



PARK & RECREATION COMMISSION MINUTES

REGULAR MEETING – April 18, 2019

MEMBERS PRESENT

X Judy Zaretzke	X Kate Hancock - Cooke	X Gary Lawell
X Peter Kelly	X Jim Vedder	Ted Galloway
X Lee Hillstrom	X Amanda Louden	Christopher Kunz

STAFF PRESENT

X Michael T. Kading, Director of Parks & Recreation
Jim Kluge, Superintendent of Recreation
X Trevor Fink, Superintendent of Parks
Stephanie Schott, Recreation Supervisor

OTHERS PRESENT: Connie Schroeder, Glenn Schroeder, Michelle Dunning, Greg Weyenberg and Sue Faulks.

MEETING CALLED TO ORDER BY Commissioner Lawell at 4:30 P.M.

CORRESPONDENCE

None.

APPEARANCES

Glen Schroeder introduced himself and noted that the land currently known as Southview Park was previously owned by the Wilms Family. Frank Wilms recently passed away and neighbors have collected a substantial amount of funds for a potential recognition of the Wilms Family at Southview Park. He then distributed a packet entitled “My DASH” outlining the Wilms Family history. Mr. Schroeder then introduced Greg Weyenberg.

Mr. Weyenberg gave a brief Wilms’ Family history and made a request that the Commission consider renaming the Southview Park to “Wilms Family Park.” Mr. Weyenberg stated that he understands the significance and cost related to changing the name and further indicated that funds raised could be used to help offset costs of doing so.

Commission President Lawell thanked the individuals present for attending the meeting and sharing their thoughts. Staff was directed to review the current naming policy, meet with the group and report back to the Commission.

MINUTES

MSC Hillstrom / Vedder to approve the minutes of the March 21, 2019. All voting aye.

BILL VOUCHERS

Commissioner Lawell reviewed the vouchers for March and found them to be in order.

FINANCIAL STATUS

MSC Zaretzke / Hillstrom to accept the first quarter budget status as presented. All voting aye.

MISSION ACTION REPORT

The report was distributed earlier. The following items were discussed:

- Commissioner Lawell complimented staff on the great spring/summer rec guide, 16 or so new programs.
- Commissioner Zaretzke reminded everyone to purchase their mini-fighters for the upcoming “Stop, Drop and Splash” fundraiser for the fighter-themed splash pad at Washington Park.
- Park Superintendent Fink informed the Commission that the Arbor Day Celebration will be held at Rec Park on Friday, April 26 at 10a. This year’s tree will be planted in honor of Commissioner Ted Galloway for his years of service to the City of Neenah.
- Fink commented that 90 ash trees have been removed from the Park system.
- Commissioner Hillstrom inquired about the new ADA picnic tables that are now in the parks. Fink confirmed that 25% of the tables are now ADA accessible. The difficult part will be keeping them in accessible locations.
- Commissioner Hillstrom questioned the impact on the road closure of 5th Street on Whiting Boat House and the Doty Boat Launch. We have been keeping folks informed via Facebook and are informing renters. Generally speaking, work is occurring Monday – Friday. Expect work to be completed mid to late June.

BUSINESS FOR CONSIDERATION

BUSINESS ITEM #1: Park Utility Proposal

Superintendent Fink reviewed the submitted proposals and recommended the John Deere based upon the increased payload size in the amount of \$9,875.04. This UTV is stored at the Cedar Street garage and used throughout the Riverside/Kimberly Point Parks.

Action Needed: MSC Zaretzke / Vedder to accept the proposal from Riesterer and Schnell in the amount not to exceed \$9,875.04. All voting aye.

BUSINESS ITEM #2: Cemetery Zero Turn Mower Proposal

Superintendent Fink provided a summary of the proposals received. Staff is recommending replacing the current 52” mower with another 52” mower for greatest mowing efficiency. Staff recommends accepting the proposal from Horst Distributing in the amount of \$9,695.

Action Needed: MSC Kelly / Hancock – Cooke to accept the proposal from Horst Distributing for the Bobcat – Pro Cat 5000 52” zero turn mower in an amount not to exceed \$9,695. All voting aye.

BUSINESS ITEM #3: WE Energies Easement Requests – Various Park Locations

Superintendent Fink reviewed the information distributed with the packets. He indicated that he worked with WE Energies to locate areas of least impact. WE Energies will be providing a total of \$1,500 for each VFI (4) for a total of \$6,000 and an additional \$3,000 for previous boxes for landscaping.

Staff felt that it would be best for the Commission to make a motion on each individual property as the easements are individually located.

Commissioner Kelly questioned whether all of the power lines are going underground? Seems that residents have an option for service lines.

Commissioner Hillstrom inquired about any conflicts related with the possible future Lakeshore Drive project.

Action Needed:

MSC Kelly / Zaretzke to accept and recommend the proposed WE Energies easement at Kimberly Point including 2 transformers and 2 pedestals. All voting aye.

MSC Hillstrom / Vedder to accept and recommend the proposed WE Energies easement at Laudan Park. All voting aye.

MSC Hillstrom / Zaretzke to accept and recommend the proposed WE Energies easement at Quarry Park. All voting aye.

MSC Hillstrom / Vedder to accept and recommend the proposed WE Energies easement at Riverside Park. All voting aye.

MSC Zaretzke / Vedder to accept and recommend the proposed WE Energies easement at 525 Cedar Street. All voting aye.

BUSINESS ITEM #4: Neenah High School Memorandum of Understanding the use of the Memorial Park parking lot

The Commissioners reviewed the previously distributed draft MOU with Neenah High School to use a parking lot in Memorial Park. After significant discussion, the following recommendations were made:

- No Automatic Renewal
- Desire to recoup all revenues
- List the specific dates from the first day of school to the last day of school.

There was concern expressed that a student may stay 2 hours longer as the park is currently posted for 2-hour parking. This may have an impact on the after school or park athletic events.

BUSINESS ITEM # 5: Major League Fishing Tournament – Rec Park Boat Landing

The Commission reviewed the request from Major League Fishing to waive boat trailer parking fees and to dedicate three of the four landings at Rec Park exclusively for MLF from 5:30a – 7:00a during the week of June 23-29.

Action needed:

MSC Hancock-Cooke / Vedder to waive all boat trailer parking fees both for MLF and all users and to exclusively dedicate the three (3) northern launches from 5:30 – 7:00a from Monday, June 24 - Saturday, June 29 and for staff on Saturday, June 22 and Sunday, June 23 for MLF. All voting aye.

ANNOUNCEMENTS & FUTURE AGENDA ITEMS

None.

LIAISON REPORTS

PLANS COMMISSION: Hancock-Cooke: No report

HARBOR COMMITTEE: Galloway reported that the next meeting is scheduled for May 13.

MSC Kelly / Vedder to adjourn at 5:51p

Recorded for the Commission by Michael T. Kading, CPRP