

**CITY OF NEENAH**  
**PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES**  
**Tuesday, April 9, 2019 - 6:30 PM**  
**Hauser Room - City Administration Building**

**Present:** Aldermen Bates, Hillstrom, Lang, Lendrum and Stevenson

**Also Present:** Mayor Kaufert, Director of Public Works Kaiser, Director of Community Development and Assessment Haese, Police Chief Olson, Police Captain Bernice

**Minutes:**

**Motion/Second/Carried Hillstrom/Lendrum to approve the minutes of the March 26, 2019, Regular Meeting.** All voting aye.

**Public Appearances:** None.

Vehicle Purchase Request - Parking Vehicle: Police Captain Bernice provided the Committee with a presentation that expanded on his April 4, 2019, memo requesting authorization to purchase a vehicle to replace the 2007 Chevrolet Impala, which is currently utilized as the City's parking enforcement vehicle (presentation attached). The vehicle had been scheduled for replacement in 2021. He reviewed estimated repair costs for the Impala, the vehicle hours of use, vehicle mileage, and fuel efficiency. He noted the alternatives for replacement that were considered by the department. The department is recommending the purchase of a Kia Niro hybrid vehicle using budgeted funds remaining from the purchase of police squads. The estimated vehicle purchase, outfitting and LPR transfer cost is \$29,250 to \$31,750. The budget funds remaining is \$47,770.95. Captain Bernice reviewed safety ratings for the vehicle and projected fuel costs.

Committee discussed vehicle longevity. Captain Bernice stated that the expected battery life for the vehicle is 10 years and has a replacement cost of \$4,000-\$5,000. Committee discussed the capacity of the vehicle to service other functions. Captain Bernice confirmed that the vehicle is sized adequately to assist on calls. Committee discussed vehicle ergonomics. Captain Bernice stated that the CSAs have a smaller equipment belt and that the driver's area is sufficiently roomy. He also noted that the department has not yet had a chance to do a test drive. Committee noted that a hybrid vehicle is ideal for this type of driving. Chief Olson was unaware if other departments used hybrid vehicles for this type of work. Committee questioned if the police department had other higher priority vehicle replacements to bring forward. Chief Olson stated that they did not. Committee discussed State vehicle pricing. Chief Olson indicated that they had not yet checked into State pricing. Committee directed the department to report final cost back to the Council. Committee questioned if this is a budget amendment.

REPORT

Following discussion, **Motion/Second/Carried Stevenson/Hillstrom to recommend Council authorize the police department to proceed with the purchase of a Kia Niro to serve as the City's parking enforcement vehicle for a package cost of less than \$32,000, using funds remaining from the purchase of police squads.** All voting aye.

Revision to Stormwater ERU Calculation Single Family Residential: Director Kaiser reviewed his memo of April 4, 2019, regarding a revision to the storm water management services ordinance relative to the equivalent runoff unit (ERU) calculation for single family residential property.

## Public Services and Safety Committee Meeting

April 9, 2019

Page 2

He stated that these properties currently are charged based on a graduated scale either 0.5 ERU, 1 ERU or 2 ERU. He noted that if all of these properties were charged at 1 ERU, there would be about an \$8,600 reduction in revenue from these customers. He indicated that staff is concerned with the resources needed to accurately maintain the residential impervious area data in the manner needed for the graduated billing arrangement. He noted that the time and effort needed to maintain the single family residence data is difficult to justify for such a limited amount of revenue. He recommended that staff be directed to modify the stormwater management services ordinance to provide for a charge of 1 ERU for all developed single family residential property.

Mayor Kaufert addressed the Committee to express support for the change. He stated that this issue was identified during GIS discussions and that the change will improve efficiency and consistency. He stated that it is in line with the staff-wide continuous process improvement efforts Director Haese addressed the Committee to express support for the change. He concurred with the desire to address the staff time needed to maintain this data accurately.

Director Kaiser confirmed that this change would be incorporated into revisions to the stormwater management services ordinance, which will come back to Committee for review.

Following discussion, it was the consensus of the Committee that staff should modify the stormwater management services ordinance to provide for a change to 1 ERU for all developed single family residential property.

**Final Resolution No. 2019-12: Sanitary Sewer Lateral Construction (Courtney Court):** Following discussion, **Motion/Second/Carried Stevenson/Hillstrom to recommend Council adopt Final Resolution No. 2019-12 for installation of sanitary sewer laterals for properties served by sanitary sewers on Courtney Court.** All voting aye.

