

COMMON COUNCIL MINUTES

Wednesday, October 2, 2019 - 7:00 p.m.

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 p.m., October 2, 2019 in the Council Chambers of Neenah City Hall.

Mayor Kaufert in the chair.

Present: Alderpersons Boyette, Lang, Lendrum, Erickson, Spellman, Steele, Kunz & Stevenson, Director of Finance Easker, Director of Community Development & Assessment Haese, Director of Public Works Kaiser, City Attorney Godlewski and City Clerk Sturn. Alderperson Bates was excused.

Also Present: Police Chief Olson, Asst. Police Chief Sievert, Police Captain Bernice, Director of Information Systems Wenninger, City Engineer Merton and Scott Francis.

Mayor Kaufert called the meeting to order at 7:03 pm.

Clerk Sturn called a voice roll call as the Mayor/Alderpersons recorded their attendance in the RollCall-Pro System followed by the Pledge of Allegiance.

FBI National Academy Training Presentation

- I. Police Chief Olson thanked Mayor Kaufert and the Council for allowing him to attend the FBI National Academy Training. He also thanked Asst. Chief Sievert and Captain Bernice for covering in his absence.
 - A. Chief Olson recognized Asst. Chief Sievert who will be retiring next week after 21 years at Neenah PD and 5 years at Milwaukee PD. He will be relocating to Canada. He thanked him for his service.
 - B. Chief Olson gave a presentation on his recent FBI National Academy Training in Quantico, Virginia. This is a ten week training dedicated to improving the standard of law enforcement worldwide. It is a benchmark for all professional law enforcement in continuing education. Of the 13 million law enforcement officers in the world, only 1,000 get to attend this training annually. He shared stories, pictures and classes he took throughout this training. The physical training was a unique part of this session and included training on the types of foods that are food to eat and not so good to eat. The Yellow Brick Road is a 6.1 mile run through rugged terrain and is one of the biggest traditions of the FBI Academy. Those who accomplish this run, are given a yellow brick to designate completion. Chief Olson shared a picture of Ray, the FBI Director giving him his diploma for completing the academy and his brick for completing the Yellow Brick Road. Upon completion of this training, the Wisconsin Alumni Chapter meets twice a year for updated training. There is also a Chapter that meets worldwide. Next year that training is in Louisiana. They bring in the best trainers for this training. He took away a lot of information from the Academy to share with his department. The best thing about this Academy is the networking. The ongoing information that will be shared through

contacts made at this training made it well worth attending. He responded to Mayor Kaufert indicating he is the 2nd Neenah Officer to take this training, Jeff Malcore took this training 6 or 7 years ago.

- C. Mayor Kaufert added to the comments made earlier by Chief Olson thanking Asst. Chief Sievert for this years of services and dedication to the department and the community. As a Police Liaison Officer (PLO) at high school he has touched a lot of people. He will be missed. Mayor Kaufert wished him well on his retirement.

Proceedings

- I. **MS Stevenson/Erickson to approve the Council Proceedings of the regular meeting of September 18, 2019. There being no objections the motion was approved by unanimous consent.**

Public Forum

- I. Scott Francis, owner of the property at 301 N. Commercial Street, expressed concern over parking on Forest Avenue. Recently Forest Avenue was re-striped with turn lanes / bicycle lanes and other things. This caused the loss of 3 parking stalls on the south side of Forest Avenue immediately adjacent to 301 N. Commercial Street and 6-7 stalls across the street. Parking in that area has become very difficult over the years. When the Dialysis Center was put in, the small parking area was removed. When Commercial Street was redone by the State, a dozen parking stalls were removed. When the County Building was built, they had close to adequate parking however over the years the number of employees working at the building has doubled causing additional strain on parking in that area. There is a small parking lot immediately behind the County Building owned by the City which has 16-18 stalls however for the last few years those stalls are being filled by County workers. When the 7-9 stalls were eliminated on Forest Avenue that was the straw that broke the camel's back. He is asking the City to restore those parking stalls and remove the striping on Forest Avenue as well as put some time limits on City owned stalls in the parking lot behind the County Building. He is on the agenda for the October 8th Public Services & Safety Committee to discuss his concern.
- II. There being no further appearances, Mayor Kaufert declared the public forum closed.

Mayor/Council Consideration of Public Forum Issues

- I. Dir. Kaiser clarified that this will be discussed at the Public Services & Safety Committee next Tuesday October 8th at 6:30 pm.
 - A. Mayor Kaufert advised that he has been monitoring that area. There are 16 stalls in the parking lot between the County Building and the Credit Union that belong to the City and those stalls are not signed at all. There is a dedicated street through there. There are some stalls where the restaurant was are dedicated for public parking. Also, in the Dialysis

Center there are some dedicated public spots. We can talk more about it at the meeting next week.

