

COMMON COUNCIL MINUTES

Wednesday, December 18, 2019 - 7:00 p.m.

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 p.m., December 18, 2019 in the Council Chambers of Neenah City Hall.

Mayor Kaufert in the chair.

Present: Alderpersons Boyette, Bates, Lang, Lendrum, Erickson, Spellman, Steele, Kunz & Stevenson, Director of Finance Easker, Deputy Director of Community Development & Assessment Schmidt, Director of Public Works Kaiser, City Attorney Godlewski and City Clerk Sturn.

Also Present: Library Board Member Nikki Winiecki and Parks & Recreation Commission Jim Vedder.

Mayor Kaufert called the meeting to order at 7:05 pm.

Clerk Sturn called a voice roll call as the Mayor/Alderpersons recorded their attendance in the RollCall-Pro System followed by the Pledge of Allegiance.

Introduction and Confirmation of Mayor's Appointments

- I. **MS Bates/Lendrum to confirm Mayor Kaufert's reappointment of Jim Vedder on the Park & Recreation Commission for three-year terms to expire December 2022. There being no objections the motion was approved by unanimous consent.**
- II. **MS Lendrum/Erickson to confirm Mayor Kaufert's appointment of Nikki Winiecki to fill the unexpired term of Jan Sarnecki on the Library Board, three year term to expire May 2022. There being no objections the motion was approved by unanimous consent.**
- III. **MS Kunz/Lang to confirm Mayor Kaufert's appointment of Josh Preissner and Kent Powley on the Sustainable Neenah Committee for three-year terms to expire December 2022. There being no objections the motion was approved by unanimous consent.**
- IV. **MS Bates/Erickson to confirm Mayor Kaufert's reappointment Judy Zaretzke on the Park & Recreation Commission for three-year terms to expire December 2022. There being no objections the motion was approved by unanimous consent.**
- V. Nikki Winiecki introduced herself indicating she is a mother of 3 children in the Neenah School District. She was a teacher for ten years and for five of those years she was a reading specialist. Now she is a substitute teacher.
- VI. Jim Vedder introduced himself indicating he and his wife Bonnie have been living in the City of Neenah for 35 years. They have 4 children and seven grandchildren.

They enjoy living in Neenah. He has served on the Commission for over 20 years and appreciates being reappointed.

VII. Clerk Sturn administered the oath to Nikki Winiecki and Jim Vedder.

Proceedings

- I. **MS Lendrum/Lang to approve the Council Proceedings of December 4, 2019 regular session, Committee of the Whole minutes of December 4, 2019, and Joint Committee of the Whole – Park & Rec Commission minutes of December 4, 2019. There being no objections the motion was approved by unanimous consent.**

Consent Agenda

- I. **MS Stevenson/Lendrum to approve the Consent Agenda as follows:**
 - A. **Approve Beverage Operator License Applications for: Paul J. Amond, Michael C. Gehrman, Kathleen M. VanStraten and Henry A. Wetzel. (PSSC)**
 - B. **Grant a temporary Class "B" (picnic) beer and wine license to St. Margaret Mary Parish for their chili/bingo night to be held at 620 Division Street on January 18, 2020 (PSSC)**
 - C. **Approve the secondhand article dealer license application (renewal) for Great Estates, 1554 S. Commercial Street. (PSSC)**
 - D. **Approve the secondhand article dealer license application (renewal) for J. Anthony Jewelers, 220 S. Commercial Street. (PSSC)**
 - E. **Approve the secondhand article dealer license application (renewal) for Blind Tiger Games, 675 S. Green Bay Road contingent upon payment of all delinquent fees. (PSSC)**
 - F. **Approve the Final Plat for the First Addition to Integrity Acres subdivision. (PC)**
 - G. **There being no objections the motion was approved by unanimous consent.**

Public Services and Safety Committee

- I. Chairman Bates reported the regular meeting of December 10, 2019:
 - A. Committee recommends Council approve purchase of two Energy Logic Waste Oil Furnaces from Black Gold Environmental Services for \$27,321 and an additional \$2,500 for electrical work. **MSCRP Bates/Lendrum, all voting aye.**
 - B. Committee recommends Council approve negotiating a contract with OMNNI Associates for engineering and design services for the Jewelers Park Trail, including a hydrology/hydraulics analysis for a total not to exceed the amount of \$61,300. **MS Bates/Lendrum.**

1. Ald. Kunz questioned if Omni has been used in the past. His concern is going with the lowest bidder for a complex project like this.
 2. Dir. Kaiser advised that they did the traffic study related to the Pendleton project. They do a lot of municipal work in this area. He would not have provided them with an RFP if he felt they were not qualified to do the work.
 3. **Motion carried, by a 9-0 RollCall-Pro System vote, all voting aye.**
- II. Chairman Bates reported the regular meeting of November 26, 2019:
- A. Committee recommends Council deny the beverage operator license (new) for Brianna R. Rich with the motion to be reported at the December 18, 2019, meeting of the Common Council. **MS Bates/Lendrum.**
 1. Ald. Kunz expressed concern over the process. He questioned why we just don't do a background check rather than ask them then deny their license because they did not list something on their application. He would prefer making this simpler for the applicants.
 2. City Attorney Godlewski advised that we are following the change in the process in terms of allowing them time to correct their application. The Clerk's Office is in the process of amending the license application which may improve the situation.
 3. Clerk Sturn added that this is the last one of the applications left before we changed the process. As City Attorney Godlewski indicated, we are in the process of reviewing the application.
 4. Mayor Kaufert added that part of the reason we ask these questions is to fine how truthful the applicant is. It also helps the business owner they work for.
 5. Ald. Bates indicated Deputy Clerk Cheslock tried to contact this applicant several times and sent two letters. They have heard nothing back from him.
 6. **Motion carried by a 9-0 RollCall-Pro System vote, all voting aye.**

