

**CITY OF NEENAH**  
**2020 OPERATING AND CAPITAL IMPROVEMENTS BUDGET**  
**COMMITTEE OF THE WHOLE WORKSHOP/STUDY SESSION**  
**Monday, November 4, 2019 – 5:30 p.m.**  
**Hauser Room, Neenah City Administration Building**

**MINUTES**

**Present:** Aldermen Bates, Boyette, Erickson, Kunz, Lang, Lendrum, Steele, Spellman and Stevenson; Mayor Kaufert, Director of Finance Easker.

**Also Present:** Library Director Raab, Police Chief Olson, Community Development & Assessment Director Haese, Bergstrom-Mahler Museum representatives Jan Smith and John Timmer.

**Public Comment:** None.

**General Overview:** Mayor Kaufert provided a summary and overview of the proposed 2020 Executive Budget.

**Bergstrom-Mahler Museum:** Staff members John Timmer and Jan Smith provided an overview of the 2020 Museum budget requests. Items discussed included the following: The Spark Program, the new Thursday evening hours for the museum, the Neenah Arts Council, details of capital project work performed from 2018-2020, attendance trends for the museum, the number of hours worked by volunteers and the results of the recent feasibility study for a new museum.

**Library:** Director Raab provided an overview of the 2020 Library budget requests.

**Operating:** Items discussed included the following: The cost of circulation, Library programming, the success of summer weekend hours, the end of County debt service payments in 2020, fine revenue, the use of carry forward funds, the WALs budget, the cost of materials and the cost of salary plan changes for Library employees.

**Capital:** Items discussed included the Library's five-year plan, the HVAC system and carpet replacement.

**Potential Budget Amendments (Director Raab): Decrease by \$7,200 Budget for Library Capital Facilities - Replace Library Humidifier.**

**Police/Parking:** Police Chief Olson provided an overview of the 2020 Police budget requests.

**Operating:** Items discussed included the following: The increased cost of cell phones, I/S charges, safety supplies, overtime wages, neighborhood policing, animal control, the proposed reduction of crossing guards corners and the need to improve the police payroll process. Parking issues discussed included an update on the Nu Park parking enforcement system and the administrative costs to operate the Parking Utility.

**Capital:** Items discussed included the following: The Police Station tile floor replacement, including the potential to reduce the \$80,000 budget for that item, and the replacement of six police vehicles.

**Other Public Safety:** No items discussed.

**Community Development:** Community Development Director Haese provided an overview of the 2020 Community Development budget requests. Items discussed included the following: The progress and structure of the G.I.S. function, the South Park Redevelopment plan, salary costs for Weights and Measures, the value of the Fox Cities Partnership, outside services for the 2019 revaluation, the dues and membership budget, the status of code enforcement and an explanation of revenue.

**Landmarks/Sustainable Neenah:** No items discussed.

**CDA/Y-Friends/Aging:** No items discussed.

**Mass Transit/Dial-A-Ride:** Items discussed included the following: The reduction in Mass Transit ridership and the use of the Dial-A-Ride program.

**Grant/Loan Programs:** Items discussed included the following: An update of Housing and Small Business Loans.

**B.I.D.:** No items discussed.

**T.I.F. Projects:** Items discussed included the following: The proposed Jewelers Drive trail project in TIF 7, proposed parking in TIF 8 and TIF 10, development projects in TIF 10, an updated TIF 9 map, and a detailed discussion of the Arrowhead Park project and the financial effect of including it in TIF 10.

**Redevelopment Fund:** Items discussed included the following: A potential Façade Grant Fund and a general discussion on potential projects city-wide.

**Other 2020 Budget Matters:** None.

**M/S/C Lendrum/Boyette to adjourn the meeting at 9:05 p.m.** All voting aye.

Respectfully submitted,



Michael K. Easker, CPA  
Director of Finance