



**Parks & Recreation  
Commission -  
THURSDAY, APRIL 16, 2026; 4:30 P.M.  
City Hall, 211 Walnut Street  
Neenah, WI 54956**



**NOTICE IS HEREBY GIVEN**, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision making responsibility. This constitutes a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

<b>MEMBERS</b>	Lee Hillstrom, Kate Hancock-Cooke, Gary Lawell, Peter Kelly, Eric Maggio, Ted Galloway, Jim Wise, Ashley Ondresky, and Scott Weber
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<b>STAFF</b>	Megan Thompson, Kristine Butteris, Trevor Fink, and Michael Kading
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**AGENDA TOPICS**

<b>CALL TO ORDER</b>	
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<b>APPEARANCES</b>	Open Forum/Commission Consideration of Appearances
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<b>MINUTES</b>	Approval of Regular Minutes: March 19, 2026	Attached
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<b>BILL VOUCHERS</b>	Bills for Previous Month	Ondresky
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<b>FINANCIAL Report</b>	Review Financials Quarterly – 2026 First Quarter	Attached
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<b>MISSION ACTION Report</b>		Attached
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<b>BUSINESS ITEMS</b>	<ol style="list-style-type: none"> <li>1. Doty Cabin – Accession/Deaccession</li> <li>2. Request for Easement Washington Park</li> <li>3. Commission Appointments – Plan &amp; Harbor</li> <li>4. 2026 CIP Review</li> <li>5. Announcements &amp; Future Agenda Items</li> </ol>	
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<b>LIAISON / AD-HOC COMMITTEE REPORTS</b>	<ul style="list-style-type: none"> <li>◇ Plan Commission</li> <li>◇ Harbor Committee</li> <li>◇ CORP Taskforce</li> </ul>	<ul style="list-style-type: none"> <li>◇ Hancock-Cooke</li> <li>◇ Galloway</li> <li>◇ Ondresky</li> </ul>
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<b>ADJOURN</b>	
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ADA Accommodation Notice: the following notice should be included in all printed material produced for City programs. In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities based on disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the **Park and Recreation Department** or the City's ADA Coordinator at (920) 886-6106 or e-mail [clerk@neenahwi.gov](mailto:clerk@neenahwi.gov) at least 48 hours prior to the scheduled meeting or event to request an accommodation.

***Creating Community Through People, Parks & Programs***

### REGULAR MEETING – March 19, 2026

#### Members Present

X	Jim Wise	X	Kate Hancock-Cooke	X	Gary Lawell
X	Peter Kelly	X	Eric Maggio	X	Ted Galloway
X	Lee Hillstrom	X	Ashley Ondresky	X	Scott Weber

#### Staff Present

X	Michael T. Kading, Director of Parks & Recreation
X	Kristine Butteris, Superintendent of Recreation
	Trevor Fink, Superintendent of Parks
X	Megan Thompson, Recreation Supervisor
X	Clinton Williams, Parks Supervisor

Others Present: Frank Cuthbert, Gloria Smedema, Becky Heidke-Kwiatkowski, Flo Bruno, Ron Klatt, Mayor Lang, Kelly Nieforth

MEETING CALLED TO ORDER BY Commissioner Ondresky at 4:30 P.M.

#### Correspondence

None

#### Appearances

Ms. Bruno stated that she was in attendance as a representative of Doty Island Community Partners.

#### Minutes

MSC Galloway/Kelly to approve the minutes of the February 19, 2026, Commission Meeting. All voting aye.

#### Bill Vouchers

Commissioner Ondresky reviewed the vouchers for February and found them to be in order.

#### Mission Action Report

The report was distributed earlier. The following items were discussed:

- Parks Supervisor Williams reported that 212 hours were needed to remove snow from the parking lots and trails, and 56 hours were spent at the cemetery. Parks staff contributed 68 hours to the streets department to help remove snow from the storm. Williams further reported that snow removal was 95% complete and that staff will be going back over the parks/trails on Friday to complete cleanup.
  - Commissioner Ondresky reported that her family went to Riverside Park during the snowstorm and had a blast. They even went down the rocket slide.
  - Commissioner Galloway inquired about the Op Rec Spring Break attendance. Recreation Supervisor Thompson felt the Boys & Girls Club has had an impact on our programs.
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Galloway further complimented staff on the Friday/Saturday evening programs and expressed appreciation for the kayak rental opportunities.

- Commissioner Ondresky asked about how we are getting the word out regarding volunteer opportunities. Director Kading indicated that the department will be using the Activity Guide and Facebook to market volunteer events.
- Commissioner Galloway commented that he has seen the volunteer opportunities on the TV in the lobby.
- Commissioner Hillstrom encouraged volunteering for CommunityFest and is looking forward to the Neenah Summer Fun Runs kickoff in a few short months.

## **BUSINESS FOR CONSIDERATION**

### **NEW BUSINESS ITEM #1: Doty Cabin – Accession/Deaccession**

Director Kading reviewed the list of items to be accessioned into the Doty Cabin Museum inventory.

Commissioner Lawell inquired about the value of these items. Currently, this is not part of the process. We are attempting to address the inventory of items that we have, should have, and need to dispose of. We could choose to complete an appraisal in the future.

**Action:** MSC Hillstrom/Galloway to grant permission to staff to accession items as listed per policy. All voting aye. Motion Carried.

### **BUSINESS ITEM #2: Request to Place Monument at Doty Park**

Kading introduced the topic and Flo Bruno and Ron Klatt, Doty Island Community Partners representatives, who presented pictures of the cornerstone, stating that the size of the stone is 7x14 x21 and will be placed behind the current “Rosie” statue. The stone is currently located at the Neenah Historical Society. Mr. Klatt has reached out to Pat Fahrenkrug, who has agreed to pay for the cost of cleaning and moving the stone.

- Commissioner Maggio inquired about the phase 1 and 2 portions of the project stating that he was never aware of such.
- Commissioner Wise asked how many kids attended Roosevelt over the years. Mr. Klatt did not know specifically but indicated that over the years, 3 schools existed on the site.
- Commissioner Galloway asked if the plaque on the cornerstone would acknowledge that it came from the Roosevelt School building. Yes, that is correct.
- Commissioner Lawell stated that he would have objected if the statue was not already at the Doty Park site.
- Commissioner Weber stated that as a former student of Roosevelt, he appreciates the preservation and placement.

**Action:** MSC Hillstrom/Weber to place the 1923 Roosevelt School cornerstone at Doty Park near the “Rosie” statue. All voting aye. Motion carried.

