2-22
Project: Sanitary, Water Services and Street Construction
Dieckehoff Street and Grove Street
Contractor: Donald Hietpas & Sons Inc.
1450 E North Ave
Little Chute WI 54140
Current Contract: \$806,056.38

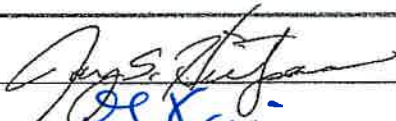


Change Ordered Herewith:	Account Number
1. Final Quantity Adjustment Sanitary Sewer	(\$21,732.15)
2. Final Quantity Adjustment Water	\$9,963.00
3. Final Quantity Adjustment Storm Sewer	\$3,647.00
4. Final Quantity Adjustment Street	\$27,115.58
5.	
TOTAL	
\$18,993.43	

Reason for Change:

1.
2.
3.
4.
5.
6.
7.

Contract Amount	Contract Time (Calendar Days)
Revised Original: \$806,056.38	Original:
Previous C.O.'s (+/-): \$0.00	Previous C.O.'s (+/-):
This C.O. (+/-): \$18,993.43	This C.O. (+/-):
Revised: \$825,049.81	Revised:

This document shall become an amendment to the contract and all stipulations and covenants of the contract shall apply hereto.

Contractor:  Date: 1-20-2023
Department:  Date: 1-27-2023
Water Department (If applicable)  Date: 1/30/2023
Board of PW: Date:

Contract 2-22
Sanitary Sewer, Storm Sewer, Water Services, and Street Construction
Dickehoff Street and Grove Street

Item Code	Item Description	Bid				Qty Completed to Date	FINAL							Final Quantity Adjustments		
		UofM	Quantity	Unit Price	Extension		Quantity Completed This Pay Estimate	\$ Completed This Pay Estimate	Retainage Owed	Due This Estimate	Previously Paid	Due to Contractor to Date				
	Sanitary															
101	Furnish & Relay 8-Inch PVC Sanitary Sewer	Lin. Ft.	1,690	\$84.50	\$142,805.00	1,700.00	12.00	\$1,014.00	\$7,131.80	\$8,145.80	\$135,504.20	\$143,650.00	10.00	84.50	845.00	
102	Furnish & Relay 6-Inch Sanitary Lateral in ROW (30)	Lin. Ft.	600	\$97.00	\$58,200.00	646.05	0.00	\$0.00	\$3,133.34	\$3,133.34	\$59,533.51	\$62,666.85	46.05	97.00	4,466.85	
103	Furnish & Relay 6-Inch Sanitary Lateral ROW to House	Lin. Ft.	40	\$60.00	\$2,400.00	50.00	0.00	\$0.00	\$150.00	\$150.00	\$2,850.00	\$3,000.00	10.00	60.00	600.00	
104	Furnish & Pipeburst 6-Inch Sanitary Lateral (3)	Lin. Ft.	120	\$20.00	\$2,400.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(120.00)	20.00	(2,400.00)	
105	Furnish & Pipeburst 4-Inch Sanitary Lateral (27)	Lin. Ft.	1,100	\$5.00	\$5,500.00	880.00	240.00	\$1,200.00	\$160.00	\$1,360.00	\$3,040.00	\$4,400.00	(220.00)	5.00	(1,100.00)	
106	Reconnect Sanitary Lateral at Foundation - Pipeburst	Each	2	\$1,200.00	\$2,400.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(2.00)	1,200.00	(2,400.00)	
107	Reconnect Under Basement Floor - Pipeburst	Each	28	\$2,900.00	\$81,200.00	21.00	6.00	\$17,400.00	\$2,175.00	\$19,575.00	\$41,325.00	\$60,900.00	(7.00)	2,900.00	(20,300.00)	
108	Reconnect Lateral to Wye at Main	Each	1	\$500.00	\$500.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(1.00)	500.00	(500.00)	
109	Furnish & Install Standard Manhole (4)	Ver. Ft.	38.50	\$440.00	\$16,940.00	38.40	0.00	\$0.00	\$844.80	\$844.80	\$16,051.20	\$16,896.00	(0.10)	440.00	(44.00)	
110	Remove Sanitary Manhole	Each	6	\$450.00	\$2,700.00	4.00	0.00	\$0.00	\$90.00	\$90.00	\$1,710.00	\$1,800.00	(2.00)	450.00	(900.00)	
111	Clean & Televise Sewer (Sanitary only)	Lump Sum	1	\$2,135.00	\$2,135.00	1.00	0.00	\$0.00	\$106.75	\$106.75	\$2,028.25	\$2,135.00	0.00	2,135.00	0.00	
	Total Sanitary Sewer				\$317,180.00			\$19,614.00	\$13,791.69	\$33,405.69	\$262,042.16	\$295,447.85	Total Sanitary Adjustment (21,732.15)			
	Water															
201	Furnish & Install 1-Inch Service Brass Set	Each	1	\$350.00	\$350.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(1.00)	350.00	(350.00)	
202	Furnish & Install 1.25-Inch Service Brass Set	Each	29	\$1.00	\$29.00	13.00	0.00	\$0.00	\$0.65	\$0.65	\$12.35	\$13.00	(16.00)	1.00	(16.00)	
203	Furnish & Install 1.25-Inch PE Water Service in ROW	Lin. Ft.	520	\$50.00	\$26,000.00	501.00	0.00	\$0.00	\$1,252.50	\$1,252.50	\$23,797.50	\$25,050.00	(19.00)	50.00	(950.00)	
204	Furnish & Install Cathodic Protection to Water Service	Each	13	\$100.00	\$1,300.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(13.00)	100.00	(1,300.00)	
205	Furnish & Install Service from ROW to House by Excavation	Lin. Ft.	40	\$40.50	\$1,620.00	132.00	0.00	\$0.00	\$267.30	\$267.30	\$5,078.70	\$5,346.00	92.00	40.50	3,726.00	
206	Furnish & Install Service from ROW to Lateral	Lin. Ft.	40	\$15.00	\$600.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(40.00)	15.00	(600.00)	
207	Furnish & Install Service from ROW to House by Pulling w/Sanitary Sewer Pipeburst	Lin. Ft.	1,100	\$3.00	\$3,300.00	1,001.00	26.00	\$78.00	\$146.25	\$224.25	\$2,778.75	\$3,003.00	(99.00)	3.00	(297.00)	
208	Furnish & Install Service from ROW to House by Pulling / Directional Drilling	Lin. Ft.	40	\$50.00	\$2,000.00	244.00	71.00	\$3,550.00	\$432.50	\$3,982.50	\$8,217.50	\$12,200.00	204.00	50.00	10,200.00	

