

**Neenah-Menasha Fire Rescue
Joint Fire Commission Meeting Minutes
May 22, 2019
Room #132 – City of Menasha**

Present: Commissioners Kubiak, Englebert, Keating and Keehan

Excused: McCann and Lewis

Also Present: Chief Kloehn, Director Barber, Director Kehl and MA Ellis

Commissioner Englebert called the meeting to order at 4:00 p.m.

Election of Chair: **MSC Englebert/Kubiak elect Commissioner Keating as the Chair of the Joint Fire Commission, all voting aye.**

Commissioner Keating took over as Chair of the meeting.

Election of Vice-Chair: **MSC Englebert/Kubiak to elect Commissioner Keehan as Vice-Chair of the Joint Fire Commission, all voting aye.**

Public Forum: Director Barber notified the Commission that her last day with the City of Neenah will be June 3rd and introduced Director Kehl as her replacement.

Minutes: The Commission reviewed the minutes from March 27, 2019. **MSC Keehan/Englebert to approve the March 27, 2019 meeting minutes and place on file, all voting aye.**

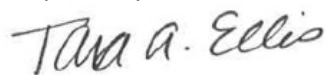
Activity & Automatic Aid Reports: The Commission reviewed the April 2019 activity report. It was noted that automatic aid with Appleton Fire Department continues to be on hold. This is informational only and no action is required.

Quarterly Budget Report: The Commission reviewed the 1st quarter budget report. This is informational only and no action is required.

Discussion of 2019 Hiring Process: Chief Kloehn reviewed the outline for new firefighters to apply with FVTC for the CPAT test and when the testing will be held. Chief Kloehn will speak to FVTC and obtain an idea of when the results can be given to our department. The Commission set tentative dates in November for their portion of the process.

MSC Keehan/Englebert to adjourn at 4:32 p.m., all voting aye.

Respectfully Submitted,



Tara Ellis
Management Assistant