### **BUSINESS ITEM #3: Arrowhead Update**

Director Kading introduced Community Development Director Kelly Nieforth to provide an Arrowhead update. Informational update was provided.

- Commissioner Hillstrom inquired about the storage/warehouse facility outside of Arrowhead. Director Nieforth indicated that the City was working with the firm that developed Solaris.
- Commissioner Hancock-Cooke asked if the City was conducting methane monitoring and commented that she does not expect the Knowles-Nelson grant funding program to be available next year. Nieforth affirmed the methane monitoring and that nothing has been detected within the park or outside of the site. Director Kading noted that he has been in contact with state representatives regarding Knowles-Nelson grant funding and hopes there will be resolution.
- Commissioner Galloway asked about the current timeframe. Nieforth indicated we should hear back from the DNR in the next couple of weeks. We need to continue to work with the DNR to secure the necessary approvals.

#### **BUSINESS ITEM #4: Commission President and Vice President Nominations**

Commissioners Lawell/Wise reached out to the Commission to receive recommendations for the officer positions. Commissioner Lawell/Wise nominated Commissioners Ashley Ondresky as President and Eric Maggio as Vice President for 2026-27.

**Action:** MSC Lawell/Hillstrom to accept the nomination of Ashley Ondresky as President and Eric Maggio as Vice President for 2026-27. All voting aye. Motion carried.

#### **BUSINESS ITEM #5: 2025 CIP Review**

Island Park should be considered in the future planning process. Director Kading indicated that this could become a priority through the CORP process.

#### **BUSINESS ITEM #6: Announcements and Future Agenda Items Committee/Commission Appointments – Harbor and Plan**

#### **Liaison Reports**

Plan Commission: Hancock-Cooke: There was nothing to report.

Harbor Committee: Galloway reported that Ed Wahler will be back conducting the harbor weed cutting.

CORP Task Force: Commissioner Ondresky reported that the kick-off meeting has been scheduled for April 7.

There being no further business, the meeting was adjourned at 5:43 P.M.

Recorded for the Commission by Michael T. Kading, CPRP

**Motion to grant permission to staff to accession/add the following items to the Core Collection.**

<b>Current Id #</b>	<b>Proposed Accession #</b>	<b>Description</b>	<b>Notes</b>
	DC-2026-001	Patchwork quilt (wedding quilt)	Donated to the Museum
	DC-2026-002	Gold gilded oval Victorian frame	Donated to the Museum – Plan on displaying a photo of Mary Doty (Gov. Doty's Daughter) in the frame.
	DC-2026-003	Scythe	Donated to the Museum
FIC-2025-100	DC-2026-004	Large picture frame. 49" long x 44" high Victorian picture frame.	Holds the following tools: FIC-2025-181, 186, 196, 198, 347, 324, 326, 327, 329, 330, 332, 333, 334 To be used in exhibition
FIC-2025-181	DC-2026-005	Chisel. 7 1/8" long x 7/8" diameter. 1 3/8" chisel tip.	Displayed in frame FIC-2025-100 To be used in exhibition
FIC-2025-186	DC-2026-006	Blacksmith nippers. 12" length.	Displayed in frame FIC-2025-100 To be used in exhibition
FIC-2025-196	DC-2026-007	FORD open end box wrench. 11 1/4" Ford script Model A / Model T open end box wrench.	Displayed in frame FIC-2025-100 To be used in exhibition
FIC-2025-198	DC-2026-008	Water pump wrench for automobile. #109. 9 1/2" long.	Displayed in frame FIC-2025-100 To be used in exhibition
FIC-2025-347	DC-2026-009	Cobblers lasting pliers "Shoemaker's pliers" 9" long.	Displayed in frame FIC-2025-100 To be used in exhibition
FIC-2025-324	DC-2026-010	Murrillo pat'd saw set. Saw tooth setter. Adjusts the "set" of a saw's teeth. It bends each tooth of a saw blade slightly away from the blade itself. Operates by squeezing the handles together, which presses a small tongue against the saw tooth.	Displayed in frame FIC-2025-100 To be used in exhibition
FIC-2025-326	DC-2026-011	Decker's hill ringer. Hog ring plier. Used to apply metal rings, called hung rings, to various materials.	Displayed in frame FIC-2025-100 To be used in exhibition
FIC-2025-327	DC-2026-012	Stillman patent saw set. A hand held tool used by woodworkers and carpenter's to adjust the teeth of a saw blade. This saw set was patented by Abel Stillman in 1848.	Displayed in frame FIC-2025-100 To be used in exhibition
FIC-2025-329	DC-2026-013	Wheelwright's traveler. Wheel measuring tool. Used to measure the circumference of circular objects such as wagon wheels and barrels.	Displayed in frame FIC-2025-100 To be used in exhibition
FIC-2025-330	DC-2026-014	Ball peen hammer. 14.5" long including the shaft of the hammer. One side of the hammer is flat, similar to a standard claw hammer. The other side, known as the "Peen", is rounded or hemispherical and is used for shaping, forming, and hardening metal.	Displayed in frame FIC-2025-100 To be used in exhibition
FIC-2025-332	DC-2026-015	Butteris. Farrier tool used to trim a horse's hooves before new hooves were installed. The long handle that rests	Displayed in frame FIC-2025-100