Contract 2-22
Sanitary Sewer, Storm Sewer, Water Services, and Street Construction
Dickehoff Street and Grove Street

Item Code	Item Description	UofM	Quantity	Bid Unit Price	Extension	Qty Completed to Date	Quantity Completed This Pay Estimate	\$ Completed This Pay Estimate	FINAL				Final Quantity Adjustments		
									Retainage Owed	Due This Estimate	Previously Paid	Due to Contractor to Date			
209	Water Service Connection to Structure	Each	30	\$650.00	\$19,500.00	27.00	0.00	\$0.00	\$877.50	\$877.50	\$16,672.50	\$17,550.00	(3.00)	650.00	(1,950.00)
210	Water Service Extra Hole (Curb Stop Connection)	Each	2	\$500.00	\$1,000.00	5.00	5.00	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	3.00	500.00	1,500.00
	Total Water Services				\$55,699.00			\$6,128.00	\$2,976.70	\$9,104.70	\$56,557.30	\$65,662.00	Total Water Adjustment	9,963.00	
	Storm														
301	Furnish & Relay 12-Inch Storm Sewer	Lin. Ft.	484	\$53.50	\$25,894.00	484.00	(72.00)	(\$3,852.00)	\$1,487.30	-\$2,364.70	\$28,258.70	\$25,894.00	0.00	53.50	0.00
302	Furnish & Relay 10-Inch Storm Sewer	Lin. Ft.	55	\$68.00	\$3,740.00	108.00	108.00	\$7,344.00	\$0.00	\$7,344.00	\$0.00	\$7,344.00	53.00	68.00	3,604.00
303	Furnish & Relay 8-Inch Storm Sewer	Lin. Ft.	55	\$63.00	\$3,465.00	41.00	2.00	\$126.00	\$122.85	\$248.85	\$2,334.15	\$2,583.00	(14.00)	63.00	(882.00)
304	Furnish & Install 4-Inch Storm Sewer Lateral (10)	Lin. Ft.	350	\$49.00	\$17,150.00	395.00	52.50	\$2,572.50	\$839.13	\$3,411.63	\$15,943.38	\$19,355.00	45.00	49.00	2,205.00
305	Furnish & Install Storm Manhole(1)	Lin. Ft.	4	\$560.00	\$2,240.00	3.50	0.00	\$0.00	\$98.00	\$98.00	\$1,862.00	\$1,960.00	(0.50)	560.00	(280.00)
306	Furnish & Install Catch Basin	Each	5	\$1,950.00	\$9,750.00	5.00	2.00	\$3,900.00	\$292.50	\$4,192.50	\$5,557.50	\$9,750.00	0.00	1,950.00	0.00
307	Furnish & Install Sump Pump Pit w/ Sanitary Pipeburst	Each	4	\$200.00	\$800.00	4.00	4.00	\$800.00	\$0.00	\$800.00	\$0.00	\$800.00	0.00	200.00	0.00
308	Furnish & Install Sump Pump Pit (separate)	Each	2	\$500.00	\$1,000.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(2.00)	500.00	(1,000.00)
309	Remove Storm Catch Basin	Each	3	\$200.00	\$600.00	3.00	0.00	\$0.00	\$30.00	\$30.00	\$570.00	\$600.00	0.00	200.00	0.00
310	Adjust Storm Manhole	Each	1	\$500.00	\$500.00	1.00	1.00	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00	500.00	0.00
311	Adjust Storm Catch Basin	Each	1	\$500.00	\$500.00	1.00	0.00	\$0.00	\$25.00	\$25.00	\$475.00	\$500.00	0.00	500.00	0.00
312	Install & Maintain Type "D" Inlet Protection	Each	8	\$100.00	\$800.00	8.00	0.00	\$0.00	\$40.00	\$40.00	\$760.00	\$800.00	0.00	100.00	0.00
313	Clean & Televiser Sewer (Storm only)	Lump Sum	1	\$760.00	\$760.00	1.00	1.00	\$760.00	\$0.00	\$760.00	\$0.00	\$760.00	0.00	760.00	0.00
	Total Storm Sewer				\$67,199.00			\$12,150.50	\$2,934.78	\$15,085.28	\$55,760.73	\$70,846.00	Total Storm Adjustment	3,647.00	

