



PARK & RECREATION COMMISSION MINUTES

REGULAR MEETING – August 18, 2022

MEMBERS PRESENT

	Jim Wise		Kate Hancock - Cooke		Gary Lawell
X	Peter Kelly	X	Jim Vedder	X	Ted Galloway
X	Lee Hillstrom (until 5:01)		Ashley Ondresky	X	Brian Borchardt

STAFF PRESENT

X Michael T. Kading, Director of Parks & Recreation
X Jim Kluge, Superintendent of Recreation
Trevor Fink, Superintendent of Parks
Stephanie Schott, Recreation Supervisor

OTHERS PRESENT: John Skyrms

MEETING CALLED TO ORDER BY Commissioner Vedder at 4:30 P.M.

Commissioner Vedder indicated that with only 5 members present and one member needing to leave by 5:00pm he recommended that the commission address Business Items 1, 2 and 3 while there was a quorum of commissioners present. MSC Hillstrom / Borchardt to move up Business Items 1, 2 and 3. All voting aye.

CORRESPONDENCE

None.

APPEARANCES

None.

MINUTES

MSC Hillstrom / Borchardt to approve the minutes of the July 21, 2022. All voting aye.

BILL VOUCHERS

Commissioner Vedder will reviewed the vouchers for August in the coming Days.

MISSION ACTION REPORT

The report was distributed earlier. The following items were discussed:

- Superintendent Kluge noted that the pool will shut down August 21. Commissioner Vedder inquired about the attendance. Kluge indicated that attendance has been good. Rough start and recently with weather but made it through lessons having to cancel only one day.
 - Commissioner Galloway appreciated the team effort that went into the successful National Night Out event at Washington Park.
 - Commissioner Kelly complement staff (Trevor/Clint) on working with the neighbors near Fresh Air to make a smooth transition during construction.
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- Commission Hillstrom indicated that the Arrowhead Task Force has met twice focusing on the buildable portion of the site. Expert witnesses are being scheduled for the next meetings. The task force would like to wrap up and report findings to the commission and council by December.

BUSINESS FOR CONSIDERATION

BUSINESS ITEM #1: Arrowhead Park Phase 1B – Pier Construction Bids

Director Kading reviewed the bid tab and overall scope of the project indicating that 3 bids were received and the lowest qualified bid was from Lunda Construction in the amount of \$619,541.40.

Action Taken: MSC Hillstrom / Kelly to accept and recommend the bid as submitted by Lunda Construction Company in the amount of \$619,541.40 utilizing \$200,000 of NRDA Funds, \$325,000 Nelson Family Funds and \$94,541.40 2021 CIP Funds. All voting Aye.

BUSINESS ITEM #2: Arrowhead Park Phase 1B – Prairie / Path Construction Bids

Director Kading reviewed the bids and scope of the project indicating that 3 bids were received with the lowest qualified bid coming from Vinton Construction Company in the amount of \$795,106.58 utilizing 2021 CIP Funding.

Action Taken: MSC Hillstrom / Borchardt to accept and recommend the bid as submitted by Vinton Construction Company in the amount of \$795,106.58 utilizing 2021 CIP Funds. All voting Aye.

BUSINESS ITEM #3: Construction Administration Arrowhead Park Phase 1B

SEH has submitted an agreement to complete the Construction Administration work for Phase 1B in the amount not to exceed \$61,500.

Action Taken: MSC Hillstrom / Borchardt to accept and recommend the SEH agreement for Construction Administration work related to Arrowhead Park Phase 1B construction work in the amount of \$61,500 utilizing 2021 CIP Funds. All voting Aye.

Meeting adjourned at 5:01 due to lack of quorum.

Recorded for the Commission by Michael T. Kading, CPRP