

Common Council Minutes
Wednesday, July 20, 2022—6:45 PM

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 6:45 PM, July 20, 2022, in the Council Chambers of Neenah City Hall.

Mayor Lang is the chair.

Present: Alderpersons Boyette, Borchardt, Lendrum, Erickson, Weber, Skyrms, Steiner, and Stevenson. Staff present Director of Finance Easker, Director of Community Development & Assessment Haese, Director of Public Works Kaiser, City Attorney Westbrook and City Clerk Nagel.

Excused: Alderperson Hillstrom.

Also present: Assistant Comptroller Kahl and Director of Water Utility Mach.

The annual 2022 Common Council picture was taken at 6:45 p.m. with the regular Council meeting following.

Mayor Lang called the meeting to order at 7:14 PM.

- I. The Clerk called a voice roll call as the Mayor/Alderpersons recorded their attendance on the RollCall-Pro System. Alderperson Stevenson led the Pledge of Allegiance.
- II. Presentation by Baker Tilly Virchow Krause LLP on the 2021 Comprehensive Annual Financial Report (CAFR), Communication to those Charged with Governance & Management and Report to the City Council.
John Rader of Baker Tilly Virchow Krause gave a brief presentation on the 2021 Comprehensive Annual Financial Report (CAFR), Communication to Those Charged with Governance and Management, and the Report to the City Council for the year ending December 31, 2021. The City of Neenah has a clean or unmodified opinion, which is important for its bond rating. Mr. Rader focused on the "Report to the City Council" which highlights the 2021 Financial Statements and answered questions from the Council.

MS Stevenson/Boyette to refer the audit and the summary to the Finance and Personnel Committee to the chairperson's pleasure. Motion passed unanimously by voice vote.

- III. Introduction and Confirmation of Mayor's Appointment(s)
 - A. Lisa Vohen, Lori Batley, and Rebecca Graham as citizen member of the Neenah Arts Council for a three-year term ending April 2025.
 - B. Swearing in
There being no objections the Mayor's appointments were approved by unanimous consent.
- IV. Approval of Council Proceedings
 - A. Approval of the Council Proceedings of July 6, 2022, regular session.
There being no objections the proceedings were approved as written by unanimous consent.

V. Public Forum

- A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.

After three calls for public forum, there were no appearances.

VI. Mayor/Council consideration of public forum issues

- A. None.

VII. Consent Agenda

- A. None.

VIII. Reports of standing committees

- A. Regular Public Services and Safety Committee meeting of July 12, 2022: (Chairperson Lendrum/Vice Chairperson Hillstrom) (Minutes can be found on the City web site)

1. Committee recommends Council approve adding to Contract 3-22, the installation of missing sidewalk on the east side of Wild Rose Lane from Fredrick Drive to Apple Blossom Drive, the north side of Fredrick Drive from Tullar Road to Primrose Lane and the east side of Meadow Lane from Fredrick Drive to Apple Blossom Drive based on the Discontinuous Sidewalk Policy with funding to come from unused dollars in Contract 3-22.
MSRCP Lendrum/Borchardt to approve as presented, all voting aye.

Discussion: Alderperson Stevenson advised that the Public Works Department must allow Council to act on its full authority, which gives residents the ability to be heard on the issues in front of the Council prior to any project work starting.

- B. Regular Finance and Personnel Committee meeting of July 11, 2022: (Chairperson Erickson/Vice Chairperson Skeyrms) (Minutes can be found on the City web site)

1. Committee recommends Council approve filling the Director of Finance position, and to fill any vacancies that would result if an internal candidate is selected.
MSRCP Erickson/Borchardt to approve as presented, all voting aye.

No discussion.

2. Committee recommends Council approve filling the City Attorney position, and to fill any vacancies that would result if an internal candidate is selected.
MSRCP Erickson/Stevenson to approve as presented, all voting aye.

No discussion.

