

**NMFR Joint Finance & Personnel Committee**  
**Meeting Minutes**  
**April 25, 2017 – 5:30 p.m.**  
**3<sup>rd</sup> Floor Council Chambers – City of Menasha**

Present: Ald. Stevenson, Pollnow, Sevenich, Collier and Kunz

Excused: Ald. Nichols

Also Present: Chief Kloehn, Finance Manager Sassman and MA Theisen

Public: Ald. Grade, AC Sipin, Jamie Leonard and Ryan Krings

Ald. Stevenson called the meeting to order at 5:30 p.m.

Election of Chair: **MSC Pollnow/Collier to elect Ald. Sevenich as Chair of NMFR's Joint Finance & Personnel Committee, all voting aye.**

Ald. Sevenich took over as the Chair of the meeting.

Election of Vice-Chair: **MSC Pollnow/Stevenson to elect Ald. Kunz as Vice-Chair of NMFR's Joint Finance & Personnel Committee, all voting aye.**

Public Forum: No members of the public chose to speak.

5:45 p.m. Ald. Kunz entered the meeting.

NMFR Water Rescue Presentation: Chief Kloehn gave a presentation on the history of our water rescue services and what services we currently provide. Everyone thanked Chief Kloehn for the information.

Minutes: **MSC Pollnow/Stevenson to approve the March 28, 2017 meeting minutes and place on file, all voting aye.**

Monthly and 1<sup>st</sup> Quarter Activity and Automatic Aid Report: The Committee reviewed the March 2017, 1<sup>st</sup> quarter activity and automatic aid reports. **MSC Pollnow/Stevenson to approve the March 2017, 1<sup>st</sup> quarter activity and automatic aid reports and place on file, all voting aye.**

Budget Report: The Committee reviewed the 1<sup>st</sup> quarter budget report. **MSC Pollnow/Stevenson to approve the 1<sup>st</sup> quarter budget report and place on file, all voting aye.**

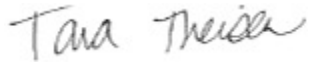
CAT 6 Cabling Project at Station 32: The Committee reviewed the memo regarding the CAT 6 cabling project at Station 32. Chief Kloehn noted this was a City of Neenah only expense. Committee members thanked Chief Kloehn for having staff members assist with this project. **MSC Pollnow/Collier recommends the City of Neenah Common Council approve increasing the 2017 Capital Facilities Budget by \$12,000, which would be funded through the 2017 Facilities Reserve account, and approve the new CAT 6 cabling LL rack along with the new design installation/equipment of a planned data system for Station 32, all voting aye.**

Dive Suit Purchase: The Committee reviewed the memo regarding the purchase of dive suits. Chief Kloehn noted this would be funded through the monies in the CIP budget. **MSC Pollnow/Stevenson recommends the City of Neenah and**

**City of Menasha Common Councils approve the purchase of 4 dry dive suits, 4 heavy duty gloves, 12 sets of dry suit thermal liners and 12 head hoods from Dive Rescue International for a cost not to exceed \$11,766.32, all voting aye.**

**MSC Pollnow/Stevenson to adjourn at 6:20 p.m., all voting aye.**

Respectfully Submitted,

A handwritten signature in cursive script that reads "Tara Theisen".

Tara Theisen  
Management Assistant