

CITY OF NEENAH
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES
Tuesday May 10, 2022, 6:30 PM

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Present: Alderpersons Borchardt, Hillstrom, Lendrum, and Stevenson

Excused:

Also Present: Mayor Lang, Public Works Director Kaiser, Police Chief Olson, Public Works Superintendent Radtke

Approval of Minutes of the meeting for the April 26, 2022 meeting

Motion Second/Carried Hillstrom/Borchardt to approve the minutes of the meeting of April 26, 2022. All voting aye.

Public Appearances:

None

Replace Public Works Fleet #48

Superintendent Radtke introduced his memo of May 4, 2022, requesting the purchase of a John Deere 324L compact wheel loader to replace Fleet #48, a 1999 tractor. He also requested the purchase of a snow push box attachment. The 2022 capital equipment budget included \$75,000 for the tractor replacement. The cost of the requested compact wheel loader is \$87,000 and the push box is \$2,150.

Superintendent Radtke noted that the wheel loader provides greater flexibility and can do a number of the tasks more safely than the current tractor. He noted that other tractors are available from the Parks & Rec fleet if needed. He explained that attachments that are currently owned can be used on the wheel loader. Committee discussed the proposed deferral of a pavement roller that was also included in the 2022 capital equipment budget in order to cover the difference between the cost of the requested purchase and the budget. Superintendent Radtke noted the deficiencies of the current roller, the increased amount of asphalt patching work that is being done and the need for a larger roller. He stated that staff was also evaluating the possibility of renting a roller, as needed. He noted that, of the equipment requested in the 2022 capital equipment budget, the roller was the item that staff felt could be deferred until next year.

Motion/Seconded/Carried Stevenson/Hillstrom to recommend Council approve the purchase of a John Deere 324L compact wheel loader and snow push box from Brooks Tractor for a total of \$89,150 with \$75,000 coming from the 2022 capital equipment program funds to replace the 1999 tractor and the remaining \$14,150 to come from the 2022 capital equipment budget funds for the pavement roller replacement. All voting aye.

Report

Committee discussed the options for the \$15,850 in remaining funding for the pavement roller in the capital equipment budget.

2022 1st Quarter Police Department Statistics

Chief Olson reviewed the Calls for Service. He noted that there was an increase of about 500 over the same period last year. He reviewed the Uniform Crime Report. He noted a recent increase in sexual assaults. Committee discussed the monitoring of registered sex offenders. Chief Olson described the Department's efforts to stay informed about those individuals. He also noted an ordinance that was recently passed in Sparta, WI, related to sex offender placement in their city. In response to a question about department staffing, Chief Olson discussed the Department's philosophy of reducing crime with proactive measures and education.

Chief Olson reviewed the Traffic Warnings and Traffic Citations. He explained the Equipment Violation category. He informed the Committee on the status of the traffic enforcement officer. Chief Olson reviewed the OWI Arrests and Parking Citations. He attributed the decline in parking citations to improved compliance and reduced CSA staff. He reviewed the Accident statistics and the accident location maps.

Chief Olson reviewed the Overdose statistics. He noted that overdoses are up slightly. He cautioned that the 2nd Quarter statistics may reflect an increase in overdoses and overdose deaths due to a highly potent batch of heroin that has come into the Fox Valley. He noted that a county-wide review of overdose death statistics shows that victims come from all age groups and income classes.

Chief Olson reviewed the Dangerous Animals report. Committee discussed possible reasons why no dangerous animal appeals have come to the Committee in several years. Chief Olson reviewed the Open Records Requests report. He noted that background checks are typically for people entering the armed services or government jobs. He noted that the amount that they can charge for background checks is limited by statute.

Chief Olson reviewed the Code Enforcement report. He noted that 28 citations have been issued this year and that 5 were issued in all of 2021. He complimented Enforcement Officer Otto's efforts to address a number of situations that have been ongoing for several years. He noted the impact that strong code enforcement can have on curbing crime. He explained that the vehicle violations that are addressed by code enforcement include parking on lawns and unregistered vehicle parking. In regard to Community Development violations, Ald. Hillstrom noted the recent placement of a clothing/shoe collection box near the Green Bay Road entrance to Fox Point that violates ordinance. He stated that he had also brought this to the attention of Director Haese.