Contract 2-22
Sanitary Sewer, Storm Sewer, Water Services, and Street Construction
Dickehoff Street and Grove Street

							FINAL									
Item Code	Item Description	UofM	Quantity	Bid Unit Price	Extension	Qty Completed to Date	Quantity Completed This Pay Estimate	\$ Completed This Pay Estimate	Retainage Owed	Due This Estimate	Previously Paid	Due to Contractor to Date	Final Quantity Adjustments			
	Street															
501	Remove Existing Pavement & Maintain Utility Trench	Lin. Ft.	3,250	\$1.50	\$4,875.00	3,250.00	0.00	\$0.00	\$243.75	\$243.75	\$4,631.25	\$4,875.00	0.00	1.50	0.00	
502	Sawcut Existing Bituminous Pavement	Lin. Ft.	100	\$3.00	\$300.00	100.00	0.00	\$0.00	\$7.50	\$7.50	\$292.50	\$300.00	0.00	3.00	0.00	
503	Sawcut Existing Concrete Pavement	Lin. Ft.	50	\$5.00	\$250.00	50.00	0.00	\$0.00	\$6.25	\$6.25	\$243.75	\$250.00	0.00	5.00	0.00	
504	Remove Existing Bituminous Pavement	Sq. Yd.	4,700	\$0.75	\$3,525.00	4,700.00	0.00	\$0.00	\$88.13	\$88.13	\$3,436.88	\$3,525.00	0.00	0.75	0.00	
505	Remove Concrete Curb & Gutter	Lin. Ft.	2,850	\$0.01	\$28.50	2,850.00	0.00	\$0.00	\$0.71	\$0.71	\$27.79	\$28.50	0.00	0.01	0.00	
506	Remove Concrete Sidewalk/Driveway Apron	Sq. Ft.	5,000	\$1.50	\$7,500.00	8,624.94	0.00	\$0.00	\$323.44	\$323.44	\$12,613.97	\$12,937.41	3,624.94	1.50	5,437.41	
507	Unclassified Excavation	Cu. Yd.	2,750	\$12.60	\$34,650.00	2,600.00	400.00	\$5,040.00	\$693.00	\$5,733.00	\$27,027.00	\$32,760.00	(150.00)	12.60	(1,890.00)	
508	Furnish & Install Geogrid	Sq. Yd.	5,500	\$2.00	\$11,000.00	5,449.00	149.00	\$298.00	\$265.00	\$563.00	\$10,335.00	\$10,898.00	(51.00)	2.00	(102.00)	
509	Furnish & Install Crushed Aggregate Base	Ton	2,500	\$7.80	\$19,500.00	2,963.00	863.00	\$6,731.40	\$409.50	\$7,140.90	\$15,970.50	\$23,111.40	463.00	7.80	3,611.40	
510	Furnish & Install 7-Inch Concrete Pavement	Sq. Yd.	4,850	\$39.98	\$193,903.00	4,590.00	590.00	\$23,588.20	\$3,998.00	\$27,586.20	\$155,922.00	\$183,508.20	(260.00)	39.98	(10,394.80)	
511	Furnish & Install 30-Inch Concrete Curb & Gutter (Repair)	Lin. Ft.	100	\$38.50	\$3,850.00	100.00	100.00	\$3,850.00	\$0.00	\$3,850.00	\$0.00	\$3,850.00	0.00	38.50	0.00	
512	Furnish & Install 4-Inch Concrete Sidewalk Repair	Sq. Ft.	2,500	\$5.77	\$14,425.00	5,427.20	0.00	\$0.00	\$782.87	\$782.87	\$30,532.07	\$31,314.94	2,927.20	5.77	16,889.94	
513	Furnish & Install 6-Inch Concrete Sidewalk/Driveway Apron Repair	Sq. Ft.	2,500	\$6.15	\$15,375.00	3,197.74	0.00	\$0.00	\$491.65	\$491.65	\$19,174.45	\$19,666.10	697.74	6.15	4,291.10	
514	Furnish & Install 3/4-Inch Tie Bars	Each	20	\$8.00	\$160.00	10.00	0.00	\$0.00	\$2.00	\$2.00	\$78.00	\$80.00	(10.00)	8.00	(80.00)	
515	Furnish & Install HMA Pavement (4-Inch)	Sq. Yd.	50	\$46.86	\$2,343.00	235.82	185.82	\$8,707.53	\$58.58	\$8,766.10	\$2,284.43	\$11,050.53	185.82	46.86	8,707.53	
516	Install Detectable Warning Fields (supplied by City)	Each	6	\$45.00	\$270.00	3.00	0.00	\$0.00	\$3.38	\$3.38	\$131.63	\$135.00	(3.00)	45.00	(135.00)	
517	Terracing, Fertilized, Seed & Hydromulch	Sq. Yd.	2,000	\$7.80	\$15,600.00	2,100.00	0.00	\$0.00	\$409.50	\$409.50	\$15,970.50	\$16,380.00	100.00	7.80	780.00	
518	Install & Maintain Traffic Control	Lump Sum	1	\$22,365.00	\$22,365.00	1.00	0.00	\$0.00	\$838.69	\$838.69	\$21,526.31	\$22,365.00	0.00	22,365.00	0.00	
	Total Street				\$349,919.50			\$48,215.13	\$8,621.94	\$56,837.06	\$320,198.02	\$377,035.08	Total Street Adjustment	27,115.58		
								\$86,107.63	\$28,325.10	\$114,432.73	\$694,558.20	\$808,990.93	Total Contract Adjustment	18,993.43		