### **Licenses:**

**Beverage Operator License Applications:** The Committee reviewed the beverage operator license applications for Samantha J. Abramson, Lauren N. Holloway, Michael D. Sanford and Tyler M Vanden Busch.

Following discussion, **Motion/Second/Carried Hillstrom/Lang to recommend Council approve beverage operator license applications for Samantha J. Abramson, Lauren N. Holloway, Michael D. Sanford and Tyler M Vanden Busch.** All voting aye.

### **Public Works General Construction and Department Activity:**

1. Contract 2-18 (Cecil, Adams)
  - a. Adams St – Work is complete.
  - b. Cecil St – Final topsoil and seeded will be done when weather permits. The revised contract completion date for purposes of assessing damages is May 1, 2019.
2. Contract 3-18 (Nature Trails/Eaglecrest) – The only work remaining under this contract is completion of the Liberty Heights trail along Woodenshoe Road. The contract will remain open so that this work can be done early this year.

RES.

C.A.

## Public Services and Safety Committee Meeting

April 9, 2019

Page 3

Quantities on the Nature Trail/Eaglecrest work have been finalized with the contractor. Special assessment billings will be sent in September 2019.

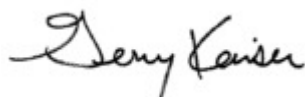
3. Contract 1-19 (Caroline, Stevens, Fifth)
  - a. Caroline Street – Work has not started.
  - b. Stevens Street – Water main and sanitary sewer main have been installed.
  - c. Fifth Street – Water main installation started the week of April 9. Committee discussed arrangements for access to the Whiting Boathouse during construction.
4. Contract 2-19 (Stanley Ct, Stanley St, Thomas)
  - a. Stanley Court – Work has not started.
  - b. Stanley Street – Work has not started.
  - c. Thomas Court – The street was pulverized on April 8. Water main installation has started.
5. Contract 3-19 (Epoxy Pavement Marking) – Work is not yet scheduled.
6. Contract 4-19 (Concrete Pavement and Sidewalk Repair) – Bids will be opened on April 17. Included in the contract are repairs to the travel lanes of Tullar Road (Breezewood – Cecil), sidewalk/trail construction on the south side of Bell along the Commerce Ct Pond and on Pendleton Road (Gay – Cecil).
7. Courtney Court – Work has not started.
8. Storm Water Report – Staff submitted the annual storm water report to the DNR.
9. Tullar Garage Request – Staff has been contacted by the Neenah Sailing Club regarding the possibility of constructing a storage building on the Tullar Garage site. They currently store equipment on the property near the cell tower. Committee questioned the relationship of this organization to city programs. Committee discussed the use of city facilities by outside organizations.
10. High School Parking – Staff is working with school district staff to address parking and access concerns at Neenah High School. Mayor Kaufert outlined several of the issues being considered including opening Memorial Park to high school student parking under controlled conditions, on-street parking removal in several locations and installation of pedestrian crossing beacons on Tullar Road at Byrd Avenue.

Announcements/Future Agenda Items: Mayor Kaufert informed the Committee of a contact that he received from a disabled resident on Stanley Court who expressed appreciation for the effort of public works staff to maintain access to her property during street construction.

Alderman Stevenson inquired about the status of the Cumings sanitary sewer collector project. Mayor Kaufert informed the Committee that an agreement for an easement had been reached with the property owner. Director Kaiser stated that construction would be scheduled for late this year after the crops are harvested.

**Motion/Second/Carried Hillstrom/Lang to adjourn at 7:45 p.m.** All voting aye.

Respectfully submitted,



Gerry Kaiser, PE  
Director of Public Works

# PROPOSAL FOR A NEW PARKING ENFORCEMENT VEHICLE

City of Neenah Police Department  
Public Services & Safety Committee  
April 9, 2019



- ▶ Squad 35 – Parking Enforcement
- ▶ 2007 Chevrolet Impala – four door sedan
- ▶ 71,000 Miles
- ▶ Replacement scheduled for 2021
  - ▶ Anticipated cost \$45,500.00



- ▶ In 2018, a total of 4,683 Parking Citations were issued by the Community Service Aids (CSA) working the Parking Enforcement Detail.
- ▶ 2018 generated \$11,182.00 (CSA only/Face Value)
- ▶ 2019 has generated \$4,706.00 (CSA only/Face Value)

# HISTORICAL BACKGROUND

# PROBLEMS OF CURRENT VEHICLE

- Mufflers are rusted through (Exhaust System)
- Several oil and transmission leaks (Topping of fluids)
- Transmission system issues
- Front & Rear stabilizers links need replacing
- Vehicle sensor harness needs to be repaired
  