		against the farrier's shoulder for leverage and pressure. Blade used to pare the horse's hoof.	To be used in exhibition
FIC-2025-333	DC-2026-016	Barrel spigot. Also known as a tap or faucet. Used to dispense liquids from a barrel such as wine, beer or spirits.	Displayed in frame FIC-2025-100 To be used in exhibition
FIC-2025-334	DC-2026-017	Branding iron with long wooden handle. Looks to be not used or barely used.	Displayed in frame FIC-2025-100 To be used in exhibition
FIC-2025-435	DC-2026-018	8x10 wooden photo frame with floral pattern around the outside of the frame. Flowers are painted silver.	Holds the following items: FIC-2025-411, 399, 400, 401, 402, 403, 404, 405, 406, 407 To be used in exhibition
FIC-2025-411	DC-2026-019	Advertising item. 3 3/4" copper square with a broken mirror in the middle. Printed paper in between the copper plate and the mirror states, "J.C. Koelsch Hardware, Paint & Oil Menasha, WI".	Displayed in Frame FIC-2025-435 To be used in exhibition
FIC-2025-399	DC-2026-020	5" wrought iron nail. Painted silver. Square head.	Displayed in Frame FIC-2025-435 To be used in exhibition
FIC-2025-400	DC-2026-021	4" wrought iron nail. Rusted. Square head.	Displayed in Frame FIC-2025-435 To be used in exhibition
FIC-2025-401	DC-2026-022	3" wrought iron nail. Painted silver. Square head.	Displayed in Frame FIC-2025-435 To be used in exhibition
FIC-2025-402	DC-2026-023	2 1/2" iron nail. Painted silver. Square head.	Displayed in Frame FIC-2025-435 To be used in exhibition
FIC-2025-403	DC-2026-024	Hand forged nail. 3 1/2" length. 3/8" thick at the head. Tapered to 1/8" thick at the tip.	Displayed in Frame FIC-2025-435 To be used in exhibition
FIC-2025-404	DC-2026-025	4 1/8" length iron nail. Painted silver. Square head.	Displayed in Frame FIC-2025-435 To be used in exhibition
FIC-2025-405	DC-2026-026	4 5/8" length iron nail. Rusted. Not painted. Square head.	Displayed in Frame FIC-2025-435 To be used in exhibition
FIC-2025-406	DC-2026-027	5" length iron nail. Painted silver. Square head.	Displayed in Frame FIC-2025-435 To be used in exhibition
FIC-2025-407	DC-2026-028	6" length iron nail. Painted silver. Square head.	Displayed in Frame FIC-2025-435 To be used in exhibition
FIC-2025-175	DC-2026-029	1861 American flag. 34 star Grand Luminary flag.	Being framed to be displayed
FIC-2025-099	DC-2026-030	Sapling cutter used to cut pieces for barrel-making specifically for the piece of sampling that is attached around the middle of the barrel, basket, bucket, etc.	On display
FIC-2025-167	DC-2026-031	Side swing hatchet	
FIC-2025-254	DC-2026-032	Rosary necklace	
FIC-2025-045	DC-2026-033	Wrought iron candle holder. L-bracket attaches to the wall and the "leaf" shape holds wax/wick for burning.	

FIC-2025-046	DC-2026-034	Wrought iron candle holder. L-bracket attaches to the wall and the "leaf" shape holds wax/wick for burning.	
FIC-2025-050	DC-2026-035	Rug beater. Wires form a heart-shaped design. Wooden handle.	
FIC-2025-093 A&B	DC-2026-036	(2) andirons.	These have been FIC since at least 1945. We recently found photos from the 40's with these andirons in them.
FIC-2025-056	DC-2026-040	Silver spoon with the image of Doty Cabin on the spoon.	Was previously deaccessioned-fits scope (has Doty Cabin on it). Would like to re-accession.
FIC-2025-447	DC-2026-037	Native American necklace made with reeds (green in color), and small white shells.	Displayed alongside FIC-2025-448 and FIC-2025-449 in a frame.
FIC-2025-448	DC-2026-038	Native American necklace made with long white shells, red, blue, white, pink and black round beads.	Displayed alongside FIC-2025-447 and FIC-2025-449 in a frame.
FIC-2025-449	DC-2026-039	Native American necklace made with one long wood tube bead and many green round beads. There are 3 black beads present. The "thread" seems to be deerskin.	Displayed alongside FIC-2025-447 and FIC-2025-448 in a frame.
FIC-2025-280	DC-2026-042	Stuffed rabbit child's toy.	Found in Collection (in "kid's room") Historically Accurate Re-make - Gifted to Museum
FIC-2025-281	DC-2026-043	Stuffed bear child's toy made of mink.	Found in Collection (in "kid's room") Historically Accurate Re-make - Gifted to Museum
FIC-2025-272	DC-2026-044	Doll quilt. Diagonal squares. Solid blue ends. Multi-color squares in a diagonal direction.	Found in Collection (in "kid's room") Historically Accurate Re-make - Gifted to Museum
FIC-2025-273	DC-2026-045	Doll quilt. Diagonal stripes. Stripes are blue, mauve, green and blue.	Found in Collection (in "kid's room") Historically Accurate Re-make - Gifted to Museum
FIC-2025-274	DC-2026-046	Doll quilt with piecework. Multi-color rectangles and squares fit together to create a long, narrow doll quilt.	Found in Collection (in "kid's room") Historically Accurate Re-make - Gifted to Museum
FIC-2025-275	DC-2026-047	Doll pillowcase. Light blue and sewed closed.	Found in Collection (in "kid's room") Historically Accurate Re-make - Gifted to Museum
FIC-2025-276	DC-2026-048	Doll pillowcase. Pale pink and sewed closed.	Found in Collection (in "kid's room") Historically Accurate Re-make - Gifted to Museum
FIC-2025-282	DC-2026-049	White doll skirt	Found in Collection (in "kid's room")

FIC-2025-271	DC-2026-051	White doll sheet. Has a tag attached	Found in Collection (in "kid's room")
FIC-2025-288	DC-2026-052	Doll dress. White with long sashes to tie around the waist.	Found in Collection (in "kid's room")
FIC-2025-283	DC-2026-050	Clay marbles. Seven clay spheres in a plastic wrapper. Sealed. Not opened.	Found in Collection (in "kid's room")

# Roosevelt school Memorial phase 2 – 2026

## 1/ What

- Having the original date cornerstone from the building moved from Neenah Historical Society to be attached to the Roosevelt Memorial statue Rosie. Item related to Roosevelt School.
- Size 21 ½L x 7 ¾D x 14H

## 2/ Why

- The cornerstone was lying down in Neenah Historical Society yard since the demolition, forgotten and not visible for the public.
- Idea to regroup the elements at the same place to give visitors the chance to see all items related to the Roosevelt School at the same place.

## 3/ Who

- A community project initiated by DICP (Doty Island Community Partners) and Neenah Historical Society.
- A sponsor: Pat Fahrenkrug (Neenah Historical Society Board president and Kessler-Fahrenkrug owner)

## 4/ Cost

- **No cost for the City of Neenah**
- Sponsor Pat Fahrenkrug is taking care of the cleaning of the cornerstone at Twin City monument and transportation.
- DICP responsible for the installation on site and the future maintenance.



