

Common Council Minutes
Wednesday, August 19, 2020—7:00pm

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met virtually in regular session at 7:00pm, August 19, 2020, in the Council Chambers of Neenah City Hall.

Mayor Kaufert in the chair.

Present: Alderpersons Boyette, Bates, Lang, Lendrum, Erickson, Spellman, Steele, and Stevenson, Director of Finance Easker, Director of Community Development & Assessment Haese, Director of Public Works Kaiser, Deputy City Attorney Westbrook, and City Clerk Cheslock.

Also Present: Assistant Comptroller Kahl, Director of Parks & Recreation Kading, John Rader (Baker Tilly), Cemetery Foreman Alberts, Finance Cashier LeFebre, and Lisa Standberg. Brad Viegut (Baird).

Mayor Kaufert called the meeting to order at 7:00pm

I. Clerk Cheslock called a voice roll call

Tina LeFebre of the Finance Department and Mark Alberts, Cemetery Foreman, presented the new cemetery software, Cemetery Information Management Software (CIMS). This will be a tool for staff and residents. It will allow residents to view available lots and research historical plots. The estimated release date is September 1.

John Rader presented the 2019 Comprehensive Annual Financial Report (CAFR) from Baker Tilly Virchow Krause LLP. (Attached)

II. Introduction and Confirmation of Mayor's Appointments—None

III. Proceedings

MS Stevenson/Bates to approve the Council Proceedings of the regular meeting of August 5, 2020 and the special meeting of August 10, 2020. There being no objections the motion was approved by unanimous consent.

IV. Public Hearings

A. Consider the 2020 Community Development Block Grant Proposed Use of Funds/Annual Action Plan (action to be taken at a later date)

V. Report pertaining to the Public Hearings—None

- VI. Public Forum
There being no appearances, Mayor Kaufert closed the Public Forum.
- VII. Mayor/Council consideration of public forum issues—None
- VIII. Consent Agenda—None
- IX. Reports of standing committees
- A. Chairman Bates reported from the Special Public Services & Safety Committee meeting of August 19, 2020
1. Consideration of Committee recommendation regarding Resolution No. 2020-12: Compliance Maintenance Annual Report for Sanitary Sewer
No discussion
MSC Bates/Lendrum to approve Resolution No. 2020-12: Compliance Maintenance Annual Report for Sanitary Sewer, all voting aye.
- B. Regular Public Service & Safety Committee meeting—Cancelled
- C. Chairman Erickson reported from the Special Finance & Personnel Committee meeting of August 19, 2020:
1. Consideration of Committee recommendation regarding Res. No 2020-13 Authorizing the Issuance and Sale of Approximately \$1,865,000 Taxable General Obligation Promissory Notes
Dir. Easker stated this kind of borrowing is required when the City purchases land that will not be for public use. There are two projects (Salvage Yard and the development area off County G) in which the land will be resold to developers; due to this sale the borrowing must be taxed so the developers are not benefiting from the City's tax exempt status.
MSCR Erickson/Stevenson to approve Res. No 2020-13 Authorizing the Issuance and Sale of Approximately \$1,865,000 Taxable General Obligation Promissory Notes, 7-1, Ald. Boyette voted no.
2. Consideration of Committee recommendation regarding Resolution No. 2020-14 Authorizing the Community Development Authority of the City of Neenah to prepare and submit a grant application to the Wisconsin Economic Development Corporation for the Idle Sites Redevelopment Grant
No discussion.
MSCR Erickson/Bates to approve Resolution 2020-14 authorizing the Community Development Authority of the City of Neenah to prepare and submit a grant application to the Wisconsin Economic Development Corporation for the Idle Sites Redevelopment Grant, all voting aye.
- D. Regular Finance & Personnel Committee meeting—cancelled
- X. Reports of special committees and liaisons and various special projects committees
- A. Regular Plan Commission Meeting—Cancelled

B. Vice Chairman Bates reported from the Board of Public Works meeting of August 11, 2020:

1. Information Only

- a. The Board approved Change Order No. 3 for Contract 7-19, Breezewood Lane and Harness Farm Sanitary Sewer Construction to Dorner, Inc., Luxemberg, in the amount of \$18,736.32 for road gravel and excavation on Breezewood Lane
- b. The Board approved Change Order No. 2 for Contract 5-20, Miscellaneous Sewer and Water Main Construction on Lakeshore Avenue to Robert J. Immel Excavating, Inc., Greenville, in the amount of \$35,598.20 for extra gravel on the south and north end for sanitary sewer, to remove 67 sq yds of 12" concrete pavement, rip rap outfalls, topsoil, seed, and e-mat storm outfalls, televise storm lateral at 270 Lakeshore Avenue, lower storm lateral under water main and repair conduit at 629 Wheeler Street and 264 Lakeshore Avenue, extra gravel, trucking and dumping fee for water main, restoration for water construction at 630 Wheeler Street, additional length on short side services, and water main connection at Wheeler Street and North Park Drive
- c. The Board approved Pay Estimate No. 4 for Contract 7-19, Breezewood Lane and Harness Farm Sanitary Sewer Construction to Dorner, Inc., Luxemberg, in the amount of \$104,459.12
- d. The Board approved the Pay Estimate No. 5 for Contract 1-20, Sewer and Water Main and Street Construction on Abby Avenue, Clybourn Street, Bond Street, and Center Street to Kruczek Construction, Inc., Green Bay, in the amount of \$358,158.00
- e. The Board approved Pay Estimate No. 3 for Contract 5-20, Miscellaneous Sewer and Water Main Construction on Lakeshore Avenue to Robert J. Immel Excavating, Inc., in the amount of \$87,637.95

C. Community Development Authority

1. Dir. Haese gave a brief update on the Community Development Authority. The Authority is near the end of a grant application, which was approved tonight. They are working on Site 6 with hopeful ground breaking this fall. They plan on ground breaking on the project on the corner of Wisconsin and Church in spring 2021.

D. Library Board

1. Alderperson Erickson reported from the Library Board meeting of August 19, 2020. The Library held a very successful summer reading program with over 600 participants. The Library hours will change after Labor Day, adding evening hours on Tuesday and Thursdays (10-7). Drop box hours have also been extended.

E. Neenah Arts Council

1. Alderperson Erickson reported from the Neenah Arts Council meeting of August 12, 2020. The Council is hosting a mask design contest on their

Facebook page. They discussed potential pumpkin decorating programs in the parks or in the BID this fall. They are discussing the Celebrate the Season event.

XI. Petitions—None

XII. Council Directives—None

XIII. Unfinished Business

Council President Stevenson shared the appreciation of his fellow crossing guards on how the City accommodated, paid, and protected the crossing guards during the pandemic.

XIV. New Business

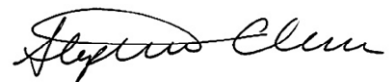
Ald. Lang shared that the Historical Society will be holding an outdoor event on August 26, 2020 to commemorate Women's Equality Day

Mayor Kaufert reminded residents that we are still accepting applications to fill the vacant District 2 Aldermanic seat until the election in April 2021. Applications are available on the City website and in the Clerk's office. The deadline to submit applications is August 26th.

Mayor Kaufert updated the Council on the Fall Partisan Primary Election, stating it went smoothly at Shopko and we look forward to another smooth election in November.

XV. Adjournment

MSC Erickson/Stevenson to adjourn at 8:57 pm, all voting aye.



Stephanie Cheslock
City Clerk