- Estimated cost for these repairs - \$2,600.00



# 3 MONTH ANALYSIS OF VEHICLE (10/01/18 TO 12/31/18)

- ▶ **239.27 gallons of fuel consumed**
- ▶ **\$622.10 fuel cost (based on an average of \$2.60 per gallon)**
- ▶ **4178 miles driven**
- ▶ **Average of 17.4 miles per gallon**
- ▶ **\*\*Parking Enforcement Detail (2018) – understaffed & exact parking hours not kept**

# COURSES OF ACTION

- **Review of alternative vehicle platforms:**
  - Repurposed fleet vehicle
  - New conventional vehicle
  - Used conventional vehicle
  - Electric
  - Hybrid - Combination – Gasoline & Electric

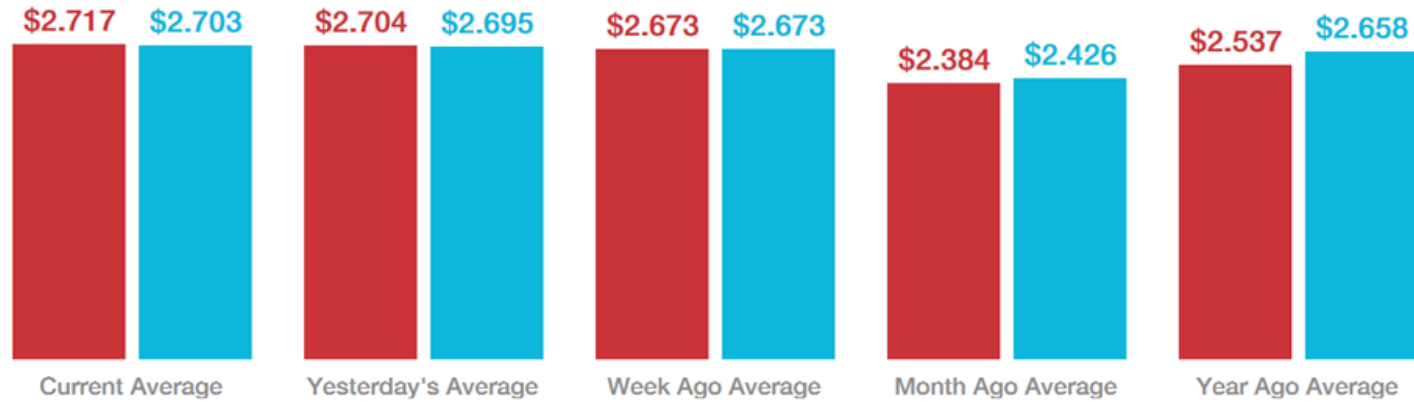




## COMPARE STATES ⓘ

Location Wisconsin National

Gas Reg | Mid | Prem | Diesel



© 2019 AAA Gas Prices • All Rights Reserved • Contact • Privacy Policy



# FUEL COSTS

# SQUAD 1 – REPURPOSED VEHICLE



- **2016 Ford SUV (Supervisor Vehicle)**
- **71,279 miles**
- **08/12/2015 to 2/15/2019 –**
  - **\$5,219.27 in maintenance & repairs**
- **Additional projected costs-**
  - **Front steering suspension – (up to \$1,200.00)**
  - **Driver’s seat repair/replace – up to \$1,800.00)**
  - **Catalytic converter – maybe under warranty - cost unknown**
  - **Transfer parking equipment - \$2,000.00**

▶ **Pros**

- ▶ 80% cleaner/environmentally friendly (City being responsible)
- ▶ Typical 5-10 year warranties
- ▶ Great for City driving – better mileage
- ▶ Less maintenance
- ▶ Regenerative braking