**Neenah Parks & Rec  
Budget Status  
3/31/2026**

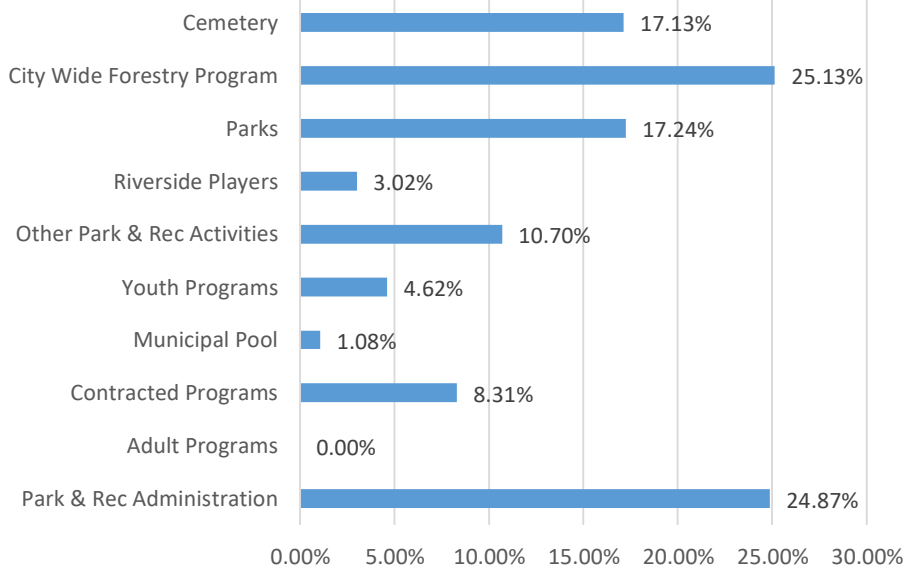
**EXPENSES**

	<b>Budget 2026</b>	<b>YTD 2026</b>	<b>% of Budget</b>	<b>YTD 2025</b>	<b>2025 Full Year</b>
Park & Rec Administration	820,620	204,102	24.87%	194,330	838,875
Adult Programs	3,300	-	0.00%	407	2,041
Contracted Programs	53,000	4,406	8.31%	5,976	57,295
Municipal Pool	347,050	3,742	1.08%	3,045	339,137
Youth Programs	237,450	10,963	4.62%	8,743	217,497
Other Park & Rec Activities	16,100	1,723	10.70%	838	18,039
Riverside Players	33,180	1,002	3.02%	350	28,883
Parks	1,129,510	194,743	17.24%	178,719	1,050,280
City Wide Forestry Program	338,980	85,196	25.13%	80,785	316,293
Cemetery	314,970	53,952	17.13%	64,151	344,861
	<b>3,294,160</b>	<b>559,829</b>	<b>16.99%</b>	<b>537,344</b>	<b>3,213,201</b>

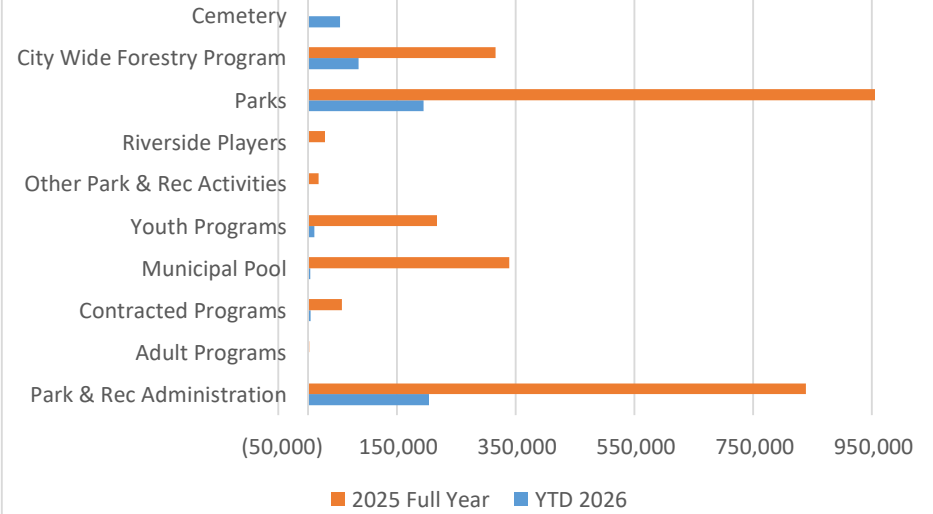
**REVENUE**

	<b>Budget 2026</b>	<b>YTD 2026</b>	<b>% of Budget</b>	<b>YTD 2025</b>	<b>2025 Full Year</b>
Community Fest	20,500	20,870	101.80%	19,970	20,382
General Receipts	(15,070)	(2,027)	13.45%	(1,964)	(16,421)
Adult Programs	10,000	4,805	48.05%	5,895	5,998
Contracted Programs	72,000	42,592	59.16%	43,205	72,646
Municipal Pool	269,850	61,693	22.86%	54,893	231,909
Youth Programs	262,700	197,833	75.31%	222,932	241,511
Other Park & Rec	2,300	62	2.70%	264	2,233
Riverside Players	39,000	150	0.38%	900	37,834
Parks	121,230	62,092	51.22%	64,329	113,292
Cemetery	170,250	22,403	13.16%	24,290	191,599
	<b>952,760</b>	<b>410,473</b>	<b>43.08%</b>	<b>434,714</b>	<b>900,983</b>