City of Neenah Department of Public Works Contractor Request for Payment					
Contractor Name: Donald Hietpas & Sons, Inc.			Contract No. 2-22		
Address 1450 E North Ave			Contract Amount \$789,997.50		
City Little Chute WI 54140					
Name of Project		Sanitary, Water Services and Street Construction			
Location of Project		Dieckhoff Street & Grove Street			
Pay Request No.		FINAL		For Period FINAL	
CONTRACT SUMMARY					
Original Contract Amount				\$789,997.50	
Net Amount of Change Order No.1 & No.2 & No.3				\$35,052.31	
Adjusted Contract Amount				<u>\$825,049.81</u>	
WORK PERFORMED TO DATE					
Work Performed to Date				\$825,049.81	
Less Retainage of 5%. If different indicate here					
Net Amount Earned to Date				\$825,049.81	
Less Previous Payments				\$694,558.20	
BALANCE DUE THIS PAYMENT				<u>\$130,491.61</u>	
CONTRACT BREAKOUT					
	Account Numbers	Budget Total	Contract Breakdown	Due This Estimate	Paid to Date
Sanitary Sewer-Grove St.	046-5051-743-0236	\$480,000.00	\$311,506.73	\$49,464.57	\$262,042.16
Storm Sewer - Grove St.	049-5273-743-0236	\$170,000.00	\$70,846.00	\$15,085.28	\$55,760.73
Street - Dieckhoff St./Grove St.	012-4323-743-0236	\$400,000.00	\$377,035.08	\$56,837.06	\$320,198.02
Water Services - Dieckhoff St.	400-0000-207-0485	\$20,800.00	\$15,863.00	\$644.15	\$12,238.85
Water Services - Grove St.	400-0000-207-0484	\$74,700.00	\$49,799.00	\$8,460.55	\$44,318.45
		<u>\$1,145,500.00</u>	<u>\$825,049.81</u>	<u>\$130,491.61</u>	<u>\$694,558.20</u>
CERTIFICATION OF CONTRACTOR:					
I certify that the foregoing is just and correct and the amount claimed is legally due after showing all just credits					
Certified by Engineer			Date: 1-20-2023		
Certified by Public Works			Date: 1-27-2023		
Certified by Water Utility			Date: 1/30/2023		
Certified by Contractor			Date: 1-20-2023		
Approved BPW			Date:		
Approved Common Council (Final Payments Only)			Date:		

Contract 2-22
Sanitary Sewer, Storm Sewer, Water Services, and Street Construction
Dickehoff Street and Grove Street

