



Neenah-Menasha Fire Rescue

Agenda

**Neenah-Menasha Joint Fire Commission
Wednesday, January 24, 2024 - 4:00 p.m.
Hauser Room – City of Neenah**

1. Attendance
2. Public Forum
3. Meeting Minutes:
 - a. November 29, 2023
 - b. November 30, 2023
4. Review of 2023 Activity & Automatic Aid Calls – this is informational only and no action is required.
5. Consideration and Action of Promotions for Shift Commander, Fire Officer, Shift Inspector & Driver/Operator (attached)
6. Adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call **Fire Chief Travis Teesch at 886-6200** or the **City's ADA Coordinator at (920) 886-6106** or e-mail attorney@ci.Neenah.wi.us at least 48 hours prior to the scheduled meeting or event to request an accommodation.

**Neenah-Menasha Fire Rescue
Joint Fire Commission Meeting Minutes
November 29, 2023 – 4:00 p.m.
Station 31 Training Center**

Present: Commissioners Kubiak, Englebert, McCann, Keating, Keehan and Lewis

Also Present: Chief Kloehn, Deputy Chief Krueger, Director Fairchild and Manager Cardoza

Public: No members of the public were present.

Commissioner Lewis called the meeting to order at 4:13 p.m.

MSC Englebert/Keating to convene into closed session pursuant to Section 19.85(1)(c), Wis. Stats. for the purpose of interviewing applicants for the open firefighter positions, all voting aye.

MSC Keating/Englebert to reconvene into open session.

MSC Keating/Englebert to place Elias Bolstad, Foster Friedrich, Connor Lee, Andrew Plach, Payton Reardon, and Nathan Van Noie on Neenah-Menasha Fire Rescue's Eligibility List for hiring. List to expire December 1, 2025, all voting aye.

MSC Keating/Keehan to adjourn at 6:30 p.m., all voting aye.

Respectfully submitted,



Kevin Kloehn
Chief

**Neenah-Menasha Fire Rescue
Joint Fire Commission Meeting Minutes
November 30, 2023 – 4:00 p.m.
Station 31 Training Center**

Present: Commissioners Kubiak, Englebert, McCann, Keating, Keehan and Lewis

Also Present: Chief Kloehn, Deputy Chief Krueger, Director Fairchild and Manager Cardoza

Public: No members of the public were present.

Commissioner Lewis called the meeting to order at 4:30 p.m.

Formal Appointment of new Fire Chief: **MSC Englebert/Keehan to appointment Travis Teesch to the Fire Chief's position effective January 6, 2024, contingent upon Chief Kevin Kloehn's retirement on January 5, 2024, all voting aye.**

MSC Englebert/Keating to convene into closed session pursuant to Section 19.85(1)(c), Wis. Stats. for the purpose of interviewing applicants for the open firefighter positions, all voting aye.

MSC Lewis/Englebert to reconvene into open session.

MSC Keating/Keehan to place Dylan Krings, Hunter Baar, Daniel Schultz, Josh Sasman and Samuel Vanden Langenberg on Neenah-Menasha Fire Rescue's Eligibility list for hiring. List to expire December 1, 2025, all voting aye.

MSC Keating/Keehan to adjourn at 6:30 p.m., all voting aye.