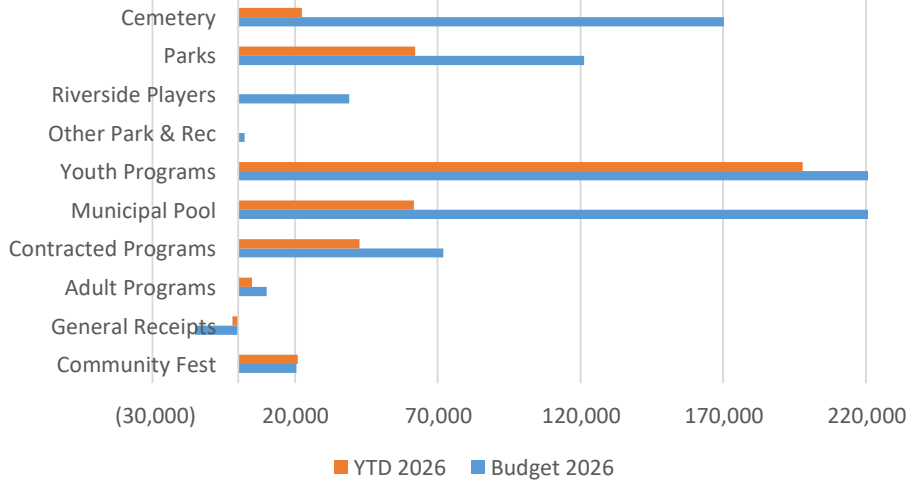
### Expenses YTD vs Budget



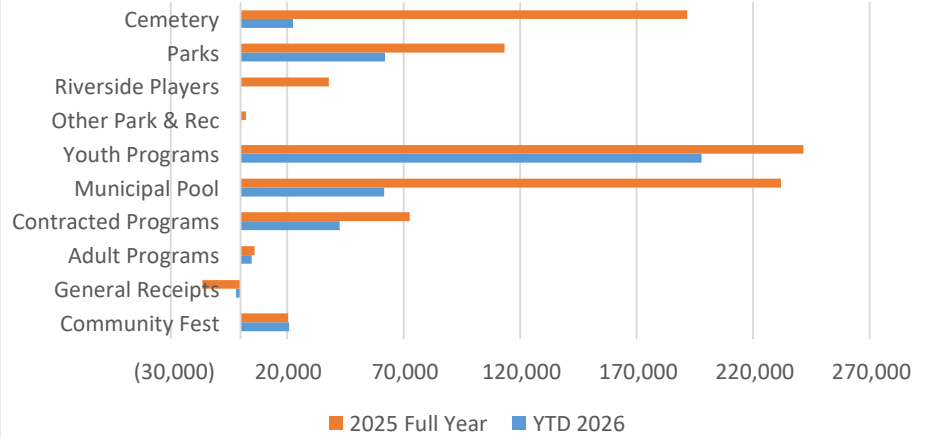
### 2026 YTD VS 2025 Full Year Expenses



### Revenue YTD vs Budget



### 2026 YTD VS 2025 Full Year Revenue



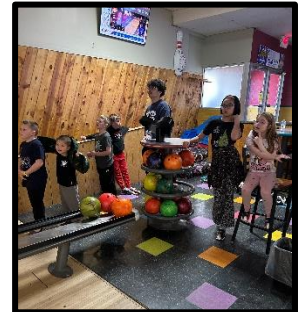


# Parks & Recreation MISSION ACTION REPORT

April 16, 2026

## Provide recreational experiences.

- **Spring Break Adventure Camp** was extremely successful. Less than 24 hours after sending out the mass email announcing the change in format, all spots (except one on Tuesday) were filled, with a few days having a waitlist. Due to the limited number of back seats in our City vehicles, we limited registration to nine participants each day. We received positive feedback on the field trip model, and we will look at ways we can increase participant capacity for next year.



- The annual **Touch-A-Truck** event will be held on May 6 from 10:00 A.M.-Noon at Memorial Park.
- **StoryWalk** will be set up at Southview Park starting in May. There will be a different children's book featured each month through October.
- **Indoor Pickleball** was extended to April 29 at the Boys and Girls Club.
- **Junk in the Trunk** event will be held on May 9 from 8:00 A.M.-1:00 P.M. We are half full and still accepting registrations.

## Foster human development.

- **Op Rec, Playground, and Sports staff orientation** is scheduled for May 17.
- **Neenah Pool Orientation** is set for May 30. Opening day is June 6.
- **Citizen Government Academy:** Kristine and Michael are facilitating a portion of the evening's activity on April 16 (right after the Commission meeting).

## Promote health and wellness.

- **Tai Chi for Arthritis and Falls Prevention** started this week and is at capacity.
- **Vinyasa/Yin Yoga and Yin Yoga** will start the week of May 26.

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*Creating Community Through People,  
Parks & Programs*

# Parks & Recreation MISSION ACTION REPORT

- **Free Zumba in the Park** will happen again this year at Shattuck Park on Mondays, 6:15-7:15 P.M.

## **Facilitate community problem solving.**

- The Parks & Rec Dept is hosting **An Evening with the Parks & Rec Department** to share with the public all of the opportunities we have to engage and participate with us. The event is scheduled on April 23 from 5:00-7:00 P.M. at the Whiting Boathouse.
- **Recreation Management Software Program:** We are in the process of changing our recreation management software. We have used Rec Trac for 20+ years. RecTrac has not made the improvements necessary to keep up with the times and provide a positive customer service experience. Working with our Information Systems team, we are moving to CivicPlus's parks and recreation management software called CivicRec, a platform that is much more user friendly for both our guests and staff.

### **Time Frame:**

- **May 11** – Finance & Personnel Meeting
- **May 20** – Council Meeting
- **Fall 2026** – Beginning transition/implementation
- **January 2027** – Facility reservations go live
- **February 2027** – Recreation registration goes live
- **April 2027** – Riverside Players ticketing goes live

## **Protect environmental resources.**

- **Carpenter Preserve:** The bi-annual meeting was held April 9 at the Scherck Shelter. The volunteer schedule was presented for 2026, and an update was provided by Davel Engineering regarding our application to the WI-DNR for building trails and bridges.
- **Kimberly Point Shoreline:** Edgewater Resources has developed an Alternative Analysis for seawall options that will be submitted to the WI-DNR as part of the permitting process.
- **Doty Park Shoreline:** Volunteer Planting Day – May 9<sup>th</sup> from 9:00 A.M.-12:00 P.M.

## **Strengthen safety and security.**

- **Parks crew** has been cleaning up parks, prepping athletic fields, and finishing up multiple projects, including repairing the bridge at Herb & Dolly Smith Park.

## **Strengthen community image and sense of place.**

- **CORP Kick-Off:** Meeting is scheduled for April 8.
- **Kimberly Point Lighthouse:** Gries Architectural Group continues to make progress on the bid specifications for the renovation project.

### **Time Frame:**

- **Bid Let** – Early June
- **Bid Opening** – July
- **Bid Award** – July/August
- **Groundbreaking** – August 7 (National Lighthouse Day)

# Parks & Recreation MISSION ACTION REPORT

- **Project Start** – After September 21
- **Project Completion** – April 2028
- **Arbor Day Celebration** will be held on April 24 at 10:00 A.M. The location will be near the Carpenter Preserve playground on Pendleton Road. This year's honoree is Mayor Jane Lang.
- **Seasonal Park shelters and restrooms** will open on May 1.
- The **2025 Annual Report** featuring department highlights from last year is to be distributed at the meeting. Once the Commission has reviewed the report, it will be posted online and shared with the community.

## **Increase cultural unity.**

- **Doty Cabin Museum** presentation at the Neenah Public Library is scheduled for April 23 beginning at 6:30 P.M.



# City of Neenah Parks & Recreation Commission Meeting April 16, 2026

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## **BUSINESS ITEM #1: Doty Cabin – Accession/Deaccession**

Staff is recommending the attached list of items to be deaccessioned from the Doty Cabin Museum collection. The summary of items listed includes Civil War items, tools, artwork, writings, books, and Native American artifacts.

A reminder that our focus is to keep an inventory that is related to our purpose to support knowledge of James Doty and family, early settler life in Neenah, and local Native American history.

The most recent inventory was completed in 1994/95. Many of the items listed were identified then for accessioning and or deaccessioning.