Finance & Personnel Committee

- I. Chairman Erickson reported the regular meeting of December 9, 2019:
 - A. Committee recommends Council approve the 2020 Intermunicipal Agreement with the City of Appleton for Dial-A-Ride cost sharing. **MSCRP Erickson/Stevenson, all voting aye.**
 - B. Committee recommends Council approve the First Addition to the Integrity Acres Development Agreement. **(to be acted on after report from Board of Public Works)**
 - C. Committee recommends Council authorize staff to prepare and execute a Development Agreement with Jeffery Keesler, or corporate entity owned by Dr. Keesler, with the noted terms, providing TID #7 assistance for the redevelopment of 997 S. Green Bay Road. **(to be acted on after report from Board of Public Works)**

Committee recommends Council approve refunds to Aldi Inc. of \$1,118.38 and \$39.61 for Miller Securities resulting from palpable errors found and corrected by the Assessor. **MSCRP Stevenson/Erickson, all voting aye.** (NOTE: The Miller Securities error was discovered early enough that the correction was made to the tax bill and no refund was required)

Board of Public Works

- I. Vice Chairman Bates reported the meeting of December 10, 2019:
 - A. Council Action Items:
 1. The Board recommends Council approve the Development Agreement for the First Addition to Integrity Acres Subdivision as presented. **MSCRP Bates/Erickson, all voting aye.**
 2. The Board recommends Council authorize staff to prepare and execute a Development Agreement with Jeffrey Keesler, or corporate entity owned by Dr. Keesler, with the noted terms, providing TID #7 assistance for the redevelopment of 977 S Green Bay Road. **MSCRP Bates/Lendrum, all voting aye.**

Library Board

- I. Alderperson Erickson reported from the Library Board meeting of .
 - A. The Library currently has a number of great programs. Programming for 2019 is up. Checkout the website for program information. The Library also has a schedule of programs available.
 - B. She urged everyone to visit the Library and check out some books.

Neenah Arts Council

- I. Alderperson Erickson reported from the Neenah Arts Council meeting of .
 - A. Celebrate the Season was held on Saturday December 7th and was a great success. The thanked the Neenah-Menasha Fire Rescue and the City Attorney for their participation.
 - B. The next meeting will be held on January 8th at the Cre8lab, 1131 S. Commercial Street starting at 4:00 pm

New Business

- I. **MSCRP Stevenson/Erickson to confirm Mayor Kaufert's nominations to the City of Neenah 2020-21 Elections Board, all voting aye.**
- II. Mayor Kaufert's appointment to fill the Alderperson Rep position on the Redistricting Committee. (Current Rep. Ald. Bates resigned) (To be considered at the January 22, 2020 Council meeting)

- III. Mayor Kaufert's appointment to fill the expired terms of Gail Dolan, Robert Wedge and John Rather (2nd Alt) on the Board of Appeals for a three-year terms to expire January 2023. (To be considered at the January 22, 2020 Council meeting)
- IV. Mayor Kaufert advised that he would like to schedule the Committee of the Whole (COW) which was going to be held this evening on January 22, 2020. The plan is to move the January 15th Council meeting back one week and schedule the COW at 6:00 pm prior to the 7:00 pm Council meeting. It has been difficult to coordinate attendance however this week seems to work fine. It was the consensus of the Council to schedule Baird to review the TIF proformas at a 6:00 pm COW prior to a 7:00 pm Special Council meeting.
- V. Mayor Kaufert advised everyone that the garbage collection for the week of Christmas is as follows: If regularly Monday, it will be picked up on Monday; if regularly Tuesday, it will be picked up on Tuesday; the rest of the week will be pushed back one day; if regularly Wednesday, they will pick it up on Thursday; if regularly Thursday, they will pick it up on Friday; and if regularly Friday, they will pick it up on Saturday.
- VI. Mayor Kaufert thanked the firefighters and Bruce Levenhagen for their participation in the Santa Float again this year.
 - A. Council President Stevenson also thanked Bruce Levenhagen and his family as well as Local 275 Firefighters for making this year's Santa Float successful.
 - B. Mayor Kaufert advised that they are conducting a fund raiser for a new trailer to house the equipment. Check out their website for more information.
 - C. Ald. Lendrum added that the GIS map worked great!
- VII. Mayor Kaufert advised citizens that if no snow is in the forecast, he may lift the parking ban over the Christmas holiday. Watch the website / social media for information.
- VIII. Mayor Kaufert wished everyone a Merry Christmas and a Happy New Year!

Adjournment

- I. **MSC Lendrum/Boyette to adjourn at 7:41 p.m., all voting aye.**


Patricia A. Sturn, WCPC/MMC
City Clerk