

NMFR Joint Finance & Personnel Committee Meeting Minutes
August 25, 2020 – 5:30 p.m.
Room #132 – City of Menasha

Present: Ald. Sevenich, Ald. Grade, Ald. Stevenson and Ald. Boyette

Excused: Ald Ropella

Also Present: Chief Kloehn, Director Sassman and MA Ellis

Ald. Boyette called the meeting to order at 5:33 p.m.

Public: No members of the public were present.

Minutes: The Committee reviewed the June 23, 2020 meeting minutes. **MSC Sevenich/Stevenson to approve the June 23, 2020 meeting minutes and place on file, all voting aye.**

Activity & Automatic Aid/Mutual Aid Reports: The Committee reviewed the July and year-to-day activity and mutual aid reports. Chief Kloehn noted that we are not responding to sick type calls unless requested by Gold Cross. Even with these decrease in calls we remain on pace for the same amount of calls as the same time as last year. **MSC Sevenich/Grade to approve the July 2020 and year-to-date activity and automatic/mutual aid reports and place on file, all voting aye.**

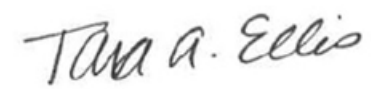
Chief Kloehn updated the Committee regarding the automatic aid with Appleton Fire Department. He spoke to Chief Hansen and was told Outagamie County is currently going through a CAD upgrade and didn't think after this upgrade their system will work with Winnebago County's. He spoke to Captain Vendola at Winnebago County Sheriff's Department and was told they continue testing but do not have a projected date for resuming automatic aid. They hope this upgrade will not affect the ability to continue to work on the two systems to be able to communicate with each other. He was told this system has nothing to do with Winnebago's system and it's all on Outagamie County's end. He is meeting with Chief Hansen this week to see if there's a way to work with each other through a mutual aid system versus automatic aid. Ald. Stevenson asked if the Appleton leadership knows about the issue. Chief Kloehn said he didn't know but Appleton Fire Department remains interested in doing this. Chief Kloehn will update the Committee after his meeting with Chief Hansen.

Monthly Budget Report: The Committee reviewed the July 2020 budget report. **MSC Stevenson/Grade to approve the July 2020 monthly budget report and place on file, all voting aye.**

Cost Distribution Formula: The Committee reviewed the information on the Cost Distribution Formula for the 2021 budget. Ald. Grade noted there were previous discussions when Director Jacobs was here to have the two Finance Directors review how the formula currently works and if this is still the best way or if there is a different way to do this. He asked Director Sassman to talk to Director Easker to see if this is something that can be looked at. **MSC Sevenich/Stevenson recommends the City of Neenah and City of Menash Common Council's approve Neenah-Menasha Fire Rescue's 2021 cost distribution formula with the City of Neenah's weighted share at 59.83% and City of Menasha's weighted share at 40.17%, all voting aye.**

MSC Stevenich/Stevenson to adjourn at 5:55 p.m., all voting aye.

Respectfully Submitted,

A handwritten signature in black ink that reads "Tara A. Ellis". The signature is written in a cursive, flowing style.

Tara Ellis
Management Assistant