

MINUTES OF THE NEENAH PLAN COMMISSION
Wednesday, March 18, 2020
4:15 p.m.

Present:

Mayor Dean Kaufert, Chairman	PRESENT	Gerry Kaiser, Director of Public Works	PRESENT	Nick Piergrossi, Vice Chairman	PRESENT
Kate Hancock-Cooke	PRESENT	Karen Genett	ABSENT	Betsy Ellenberger	PRESENT
Gerry Andrews	PRESENT	Ald. Jane Lang	PRESENT		

Also present:

Brad Schmidt, Deputy Director of Community Development		
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Member Ellenberger participated in the meeting via telephone.

Minutes: MSC Kaiser/Andrews to approve the February 11, 2020 meeting minutes. All Aye. Ellenberger and Hancock-Cooke abstained. Motion passed. MSC Kaiser/Andrews to approve the February 25, 2020 meeting minutes. All Aye. Ellenberger and Hancock-Cooke abstained. Motion passed.

Public Appearances: None.

Public Hearings: None

Action Items:

1. Special Use Permit – 349 S. Green Bay Road – Commercial Kennel

Deputy Director Schmidt provided an overview indicating the location of the subject as the west side of Green Bay Road, between Main Street and Winneconne Avenue. The site is zoned, C-1, General Commercial District. A special use was required for this site as Staff determines if the use fits and meshes with the existing neighborhood. The use was determined to be compatible. The site will include a kennel, retail, training and outdoor areas. Staff does not have noise concerns. A notice was sent to surrounding neighbors within 200 feet of the site including those lying in the Town of Neenah. Staff has not heard any concerns from neighbors. Staff will be requiring the applicant to submit a site plan for approval at a later date. The applicant needs confirmation that the use is approved in order to purchase the property.

Mayor Kaufert reiterated that a site plan review would still come before the Plan Commission at a later date. Deputy Director Schmidt indicated that yes, a full site plan review will come back to Plan Commission at a later date.

MSC Andrews/Piergrossi, Plan Commission finds that the proposed use meets the findings of fact for a Special Use Permit (Sec. 26-48) and recommends Common Council approve a Special Use Permit for a Commercial Kennel located at 349 S. Green Bay Road subject to the conditions of the Approval Letter. All Aye. Motion Passed.

Discussion Items: None.

Announcements and Future Agenda Items:

At this point the next Plan Commission meeting is scheduled for April 7, 2020, however, that may be cancelled. Updates on future meetings will be sent via email to Commission members.

Adjournment: The Commission adjourned its meeting at 4:30 P.M.

Respectfully Submitted,



Brad Schmidt
 Deputy Director, Community Development

Report