Item Code	Item Description	Bid				Qty Completed to Date	Pay Request No.5						FINAL					
		UofM	Quantity	Unit Price	Extension		Quantity Completed This Pay Estimate	\$ Completed This Pay Estimate	Retainage Due	Due This Estimate	Previously Paid	Due to Contractor to Date	Quantity Completed This Pay Estimate	\$ Completed This Pay Estimate	Retainage Owed	Due This Estimate	Previously Paid	Due to Contractor to Date
	Sanitary																	
101	Furnish & Relay 8-Inch PVC Sanitary Sewer	Lin. Ft.	1,690	\$84.50	\$142,805.00	1,700.00	0.00	\$0.00	\$0.00	\$0.00	\$135,504.20	\$142,636.00	12.00	\$1,014.00	\$7,131.80	\$8,145.80	\$135,504.20	\$143,650.00
102	Furnish & Relay 6-Inch Sanitary Lateral in ROW (30)	Lin. Ft.	600	\$97.00	\$58,200.00	646.05	0.00	\$0.00	\$0.00	\$0.00	\$59,533.51	\$62,666.85	0.00	\$0.00	\$3,133.34	\$3,133.34	\$59,533.51	\$62,666.85
103	Furnish & Relay 6-Inch Sanitary Lateral ROW to House	Lin. Ft.	40	\$60.00	\$2,400.00	50.00	0.00	\$0.00	\$0.00	\$0.00	\$2,850.00	\$3,000.00	0.00	\$0.00	\$150.00	\$150.00	\$2,850.00	\$3,000.00
104	Furnish & Pipeburst 6-Inch Sanitary Lateral (3)	Lin. Ft.	120	\$20.00	\$2,400.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
105	Furnish & Pipeburst 4-Inch Sanitary Lateral (27)	Lin. Ft.	1,100	\$5.00	\$5,500.00	880.00	0.00	\$0.00	\$0.00	\$0.00	\$3,040.00	\$3,200.00	240.00	\$1,200.00	\$160.00	\$1,360.00	\$3,040.00	\$4,400.00
106	Reconnect Sanitary Lateral at Foundation - Pipeburst	Each	2	\$1,200.00	\$2,400.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
107	Reconnect Under Basement Floor - Pipeburst	Each	28	\$2,900.00	\$81,200.00	21.00	0.00	\$0.00	\$0.00	\$0.00	\$41,325.00	\$43,500.00	6.00	\$17,400.00	\$2,175.00	\$19,575.00	\$41,325.00	\$60,900.00
108	Reconnect Lateral to Wye at Main	Each	1	\$500.00	\$500.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
109	Furnish & Install Standard Manhole (4)	Ver. Ft.	38.50	\$440.00	\$16,940.00	38.40	0.00	\$0.00	\$0.00	\$0.00	\$16,051.20	\$16,896.00	0.00	\$0.00	\$844.80	\$844.80	\$16,051.20	\$16,896.00
110	Remove Sanitary Manhole Clean & Televiser Sewer	Each	6	\$450.00	\$2,700.00	4.00	0.00	\$0.00	\$0.00	\$0.00	\$1,710.00	\$1,800.00	0.00	\$0.00	\$90.00	\$90.00	\$1,710.00	\$1,800.00
111	(Sanitary only)	Lump Sum	1	\$2,135.00	\$2,135.00	1.00	0.00	\$0.00	\$0.00	\$0.00	\$2,028.25	\$2,135.00	0.00	\$0.00	\$106.75	\$106.75	\$2,028.25	\$2,135.00
CO #1	Extra Rock Removal					1.00							1.00	\$4,624.38	\$0.00	\$4,624.38	\$0.00	\$4,624.38
CO #1	Extra Gravel					1.00							1.00	\$6,649.50	\$0.00	\$6,649.50	\$0.00	\$6,649.50
CO #2	Extra Pipebursting					1.00							1.00	\$4,785.00	\$0.00	\$4,785.00	\$0.00	\$4,785.00
	Total Sanitary Sewer				\$317,180.00			\$0.00	\$0.00	\$0.00	\$262,042.16	\$275,833.85		\$35,672.88	\$13,791.69	\$49,464.57	\$262,042.16	\$311,506.73
	Water																	
201	Furnish & Install 1-Inch Service Brass Set	Each	1	\$350.00	\$350.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
202	Furnish & Install 1.25-Inch Service Brass Set	Each	29	\$1.00	\$29.00	13.00	0.00	\$0.00	\$0.00	\$0.00	\$12.35	\$13.00	0.00	\$0.00	\$0.65	\$0.65	\$12.35	\$13.00
203	Furnish & Install 1.25-Inch PE Water Service in ROW	Lin. Ft.	520	\$50.00	\$26,000.00	501.00	0.00	\$0.00	\$0.00	\$0.00	\$23,797.50	\$25,050.00	0.00	\$0.00	\$1,252.50	\$1,252.50	\$23,797.50	\$25,050.00
204	Furnish & Install Cathodic Protection to Water Service	Each	13	\$100.00	\$1,300.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
205	Furnish & Install Service from ROW to House by Excavation	Lin. Ft.	40	\$40.50	\$1,620.00	132.00	0.00	\$0.00	\$0.00	\$0.00	\$5,078.70	\$5,346.00	0.00	\$0.00	\$267.30	\$267.30	\$5,078.70	\$5,346.00
206	Furnish & Install Service from ROW to Lateral	Lin. Ft.	40	\$15.00	\$600.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Contract 2-22
Sanitary Sewer, Storm Sewer, Water Services, and Street Construction
Dickehoff Street and Grove Street

