

**Minutes of the Board of Public Works Meeting  
Tuesday, March 13, 2018 – 12:00 p.m.  
Council Chambers**

**MEMBERS PRESENT:** Mayor Kaufert, City Attorney Godlewski, Director of Finance Easker, Director of Public Works Kaiser, Alderman Hillstrom and Alderman Bates. Director of Community Development & Assessment Haese was excused.

**ALSO PRESENT:** Clerk Sturn, Director of Parks & Recreation Kading & Forrest Bates.

Mayor Kaufert called the meeting to order at 12:05 p.m.

**MINUTES:** MSC Hillstrom/Kaiser to approve the minutes from the March 1, 2018 Board of Public Works meeting, all voting aye.

**APPEARANCES:** None.

**UNFINISHED BUSINESS:** None.


**NEW BUSINESS:**

**Parks and Recreation:**

Pay Request #4 for Contract PR01-17 the Fox River “Loop the Lake” Neenah Bridge Crossing Project: Dir. Kading recommended approval of payment of Pay Request #4 for Contract PR01-17 the Fox River “Loop the Lake” Neenah Bridge Crossing Project to Pheifer Brothers Construction Company Inc. in the amount of \$132,272.30. This is approximately \$10,000 higher than what is listed on page 2 of the pay request (\$122,614.66) due to an overage of retainage that exceeds 5% that the city needs to return to the contractor. Dir. Kaiser concurred with this indicating Public Works holds 5% retainage for the first 50% of the project. Dir. Kading advised the structure is 90% complete and this payment brings us to 72%. He briefly reviewed a spreadsheet he prepared outlining the contingency for this project showing grant dollars, donations and city impact. Mayor Kaufert questioned a charge for 3/8” washers @ \$50 each on an invoice in the packet of materials. Ald. Bates indicated that may be the price per box. Dir. Kading indicated he would check and get back to the Board. **MSC Kaiser/Easker to approve Pay Request #4 for Contract PR01-17 the Fox River “Loop the Lake” Neenah Bridge Crossing Project to Pheifer Brothers Construction Company Inc. in the amount of \$132,272.30, all voting aye.**

**MSC Godlewski/Kaiser to adjourn at 12:18 p.m., all voting aye.**

Respectfully Submitted,

  
Patricia A. Sturn, WCPC, MMC  
City Clerk

**Loop the Lake - Neenah Bridge Contingency**

<b>Beginning Balance as approved</b>	<b>\$</b>	<b>97,366.74</b>			
<b>Description</b>			<b>Grant</b>	<b>Donation</b>	<b>City Impact</b>
CO#1 - concrete enhancement	\$	19,500	\$ 9,750.00		\$ 9,750.00
Deck Board overage	\$	3,024.75	\$ 1,512.38		\$ 1,512.38
Add. Graef inspection/construction	\$	8,300.00	\$ 4,150.00		\$ 4,150.00
CO#2 - rebar/light anchors	\$	3,472.15	\$ 1,736.08		\$ 1,736.08
CO#3 - canopy	\$	56,060.65	\$ 28,030.33	\$ 25,000	\$ 3,030.33
<b>Total contingency used</b>	<b>\$</b>	<b>90,357.55</b>	<b>\$ 45,178.78</b>	<b>\$ 25,000.00</b>	<b>\$ 20,178.78</b>
<b>Contingency Balance</b>	<b>\$</b>	<b>7,009.19</b>			