Consent Agenda

- I. **MS Stevenson/Erickson to approve the Consent Agenda as follows:**
 - A. **Approve Beverage Operator License Application for Laura Eitrem. (PSSC)**
 - B. **Approve the Temporary Extension of Licensed Premises application for Gord's Pub LLC for September 14, 2019. (PSSC)**
 - C. **There being no objections the motion was approved by unanimous consent.**

Public Services and Safety Committee

- I. Vice Chairman Lang reported the regular meeting of September 24, 2019:
 - A. Committee recommends Council approve the Beverage Operator License for Nicole E. Brisky with an expiration date of June 30, 2020. **MSCRPLang/Lendrum, all voting aye.**
 - B. Committee recommends Council amend the 2019 budget by transferring \$87,679.67 from the K9 Trust Fund to the 2019 Capital Equipment Fund and approve the purchase in 2019 of a 2020 Ford Police Interceptor Utility Vehicle, AWD, 3.3 V6 and all necessary equipment at the cost of \$66,069.67 and approve the purchase in 2020 of a police canine and associated training and equipment for a total cost of \$21,610. **MS Lang/Lendrum.**
 1. Ald. Boyette asked why this is being done so close to budget.
 2. Asst. Chief Sievert explained that canine Cedric is retiring at the end of the year due to medical conditions. At this point, they are in the process of replacing him. They will not be able to obtain that dog and the training that goes with it until next year. However, the new dog will be assigned to the patrol division so they need to purchase that vehicle this year to make sure they have everything installed prior to having the dog go for training. These are trust fund dollars, donated funds.
 3. Ald. Stevenson clarified that this purchase has nothing to do with tax levy dollars.
 4. Asst. Chief Sievert added that it goes through the budget for accountability purposes only.
 5. Ald. Kunz asked if the money is there or if they are still raising dollars.
 6. Asst. Chief Sievert advised that the money is there for the dog and the vehicle, however, they would like to make sure the funds are there in the unfortunate case they would have to replace one of the other dogs in the future.
 7. Dir. Easker clarified for Ald. Kunz that the funds would be carried forward for use in 2020.

8. **Motion carried, by an 8-0 RollCall-Pro System vote, all voting aye.**

Board of Public Works

- I. Ald. Spellman reported the meeting of September 24, 2019:
 - A. Council Action Items:
 1. The Board recommends Council approve the Final Payment for Contract 3-18, Nature Trail Subdivision Street Construction to MCC, Inc., Appleton, in the amount of \$25,770.66. **MSCR P Spellman/Lendrum, all voting aye.**
 2. The Board recommends Council award Contract 7-19 Breezewood Lane and Harness Farm Sanitary Sewer Construction to Dorner, Inc. of Luxemburg for the low bid in the amount of \$449,060.00. **MSCR P Spellman/Lendrum, all voting aye.**

Landmarks Commission

- I. Alderperson Lang advised there is no report from the Landmarks Commission however they had a great turnout for the POW WOW on September 21st and the Landmarks sponsored Voyager Canoe Rides that took place that day.

Business Improvement District (BID) Board

- I. Alderperson Lang reported there is no report from the Business Improvement District Board (BID Board). Their next meeting is October 15th. Tomorrow, October 3rd is the Neenah Rocks event sponsored by the Neenah Arts Council. There will be live music in many of the establishments in the BID.
 - A. Mayor Kaufert added that come spring the downtown will have a different look. The BID is putting up hanging baskets.

New Business

- I. Dir. Haese updated the Council on where his department is with the revaluation and the recent Open Book. His office fielded over 450 phone calls, had 178 appointments in the office and conducted 20 field visits. Following those 3 days, they had over 1,500 visits to their website and since had 2,000 hits. The Board of Review is scheduled for October 23rd. Property owners have until Monday October 21st at 9 am to schedule an appointment to appear before the Board of Review.
 - A. Clerk Sturn added that no appointments have been scheduled for the Board of Review to date.
- II. Mayor Kaufert advised that they are working hard on the budget. He thanked Engineer Merton and Park & Rec for the slough cleanup a few weeks ago. He also thanked Amcor for spending last Saturday cleaning up Arrowhead and Dir. Kading and Superintendent Kluge for cleaning up Herb & Dolly Smith Park.

- III. Ald. Erickson reminded everyone that tomorrow night is Neenah Rocks. In addition to having live music in several venues in the BID there are venues throughout the city. She encourage everyone to visit several locations.
- IV. Mayor Kaufert reminded everyone that Neenah High School will present "Seussical the Musical" from October 9-13th at Pickard Auditorium. Beginning Monday morning he will change the Neenah's name to Whoville to promote the musical.

Adjournment

- I. **MSC Lendrum/Boyette to adjourn at 7:45 p.m., all voting aye.**


Patricia A. Sturn, WCPC/MMC
City Clerk