Item Code		Bid				Pay Request No.5							FINAL					
		UofM	Quantity	Unit Price	Extension	Qty Completed to Date	Quantity Completed This Pay Estimate	\$ Completed This Pay Estimate	Retainage Due	Due This Estimate	Previously Paid	Due to Contractor to Date	Quantity Completed This Pay Estimate	\$ Completed This Pay Estimate	Retainage Owed	Due This Estimate	Previously Paid	Due to Contractor to Date
207	Furnish & Install Service from ROW to House by Pulling w/Sanitary Sewer Pipeburst	Lin. Ft.	1,100	\$3.00	\$3,300.00	1,001.00	0.00	\$0.00	\$0.00	\$0.00	\$2,778.75	\$2,925.00	26.00	\$78.00	\$146.25	\$224.25	\$2,778.75	\$3,003.00
208	Furnish & Install Service from ROW to House by Pulling / Directional Drilling	Lin. Ft.	40	\$50.00	\$2,000.00	244.00	0.00	\$0.00	\$0.00	\$0.00	\$8,217.50	\$8,650.00	71.00	\$3,550.00	\$432.50	\$3,982.50	\$8,217.50	\$12,200.00
209	Water Service Connection to Structure	Each	30	\$650.00	\$19,500.00	27.00	0.00	\$0.00	\$0.00	\$0.00	\$16,672.50	\$17,550.00	0.00	\$0.00	\$877.50	\$877.50	\$16,672.50	\$17,550.00
210	Water Service Extra Hole (Curb Stop Connection)	Each	2	\$500.00	\$1,000.00	5.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	5.00	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00
Total Water Services					\$55,699.00			\$0.00	\$0.00	\$0.00	\$56,557.30	\$59,534.00		\$6,128.00	\$2,976.70	\$9,104.70	\$56,557.30	\$65,662.00
Storm																		
301	Furnish & Relay 12-Inch Storm Sewer	Lin. Ft.	484	\$53.50	\$25,894.00	484.00	0.00	\$0.00	\$0.00	\$0.00	\$28,258.70	\$29,746.00	(72.00)	(\$3,852.00)	\$1,487.30	-\$2,364.70	\$28,258.70	\$25,894.00
302	Furnish & Relay 10-Inch Storm Sewer	Lin. Ft.	55	\$68.00	\$3,740.00	108.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	108.00	\$7,344.00	\$0.00	\$7,344.00	\$0.00	\$7,344.00
303	Furnish & Relay 8-Inch Storm Sewer	Lin. Ft.	55	\$63.00	\$3,465.00	41.00	0.00	\$0.00	\$0.00	\$0.00	\$2,334.15	\$2,457.00	2.00	\$126.00	\$122.85	\$248.85	\$2,334.15	\$2,583.00
304	Furnish & Install 4-Inch Storm Sewer Lateral (10)	Lin. Ft.	350	\$49.00	\$17,150.00	395.00	0.00	\$0.00	\$0.00	\$0.00	\$15,943.38	\$16,782.50	52.50	\$2,572.50	\$839.13	\$3,411.63	\$15,943.38	\$19,355.00
305	Furnish & Install Storm Manhole(1)	Lin. Ft.	4	\$560.00	\$2,240.00	3.50	0.00	\$0.00	\$0.00	\$0.00	\$1,862.00	\$1,960.00	0.00	\$0.00	\$98.00	\$98.00	\$1,862.00	\$1,960.00
306	Furnish & Install Catch Basin	Each	5	\$1,950.00	\$9,750.00	5.00	0.00	\$0.00	\$0.00	\$0.00	\$5,557.50	\$5,850.00	2.00	\$3,900.00	\$292.50	\$4,192.50	\$5,557.50	\$9,750.00
307	Furnish & Install Sump Pump Pit w/ Sanitary Pipeburst	Each	4	\$200.00	\$800.00	4.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	4.00	\$800.00	\$0.00	\$800.00	\$0.00	\$800.00
308	Furnish & Install Sump Pump Pit (separate)	Each	2	\$500.00	\$1,000.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
309	Remove Storm Catch Basin	Each	3	\$200.00	\$600.00	3.00	0.00	\$0.00	\$0.00	\$0.00	\$570.00	\$600.00	0.00	\$0.00	\$30.00	\$30.00	\$570.00	\$600.00
310	Adjust Storm Manhole	Each	1	\$500.00	\$500.00	1.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1.00	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00
311	Adjust Storm Catch Basin	Each	1	\$500.00	\$500.00	1.00	0.00	\$0.00	\$0.00	\$0.00	\$475.00	\$500.00	0.00	\$0.00	\$25.00	\$25.00	\$475.00	\$500.00
312	Install & Maintain Type "D" Inlet Protection	Each	8	\$100.00	\$800.00	8.00	0.00	\$0.00	\$0.00	\$0.00	\$760.00	\$800.00	0.00	\$0.00	\$40.00	\$40.00	\$760.00	\$800.00
313	Clean & Televiser Sewer (Storm only)	Lump Sum	1	\$760.00	\$760.00	1.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1.00	\$760.00	\$0.00	\$760.00	\$0.00	\$760.00
Total Storm Sewer					\$67,199.00			\$0.00	\$0.00	\$0.00	\$55,760.73	\$58,695.50		\$12,150.50	\$2,934.78	\$15,085.28	\$55,760.73	\$70,846.00

Contract 2-22
Sanitary Sewer, Storm Sewer, Water Services, and Street Construction
Dickehoff Street and Grove Street