Please contact the office if there is a particular item that you would like to see beforehand or would like to be brought to the meeting.

**Suggested Action:** Motion to grant permission to staff to deaccession items as listed per policy.

## **BUSINESS ITEM #2: Request for Easement at Washington Park**

The resident located at 234 Lorraine Avenue had previously approached the Parks & Recreation Commission regarding developing some sort of agreement with the City to adjust the current property line. The issue was that the property line is 10' from his house and is difficult to maintain. An agreement was not executed at the time.

City Attorney Rashid and Director Kading walked the property in March 2026. Rashid is recommending a Revocable Occupancy Permit (ROP) be developed and executed permitting the current property owner to place landscaping outside of the property line. The reason for an ROC versus an easement or sale of property is the Parks & Recreation Department maintains ownership of this area.

The ROC will be sent separately prior to the meeting.

**Suggested Action:** A motion to approve the ROP with the 234 Lorraine Avenue property owner.

## **BUSINESS ITEM #3: Commission/Committee Appointments – Plan & Harbor**

Commission President Ondresky is recommending the reappointment of Kate Hancock-Cooke to the Plan Commission and Ted Galloway to the Harbor Committee.

**Suggested Action:** A motion to confirm Commission President Ondresky's reappointment of Kate Hancock-Cooke to the Plan Commission and Ted Galloway to the Harbor Committee.

## **BUSINESS ITEM #4: 2026 CIP Review**



**Motion to grant permission to staff to deaccession items identified below per policy.**

**Weapons**

<b>Id #</b>	<b>Description</b>	<b>The Why</b>
DC-1991-240	Rusty Metal Blade	-Object condition is poor.
DC-1991-324	Pipe Tomahawk, only the end, no handle. Very Rusty	-Object condition is poor and not suitable for display. -Oneida Nation asked not to display. -We have another in inventory.
DC-1991-325	Lead Sap. Weapon covered with deerskin.	-Object does not fit the mission or scope.
DC-1991-326	Buttplate. Metal (Brass) plate to cover the butt of a musket. 4 holes	-Partial object: goes with DC-1991-327. One of the objects is broken. -We already have a full set on display.
DC-1991-327	Buttplate. Metal (Brass) plate to cover the butt of a musket. 6 holes	-Partial object: goes with DC-1991-326. One of the objects is broken. -We already have a full set on display.
DC-1991-346	5 shot revolver. Silver colored with black grip. Octagon shaped barrel. 1900.	-Object condition is poor. -1996 notes recommended junk.
DC-1991-347 A,B,C,D & E	A- Walther Pistol. Black hand gun with brown leather case and extra clip. Double action 285484P German made 129 PP Police pistol. 1932 model PPK made after war. B- Cross with crown. Red & Gray Ribbon. In black case with Initial M.B.E. on top. C- Military certificate for Marinus G. Topel. D- Picture of M. Topel 3 1/2" x 4.25". E- Blade.	-Object does not fit the mission or scope. (Wrong timeframe).
DC-1991-469	Bladed object. Long handled. Not American. Mold on wood handle. Owner believed the object was used as a tool, perhaps for cutting ice rather than a weapon.	-Object condition is poor. -Object does not fit the mission or scope. (Not American).
DC-1991-504 A&B	Tourist knife and sheath. Wooden handle and sheath with metal bands. Red and silver designs. Knife blade also has designs. Back of sheath scratched "Israeli Dagger"	-Object does not fit the mission or scope. (Tourist knife, Israeli).
DC-1994-188 A&B	GAR Military sword in case (sheath or scabbard). End of case is missing. Leather handle with brass trim. Sword is rusted. U.S. Insignia	-Duplicate object. Kept the best one for core collection.
DC-1994-199	Double barreled shotgun. Side by side. Break action. Trigger guard is missing.	-Object condition is very poor. Not suitable for display. -1996 notes recommended deaccession.
DC-1994-201	GAR Military sword. Leather and brass hand grip. Black decorative design on blade. Military Officer infantry design. No sheath or scabbard. Blade is rusted. Stamped "CF Foster Son & Co Chicago"	-Duplicate object. Kept the best one for core collection.

DC-1994-202	Crocodile Machete. Ralph Martindale & Co. 22" blade stamped with image of crocodile "MARTINDALE BEST CSAT STEEL BIRMINGHAM" and "M130". Single edged blade with a 2-piece flat plastic handle held together with 4 rivets. The letters "DH" are carved into the handle. This knife was manufactured in England, but today they are made in Thailand.	-Object does not fit the mission or scope. (Wrong timeframe, not military, not American).
DC-1995-50	Hatchet with pick. Small. Iron.	-Object condition is poor. Not suitable for display.
DC-1996-30	Part of gas mask. Metal. Yellow chipped paint. Filter visible inside. Rusty with no cover. Marked with Kero and 203 H H	-Object condition is poor. -Goes with DC-1996-67
DC-1996-47	Bayonet with 4 sided blade. Trademark present. Also stamped with E79	-Duplicate object. Kept the best one for display.
DC-1996-48	Bayonet with 4 sided blade. Rusted Stamped with 89	-Object condition is poor. Not suitable for display.
DC-1996-49 A&B	A - Leather sheath for bayonet. Metal (Brass) tip on sheath. Has a belt strap. B - Bayonet with 4 sided blade. Blade stamped WD/85, 24 3/4 in long.	-Duplicate object. Kept the best one for display.
DC-1996-50 B	Leather sheath for bayonet. Sheath is open down the back seam	-Object condition is poor. -Duplicate object. Kept the best one for display.
DC-1996-52	Bayonet with triangular blade. Stamped trademark US	-Duplicate object. Kept the best one for display.
DC-1996-53	Bayonet with triangular blade. No visible trademark.	-Duplicate object. Kept the best one for display.
DC-1996-54	Bayonet with triangular shaped blade. Stamped Trademark US ??	-Duplicate object. Kept the best one for display.
DC-1996-56	Bayonet with triangular blade. Red paint. Rusted. Faint trademark markings.	-Duplicate object. Kept the best one for display.
DC-1996-58	Jack knife. Black wooden handle with metal end. Circa late 1800s to early 1900s. Stamped: Crown J.S.H. and Co.	-Object condition is very poor.
DC-1996-60	French bayonet. Circa late 1800s early 1900s. Has rust. Inscription and date on top of blade: Mr. d'Ormes da L L Elene April 1815. The Army of France Etiene. Stamp by handle is WF and FH77672	-Duplicate object. Kept the best one for display.
DC-1996-61	Bayonet with brass handle. Stamped DE 34856 on one side and with a flower on blade.	-Duplicate object. Kept the best one for display.
DC-1996-64	Scabbard. Black leather with brass rivet trim.	-Duplicate object. Kept the best one for display.
DC-1996-67	Gas mask. Cloth face, glass eye holes, breathing tube. Stamped: ZO4H375N on the side.	-Goes with DC-1996-30
DC-1996-121 A	Belt that goes with bayonet pouch. Buckle is missing.	-Object condition is poor. -Duplicate object, kept best for display & 2 spares in storage.

