

**COMMON COUNCIL MINUTES**  
Wednesday, July 1, 2020 - 7:00 p.m.

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met virtually in regular session at 7:00 p.m., on July 1, 2020.

Mayor Kaufert in the chair.

Present: Alderpersons Boyette, Bates, Lang, Lendrum, Erickson, Spellman, Steele & Stevenson, Director of Finance Easker, Director of Community Development & Assessment Haese, Director of Public Works Kaiser, City Attorney Godlewski, and City Clerk Cheslock.

Also Present: Director of Parks and Recreation Kading, Ellen Kunz, Assistant Chief Bernice, Lee Hillstrom, Deputy Director of Community Development & Assessment Schmidt, Director of Water Utility Mach, Deputy City Attorney Westbrook, Jake Bunz, Police Chief Olson, Duke Behnke, Michelle Kunz, Director of Human Resources and Safety Kehl, and Therese Kunz.

Mayor Kaufert called the meeting to order at 7:00 pm.

- I. Clerk Cheslock called a voice roll call. Seven members were present, one was absent.

**Aldersperson Christopher Kunz Memorial**

Mayor Kaufert, Council President Stevenson, Atty Godlewski, former Aldersperson Hillstrom, and Ellen Kunz spoke, celebrating the life and service of Aldersperson Kunz. Taps was played in his honor.

- II. **Introduction and Confirmation of Mayor's Appointments**—None

III. **Proceedings**

**MS Bates/Stevenson to approve the Council Proceedings of the regular meeting of June 17, 2020. There being no objections the motion was approved by unanimous consent.**

IV. **Public Hearing**

1. Consider Rezoning lands located at 324, 346, and 400 First Street and parcel number 03-0068-00-00 from the I2, General Industrial District, to C2, Central Business District
2. There being no appearances, Mayor Kaufert declared the public hearing closed.

V. **Plan Commission Report Pertaining to the Public Hearings**

- A. Council Rep. Lang reported from the Plan Commission meeting of June 23, 2020:
1. Commission recommends Council approve Ordinance No. 2020-10 rezoning 324, 346, and 400 First Street and parcel no. 03-0068-00-00 to the C2, Central Business District **(RollCall)**  
**MSCR Lang/Bates, all voting aye.**

VI. **Public Forum**

- A. There being no appearances, Mayor Kaufert declared the public forum closed.

VII. **Mayor/Council Consideration of Public Forum Issues**—None

VIII. **Consent Agenda**

**MS Lang/Erickson to approve the Consent Agenda as follows:**

- A. Approve Beverage Operator License Applications for: James Adams, Jade Beyer, Hannah Bratz, Elizabeth Darkow, Christopher Depner, Erin Flanagan, Penny Fluette, Cassandra Fredriksen, Elise Harper, Shaun Krueger, Brian Ottman, Samantha Piette, Carlos Ramirez Martinez, Alex Ransome, Kristin Reinen, Judy Schmidt, Adam Schueller, Vickie Sopata, Douglas Stoffel, Amy Vandenberg, Lori Zettler **(PSSC)**
- B. Approve the Special Event Permit for the Cedar Bar & Grill, LLP, sponsored by Gretchen Diegel and Mark Diegel, to be held on July 18, 2020, recognizing that this event is on private property. **(PSSC)**
- C. Approve the Retail Class “A” License Application (original) for Dolgen Corp, LLC, d/b/a The Dollar General, 1126 S Commercial Street, for licensing year July 1-2020—June 30, 2021 **(PSSC)**
- D. Approve the Temporary Extension of Licensed Premises application for Cedar Bar & Grill, LLP for event to be held on July 18, 2020 **(PSSC)**
- E. **There being no objections the motion was approved by unanimous consent.**

**IX. Reports of Standing Committees**

- A. Chairman Bates reported the regular Public Service & Safety Meeting of June 23, 2020:
  - 1. Committee recommends Council accept Kimberly-Clark Corporation donation of 350 Byrd Avenue for the development of a dog park and assign authority for the property to the Neenah Park & Recreation Commission. **(to be acted on after report from Plan Commission)**
- B. Chairman Erickson reported the regular Finance & Personnel meeting of June 22, 2020:
  - 1. Committee recommends Council approve the Tax Incremental District No. 8 Development Agreement with Main Street Neenah, LLC to construct a multifamily development on Site 6 of the Glatfelter Redevelopment **(to be acted on after report from Board of Public Works)**

