

CITY OF NEENAH
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES
Tuesday July 28, 2020 - 6:30 PM

Due to the Public Health Emergency caused by the COVID-19 Pandemic, these meeting minutes are from a virtual web link (Audio & Video) and conference call (Audio only). There were no in-person attendees from the public.

Present: Alderpersons Bates, Lang, Lendrum, Spellman, and Stevenson

Excused:

Also Present: Mayor Kaufert, Director of Public Works Kaiser, Police Chief Olson, Assistant Police Chief Bernice, Captain Van Sambeek

Minutes: **Motion/Second/Carried Lendrum/Lang to approve of the minutes of the Meeting of July 7, 2020.** All voting aye.

Public Appearances: None

Public Works-2020 Vermeer BC1500XL Brush Chipper Replacement: Director Kaiser reviewed the quotes received for the replacement of the 2005 Vermeer Chipper, Fleet #78. Proposals were received from Bobcat of Janesville and Vermeer Wisconsin. Staff recommends the purchase of the BC-1500XL from Vermeer Wisconsin for the net amount of \$51,300 comprised of a base price of \$63,300 and a trade-in value of \$12,000. The budgeted amount was \$50,000. Committee directed staff to contact the vendor about their trade-in value considering the trade-in value of \$14,000 submitted by the other proposer.

Report After further discussion, **Motion/Second/Carried Lendrum/Spellman to recommend to Council to approve the purchase the 2020 BC1500XL Brush Chipper from Vermeer of Wisconsin in the amount of \$51,300.** All voting aye.

First and Second Quarter Statistics for the Neenah Police Department: Police Chief Olson reviewed the First Quarter and Second Quarter statistics. He reviewed the First Quarter and Second Quarter Calls for Service, Uniform Crime Report, Traffic Citations Detail, Traffic Warnings Detail, OWI Arrests, Parking Citations, Non-Traffic Citations Detail, Traffic Accidents, Overdoses, Potentially Dangerous Animal Detail, and Open Records Requests. In addition to the usual quarterly statistics, Chief Olson reviewed Second Quarter statistics related to the Governor's Safer at Home Order, the Calls for Service During COVID, and the Crime Prevention Calls During COVID.

Committee discussed the incident type categories of Crime Prevention, Assist Agency, Child Custody, Traffic Stops, Test Law, Human Trafficking, Assault, Thefts from Motor Vehicles, Drug/Narcotics Offenses, and OWI Arrests. Chief Olson noted the impact that the COVID safer at home order had on reducing the traffic citation numbers. Ald. Lendrum asked that the dog breed and color be added to the Dangerous Animal table. Chief Olson discussed the procedures undertaken to reduce turnaround time for open records requests. Committee discussed the sources for the various categories of open records requests.

Chief Olson described the use of the ozone equipment sanitizer. Mayor Kaufert noted the outreach being done by the department to answer policy and procedure questions from the community.

Following discussion, **Motion/Second/Carried Stevenson/Lendrum to accept and place on file the First and Second Quarter Statistics for the Neenah Police Department.** All voting aye.

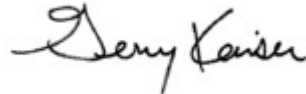
Public Works General Construction and Department Activity

1. Contract 7-19 (Breezewood Sanitary Sewer) – Work is complete.
2. Contract 1-20 (Abby, Bond, Center, Clybourn)
 - a. Abby – Storm sewer work is being completed west of the railroad crossing.
 - b. Bond – Utility work is complete. Road excavation has started.
 - c. Center – Utility work is complete. Road work will start after Bond.
 - d. Clybourn - Utility main work is complete. A service replacement remains.
3. Contract 2-20 (Utilities - Van, Monroe) – Work is complete.
4. Contract 3-20 (Street - Van, Monroe, Gillingham)
 - a. Gillingham – Work is complete.
 - b. Van - Work is complete.
 - c. Monroe - Work is complete.
 - d. Cavalry Lane (Castle Oak IV) - Work is complete.
 - e. Shootingstar – Work is on hold pending resolution of boundary issues. A CSM is being prepared.
5. Contract 4-20 (Green Bay, Tullar, Marathon)
 - a. Tullar – Diamond grinding is complete. Joint cleaning and sealing has started.
 - b. Marathon – Diamond grinding is complete. Joint cleaning and sealing will start upon completion of that work on Tullar.
 - c. Green Bay - Work is scheduled to start the first week of September.
6. Contract 5-20 (Utilities - Lakeshore) – Excepting the northernmost storm sewer outfall, utility installation is complete.
7. Contract 6-20 (Millview Drive Utility Relocation) – A work schedule has not been set.
8. Contract 7-20 (Fire 32 Roof) – Work is scheduled for late August/early September.
9. Contract 10-20 (Misc. Concrete Pavement and Sidewalk Repair) – Work is ongoing.
10. Contract 11-20 (Street - Lakeshore) – A construction schedule has not been set.
11. Drop-off Site – Fence installation along the west side of the site started on July 28.
12. North Street – Milling has been completed. This is being done as part of the Winnebago County work on CTH O.
13. Staff is reviewing the initial work being done for the traffic impact assessment for the new high school site in Fox Crossing.

Mayor Kaufert noted comments that he has seen regarding LED street light installations. Director Kaiser noted that We Energies is replacing existing street lights with LED fixtures on those lights impacted by their Neenah capacity upgrade project. The LED fixtures have a 3000K color temperature. In addition, We Energies' on-line street light outage report form notes that outages may result in conversion to an LED fixture.

Adjournment: **Motion/Second/Carried Lendrum/Stevenson to adjourn at 7:30 p.m.** All voting aye.

Respectfully submitted,

A handwritten signature in black ink that reads "Gerry Kaiser". The signature is written in a cursive, flowing style.

Gerry Kaiser, PE
Director of Public Works