▶ **Cons**

- ▶ Cost
- ▶ Battery (10-year mark)
- ▶ Maintenance costs

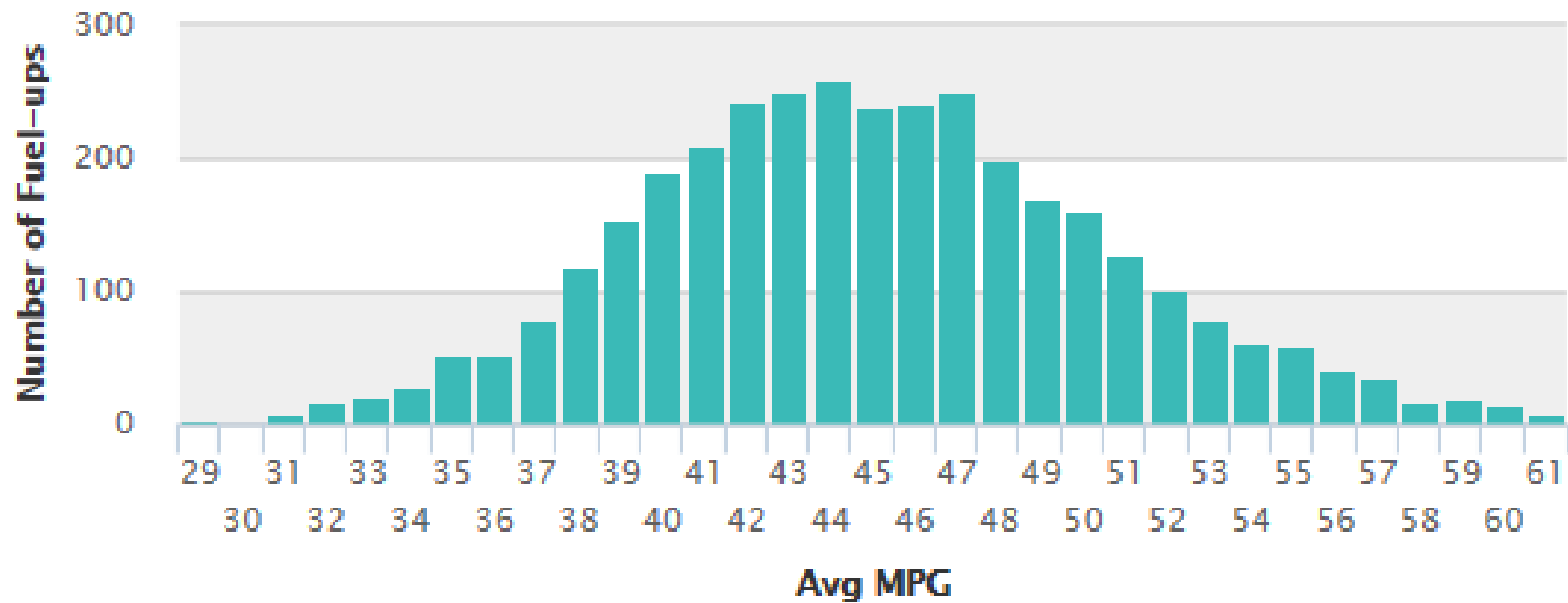
HYBRID VS. CONVENTIONAL

Decorative white lines consisting of several parallel diagonal lines in the bottom right corner of the slide.

# 2019 KIA NIRO SUBCOMPACT SUV



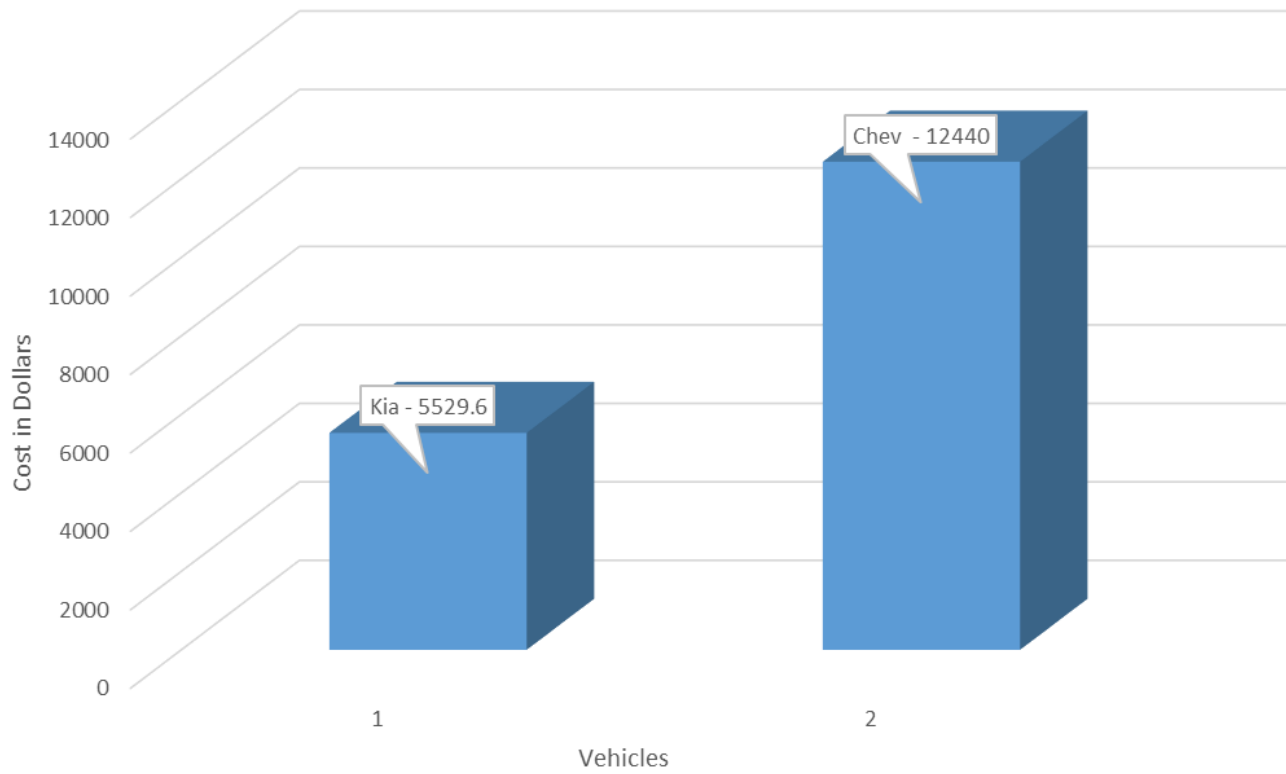
- Hybrid platform - 24,500 starting MRSP
- Up to 52 mpg in the City environment
- KBB Expert rating 4.4/5
- KBB Consumer rating 4.9/5
- Safety-
  - IIHS – Good rating
  - NHTSA – no available