**Motion to grant permission to staff to deaccession items identified below per policy.**

**Paper Objects**

<b>Id #</b>	<b>Description</b>	<b>The Why</b>
DC-1991-362	Shingle and white envelope with story "The Story of the Red Shingle." written by Helen Kimberly Stuart. Story is 6 pages, type written. Wood shingle has red lettering "Soviet Defenders" on back side. Has a bear picture.	-Object does not fit the mission or scope. (Not related to Doty Family, Native Americans and wrong timeframe 1929)
DC-1991-365	Copy of James D. Doty appointment to Notary Public by Governor Dodge and James D. Doty appointment to Additional Judge by John Quincy Adams.	-Propose deaccession to reference material.
DC-1992-631	Weight card. American sheet & tin plate company weight card of "Apollo Best Bloom" Galvanized sheets. White background w/ red/black letters and numbers	-Object does not fit the mission or scope. (Not related to Doty Family, Native Americans) -Object care and preservation cannot be maintained. (Humidity)
DC-1992-632	Bundling Table. American Sheet & Tin Plate company. Bundling table of black sheets. White heavy paper sheet with red & black letters and numbers.	-Object does not fit the mission or scope. (Not related to Doty Family, Native Americans) -Object care and preservation cannot be maintained. (Humidity)
DC-1992-633	US Standard Gauge & Weights sheet. White heavy paper sheet with red & Black lettering and numbers, pictures of steel sheets.	-Object does not fit the mission or scope. (Not related to Doty Family, Native Americans) -Object care and preservation cannot be maintained. (Humidity)
DC-1992-634	Weight card. Form ed Roofing & siding products. White heavy paper with red & black letters and numbers.	-Object does not fit the mission or scope. (Not related to Doty Family, Native Americans) -Object care and preservation cannot be maintained. (Humidity)
DC-1992-653	Map. Hand made, tag board. Shows division on Doty Island of Neenah and Menasha	-Program strength- this is a school kid's project. We have other maps with better quality specific to Doty Island, Neenah & Menasha.
DC-1993-826	Reprint of letter from Lysander Curtis Shepard to his sister Hannah Shepard Fluskey of Kenosha. Lysander died in 1891. He moved to Neenah/Menasha and was one of the early pioneers.	LOST IN INVENTORY
DC-1993-856	Photo #4, framed. Picture of east side of cabin.	LOST IN INVENTORY
DC-1993-862	Poster. A historic tour of Neenah. 30 homes, halls, businesses.	LOST IN INVENTORY

DC-1993-863	A poster map locating listings places of the historic tour of Neenah poster DC-1993-862.	LOST IN INVENTORY
DC-1993-876	Tribute to Harvey R. Leaman and Obituary. Laminated. March 10, 1986. Appleton Post Crescent Mar 11, 1986 Page D-4 Column 2 (Obituary). Tribute - Twin City News-Record, March 12, 1986 Page 4 Column 1-2.	LOST IN INVENTORY -Can be downloaded. -Should be reference material, not core collection.

### Duplicate Records

<b>Id #</b>	<b>Description</b>	<b>The Why</b>
DC-1991-307	Large Oak floor display case (Library/Gun Room).	-Propose deaccession to prop and remove from core collection.
DC-1991-308	Large Oak floor display case (Native American Room).	-Propose deaccession to prop and remove from core collection. (To be used by the museum to display objects.)
DC-1991-478	38 leather bound books printed before 1865. PV Lawson Jr. Pickering Report of Cases	The proposal is to deaccession this record so that EACH Book can be accessed and given a FIC#. If in good condition and meets the scope of Doty Cabin, the books to be kept will be proposed to the Park & Rec Commission for Accession.
DC-1991-479	39 leather bound books printed after 1865.	The proposal is to deaccession this record so that EACH Book can be accessed and given a FIC#. If in good condition and meets the scope of Doty Cabin, the books to be kept will be proposed to the Park & Rec Commission for Accession.
DC-1992-657	Fall oil painting on canvas. Ornate gold frame/plastic. 2 sail boats and fisherman in rowboat, animals on land, autumn trees. Scene of Neenah Harbor. Dated 1866.	Deaccession: <b>DC-1992-657</b>  Duplicate Entry (Keep): <b>DC-1992-652</b>
DC-1993-858	U.S. Flag, on staff. Made of cotton, 50 stars.	-Propose deaccession to prop and remove from core collection. (To be hung outside the cabin.)
DC-1993-864	Plaque on walnut. Beautification award 1984. Presented to House & Garden Club by Winnebago County Natural Beautification Council.	-Propose deaccession to reference material and remove from core collection.
DC-1993-1057A	Doll trunk with tray. Wooden construction, covered with paper. Design on the trunk is of panel and strapping. Trunk is lined with paper -	Deaccession: <b>DC-1993-1057A</b>

	picture of two girls inside cover. Metal latch and lock. Cover is off, straps are missing. Probably English or French. Doll came with the trunk and clothes.	Duplicate Entry (Keep): <b>DC-1994-218 A,B,C</b>
DC-1994-292	Photo #15 of Doty Cabin. East bedroom during renovation	-Propose deaccession to reference material and remove from core collection.
DC-1994-293	Photo #14 of Doty Cabin. East bedroom during renovation	-Propose deaccession to reference material and remove from core collection.
DC-1994-294	Photo #16 of Doty Cabin. North bedroom, double hung window and part of spinning wheel visible.	-Propose deaccession to reference material and remove from core collection.
DC-1994-295	Photo #17 of Doty Cabin. North bedroom corner.	-Propose deaccession to reference material and remove from core collection.
DC-1994-296	Photo #19 of Doty Cabin. Second floor. West Bedroom looking into the hall.	-Propose deaccession to reference material and remove from core collection.
DC-1994-297	Photo #18 of Doty Cabin. West Bedroom. Saddle and moose horns. Horn not present today.	-Propose deaccession to reference material and remove from core collection.
DC-1999-006	Gate Leg Table. Mohogany Gate Leg table, original finish. American c1840	-Propose deaccession to prop and remove from core collection. (With obtaining the new trestle table to be used for public use, the table is no longer needed. The proposal is to use the table in the Library for public use and Park & Rec Programs. )

