

**SPECIAL JOINT COMMON COUNCIL / PARK & RECREATION COMMISSION  
MINUTES**

Monday, April 8, 2019 – 5:30 p.m.

The **Common Council** of the City of Neenah, Winnebago County, Wisconsin, met in special session at 5:30 p.m., April 8, 2019 in the Council Chambers of Neenah City Hall.

Mayor Kaufert in the chair.

Present: Aldermen Boyette, Bates, Hillstrom, Lendrum, Erickson, Lang, Steele, Kunz & Stevenson, Director of Finance Easker, Director of Community Development & Assessment Haese, Director of Public Works Kaiser and City Attorney Godlewski.

Also Present: Director of Community Development & Assessment Brad Schmidt, Carol Kasimor and Nikki Hessel.

Mayor Kaufert called the meeting of the Common Council to order at 5:35 pm.

The **Park & Recreation Commission** met in special session at 5:30 p.m., April 8, 2019 in the Council Chambers of Neenah City Hall.

President Lawell in the chair.

Members Present: President Lawell, Vice-President Loudon, Commissioners Zaretzke, Kelly, Hillstrom, Vedder, Galloway and Director of Parks & Recreation Kading. Commissioner Hancock-Cooke was excused.

Also Present: Recreation Supervisor Stephanie Schott, Superintendent of Recreation Jim Kluge and Trevor Frank with SEH.

Park & Rec Commission President Lawell called the meeting of the Park & Rec Commission to order at 5:35 pm.

City Clerk Sturn called a voice roll call followed by the Pledge of Allegiance.

**Development Plans for Arrowhead Park**

Trevor Frank with SEH Consultants gave a short presentation on Arrowhead Park redevelopment. In reviewing the site organization, he shared views from the plaza, north and south; the lawn view to the west; lead building third floor view to the north and west; and lag building second floor view to the north. Phase 1 Components: public access; aquatic habitat restoration; pier / boardwalk reconsideration activity center.

Driveway and trail connections design objectives: buffer railyard; manage storm water; sustainable design; parking; and provide vehicular, bike and ped access. Habitat Restoration Design Objectives: fishing wildlife habitat; create destination for fishermen, birders and wildlife watchers. Pier Design Objectives: located near Activity Center to serve renters; provide fishing opportunities; improve aquatic habitat; wildlife watching; and touch the water. Activity Building Design Objectives: compliment

surrounding architecture; provide current and future park guests a gathering / resting place; and provide an opportunity to further recreational pursuits through rental of land and water base equipment.

Dir. Kading reviewed the proposed timeline: 60% design development / April – August; 60% design presentation / September; 60-100% design / September-December; Phase I bid / December – January; bid approval / February; and phase 1 construction / April –October. Both Dir. Kading and Trevor Frank answered question by the Council and Parks & Rec Commissioners.

**MSC Stevenson/Erickson to adjourn and convene the Council into closed session at 6:07 pm pursuant to Wis. Stat. Sec. 19.85(1)(e) for the purpose of consider developing bargaining strategy regarding solicitation for Arrowhead Park redevelopment partners, all voting aye.**

**MSC Kelly/Vedder to adjourn and convene the Park & Recreation Commission into closed session at 6:07 pm pursuant to Wis. Stat. Sec. 19.85(1)(e) for the purpose of consider developing bargaining strategy regarding solicitation for Arrowhead Park redevelopment partners, all voting aye.**

  
Patricia A. Sturn, WCPC/MMC  
City Clerk