Committee recognized the work of the Neenah Police Department on National Police Week (May 15 – 21, 2022).

Following discussion, **Motion/Second/Carried Stevenson/Borchardt to accept the 2022 1st Quarter Police Statistics and place on file.** All voting aye

Licenses

Future Neenah Summer Kickoff Concert – Committee reviewed the Temporary Class B Retailer’s License for Future Neenah’s Summer Kickoff Concert event, June 15, 2022. Committee noted that Cannova’s and Broken Tree Pizza will be the vendors.

C.A.

Following discussion, **Motion/Second/Carried Stevenson/Hillstrom to recommend Council approve the Temporary Class B Retailer’s license for Future Neenah’s Summer Kickoff event, June 15, 2022.** All voting aye.

Future Neenah Boogies Downtown – Committee reviewed the Temporary Class B Retailer’s License for Future Neenah’s Boogie Downtown event, August 24, 2022. Committee noted that Paper City Pub and Gord’s Pub will be the vendors.

C.A.

Following discussion, **Motion/Second/Carried Borchardt/Stevenson to recommend Council approve the Temporary Class B Retailer’s license for Future Neenah’s Boogie Downtown event, August 24, 2022.** All voting aye.

Public Works General Construction and Department Activity

1. Contract 3-20 (Street - Van, Monroe, Gillingham)
 - a. Gillingham, Van, Monroe, Cavalry: Work is complete.
 - b. Shootingstar: The Shootingstar extension has been graded and graveled. The remaining grading and paving work on Shootingstar Drive and Armstrong Street has not been scheduled.
2. Contract 2-21 (Fairview, Laudan): Work is complete. The final estimate is being taken to the Board of Public Works.
3. Contract 4-21 (Epoxy Pavement Marking): About 75% of the work under this contract has been completed. The remaining work has been carried over to this year.
4. Contract 6-21 (Misc. Concrete Pavement, Sidewalk Repairs): Work under this contract was not completed. The remaining work is primarily sidewalk repair within the target area. That will be done this year.
5. Contract 7-21 (Harrison Pond): Pond excavation is complete. Ground conditions have delayed further work on the west retaining wall.
6. Contract 8-21 (Jewelers Park Drive Trail): The boardwalk and north bridge are complete. Trail grading and paving is complete. The south end of Jewelers Park Drive has been graded and graveled. Work on the box culvert near Harrison Street is complete. Paving is scheduled for the week of May 9, with the road opening shortly thereafter.
7. Contract 1-22 (Utility Construction in Fredrick Drive area): Work is scheduled to be complete in the next three weeks. We Energies will be replacing select gas service lines after our utility work is complete.

8. Contract 2-22 (Utility and Street Construction on Grove and Dieckhoff): Sanitary sewer installation is complete. Sewer lateral installation is ongoing.
9. Contract 3-22 (Street Construction in Fredrick Drive area, Fresh Air Pk, Southview Pk): This contract was awarded to Northeast Asphalt, Inc. Work has not yet been scheduled.
10. Contract 4-22 (S. Commercial Utility Construction): Sanitary sewer main installation is complete. Sewer lateral pipebursting is scheduled to start May 6.
11. Contract 5-22 (CTH JJ/CTH CB Utility Construction): Work is complete. The road construction is being advertised for bid by Winnebago County. Bids were opened on May 6. Vinton Construction was the low bid. Award is expected the week of May 16, with a pre-construction meeting the following week and work to start in early June.
12. Contract 7-22 (Winneconne Ave Overpass Repairs): This contract was awarded to Pheifer Brothers, Inc. Work has not yet been scheduled.
13. Valley Transit Transfer Center: East Central Wisconsin Regional Plan Commission has accepted the transfer center location evaluation for a transportation technical assistance program project. They are scheduling a kickoff meeting for the week of May 16.
14. E-Waste: The electronic waste event is scheduled for May 14 from 8 a.m. to Noon.

Director Kaiser informed the Committee that Assistant Superintendent Bill Waech had tendered his resignation. A search to fill that position will begin immediately.

Announcements/Future Agenda Items: None

Adjournment: **Motion/Second/Carried Hillstrom/Stevenson to adjourn at 7:28 PM.**
All voting aye.

Respectfully submitted,



Gerry Kaiser
Director of Public