### 1994 Deaccession Forms & Out of Scope

<b>Id #</b>	<b>Description</b>	<b>The Why</b>
DC-1991-615	Norwegian Hardanger fiddle or Hardingfele. Violin shaped instrument with Nordic head on the step. Inlaid with mother of Pearl design on stem and all-around instrument. Only 1 string but should have 8 or 9 strings.	-Found in the attic of Doty Cabin in June 2025. They were meant to be deaccessioned in 1990's. -Object condition is poor. (Missing strings, bridge, chin rest, pegs.... and mother of pearl pieces. 30+ years in the attic caused a lot of damage.)
DC-1993-786	Brass bed warmer with wood handle.	-Found in the attic of Doty Cabin in June 2025. Was meant to be de-accessioned in 1990's
DC-1993-1104	Large seashell.	-Found in the attic of Doty Cabin in June 2025. Was meant to be de-accessioned in 1990's.

		<ul style="list-style-type: none"> <li>-Object does not fit the mission or scope. (Not related to Doty Family, Native Americans)</li> <li>-No historical significance.</li> <li>-Unknown origin.</li> </ul>
DC-1993-1127	Large seashell. White with peach color inside.	<ul style="list-style-type: none"> <li>-Found in the attic of Doty Cabin in June 2025. Was meant to be de-accessioned in 1990's.</li> <li>-Object does not fit the mission or scope. (Not related to Doty Family, Native Americans)</li> <li>-No historical significance.</li> <li>-Unknown origin.</li> </ul>
DC-1994-96	Foot pedal sewing machine. Treadle consists of 2 foot pedals with poor condition leather straps. Cast iron construction on wood top. Mechanism enclosed by wooden top. Rusted mechanism. Table has tools in the drawer. Brand name is not visible.	<ul style="list-style-type: none"> <li>-Found in the attic of Doty Cabin in June 2025. Was meant to be de-accessioned in 1990's.</li> <li>-Object condition is poor.</li> <li>-We have another sewing machine in better condition in the sewing room.</li> </ul>
DC-1994-149	Nut. Hard brown outside appears to have shell inside.	<ul style="list-style-type: none"> <li>-Object does not fit the mission or scope. (Not related to Doty Family, Native Americans)</li> <li>-No historical significance.</li> <li>-Unknown origin.</li> </ul>
DC-1995-123	Barnacle in envelope. Envelope measures 3 3/4 in x 6 1/2 in. Per "Otto", barnacle was taken from U.S.S. Maine in Havana Harbor on March 16, 1912 before she was scuttled.	<ul style="list-style-type: none"> <li>-Object does not fit the mission or scope. (Not related to Doty Family, Native Americans)</li> </ul>
DC-1995-129 A&B	Wooden shoes - women's. Cracked	<ul style="list-style-type: none"> <li>-Found in the attic of Doty Cabin in June 2025. Was meant to be de-accessioned in 1990's</li> </ul>
DC-1995-130 A&B	Wooden shoes - men's. Silver colored wooden shoes with leather band across the instep. Leather or fabric sole nailed on.	<ul style="list-style-type: none"> <li>-Found in the attic of Doty Cabin in June 2025. Was meant to be de-accessioned in 1990's</li> </ul>
DC-1995-246 A,B,C,D,E,F,G	A-Violin. Manufacturer Haydn. B- Violin Bow. C- Violin Bow. D- Violin Key. E- Violin Key. F- Spool. Universal Reform Colophonium CS F spool. Manufacturer Deutsche. G- Violin Case. Manufacturer: G S B Original Improved.	<ul style="list-style-type: none"> <li>-Found in the attic of Doty Cabin in June 2025. They were meant to be de-accessioned in 1990's.</li> <li>-Object condition is poor. (The case has water damage, missing strings, and the bows are poor condition.)</li> <li>-NOTE: We have a nicer</li> </ul>

		violin, case and bow on display in the Parlor.
DC-2010-001	Moose Hide Dress. Ojibway Moose Hide Dress. Made probably 1985-1990 for celebration of 50th or 60th wedding anniversary.	-Object does not meet the scope or authenticity. (Wrong timeframe)

### Broken Objects

<b>Id #</b>	<b>Description</b>	<b>The Why</b>
DC-1991-306	Oxen Yoke. Wooden with metal rings on top.	-Found in the attic of Doty Cabin in June 2025. Was meant to be de-accessioned in 1990's. - We already have a yoke in excellent condition.
DC-1993-1054-B	Mattress inside of wood cradle.	LOST IN INVENTORY. The cradle was found, but no mattress was inside the cradle. Based on the condition of the cradle, it is assumed it was infested with mice and was thrown away.
DC-1993-1100	Patchwork doll quilt. Multi colored faded patchwork with red checked border.	LOST IN INVENTORY. Previous docent made 3 new doll quilts. Assuming this one was thrown away and replaced with a new one.
DC-1994-176 A	Yellow Vaseline glass curtain tie back. Note with tie backs said: Vaseline glass used for curtain drapery in Old Grignon Home. Chipped.	-Object condition is poor. (Broken in multiple places and held together with scotch tape.)
DC-1994-180	Grinder. May have been used for rock salt, spices, coffee or food. Wall mounted. Is missing glass basin and the glass jar to catch the ground pieces. Made in USA ARCADE CRYSTAL.	-Object condition is poor. (This is a coffee grinder missing its two glass pieces).
DC-1995-149	Edison phonograph pieces. Case is in very poor condition.	-Object condition is poor. (In many pieces. Wood case is water damaged and cracked/peeling. The inside mechanics are not attached and fallen apart.) -NOTE: We have a larger, much better condition phonograph in storage along with the sound tubes.
DC-1995-201 A&B	Metal clasp. Ornate metal clasp with knot design in center. Rusty.	-Found in the attic of Doty Cabin in June 2025. Was meant to be de-accessioned in 1990's.
DC-1995-212	Shark jaw. Skin and teeth from shark jaw bone, lots of teeth. Has been broken and glued.	-Object condition is poor. (Has been broken and glued.)

		<ul style="list-style-type: none"><li>-Object does not fit the mission or scope. (Not related to Doty Family, Native Americans)</li><li>-No historical significance.</li><li>-Unknown origin.</li></ul>
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# City of Neenah Web Map



4/13/2026, 9:01:52 AM

-  Municipal Boundary
-  Street Centerline
-  Tax Parcels
-  Right-of-Way
-  Parks