Respectfully submitted,



Kevin Kloehn
Chief



Neenah-Menasha Fire Rescue

Detailed Selected Statistics and Management Activity By Incident Type

Report Period: 01/01/23 - 12/31/23 23:59:59

CODE	DESCRIPTOR	FREQUENCY	FREQ. PERCENT	EXPS	AVG # SUPPR. PERS.	AVG # EMS PERS.	AVG # OTHER PERS.	AVG # SUPPR. APPR.	AVG # EMS APPR.	AVG # OTHER APPR.	AVERAGE # MAN HOURS	TOTAL MAN HOURS	AVERAGE RESPONSE TIME (min)
		3	0.09%	0	0	0	0	0	0.00	0	0.10		4.07
		1	0.03%	0	0	0	9	0	0.00	5	3.90	3.433333	9.85
111	Building fire	28	0.83%	2	2.61	0	13.11	0.79	0.00	5.89	25.77	566.68329 3	4.37
113	Cooking fire, confined to container	11	0.33%	0	2.73	0	11.36	0.82	0.00	4.64	7.96	44.816653	4.23
114	Chimney or flue fire, confined to chimney or flue	3	0.09%	0	3	0	4.33	1	0.00	1.67	2.12	8.999999	2.28
116	Fuel burner/boiler malfunction, fire confined	1	0.03%	0	3	0	12	1	0.00	5	10.00	4.599998	4.83
118	Trash or rubbish fire, contained	3	0.09%	0	2.33	0	8	1	0.00	3.67	13.61	26.249998	4.56
131	Passenger vehicle fire	8	0.24%	0	1.63	0	8.63	0.5	0.00	3.25	6.00	32.983329	4.85
132	Road freight or transport vehicle fire	2	0.06%	0	1.5	0	5	0.5	0.00	2	7.20	14.016666	3.55
140	Natural vegetation fire, other	3	0.09%	0	1	0	5.67	0.33	0.00	2.33	2.41	6.483332	2.00
141	Forest, woods or wildland fire	1	0.03%	0	0	0	4	0	0.00	2	3.60	2.733333	5.47
142	Brush or brush-and-grass mixture fire	2	0.06%	0	0	0	4	0	0.00	1.5	1.43	2.633333	5.96
143	Grass fire	3	0.09%	0	1.33	0	3	0.33	0.00	1.67	2.17	6.316665	5.25

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351	Extrication of victim(s) from building/structure	1	0.03%	0	3	0	8	1	0.00	3	8.43	6.966666	4.63
352	Extrication of victim(s) from vehicle	2	0.06%	0	1.5	0	9	0.5	0.00	3	7.70	11.233332	5.04
356	High-angle rescue	1	0.03%	0	4	0	3	1	0.00	1	3.50	3.000000	2.73
357	Extrication of victim(s) from machinery	2	0.06%	0	0	0	6.5	0	0.00	2.5	1.35	1.833332	5.62
360	Water & ice-related rescue, other	2	0.06%	0	3	0	14	1	0.00	8	8.07	10.266663	3.81
365	Watercraft rescue	4	0.12%	0	1.5	0	9.75	0.5	0.00	4.5	9.33	31.599994	3.84
381	Rescue or EMS standby	3	0.09%	0	0	0	5.67	0	0.00	2.67	1.67	3.666665	3.97
410	Combustible/flammable gas/liquid condition, other	2	0.06%	0	1.5	0	2	0.5	0.00	0.5	1.52	2.866666	2.05
411	Gasoline or other flammable liquid spill	4	0.12%	0	1.75	0	4	0.5	0.00	1.25	4.60	19.266665	3.98
412	Gas leak (natural gas or LPG)	47	1.39%	0	0.85	0	5.34	0.26	0.00	2.15	4.98	221.349980	4.11
413	Oil or other combustible liquid spill	3	0.09%	0	0	0	3.33	0	0.00	1	1.04	3.150000	0.92
421	Chemical hazard (no spill or leak)	1	0.03%	0	0	0	5	0	0.00	1	1.00	1.000000	0.00
422	Chemical spill or leak	3	0.09%	0	0	0	3	0	0.00	1	1.18	3.550000	4.55
424	Carbon monoxide incident	20	0.59%	0	0.3	0	3.15	0.1	0.00	1.05	2.71	47.099999	4.16
440	Electrical wiring/equipment problem, other	8	0.24%	0	1.38	0	3.25	0.38	0.00	1.25	1.78	11.749999	4.52
442	Overheated motor	12	0.36%	0	2.92	0	10.58	0.83	0.00	4.42	7.67	65.849987	3.69
444	Power line down	25	0.74%	0	1.28	0	1.8	0.4	0.00	0.6	1.42	35.333332	5.33
445	Arcing, shorted electrical equipment	7	0.21%	0	1.71	0	10.29	0.57	0.00	4.71	8.71	47.966660	5.75