Based on data from 169 vehicles, 3,545 fuel-ups and 1,417,056 miles of driving, the 2018 Kia Niro gets a combined Avg MPG of 44.60 with a 0.24 MPG margin of error.

# FUEL USAGE

5 Year Fuel Cost - Kia Niro vs. Chev Impala



**5 Year Estimate**

Chev - \$12,440.00

Kia - \$5,529.60

**Cost Savings - \$6,911.00**

**5 YEAR PROJECTED FUEL COST**

## IIHS Crash Test & Rollover Safety Ratings

2019 Kia Niro Hybrid 4-Door Wagon

**G**ood **A**cceptable **M**arginal **P**oor



*With optional front crash prevention  
and specific headlights*

MODERATE OVERLAP  
FRONT

**G** Overall

- G** Structure
- G** Head/Neck Injury
- G** Chest Injury
- G** Left Leg Injury
- A** Right Leg Injury
- G** Restraints

Full IIHS Moderate  
Overlap Crash Test  
report »

SMALL OVERLAP  
DRIVER

**G** Overall

- G** Structure
- G** Head/Neck Injury
- G** Chest Injury
- G** Hip/Thigh Injury
- G** Lower Leg Injury
- G** Restraints

Full IIHS Small  
Overlap Driver-side  
Crash Test report »

SMALL OVERLAP  
PASSENGER

**G** Overall

- A** Structure
- G** Head/Neck Injury
- G** Chest Injury
- G** Hip/Thigh Injury
- G** Lower Leg Injury
- G** Restraints

Full IIHS Small  
Overlap Passenger-  
side Crash Test  
report »

SIDE

**G** Overall

- G** Structure
- G** Head Protection
- G** Head/Neck Injury
- G** Torso Injury
- G** Pelvis/Legs Injury

REAR PASSENGER

- G** Head Protection
- G** Head/Neck Injury
- G** Torso Injury
- G** Pelvis/Legs Injury

Full IIHS Side Impact  
Crash Test report »

REAR<sup>1</sup>

**G** Overall

- G** Geometry
- G** Dynamic

Full IIHS Rear  
Impact Crash Test  
report »

ROLLOVER<sup>2</sup>

**G** Overall

Full IIHS Rollover  
Safety report »

<sup>1</sup> – Manual cloth seat.

<sup>2</sup> – Rating applies to both the Niro hybrid (tested) and Niro Plug-In Hybrid versions.



GRAPHICS - \$750

EMERGENCY LIGHTING - \$2,000-4,500

PARKING EQUIPMENT TRANSFER - \$2,000

*ESTIMATED TOTAL COST OF  
VEHICLE - \$29,250 to 31,750*



- ▶ 2019 Fleet purchase obtained a cost savings of \$47,770.95

REQUEST THESE FUNDS TO USE FOR  
THIS VEHICLE PURCHASE