

**Minutes of the Board of Public Works Meeting  
Tuesday, May 28, 2019 – 12:00 p.m.  
Hauser Room**

**MEMBERS PRESENT:** Mayor Kaufert, Director of Finance Easker, Director of Public Works Kaiser, City Attorney Godlewski and Director of Community Development & Assessment Haese, Alderperson Bates. Alderperson Spellman was excused.

**ALSO PRESENT:** City Clerk Sturn, Dir. Of Water Utility Mach and Forrest Bates.

Chairman Kaufert called the meeting to order at 12:03 p.m.

**MINUTES: MSC Godlewski/Kaiser to approve the minutes from the May 8, 2019 Board of Public Works meeting, all voting aye.**

**APPEARANCES:** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

**Public Works:**

**Award Contract 5-19:** Dir. Kaiser advised that two bids were received for Contract 5-19, MCC, Inc., Appleton and Northeast Asphalt, Greenville. Northeast Asphalt did this work last year and MCC the prior year. He recommended awarding Contract 5-19 for HMA Pavement Repair to the low bid from MCC, Inc., Appleton in the amount of \$84,985.80. The estimate for this contract was \$125,000 and includes utility patches and other identified areas needing repairs. The practice is not to extend quantities to bring the project more than 15% over the bid. In discussing the difference in bids for the traffic control, Dir. Kaiser advised it depends on where the contractor puts this in their bid numbers. Some could be included in other numbers. Mayor Kaufert reminded that he is making street repair a priority after the winter we had. He asked Dir. Easker / Kaiser to prepare a spreadsheet showing the over / under of all 2019 projects in order to show a running total. He would like this available for the CIP workshop next Monday. **MSC Kaiser/Haese to recommend Council award Contract 5-19 for HMA Pavement Repair to the low bid from MCC, Inc., Appleton in the amount of \$84,985.80, all voting aye.**

**Pay Estimate No. 2 for Contract 1-19:** Dir. Kaiser recommended approval of Pay Estimate No. 2 for Contract 1-19 Miscellaneous Sewer and Water Main Construction and Street Construction on Caroline Street, Stevens Street and Fifth Street to Carl Bowers & Sons Construction Co., Inc., Kaukauna in the amount of \$188,354.43. This work is progressing well. The Board discussed completion by July 4<sup>th</sup> indicating that timeline would require the paving to take place about the same time as the fishing tournament in late June. Mayor Kaufert indicated the need for signage to direct people where to go. **MSC Kaiser/Haese to approve Pay Estimate No. 2 for Contract 1-19 Miscellaneous Sewer and Water Main Construction and Street Construction on Caroline Street, Stevens Street and Fifth Street to Carl Bowers & Sons Construction Co., Inc., Kaukauna in the amount of \$188,354.43, all voting aye.**

**Pay Estimate No. 2 for Contract 2-19:** Dir. Kaiser recommended approval of Pay Estimate No. 2 for Contract 2-19 Miscellaneous Sewer and Water Main Construction and Street Construction on Stanley Street, Stanley Court and Thomas Court to Robert J. Immel Excavating, Inc., Greenville in the amount of \$180,332.33. This pay estimate includes water main work on Stanley Court and

storm & sanitary sewer on Thomas Court. The work is moving steadily. **MSC Kaiser/Bates to approve Pay Estimate No. 2 for Contract 2-19 Miscellaneous Sewer and Water Main Construction and Street Construction on Stanley Street, Stanley Court and Thomas Court to Robert J. Immel Excavating, Inc., Greenville in the amount of \$180,332.33, all voting aye.**

Contract 6-19 Miscellaneous Sidewalk Repair: Dir. Kaiser advised that the bid opening for Contract 6-19 Concrete Sidewalk Repair – CDBG was scheduled for 9 am on May 8<sup>th</sup>. At that time, no bids were received. Last year one bid was received and rejected. In a follow-up discussion with a concrete contractor, Dir. Kaiser indicated that general availability and CDBG wage rate requirements played roles in his decision to pass up this project. No further action is needed. Dir. Haese advised that the difference with the CDBG projects is this work must be done in low to moderate income neighborhoods and includes additional paperwork with the wage rate requirements. He indicated the \$50,000 CDBG for this work will be allocated somewhere else.

**Park & Recreation:**

Pay Request No. 3 for Washington Park Phase III: Dir. Kaiser indicated the memo from Dir. Kading is self-explanatory. Mayor Kaufert added he has visited the park and feels they are being paid for work that has been satisfactorily completed. The memo outlines the pay request indicating the work includes: site excavation and installation of stone base on the trails & courts and sand in the splash pad area; underground utilities (water, sewer and storm); and 50% of the site electrical. The contractor lost 15 days due to weather however remains confident that they will hit the bench mark dates. Work to be completed in the next two weeks include: installation of the splash pad underground plumbing; electrical work; and site drainage hook up. The play area opened for us on Monday, May 13<sup>th</sup> and was very busy. Dir. Kading recommended approval of Pay Request No. 3 for Washington Park Phase III to R & R Wash Materials, Inc. in the amount of \$114,418.50. **MSC Godlewski/Kaiser to approve Pay Request No. 3 for Washington Park Phase III to R & R Wash Materials, Inc. in the amount of \$114,418.50, all voting aye.**

**Water:**

Pay Request No. 4 for the Chemical Storage and Feed Modifications Project: Director Mach requested approval of Pay Request No. 4 for the Chemical Storage and Feed Modifications project to August Winter & Sons, Inc. in the amount of \$54,500.00. This is to complete upgrades to the Chemical Feed and Delivery System. He is satisfied that this pay request is justified. The work is 95% complete. They continue to withhold payment for the tank until issues are resolved. He has a conference call at 1:30 pm this afternoon to discuss the tank issues with the contractor. Mayor Kaufert asked that City Atty. Godlewski be included in this conference call. **MSC Haese/Godlewski to approve Pay Request No. 4 for the Chemical Storage and Feed Modifications project to August Winter & Sons, Inc. in the amount of \$54,500.00.**

**MSC Haese/Kaiser to adjourn at 12:25 p.m., all voting aye.**

Respectfully Submitted,



Patricia A. Sturn, WCPC, MMC  
City Clerk