

**Minutes of the Emergency Government Committee Meeting
Tuesday, June 21, 2022, 11:00 a.m.**

I. Call to order and roll call.

Mayor Lang called the meeting to order at 11:02 a.m.

Members Present: Mayor Lang, Fire Chief Kloehn, City Attorney Westbrook, Director of Community Development Haese, Director of Finance Easker, Director of Public Works Kaiser, Director of Water Utility Mach, Police Chief Olson, Director of Information System Wenninger, Director of Parks and Recreation Kading, Director of Library Services Raab, Alderpersons Lendrum and Weber, Winnebago County Health Representative Brown-Giebel, Neenah Joint School District Director of Facilities Pulczynski,

Members Excused: Director of Human Resources and American Red Cross Representative.

II. Appearances.
None.

III. Unfinished Business.
None.

IV. New Business.

a. Winnebago County Hazard Mitigation Plan dated March 10, 2022.

Winnebago County Emergency Management received a grant to rewrite the Mitigation Plan dated March 10, 2022. The reason for the city to adopt the Mitigation Plan is so that should a disaster occur funding is available and accessible to obtain for relief. The Mitigation Plan is written by a committee throughout the county. The committee determines what type of disaster is likely to occur within the county and the plan is written to those disasters. The Mitigation Plan is revised every five years. Both Neenah and Menasha City Councils are being asked to adopt the plan.

Attorney Westbrook advised that the Mitigation Plan does not obligate the city to spend dollars or create plans. If the city does not adopt this plan, the city will not be eligible to request any grant funding from the county should a disaster occur. The appendix gives a complete overview of the areas included this Mitigation Plan.

Clarification was given to the following cover letter sentence; "for every dollar spent on mitigation activities, approximately \$6.00 in future damages is avoided". The ratio is 6:1, meaning for every dollar the city spends on mitigation efforts, it will save the city \$6.00 in damages should a disaster occur. It has been a long time since the city has seen a major disaster. Adopting this Mitigation Plan is laying out plan should the city decide to prepare for an occurrence; adopting this plan does not obligate the city to spend money on preparedness.

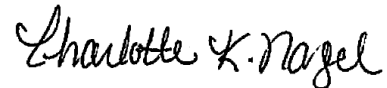
MSC Haese to recommend Council adopt Winnebago County Hazard Mitigation Plan dated March 10, 2022 via resolution, all voting aye.

There was discussion on how the plan is initiated should a disaster occur. The Mayor or the Fire Chief have authority to initiate the declaration of a disaster. Winnebago County would then become the liaison between the city and FEMA. If the Mitigation Plan is not adopted, the city would have to write its own plan and work directly with FEMA to receive funding. By adopting this plan, the city would use Winnebago County as the FEMA conduit to get funding for disaster relief.

The City of Neenah has its own Emergency Management Handbook which is different from this Mitigation Plan. The handbook deals more with emergency procedures within the city itself. The handbook and the Mitigation Plan work in tandem with each other. This is a no obligation Mitigation Plan, not an emergency management plan.

- V. Any announcements/questions for the committee.
Training requirements were discussed. The FEMA recommendation is that there is a simulation exercise every three to five years. Chief Kloehn, as the Emergency Director, has the authority to schedule and coordinate required training for the Emergency Operations Committee. Director Wenninger recommended the simulation exercise be held at Fire Station 31 as the Command Center.
- VI. Adjournment.
MSC Haese/Westbrook to adjourn, all voting aye. Meeting adjourned at 11:24 a.m.

Respectfully Submitted,



Charlotte K. Nagel, City Clerk