

**Common Council Minutes**  
**Wednesday, October 21, 2020—7:00pm**

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met virtually in regular session at 7:00pm, October 21, 2020.

Mayor Kaufert in the chair.

Present: Alderpersons Boyette, Bates, Lang, Lendrum, Erickson, Spellman, Borchardt, Steele, and Stevenson, Director of Finance Easker, Director of Community Development & Assessment Haese, Director of Public Works Kaiser, City Attorney Godlewski, and City Clerk Cheslock.

Also Present: Gordon Lewis, Kathy Brost, Deputy Director of Community Development and Assessment Schmidt, Amy Moorefield, Director of Human Resources and Safety Kehl, Courtney Ramsey, Deputy City Attorney Westbrook, and NMFR Chief Kloehn.

Mayor Kaufert called the meeting to order at 7:06pm

I. Clerk Cheslock called a voice roll call

Amy Moorefield, new Executive Director of the Bergstrom Mahler Museum of Glass, shared the refined direction and goals of the Museum. She looks forward to working with the community here in Neenah and beyond.

II. Introduction and Confirmation of Mayor's Appointments—None

III. Proceedings

**MS Lendrum/Erickson to approve the Council Proceedings of the regular meeting of October 7, 2020. There being no objections the motion was approved by unanimous consent.**

IV. Public Hearings

A. Consider Special Use Permit—912 Commercial Street-Tow Truck Business  
Courtney Ramsey, applicant for the special use permit, shared the result of the Plan Commission meeting and the agreement they had come to.  
There being no further appearances, Mayor Kaufert closed the public hearing.

V. Plan Commission Report pertaining to the Public Hearing

A. Council Rep. Lang reported from the Plan Commission meeting of October 13, 2020:  
1. Commission recommends Council approve Plan Commission finds that the proposed use meets the findings for a Special Use Permit (Sec, 26-48) and recommends Council approve a Special Use Permit for a tow truck business located at 912 S Commercial Street subject to the Approval letter and by

removing the fencing requirement but limiting the number of vehicles related to the tow business to two tow trucks stored in the building and a maximum of four trailers may be stored on the property. A review of the special use permit will be conducted in one year

The Council discussed the two businesses that will be present on the property, a bounce house rental company and a towing company. There will not be towed vehicles stored on the premise. The two allowed tow trucks must be stored inside the facility when not actively in use. The Council also discussed required insurance for the bouncy house rental, if the houses would be set up on the premises, and what portion of the property is being granted a special use.

**MSCRP Lang/Lendrum all voting aye.**

VI. Public Forum—None

VII. Mayor/Council consideration of public forum issues—None

VIII. **Consent Agenda**

**MS Lendrum/Borchardt to approve the Consent Agenda as follows:**

A. Approve the Retail “Class B” License Application for Rolling Thunder Lanes LLC, d/b/a Rolling Thunder Lanes, 934 Byrd Ave, Neenah, William Smith, Agent, for the 2020-2021 licensing year PSSC)

**B. There being no objections the motion was approved by unanimous consent.**

IX. Reports of standing committees

A. Chairman Bates reported from the Regular Public Service & Safety Committee meeting of October 13, 2020: (Chairman Bates/Vice Chair Lang) (Minutes can be found on the City’s website)

1. Committee recommends Council approve Ord. 2020-16 Amending Sec. 22-323 Stormwater Performance Standards  
No Discussion.

**MSCRP Bates/Lendrum all voting aye.**

B. Chairman Erickson reported from the regular Finance & Personnel Committee meeting of October 12, 2020:

1. Committee recommends Council approve the petition for Annexation #220 of 0.74 acres located at 1261 W. Winneconne Avenue in the Town of Neenah

Council discussed when City services begin for this parcel, how this process begins, and how often this kind of annexation occurs.

**MSCRP Erickson/Boyette, all voting aye.**

2. Committee recommends Council approve the Lease Agreement between the City of Neenah and Brazee Farms, Inc. for City owned property located at CTH G and Woodenshoe Road in the Town of Vinland

No Discussion.