Item Code	Item Description	UofM	Bid				Pay Request No.5						FINAL					
			Quantity	Unit Price	Extension	Qty Completed to Date	Quantity Completed This Pay Estimate	\$ Completed This Pay Estimate	Retainage Due	Due This Estimate	Previously Paid	Due to Contractor to Date	Quantity Completed This Pay Estimate	\$ Completed This Pay Estimate	Retainage Owed	Due This Estimate	Previously Paid	Due to Contractor to Date
	Street																	
501	Remove Existing Pavement & Maintain Utility Trench	Lin. Ft.	3,250	\$1.50	\$4,875.00	3,250.00	0.00	\$0.00	\$0.00	\$0.00	\$4,631.25	\$4,875.00	0.00	\$0.00	\$243.75	\$243.75	\$4,631.25	\$4,875.00
502	Sawcut Existing Bituminous Pavement	Lin. Ft.	100	\$3.00	\$300.00	100.00	0.00	\$0.00	\$0.00	\$0.00	\$292.50	\$300.00	0.00	\$0.00	\$7.50	\$7.50	\$292.50	\$300.00
503	Sawcut Existing Concrete Pavement	Lin. Ft.	50	\$5.00	\$250.00	50.00	0.00	\$0.00	\$0.00	\$0.00	\$243.75	\$250.00	0.00	\$0.00	\$6.25	\$6.25	\$243.75	\$250.00
504	Remove Existing Bituminous Pavement	Sq. Yd.	4,700	\$0.75	\$3,525.00	4,700.00	0.00	\$0.00	\$0.00	\$0.00	\$3,436.88	\$3,525.00	0.00	\$0.00	\$88.13	\$88.13	\$3,436.88	\$3,525.00
505	Remove Concrete Curb & Gutter	Lin. Ft.	2,850	\$0.01	\$28.50	2,850.00	0.00	\$0.00	\$0.00	\$0.00	\$27.79	\$28.50	0.00	\$0.00	\$0.71	\$0.71	\$27.79	\$28.50
506	Remove Concrete Sidewalk/Driveway Apron	Sq. Ft.	5,000	\$1.50	\$7,500.00	8,624.94	6,624.94	\$9,937.41	\$248.44	\$9,688.97	\$2,925.00	\$12,937.41	0.00	\$0.00	\$323.44	\$323.44	\$12,613.97	\$12,937.41
507	Unclassified Excavation	Cu. Yd.	2,750	\$12.60	\$34,650.00	2,600.00	0.00	\$0.00	\$0.00	\$0.00	\$27,027.00	\$27,720.00	400.00	\$5,040.00	\$693.00	\$5,733.00	\$27,027.00	\$32,760.00
508	Furnish & Install Geogrid	Sq. Yd.	5,500	\$2.00	\$11,000.00	5,449.00	0.00	\$0.00	\$0.00	\$0.00	\$10,335.00	\$10,600.00	149.00	\$298.00	\$265.00	\$563.00	\$10,335.00	\$10,898.00
509	Furnish & Install Crushed Aggregate Base	Ton	2,500	\$7.80	\$19,500.00	2,963.00	0.00	\$0.00	\$0.00	\$0.00	\$15,970.50	\$16,380.00	863.00	\$6,731.40	\$409.50	\$7,140.90	\$15,970.50	\$23,111.40
510	Furnish & Install 7-Inch Concrete Pavement	Sq. Yd.	4,850	\$39.98	\$193,903.00	4,590.00	0.00	\$0.00	\$0.00	\$0.00	\$155,922.00	\$159,920.00	590.00	\$23,588.20	\$3,998.00	\$27,586.20	\$155,922.00	\$183,508.20
511	Furnish & Install 10-Inch Concrete Curb & Gutter (Repair)	Lin. Ft.	100	\$38.50	\$3,850.00	100.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00	\$3,850.00	\$0.00	\$3,850.00	\$0.00	\$3,850.00
512	Furnish & Install 4-Inch Concrete Sidewalk Repair	Sq. Ft.	2,500	\$5.77	\$14,425.00	5,427.20	5,427.20	\$31,314.94	\$782.87	\$30,532.07	\$0.00	\$31,314.94	0.00	\$0.00	\$782.87	\$782.87	\$30,532.07	\$31,314.94
513	Furnish & Install 6-Inch Concrete Sidewalk/Driveway Apron Repair	Sq. Ft.	2,500	\$6.15	\$15,375.00	3,197.74	3,197.74	\$19,666.10	\$491.65	\$19,174.45	\$0.00	\$19,666.10	0.00	\$0.00	\$491.65	\$491.65	\$19,174.45	\$19,666.10
514	Furnish & Install 3/4-Inch Tie Bars	Each	20	\$8.00	\$160.00	10.00	0.00	\$0.00	\$0.00	\$0.00	\$78.00	\$80.00	0.00	\$0.00	\$2.00	\$2.00	\$78.00	\$80.00
515	Furnish & Install HMA Pavement (4-Inch)	Sq. Yd.	50	\$46.86	\$2,343.00	235.82	50.00	\$2,343.00	\$58.58	\$2,284.43	\$0.00	\$2,343.00	185.82	\$8,707.53	\$58.58	\$8,766.10	\$2,284.43	\$11,050.53
516	Install Detectable Warning Fields (supplied by City)	Each	6	\$45.00	\$270.00	3.00	3.00	\$135.00	\$3.38	\$131.63	\$0.00	\$135.00	0.00	\$0.00	\$3.38	\$3.38	\$131.63	\$135.00
517	Terracing, Fertilized, Seed & Hydromulch	Sq. Yd.	2,000	\$7.80	\$15,600.00	2,100.00	2,100.00	\$16,380.00	\$409.50	\$15,970.50	\$0.00	\$16,380.00	0.00	\$0.00	\$409.50	\$409.50	\$15,970.50	\$16,380.00
518	Install & Maintain Traffic Control	Lump Sum	1	\$22,365.00	\$22,365.00	1.00	0.25	\$5,591.25	\$139.78	\$5,451.47	\$16,074.84	\$22,365.00	0.00	\$0.00	\$838.69	\$838.69	\$21,526.31	\$22,365.00
	Total Street				\$349,919.50			\$85,367.71	\$2,134.19	\$83,233.51	\$236,964.51	\$328,819.96		\$48,215.13	\$8,621.94	\$56,837.06	\$320,198.02	\$377,035.08
								\$85,367.71	\$2,134.19	\$83,233.51	\$611,324.69	\$722,883.31		\$102,166.51	\$28,325.10	\$130,491.61	\$694,558.20	\$825,049.81