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622	No incident found on arrival at dispatch address	68	2.01%	0	1.71	0	3.43	0.53	0.00	1.56	1.18	68.833300	4.55
631	Authorized controlled burning	2	0.06%	0	1.5	0	1.5	0.5	0.00	0.5	0.67	1.350000	2.98
650	Steam, other gas mistaken for smoke, other	1	0.03%	0	0	0	3	0	0.00	1	0.85	.850000	3.42
651	Smoke scare, odor of smoke	46	1.36%	0	1.83	0	6.5	0.57	0.00	2.5	3.12	115.133310	3.73
652	Steam, vapor, fog or dust thought to be smoke	3	0.09%	0	1.33	0	5.33	0.33	0.00	1.33	1.96	5.766665	5.02
653	Smoke from barbecue, tar kettle	3	0.09%	0	0	0	7.67	0	0.00	2.33	1.96	4.366665	5.02
661	EMS call, party transported by non-fire agency	1	0.03%	0	0	0	5	0	0.00	2	1.00	.816666	7.53
671	HazMat release investigation w/no HazMat	4	0.12%	0	1.5	0	4.5	0.5	0.00	2	2.32	7.199998	4.72
672	Biological hazard investigation, none found	1	0.03%	0	0	0	3	0	0.00	1	1.30	1.300000	7.77
700	False alarm or false call, other	1	0.03%	0	3	0	8	1	0.00	4	3.30	2.933333	5.15
710	Malicious, mischievous false call, other	3	0.09%	0	2	0	9.67	0.67	0.00	4.67	2.72	3.766664	5.07
711	Municipal alarm system, malicious false alarm	4	0.12%	0	2.5	0	8.5	0.75	0.00	3.75	3.30	8.699996	4.40
712	Direct tie to FD, malicious false alarm	2	0.06%	0	0	0	8	0	0.00	4.5	2.13	3.616664	5.12
714	Central station, malicious false alarm	12	0.36%	0	0.75	0	10.33	0.25	0.00	4.17	3.02	23.599994	5.44
715	Local alarm system, malicious false alarm	7	0.21%	0	1.14	0	8.57	0.29	0.00	3.43	4.70	15.533327	4.00
730	System malfunction, other	1	0.03%	0	0	0	8	0	0.00	4	0.80	.366666	0.62
731	Sprinkler activation due to malfunction	3	0.09%	0	1.33	0	10.67	0.33	0.00	4.67	7.07	18.483330	4.98
733	Smoke detector activation due to malfunction	15	0.44%	0	1.4	0	6.6	0.4	0.00	2.6	2.54	28.416660	3.75
734	Heat detector activation due to malfunction	3	0.09%	0	0	0	8.67	0	0.00	3.67	4.00	6.116663	4.85



Memorandum

TO: NMFR Joint Fire Commission

FROM: Travis Teesch, Fire Chief

DATE: January 12, 2024

RE: Promotions

Due to a resignation by an employee, the retirement of Officer Ryan Relien, Gene Banaszynski and the anticipated retirement of Shift Commander Troy Jahns this will create vacancies in the Fire Officer, Shift Inspector positions and Driver/Operator positions. Per Local 275's contract, promotions to these positions are from an approved promotional list and is done by seniority.

I am requesting consideration and action to promote the following staff members:

1. Jason Calkin from the Driver/Operator position to Fire Officer effective January 6, 2024 to replace an employee who resigned on January 5, 2024.
2. Mike Novy from the Firefighter position to the Driver/Operator position effective January 7, 2024 to fill Jason Calkin's Driver/Operator position.
3. DuWayne Schwartz from the Shift Inspector position to Fire Officer effective January 7, 2024 to replace Ryan Relien who retired on January 6, 2024.
4. Adam Freimuth from the Firefighter position to Shift Inspector effective January 7, 2024 to replace DuWayne Schwartz position as Shift Inspector.
5. Chris Ederer from the Shift Inspector position to Fire Officer effective January 10, 2024 to replace Gene Banaszynski who retired on January 9, 2024.
6. Alex Fickel from Firefighter to Shift Inspector effective January 10, 2024 to fill Chris Ederer's Shift Inspector position.
7. Jim Bentle from Fire Officer to Shift Commander effective February 13, 2024 and contingent upon Shift Commander Troy Jahn's retirement.
8. Nate Monfort from the Driver/Operator position to Fire Officer effective February 13, 2024 and contingent upon Shift Commander Troy Jahn's retirement.
9. Zach Janke from Firefighter to Driver/Operator effective February 13, 2024 to fill Nate Monfort's Driver/Operator position and contingent upon Shift Commander Troy Jahn's retirement.

If you have any questions, please feel free to call me at 886-6201.

TT/te