**X. Reports of special committees and liaisons and various special projects committees**

- A. Council Rep. Lang reported from the Plan Commission meeting of June 23, 2020:
  - 1. Commission recommends Council accept the gift for land located at 350 Byrd Avenue and assign jurisdiction to the Neenah Parks and Recreation Department Council discussed if there are any safety or sanitary concerns of having a dog park next to a community garden. Deputy Attorney Westbrook reported from the Winnebago County Health Department that there are no health concerns to having a dog park next to a community garden.  
Council also discussed the kind of fencing that will be present at the park and the possibility of establishing a Friends of the Neenah Dog Park group to assist in maintenance and operation of the park.  
**MSCRP Lang/Erickson, all voting aye.**
- B. Vice Chairman Bates reported the meeting of June 19, 2020:
  - 1. Information Only Items:
    - a. The Board approved Change Order No. 2 for Contract 7-19, for Breezewood Lane and Harness Farm Sanitary Sewer to Dorner, Inc., Luxemburg, in the amount of \$66,035.00
- C. Vice Chairman Bates reported the meeting of June 23, 2020:
  - 1. Information Only Items:

- a. The Board approved Pay Estimate No. 1 for Contract 10-20, Concrete Pavement and Sidewalk Repair to Sommers Construction Company, Inc., in the amount of \$116,879.25
- b. The Board approved Pay Estimate No. 2 for Contract 3-20, HMA Street Construction on Van Street, Monroe Street, Gillingham Road, Cavalry Lane, Shooting Star Drive, and Armstrong Street to Sommers Construction Company, Inc., in the amount of \$175,207.17
2. Council Action Items
  - a. The Board recommends Council approve the Tax Incremental District No. 8 Development Agreement with Main Street Neenah, LLC to construct a multifamily development on Site 6 of the Glatfelter Redevelopment  
No discussion.  
**MSCRCP Bates/Lendrum, all voting aye.**
- D. Alderperson Lang reported the Landmarks Commission Meeting of June 24, 2002
  1. The Commission reviewed a building permit for 1010 E Forest Avenue. The project meets all appropriate requirements and has been approved.
- E. No Report from the Sustainable Neenah Committee
- F. Alderperson Lang reported from the Business Improvement District Board meeting of June 16, 2020
  1. The BID is looking for a new member to replace Grant Birch
  2. The Employee Appreciation Day was a success and outdoor extension for dining has been well received and utilized.
  3. Log your Loops participants have increased.
- G. Alderperson Spellman reported from the Bergstrom Mahler Museum meeting of June 24, 2020
  1. The museum will welcome the public back into the building by reservation July 14, 16, and 18 for two hour time slots. There will be a limit of ten people in the building at a time and masks will be required and provided. Call the museum to reserve a spot.

XI. **Presentation of Petitions**—None

XII. **Council Directives**—None

XIII. **Unfinished Business**—None

XIV. **New Business**


- A. Consideration of Mayoral Proclamation 2020-04 amending Policy 2020-01 pursuant to Emergency Authority as provide by Wis. Stat. §323.14(4)(b) and the Declaration of a Health Emergency in the City of Neenah by Mayoral Proclamation 2020-01  
Director Kehl explained this amendment is to enforce a 14 day quarantine if employees travel by plane or cruise ship.  
The Council discussed the potential danger of simply being in the Neenah area and not taking protective measures compared to traveling.  
**MSC via voice vote, Stevenson/Lendrum, all voting aye.**
- B. Alderperson Bates asked when Council would begin meeting in person again. Mayor Kaufert stated that would be a decision made soon as they are continuing to monitor the situation.

Council also discussed whether or not the upcoming Capital Improvement Plan Workshop would be held virtually or in person.

- C. Mayor Kaufert shared some community updates
  - a. Bazaar After Dark has been rescheduled for July 2021
  - b. Fourth of July Fireworks are moving forward. Test shots will begin at 8:30 and continue every 15 minutes so that residents can adjust their positions if necessary. The City asks residents to practice social distancing wherever they watch the fireworks.
  - c. Future Neenah's first Wednesday night concert is taking place at the Neenah High School parking lot
  - d. The first few Thursday lunch concerts will be held at Riverside Park to allow for more social distancing.

**Adjournment**

- I. **MSC Stevenson/Boyette to adjourn at 8:06p.m., all voting aye.**



Stephanie Cheslock  
City Clerk