



**REGULAR MEETING – June 21, 2018**

**MEMBERS PRESENT**

X	Judy Zaretzke	X	Kate Hancock - Cooke	Gary Lawell	
X	Peter Kelly	X	Jim Vedder	X	Ted Galloway
X	Lee Hillstrom	X	Amanda Louden	X	Christopher Kunz

**STAFF PRESENT**

X Michael T. Kading, Director of Parks & Recreation  
X Jim Kluge, Superintendent of Recreation  
Trevor Fink, Superintendent of Parks  
X Stephanie Schott, Recreation Supervisor

**OTHERS PRESENT:**

None.

**MEETING CALLED TO ORDER BY Commissioner Zaretzke at 4:30 P.M.**

**CORRESPONDENCE**

None.

**APPEARANCES**

None.

**MINUTES**

MSC Hillstrom / Kunz to approve the minutes of the May 17, 2018, meeting. All voting aye.

**BILL VOUCHERS**

Commissioner Zaretzke reviewed the vouchers for July and found them to be in order.

**MISSION ACTION REPORT**

- **Riverside Players** – Superintendent of Recreation Kluge reported that the upcoming play would go on in spite of the recent theft of tools. A “Go Fund Me” account has been established if anyone would like to donate towards the replacement of the tools.
  - **Pool Report** – Off to a good start. Will provide more specific information for the July meeting.
  - **Loop Report** – Grand Opening is this coming weekend. Still several items to be addressed. Looking forward to seeing everyone out on the trail.
  - Commissioner Zaretzke reported that she received a phone call from Margaret Kersten, relative of Sgt. Grimm whose remains were buried at Oak Hill Cemetery the Saturday of Memorial day weekend. She commented that the cemetery was beautiful, thank the Commission for allowing the burial, and expressed her appreciation for the help Mark Alberts gave her at the cemetery.
  - **Washington Park:** New electronic sign looks good; suggestion is to get landscaping around the sign to protect it. Several Commissioners commented on how busy the park is, specifically the basketball court (there doesn’t seem to be a problem with basketballs going into the road).
  - **Art Policy** – Commissioner Kelly expressed concerns over the application or missed application related to the Loop the Lake sculpture. Director Kading acknowledged that the policy was not specifically followed due to timing and the wish to have the art in place by the Grand Opening of the Loop. It is noted that the Commission had the chance to review and comment via email.
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**BUSINESS FOR CONSIDERATION**

- 1) **SEH Arrowhead Grant Application Material Development:** the Commission reviewed the scope of services for the development of marketing material to be used for grant applications and private fundraising.

MSC Hillstrom / Hancock-Cooke to accept the scope of services from SEH to prepare marketing material for Phase 1 of the Arrowhead Park project in the amount of \$3,335. All voting aye.

- 2) **Announcements and Future Agenda Items:**
  - Washington Park Phase 2 Bid acceptance and recommendation
  - Washington Park Phase 2 Construction Administration contract Ayres
  - Washington Park Phase 3 / 4 Engineering and Design Ayres

**LIAISON REPORTS**

**PLANS COMMISSION:** No report.

**HARBOR COMMITTEE:** Flow and weeds are the problem. Will be addressed shortly after the 4<sup>th</sup>.

**SCHOOL BOARD:** No report.

MSC Hillstrom / Loudon adjourned at 5:10p.

Recorded for the Commission by Michael T. Kading, CPRP