- IX. Reports of special committees and liaisons and various special projects committees
- A. Regular Plan Commission meeting of July 12, 2022: (Council Rep Steiner) (Minutes can be found on the City web site)
1. No report.
- B. Special Water Commission Meeting and Storm Water Citizen Advisory Board Meeting of June 27, 2022 (Council Rep Boyette)
1. Commission and Advisory Board recommend Council approve Ordinance 2022-02 Repealing Neenah Municipal Code, Sec. 21-133 and Amending Neenah Municipal Code, Sec. 17-27 Cross-connection Control and Sec. 21-134 Well Abandonment.
MSRCP Boyette/Steiner to approve as presented, all voting aye.
- No discussion.
- C. Community Development Authority
1. Report from the CDA – Director Haese
 - a. Status update was given on the Loren’s Salvage Yard. Currently all the structures and fencing has been removed from the site as well as most of the material cleaned up. Work continues.
- D. Library Board
1. Report from the Library Board – Alderperson Erickson
 - a. Reporting on meeting of July 20, 2022
 - b. Youth summer reading challenge continues to grow with 3030 participants to date.
 - c. Free lunch program concludes tomorrow. As of today, 1,503 have been served with the help of volunteers including the Mayor, the Fire Department, the Police Department, Alderpersons, Library Volunteers, and a Library Board member.
 - d. A new glass display case was purchased to be used to display sale merchandise. The display case is located by the TV.
 - e. Friends of the Neenah Library will be holding the annual used book sale August 1st – August 11th, Monday through Thursday each week. There is a nice selection of both adult and children’s materials, books, movies, and music. Donations of books and AV items are always appreciated. For further information visit the Neenah Public Library website.
 - f. Mayor Lang was fortunate enough to give Special Guest Governor Tony Evers a tour the library during his visit to the city.
- E. Neenah Arts Council
1. Report from the Neenah Arts Council – Alderperson Erickson
 - a. Reporting on the meeting of July 13, 2022.
 - b. About 200 kids designed a seashell at the Neenah Arts Council booth at the Farmer’s Market on July 16th.

- c. National Night Event, Tuesday, August 2nd, at Washington Park starting at 5:30 p.m. The event is hosted by the Neenah Police Department and Neenah Parks and Recreation. There will be a variety of projects and activities to choose from. Volunteers are needed.
- d. The Neenah Arts Council Mission is to promote and enhance the arts for all.
- e. Alderperson Erickson recognized three new members to the Arts Council.

F. Sustainable Neenah Committee

- 1. Report from the Sustainable Neenah Committee – Alderperson Borchardt
 - a. Reported on activities at the Farmer’s Market on June 18th.
 - (1) The Wisconsin Bike Federation along with Sustainable Neenah Committee members taught bike safety and education.
 - (2) Valley Management provided free bike lights for youths answering bike safety questions.
 - (3) Smoothies were made using bicycles.
 - b. Reported from the Farmer’s Market activities from July 16th.
 - (1) Recycling was the topic.
 - (2) Tri-County Recycling members presented recycling education.
 - (3) Tri-County Recycling members introduced the new The Waste Wizard feature on the Tri-County Recycling website. Tri-County Recycling also has a new app that scans barcodes which gives disposal information for that product. The purpose of the app is to reduce the amount of recycling product what is being disposed of improperly.

G. Parks & Recreation Commission

- 1. Report from the Park Commission – Alderperson Borchardt
 - a. Riverside Players Musical The Addams Family runs July 21st – 24th and July 27th – 31st. Tickets can be purchased on-line at through Parks and Recreation Department.
 - b. There were about 600 Filthy Fun Run participants. The event was a great collaboration with Fox Crossing.
 - c. Reconstruction of Fresh Air Park roadway and parking lot will begin next week. There will be restricted access to the Fresh Air Park parking lot once the excavation starts.
 - d. The next meeting will be tomorrow at July 21, 2022 at Great Northern Park at 4:30 PM.

X. Presentation of petitions

- A. Any other petition received by the City Clerk’s Office after distribution of the agenda.
 - 1. None.

XI. Council Directives

- A. None.

XII. Unfinished Business

- A. Status update on the response from the church regarding Mayor Lang's letter.
 - B. Status update on the Lakeshore Avenue appeal.
 - C. Be vigilant when looking at e-mails with all the phishing scams. Mayor Lang strongly encourages to take your time and hesitate before clicking on anything. Training questions or general questions should be directed to Director Wenninger.
- XIII. New Business
- A. CIP Workshop begins Monday, July 25, 2022 at 6:00 PM. Updates will be distributed to the alderpersons via City Hall mailboxes.
 - B. Any announcements/questions that may legally come before the Council.
- XIV. Adjournment
- MSC Stevenson/Boyette to adjourn, all voting aye. Meeting adjourned at 8:19 p.m.**

Respectfully submitted,



Charlotte Nagel, City Clerk