**City of Neenah
Department of Public Works
Contractor Request for Payment**

Contractor Name: Donald Hietpas & Sons Inc		Contract No. 11A-22	
Address 1450 E North Avenue		Contract Amount \$469,949.70	
City Little Chute, WI 54140			
Name of Project		Water Service Replacement	
Location of Project		Reddin Avenue & Zemlock Avenue	
Pay Request No.	1	For Period	October 1, 2022 through December 31, 2022

CONTRACT SUMMARY

Original Contract Amount	\$469,949.70
Net Amount of Change Order	\$0.00
Adjusted Contract Amount	<u>\$469,949.70</u>

WORK PERFORMED TO DATE

Work Performed to Date	\$388,330.00
Less Retainage of 5%. If different indicate here <u>2.5%</u>	\$9,708.25
Net Amount Earned to Date	\$378,621.75
Less Previous Payments	\$0.00
	<u>\$378,621.75</u>

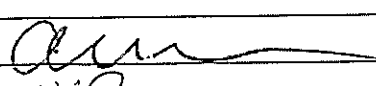
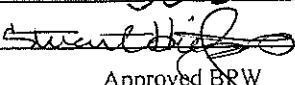
BALANCE DUE THIS PAYMENT

CONTRACT BREAKOUT

	Account Numbers	Budget Total	Contract Breakdown	Due This Estimate	Paid to Date
Water Service Replacement	010-0000-117-8000	\$384,000.00	\$468,924.70	\$377,596.75	\$0.00
Water Service Replacement	400-0000-207-0492	\$4,400.00	\$1,025.00	\$1,025.00	\$0.00
		<u>\$388,400.00</u>	<u>\$469,949.70</u>	<u>\$378,621.75</u>	<u>\$0.00</u>

CERTIFICATION OF CONTRACTOR:

I certify that the foregoing is just and correct and the amount claimed is legally due after showing all just credits

Certified by Engineer	_____	Date: _____
Certified by Public Works	_____	Date: _____
Certified by Water Utility		Date: <u>1/17/2023</u>
Certified by Contractor		Date: <u>1-17-2023</u>
Approved BRW	_____	Date: _____
Approved Common Council (Final Payments Only)	_____	Date: _____

12/19/2022 Estimate # 1										
City Of Neenah										
2022 Water Service Replacement - Reddin Ave. & Zornlock Ave.										
Contract 11A-22										
			Scheduled		Previous Request		This Request		Total Completed To Date	
Item Code	Item Description	U of M	Quantity	Unit Price	Quantity	Amount	Quantity	Amount	Quantity	Amount
201	Furnish & Install Service from ROW to House by Pulling	LF	3650	\$ 10.00	0	\$ -	3938	\$ 39,380.00	3938	\$ 39,380.00
202	Furnish & Install Service from ROW to House by Directional Drilling	LF	100	\$ 40.00	0	\$ -	0	\$ -	0	\$ -
203	Furnish & Install 1.25- Inch Service from ROW to House by Excavation	LF	50	\$ 60.00	0	\$ -	0	\$ -	0	\$ -
204	Furnish & Install 1.25- Inch Service from Main to Row	LF	50	\$ 75.00	0	\$ -	5	\$ 375.00	5	\$ 375.00
205	Furnish & Install 1.25- Inch Service Brass Set	EA	1	\$ 650.00	0	\$ -	1	\$ 650.00	1	\$ 650.00
206	Furnish & Install Cathodic Protection to Water Service	EA	84	\$ 125.00	0	\$ -	93	\$ 11,625.00	93	\$ 11,625.00
207	Water Service Connection to Structure Including Concrete Repair and Regrounding	EA	84	\$ 3,500.00	0	\$ -	94	\$ 329,000.00	94	\$ 329,000.00
208	Water Service Extra Hole (Curb Stop Connection)	EA	12	\$ -	0	\$ -	0	\$ -	0	\$ -
209	Remove Footing	VF	12	\$ 400.00	0	\$ -	12	\$ 4,800.00	12	\$ 4,800.00
210	Furnish & Install 30-Inch Concrete Curb & Gutter (Repair)	LF	0	\$ 165.00	0	\$ -	0	\$ -	0	\$ -
211	Furnish & Install 4-Inch Concrete Sidewalk Repair	SF	4600	\$ 16.41	0	\$ -	0	\$ -	0	\$ -
212	Furnish & Install 6-Inch Concrete Sidewalk/Driveway Apron Repair	SF	250	\$ 18.45	0	\$ -	0	\$ -	0	\$ -
213	Furnish & Install HMA Pavement	SF	300	\$ 40.00	0	\$ -	0	\$ -	0	\$ -
214	Furnish & Install Drilled Tie Bars	EA	120	\$ 26.26	0	\$ -	0	\$ -	0	\$ -
221	Terracing, Seed, Mulch, Fertilizing	SY	1000	\$ 12.00	0	\$ -	0	\$ -	0	\$ -
222	Furnish, Install & Maintain Traffic Control	LS	1	\$ 2,500.00	0	\$ -	1	\$ 2,500.00	1	\$ 2,500.00
223	Furnish, Install & Maintain Inlet Protection	EA	24	\$ 125.00	0	\$ -	0	\$ -	0	\$ -
TOTAL						\$ -		\$ 388,330.00		\$ 388,330.00