**MSCRP Erickson/Boyette, all voting aye.**

3. Committee recommends Council approve the Church Lot Lease Agreement between the City of Neenah and First Presbyterian Church of Neenah for the ten-year period from September 1, 2020 through August 31, 2030 at an annual lease rate of \$8,000.  
No discussion.  
**MSCRP Erickson/Boyette, all voting aye.**
  4. Committee recommends Council approve amending Tax Increment District No. 11 Development Agreement with Pendleton Park LLC to increase the Maximum City Contribution to \$2,215,000, change the completion date of the Coral Court Development to January 1, 2021 and increase the estimated value of the Coral Court Development to \$3.75 million. The recommended approval of the amendment includes acknowledgement of the \$2 million increase in the Pendleton Park TIF project value as part of the rationale  
No discussion.  
**MSCRP Erickson/Borchardt, all voting aye.**
  5. Committee recommends Council approve the 2021 health, dental, and vision insurance plans  
Dir. Kehl explained some of the more noticeable changes in the offered plans and the option for adding vision insurance.  
**MSCRP Erickson/Boyette, all voting aye.**
  - C. Chairman Boyette reported from the regular NMFR Joint Finance & Personnel Committee meeting of October 6, 2020:
    1. Committee recommends Council approve the Joint Powers Agreement between Winnebago County and the City of Neenah  
Chief Kloehn stated this agreement is done each year to continue to use the Winnebago County Sherriff's office as our dispatch center for 911 calls.  
**MSCRP Boyette/Stevenson, all voting aye.**
- X. Reports of special committees and liaisons and various special projects committees
- A. Council Rep. Lang reported from the regular Plan Commission Meeting of September 29, 2020:
    1. Commission declares the remnant land along Mayer Street and Harrison Street as excess public property and recommend Council authorize the sale of the property  
No discussion.  
**MSCRP Lang/Stevenson, all voting aye.**
  - B. Council Rep. Lang reported from the regular Plan Commission Meeting of October 13, 2020:
    1. Commission recommends Council approve Annexation #220 (Ordinance #2020-15) and the property also receive an R-1, Single Family Residence District zoning classification  
**MSCRP Lang/Stevenson, all voting aye.**

- C. Vice Chairman Bates reported from the Board of Public Works meeting of October 13, 2020:
1. Information Only
    - a) The Board approved Pay Estimate No. 1, Contract 11-20, Lakeshore Avenue Street Construction to Sommers Construction Company, Inc., Shiocton, in the amount of \$5,225.00
  2. Council Action Items
    - a. The Board recommends Council approve Final Payment for Contract 8-20, Epoxy Pavement Markings to Century Fence, Pewaukee, in the amount of \$58,432.45  
Dir. Kaiser stated staff had negotiated with the contractor regarding the overages on this contract. Because our specifications were not clear and the contractor over extended the crosswalk lines, they negotiated to split the difference of the overage. This split will bring the final total to \$58,432.45 instead of \$59,183.45  
**MSCRP Bates/Lang all voting aye.**
- D. Community Development Authority
1. Deputy Dir. Schmidt gave a brief update on the projects downtown stating that Site 6 apartment building will begin construction in early November and the majority of the funding for the Plaza Ice Rink project has been secured. The Council discussed any traffic issues that may come up as construction downtown begins.
- E. Library Board
1. Alderperson Erickson reported from the Library Board that the Library is currently closed except for curb side pickup. People can order online and pick up outside the library.
- F. Neenah Arts Council
1. Alderperson Erickson requested this report be moved to the November 4, 2020 meeting.

XI. Council Directives—None

XII. Unfinished Business—None

XIII. New Business

1. Dir. Easker shared some time and date options for the upcoming budget workshops. Council shared their availability. The workshops will be finalized and posted soon.
2. Mayor Kaufert shared an updated on in office absentee voting. It has been extremely busy the first two days but we do anticipate it will taper off as the first rush subsides.
3. Mayor Kaufert stated trick or treat is still on and asks residents to act responsibly and follow CDC guidelines.
4. Mayor Kaufert shared there is a new free testing site at Theda Care on Green Bay Road where people can get a self-administered testing kit.

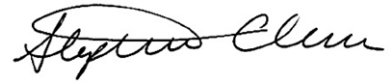
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XIV. Adjournment

**MSC Stevenson/Lendrum to adjourn at 8:30 pm, all voting aye.**



Stephanie Cheslock  
City Clerk